

BOARD OF LIBRARY TRUSTEES MEETING AGENDA

March 24, 2020

4:00 PM

**Due to the coronavirus epidemic, this is a virtual meeting to be conducted and recorded online, with no public input during the meeting.**

1. **7PM Call to order of Board of Library Trustees Meeting**
2. **Review and act to Approve Minutes** – February 25, 2020
3. **Review and act to Approve Monthly Report of the Library Director** (March report of activities in Feb 2020)
4. **Financial & Legislative**
  - a. Review and Act upon FY2020 YTD Report
  - b. Update on FY2021 Operating Budget Request
  - c. Review and Act upon Board of Trustee bylaws review
5. **Facility, Equipment & Grounds**
  - a. Update on town and library plans for coronavirus pandemic
6. **Policy**
  - a. Review and Act Upon Library of Things Policy Update
7. **Programs & Services**
  - a. Review and Act Upon revision to FY2021 Service Calendar- to include closing at 5pm on Dec 31, 2020
  - b. Article on SPL Memory Cafes in the Journal of Library Administration, co-authored by Priya Rathnam  
<https://www.tandfonline.com/eprint/XJDYZI3PQU6ZZ3Q7YATN/full?target=10.1080/01930826.2020.1727282>
8. **Personnel**
  - a. Update on hiring process for Assistant Director position
9. **Shrewsbury Public Library Foundation**
10. **Friends of the Library**
  - a. Update on Friends activities
    - o Annual Book Sale -March 26-29
11. **Miscellaneous**
  - a. Other Business
12. **Next Meeting:** April 28, 2020