

# AGENDA ITEM - 04

## SHREWSBURY ELECTRIC & CABLE OPERATIONS COMMISSION MEETING

March 3, 2020

4:30 PM  
MINUTES

**PRESENT:** R. HOLLAND  
M. LEMIEUX  
K. MARSHALL  
M. REFOLO  
A. TRIPPI

**ABSENT:** NONE

**OTHERS**

**PRESENT:** M. HALE  
T. KENNEDY - Consultant

1. Meeting Called to Order – 4:31 PM

2. Discuss General Manager Search Process

B. Holland stated that he would have to leave within 45 minutes because he was working at a voting precinct.

The Commission reviewed the updated advertising documents prepared by M. Hale.

M. Hale stated that it was his intent to retire on July 1, 2020.

T. Kennedy provided a general overview of the employee search process that was used during the last General Manager search.

K. Marshall presented and reviewed a draft timeline that contained proposed tasks, meeting dates, objectives, participants, and deliverables (leads) for a possible process that the Commission could follow.

Following additional discussion, the Commission approved the process presented with minor modifications on schedule, essentially shortening the timeline. K. Marshall stated that she would update the guidance document.

The Committee scheduled the next meeting for Tuesday, March 10 2020 at 8: 00AM.

*A motion:*

*To adjourn the Commission meeting*

*Motion made by M. Refolo and seconded by A. Trippi.*

*Motion carried unanimously.*

**3. Open Meeting Adjourned – 6:00 PM**

Respectfully submitted,



Anthony Trippi, Clerk  
SELCO Commission