



TOWN OF SHREWSBURY

Board of Selectmen Meeting
Board of Selectmen's Meeting Room
Richard D. Carney Municipal Office Building
100 Maple Avenue
Shrewsbury, Massachusetts 01545-5398

Tuesday, April 28, 2020 - 7:00 PM
MINUTES

Important Notice: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the **Shrewsbury Board of Selectmen** will be conducted via remote participation to the greatest extent possible. All meetings and hearings listed in the agenda will also be done so through remote participation. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the town's website, at www.shrewsburyma.gov/coronavirus. For this meeting, members of the public who wish to listen or watch the meeting may do so by visiting <https://www.shrewsburymediaconnection.org/>. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting. To participate in the public comment portion of this meeting, dial [1 636-495-1574] and enter the following pin: [603 591 308#]. Please mute your device until the Chair of the Board of Selectmen addresses your agenda item or opens the meeting to public comment.

Present: Mr. Maurice DePalo, Chairman, Ms. Beth Casavant, Vice Chairman, Mr. John Lebeaux, Clerk, Mr. James Kane, Selectman, Mr. John Samia, Selectman

Also Present: Mr. Kevin Mizikar, Town Manager, Mr. Sandra Wright, Town Clerk

Mr. DePalo called the meeting to order at 7:00 PM and read the remote participation script verbatim.

Preliminaries:

1. Approve bills, payrolls and warrants

On a motion by Ms. Casavant, seconded by Mr. Lebeaux, on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, the Board unanimously voted to approve warrants 2041, 2086, and 2088.

2. Approve Minutes of April 14, 2020

On a motion by Ms. Casavant, seconded by Mr. Lebeaux, on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, the Board unanimously voted to approve the minutes as written.

3. Announcements/Reports

Mr. Lebeaux announced that the Simple Recycling Textile (pink bag) program has resumed as of April 27, 2020.

4. Town Manager's Report

Mr. Mizikar briefed the Board on the concept campus plans for the police station project. The Police Station represented in this concept is +/- 38,000 SF and would cost roughly \$24,500,000 to \$28,000,000 to complete the design work, construct, furnish, etc. (based on data). Interviews were held for the SELCO General Manager position and Mr. Mizikar will be meeting with the SELCO Commission tomorrow to discuss extending an offer to one of the final

candidates. The Beal Project construction continues, and great progress is being made. The project still remains on schedule and within budget.

Special Reports/Actions/Updates:

5. Coronavirus/COVID-19 from Town Manager

Mr. Mizikar advised that current cases are 161 with 55 occurring over the last 7 days averaging at 7.85 cases per day. The prior two 7 day periods we averaged 5.4 cases per day. The governor reports a plateau with regards to hospitalizations and ICU beds. With the Governor's directive with regards to non-essential businesses being closed and gatherings over 10 prohibited until May 18th, all Town Buildings will remain closed to the public until at least May 15th (Friday). This week we established an internal team/task force to develop plans for phased re-staffing and reopening of Town buildings. We are in the process of considering a similar task force to lead the redevelopment of the Town Budget.

Meetings/Hearings:

6. 7:05 PM- Continued Public Hearing with Victor DeOliveira, Owner, ICar Auto, Inc. 306 Boston Turnpike, for a Class II License

On a motion by Ms. Casavant, seconded by Mr. Lebeaux, on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, the Board unanimously voted to continue the hearing to the next meeting.

7. 7:10 PM- Continued Public Hearing with Keith Lindem, Proposed Manager, 81 Clinton Pub, LLC, d/b/a Billy's Pub, 81 Clinton Street, for an All Alcoholic Beverages Pouring License and Entertainment License. Hours of Operation Sunday through Saturday 11:00am-2:00am. Hours of Entertainment Friday and Saturday 7:00pm-11:00pm

On a motion by Ms. Casavant, seconded by Mr. Lebeaux, on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, the Board unanimously voted to continue the hearing to the next meeting.

8. 7:15 PM - Meeting with Unrekae Miller, proposed manager for Price Chopper Operation Company of Massachusetts, Inc. d/b/a Price Chopper #229, 733 Boston Turnpike, for a change of manager to their All Alcohol Package Store License

James Carlson, District Manager spoke on behalf of Price Chopper. Mr. DePalo asked about Mr. Miller's experience. Unrekae Miller ran a store in Georgia that had alcohol and has been managing the Price Chopper in Shrewsbury since December. On a motion by Ms. Casavant, seconded by Mr. Lebeaux, on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, the Board unanimously voted to approve the license application.

New Business:

9. Review and act on 2020 Garage License Renewals (see attached list)

Mr. DePalo stated that Worcester Sand & Gravel will not be renewed due to a change in ownership and will be submitting new applications. On a motion by Ms. Casavant, seconded by Mr. Lebeaux, on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, the Board unanimously voted approve the license renewals except the Worcester Sand & Gravel properties contingent upon payment and appropriate paperwork.

10. Review and act on 2020 Dealer of Precious Metals License Renewals (see attached list)

On a motion by Ms. Casavant, seconded by Mr. Lebeaux, on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, the Board unanimously voted approve the license renewals except the Worcester Sand & Gravel properties contingent upon payment and appropriate paperwork.

11. Review and act to set the 2020 Annual Town Election date in accordance with Chapter 45 of the Acts of 2020

Mr. Kane stated that he had previously offered holding the town election until the state election in November, however it appears there are constraints to allow such a date for that to occur so he withdrew his request.

Mr. Mizikar briefed the board on the timeline for an election if it was set to June 16th and suggested revised hours of noon to 8 pm. The Board expressed their desire to move the election date.

Ms. Wright commented that the deadline to register to vote would be moved to 10 days before the election and if scheduled before June 30th, registered voters can vote by mail. Ms. Wright discussed the procedure during the election as far as sanitizing, the amount of poll workers, and enforcing social distancing.

On a motion by Ms. Casavant, seconded by Mr. Lebeaux, on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, the Board unanimously voted to set the election date to June 16, 2020.

12. Review and act to sign the warrant for the Annual Town Election

On a motion by Ms. Casavant, seconded by Mr. Lebeaux, on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, the Board unanimously voted to sign the warrant for the Annual Town Election to be held on June 16, 2020.

13. Review and act on the FY2020 membership and payment of the 495 MetroWest Partnership

On a motion by Ms. Casavant, seconded by Mr. Lebeaux, on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, the Board unanimously voted to approve the membership and payment.

14. Review and authorize the Town Manager to sign the grant application for the Feasibility Study for Regional Emergency Communications/Dispatch

Mr. Mizikar stated that he was contacted by the Town of Westborough that cited availability of state grant money to cover up to \$75,000 for towns to consider regionalizing dispatch operations. Mr. Lebeaux commented on the savings regionalizing could bring. Mr. Kane commented that a dispatch center could include more comprehensive operations than just dispatch and asked that Mr. Mizikar take that into consideration. On a motion by Ms. Casavant, seconded by Mr. Lebeaux, on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, the Board unanimously voted to authorize the Town Manager to sign the grant application.

15. Review and act on the reappointment of the Town Manager, Kevin Mizikar, for a three year term effective July 1, 2020 to June 30, 2023

The Board expressed their pleasure in Mr. Mizikar's performance as Town Manager and stated that he is doing a great job especially during the current crisis. On a motion by Ms. Casavant, seconded by Mr. Lebeaux, on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, the Board unanimously voted to reappoint of the Town Manager, Kevin Mizikar, for a three year term effective July 1, 2020 to June 30, 2023

Old Business:

16. Budget Discussion

Mr. Mizikar reviewed a PowerPoint presentation and stressed that there is still a lot of uncertainty and this process is unprecedented. Scheduling a town meeting for as late as possible would be prudent to the town as far as the budget process and would put the town in the best position. Almost every sector in the town has been impacted. Mr. Mizikar discussed the background of the impact that COVID-19 has had on the budget and the economy, the uncertainty, and the approach to a revised budget. Mr. Mizikar reviewed the FY2020 budget and the delayed timing in the receipt revenues. The Town already has 70 % revenue in hand since the pandemic occurred within the 3rd quarter. Mr. Mizikar

reviewed the revenue model that will impact free cash with no impact on state aid and discussed volatile areas within local receipts and the impact on revenue.

Mr. Mizikar reviewed expenditures and reported that the immediate impact is not substantial and discussed the benefits if being part of the Central Mass Regional Public Health Alliance because of the management of the pandemic and that the City of Worcester is absorbing costs that we will ultimately be reimbursed for. The Town of Shrewsbury also received an initial grant through the city of Worcester using trust funds of \$26,000 that will be applied to overtime that has been needed as well as funds going to SYFS to help assist families impacted by COVID-19.

Mr. Mizikar continued to discuss Free Cash, reserves, stabilization and the FY21 budget with an early 2000's model and recent recession model as well as a summary of the impacts of COVID-19 on the FY20 and FY21 budget. Mr. Samia added that the special education circuit breaker will also be impacted in the school budget. Mr. Kane added that he urges the manager to do what he can daily to take full advantage of any savings and not feel rushed on solutions. The Board complimented Mr. Mizikar on a thoughtful analysis. Mr. Mizikar urged that we do not move forward at this time setting a date for the annual town meeting until we receive more info from the State and continue to use the 1/12th model.

17. Review the draft timeline for the 2020 Annual Town Meeting

Mr. Mizikar reviewed a draft timeline if an annual town meeting was set for June 22, 2020.

18. Review and act on one (1) Associate Member appointment to the Zoning Board of Appeals for a one year term to expire on March 31, 2021

The Board was not ready to move forward at this time.

Correspondence: The Board of Selectmen will review and possibly act on the following:

- 19. Email, dated April 10, 2020, from David Snowdon, DPW Business Manager, re: Solid Waste & Recycling Update Waste Management Trucks- so noted
- 20. Email, dated April 10, 2020, from Carlos Garcia, 10 Pond Ave, re: Billy's Pub - Clothing Deposit Bins- so noted
- 21. Email, dated April 10, 2020, from Michael Marcy, 52 Longfellow Road, re: Trash & Recycling Pickup- so noted
- 22. Email, dated April 14, 2020, from State Representative Hannah Kane, re: Economic Outlook- so noted
- 23. Email, dated April 16, 2020, from Sandra Wright, Town Clerk, re: Notice from Attorney General Regarding Town Meeting - so noted
- 24. Email, dated April 16, 2020, from Sandra Wright, Town Clerk, re: Questions on Municipal Elections - so noted
- 25. Email, dated April 16, 2020, from State Representative Hannah Kane, re: FY21 Tax Transfers Analysis- so noted
- 26. Email, dated April 16, 2020, from Dana Dolehide, Pharmacann, 190 South Lasalle Street, Chicago, IL, re: Licenses Needed- so noted
- 27. Email, dated April 16, 2020, from Sandra Wright, Town Clerk, re: FAQ Municipal Elections- so noted
- 28. Email, dated April 19, 2020, from Maurice DePalo, Chairman, re: Remote Town Meeting- so noted
- 29. Letter, dated April 24, 2020, from Nick Repekta, Highway Division Manager, to Kevin Mizikar, Town Manager, re: Street Sweeping Report- so noted

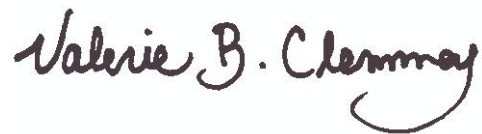
2020 License Renewals		
<i>Garage Renewals</i>		
Licensee Name	D/B/A Name	Business Address
2 Tech Automotive		160 Boston Turnpike
Apollo Motor Express, Inc.		221 Cherry Street
Auto Sport, Inc.		294 Boston Tpke.

Bridgestone Retail Operations LLC	Firestone Complete Auto Care	27 S. Quinsigamond Avenue
Choice Auto Center, LLC		429 Boston Tpke.
CJ Trucking LLC		537 Hartford Turnpike
Clinton Motorcars, LLC		171 Hartford Turnpike
Dent 'N Scratch		507 Boston Tpke.
Ellis	Ellis	152 Hartford Tpke.
Auto Center Repair & Towing		47-49 Hartford Turnpike
Extra Space Storage #787		53 Clinton Street
Fiore's Inc.		882 Boston Tpke.
Flynn's Truck Stop		310 Hartford Tpke.
Full Throttle Marine		152 Hartford Turnpike
Heartland Automotive Services II, Inc.	Jiffy Lube	512 Boston Tpke.
I Car Auto, Inc.		306 Boston Turnpike
Independent Truck Service		481 Hartford Tpke.
J. Polito Realty Inc		708 Grafton Street
John T. Westermark Garage		537 Hartford Turnpike
Le Limo		224B Cherry Street
Libbey's Classic Car Restoration Center, Inc.		137 N. Quinsigamond Ave.
Lovey's Towing & Recovery LLC	Lovey's Garage	155-173 Hartford Tpk.
MAG Retail Holdings-AUS, LLC	Audi Shrewsbury	780 Boston Turnpike
MAG Retail Holdings-BMS, LLC	BMW of Shrewsbury	770 Boston Turnpike
Mass Auto Repair Inc	Mass Auto Sales	56 Hartford Tpke.
MBRAN, Inc	Best Auto Body	753 Grafton Street
McNamara's Automotive Service		176 Boston Tpke.
Metrolube Enterprises	Valvoline Instant Oil Change	507 Boston Turnpike
Mitchell Drivetrain Service, Inc		384 Hartford Turnpike
New England Trim, Inc.		129 Hartford Tpke.
Patricks Motor Mart Inc	Patrick Motors	247 Boston Turnpike
Pete's Tire Barn, Inc.		407 Hartford Tpke.
Polito, J.A. & Sons, Inc.		587C Hartford Tpke.
Raffa Vehicle Outfitters LLC	Ziebart	19 Boston Tpke.
Rand's Towing Service Inc.	Rand's Automotive Center	185 Memorial Drive
Rayco Car Electronics		160 Boston Tpke.
RJ Foley Inc	Foley Motor Sports	894 Boston Tpke.
RK Enterprises	A-Tech Automotive, Co.	431-433 Boston Tpke.
Rustco Inc.,	Meineke Car Care Center	507 Boston Tpke.
Salim F. Aoude Inc	Sam's Mobil Service Center	285 Boston Tpke.
ScrubaDub Auto Wash Centers, Inc.		507 Boston Tpke.
Sentry West, Inc.		940 Boston Turnpike
Shivick Mgt, LLC	Midas	67 Boston Turnpike
Sullivan Tire Co., Inc.		249-253 Hartford Turnpike
Timeless Automotive		328 Grafton Street

Town Fair Tire Centers of Massachusetts LLC	Town Fair Tire	376 Boston Tpke.
Tri State Truck Center, Inc.		409-411 Hartford Turnpike
Turnpike Auto Body	Richard's Car Wash	309 Boston Tpke.
Turnpike Auto Body	Turnpike Collision Center	307 Boston Tpke.
United Parcel Service		315 Hartford Tpke.
Wade Marston	Wade's Auto Enterprises	6 Beckett Street
Wagner & Wagner Auto Sales	Mercedes Benz of Shrewsbury	760 Boston Turnpike
Wagner Automotive LLC	Wagner Kia of Shrewsbury (Dealership Garage)	315 South Street
Wall Trucking, Inc.	Wall Septic Service	835 Hartford Tpke.
Worcester Sand & Gravel		182 Holden Street
Worcester Sand & Gravel		146 Clinton Street
Yellow Freight System, Inc	YRC Freight	464 Hartford Tpke.
Dealer in Precious Metals (Junk)		
Licensee Name	D/B/A Name	Business Address
Artin Jewelers By Henri		19 Maple Ave
Worcester County Cash for Gold		131 Boston Turnpike
International Diamond Co. Inc.	Sachs Jewelers	180 Boston Turnpike
Simon Jewelers LLC		127 Boston Turnpike
Taber Numismatics		298 Boston Turnpike

On a motion by Ms. Casavant, seconded by Mr. Lebeaux, on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, the Board unanimously voted to adjourn at 8:40 pm.

Respectfully Submitted,



Valerie B. Clemmey
 Administrative Assistant to the Board of Selectmen

Referenced Materials

- 4/28/2020 Remote script
- June 16, 2020 Election timeline
- 4/28/2020 Budget presentation
- June 22, 2020 Draft Town Meeting Timeline
- Signed Town Election Warrant June 16, 2020