



## TOWN OF SHREWSBURY

Richard D. Carney Municipal Office Building  
100 Maple Avenue, Shrewsbury, Massachusetts 01545

Date: June 5, 2020 – REMOTE PARTICIPATION  
To: Board of Health  
From: Kerry Stockwell, Administrative Assistant  
Re: Board of Health Meeting Minutes

### REMOTE PARTICIPATION ATTENDANCE:

Stephen Vigeant, Jennie Fishman, and Dr. George Abraham – Shrewsbury Board of Health  
Phil Leger - Central Massachusetts Regional Public Health Alliance (CMRPHA)  
Kristen Las – Assistant Town Manager

Confirming Member Access: As a preliminary matter, this is Stephen Vigeant, Chair of the Shrewsbury Board of Health. Please permit me to confirm that all members and persons anticipated on the agenda are present and can hear me.

- Members, when I call your name, please respond in the affirmative.  
Dr. George Abraham – Affirmative  
Jennie Fishman – Affirmative
- Staff, when I call your name, please respond in the affirmative.  
Kerry Stockwell – Affirmative
- Anticipated Speakers on the Agenda, please respond in the affirmative.  
Phil Leger - Affirmative

Introduction to Remote Meeting: Good morning. This Open Meeting of the Shrewsbury Board of Health is being conducted remotely consistent with Governor Baker’s Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the “COVID-19 Virus.”

In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor’s Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible *physical* location. Further, all members of public bodies are allowed and encouraged to participate remotely.

The Order, which you can find posted with agenda materials for this meeting allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.

Ensuring public access does not ensure public participation unless such participation is required by law. This meeting will not feature public comment.

For this meeting, the Shrewsbury Board of Health is convening by telephone conference as posted on the Town's Website identifying how the public may join.

Meeting Business Ground Rules: We are now turning to the first item on the agenda. Before we do so, permit me to cover some ground rules for effective and clear conduct of our business and to ensure accurate meeting minutes:

- The Chair will introduce each Board Member or Staff Member who has the lead role for this particulate item or guest/speaker associated with this item on the agenda. After they conclude their remarks, the Chair will go down the line of Members first and then to staff members, inviting each by name to provide any comment or questions. I will then call upon the members to offer a motion and then for a second. Please hold until your name is called. Further,
  - Please remember to mute your phone or computer when you are not speaking.
  - Please remember to speak clearly and in a way that helps generate accurate minutes.

For others in attendance that are expected to present:

- Please hold until your name is called to present.
  - Please remember to mute your phone or computer when you are not speaking.
  - Please remember to speak clearly and in a way that helps generate accurate minutes.
  - After your presentation, members of the Board will be given the opportunity to ask questions.
- Finally, each vote taken in this meeting will be conducted by roll call vote.

## AGENDA

1. **Call to order.** The meeting was called to order at 8:08 a.m. by Stephen Vigeant.
2. **Review and approval of Minutes from the May 1, 2020 Board of Health meeting.**  
On a motion made by Dr. George Abraham, seconded by Jennie Fishman, and on a roll call vote; Jennie Fishman, aye, Dr. Abraham, aye, and Stephen Vigeant, aye, the Board of Health voted unanimously to approve the Minutes from the May 1, 2020 Board of Health meeting. Approved 3 – 0.
3. **Review and Act on the Report from the Central Massachusetts Regional Public Health Alliance (CMRPHA).**  
Phil Leger provided the following updates:

### *Local Boards of Health Calls / MA Department of Public Health (MDPH)*

It's been a challenge in keeping up with all of the information coming in from the MDPH, the COVID-19 Command Center, emergency calls, and Governor Baker's announcements. On today's MDPH call, there was representation from the Executive Office of Energy and Environmental Affairs (EEA) where a lot of the decision-making has taken place. Normally, there are regional and state officials participating on the calls. The head of the Police Chief Association was also on the call. They have been very active with recent events in their area and the protests taking place across the state. They are working very hard to ensure public safety.

### *Semi-public Swimming Pools – Outdoor and Indoor*

On June 5, 2020, Mandatory Standards for semi-public swimming pools came out. Outdoor pools are scheduled to open sometime in Phase II. Governor Charlie Baker will hold a Press Conference on June 6, 2020 and at that time, will announce a re-opening date. Indoor swimming pools will re-open sometime in Phase III.

### *Parks, Open Space, Outdoor Educational Programs and Workplace Safety in Campgrounds*

On June 4, 2020, guidance for parks, open space, and outdoor educational programs came out to include guidance on workplace safety in campgrounds. This will allow some family-type campgrounds to open.

### *Keeping it all Straight*

Kerry Stockwell has done an excellent job in disseminating information to sector-specific businesses, following up on complaints and concerns, and documenting all of the moving parts and pieces.

### *Inspections*

The Health Agents are doing their best to facilitate both routine inspections trying to do inspections as they come in.

### *Outdoor dining/seating*

dealing with mechanism with outdoor seating for folks not previously permitted for that. Trying to do outdoor seating for phase II. It's really intense and trying to keep up. Again, Kerry's been great of keeping track of everything that comes in.

### *Semi-public Swimming Pools*

Once the re-opening date has been announced by Governor Charlie Baker, there will be a big demand to re-open the pools at the various apartment complexes and condominium associations. Water quality results have to be collected, an inspection has to take place and all COVID-19 protocols (i.e. social distancing, sanitization requirements, facial coverings, increase pool shocking after the pool is closed, and the pool must now be tested six (6) times daily) must be in place prior to permitting and re-opening pools. With regards to lifeguard certification, there are third party groups offering online extensions. One challenge with semi-public swimming pools is that there is representation from those who reside at these complexes and then they have friends and family who come to visit. It will be difficult to manage the COVID-19 protocols; however, if there are complaints or concerns, the Health Agents will follow-up accordingly.

### *Compliance during COVID-19*

The majority of businesses have complied with all the guidance and Orders set forth by Governor Charlie Baker. Kerry Stockwell, has done a very good job at sending various businesses information to assist with the myriad of questions that have and continue to come in. If a business is not coming into compliance, the Health Department works with the Department of Labor Standards (DLS) for enforcement.

### *COVID-19 Related Complaints*

Julie VanArsdalen conducted a site visit with United Parcel Service (UPS) as a follow-up to several complaints from employees. She was able to make some recommendations and is networking with the Health & Safety Officer.

A complaint came through the Department of Labor Standards (DLS) and was forwarded to the Shrewsbury Health Department that Lash Lounge was operating. After touching base with the establishment, they had been operating under the incorrect category. They are slated for Phase II for close contact but no official re-opening date has been released. They were asked to close, update their website and provide their COVID-19 response policy. They promptly complied.

### *Recreational Camps for Children*

Guidance from the state is to have groups of twelve (12) including counselors, keep children in pods versus interaction with all campers, and cannot take groups off-site to go to another location or beach. Shrewsbury has one bathing beach. Will have to figure out bussing considerations, etc.

At this time, Steve Vigeant asked the Board if there were any questions. Dr. George Abraham did not have any questions. Jennie Fishman did not have any questions.

Steve Vigeant noted that there were some routine food inspections conducted since the last Board of Health meeting.

#### *Routine Food Inspections*

Julie VanArsdalen and Danielle Edmands have been out in the field conducting site visits and routine food inspections. There is a considerable amount of food establishments that remained open during the COVID-19 pandemic.

#### *Mobile Food Inspection*

Juniper Farms ice cream truck is scheduled for a mobile inspection on June 9, 2020.

#### *Pre-operational Food Establishment Inspections*

Tavern in the Square was inspected on June 4, 2020.

I-Craze Frozen Yogurt had a site visit on June 4, 2020 to touch base on their re-opening strategy.

American Harvest Farm will have a pre-operational inspection in the near future.

Question: Will the food establishments that have been closed during the COVID-19 public health crisis require pre-operational inspections?

Answer: Yes, they will. It's not an absolute requirement, as there are different ways to accomplish that. The goal is to conduct as many pre-operational inspections as possible. As food establishments request a pre-operational inspection, the Health Agents will schedule those in. Per the Governor's Order, all businesses are required to self-certify. The Health Department does not need to have copies of the documentation; however, if a complaint comes through, the business will be required to produce that documentation.

#### *Orders and Guidance*

Currently, the information being disseminated for COVID-19 is coming from a myriad of sources. Local Boards of Health (LBOH) are trying to get the state to consolidate everything into a spreadsheet filtered by category whereby you could click on a link and it would direct you to the pertinent guidance and documents that you're looking for. It's critical to have an easier and cleaner way to obtain the information. Kerry Stockwell is great at finding information and pushing it out to the various business types.

At this time, Steve Vigeant thanked Kerry Stockwell for all she's doing for the Health Department and Board of Health. She has been inundated with calls and requests for information and she has done a tremendous job keeping track of everything that comes through the office.

4. **Review meeting schedule.** The next Board of Health meeting will be held on July 17, 2020 at 8:00 a.m. in the Board of Selectmen's Meeting Room (subject to change due to COVID-19).
5. **Adjourn.** Dr. Abraham made a motion to adjourn the meeting at 8:24 a.m. On a motion made by Dr. George Abraham, seconded by Jennie Fishman and on a roll call vote; Jennie Fishman, aye, Dr. Abraham, aye and Stephen Vigeant, aye, the Board of Health voted unanimously to approve. Approved 3 – 0.

#### Referenced Materials

- Board of Health Meeting Minutes – May 1, 2020
- Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A § 20 – dated March 12, 2020