



TOWN OF SHREWSBURY

Board of Selectmen Meeting
Board of Selectmen's Meeting Room
Richard D. Carney Municipal Office Building
100 Maple Avenue
Shrewsbury, Massachusetts 01545-5398

Thursday, June 11, 2020 - 7:00 PM
MINUTES

Important Notice: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the **Shrewsbury Board of Selectmen** will be conducted via remote participation to the greatest extent possible. All meetings and hearings listed in the agenda will also be done so through remote participation. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the town's website, at www.shrewsburyma.gov/coronavirus. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting. To listen to this meeting, dial [1 609-726-6281] and enter the following pin: [245 147 640#]. Please mute your device.

Present: Mr. Maurice DePalo, Chairman, Ms. Beth Casavant, Vice Chairman, Mr. John Lebeaux, Clerk, Mr. John Samia, Selectman

Also Present: Ms. Kristen Las, Assistant Town Manager

1. Call to order

Mr. DePalo called the meeting to order at 7:00 PM and read the remote participation script verbatim.

2. Review and act on Temporary Outdoor Dining License applications in accordance with COVID-19 order No. 35

a. Ben Kaplan, Manager, 3 Brothers Hospitality, d/b/a Lakeside Bar & Grill, 97 Boston Turnpike

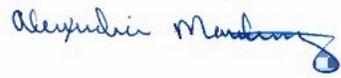
The Board reviewed the application for outdoor dining. On a motion by Ms. Casavant, seconded by Mr. Lebeaux, the Board unanimously voted, on a roll call vote, Ms. Casavant – yes, Mr. Lebeaux – yes, Mr. Samia – yes, Mr. DePalo – yes, to approve the temporary outdoor dining license application of Ben Kaplan, 3 Brothers Hospitality, d/b/a Lakeside Bar & Grill, 97 Boston Turnpike.

3. Adjourn

On a motion by Ms. Casavant, seconded by Mr. Lebeaux, on a roll call vote, Ms. Casavant – yes, Mr. Lebeaux – yes, Mr. Samia – yes, Mr. DePalo – yes, the Board unanimously voted to adjourn at 7:06pm.

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Respectfully Submitted,

A handwritten signature in blue ink that reads "Alexandria Martinez". The signature is written in a cursive style with a large, stylized initial 'A' and a long, sweeping underline.

Alexandria Martinez
Administrative Assistant to the Board of Selectmen

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TOWN OF SHREWSBURY

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DRAFT SCRIPT FOR REMOTELY CONDUCTED OPEN MEETINGS Effective March 23, 2020

Confirming Member Access:

As a preliminary matter, this is Maurice DePalo, Chairman of the Board of Selectmen. Please permit me to confirm that all members and persons anticipated on the agenda are present and can hear me.

- Members, when I call your name, please respond in the affirmative.
 - Beth Casavant
 - John Lebeaux
 - John Samia
 - James Kane
- Staff, when I call your name, please respond in the affirmative.
 - Kristen Las
 - Alexandria Martinez

Introduction to Remote Meeting:

Good evening. This Open Meeting of the Board of Selectmen is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the "COVID-19 Virus."

In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible *physical* location. Further, all members of public bodies are allowed and encouraged to participate remotely.

The Order, which you can find posted with agenda materials for this meeting allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.

Ensuring public access does not ensure public participation unless such participation is required by law. This meeting will not feature public comment.

For this meeting, the Board of Selectmen is convening by Google Hangout as posted on the Town's Website identifying how the public may join.

For "Zoom" or "Google Hangout" Meetings

Please note that this meeting is being recorded, and that some attendees are participating by video conference.

Accordingly, please be aware that other folks may be able to see you, and that take care not to "screen share" your computer unless asked by the chairperson or the staff person. Anything that you broadcast may be captured by the recording.

Meeting Business Ground Rules

We are now turning to the first item on the agenda. Before we do so, permit me to cover some ground rules for effective and clear conduct of our business and to ensure accurate meeting minutes.

- I, Maurice DePalo, will introduce each Board Member or Staff Member who has the lead role for this particulate item or guest/speaker associated with this item on the agenda. After they conclude their remarks, the Chair will go down the line of Members first and then to staff members, inviting each by name to provide any comment or questions. I will then call upon the members to offer a motion and then for a second. Please hold until your name is called. Further,
 - Please remember to mute your phone or computer when you are not speaking; remember that unless a document is being shared, your camera feed is triggered by your speaking or background noise; To mute & unmute your telephone dial *6
 - Please remember to speak clearly and in a way that helps generate accurate minutes

For others in attendance that are expected to present:

- Please hold until your name is called to present
- Please remember to mute your phone or computer when you are not speaking; remember that unless a document is being shared, your

camera feed is triggered by your speaking or background noise; To mute & unmute your telephone dial *6

- Please remember to speak clearly and in a way that helps generate accurate minutes
- After your presentation, members of the Board/Committee will be given the opportunity to ask questions
- For any response, please wait until the Chair yields the floor to you, and state your name before speaking.
- If members wish to engage in colloquy with other members, please do so through the Chair, taking care to identify yourself.
- Finally, each vote taken in this meeting will be conducted by roll call vote.