

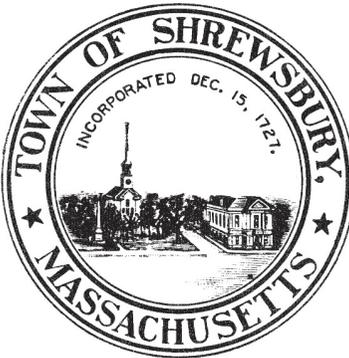
**SHREWSBURY
2013**



**ANNUAL
TOWN REPORT**

SHREWSBURY

TOWN REPORT



**No. 286
FOR THE YEAR ENDING DECEMBER 31, 2013**

TABLE OF CONTENTS

Accountant	243
Appropriations Statement	252
Balance Sheet.....	244
Debt Accounts.....	247
Deferred Revenue Accounts.....	246
Expenditures	266
Revenue.....	250
Transfer from Reserve Fund.....	248
Appointed Officers	6
Appointments by Selectmen	30
Appointments by Town Manager	31
Appointments by Finance Committee.....	33
Appeals (Zoning Board).....	78
Assessors	74
Building Inspector	76
Commission on Disabilities	79
Conservation Commission.....	80
Contributory Retirement System	304
Council on Aging.....	85
Cultural Council.....	91
Development Corporation.....	93
Elected Officers and Assistants	5
Elections	
Annual Town Election - April 30, 2013	34
Special State Primary - April 30, 2013.....	38
Special State Election - June 25, 2013.....	56
Special Town Election - November 5, 2013.....	64
Electric and Cable Operations (SELCO)	95
Emergency Management Agency	118
Engineering Department	119
Facts About Shrewsbury.....	1
Federal, State and County Representatives.....	3
Fire Department.....	129
Forestry Department.....	135
Health Department.....	136
Highway Department	141
Historic District Commission	145
Historical Commission	146
Housing Authority.....	147
Library	149
Master Plan Steering Committee.....	167
Oaths of Office - Elected Officials.....	29
Open Space and Recreation Plan Committee.....	169
Parks, Recreation and Cemetery Department	171
Personnel Board	175
Planning Board	176

TABLE OF CONTENTS (continued)

Planning and Economic Development Department.....	181
Police Department (includes Animal Control)	182
Public Buildings Department.....	189
Precinct Officers.....	26
Receipts in Fiscal 2013.....	66
Registrars of Voters	68
Resignations	28
Scholarship Fund	218
Schools	190
Selectmen	219
Sewer and Water Department	227
Shrewsbury Media Connection	117
Soldiers Memorial Commission	69
Telephone Directory	Back Cover
Town Clerk	65
Town Counsel	230
Town Government Organization	4
Town Officers and Committees.....	5
Town Manager	71
Town Meeting Members.....	16
Town Meeting Minutes	
Annual Town Meeting - May 20, 2013	41
Special Town Meeting - May 22, 2013.....	47
Annual Town Meeting (Adjourned) - May 22, 2013	48
Annual Town Meeting (Adjourned) - May 22, 2013	53
Special Town Meeting - October 21, 2013.....	57
Treasurer and Collector	235
Reconciliations	240
Schedules	241
Statement of Funded Debt.....	239
Trust Funds Summary Year End Report.....	236
Veteran's Services Department	232
Weights and Measures	234
Wright-Harlow Charitable Fund.....	70
Zoning Board of Appeals	78

FACTS ABOUT SHREWSBURY

History	This township was granted to certain persons in 1717, most of whom belonged to Marlboro. Boundaries of Shrewsbury were established on December 6, 1720. (Prov. Laws, Vol XI, p. 236)			
	First Meeting House built May 4, 1721. Incorporated as a town, December 15, 1727. Part of Shrewsbury was: Annexed to Lancaster, February 27, 1768 Established as Boylston, March 1, 1786 Annexed to Westborough, March 2, 1793 Annexed to Grafton, March 3, 1826			
Location	About 6 miles from Worcester, 36 miles West of Boston and 183 miles from New York City.			
Land Area	Approximately 20.78 square miles (13,971.2 acres).			
Lakes and Ponds	Approximately 1.05 square miles			
Elevation	Municipal Building approximately 633 feet above sea level. Highest point in Town, Rawson Hill, 755 feet above sea level.			
Population	<u>Year</u>		<u>Year</u>	
	1723	40 families	1960	16,622
	1790	963 (after incorporation of Boylston)	1970	19,229
	1860	1,558	1980	22,674
	1930	6,910	1990	24,146
	1940	7,586	2000	31,640
	1950	10,594	2010	35,608
			(Local) 2013	33,685
Registered Voters	December 31, 2013: 22,827			
Town Government	Representative Town Government 1953 Selectmen - Manager 1953 Nine Precincts - December 31, 2001			
Roads	State Roads	18.41 miles		
	Town Roads	150.97 miles		
	Private Roads	13.07 miles		
	Subdivision Roads	4.40 miles		

Tax Rate \$12.17 Residential
\$12.17 Open Space
\$12.17 Commercial, Industrial Personal Property per \$1,000 Value
Taxes due and payable July 1st
Taxpayers are advised to refer to the printed matter on their tax bill regarding interest.

Total Valuation \$4,768,924,723.00

Transportation Served by Route 9, 70, 140, U.S. 20 and Interstate 290
Easy access to Massachusetts Turnpike and Route 495

Public Utilities Municipally owned Water System since 1905
Municipally owned Light Department since 1908
Combined Sewer and Water Department since 1963
Municipally owned CATV since 1983

Schools Senior High School
Middle Schools (2)
Four Elementary Schools
Beal Early Childhood Center
Parker Road Preschool

Annual Town Election First Tuesday of May
Annual Town Meeting Third Monday of May

Register of Voters Daily at Town Clerk's Office, Mon. - Fri., 8:00 AM - 4:30 PM.

Qualification of Voters Any resident of the state and town is eligible to register, if 18 years of age at time of the next election and was born in the United State or is fully naturalized.

Polling Places Precinct 1 at the Richard D. Carney Municipal Office Building, 100 Maple Avenue
Precinct 2 at Frohsinn Club, 25 North Quinsigamond Ave.
Precinct 3 at Calvin Coolidge School, 1 Florence St.
Precinct 4 at Scandinavian Athletic Club, 438 Lake St.
Precinct 5 & 10 at Water & Sewer Department, 209 South St.
Precinct 6 at Senior Center, 98 Maple Avenue
Precinct 7 & 8 at Spring Street School, 123 Spring St.
Precinct 9 at Fire Station #3, 20 CenTech Blvd.

FEDERAL, STATE, AND COUNTY REPRESENTATIVES 2013

UNITED STATES SENATOR

Elizabeth A. Warren (D), Boston Edward Markey (D), Boston

GOVERNOR

Deval L. Patrick (D), Milton

REPRESENTATIVE IN CONGRESS, THIRD DISTRICT

James P. McGovern (D), Worcester

STATE SENATOR, SECOND WORCESTER DISTRICT

Michael O. Moore (D), Millbury

COUNCILOR, 7th DISTRICT

Jennie L. Caissie (R), Oxford

STATE REPRESENTATIVE 11th WORCESTER DISTRICT

Matthew A. Beaton (R), Shrewsbury

CLERK OF COURTS

Dennis P. McManus (D), Worcester

DISTRICT ATTORNEY

Joseph D. Early, Jr.

REGISTER OF DEEDS

Anthony J. Vigliotti (D), Worcester

REGISTER OF PROBATE

Stephen G. Abraham (D), Worcester

SHERIFF

Lewis Evangelidis (R), West Boylston

TOWN GOVERNMENT ORGANIZATION

SHREWSBURY VOTERS ELECT

Moderator	Board of Selectmen	School Committee
Town Meeting Members	Shrewsbury Housing Authority	Library Trustees

MODERATOR APPOINTS

Finance Committee	Personnel Board	Lake Quinsigamond Commission
-------------------	-----------------	------------------------------

SELECTMEN APPOINT

Board of Appeals	Historic District Commission	Shrewsbury Cultural Council
Constables	Registrars of Voters	Election Officers
Town Accountant	Town Manager	Town Counsel
Parking Clerk	Treasurer and Collector	EDIC Steering Committee
Industrial Development Financing Authority	Westborough Treatment Plant Board	Town Clerk
	Shrewsbury Development Corporation	Open Space and Recreation Plan Implementation Committee

TOWN MANAGER APPOINTS

Assessors	Animal Control Officer	Light Commissioners
Board of Health	Conservation Commission	Planning Board
Building Inspector	Sewer Commissioners	Police Department
Civil Defense	Industrial Dev. Comm.	Public Buildings
Engineering Department	Parks and Cemetery Dept.	Tree Warden
Fire Department	Sewer and Water Dept.	Wire Inspector
Highway Department	Soldiers Memorial Comm.	Veterans Agent
Fence Viewer	Council on Aging	Public Weighers
Measurer of Wood & Bark	Sealer of Weights & Measures	Shrewsbury Comm. for the Disabled
Inspector of Animals	Special Police Officers	Historical Commission
MIS Director		Weather Specialist
Emergency Management		

2013 TOWN OFFICERS AND COMMITTEES

ELECTED OFFICERS AND ASSISTANTS

Term Expires

MODERATOR

Christopher G. Mehne May 2015

SELECTMEN

Maurice M. DePalo May 2014
Henry J. Fitzgerald May 2014
James F. Kane May 2015
John I. Lebeaux May 2016
Moiria E. Miller May 2016

SCHOOL COMMITTEE

Sandra M. Fryc May 2014
John R. Samia May 2014
Jason Palitsch May 2015
Erin Hughes Canzano May 2016
B. Dale Magee May 2016

SHREWSBURY HOUSING AUTHORITY

Kevin T. Byrne (state appt.) Nov 15, 2014
Paul Campaniello May 2014
Mary R. Jordalen May 2015
Richard Ricker May 2017
Anthony D. Cultrera May 2018

Dennis Osborn, Executive Director

TRUSTEES OF PUBLIC LIBRARY

Joan T. Barry May 2014
Kevin M. McKenna May 2014
Frank B. Stille May 2014
Walter J. Avis, Jr. May 2015
Laurie Lindberg Hogan May 2015
Carl A. Larson May 2015
(resigned 12/3/2013)
Beth N. Casavant May 2016
Nancy P. Gilbert May 2016
Frances Whitney May 2016

APPOINTED OFFICERS 2013

ACCOUNTANT

Mary E. Thompson

Jan. 1, 2011-Dec. 31, 2013

AFFORDABLE HOUSING TRUST FUND Established by Board of Selectmen August 4, 2008

Maurice M. DePalo
John I. Lebeaux
Maira E. Miller
Benjamin W. Tartaglia, Sr.

ANIMAL CONTROL OFFICER

Leona M. Pease

June 30, 2014

BOARD OF ASSESSORS

Christopher R. Reidy, Principal
Todd E. Brodeur
Alicia A. Howe

June 30, 2014

June 30, 2015

BOARD OF HEALTH

Derek Brindisi, Director
Michael J. Borowiec, Regional Public Health Specialist
John M. Collins
Richard J. Correia
Maria Narducci

June 30, 2014

June 30, 2015

June 30, 2016

Kerry Stockwell, Burial Permits
Michele Bowers, Burial Permits
James D. Heald, Burial Permits
Shannon Henry, Burial Permits

CENTRAL MASSACHUSETTS REGIONAL PLANNING COMMISSION

Kathleen M. Keohane
Judy M. Vedder

First Delegate
Third Delegate

June 30, 2014

June 30, 2013

CITIZEN ADVISORY COMMITTEE (CAC)

Joseph J. Zecco, Jr.
Paul V. Swydan
Allen Jarrell
John P. Masiello
Gerard J. Gach
Paul H. Burnett
Alan D. Buckley

TOWN CLERK

Sandra E. Wright

March 2015

ASSISTANT TOWN CLERK

Joyce C. Record

March 2015

**COMMISSION ON DISABILITY
Adopted May 28, 1991**

Robert G. Falter
Diane L. Burns
John M. Harris

June 30, 2013
June 30, 2015
June 30, 2016

CONSERVATION COMMISSION

Patricia M. Banks
John J. Ostrosky
Kenneth F. Polito
Jason J. Port
Martha Hall Gach
Robert P. Jacques

June 30, 2013
June 30, 2014
June 30, 2015
June 30, 2015
June 30, 2016
June 30, 2016

CONSTABLES

Rajoo R. Ananth
Daniel E. Cormier
Michael A. D'Errico
Robert S. Esposito
Brian P. Gerardi
John J. Manzi
James E. McDonald

June 30, 2014
June 30, 2014

COUNCIL ON AGING

Rita Mary Dichele
Norma L. Giumentaro
Lillian R. Goodwin
John J. Concordia
Mahesh R. Reshamwala
Charles C. Fenno
Martin D. Green
Tim Swiss

June 30, 2014
June 30, 2014
June 30, 2014
June 30, 2015
June 30, 2015
June 30, 2016
June 30, 2016
June 30, 2016

**CUSTODIAN OF PROPERTY
FORECLOSED UNDER TAX TITLE**

Carolyn J. Marcotte

June 30, 2014

DEPARTMENT OF BUILDING INSPECTION

Patricia A. Sheehan, Inspector of Buildings
Louis A. Pepi, Jr., Assistant Building Inspector

TOWN COUNSEL

T. Philip Leader

June 30, 2013

EMERGENCY MANAGEMENT

Allyn C. Taylor III, Director

Sept. 30, 2013

Thomas Gregory, Director

June 30, 2014

David J. Faucher, Deputy Director

June 26, 2014

Aaron Roy, Local Emergency Planning Committee

June 30, 2014

Angela Snell, Public Information Officer

June 30, 2014

EMERGENCY MEDICAL SYSTEMS COORDINATOR

Linda Gosselin

TOWN ENGINEER

John D. Perreault

(retired June 28, 2013)

Jeffrey W. Howland

FENCE VIEWER

Thomas Gregory

June 30, 2014

FINANCE COMMITTEE

Clare M. O'Connor

June 30, 2013

John T. Campbell

June 30, 2014

Bretta M. Karp

June 30, 2014

L. Patrick Pitney

June 30, 2014

John Cygielnik

June 30, 2015

Donna Largess O'Connor

June 30, 2015

Christopher P. Rutigliano

June 30, 2015

Gene E. Buddenhagen

June 30, 2016

John P. Masiello

June 30, 2016

Judy M. Vedder

June 30, 2016

FIRE DEPARTMENT

James M. Vuona

May 17, 2015

FISCAL STUDY COMMITTEE

Established by Board of Selectman

May 28, 2013

Board of Selectmen Representatives

Henry J. Fitzgerald, Co-Chairman

Maurice M. DePalo, Co-Chairman

Finance Committee Representative

John Cygielnik

L. Patrick Pitney

School Committee Representatives

Jason Palitsch

John R. Samia

Board of Selectmen Appointments

Gary A. Alpersen
Matthew J. Karas
Robert H. Ryan

Brian R. Austin
Kelly K. Marshall
Mark C. Willingham

Town Moderator Appointments

Mark Adler
Melissa C. Byrne
Peter N. Collins
Jacqueline M. Cox
Bernard J. Forletta
Robert D. Holland
James J. Hoogasian
Kathleen Keohane
Cheryl A. Kristant
Daniel M. Schwartz

Florence R. Bergquist
David J. Campaniello
Patrick Convery
James P. Flynn
William P. Gooley
Melisa A. Hollenback
Heather A. Kasperzak
Barbara J. Kickham
Jordan J. Rubin
Preston A. Shaw

HANDICAPPED COORDINATOR

Daniel J. Morgado

HIGHWAY DEPARTMENT

John F. Knipe, Jr., Superintendent

HISTORICAL COMMISSION

J. Kevin Samara
Loretta M. Morelle
Michael P. Perna, Jr.
Harold R. Richardson
Patricia A. Wolf
Gail Ann Aslanian
Christopher W. Kirk

June 30, 2014
June 30, 2015
June 30, 2015
June 30, 2015
April 13, 2015
June 30, 2016
June 30, 2016

HISTORIC DISTRICT COMMISSION

Robert A. Cox
Donald R. Gray
Melanie K. Petrucci
Kristine L. Gustafson
Paula Lupton
Henry H. Wood, Jr.
Brian R. Beaton

June 30, 2013
June 30, 2013
June 30, 2013
June 30, 2014
June 30, 2014
June 30, 2015
June 30, 2015

INDUSTRIAL DEVELOPMENT COMMISSION

James A. McQuade

June 30, 2014

INSPECTOR OF ANIMALS

Leona Pease

June 30, 2014

INSPECTOR OF LICENSES FOR SALE OF AUTOMOBILES

James J. Hester, Jr., Police Chief June 30, 2014

KEEPER OF THE LOCK-UP

James J. Hester, Jr., Police Chief June 30, 2014

LAKE QUINSIGAMOND COMMISSION

James J. Hester, Jr., Police Chief	(Shrewsbury)	(ex officio)
James Gallagher, Police Chief	(Worcester)	
Tristan Lundgren	(Worcester)	
John Wilson	(Grafton)	
Kenneth F. Polito	(Shrewsbury)	June 30, 2016

Michael J. Paika (Shrewsbury Citizen Appointment) June 30, 2015

SHREWSBURY PUBLIC LIBRARY

Ellen Dolan, Director

LIBRARY BUILDING COMMITTEE

Joan T. Barry
Robert A. Cox
Ellen Dolan
Michael Lapomardo, Jr.
Francis A. Mannella, Jr.
Moirra E. Miller
Daniel J. Morgado
Bridgid E. Rubin
Clay Benjamin Smook

MANAGEMENT INFORMATION SYSTEM

John Covey - CIO SELCO IT

TOWN MANAGER

Daniel J. Morgado Sept. 30, 2015
Thomas Gregory – Assistant to Town Manager

MUNICIPAL LIGHT COMMISSIONERS

John P. Laverty, Wiring Inspector	June 30, 2014
David G. Duhamel, Asst. Wiring Inspector	June 30, 2014
John T. McQuade, Asst. Wiring Inspector	June 30, 2014
Robert D. Holland	June 30, 2014
Clifford T. Jefferson, Jr.	June 30, 2014
Marie Lemieux	June 30, 2015
Patricia A. Lyons-Gallo (resigned 7/1/2013)	June 30, 2015
Michael A. Refolo	June 30, 2016
Anthony M. Trippi	June 30, 2016

Michael R. Hale, General Manager
Electric Light Plant and Community Cablevision

OPEN SPACE & RECREATION PLAN IMPLEMENTATION COMMITTEE
Established by Selectmen
June 12, 2012

Lawrence A. Barbash	Jan. 12, 2014
James V. Brown	Jan. 12, 2014
Martha Hall Gach	Jan. 12, 2014
Mindy J. McKenzie-Hebert	Jan. 12, 2014
Kenneth F. Polito	Jan. 12, 2014

PARKING CLERK

James J. Hester, Jr., Police Chief	June 30, 2014
Carolyn J. Marcotte, Asst.	June 30, 2014

PARKS AND CEMETERY COMMISSIONERS

Edward F. Vigliatura, Jr.	June 30, 2014
Sharyn K. DeMango (resigned 8/20/2013)	June 30, 2013
James R. LeMay	June 30, 2015
James V. Brown	June 30, 2016

Angela Snell, Director Parks & Recreation

PERSONNEL BOARD

Robert J. Cashman	June 30, 2014
Theresa Flynn	June 30, 2015
Anthony A. Froio	June 30, 2016

PLANNING BOARD

Kathleen Keohane (Clerk)	June 30, 2014
Stephan M. Rodolakis (Vice-Chairman)	June 30, 2015
Melvin P. Gordon (Chairman)	June 30, 2016
Steven C. Boulay	June 30, 2017
Mindy J. McKenzie-Hebert	June 30, 2018

John D. Perreault (Associate for Special Permit Granting Authority) (retired June 28, 2013)	June 30, 2017
------------------------------------------------------------------------------------------------	---------------

POLICE DEPARTMENT

James J. Hester, Jr., Police Chief	Jan. 7, 2017
------------------------------------	--------------

PUBLIC BUILDINGS DEPARTMENT

Robert A. Cox, Superintendent

PUBLIC WEIGHERS

Worcester Sand & Gravel	
Matthew Mineau	June 30, 2014
Michael A. Trotto	June 30, 2014
Rocco F. Trotto	June 30, 2014

REGISTRARS OF VOTERS

Laurence J. Gannon	Mar. 31, 2014
Patricia L. Keeton	Mar. 31, 2015
Brenda A. Ljunggren	Mar. 31, 2016
Sandra E. Wright, Clerk (ex officio)	

RETIREMENT BOARD

Thomas M. Kennedy	(appointed)	June 30, 2015
Ralph Iaccarino	(elected)	Dec. 15, 2015
Robert A. Tozeski	(elected)	Dec. 8, 2016
Caryn M. Shea	(appointed)	Dec. 23, 2014
Mary E. Thompson	(ex officio)	

SCHOLARSHIP COMMITTEE **Established by Annual Town** **Meeting (adj) May 17, 1995**

Judith A. DeFalco	Oct. 31, 2013
James F. Pignataro	Oct. 31, 2013
Robert D. Holland	Oct. 31, 2014
Gail A. Sokolowski	Oct. 31, 2015
Donald R. Gray	Oct. 31, 2015

SEALER OF WEIGHTS AND MEASURE

John F. Knipe, Jr.

SEWER COMMISSIONERS

Peter A. Reilly	June 30, 2014
Joseph J. Zecco, Jr.	June 30, 2015
Paul Skip Burnett	June 30, 2016
Robert A. Tozeski, Superintendent, Sewer & Water Dept.	

SHERWOOD MIDDLE SCHOOL BUILDING COMMITTEE **Established by Vote of Annual Town** **Meeting (adj) May 19, 2004**

Anthony J. Bent
Erin Hughes Canzano
Robert A. Cox
Henry J. Fitzgerald
Daniel J. Morgado
Katherine A. Nash
Daniel E. Wolohan, R.A.

SHREWSBURY CULTURAL COUNCIL
Established by Selectmen
February 11, 1980

Neena Mohanka	1st term	Feb. 10, 2014
Mark Adler	2nd term	Feb. 10, 2015
Joanne R. Hynes (resigned 1/30/2013)	2nd term	Feb. 10, 2015
Caroline Reich	2nd term	Feb. 10, 2015
Lee Reid	2nd term	Feb. 10, 2015
Linda M. Cavallero	1st term	Feb. 10, 2016
Elizabeth L. Leitko	1st term	Feb. 10, 2016
Sandra L. McManue	1st term	Feb. 10, 2016
William C. Sigalis	1st term	Feb. 10, 2016

SHREWSBURY DEVELOPMENT CORPORATION

Board of Directors

Hannah Kane	Jan. 31, 2014
Richard Ricker, Esq.	Jan. 31, 2015
David C. Donahue	Jan. 31, 2016
Patrick Convery	Jan. 31, 2017
Jonathan S. Mack	Jan. 31, 2017
Lisa A. Cossette	Jan. 31, 2018
Christopher J. Hamel	Jan. 31, 2018

SHREWSBURY PUBLIC SCHOOLS

Joseph M. Sawyer, Superintendent
Mary Beth Banios, Assistant Superintendent

SOLDIERS MEMORIAL COMMISSION

Walter J. Josti, Jr.	Aug. 31, 2014
Walter J. Kalczynski	Aug. 31, 2014
James J. Dunlevy	Aug. 31, 2015
Donald R. Gray	Aug. 31, 2015
Ronald W. Pelletier	Aug. 31, 2016

SPECIAL POLICE OFFICERS

J. Paul Belliveau	Mar. 31, 2014
James F. Carlin	Mar. 31, 2014
James A. Coates	Mar. 31, 2014
William R. Cummins	Mar. 31, 2014
Michael A. D'Errico, Jr.	Mar. 31, 2014
Michael J. Donahue	Mar. 31, 2014
Brian P. Gerardi	Mar. 31, 2014
Jeffrey R. Marcimo	Mar. 31, 2014
John A. MacLoed	Mar. 31, 2014

Sandra E. Wright, Election Duties	Mar. 31, 2014
-----------------------------------	---------------

SPRING STREET SCHOOL BUILDING COMMITTEE

Erin Hughes Canzano
Robert A. Cox
Henry J. Fitzgerald
Daniel J. Morgado
Katherine A. Nash
Joseph M. Sawyer

TARGETED ZONING COMMITTEE
Established by Board of Selectman
April 5, 2010

Maurice M. DePalo
Melvin P. Gordon
James F. Kane
Daniel J. Morgado
Donald F. Naber
Patricia A. Sheehan
Kristen Las

TREASURER AND COLLECTOR

Carolyn J. Marcotte
Mary E. Grillo, Asst.

Mar. 1, 2016
June 30, 2014

**TRUSTEES OF THE
WRIGHT AND HARLOW CHARITABLE FUND**
Appointed at Annual Town Meeting May 2013

Gail E. Clafin
Robert H. Clafin
William A. Davis
Donald R. Gray
Raymond G. Harlow
Stanley R. Holden
Dawn M. Shannon
Harry Harlow Shepard
(deceased 4/4/2013)

May 2014
May 2014
May 2014
May 2014
May 2014
May 2014
May 2014

WEATHER SPECIALIST

James M. Arnold

June 30, 2014

WESTBOROUGH TREATMENT PLANT BOARD
Established Sept. 11, 1979

Michael Stanton (Chr.)	(Westboro)	Sept. 30, 2014
Joseph J. Farrell (Clerk)	(Westboro)	Sept. 30, 2015
Thomas Burke	(Westboro)	Sept. 30, 2013
Francis J. Holloway (Treas.)	(Shrewsbury)	Sept. 30, 2016
John D. Perreault	(Shrewsbury)	Sept. 30, 2014
Francis P. Zarette (Vice Chr.)	(Shrewsbury)	Sept. 30, 2015
John H. Goodhall, Jr., Engineer/Administrator		

ZONING BOARD OF APPEALS

Melvin P. Gordon (Chr./Planning Board)
Paul M. George
Dale W. Schaetzke
Alfred C. Confalone
Ronald I. Rosen

June 30, 2015
Mar. 31, 2014
Mar. 31, 2014
Mar. 31, 2015
Mar. 31, 2015

**ZONING BOARD OF APPEALS
ASSOCIATE MEMBERS**

Stephan M. Rodolakis (Vice Chr/Planning Bd)
Maribeth A. Boisvert
Peter D. Collins
Lisa A. Cossette

June 30, 2014
Mar. 31, 2014
Mar. 31, 2014
Mar. 31, 2014

TOWN MEETING MEMBERS 2013

PRECINCT ONE

Term Expires

Gail Ann Aslanian	285 Main Street	May 2014
Catherine C. Cooper	90 Holden Street	May 2014
Richard B. Cooper	90 Holden Street	May 2014
Christa C. Duprey	14 Candlewood Way	May 2014
Bonnie E. Gibbs	95 Holden Street	May 2014
Clare M. O'Connor	20 Wadsworth Road	May 2014
April Prince	2 Tory Drive	May 2014
Lynn M. Roy	319 Gulf Street	May 2014
Mark Adler	55 Gulf Street	May 2015
Maurice J. Boisvert	491 Main Street	May 2015
Arthur B. Brunell, Jr.	505 Main Street	May 2015
Gene E. Buddenhagen	201 Gulf Street	May 2015
Timothy J. Daly	17 Colton Lane	May 2015
David J. Lizotte, Jr.	15 Colton Lane	May 2015
Carol J. McWilliams	28 Colton Lane	May 2015
Melanie K. Petrucci	1 Tory Drive	May 2015
Richard Ricker	32 Westwood Road	May 2015
Lorraine A. Daignault	7 Sturbridge Circle	May 2016
Lori Dawson	42 Sewall Drive R O W	May 2016
Bernard J. Forletta	22 Colton Lane	May 2016
Mark R. Harris	4 Redwood Lane	May 2016
Lauren Mitsis	46 Wachusett Avenue	May 2016
Karen Warnke O'Neill	6 Thestland Drive	May 2016
Paul N. Taylor	34 Boylston Circle	May 2016
Susan C. White	32 Cypress Avenue	May 2016

PRECINCT TWO

		<u>Term Expires</u>
Edward Tim Callahan	30 Pine Avenue	May 2014
John Cygielnik	25 Lexington Road	May 2014
Christopher K. Gaines	8 Phillips Avenue	May 2014
William P. Gordon	34 Gage Lane	May 2014
Thomas P. Luby	51 O'Donnell Avenue	May 2014
John B. Lukach	4 Bunker Hill Road	May 2014
Jordan J. Rubin	9 Bunker Hill Road	May 2014
Joseph K. Samara	454 Main Street	May 2014
Andrew C. Carlson	261 Old Mill Road	May 2015
Maurice M. DePalo	18 Willard Avenue	May 2015
Lorraine M. Folsom	69 Elm Street	May 2015
Ralph Iaccarino	57 Avon Avenue	May 2015
Stephen R. Meola	48 Minuteman Way	May 2015
John J. Morrissey	219 Old Mill Road	May 2015
Donna Largess O'Connor	16 Bunker Hill Road	May 2015
A. Wayne Sampson	48 Old Mill Road	May 2015
Elizabeth A. M. Bell	22 Millwood Drive	May 2016
Colleen J. Connolly	15 Phillips Avenue	May 2016
Jason deSourdis	29 North Quinsigamond Avenue	May 2016
Dadene M. Gonet	22 LeBlanc Road	May 2016
Patricia Kalashian	18 Mallard Circle	May 2016
Barbara J. Kickham	12 Tamarack Lane	May 2016
Robert Millette	197 North Quinsigamond Avenue	May 2016
Mahesh R. Reshamwala	26 Bunker Hill Road	May 2016

PRECINCT THREE

		<u>Term Expires</u>
Steven C. Boulay	6 Redland Street	May 2014
Linda L. Derosier	7 Old Cart Road	May 2014
Alicia E. Ernst	18 Vinnie Way	May 2014
Melvin P. Gordon	47 Sheridan Drive	May 2014
Matthew J. Hogan	70 South Quinsigamond Avenue	May 2014
Kathleen M. Keohane	29 Gleason Road	May 2014
Edward T. Lenehan	17 Stone Avenue	May 2014
Leigh R. Sanborn	6 Vinnie Way	May 2014
Florence R. Bergquist	95 Worthington Avenue	May 2015
Bruce R. Card	20 Hancock Street	May 2015
John K. Donahue	198 South Quinsigamond Avenue	May 2015
Laurie I. Hogan	70 South Quinsigamond Avenue	May 2015
Sarah A. Lividini	76 South Quinsigamond Avenue	May 2015
Joseph A. Thomas	26 Edgewater Avenue	May 2015
Paula M. Vincequere	74 Maury Lane	May 2015
Joseph J. Zecco, Jr.	10 Hancock Street	May 2015
Jacqueline M. Cox	50 Maury Lane	May 2016
Dean C. Gillam	158 Worthington Avenue	May 2016
Brian G. Goodness (deceased 6/24/13)	20 Stoneland Road	May 2016
Diana J. Karas	46 Maury Lane	May 2016
Mary Ann Preskul-Ricca	20 Bluegrass Lane	May 2016
Ronald O. Sanborn	6 Vinnie Way	May 2016
Donna Marie Towner	16 Naples Street	May 2016

PRECINCT FOUR

		<u>Term Expires</u>
Hector L. Cruz	10 Baldwin Circle	May 2014
Lynne Detarando Grden	1 Dickinson Circle	May 2014
Derek A. Grillo	16 Shannon Drive	May 2014
Beverly A. Johnson	109 Hartford Turnpike	May 2014
Jonathan S. Mack	21 Smith Road	May 2014
James McKiernan, Jr.	81 Bay View Drive	May 2014
Richard E. Nickle	557 Lake Street	May 2014
Sandra Alice Weed	8 Blackstone Street	May 2014
Peter N. Collins	31 Flagg Road	May 2015
Martha P. Deering	623 Grafton Street	May 2015
Joseph T. Dyer, Jr.	10 Edgemere Boulevard	May 2015
Kurt S. Hultgren	623 Grafton Street	May 2015
Brenda A. Ljunggren	24 Edgemere Boulevard	May 2015
Robert A. Shaw, Jr.	70 Bay View Drive	May 2015
Nicholas J. Todisco, Jr.	2 Kenda Circle	May 2015
Kris. A. Vokes	33 Bay View Drive	May 2015
Kelly Carey	6 Hickory Drive	May 2016
Karin J. Hemmerdinger	21 Heath Road	May 2016
Cheryl A. Kristant	541 Lake Street	May 2016
Arthur B. Patterson	386 Lake Street	May 2016
Linda J. Sarkisian	17A Ek Court	May 2016
Michele A. Villani	7 Bittersweet Circle	May 2016
John A. Wahlstrom	2 South Brook Street	May 2016

PRECINCT FIVE

		<u>Term Expires</u>
Errol E. Ethier	23 Hunting Avenue	May 2014
Joan Elaine Ethier	23 Hunting Avenue	May 2014
Maureen P. Harrington	39 Washington Street	May 2014
Judith Lindeborg	60 Hillando Drive	May 2014
Lynn A. Ljunggren	166 Walnut Street	May 2014
Robert C. Ljunggren	166 Walnut Street	May 2014
Melanie A. Magee	28 Oak Ridge Way	May 2014
L. Patrick Pitney	137 Floral Street	May 2014
Cathleen M. Burke	161 Walnut Street	May 2015
David J. Campaniello	32 Bumble Bee Circle	May 2015
Michael F. Campaniello	165 Floral Street	May 2015
Hannah E. Kane	32 Main Circle	May 2015
James F. Kane	32 Main Circle	May 2015
John F. Knipe, Jr.	20 Greenwood Avenue	May 2015
Deborah P. Lebeaux	203 Walnut Street	May 2015
John I. Lebeaux	203 Walnut Street	May 2015
Mary Aicardi	11 Whippoorwill Drive	May 2016
James. J. Hoogasian	14 Old Farm Circle	May 2016
Amanda R. Luyster	11 Old Farm Circle	May 2016
James E. McDonald	10124 Arbor Drive	May 2016
Maria M. Pitney	137 Floral Street	May 2016
James E. Stencil	94 Bumble Bee Circle	May 2016
Michael D. Thomas	34 Main Circle	May 2016
Michael Vescere	38 Floral Street	May 2016

PRECINCT SIX

		<u>Term Expires</u>
John H. Bowles	24 Spruce Street	May 2014
Paul Campaniello	42 Wesleyan Street	May 2014
Everett M. Joseph	108 Harriet Avenue	May 2014
Amy L. Kotsopoulos	29 Estabrook Road	May 2014
Marcia E. Pereira	34 Monroe Street	May 2014
Jonathan C. Ricker	11 Maple Avenue	May 2014
Ronald I. Rosen	85 Crescent Street	May 2014
Benjamin W. Tartaglia, Sr.	19 Kenilworth Road	May 2014
George K. Bergstrom	20 Shady Lane Avenue	May 2015
Kevin T. Byrne	22 Elma Circle	May 2015
Melissa C. Byrne	26 Elma Circle	May 2015
Isabelle C. Chang	15 Fiske Street	May 2015
Henry J. Fitzgerald	17 Hutchins Street	May 2015
Paul W. Keegan	4 Arnold Road	May 2015
Michael Lapomardo	5 Jill Circle	May 2015
Bonnie L. O'Brien	11 Maplewood Road	May 2015
Dawn M. Shannon	10 Knowlton Avenue	May 2015
Mary K. Courtemanche	44 Edgewood Road	May 2016
Glenn E. Johnson	14 Brightside Avenue	May 2016
Colleen L. Kalagher	8 Brightside Avenue	May 2016
James N. Matteredo	6 Laurel Avenue	May 2016
Frances J. Nugent	27 Harrington Farms Way	May 2016
Preston A. Shaw	25 Kenilworth Road	May 2016
Gail A. Sokolowski	28 St. James Road	May 2016
Bruce C. Sullivan	10 Laurel Avenue	May 2016

PRECINCT SEVEN

		<u>Term Expires</u>
Ann Marie Cairns	20 Glen Gery Road	May 2014
John T. Campbell	176 North Street	May 2014
Peter D. Collins	94 North Street	May 2014
Donald R. Gray	26 High Street	May 2014
John P. Masiello	18 Heatherwood Drive	May 2014
Dina A. Nichols	18 Olde Colony Drive	May 2014
Christopher P. Rutigliano, Sr.	23 Carter Road	May 2014
Daniel M. Schwartz	41 Keyes House Road	May 2014
Alice E. Brennan	4 Fox Hill Road	May 2015
Bretta M. Karp	2 Medieval Road	May 2015
Kathleen Keohane	8 Bracken Road	May 2015
Debra Page Mooney	41 Deerfield Road	May 2015
Mark T. Murray	19 Colonial Drive	May 2015
Deborah H. Peeples	20 Keyes House Road	May 2015
Judith L. Polito	5 Rams Gate Place	May 2015
Kenneth F. Polito	8 Coachman Ridge Road	May 2015
John R. Samia	8 Fox Hill Road	May 2015
Jeffrey M. Billingham	177 North Street	May 2016
Deborah L. DelDotto	318 Spring Street	May 2016
Bridgid E. Malee-Rubin	62 High Street	May 2016
Kathleen F. McCarthy	26 Fox Hill Road	May 2016
John F. McDonald	8 Hunter Circle	May 2016
Melissa S. Pride-Fahs	216 Spring Street	May 2016
William J. Shine	52 Colonial Drive	May 2016
Michael J. Thompson	9 Camelot Drive	May 2016

PRECINCT EIGHT

		<u>Term Expires</u>
Beth N. Casavant	16 Clear View Road	May 2014
Elizabeth O. McCollum	6 Lantern Lane	May 2014
Maria Narducci	9 Fieldstone Drive	May 2014
Judith A. Ostrosky	7 Old Brook Road	May 2014
Kristina M. Palomba	15 Kalamat Farms Circle	May 2014
Jean C. Potter	24 Cross Street	May 2014
Michael A. Trotto	45 North Street	May 2014
Nancy M. Trotto	45 North Street	May 2014
Brian R. Beaton	186 Spring Street	May 2015
Erin Hughes Canzano	6 Holman Heights Circle	May 2015
Edwin B. Coghlin, Jr.	68 Gates Road	May 2015
Joyce M. Danielson	32 Francis Avenue	May 2015
Roberta R. Goldman	12 Founders Road	May 2015
Robert D. Holland	8 Raymond Avenue	May 2015
Viola S. Jefferson	25 Spring Street	May 2015
James M. Shea	99 Francis Avenue	May 2015
Frances Whitney	8 Gifford Drive	May 2015
Lisa A. Bruschi	90 South Street	May 2016
Robert H. Dumas	10 Artemas Avenue	May 2016
Michael L. Filiere	12 Harlow Road	May 2016
Carol Anne Geary	31 Gates Road	May 2016
William P. Gooley	696 Main Street	May 2016
Bradford F. Green	30 Francis Avenue	May 2016
Lynne M. Perreault	21 Raymond Avenue	May 2016
Allyn C. Taylor, III	221 Spring Street	May 2016

PRECINCT NINE

		<u>Term Expires</u>
Anne M. Duffy	7 Claremont Circle	May 2014
Donald L. Filiere	41 Brook Street	May 2014
M. Janice Filiere	41 Brook Street	May 2014
James Flynn	13 Holt Street	May 2014
Ian D. Gansler	50 Stoney Hill Road	May 2014
Neena Mohanka	8 Deer Run Drive	May 2014
Jason Palitsch	35 Commons Drive	May 2014
Suzanne C. Remington	73 Stoney Hill Road	May 2014
Steven R. Danielson	75 Stoney Hill Road	May 2015
Sandra M. Fryc	21 Pheasant Hill Drive	May 2015
Lisa K. Greene	25 Waterville Lane	May 2015
Melisa A. Hollenback	38 Stoney Hill Road	May 2015
Paul F. Kennedy	24 Orchard Meadow Drive	May 2015
Peter A. Reilly	19 Pheasant Hill Drive	May 2015
Laurie J. Spangenberg	2 Nightingale Drive	May 2015
Judy M. Vedder	15 Pheasant Hill Drive	May 2015
Patricia K. Erickson	9121 Avalon Way	May 2016
William J. Hemdal	56 Stoney Hill Road	May 2016
Elizabeth R. Powers	8 Cherry Hill Road	May 2016
Elliott R. Scott	6 Waterville Lane	May 2016
Stephen T. Scott	467 Walnut Street	May 2016
Michael J. Stefani	686 South Street	May 2016
Christine A. Taylor	383 Walnut Street	May 2016

PRECINCT TEN

		<u>Term Expires</u>
Joseph M. Armenti, Jr.	119 Howe Avenue	May 2014
Gail P. Augustino	335 Lake Street	May 2014
Patrick Convery	28 Thomas Farm Circle	May 2014
Rhoda A. Decatur	183 Cherry Street	May 2014
Marty C. Dell'Erba	16 Thomas Farm Circle	May 2014
Mary R. Jordalen	131 Grafton Street	May 2014
Paula M. Petrone	337 Lake Street	May 2014
Eileen F. Terrill	44 Beverly Hill Drive	May 2014
Jeffrey K. Chin	125 Memorial Drive	May 2015
Alana J. Dros	83 Lamplighter Drive	May 2015
Christine Juetten	41 Stonybrook Lane	May 2015
Heather A. Kasperzak	57 Lamplighter Drive	May 2015
Anthony J. Mastromatteo	1 Lamplighter Drive	May 2015
Sandra L. McManus	398 Grafton Street	May 2015
John C. Medlinskas	3 Hillside Lane	May 2015
Moira E. Miller	12 Lamplighter Drive	May 2015
Francis J. Horan, Jr.	21 Heywood Street	May 2016
Sandra J. Lucas	58 Hillside Drive	May 2016
John J. Manzi	20 Hillside Drive	May 2016
William J. Monahan	55 Howe Avenue	May 2016
Nancy Nelson	16 Heywood Street	May 2016
Vincent G. Pignataro	21 Roman Drive	May 2016
Cynthia J. Wright	1 Cooper Drive	May 2016

PRECINCT OFFICERS 2013-2014

PRECINCT ONE

U	Warden	Dorothy R. Perkins	4 Cabot Dr.
U	Clerk	Carol J. McWilliams	28 Colton Ln
U	Inspector	Lois A. Benotti	32 Westmont Rd.
R	Inspector	Andree Connors	42 Harrington Farms Way
U	Inspector	MaryLouide Daly	14 Knowlton Ave.
U	Inspector	Judith A. Gooding	30 Eastern Point Dr.
R	Inspector	Carolyn R. Henderson	529 Main St.

PRECINCT TWO

D	Warden	Gail A. Bisceglia	8 Pratt Ln.
U	Clerk	Marcelle I. Carter	17 Stone Ave.
D	Inspector	Mary Lou Brisson	60 Dewey Rd.
D	Inspector	Mary Jane Cygielnik	25 Lexington Rd.
U	Inspector	Lorraine M. Folsom	69 Elm St.
R	Inspector	Evelyn M. Gulledege	17 Gage Ln.
D	Inspector	Nancy B. Kowalczyk	21-3 Eaglehead Ter.

PRECINCT THREE

U	Warden	Kathryn R. Gaudette	25 Plainfield Ave.
U	Clerk	Florence R. Bergquist	95 Worthington Ave.
D	Inspector	MaryAnn T. Belinskas	485 Grafton St.
D	Inspector	Barbara A. Greenwood	49 Harrington Farms Way
U	Inspector	Annmarie G. Pignataro	30 Plainfield Ave.
U	Inspector	Mary P. Pignataro	11 Glen Ter.
D	Inspector	Donna Marie Towner	16 Naples St., #1

PRECINCT FOUR

U	Warden	Sandra A. Weed	8 Blackstone St.
U	Clerk	Jane L. Cox	25 Adams Rd.
D	Inspector	Marlene E. Hallice	7 Eaglehead Ter. #3
U	Inspector	Myra H. Hopkins	18-D Shrewsbury Green Dr.
U	Inspector	Donna M.S. Lepage	45 Robertson Dr.
U	Inspector	Elaine E. Shaw	131 Floral St.
U	Inspector	Sharyn M. Thomas	30 Edgewater Ave.

PRECINCT FIVE

D	Warden	Elaine F. Pescaro	16 Karen Ave.
U	Clerk	Sharon M. Gallerani	118 Main Blvd.
D	Inspector	Sheila M. Donnelly	47 Woodway Dr.
U	Inspector	Lynn A. Ljunggren	166 Walnut St.
U	Inspector	Jean C. Potter	24 Cross St.
U	Inspector	Sandra L. Regnier	299 Spring St.
U	Inspector	Carol S. Willey	91A Floral St.

PRECINCT SIX

U	Warden	Bernice E. Forrister	6 Newton St.
D	Clerk	Edith D. Messier	19 Bellridge Dr.
R	Inspector	Judith H. Flanagan	26 St. James Rd.
U	Inspector	Linda J. Josti	12 Saybrook Rd.
U	Inspector	Moira C. Minnucci	4 Elma Cir.
R	Inspector	Beryl A. Notargiacomo	106 Crescent St.
U	Inspector	JoAnne Rondeau	21 Ridge Rd.

PRECINCT SEVEN

U	Warden	Dorbert A. Thomas	26 Spring Cir.
U	Clerk	Richard A. Brodeur	3 Ashley Dr.
U	Inspector	Nina A. Behm	2 Hunter Cir.
U	Inspector	Janet E. Dearden	7 Cabot Dr.
D	Inspector	Dawn M. Shannon	10 Knowlton Ave.
U	Inspector	Frank B. Stille	2 Kalamat Farms Cir.
D	Inspector	Linda E. Turnquist	389 Prospect St.

PRECINCT EIGHT

U	Warden	Pamela J. Empie	107 High St.
U	Clerk	Ruth J. Runvik	85 Holden St.
U	Inspector	Susan E. Falzoi	15 Red Coat Rd
U	Inspector	Mary P. Johnson	82 Harriet Ave.
U	Inspector	Carol C. Swydan	7 Tavern St.
R	Inspector	Linda N. Taylor	221 Spring St.
U	Inspector	Katherine L. Whitney	12 Edgewood Rd.

PRECINCT NINE

U	Warden	Joan Elaine Ethier	23 Hunting Ave.
R	Clerk	Steve A. Lindberg	40 Maple Cir.
D	Inspector	Charlotte A. Brenner	55 Baker Ave. #2
D	Inspector	Marion J. Buonomo	40 Orchard Meadow Dr.
U	Inspector	Frances J DiDonato	395 Prospect St.
U	Inspector	Michelle Record	709 South St.
D	Inspector	Ruby R. Schwartz	200 Cherry St.

PRECINCT TEN

U	Warden	Edward J. Pescaro	16 Karen Ave.
D	Clerk	Helen F. Reynolds	237 South St. #23
D	Inspector	James W. Goodwin	4 State St.
U	Inspector	Sheila A. Gerardi	519 Grafton St.
U	Inspector	Maureen E. Londergan	6 O'Donnell Ave.
R	Inspector	Carol A. Mazzola	157 Old Mill Rd.
U	Inspector	Paul E. Sonier	6 Adin Dr.

2013 RESIGNATIONS

		DATE REC'D. TOWN CLERK'S OFFICE
Joanne Hynes	Shrewsbury Cultural Council	January 30, 2013
Helen C. Murray	Precinct 6 Precinct Officer	March 1, 2013
Patricia A. Lyons-Gallo	Municipal Light Commissioners	July 1, 2013
Sharyn K. DeMango	Parks and Cemetery Commission	Aug. 20, 2013
Carl Larson	Trustees of Public Library	Dec. 3, 2013

2013 OATHS OF OFFICE ELECTED OFFICIALS

	<u>TERM</u>	<u>DATE SWORN</u>
MODERATOR		
Christopher G. Mehne	May 2012 – May 2015	May 17, 2012
RETIREMENT BOARD		
Robert Tozeski	Dec. 2013 – Dec. 2015	Oct. 31, 2013
SCHOOL COMMITTEE		
B. Dale Magee	May 2013 – May 2016	May 1, 2013
BOARD OF SELECTMEN		
John I. Lebeaux	May 2013 – May 2016	May 10, 2013
Moirra E. Miller	May 2013 – May 2016	May 1, 2013
SHREWSBURY HOUSING AUTHORITY		
Anthony D. Cultrera	May 2013 – May 2018	May 1, 2013
TOWN MEETING MEMBER		
Kelly Carey	May 2013 – May 2016	Oct. 8, 2013
Dadene Gonet	May 2013 – May 2016	Oct. 21, 2013
Karin J. Hemmerdinger	May 2013 – May 2016	May 23, 2013
James E. McDonald	May 2013 – May 2016	May 21, 2013
Mary Ann Preskul-Ricca	May 2013 – May 2016	May 20, 2013
Ronald O. Sanborn	May 2013 – May 2016	June 25, 2013
Elliott R. Scott	May 2013 – May 2016	May 30, 2013
John A. Wahlstrom	May 2013 – May 2016	May 13, 2013
TRUSTEES OF THE WRIGHT AND HARLOW CHARITABLE FUND		
Donald R. Gray	May 2013 – May 2014	May 23, 2013
Raymond G. Harlow	May 2013 – May 2014	May 29, 2013
Stanley R. Holden	May 2013 – May 2014	May 23, 2013

2013 APPOINTMENTS BY THE SELECTMEN

TERM

DATE SWORN

CONSTABLES

Rajoo R. Ananth	July 1, 2013 – June 30, 2014	May 22, 2013
Michael A. D'Errico, Jr.	July 1, 2013 – June 30, 2014	June 12, 2013
Robert S. Esposito	July 1, 2013 – June 30, 2014	June 13, 2013
Brian P. Gerardi	July 1, 2013 – June 30, 2014	July 3, 2013
John J. Manzi	July 1, 2013 – June 30, 2014	May 22, 2013
James E. McDonald	July 1, 2013 – June 30, 2014	May 21, 2013

FISCAL STUDY COMMITTEE (established 2013)

Brian R. Austin	May 28, 2013 – Dec. 30, 2013	July 18, 2013
Maurice M. DePalo	May 28, 2013 – Dec. 30, 2013	Aug. 23, 2013
Henry J. Fitzgerald	May 28, 2013 – Dec. 30, 2013	July 11, 2013
Matthew J. Karas	May 28, 2013 – Dec. 30, 2013	July 10, 2013
Kelly K. Marshall	May 28, 2013 – Dec. 30, 2013	Aug. 6, 2013
Robert H. Ryan	May 28, 2013 – Dec. 30, 2013	July 11, 2013

OPEN SPACE & RECREATION PLAN COMMITTEE

Martha Hall Gach	Feb. 12, 2013 – June 30, 2014	July 14, 2013
Kenneth F. Polito	Feb. 12, 2013 – June 30, 2014	Mar. 3, 2013

REGISTRAR OF VOTERS

Brenda A. Ljunggren	Apr. 1, 2013 – Mar. 31, 2016	Mar.23, 2013
---------------------	------------------------------	--------------

SHREWSBURY CULTURAL COUNCIL

Linda M. Cavallero	Feb. 10, 2013 – Feb. 10, 2016	Feb. 26, 2013
Elizabeth L. Leitko	Feb. 10, 2013 – Feb. 10, 2016	May 13, 2013
Sandra L. McManus	Feb. 10, 2013 – Feb. 10, 2016	Feb. 21, 2013
William C. Sigalis	Feb. 10, 2013 – Feb. 10, 2016	Feb. 21, 2013

SHREWSBURY DEVELOPMENT CORPORATION

Board of Directors

Lisa A. Cossette	Feb. 1, 2013 – Jan. 31, 2018	Feb. 13, 2013
Christopher J. Hamel	Jan. 22, 2013 – Jan. 31, 2018	Feb. 8, 2013

TREASURER AND COLLECTOR

Mary E. Grillo	July 1, 2013 – June 30, 2014	June 26, 2013
Carolyn J. Marcotte	Mar. 1, 2013 – Feb. 29, 2016	Mar. 6, 2013

ZONING BOARD OF APPEALS

Alfred C. Confalone	Apr. 1, 2013 – Mar. 31, 2015	Apr. 18, 2013
Ronald I. Rosen	Apr. 1, 2013 – Mar. 31, 2015	Apr. 16, 2013

ZONING BOARD OF APPEALS - ASSOCIATE MEMBERS

Peter D. Collins	Apr. 1, 2013 – Mar. 31, 2014	May 15, 2013
------------------	------------------------------	--------------

2013 APPOINTMENTS BY THE TOWN MANAGER

	<u>TERM</u>	<u>DATE SWORN</u>
ANIMAL CONTROL OFFICER		
Leona M. Pease	July 1, 2013 – June 30, 2014	Sept. 16, 2013
BOARD OF ASSESSORS		
Todd E. Brodeur	July 1, 2012 – June 30, 2015	Jan. 17, 2013
COMMISSION ON DISABILITIES		
Diane L. Burns	July 1, 2013 – June 30, 2015	July 16, 2013
Robert G. Falter	July 1, 2013 – June 30, 2016	
John M. Harris	July 1, 2013 – June 30, 2016	May 29, 2013
CONSERVATION COMMISSION		
Martha Hall Gach	July 1, 2013 – June 30, 2016	July 16, 2013
Robert P. Jacques	July 1, 2013 – June 30, 2016	June 20, 2013
COUNCIL ON AGING		
Norma L. Giumentaro	Dec. 17, 2013 – June 30, 2014	Dec. 20, 2013
Charles C. Fenno	July 1, 2013 – June 30, 2016	June 10, 2013
Tim Swiss	July 1, 2013 – June 30, 2016	June 13, 2013
CUSTODIAN OF PROPERTY FORECLOSED UNDER TAX TITLE		
Carolyn J. Marcotte	July 1, 2013 – June 30, 2014	June 28, 2013
EMERGENCY MANAGEMENT		
Thomas Gregory, Director		June 30, 2014
David J. Faucher, Deputy Director		June 26, 2014
Aaron Roy, Local Emergency Planning Committee		June 30, 2014
Angela Snell, Public Information Officer		June 30, 2014
FENCE VIEWER		
Thomas M. Gregory	July 1, 2013 – June 30, 2014	June 17, 2013
HISTORICAL COMMISSION		
Christopher W. Kirk	July 1, 2013 – June 30, 2016	June 19, 2013
LIGHT COMMISSION		
Marie Lemieux	Aug. 7, 2013 – June 30, 2015	Aug. 27, 2013
Anthony M. Trippi	July 1, 2013 – June 30, 2016	June 10, 2013
PARK & CEMETERY COMMISSION		
James R. LeMay	Sept. 30, 2013 – June 30, 2015	Oct. 3, 2013
PARKING CLERK		
Carolyn J. Marcotte	July 1, 2012 – June 30, 2014	June 28, 2013

SEWER COMMISSIONERS

Paul Skip Burnett	July 1, 2013 – June 30, 2016	June 10, 2013
-------------------	------------------------------	---------------

SOLDIERS MEMORIAL COMMISSION

Robert W. Pelletier	Sept. 1, 2013 – Aug. 31, 2016	July 11, 2013
---------------------	-------------------------------	---------------

SPECIAL POLICE

J. Paul Belliveau	Apr. 1, 2013 – Mar. 31, 2014	Apr. 22, 2013
James F. Carlin	Apr. 1, 2013 – Mar. 31, 2014	Mar. 11, 2013
Michael A. D’Errico, Jr.	Apr. 1, 2013 – Mar. 31, 2014	Mar. 28, 2013
Michael J. Donahue	Apr. 1, 2013 – Mar. 31, 2014	Apr. 1, 2013
Brian P. Gerardi	Apr. 1, 2013 – Mar. 31, 2014	July 3, 2013
Jeffrey R. Marcimo	Apr. 1, 2013 – Mar. 31, 2014	Apr. 1, 2013
John A. MacLeod	July 29, 2013 – Mar. 31, 2014	Aug. 13, 2013
Sandra E. Wright Election Duties	Apr. 1, 2013 – Mar. 31, 2014	Apr. 1, 2013

WEATHER SPECIALIST

James M. Arnold	July 1, 2013 – June 30, 2014	Nov. 15, 2013
-----------------	------------------------------	---------------

WIRING INSPECTOR

John P. Lavery	July 1, 2013 – June 30, 2014	June 3, 2013
----------------	------------------------------	--------------

ASSISTANT WIRING INSPECTOR

David G. Duhamel	July 1, 2013 – June 30, 2014	July 3, 2013
John T. McQuade	July 1, 2013 – June 30, 2014	June 4, 2013

2013 APPOINTMENTS BY THE FINANCE COMMITTEE

FISCAL STUDY COMMITTEE (established 2013)

John Cygielnik	May 28, 2013 – Dec. 30, 2013	July 17, 2013
L. Patrick Pitney	May 28, 2013 – Dec. 30, 2013	July 9, 2013

APPOINTMENTS BY THE MODERATOR

FINANCE COMMITTEE

Gene E. Buddenhagen	July 1, 2013 – June 30 2016	July 9, 2013
John P. Masiello	July 1, 2013 – June 30 2016	July 8, 2013
Judy M. Vedder	July 1, 2013 – June 30 2016	July 8, 2013

FISCAL STUDY COMMITTEE (established 2013)

Mark Adler	May 28, 2013 – Dec. 30, 2013	July 10, 2013
Gary A. Alperson	May 28, 2013 – Dec. 30, 2013	July 10, 2013
Florence R. Bergquist	May 28, 2013 – Dec. 30, 2013	July 18, 2013
Melissa C. Byrne	May 28, 2013 – Dec. 30, 2013	July 10, 2013
David J. Campaniello	May 28, 2013 – Dec. 30, 2013	July 10, 2013
Peter N. Collins	May 28, 2013 – Dec. 30, 2013	Aug. 21, 2013
Jacqueline M. Cox	May 28, 2013 – Dec. 30, 2013	July 25, 2013
James P. Flynn	May 28, 2013 – Dec. 30, 2013	Aug. 5, 2013
Bernard J. Forletta	May 28, 2013 – Dec. 30, 2013	July 12, 2013
William P. Gooley	May 28, 2013 – Dec. 30, 2013	July 10, 2013
Robert D. Holland	May 28, 2013 – Dec. 30, 2013	July 12, 2013
Melisa A. Hollenback	May 28, 2013 – Dec. 30, 2013	July 10, 2013
James J. Hoogasian	May 28, 2013 – Dec. 30, 2013	Aug. 29, 2013
Heather A. Kasperzak	May 28, 2013 – Dec. 30, 2013	July 10, 2013
Kathleen Keohane	May 28, 2013 – Dec. 30, 2013	July 17, 2013
Barbara J. Kickham	May 28, 2013 – Dec. 30, 2013	Sept. 20, 2013
Cheryl A. Kristant	May 28, 2013 – Dec. 30, 2013	July 12, 2013
Preston A. Shaw	May 28, 2013 – Dec. 30, 2013	July 10, 2013

PERSONNEL BOARD

Anthony A. Froio	July 1, 2013 – June 30, 2016	Oct. 1, 2013
------------------	------------------------------	--------------

APPOINTMENTS BY SCHOOL COMMITTEE

FISCAL STUDY COMMITTEE (established 2013)

Jason Palitsch	May 28, 2013 – Dec. 30, 2013	July 10, 2013
John R. Samia	May 28, 2013 – Dec. 30, 2013	July 10, 2013

TOWN OF SHREWSBURY TOWN ANNUAL ELECTION APRIL 30, 2013

In accordance with the warrant, the polls were opened at 7:00 A.M. and closed at 8:00 P.M. Voters met at their respective voting places: Precinct 1 at the Richard D. Carney Municipal Office Building, 100 Maple Ave.; Precinct 2 at the Frohsinn Club, 25 North Quinsigamond Ave.; Precinct 3 at Calvin Coolidge School, 17 Florence St.; Precinct 4 at the Scandinavian Athletic Club, 438 Lake St.; Precincts 5 & 10 at the Sewer/Water Dept., 209 South St.; Precinct 6 at the Senior Center, 98 Maple Ave.; Precinct 7 & 8 at Spring Street School, 123 Spring St.; Precinct 9 at Fire Station #3, 20 CenTech Blvd. All precincts had reported by 8:30 P.M.

Votes were as follows:

Pr.1	Pr.2	Pr.3	Pr.4	Pr.5	Pr.6	Pr.7	Pr.8	Pr.9	Pr. 10	TOTAL
667	415	317	370	404	625	580	599	318	425	4720
26%	19%	16%	17%	20%	26%	22%	23%	19%	19%	21%

Registered Voters:

2,617	2,200	1,989	2,185	1,992	2,375	2,603	2,613	1,646	2,232	22,452
-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--------

One hundred seventy-three absentee ballot applications were processed.

SELECTMAN, for three years

	Pr.1	Pr.2	Pr.3	Pr.4	Pr.5	Pr.6	Pr.7	Pr.8	Pr.9	Pr.10	Total
* John I. Lebeaux	490	304	239	270	305	437	405	415	237	298	3400
* Moira E. Miller	470	261	214	249	276	414	413	398	218	310	3223
Benjamin W. Tartaglia, Sr.	52	50	18	63	31	89	37	49	19	32	440
Mark Adler	9	1	0	0	1	1	11	7	4	6	40
John P. Martin	0	0	1	7	0	0	1	0	0	0	9
Beth N. Casavant	0	0	0	0	0	0	5	0	0	0	5
All Others	3	2	2	3	5	5	8	7	1	4	40
Blank	310	212	160	148	190	304	280	322	157	200	2283
Total	1334	830	634	740	808	1250	1160	1198	636	850	9440

SCHOOL COMMITTEE, for three years

	Pr.1	Pr.2	Pr.3	Pr.4	Pr.5	Pr.6	Pr.7	Pr.8	Pr.9	Pr.10	Total
* Erin Hughes Canzano	502	284	221	266	284	430	391	424	237	294	3333
* B. Dale Magee	436	252	193	254	272	385	366	369	210	278	3015
John P. Martin	9	19	7	2	0	17	8	6	4	3	75
Benjamin W. Tartaglia, Sr.	3	2	2	0	0	3	2	1	0	0	13
All Others	1	3	1	5	5	3	8	0	0	2	28
Blank	383	270	210	213	247	412	385	398	185	273	2976
Total	1334	830	634	740	808	1250	1160	1198	636	850	19440

TRUSTEES OF PUBLIC LIBRARY, for three years

	Pr.1	Pr.2	Pr.3	Pr.4	Pr.5	Pr.6	Pr.7	Pr.8	Pr.9	Pr.10	Total
* Beth N. Casavant	454	268	208	261	257	379	386	390	215	264	3082
* Nancy P. Gilbert	422	256	206	252	261	371	340	360	210	267	2945
* Frances Whitney	460	281	202	266	271	426	377	405	217	266	3171
All Others	1	1	0	0	0	2	3	0	0	3	10
Blank	664	439	335	331	423	697	634	642	312	475	4952
Total	2001	1245	951	1110	1212	1875	1740	1797	954	1275	14160

SHREWSBURY HOUSING AUTHORITY, for five years

	Pr.1	Pr.2	Pr.3	Pr.4	Pr.5	Pr.6	Pr.7	Pr.8	Pr.9	Pr.10	Total
* Anthony D. Culrera	447	297	233	272	266	389	357	385	212	273	3131
All Others	2	0	0	0	0	3	1	0	0	0	6
Blank	218	118	84	98	138	233	222	214	106	152	1583
Total	667	415	317	370	404	625	580	599	318	425	4720

TOWN MEETING MEMBERS

PRECINCT ONE (8 to be elected)

TOWN MEETING MEMBER , for 3 years	
* Bernard J. Forletta	270
* Mark R. Harris	249
Christopher W. Kirk	225
* Karen Warnke O'Neill	285
* Paul N. Taylor	258
Gary A. Alperson	207
Ross James Clark	160
* Lorraine A. Daignault	236
William A. Davis	177
* Lori Dawson	233
Erin B. Howard	215
* Lauren Mitsis	261
* Susan C. White	239
All Others	9
Blank	2312
Total	5336

PRECINCT ONE (1 to be elected)

TOWN MEETING MEMBER , for 1 year	
(to fill vacancy)	
* April Prince	409
All Others	1
Blank	257
Total	667

PRECINCT TWO (8 to be elected)

TOWN MEETING MEMBER , for 3 years	
* Elizabeth A. M. Bell	268
* Colleen J. Connolly	274
* Jason deSourdis	246
* Dadene M. Gonet	244
* Patricia Kalashian	235
* Barbara J. Kickham	241
* Robert Millette	248
* Mahesh R. Reshamwala	232
All Others	5
Blank	1327
Total	3320

PRECINCT THREE (7 to be elected)

TOWN MEETING MEMBER , for 3 years	
* Dean C. Gillam	190
* Brian G. Goodness	192
* Ronald O. Sanborn	189
* Diana J. Karas	201
* Donna Marie Towner	8
* Jacqueline M. Cox	10
* Mary Ann Preskul-Ricca	1

PRECINCT THREE (continued)

All Others	8
Blank	1420
Total	2219

PRECINCT THREE (1 to be elected)

TOWN MEETING MEMBER , for 2 years	
(to fill vacancy)	
* Sarah A. Lividini	1
All Others	3
Blank	313
Total	317

PRECINCT FOUR (7 to be elected)

TOWN MEETING MEMBER , for 3 years	
* Kelly Carey	254
* Karin J. Hemmerdinger	245
* Cheryl A. Kristant	255
* Arthur B. Patterson	251
* Linda J. Sarkisian	243
* Michele A. Villani	242
* John A. Wahlstrom	249
All Others	1
Blank	850
Total	2590

PRECINCT FIVE (8 to be elected)

TOWN MEETING MEMBER , for 3 years	
* James J. Hoogasian	230
* James E. McDonald	234
* James E. Stencil	253
* Michael D. Thomas	237
* Michael Vescere	236
* Mary Aicardi	255
* Amanda R. Luyster	218
* Maria M. Pitney	8
All Others	20
Blank	1541
Total	3232

PRECINCT SIX (8 to be elected)

TOWN MEETING MEMBER , for 3 years	
* Mary K. Courtemanche	281
* Glenn E. Johnson	254
* James N. Mattered	258
* Preston A. Shaw	255
* Bruce C. Sullivan	228
Carol C. Swydan	200
John D. Tyndall	204
Erin Collins Hruskoci	215
* Colleen L. Kalagher	223

PRECINCT SIX (continued)

* Frances J. Nugent	234
* Gail A. Sokolowski	261
Dorothy A. Thyden	165
All Others	10
Blank	2212
Total	5000

PRECINCT SEVEN (8 to be elected)**TOWN MEETING MEMBER, for 3 years**

* Jeffrey M. Billingham	224
* Deborah L. DeIDotto	272
* Kathleen F. McCarthy	262
* John F. McDonald	226
* Melissa S. Pride-Fahs	214
* William J. Shine	241
* Michael J. Thompson	216
* Bridgid E. Malee-Rubin	226
Kelly K. Marshall	158
John P. Martin	164
Robert H. McLaren	137
Dale W. Schaetzke	147
All Others	3
Blank	2150
Total	4640

PRECINCT EIGHT (8 to be elected)**TOWN MEETING MEMBER, for 3 years**

* Lisa A. Bruschi	242
* Robert H. Dumas	223
* Michael L. Filiere	191
* William P. Gooley	203
* Bradford F. Green	214
Andrew MacIsaac	187
* Lynne M. Perreault	236
Kristen S. Barranco	148
Annemarie Cronin Bird	175
* Carol Anne Geary	221
Jonathan D. Gunnip	94
Paul E. Sonier	118
Frank B. Stille	155
* Allyn C. Taylor, III	200
All Others	0
Blank	2185
Total	4792

PRECINCT NINE (7 to be elected)**TOWN MEETING MEMBER, for 3 years**

* Patricia K. Erickson	174
Mohammad M. Haq	114
* William J. Hemdal	168
* Elliott R. Scott	170
* Stephen T. Scott	166
* Michael J. Stefani	171
* Elizabeth R. Powers	189
* Christine A. Taylor	193
Anne M. Duffy	10
Ian D. Gansler	5
Mark C. Willingham	7
All Others	4
Blank	855
Total	2226

PRECINCT NINE (2 to be elected)**TOWN MEETING MEMBER, for 1 year**

(to fill vacancy)

* Ian D. Gansler	17
Elizabeth R. Powers	12
Christine A. Taylor	6
* Anne M. Duffy	17
Mark C. Willingham	16
All Others	6
Blank	562
Total	636

PRECINCT TEN (7 to be elected)**TOWN MEETING MEMBER, for 3 years**

* Francis J. Horan, Jr.	200
* Sandra J. Lucas	210
* John J. Manzi	218
* William J. Monahan	201
* Vincent G. Pignataro	199
Rashid M. Shaikh	144
* Cynthia J. Wright	212
* Nancy Nelson	198
All Others	1
Blank	1392
Total	2975

PRECINCT TEN (2 to be elected)**TOWN MEETING MEMBER, for 2 years**

(to fill vacancy)

Andrea Bachini	167
* Alana J. Dros	204
* John C. Medlinskas	169
All Others	1
Blank	309
Total	850

TOWN OF SHREWSBURY SPECIAL STATE PRIMARY APRIL 30, 2013

In accordance with the warrant the polls were opened at 7:00 A.M. and closed at 8:00 P.M. The voters met at their respective voting places: Precinct 1 at Richard D. Carney Municipal Building, 100 Maple Avenue; Precinct 2 at Gesang Verein Frohsinn Club, 25 North Quinsigamond Avenue; Precinct 3 at Calvin Coolidge School, 1 Florence Street; Precinct 4 at Scandinavian Athletic Club, 438 Lake Street; Precincts 5 & 10 at Sewer & Water Garage, 209 South Street; Precinct 6 at Shrewsbury Senior Center, 98 Maple Avenue; Precincts 7 & 8 at Spring Street School, 123 Spring Street and Precinct 9 at Fire Station #3, 20 Centech Blvd.

	<u>REGISTERED VOTERS</u>		<u>VOTES CAST</u>		<u>% VOTED</u>
Precinct One	D	676	D	392	25%
	J	3	R	<u>273</u>	
	L	3		665	
	O	1			
	R	399			
	T	<u>3</u>			
	U	<u>1532</u>			
		2617			
Precinct Two	D	674	D	279	19%
	J	3	R	137	
	L	7		416	
	R	279			
	U	<u>1237</u>			
		2200			
Precinct Three	D	649	D	221	16%
	J	2	R	<u>95</u>	
	L	13		316	
	Q	1			
	R	204			
	U	<u>1120</u>			
		1989			
Precinct Four	A	1	D	217	17%
	D	629	R	<u>147</u>	
	J	2		364	
	L	3			
	R	281			
	T	<u>1</u>			
	U	<u>1268</u>			
		2185			

Precinct Five	D	511	D	221	20%
	J	2	R	<u>183</u>	
	L	5		404	
	R	294			
	U	<u>1180</u>			
		1992			
Precinct Six	D	714	D	373	26%
	J	7	R	<u>251</u>	
	L	3		624	
	Q	1			
	R	328			
	U	1321			
	W	<u>1</u>			
		2375			
Precinct Seven	D	563	D	306	22%
	G	1	R	265	
	J	1		571	
	L	7			
	Q	1			
	R	577			
	S	1			
	U	<u>1452</u>			
		2603			
Precinct Eight	D	677	D	341	23%
	J	3	R	260	
	L		3	601	
	R	440			
	T	1			
	U	<u>1489</u>			
		2613			
Precinct Nine	D	442	D	197	20%
	J	3	R	133	
	L	4		330	
	R	261			
	T	1			
	U	<u>934</u>			
		1645			

Precinct Ten	D	578	D	249	
	J	1	R	<u>170</u>	
	L	2		419	19%
	Q	1			
	R	345			
	T	2			
	U	<u>1303</u>			
		2232			

Total	A	1	D	2796	
Political Party	D	6113	R	<u>1914</u>	
	G	1		4710	21%
	J	27			
Political Party	L	50			
	O	1			
	Q	4			
Political Party	R	3408			
	S	1			
	T	8			
	U	12836			
	W	1			
	X	<u>1</u>			
		22452			

- | | | |
|--------------------------|-------------------------------|-----------------------------------|
| A Conservative | L Libertarian | S Socialist |
| D Democratic | O MA Independent Party | T Interdependent 3rd Party |
| G Green Party USA | Q American Independent | U Unenrolled |
| J Green-Rainbow | R Republican | W Veterans Party America |
| | | X Pirate |

One hundred seventy-five absentee ballot applications were processed.

DEMOCRATIC BALLOT

OFFICE	Pr. 1	Pr. 2	Pr. 3	Pr. 4	Pr. 5	Pr. 6	Pr. 7	Pr. 8	Pr. 9	Pr. 10	TOTAL
SEN. IN CONGRESS											
Stephen F. Lynch	156	134	101	97	92	148	129	138	69	94	1158
Edward J. Markey	233	142	120	118	128	225	177	197	126	155	1621
All Others	0	1	0	0	0	0	0	2	0	0	3
Blank	3	2	0	2	1	0	0	4	2	0	14
TOTAL	392	279	221	217	221	373	306	341	197	249	2796

REPUBLICAN BALLOT

SEN. IN CONGRESS	Pr. 1	Pr. 2	Pr. 3	Pr. 4	Pr. 5	Pr. 6	Pr. 7	Pr. 8	Pr. 9	Pr. 10	TOTAL
Gabriel E. Gomez	162	54	40	66	107	112	140	126	74	92	973
Michael J. Sullivan	74	65	46	68	56	106	99	101	48	59	722
Daniel B. Winslow	37	18	9	11	18	33	26	30	9	19	210
All Others	0	0	0	1	2	0	0	0	0	0	3
Blank	0	0	0	1	0	0	0	3	2	0	6
TOTAL	273	137	95	147	183	251	265	260	133	170	1914

TOWN OF SHREWSBURY ANNUAL TOWN MEETING MAY 20, 2013

The meeting was called to order at 7:10 P.M. in the Oak Middle School auditorium when Moderator Christopher G. Mehne announced a quorum of town meeting members in attendance. The official checklist showed 202 town meeting members present, including the moderator. As the first order of business the moderator examined the warrant and the constable's return and asked for and received unanimous consent to waive the reading of the warrant.

The moderator invited veteran town meeting member and soon to be retired Chairman of the Finance Committee, Clare O'Connor, to lead the assembly in the pledge of allegiance to the flag. Clare has served on the Finance Committee since 1997 and was thanked for her many years of service.

The assembly remained standing for our National Anthem, which was performed by Haley Lapomardo, Umbreen Majid, John Rezuke and Nick Andreano, students from the Shrewsbury High School *a cappella* choir, under the direction of Bonnie Narcisi-Gorey, Director of Music for the Shrewsbury Public Schools.

A moment of silence was observed in memory of Joseph Milan, former town meeting member of Precinct One, who was killed in an automobile accident on February 8, 2013. Also remembered was Harry Harlow Shepard, a lifelong resident of Shrewsbury, who passed away on April 4, 2013. Harry worked for the Shrewsbury Light Department for 36 years retiring as general foreman. The past four years Harry served as a Trustee of the Wright and Harlow Charitable Fund. The auditorium remained standing for a moment of silence for the victims of the Oklahoma tornado.

All newly elected and re-elected town meeting members present were sworn to the faithful performance of their duties.

The moderator recognized individuals seated on the stage of the auditorium starting with Finance Committee, Assistant to the Town Manager, Town Counsel, Town Clerk, Town Manager and Board of Selectmen. John Lebeaux and Moira Miller were congratulated on their re-election to the Board of Selectmen.

The moderator also acknowledged the presence of School Department officials seated in the auditorium which included Dr. Joseph Sawyer, Superintendent of Schools, Mary Beth Banios, Assistant Superintendent, Barbara Malone, Director of Human Resources, Liam Hurley, Director of Business Services, Melissa Maguire, Director of Special Education and Jonathan Green, Director of Information Technology. The School Committee was also recognized. Erin Canzano and Dale Magee were congratulated on their re-election to the School Committee. The Personnel Board was acknowledged as well.

The moderator introduced department heads and acknowledged three department

heads who will be retiring the end of June. Jack Perreault, lifelong resident of Shrewsbury and fifteen years as Town Engineer began his career in 1974 as assistant town engineer. He left employment in Shrewsbury in 1980 to take the position of town engineer in Northboro. He returned to Shrewsbury in January of 1998 as Town Engineer. Among his many contributions to the improvement and betterment of the town was his leadership role in the redesign and beautification of Route 9, the town center, the Lakeway Business District and Harrington Ave. Jack made significant contributions to Central MA as a participant with the Massachusetts Coalition for Water Resources Stewardship and the 495MetroWest Partnership.

Also recognized was Richard Perron, who served as Veterans Agent in Shrewsbury since 1999 when Shrewsbury joined with Northboro and Grafton to form a Veterans District under his leadership. A veteran who served in both WW II and the Korean War, Mr. Perron worked in the veterans field for over 27 years. Mr. Perron enjoyed a 35 year career as a design engineer for Stone and Webster. He devoted his life to civic and charitable causes.

Finally, this year will mark the retirement of Emergency Management Director, Allyn Taylor. A resident of Shrewsbury since 1978, Mr. Taylor worked in the emergency management field since 2007 when he joined the Red Cross National Disaster Response Team and helped other communities in the country respond to disasters. At that time, he also became a member of Shrewsbury's Community Response Team and was appointed Shrewsbury Emergency Management Director in 2009. Mr. Taylor dedicated countless hours in preparation for grants to both NEMA and FEMA that enabled towns to receive funding for emergency and shelter operations including the Code Red System which is so valuable to everyone. In partnership with the Public Safety Department, Allyn coordinated the town's response to the ice storm in 2008, Hurricane Irene in 2009 and the terrible storm in 2011.

Bill Nay of Shrewsbury Media Connection and staff were thanked and recognized for all the service they provide for town meeting.

The moderator explained the procedure of town meeting based on General Laws of the Commonwealth of Massachusetts, General By-Laws of the Town of Shrewsbury and Cushing's Manual of Parliamentary Practice.

A procedural motion presented by the moderator was moved and seconded and it was

VOTED to adjourn each session of our Town Meeting at 10:30 P.M. or at the completion of any moved motion before us at 10:30 P.M.

An asterisk indicates articles recommended by the Finance Committee:

***Article 1: Reports of Town Officers and Committees**

**Report of School Building Committee to Town Meeting Members May 20, 2012
Re: Spring Street Greening Project & Sherwood Middle School**

Spring Street Greening Project:

The "Green Repair Program" aimed at improving the energy efficiency in schools is complete. This project was specifically aimed at replacing the roof and the windows with highly efficient modern systems. The project was completed within the budgeted amount of \$1.31M.

Sherwood Middle School:

The construction of the new school was completed late last year and on 1/23/13 teachers, staff and students began a procession from the old to the new facility. This procession was led by students with a very large banner thanking the town for permitting this school to be built. On April 5th of this year the new Sherwood Middle School was dedicated in a well organized ceremony. The stars of that ceremony were the students that included student testimonials and band, orchestral and choral performances. State Treasurer Steven Grossman and MSBA Executive Director Jack McCarthy commented that not only did we have a model school but a model process of cooperation. Jack commented to me that they don't often see the cooperation that was present between the Town officials, the architects and construction teams. They were particularly impressed that the project was completed well ahead of schedule and well under budget.

You may recall the original \$47.3M project was reduced to just under \$44M in an agreement with the MSBA due to lower construction bids received. Last October I reported that we expected the total project costs to be approximately \$41.2M. We have improved upon that number again. We still have some work ahead of us but we believe the final cost to be approximately \$41.0M. The \$41M figure includes monies for contingencies and unforeseen.

You probably noticed on your way in this evening that the former school has already been removed and we are now on our way to begin work on the fields, the parking lot and road that connects the entrance off Crescent St. to Hutchins St. It is anticipated that this work will be completed by the end of August 2013.

This has been a fantastic project and I want to acknowledge the quality of work and leadership that came from our design and construction management projects teams. Those teams consisted of Lamoureux Pagano Associates, the Gilbane Building Company, and PMA (our project managers). I also want to acknowledge the work of the Building Committee members that have worked on this project going on three years. Those members include Dan Morgado, Dr. Sawyer, Erin Canzano, Bob Cox, Kathy Nash and Dan Wolohan.

Respectfully submitted:

Henry Fitzgerald: Chair School Building Committee
Dan Morgado: Town Manager
Dr. Joseph Sawyer: Superintendent Public Schools
Bob Cox: Superintendent of Public Buildings
Erin Canzano: School Committee
Kathy Nash: Community Member
Daniel Wolohan: Community Member

VOTED UNANIMOUSLY a motion to accept the report of the School Building Committee

***Article 2: Wright and Harlow Charitable Fund**

VOTED UNANIMOUSLY a motion that the following individuals be named trustees of the Wright and Harlow Charitable Trust Fund:

Gail E. Claflin	Donald R. Gray
William A. Davis	Stanley R. Holden
Dawn M. Shannon	Raymond G. Harlow
Robert H. Claflin, Jr.	

***Article 3: Personnel Bylaw
Classification and Compensation Plan**

VOTED a motion to end debate and vote the motion under Article 3.

VOTED UNANIMOUSLY a motion to amend the Classification and Compensation Plan and the Consolidated Personnel Bylaw by repealing the salary schedules and the assignment of position classes to compensation grades and by adopting new salary schedules and new assignment of position classes to compensation grades prepared by the Personnel Board and on file in the office of the Town Clerk, and said new salary schedules and the assignment of position classes to be effective on July 1, 2013.

***Article 4: Medical Expenses
Retired Disabled Police Officers and Firefighters**

VOTED UNANIMOUSLY an amended motion to raise the sum of \$4,475.86 to pay the medical expenses of retired disabled police officers and firefighters.

***Article 5: Transfer from Free Cash
to Various Departmental Appropriations**

VOTED UNANIMOUSLY a motion to transfer \$353,969.46 from Free Cash to fund departmental appropriations for Fiscal 2013 as follows:

Department	Account	Amount	Explanation
Elections & Registrations	Salaries & Wages (02-03)	\$28,000.00	To fund costs associated with the Special Senatorial Elections
Highway Dept.	Salaries & Wages (03)	\$74,000.00	To fund Snow & Ice Control deficit
	Expenses (04-05-06)	\$107,000.00	To fund Snow & Ice Control deficit
Department Total		\$181,000.00	

School Department	Expenses	\$144,969.46	To fund costs to replace equipment and materials damaged by a water leak on August 17, 2012, at the High School. This is the value of the payment being made by the insurance company that was paid into the General Fund.
-------------------	----------	--------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Article Total \$353,969.46

***Article 6: Town Budget
Finance Committee Report**

The moderator presented the budget for consideration by the town meeting members under general headings, line items, classifications and department.

The following amendments and changes in the budget were approved by the Finance Committee and voted by the Town Meeting members.

Personnel Board 119 (page 19)

VOTED a motion to delete under (9) Separately Iden. Apps., the figure \$0 and insert the sum of \$150,000; to delete under (1 to 9) Grand Total, the sum of \$3,600 and insert the sum of \$153,600.

Sewer 440 (page 29)

VOTED a motion to delete under (9) Separately Iden. Apps. the figure \$4,526,885 and insert the sum of \$4,368,172; to delete under (1 to 9) Grand Total, the sum of \$5,427,610 and insert the sum of \$5,268,897.

**Interest on Debt. 751 (page 35) Line Item No 590270
Sewer System Improvements**

VOTED a motion to delete the figure \$19,988 and insert the sum of \$17,649; to delete under (1 to 9) Grand Total, the figure \$2,615,481 and insert the sum of \$2,613,142.

VOTED a motion to raise the sum of \$101,372,766.00 in the following manner:

\$92,305,842.21	by taxation
\$2,985,809.79	by transfer from Free Cash
\$5,526,863.00	by transfer from Sewer Surplus and applying \$5,268,897.00 to the Sewer Department budget, \$36,363.00 to Treasurer-Collector, \$33,241.00 to Retirement, \$37,480.00 to Engineer, \$83,321.00 to Interest and Retiring Debt, \$23,040.00 to Group Health and Life Insurance, \$16,597.00 to Gasoline and Oil, \$14,804.00 to General Insurance and \$13,120.00 to MIS Support
\$60,000.00	by transfer from the Bond Interest Reserve to be applied to Interest and Retiring Debt
\$130,750.00	by accepting said sum from the Municipal Light Department to be applied to Interest and Retiring Debt
\$348,400.00	by accepting said sum from CATV funds of the Municipal Light Department to be applied to Interest and Retiring Debt
\$15,101.00	by transfer from the Title V Loan Repayment Account to be applied to Interest and Retiring Dept

and accepting the same to the various departments and purposes as specifically set forth in detail in the report of the Finance Committee as amended except that line items 1, Salaries – Professional, Executive, Administrative, 2, Salaries – Secretarial and Clerical, and 3, Salaries – All Other, be combined under Salaries Grand Total 1-2-3 and considered as one appropriation for all budgets and that line items 4, Contractual Services, 5, Supplies and Materials, and 6, Other Expenses, be combined under total 4,5,6, and considered as one appropriation for all budgets and further appropriate all receipts and other sums of money in accordance with and as recommended in said report as amended, and do further move that, in accordance with Chapter 41, Section 108 of the General Laws, the salaries of all elected town officers be fixed at the amounts and rates set forth in the Finance Committee’s report, as amended, effective from July 1, 2013, and all salaries and wages are hereby made effective from July 1, 2013 said wages and salaries to be at the rates set in the Classification and Compensation Plan and the Consolidated Personnel Bylaw in effect July 1, 2013 that said report, as amended, be received and placed on file and that the sum of \$101,383,818 appearing in the Fiscal Year 2014 printed grand total of all departmental budgets be deleted and the sum of \$101,372,766 be substituted in place thereof.

VOTED at 10:30 P.M. a motion to adjourn to Wednesday, May 22, at 7:00 P.M.

ATTEST

Sandra E. Wright
Town Clerk

**TOWN OF SHREWSBURY
SPECIAL TOWN MEETING
MAY 22, 2013**

VOTED at 8:05 P.M. a motion to call to order Special Town Meeting.

The meeting was called to order when the moderator announced a quorum of town meeting members were in attendance. The moderator examined the warrant and the constable's return and received unanimous consent to waive the reading of the warrant.

***Article 1: Library Repair
 Costs associated with Design Development Repairs**

VOTED a motion to end debate and vote the printed motion under Article 1.

VOTED UNANIMOUSLY a motion to transfer from Account 01-0610-10-585180 Library Repair the sum of \$85,000.00 to fund architectural, engineering, surveying, testing, appraisal or other costs associated with the design development of repairs, improvements and expansion to the current Public Library and to authorize the Library Building Committee and Town Manager to contract with a construction management at risk firm pursuant to General Laws Chapter 149A.

VOTED at 8:50 P.M. a motion to adjourn the Special Town Meeting and convene with the Annual Town Meeting.

ATTEST

Sandra E. Wright
Town Clerk

**TOWN OF SHREWSBURY
ANNUAL TOWN MEETING
(ADJOURNED)
MAY 22, 2013**

The meeting was called to order at 7:10 P.M. at the Oak Middle School auditorium when Moderator Christopher G. Mehne announced a quorum of town meeting members in attendance. The official checklist showed 180, including the moderator.

The moderator led the assembly in the pledge of allegiance to the flag.

Newly elected and re-elected town meeting members who had not taken the oath of office on May 20, were sworn to the faithful performance of their duties.

An asterisk indicates articles recommended by the Finance Committee.

***Article 7: Operation of Municipal Residential Solid Waste Collection, Processing and Disposal Services**

VOTED a motion to appropriate the sum of \$1,867,773.00 to operate the Municipal and Residential Solid Waste Collection, Processing and Disposal Services enterprise as follows:

Collection	\$1,189,593.00
Disposal	\$507,000.00
Expenses	\$171,180.00
	\$1,867,773.00

and that the \$1,867,773.00 be raised as follows:

From Department Receipts	\$885,000.00
From Retained Earnings	\$30,000.00
From Tax Levy	\$952,773.00
	\$1,867,773.00

***Article 8: Omnibus Capital Budget**

VOTED UNANIMOUSLY an amended motion to transfer from Sewer Surplus the sum of \$255,000.00, transfer from the Water Conservation Fund \$10,000.00, transfer from Free Cash the sum of \$317,933.75, transfer the sum of \$54,065.00 from Account 01-0192-10-570780 (Beal Elevator), transfer the sum of \$32,000.00 from Account 01-0192-10-571260 (Oak MS Screens), transfer the sum of \$24,001.25 from Account 01-0192-10-571300 (Spring Street Roof), transfer the sum of \$31,406.06 from Account 01-0450-10-585580 (Gulf Booster Generator), transfer the sum of \$9,485.00 from Account 01-0450-10-585700 (Replace Pickup), transfer the sum of \$41,305.59 from Account

01-0450-10-585896 (Crescent Street), transfer the sum of \$45,382.58 from Account 01-0450-10-585961 (Browning Tank Repair) and transfer the sum of \$47,420.77 from Account 01-0450-10-585991 (Grafton Street) to fund the costs associated with the adoption of an Omnibus Capital Budget for the fiscal period beginning July 1, 2013 as follows:

Department	Item/Project	Amount	Funding Source	Explanation/Comment
Highway	Replace 3/4 ton 4 x 4 pickup with plow	\$32,000.00	Free Cash	Replaces 1997 pickup with 117,390+ miles
Park	Replace large volume mower	\$56,000.00	Free Cash	Replaces 1999 Toro mower
Police	Replace Marked Cruiser	\$32,000.00	Free Cash	Replaces 2009 vehicle with 85,000+ miles.
	Replace Marked Cruiser	\$32,000.00	Free Cash	Replaces 2008 vehicle with 100,000+ miles.
	Replace 4 x 4 Pickup	\$35,000.00	Free Cash	Replaces 2002 pickup with 85,000+ miles.
Public Buildings	Replace floor tile – Spring Street	\$140,000.00	Fund Transfer & Free Cash	(10) classrooms and four smaller areas (offices, stair landings, storage rooms) for a total replacement of 9,472 ± sf
	Interior painting – Floral Street	\$56,000.00	Free Cash	All interior spaces
	Replace windows - Municipal Building	\$45,000.00	Free Cash	In original (1966) building
Sewer	Purchase and install new telemetry equipment	\$150,000.00	Sewer Surplus	Conversion of existing system
	Construction Services - Interceptor Project	\$105,000.00	Sewer Surplus	To support the Phase II and Phase III upgrades
Water	Water Conservation Program	\$10,000.00	Consrv Fund	Continuation of existing program
	Replace 1/2 ton pickup	\$30,000.00	Fund Transfer	Replaces 2004 pickup miles 99,189+ miles
	Replace one ton 4 x 4 pickup with utility & plow	\$45,000.00	Fund Transfer	Replaces 2005 pickup with 115,540+ miles
	Engineering services - Water supply permitting & design	\$100,000.00	Fund Transfer	To fund costs for ongoing permitting, studies and project design
Capital Budget Total		\$868,000.00		

***Article 9: Sale of Cemetery Lots**

VOTED UNANIMOUSLY a motion to transfer the sum of \$18,000.00 from the Sale of Cemetery Lots account to the Cemetery Department for the care, improvement and embellishment or enlargement of the cemetery.

***Article 10: Departmental Bills of Prior Year**

VOTED UNANIMOUSLY a motion to raise the sum of \$5,360.00 to pay departmental bills contracted in a prior year.

**Article 11: Insurance Recovery Account
Water Leak at High School**

Finance Committee recommends defeat of Article 11.

DEFEATED UNANIMOUSLY transfer the sum of \$1.00 from the insurance recovery account to the School Department Budget to fund costs associated with damage and other losses resulting from a water leak at the High School.

***Article 12: Fees for Sealer of Weights and Measures**

VOTED UNANIMOUSLY a motion to adopt a new schedule of fees for the Sealer of Weights and Measures as follows:

DEVICE	CURRENT FEE 5/27/2009	PROPOSED FEE
BALANCES & SCALES		
over 10,000 lbs	\$ 100.00	\$ 125.00
5,000 to 10,000 lbs	\$ 60.00	\$ 80.00
1,000 to 5,000 lbs	\$ 40.00	\$ 60.00
100 to 1,000 lbs	\$ 30.00	\$ 50.00
More than 10 lbs less than 100 lbs	\$ 17.00	\$ 30.00
10 lbs or less	\$ 15.00	\$ 30.00
WEIGHTS		
Avoirdupois (each)	\$ 2.00	\$ 2.00
Metric (each)	\$ 2.00	\$ 2.00
Apothecary (each)	\$ 2.00	\$ 2.00
Troy (each)	\$ 2.00	\$ 2.00
VEHICLE TANKS		
Each Indicator	\$ 10.00	\$ 10.00
Each 100 gallon or fraction thereof	\$ 6.00	\$ 6.00
LIQUID		
1 gallon or less	\$ 2.00	\$ 2.00
More than 1 gallon	\$ 4.00	\$ 4.00
LIQUID MEASURING METERS		
Inlet 1 ½" or less Oil and Grease	\$ 8.00	\$ 16.00
Inlet more than ½" to 1" Gasoline	\$ 16.00	\$ 30.00
Inlet more than 1" Vehicle Tank pump	\$ 30.00	\$ 50.00
Vehicle Tank Gravity	\$ 30.00	\$ 50.00
Bulk Storage	\$ 50.00	\$ 100.00
Company Supply Prover	\$ 30.00	\$ 75.00
PUMPS		
Each Stop on pump	\$ 3.00	\$ 3.00
OTHER DEVICES		
Taxi meters	\$ 15.00	\$ 30.00
Odometer – Hubometer	\$ 15.00	\$ 30.00
Leather Measure	\$ 8.00	\$ 25.00
Fabric Measuring	\$ 8.00	\$ 25.00
Wire – Rope – Cordage	\$ 8.00	\$ 25.00

LINEAR MEASURE

Yard Sticks	\$ 4.00	\$ 8.00
Ropes	\$ 4.00	\$ 8.00

MISCELLANEOUS

*Reverse Vending	\$ 10.00	\$ 20.00
Scanners store with:		
*1-3 scanners	\$ 75.00	\$ 30.00/EACH
*4-11 scanners	\$ 150.00	\$ 200.00
*12 or more scanners	\$ 250.00	\$ 275.00

***Article 13: Home Rule Petition
Affordable Housing Inventory**

VOTED a motion to authorize the Board of Selectmen to file a petition with the General Court pursuant to Article 89, Section 4 of the Amendments to the Constitution (Home Rule Amendment) as follows:

An Act relative to affordable housing in the town of Shrewsbury

SECTION 1. (a) Notwithstanding section 20 through 23, inclusive, of Chapter 40B of the General Laws and any regulations promulgated thereunder, any manufactured home as defined in section 32Q of chapter 140 of the General Laws, or any other dwelling unit built on a chassis and containing complete electrical, plumbing and sanitary facilities, and designed to be installed on a temporary or permanent foundation for permanent living quarters, having been situated continuously on the same parcel in the Town of Shrewsbury for twenty years or more as of January 1, 2013, and having been assessed as a mobile or manufactured home by the Shrewsbury Board of Assessors, shall be considered “low or moderate income housing,” as defined in section 20 of chapter 40B of the General Laws.

SECTION 2. This act shall take effect upon its passage.

***Article 14: Amend Zoning By-Law
Section VII.B.7.a.3**

VOTED a motion to end debate and vote printed motion under Article 14.

VOTED BY A DECLARED 2/3RDS MAJORITY a motion to amend the Shrewsbury Zoning Bylaw Section VII.B.7.a.3 by adding “Any dwelling unit constructed on the lot must be within the area of the circle. The minimum lot width must be 50 feet from the front lot line which the required frontage exists to the circle”.

***Article 15: Electric Light Plant Upgrade**

VOTED UNANIMOUSLY a motion to appropriate the sum of \$7,000,000 to upgrade the Town’s Electric Light Plant, including engineering, design, materials and installation and related work and that to meet this appropriation \$1,000,000 will be transferred from the Town’s Electric Light Plant’s Construction Fund and the Treasurer with the approval of the Board of Selectmen is hereby authorized to borrow the sum of \$6,000,000 by issuance and sale of bonds or notes of the Town in accordance with General Laws, Chapter 44, Section 8.

VOTED at 8:05 P.M. a motion to adjourn the Annual Town Meeting and call to order the Special Town Meeting.

ATTEST:

Sandra E. Wright
Town Clerk

**TOWN OF SHREWSBURY
ANNUAL TOWN MEETING
(ADJOURNED)
MAY 22, 2013**

VOTED at 8:50 P.M. a motion to reconvene with Annual Town Meeting.

***Article 16: Constuction of Surface Drains**

VOTED BY A DECLARED 2/3RDS MAJORITY a motion to construct storm drains in public ways and to acquire by eminent domain or otherwise all such easements as may be necessary or appropriate in connection therewith, and the sum of \$150,000.00 be raised to pay for such easements and the construction of such drains including engineering and other expenses incidental thereto.

***Article 17: Fund Water Meter Replacement Program**

VOTED UNANIMOUSLY a motion to raise the sum of \$250,000.00 to fund a water meter replacement program with all related appurtenances.

***Article 18: Water Lines (Replacement and/or Improvements)**

VOTED UNANIMOUSLY an amended motion to appropriate the sum of \$1,500,000.00 for the construction, reconstruction, and other improvements of water mains, connections and related appurtenances associated with water lines located on and in the vicinity of Main Street, Main Circle and Spring Street; Main Street (West), Gage Lane and Maple Avenue; Maple Avenue and Oak Street including engineering and all other related professional fees and expenses associated with the design and construction of these improvements, and to meet said appropriation raise the sum of \$639,194.00, transfer the sum of \$833,081.81 from the Water System Improvements Account and transfer the sum of \$27,724.19 from Account 01-0450-10-585991 (Grafton Street) and to authorize the application, acceptance and expenditure of a grant or grants from the Commonwealth and/or Federal Governments for this purpose and to further authorize the Board of Selectmen to acquire land or easements in connection therewith.

Article 19: Water System Improvements Account

Finance Committee recommends defeat of Article 19.

DEFEATED BY A DECLARED 2/3RDS MAJORITY a motion to raise the sum of \$1.00 to be added to the Water System Improvements Account for the improvement of the water system including extension, relocation and relaying of water mains and replacement or improvement of water system appurtenances, buildings and equipment and authorize the Board of Selectmen to acquire land or easements in connection therewith.

***Article 20: Sewer System Infiltration and Inflow Program**

VOTED BY A DECLARED 2/3RDS MAJORITY a motion to transfer the sum of \$500,000.00 from the Sewer Surplus Account and \$500,000 from the Sewer Department I & I Account to fund an infiltration and inflow program for the sewer system which includes testing, engineering, design, permitting, construction, reconstruction, and other improvements of main drains, surface drains, common sewers, sub-drains, connections and related appurtenances and to authorize the application, acceptance and expenditure of a grant or grants from the Commonwealth and/or Federal Governments for this purpose, and to further authorize the Board of Sewer Commissioners, acting for and on behalf of the Town, to layout and construct, reconstruct or make other improvements to said main drains, surface drains, common sewers, sub-drains, connections and related appurtenances, acquire land or easements in connection therewith which may be authorized by Chapter 502 of the Acts of 1954, as amended.

***Article 21: Colton Lane Sewer Pump Station Improvements**

VOTED UNANIMOUSLY a motion to transfer the sum of \$750,000.00 from the sewer surplus account to fund improvements to the Colton Lane Sewer Pump Station and related appurtenances and to authorize the application, acceptance and expenditure of a grant or grants from the Commonwealth and/or Federal Governments for this purpose, and to further authorize the Board of Sewer Commissioners, acting for and on behalf of the Town, to acquire land or easements in connection therewith which may be authorized by Chapter 502 of the Acts of 1954, as amended.

***Article 22: Donahue Rowing Center
Revolving Fund**

VOTED UNANIMOUSLY a motion that a revolving fund be established under the provisions of Chapter 44, Section 53E 1/2 of the General Laws for the operation and maintenance of the Donahue Rowing Center. All receipts for the use of this facility and those received by the Town during prior fiscal years shall be credited to the fund. Expenditures shall be made by the Park and Cemetery Commission upon approval by the Town Manager. Expenditures for Fiscal 2014 shall not exceed \$200,000.00.

***Article 23: Council on Aging Bus
Revolving Fund**

VOTED UNANIMOUSLY a motion that a revolving fund be established under the provisions of Chapter 44, Section 53E 1/2 of the General Laws for the operation and maintenance of the bus operated by the Council on Aging. All receipts paid to the Council on Aging by users of the bus and those received by the Town during prior fiscal years shall be credited to the fund. Expenditures shall be made by the Council on Aging upon approval by the Town Manager. Expenditures for Fiscal 2014 shall not exceed \$75,000.00

***Article 24: Shrewsbury Youth and Family Services
Funds for Counseling and Education Services**

VOTED UNANIMOUSLY a motion to raise the sum of \$72,000.00 for counseling and educational services to families.

***Article 25: Accept Sum of Money from CATV**

VOTED UNANIMOUSLY a motion to accept a sum of \$792,811.00 from the Municipal Light Department CATV division and appropriate said sum to the use of the Board of Assessors in fixing the tax rate for Fiscal Year 2014.

***Article 26: Municipal Light Department
In Lieu of Taxes**

VOTED UNANIMOUSLY a motion to accept a sum of \$237,569.00 from the Municipal Light Department in lieu of taxes, and appropriate said sum to the use of the Board of Assessors in fixing the tax rate for Fiscal Year 2014.

***Article 27: Transfer Funds to Board of Assessors**

VOTED UNANIMOUSLY a motion to transfer the sum of \$500,000.00 from Free Cash and appropriate said sum to the use of the Board of Assessors in fixing the tax rate for Fiscal Year 2014.

ADJOURNMENT

VOTED to adjourn at 9:15 P.M.

ATTEST

Sandra E. Wright
Town Clerk

TOWN OF SHREWSBURY SPECIAL STATE ELECTION JUNE 25, 2013

In accordance with the warrant the polls were opened at 7:00 A.M. and closed at 8:00 P.M. The voters met at their respective voting places: Precinct 1 at Richard D. Carney Municipal Building, 100 Maple Avenue; Precinct 2 at Gesang Verein Frohsinn Club, 25 North Quinsigamond Avenue; Precinct 3 at Calvin Coolidge School, 1 Florence Street; Precinct 4 at Scandinavian Athletic Club, 438 Lake Street; Precincts 5 & 10 at Sewer & Water Garage, 209 South Street; Precinct 6 at Shrewsbury Senior Center, 98 Maple Avenue; Precincts 7 & 8 at Spring Street School, 123 Spring Street and Precinct 9 at Fire Station #3, 20 Centech Blvd.

Votes were as follows:

Pr. 1	Pr. 2	Pr. 3	Pr. 4	Pr. 5	Pr. 6	Pr. 7	Pr. 8	Pr. 9	Pr. 10	TOTAL
906	606	479	599	686	854	911	945	523	680	7189
35%	27%	24%	27%	34%	36%	35%	36%	32%	30%	32%

Registered Voters:

2623	2216	1995	2196	2003	2380	2613	2625	1652	2227	22530
------	------	------	------	------	------	------	------	------	------	-------

Four hundred sixty-one absentee ballot applications were processed.

	Pr. 1	Pr. 2	Pr. 3	Pr. 4	Pr. 5	Pr. 6	Pr. 7	Pr. 8	Pr. 9	Pr. 10	TOTAL
SENATOR IN CONGRESS											
Gabriel E. Gomez	519	308	257	336	393	456	581	562	285	355	4052
Edward J. Markey	383	293	220	263	290	393	328	383	235	319	3107
Richard A. Heos	0	3	1	0	1	3	0	0	3	3	14
All Others	4	1	1	0	0	2	2	0	0	3	13
Blank	0	1	0	0	2	0	0	0	0	0	3
Total	906	606	479	599	686	854	911	945	523	680	7189

TOWN OF SHREWSBURY SPECIAL TOWN MEETING OCTOBER 21, 2013

The meeting was called to order at 7:10 P.M. in the Oak Middle School auditorium when Moderator Christopher G. Mehne announced a quorum of town meeting members in attendance. The official checklist showed 185 town meeting members present, including the moderator. As the first order of business the moderator examined the warrant and the constable's return and asked for and received unanimous consent to waive the reading of the warrant.

The moderator led the assembly in the pledge of allegiance to the flag followed by a moment of silence to honor the memory of two public servants who passed away this year. Richard Perron, Veteran Agent for Shrewsbury as well as Northborough and Grafton from 1999 until his retirement this spring passed away July 19. Mr. Perron was recognized at the May, 2013 Annual Town Meeting for his long and distinguished career.

Another loss to the town was former Police Chief Robert McGinley who passed away shortly after the Annual Town Meeting of May 30. Chief McGinley was hired as a firefighter in 1958 and in 1967 transferred to the Police Department. He rose through the ranks and was appointed Police Chief on September 1, 1980 and served until his retirement in January of 1998.

The moderator recognized individuals seated on the stage of the auditorium starting with Finance Committee, Assistant to the Town Manager, Town Counsel, Town Clerk, Town Manager and Board of Selectmen. He then acknowledged Town Officials, the School Committee and School Administrators seated in the auditorium.

The moderator explained briefly the procedure of town meeting based on General Laws of the Commonwealth of Massachusetts, General By-Laws of the Town of Shrewsbury and Cushing's Manual of Parliamentary Practice.

An asterisk indicates articles recommended by the Finance Committee:

Reports of Town Officers and Committees

Report of School Building Committee to Town Meeting Members Oct. 21, 2013 Re: Sherwood Middle School

Sherwood Middle School:

As you are aware, construction of the Sherwood MS was completed earlier this year. Students and staff have now been in the new facility for about nine months. During this nine month period the old school was removed and extensive site work to finish off the road and fields has occurred. We are now in the final weeks of the site work with last part being the large baseball field just off the entrance from Crescent Street. The new parking lot to the side of the school has been in use for a few months and it has eased traffic flow and student pick up and drop off as planned. We have green grass growing

everywhere and we anticipate full use of all the fields by the spring. Those using the facility appreciate all its amenities and it has been incredibly well received by the administration, teachers and students. Because we are in the final throws of this project the Building Committee concluded its last meeting in September although there are still some invoices that will need to be processed over the next few months. Overall, the decision to move forward with this project was the correct one. This project was one of the smoothest, most well managed projects that I have seen in my professional career. It was the first project in our community under new State rules that allowed us to use a construction manager. In that arrangement the construction management team worked for the Town on a fee basis. This is sometimes referred to a CM at Risk or the Commonwealths designation of Chapter 149A.

Let me take a moment to summarize the financial aspects of this project. You may recall we had an original Project Funding Agreement with the MSBA for \$47.3M in January 2010. The project was reduced to just under \$44M in December 2011 by agreement with the MSBA due to lower construction bids received. Last October I reported that we expected the total project costs to be approximately \$41.2M and reduced that further to \$41.0M at our May Town Meeting but did mention that we had not used much of our contingency budget. I am extremely pleased to report to you that we anticipate the final cost of the project to be just over \$40.2M or a further reduction of another \$800K since our May Town Meeting. In summary, the project was over \$7M less than our original MSBA approved budget and nine months ahead of schedule. I believe that the Town has a history of managing well these capital projects but I do not recall anything that quite compares to this. The total cost to the Town of Shrewsbury has been reduced to approximately \$20,083,000 or a savings of \$3.22M since the program began.

So How Did We Accomplish That? A brief history of decisions made:

1. We reduced the building size by 10% or 14,000 SF from 144K to 130K SF
2. The project was put to bid at a perfect time in the construction market
3. Took advantage of bond financing rates that were historically low
4. The project was well ahead of schedule and that saved money
5. The design was innovative in that it is both highly energy efficient and highly efficient from a volume to surface area ratio perspective.
6. We took advantage of MSBA initiatives for "green" buildings with a passive solar design, a white roof to reduce solar gain, use of recycled materials, low flow water fixtures, efficient lighting and sensors and a HVAC system with heat recovery. In all the MSBA awarded Shrewsbury an additional 2% increase in reimbursements or over \$826K.
7. Developed an efficient and practical classroom design that included five stacked classroom clusters (two in one wing and three in another) that gave each a unique neighborhood feel that was highly efficient
8. Oriented the building in such a manner as to make use of the proximity to the Oak MS where certain assembly spaces could be shared thus reducing that need in the Sherwood MS

9. Created fields that are common to both middle schools
10. Finally, although it added some cost we addressed a serious vehicle issue with the addition of a new road and parking area

In conclusion, I want to again acknowledge the high quality of work and leadership that came from our design and construction management project teams. Those teams included the architectural firm of Lamoureux Pagano Associates from Worcester, the Gilbane Building Company, from Rhode Island and the owner project management team PMA from Braintree, MA. I also want to acknowledge the work of the Building Committee members that have worked on this project for the past three and a half years. Those members include Dan Morgado, Dr. Sawyer, Erin Canzano, Bob Cox, Kathy Nash and Dan Wolohan.

Respectfully submitted:

Henry Fitzgerald: Chair School Building Committee
Dan Morgado: Town Manager
Dr. Joseph Sawyer: Superintendent Public Schools
Bob Cox: Superintendent of Public Buildings
Erin Canzano: School Committee
Kathy Nash: Community Member
Daniel Wolohan: Community Member

VOTED UNANIMOUSLY a motion to accept the report of the School Building Committee

***Article 1: Spring Street School Repairs
Retirement of Debt**

VOTED UNANIMOUSLY a motion to transfer the sum of \$15,867.00 from Free Cash and \$10,133.00 from account 01-0751-09-590280 – Spring Street School Repairs – Interest on Debt to account 01-0710-09-590280 – Spring Street School Repairs – Retirement of Debt for the fiscal year beginning July 1, 2013.

***Article 2: Sherwood Middle School
Reduce Appropriation**

VOTED UNANIMOUSLY a motion to reduce the appropriation under Article 6 of the May 20, 2013, Annual Town Meeting in account 01-0751-09-590240 – Sherwood Middle School by the sum of \$9,467.00.

***Article 3: Water System Improvements Account
Transfer from Free Cash**

VOTED UNANIMOUSLY a motion to transfer the sum of \$266,000.00 from Free Cash to the Water System Improvements Account.

***Article 4: Water Department Facilities
Install Security Fencing**

VOTED UNANIMOUSLY a motion to transfer the sum of \$45,000.00 from the Water System Improvements Account to install security fencing and related appurtenances at Water Department facilities.

Article 5: Other Post-Employment Benefits (OPEB)

Finance Committee recommends defeat of Article 5.

DEFEATED a motion to raise the sum of \$1.00 to the Other Post-Employment Benefits (OPEB) Trust.

Article 6: Stabilization Fund

Finance Committee recommends defeat of Article 6.

DEFEATED a motion to raise the sum of \$1.00 to the Stabilization Fund.

***Article 7: Funds to Highway Department
Chapter 90 Local Transportation Aid Funding Program**

VOTED UNANIMOUSLY a motion to accept the sum of \$986,194.00 from the Commonwealth of Massachusetts in accordance with the provisions of the Chapter 90 local transportation aid funding program and transfer said funds to the Highway Department.

***Article 8: Metals Recovery Facility**

VOTED UNANIMOUSLY a motion to authorize the Town Manager, with the approval of the Board of Selectmen, to amend the existing waste disposal and landfill operation agreement between Wheelabrator Millbury Inc. and the Town of Shrewsbury to provide for the construction and operation of a metals recovery facility with related appurtenances at the landfill facility located at 620 Hartford Turnpike; to authorize a petition to the Zoning Board of Appeals under the Zoning Bylaw for a Special Permit for the metals recovery facility and related appurtenances; to further authorize the use of this property and landfill facility for metals recovery purposes; to authorize a modification to the payment structure between Wheelabrator Millbury Inc. and the Town of Shrewsbury.

**Article 9: Amend Zoning Map
Rezone 420 Boston Tpke.**

DEFEATED BY 2/3RDS MAJORITY: YES: 127 NO: 75 a motion to amend the Zoning Map, to rezone a portion of Plate 33, Plot 79, also known as 420 Boston Turnpike from Residence B-1 to Commercial Business.

***Article 10: Amend Zoning Map
Rezone Parcels**

DEFEATED a motion to end debate and vote printed motion under Article 10.

VOTED BY 2/3RDS MAJORITY: YES: 123 NO: 55 a motion to amend the Zoning Map, to rezone a portion of Plate 32, Plot 379, 380 & 381, Plate 33, Plot 41 & 43 from Residence B-1 and B-2 to Commercial-Business.

***Article 11: Amend Zoning By-Law
Section II, Definitions**

VOTED UNANIMOUSLY a motion to amend the Zoning Bylaw, Section II, Definitions, by:

Adding

1. Indoor or outdoor farmers markets

A farmers' market pursuant to this section is the temporary use of a site for the sale of food and farm produce, other farm products, including baked goods, jams and jellies, maple products, honey, farmstead cheeses, flowers, animal products, and eggs. Sale of items are from parked vehicles or temporary display areas. Farmers' markets are also subject to all applicable provisions of the Health Code.

and to amend the Zoning Bylaw, Section VI.A. Table 1, Use Regulation Schedule by:

Adding

1. *Indoor or outdoor farmers markets* under *Gift shops and places for display or sale of handcrafts*

in the Business Uses section of Table 1 and inserting the following chart.

Indoor or outdoor farmers markets

Rur AA	Rur A	Rur B	Res A	Res B-1	Res B-2	MF- 1	MF- 2	Apt	LB	CB	LI	NB	O-R	LO-R	LCB
SP	SP	SP	SP	SP	SP	SP	SP	SP	Y	Y	SP	Y	SP	SP	Y

**Article 12: Amend Zoning Bylaw
Section VI.A. Table 1, Use Regulation Schedule**

Planning Board recommends defeat of Article 12.

DEFEATED BY DECLARED 2/3RDS MAJORITY a motion to amend the Zoning Bylaw, Section VI.A. Table 1, Use Regulation Schedule by:

Adding

2. *Outdoor retail sales* under *Retail store or service establishment, the principal activity of which shall be the offering of goods or services at retail within the building in the Business Uses section of Table 1 and inserting the following chart.*

Outdoor Retail Sales

Rur AA	Rur A	Rur B	Res A	Res B-1	Res B-2	MF- 1	MF- 2	Apt	LB	CB	LI	NB	O- R	LO- R	LCB
N	N	N	N	N	N	N	N	N	SP	SP	SP	SP	SP	SP	SP

***Article 13 Amend Zoning By-Law
Section VI.A. Table 1, Use Regulation Schedule**

Planning Board recommends approval of Article 13.

VOTED UNANIMOUSLY a motion to amend the Zoning Bylaw, Section VI.A. Table 1, Use Regulation Schedule by:

Adding

- General Outdoor Entertainment/Assembly under Auditoriums, skating rinks, clubs and other places of amusement of assembly where activities are conducted outside the structure*

in the Business Uses section of Table 1 and inserting the following chart.

General Outdoor Entertainment/Assembly

Rur AA	Rur A	Rur B	Res A	Res B-1	Res B-2	MF- 1	MF- 2	Apt	LB	CB	LI	NB	O- R	LO- R	LCB
N	N	N	N	N	N	N	N	N	SP	SP	SP	SP	SP	SP	SP

**Article 14: Amend Zoning By-Law
Section IV, Continuance of Existing Uses**

Planning Board recommends approval of Article 14.

DEFEATED BY 2/3RDS MAJORITY: YES: 95 NO: 87 a motion to amend the Zoning Bylaw, Section IV, Continuance of Existing Uses by:

Adding

- Pre-existing, non-conforming, one story single family dwelling units in these districts that wish to expand up one story on the footprint of the existing dwelling may do so with a building permit. No special permit is required.*

***Article 15: Amend General By-Laws
Article 11-H – Licensing of Dealers in Junk**

VOTED UNANIMOUSLY a motion to amend Article 11-H - Licensing of Dealers in Junk of the General By-Laws of the Town of Shrewsbury by deleting it in its entirety and inserting in place:

11-H LICENSING OF DEALERS IN PRECIOUS METALS

The Selectmen may, in accordance with the provisions of General Laws, Chapter 140, Section 54, provide for the licensing of suitable persons to be collectors of, dealers in, or keepers of shops for the purchase, sale or barter of precious metals. The Board of Selectmen may make rules, regulations and restrictions relative to such business which shall be expressed in all licenses. Any such license may be revoked by the Selectmen and shall be subject to the provisions of General Laws, Chapter 140, Sections 202 to 205 inclusive.

***Article 16: Assignment and Release of Easement**

VOTED UNANIMOUSLY a motion to accept an assignment and release of easement from Leslie S. Carey a trustee of Southwoods Realty Trust dated June 30, 2013, relating to an easement as shown on the plan entitled "Plan to Show Proposed Sewer Easement On Land In Shrewsbury, Massachusetts owned by: Marie Valerus 244 Walnut Street Shrewsbury, Mass." dated June 17, 2002 and to accept a sewer pump station and related appurtenances that exists within the easement area.

***Article 17: Shrewsbury Public Library Fund construction, renovation and expansion**

VOTED a motion to end debate and vote the printed motion under Article 17.

VOTED BY A DECLARED 2/3RDS MAJORITY a motion that the Town vote to raise and appropriate \$23,300,000.00 to fund the construction, renovation and expansion of the Shrewsbury Public Library, to fund demolition, landscaping, paving, utility and other site improvements incidental or directly related to such construction, renovation and expansion, to fund necessary architectural, engineering or other professional and legal expenses and fees associated with this project, to fund temporary library operational space, storage and moving expenses, to fund furnishings and equipment and to fund the payment of all other costs incidental or related thereto; to authorize the Town to apply for and accept any grants or loans available for the project, including the Massachusetts Board of Library Commissioners grant; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is hereby authorized to borrow the sum of \$23,300,000.00 by issuance and sale of bonds or notes of the Town in accordance with General Laws, Chapter 44, Section 7(3) and Section 7(3A), as amended, said sum to be expended under the direction of the Library Building Committee established under Article 1 of the May 19, 2010, Special Town Meeting which is authorized to take any action necessary to carry out this vote; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed under General Laws, Chapter 59, Section 21C (Proposition 2 ½) the amounts required to pay the principal of and interest on the borrowing authorized by this vote.

VOTED a motion to adjourn at 10:47 P.M.

ATTEST:

Sandra E. Wright, Town Clerk

TOWN OF SHREWSBURY SPECIAL TOWN ELECTION NOVEMBER 5, 2013

In accordance with the warrant the polls were opened at 7:00 A.M. and closed at 8:00 P.M. The voters met at their respective voting places: Precinct 1 at Richard D. Carney Municipal Building, 100 Maple Avenue; Precinct 2 at Gesang Verein Frohsinn Club, 25 North Quinsigamond Avenue; Precinct 3 at Calvin Coolidge School, 1 Florence Street; Precinct 4 at Scandinavian Athletic Club, 438 Lake Street; Precincts 5 & 10 at Sewer & Water Garage, 209 South Street; Precinct 6 at Shrewsbury Senior Center, 98 Maple Avenue; Precincts 7 & 8 at Spring Street School, 123 Spring Street and Precinct 9 at Fire Station #3, 20 Centech Blvd.

Votes were as follows:

Pr.1	Pr.2	Pr.3	Pr.4	Pr.5	Pr.6	Pr.7	Pr.8	Pr.9	Pr. 10	TOTAL
1140	699	527	660	740	970	1087	1058	497	776	8154
44%	31%	26%	30%	36%	40%	41%	40%	29%	34%	36%

Registered Voters:

2,629	2,241	2,011	2,214	2,029	2,411	2,629	2,637	1,687	2,266	22,754
-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--------

Two Hundred thirty one absentee ballot applications were processed.

QUESTION 1

Shall the Town of Shrewsbury be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to fund the construction, renovation and expansion of the Shrewsbury Public Library, to fund demolition, landscaping, paving, utility and other site improvements incidental or directly related to such construction, renovation and expansion, to fund necessary architectural, engineering or other professional and legal expenses and fees associated with this project, to fund temporary library operational space, storage and moving expenses, to fund furnishings and equipment and to fund the payment of all other costs incidental or related thereto?

	Pr.1	Pr.2	Pr.3	Pr.4	Pr.5	Pr.6	Pr.7	Pr.8	Pr.9	Pr.10	Total
	44%	31%	26%	30%	36%	40%	41%	40%	29%	34%	36%
Question 1											
Yes	724	326	228	303	437	526	753	723	308	514	4842
No	416	373	299	357	303	443	334	335	189	262	3311
Blank						1					1
Total	1140	699	527	660	740	970	1087	1058	497	776	8154

TOWN CLERK

SANDRA E. WRIGHT

Janice Ryzewski retired from the Town Clerk's office after working in the department for 23 years. We would like to thank Janice for her many years of service and wish her a happy retirement.

Sharyn Thomas joined the staff as a part-time clerk in the Election and Registration Department.

The Annual Street Listing for 2013 shows 33,685 residents living in Shrewsbury. This figure is much lower than the Federal Census taken in 2010 because the local figure is the result of only those residents who respond to our mailing. As mentioned in previous reports, residents are reminded of the importance of responding to the Annual Street Listing. Residency certification is needed for a variety of purposes such as voting rights, veterans benefits, housing for the elderly, school enrollment, etc. and can only be provided if we receive a response from our mailing.

In addition to conducting the Annual Street Listing, the Town clerk is responsible for the preparation and supervision of all elections. The office continues to serve the public with requests for copies of vital records, issuance of marriage licenses, dog licenses, business certificates, raffle permits and fuel storage renewal permits. We are also the filing office for the Planning Board and Zoning Board of Appeals. General Bylaws, Zoning Bylaws, Personnel Bylaws and Traffic Rules and Ordinances are maintained by this office.

The electronic birth program through VIP (Vital Information Partnership) which was mentioned in previous reports is now complete and the state is going forward with the next phase of processing death records electronically. Program should go on-line sometime around March of 2014.

I would like to acknowledge my staff, Asst. Town Clerk Joyce Record, Rita Therrien and Sharyn Thomas for their support and dedication.

Following is a list of Receipts for Fiscal 2013.

RECEIPTS IN FISCAL 2013

Birth Certificates	\$8,120.00	
Marriage Certificates	3,600.00	
Death Certificates	9,970.00	
Business Certificates	3,165.00	
Marriage Licenses	3,345.00	
Dog & Kennel Licenses & Surcharges	31,083.00	
Gasoline Storage Permits	715.00	
Raffle Permits	70.00	
Town Maps	45.00	
Zoning Bylaws & Maps	150.00	
Street Lists/Tapes	465.00	
Miscellaneous	36.10	\$60,764.10
Receipts for Planning Board	39,850.00	
Receipts for Board of Appeals	<u>18,600.00</u>	\$58,450.00
Total Receipts of the Town Clerk Including the Planning Board and the Board of Appeals in Fiscal 2013		\$119,214.10

The following is a comparison of vital statistics and licenses for the past five calendar years.

	2009	2010	2011	2012	2013*
Births recorded	367	321	373	326	348
Marriages recorded	126	116	113	137	126
Deaths recorded	281	267	267	234	255
Dog & Kennel Lic. Issued	2785	2685	2668	2657	2665
Cemetery Deeds recorded	59	47	43	42	42
Gasoline Permits issued	28	25	23	23	20
Raffle Permits	10	8	10	11	10
Planning Board filings	31	29	20	22	27
Board of Appeals filings	60	74	50	62	57

*Recorded at time of printing

REGISTRARS OF VOTERS

Patricia L. Keeton, Chairperson
Brenda A. Ljunggren
Laurence J. Gannon
Sandra E. Wright, Clerk

On January 29, 2013, Senator John Kerry filed a letter of resignation with the Governor. In accordance with Section 140 (a) of Chapter 54 of the Massachusetts General Laws, a special election of Senator in Congress was called.

The Special Primary date was called for April 30, 2013. Municipalities with local elections scheduled within 30 days of the Special Primary date were able to change their Annual Town Election date to coincide with the primary. Shrewsbury did that and on April 30 we ran two elections simultaneously.

Additional poll workers were hired in all ten precincts and a training session was held for all workers. There were no problems and the elections ran smoothly.

On June 25, 2013 the Special State Election was held to elect a Senator in Congress. Republican Gabriel E. Gomez won the election in Shrewsbury but Democrat Edward J. Markey won the election statewide and was elected the new Senator in Congress.

On November 5, 2013 a Special Town Election was held to allow a Proposition 2½ Debt Exclusion for bond authorization for the construction, renovation and expansion of the Shrewsbury Public Library. The question passed at the polls with a **Yes** vote of **4842** and a **No** vote of **3311**.

The Registrars extend a sincere thank you to Marie Gray who retired after many years of service to the community as Inspector in Precinct Eight.

SOLDIERS MEMORIAL COMMISSION

Walter J. Josti, 2014
Walter J. Kalczynski, 2014
James J. Donlevy, 2015
Donald R. Gray, 2015
Ronald W. Pelletier, 2016

The Soldiers Memorial Commission consists of the Selectmen, Town Treasurer, Ex-officio and five additional members appointed by the Town Manager.

The year 2013 saw the completion and dedication of the new memorial to the Veterans of WW 1 on Veterans Day, November 11, 2013. The day was sunny and cool, with a large number of residents in attendance to witness the dedication and acceptance by the Town of the new memorial.

Mr. Michael A. Pagano, of Lamoureux-Pagano Associates, Architect, has designed a beautiful monument for the Town. Mr. John P. Masiello of Masiello Construction, our Construction Supervisor, who oversaw the various phases of the project and our Town Manager, Daniel J. Morgado, who called us together on April 24, 2006 to start the task of determining what could be done to rehab/replace the monument which was built in 1923.

To the many who have supported the Shrewsbury Veterans' Council fundraising efforts over the past few years, we Thank You All.

Balance Dec. 31, 2012	\$ 11,854.51
Receipts (interest)	\$ 178.59
Disbursements	\$ None
Balance Dec. 31, 2013	\$ 12,033.10

Respectfully Submitted

Donald R. Gray
For the Commission

WRIGHT and HARLOW CHARITABLE FUND

Trustees:

Gail E. Claflin
Robert H. Claflin, Jr.
William A. Davis
Donald R. Gray
Raymond G. Harlow
Stanley R. Holden
Dawn M. Shannon

There was one request of the Wright and Harlow Charitable Fund in 2013. Several visits were made to the home and a posted meeting was held on May 8, 2013 with the applicant. We acknowledge the hardship they are experiencing relative to their problem. We explained that the Trust Fund has very limited resources which restricts our ability to provide substantial financial assistance. The members of the Trust did agree to provide a limited amount (500.00) of assistance with this being conditional on two specific requirements, one of which that quotes were sought from three licensed and insured contractors. The file is still open at this time.

There were no further requests made of the Wright and Harlow Charitable Fund.

We note with sadness that Harry Harlow Shepard passed away on April 4, 2013. He was a staunch member of the fund for many years and will be missed.

Balance Dec. 31, 2012	\$	4,063.68
Receipts (interest)	\$	61.22
Disbursements	\$	None
Balance Dec. 31, 2013	\$	4,124.90

Respectfully Submitted

Donald R. Gray, Chairman

TOWN MANAGER

I am pleased to submit to you my seventeenth annual report as Town Manager. During the course of 2013, I continued to discharge my duties as set forth in Section 11 of the Board of Selectmen - Town Manager's Act. As part of these duties, I attended the regular and special meetings of the Board of Selectmen in addition to special workshops that were used to focus on specific critical issues. In addition, I attended meetings of other Boards, Committees and Commissions as necessary and appropriate.

In 2013, this community continued to deal with this lengthy economic downturn that began in 2008 that has cut both ways for us as revenue continues to lag while at the same time costs associated with demands for service continue to rise.

Despite economic conditions, Shrewsbury taxpayers continue to receive an outstanding value for their tax dollars. This is very much due to the work of our employees and department heads who continue to perform at a very high level despite increasing workloads and diminishing resources.

As reported the last few years, the Town enjoys a fragile stability resulting from careful and conservative management of the Town's fiscal resources by the Board of Selectmen, Finance Committee, Town Meeting and all other boards, committees, commissions and departments. However, cracks are appearing throughout the organization as we struggle to meet service demands while we have such anemic economic growth and support from the Commonwealth.

This community as we look towards Fiscal Year 2015 is at a crossroad and will have to soon determine its service and budgetary future as there is little left that can be accomplished in the way of reducing our cost structures. By any means of comparison, the Town of Shrewsbury has done more with its cost structures than any other community in the region if not the Commonwealth.

The modification of our cost structure has been attained through excellent cooperation among all parties and is greatly due to the outstanding work of our many employees, employee organizations and Department Heads. Credit must also be given to the leadership of the Board of Selectmen who consistently provides the backing and support necessary to effect the changes that have been made.

I continue to expand the Town's use of contractual services whenever practical and we enjoy great mutually beneficial relationships with a number of high quality vendors and contractors. Our regionalized efforts in the areas of public health, veteran services, wastewater treatment, emergency medical services and solid waste disposal have continued with excellent result.

In 2014, we must continue careful and conservative stewardship of the Town's many assets understanding that decisions made for short term gain will have long term consequences. To that end, the Board of Selectmen with the support of the Finance Committee will continue to advocate fully the Town's funding schedule to bring our retirement system to 100% funding by 2022. This will allow a pivot to begin the process

of fully funding our Other Post-Employment Benefits (OPEB) unfunded liability which to date has been funded on a very partial basis.

I have continued my efforts to complete projects involving the Town's building and public works infrastructure. In 2013, we concluded the work except for field construction on the Sherwood Middle School Project. The project was concluded well within budget and well ahead of schedule. In 2013, voters approved a debt exclusion question in order to fund improvements to our public library.

Work on our public works infrastructure continues unabated with numerous roads, drainage, water and sewer improvements completed or begun in 2013.

Jack Perreault retired in 2013 after more than fifteen years of service with the Town. I found Mr. Perrault's guidance and expertise to be invaluable to me as we have pursued so many public works projects and initiatives during this period. Mr. Perreault remains active in service to this community as a member of the Westborough-Shrewsbury Treatment Plant Board and as a member of the Library Building Committee.

I continue to study the sewer rate increase implemented in 2011 to fund the debt service associated with the Treatment Plant upgrade and to fund ongoing O&M and other capital expenses seems to be raising sufficient revenue at the time of this writing. The Town will need to continue to make substantial upgrades of the sewer system infrastructure over the next several years and further rate increases may be necessary to fund both capital and O&M costs. However, none are planned at this time.

We are also pursuing regulatory changes to the Town's Water Management Act permit to allow for additional water capacity. Unfortunately the result of these efforts is pending while we await the result of an appeal brought against a recently issued permit for additional water capacity.

We continue to work to expand the Town's non-residential tax base and pursue all opportunities. The Shrewsbury Development Corporation (SDC) continued its work on the development and marketing of the former Allen parcel which is now renamed Centech Park – North.

I direct your attention to the annual report of the SDC for a more specific report on the progress of this project.

Each year, I file a Capital Budget for projects projected by departments over the next five years. I continue to remain concerned over the widening gap between resources and the various capital and building needs of this community.

As stated above, we will continue to aggressively pursue a number of public works and public building facilities projects. I direct your attention to the reports of the Engineering, Public Buildings, Highway, Cemetery, Parks, Sewer and Water Departments. These are the Departments that are engaged in the very important work of expanding and maintaining our critical public infrastructure.

I wish to thank the Finance Committee for their continued assistance in the fiscal management of this community.

I also thank the Board of Selectmen for their continued assistance and support. I continue to find their counsel and direction of great value to me as I discharge my duties. I wish to commend the various department heads, employees, board, committee and commission members for their outstanding efforts to maintain Shrewsbury's excellent quality of life.

I wish to note the excellent work of Thomas Gregory, Paula Brady and Christine Mattero throughout the past year in supporting the Board of Selectmen and me.

A final thank you to the residents of Shrewsbury for the opportunity to serve as your Town Manager.

Respectfully Submitted,
Daniel J. Morgado

BOARD OF ASSESSORS

Christopher R. Reidy, MAA, Chairman
Alicia A. Howe
Todd E. Brodeur

The Assessors are charged with ensuring full and fair valuation of all of the town's property. The department consists of a three member Board of Assessors including a full time Chairman/Principal Assessor. The office is staffed by Ms. Mary Lowell and Ms. Helen Townsend.

Property values are adjusted each year to better track the changes in the market. These overall figures include new construction, additions, and new personal property accounts. Residential property values are the highest portion of real estate value in the town at 86.67%. Total real estate value declined slightly by 0.2%. Personal property values increased mainly due to new growth by 3.2%.

New growth in all classes increased by \$64,787,990 versus the FY 2013 increase of \$64,521,962. New growth is forecast to remain slow for the next few years. The ongoing cyclical inspections and thorough review of sales should supplement the new growth values.

As a result of the overall slight decrease in values and increase in town budget that had to be raised by taxes, there was an increase in the tax rate from \$11.67 to \$12.17 per thousand dollars of valuation. This illustrates the fact that the tax rate is a simple formula which uses two basic figures, the total tax levy, which is the amount to be raised by taxation, and the total value of the town; then divided by 1,000.

$$R \text{ (rate)} = L \text{ (levy)} / V \text{ (total value).}$$
$$R = (\$58,037,814 / \$4,768,924,733) / \$1,000 = \$12.17$$

The tax rate is \$12.17 per thousand dollars of value.

The major variable in the equation is the tax levy. The higher the tax levy - the higher the taxes. It is the spending and not the value that determines what one will pay in taxes. Assessed Value is a mechanism that allows the levy to be distributed fairly among all the taxpayers. The town is required to appraise property within very strict guidelines issued by the Department of Revenue (DOR). The values were certified by the Department of Revenue in their triennial certification cycle. The adjustment of values follows the requirements of the DOR and reflects 100% fair market value; even when values go down. One less publicly known requirement of the DOR is that prior calendar year sales are used to set values. The current assessed values are based on sales in 2012. Due to this, the assessments will tend to be lower than the tax year's sales prices, in 2013. Generally, in a rising market the assessed values will trend lower than sales prices. Similarly, in a declining market, the assessed values will trend higher than sales prices.

The list below summarizes the exemptions given to town property owners for the identified reasons. These are allowed by State law and are designed to ease the tax burden on property owners of particular categories.

Exemptions 2013/3		2013	
17 D	Surviving Souse	11	\$1,925.00
22	Veteran 10% Disabled	137	\$54,800.00
22A	Veteran - loss of limb, eye	1	\$750.00
22 E	Veteran 100% disabled	26	\$25,153.29
37	Blind	26	\$11,375.00
41A	Tax Deferral	1	\$2,519.16
41 C	Elderly	65	\$65,000.00
42	Surviving Spouse of KITLOD	1	\$3,014.36
858	858 Abatement	1	\$5,912.31
		<u>269</u>	<u>\$170,449.12</u>

A summary of the calculation of the current tax rate is below.

Local Expenditures FY 2014	
Appropriations	\$109,611,071
Other Amounts to be Raised	
Tax Title	\$0.00
Final Court Judgments	\$0.00
Overlay Deficits	\$0.00
Cherry Sheet Offsets	\$137,643.00
Cent. Mass. Regional Planning	\$8,793.15
State & County Assessments	
State and County Charges	\$1,807,169.00
Overlay	\$750,528.78
Gross Amount to be Raised	\$112,315,205.25
Estimated Receipts & Available Funds	
Cherry Sheet Receipts	\$25,287,118.00
Cherry Sheet Overestimates	\$0.00
Total Local Estimated Receipts	\$13,134,000
Available funds	\$14,325,893
Available funds to Reduce the Tax Rate	\$1,530,380
Total Est. Receipts and Avail funds	\$54,277,391.25
Tax Rate Recapitulation	
Total Amount to be Raised	\$112,315,205.25
Total Est. Receipts & Available Funds	\$54,277,391.25
Net Amount to be Raised by Taxation	\$58,037,814.00
Total Valuation as of December 31, 2013	\$4,768,924,733.00
Tax Levy Divided by Total Valuation	\$0.01217
Times 1,000 = New Tax Rate	\$12.17

DEPARTMENT OF THE BUILDING INSPECTOR

Patricia A. Sheehan, Inspector of Buildings
Louis A. Pepi, Local Inspector

The office of the Building Inspector is responsible for the enforcement of the Commonwealth of Massachusetts State Building Code and the Town of Shrewsbury Zoning Bylaw. Together, these codes regulate the construction and occupancy of buildings and structures and control the use, location and density of land and buildings within the Town of Shrewsbury.

In addition to the aforementioned functions, this office performs all clerical duties required of the Zoning Board of Appeals including the preparation of all notices, minutes of public hearings and the decisions of the board. This department also issues plumbing and gas fitting permits, as well as sheet metal permits, and manages the inspection program for these permits.

BUILDING

During 2013, a total of 1114 building permits were issued for various types of construction activities including the erection of new buildings, additions and alterations to existing structures and the installation of signs, swimming pools, wood and pellet stoves and accessory structures. The valuation of all construction work under permit during this period totaled \$46,299,648. With respect to residential growth, permits were issued for the construction of 80 new single-family homes and 5 two-family dwellings. Also, permits were issued for the demolition of the Lundgren & Jonaitis Dairy on Main Street, the old Sherwood Middle School, and the Firestone building at White City East. A commercial building permit application was filed for the construction of a new Firestone building in an alternate location at White City East. Certificates of Occupancy were issued for the New Bond Flea Market and Buffalo Wild Wings restaurant.

The Building Inspector's Office continues to use office volunteers to assist with necessary clerical tasks. Three dedicated volunteers provided 269 hours of support to the Building Inspector and Health Department staff for 2013.

SHEET METAL

Per MGL 112, 237-251 and sheet metal regulations 271 CMR, the Division of Professional Licensure Board of Examiners of Sheet Metal Workers, required all Massachusetts cities and towns to issue sheet metal permits as of February 2011. The Town of Shrewsbury received a ninety (90) day waiver and therefore implemented the sheet metal permit application on May 19, 2011. One hundred and twenty three (123) sheet metal permits were issued for 2013.

PLUMBING AND GAS

Mr. David Lyons, Mr. Leo Bullard, Mr. Austin Beliveau and Mr. William Felice are Shrewsbury's part time Inspectors of Plumbing and Gasfitting. Together, these gentlemen perform the inspection and enforcement duties required by the Massachusetts State Fuel Gas and Plumbing Code. There were 790 plumbing and 776 gas fitting permits issued this year.

TABULATION OF BUILDING PERMITS

Building Classification		Permits	Valuation
1. New Dwellings	Single-Family	80	\$19,022,820
	Two-Family	5	2,659,560
2. Apartments/Condos	New	5	1,840,400
3. Additions, Alterations, Repairs-Res.		398	7,961,702
3a. Siding, Roofing, Window Replacement		297	4,039,506
4. Garages	Residential	8	206,123
5. Signs		41	227,477
6. Swimming Pools		29	577,770
7. Commercial	New	6	1,906,676
	Additions, Alterations	57	4,512,289
8. Industrial	New	0	0
	Additions, Alterations	0	0
9. Demolition, Relocation		31	1,820,600
10. Other (Sheds, Stoves, etc.)		157	<u>1,524,725</u>
	TOTALS	1114	\$46,299,648

PERMIT RECEIPTS

Building Permits and Inspection Fees	\$486,600
Plumbing and Gasfitting Permits	118,858
Miscellaneous Receipts/Sheet Metal	19,947
TOTAL RECEIPTS	\$625,405

ZONING BOARD OF APPEALS

Ronald I. Rosen, Chairman	(2015)
Paul M. George, Clerk	(2014)
Melvin P. Gordon	(2014)
Fred C. Confalone	(2015)
Dale W. Schaezke	(2014)

ASSOCIATE MEMBERS

Peter D. Collins	(2014)
Stephan M. Rodolakis	(2014)
Maribeth Boisvert	(2014)
Lisa Cossette	(2014)

The Zoning Board of Appeals is established in accordance with the provisions of Chapter 40A, Section 12, of the Massachusetts General Laws to hear and decide appeals relative to the administration of the Zoning Bylaw. The Board is empowered to grant relief from the literal enforcement of the Bylaw and to issue special permits for the use of buildings or land as regulated therein. Public hearings are generally conducted on the last Monday of each month beginning at 6:30 P.M. in the Selectmen's Room, Richard D. Carney Municipal Office Building.

There were 57 public hearings conducted during 2013 at which time appeals for 24 variances and 33 special permits were presented. The Board's decisions resulted in the granting of 24 variances and the issuance of 33 special permits. There were 2 withdrawals and no appeals.

The Zoning Board of Appeals also discussed various Zoning Bylaw amendments, the legalities of Special Permits and Variances and other planning and zoning topics throughout the year.

COMMISSION ON DISABILITIES

John Harris – Chairperson
Robert Falter – Secretary
Diane Burns - Vice Chairman
Thomas Gregory – Liaison to Town Manager
Daniel Morgado – ADA Coordinator

During 2013 the Commission answered several requests from the Board of Selectmen for concerns on license applications and performed onsite visits as needed. Most of these were for a change which did not affect the accessibility of a location and most were answered with our standard response which is to be sure that the applicant is aware of both MA Architectural Access Board rules and also ADA requirements.

There were a few phone calls to the Commissions phone line requesting transportation information and these were forwarded to Cynthia Willis at the Senior Center. We bid farewell to Bob Falter as a member of the Commission in 2013. Bob was a very active and dedicated member for several years. Bob had to reject reappointment due to many other commitments. You will be greatly missed Bob.

The Commission continued to create educational spotlights, this year regarding handicap parking, senior and ADA transportation and a town resource for 911 Disability Indicator Form. Diane Burns worked with SELCO to post these spotlights onto their Bulletin Board channel for town wide access where they will air at various times throughout the year and added the benefits/goals of being both an educational resource and a reminder of the COD's availability to the community to serve their accessibility needs.

We met with:

Lisa Robinson, Director, Shrewsbury Public Schools Pre-School Program .
Angela Snell, Director, Shrewsbury Parks and Recreation Department.
Gwen Molina, Member, Parent Teachers Association, Parker School and
Dominic Ruggiere, Member, Parent Teacher Association, Parker School.

We reviewed the plans for renovation of the Parker Rd. School playground. There were some questions as to certain accessibility issues and we recommended that the committee for the playground contact the Massachusetts Architectural Access Board for clarification

After the departure of Mr. Falter our commission was left with only two members. Mr. Morgado and Mr. Gregory have been working to find volunteers who are eligible and willing to serve

Respectfully submitted,
John M. Harris
Shrewsbury Commission on Disabilities Chair

CONSERVATION COMMISSION

John J. Ostrosky, Chairman
Robert P. Jacques, Vice Chairman
Patricia M. Banks (January through June)
Martha Gach (August through present)
Kenneth F. Polito
Jason J. Port

The primary function of the Conservation Commission is to preserve and protect the local wetland resource areas, as defined in the Massachusetts Wetlands Protection Act. Since Colonial times, Massachusetts has lost nearly one third of its wetlands. The loss of wetlands means the loss of the important benefits they provide. This includes the protection of water quality and water supplies, stormwater and flood damage prevention, and the protection of wildlife and plant habitat. Our goal is to protect the community's natural resources for present and future generations.

The Conservation Commission is composed of appointed town officials who serve as unpaid volunteers. The Commission meets on the third Tuesday of each month for the conduct of regular business and for public hearings. When necessary, meetings may be scheduled on alternate dates. This year twelve regular meetings were held. There were 39 projects filed with the Conservation Commission in 2013. Many of the projects involved the construction of residential subdivisions, commercial buildings, single-family homes, home additions, and swimming pools as listed below:

- Town of Shrewsbury – Upgrade sewer piping on Main Street and Norwood Avenue, and drainage utility improvements on Main Circle
- Angelo Vangos – Construction of a home addition and nuisance vegetation removal at 24 Lakeside Drive
- Robert & Judith Brousseau – Determine whether streams are intermittent or perennial at 32 & 34 Sewall Street
- Kendall Homes – Construction of a single family home and septic system at 6 Victoria Circle
- Metrowest Builders, Inc. – Filling and grading at 435 REAR South Street
- Paula & Stephen Boothman – Demolition of existing residence and construction of a new single family home at 68 Lakeside Drive
- Marilyn Crowley – Determine if an area is subject to jurisdiction of the Wetlands Protection Act at 19 Beverly Hill Drive
- Town of Shrewsbury Parks & Recreation Department – Aquatic management program at Jordan Pond and Dean Park Pond to control nuisance algae growth
- South Shore Realty Trust c/o Mark Donahue – Construction of a three lot subdivision and bridge at 230-234 South Quinsigamond Avenue
- Pacific Coast Realty, LLC – Replacement of an existing retaining wall, walkway, and dock construction at 17-19A Lakeside Path
- Melissa Cole – Reconstruction of a retaining wall at 8 Sheryl Drive

- Tom Peters – Construction of a swimming pool and shed at 59 Francis Avenue
- Kendall Homes – Construction of a deck at 143-145 North Quinsigamond Avenue
- Aiste Dacys – Construction of a single family house and site work at 23 Shirley Road
- Dominic Murgó – Construction of a home at 165 Green Street, Lot 2
- Dominic Murgó – Construction of a home at 165 Green Street, Lot 3
- Allyn Taylor – Construction of a single family house, driveway, and septic system at 496 Grafton Street
- Colbea Enterprises, LLC – Construction of a convenience store, carwash, and gasoline filling station at 604 Hartford Turnpike
- Town of Shrewsbury Public Buildings Department – Resurfacing of a parking lot and paved areas at 62 Grafton Street, the Paton Elementary School
- Chris Muello – Restoration of a wetlands area at 824 Hartford Turnpike
- Reuben E. Lebeaux – Resource area delineation at 957 Boston Turnpike
- 420 Boston Turnpike, LLC – Construction of an emergency fire access area and maintenance of an existing drainage ditch at 420 Boston Turnpike
- Grenier 787 Realty Trust – Upgrading existing water service for a proposed commercial building at 787 Hartford Turnpike
- Vishal Nath – Construction of a patio, retaining walls, and grading at 101 North Quinsigamond Avenue
- Saqib Syed – Construction of a stone wall and grading at 25 Blackthorn Road
- Drelinger Building and Decorating – Construction of a three-season room at 15 Crimson Drive
- Smita Dalvi – Installation of an underground irrigation system and pump at 5 Stoney Hill Road
- Teresa Diliddo – Repair of a retaining wall and porch structure at 86 Lakeside Drive
- Sunward Manor, LLC – Construction of a single family home at Lot 7 South Street & Floral Street
- Sunward Manor, LLC – Construction of a single family home at Lot 8 South Street & Floral Street
- Sunward Manor, LLC – Construction of a single family home at Lot 9 South Street & Floral Street
- Sunward Manor, LLC – Construction of a single family home at Lot 10 South Street & Floral Street
- Stephen Turnblom – Construction of a single family home and driveway at 32 Sewall Street
- Denise Bartone – Installation of a gas main on Lake Street and Nelson Point Road
- Shrewsbury Nursing and Rehabilitation Center – Construction of a parking area at 40 Julio Drive
- Cathy Violette – Construction of a deck at 13 Norton Way

- Saquid Syheb – Amended Order for grading at 25 Blackthorn Road
- Eaglehead Cove Condominium Trust c/o Salisbury Management, Inc. – Replacement of a beam and wood deck at 23 Eaglehead Terrace
- Kendall Homes, Inc. – Replace a headwall and retaining wall with a drop inlet at 6 Victoria Circle

The Federal Environmental Protection Agency (EPA) and the State Department of Environmental Protection (DEP) have standards in place that regulate stormwater utilities. EPA's National Pollutant Discharge Elimination System (NPDES) Phase II Regulations require the Town to obtain permit coverage for stormwater discharges. These discharges come primarily from building roofs, parking lots, and roadways. EPA issues their NPDES permits on a five-year cycle. EPA let the recent permit expire, and the Town is anticipating that EPA will issue a new permit during 2014. Some significant changes from the prior permit are anticipated and may require the Town do the following:

- Develop a map of the entire storm sewer system (the last permit required mapping of discharge points only).
- Perform a more extensive search for non-stormwater connections to the storm sewer system that may contain pollutants.
- Receive survey as-built plans from property owners for development projects.
- Calculate the amount of impervious land areas that contribute stormwater runoff to the storm sewer system and update the information each year.
- Clean all catch basins every two years.
- Sweep all public roadways and parking lots twice per year (currently the Town sweeps public roadways about once per year).
- Collect and test water samples for pollutants from each stormwater discharge outfall during dry weather and also during rainy weather (this would require a minimum of a few hundred samples to be taken and tested).
- Develop a plan to reduce the amount of pollutants discharged into EPA designated impaired water bodies.

The state government has also been active in trying to protect Massachusetts waters from stormwater degradation, as DEP revised the state Wetlands Protection Act regulations in May of 2008 that require the following summarized stormwater management standards:

1. No new stormwater conveyances may discharge untreated stormwater directly to or cause erosion in wetlands or waters.
2. Stormwater discharge rates for developments shall not exceed the pre-development rates to minimize flooding.
3. Loss of annual recharge to groundwater shall be eliminated or minimized for developments through the use of infiltration measures.
4. Stormwater systems shall be designed to remove 80% of the Total Suspended Solids that are present in the stormwater runoff.

5. Land uses with higher potential pollutant loads shall eliminate or reduce the stormwater runoff from such land uses.
6. Stormwater discharges to critical areas such as Public Water Supplies, Outstanding Resource Waters or Special Resource Waters shall be treated to control or eliminate pollution. In some cases discharges are prohibited.
7. Redevelopment projects are required to meet all of the above to the maximum extent practicable.
8. Pollution prevention plans shall be developed and implemented during construction and land disturbance projects.

The NPDES program and stormwater regulations within the Wetlands Protection Act are designed to protect our natural resources, including Lake Quinsigamond and the Town's drinking water supply wells, from contaminated stormwater. Stormwater may contain high levels of pollutants, such as suspended solids, nutrients, heavy metals, pathogens and toxins. Stormwater pollution accelerates the eutrophication process in many lakes and ponds. Eutrophication results in heavy weed growth and thereby jeopardizes wildlife habitat and recreational uses. The Conservation Commission and the Town Engineering Department are working together to improve stormwater quality. Since 1997 the Conservation Commission requires new subdivision and commercial projects to meet the Massachusetts Stormwater Management Policy. That policy was updated and has now become a regulation in 2008 under the Wetlands Protection Act, giving the Conservation Commission the ability to better control pollution and protect water supplies.

The Town is continuing to build the Geographic Information Systems (GIS) program that will have the ability to create maps of the drainage utilities in town and comply with the NPDES permit requirements. With the aid of GIS we will have a greater awareness of the location of storm water discharges and what impacts it may have on the environment, as well as the ability to respond quickly in the event of a waste spill or another related emergency.

The last NPDES Phase II permit also required the Town to adopt a Stormwater Management Bylaw prior to the permit expiration in March of 2008. Town Meeting members passed a Stormwater Management Bylaw in May of 2007 to grant the Town the legal ability to prohibit illicit connections and discharges to the stormwater utilities in accordance with the NPDES permit. Additionally, the by-law regulates development projects that will disturb one acre or more of land. The Town Board of Sewer Commissioners will be responsible for enforcing the bylaw and may develop rules, regulations, and permitting procedures for compliance.

Although the stormwater regulations will benefit the community by improving the quality of our water resources, the Town anticipates incurring significant costs in order to comply with the EPA mandate. The Town estimates that funds needed for permit compliance will be approximately \$350,000 to \$500,000 per year. With little federal or state aid availability, Shrewsbury is currently exploring the creation of a stormwater utility fee. Similar to charging a fee for public water and sanitary sewer service, the Town would bill property owners for the use of public storm sewers. While still in the preliminary stages, the anticipated costs would likely be a small percentage of what ratepayers are typically charged for water & sanitary sewer utilities. To help defray some of the

anticipated costs, the Town took part in a regionalized stormwater group of 13 communities in Central Massachusetts that received a \$310,000 grant award from the state's Community Innovation Challenge (CIC) Grant Program in 2012. In 2013, the group received another CIC Grant of \$115,000 to expand the program, and the group now consists of 30 area communities. The grant helped develop some standardized operational procedures, as well as purchase shared equipment for stormwater infrastructure mapping. Each of the 30 communities also contributed \$2,833 from their own sources to bring the program budget to \$200,000 for 2013. Shrewsbury's funding came from a prior year warrant article.

The construction of the Dam Rehabilitation Project at Newton Pond was completed as anticipated this year. The project included constructing a new earthen and concrete dam, spillway, and training walls to replace the approximately 62-year old existing structure.

COUNCIL ON AGING

Tim Swiss, Chairman
John Concordia, Vice Chairman
Martin Green, Secretary
Rita Dichele (resigned September, 2013)
Charles Fenno
Norma Giumentaro (appointed December, 2013)
Lillian Goodman
Mahesh Reshamwala

Sharon M. Yager, Director
Cynthia M. Willis, Transportation Coordinator
Denise A. Buteau, part-time Assistant to the Director (through June, 2013)
Walter P. Rice, LCSW, Outreach Coordinator *
Stacey Lavelly, Volunteer Coordinator*
Donna Messier, Office Support Coordinator*
Miranda Watson, Office Support Coordinator (beginning November, 2013)

*these part-time staff members are not paid through town funding, but rather through the state "Formula" allocation

***The Town of Shrewsbury's Council On Aging Mission
is to develop and support community activities which enhance
the well-being of residents of the town who are age 60 or older.***

OVERVIEW OF THE DEPARTMENT AND DEMOGRAPHICS:

The Council on Aging (COA) is a human service department which serves Shrewsbury seniors and oversees the Senior Center, located in its facility at 98 Maple Avenue. The COA is overseen by the Town Manager, who appoints a seven member governing Board of volunteers. **7,332** of Shrewsbury's residents will be age 60 or older during Fiscal Year 2014 (FY14), which began on July 1, 2013 and will run through June 30, 2014.

Interesting trends can be seen in the chart below, which shows the number of Shrewsbury seniors over the last five fiscal years. There is now seven years worth of data on the current "Boomer" seniors. "Baby Boomers" were born between the years of 1946 through 1964 and the town is nearly at the half way point of this 18 year cohort.

Fiscal Year	Women Over 60	Men Over 60	Total Seniors
FY14	4073	3259	7332
FY13	4109	3257	7366
FY12	4085	3186	7271
FY11	3932	3079	7011
FY10	3782	2960	6742

Shrewsbury's statistics remain on track with the state and federal trends. There is a slight dip in the number of seniors this year, but the numbers the department receives from the Town Clerk's office at the beginning of each year still has the number of sen-

iors in town surpassing the 8,000 mark within the next few years. One major national trend can clearly be seen in the FY14 numbers, and that is the gap between older men and women continues to close. In the past, it was not uncommon for the number of older women to outnumber men three to one. Massachusetts continues to be in the top 10 states for life expectancy, with the average being just over 80 years versus the national average of 78 . While the department cannot predict life expectancy, the numbers do show that of the 7332 seniors in Shrewsbury, 25%, or 1,826, are over the age of 80. This means that one out of four senior residents are living beyond the state's life expectancy. As emphasized in previous reports, this contributes to the many aspects of why Shrewsbury is an excellent community for all its residents across the life span.

HIGHLIGHTS OF 2013 IN THE SERVICE AREAS OF: OUTREACH, TRANSPORTATION AND VOLUNTEERISM

Outreach:

The purpose of the COA's Outreach program is to assist senior residents in town who are in need of referrals, guidance, or need temporary case work during the time of a crisis, which can be as serious as homelessness and elder abuse and neglect. Increasingly, more elder abuse and neglect is self-inflicted. Shrewsbury's Outreach Coordinator, Walter Rice, a licensed Social Worker, also assists non-seniors, such as adult children, other concerned relatives or neighbors who are seeking assistance for a senior. Some individuals live in town while the senior does not, or vice versa, creating a challenge for making referrals to the proper agencies or services. In FY13, there was a tremendous increase in numbers of people assisted through the Outreach program. **264** individuals received assistance, which is nearly double the number of people served last year. **129** applications completed for various programs...an increase over last year's numbers.

Many referrals to Outreach continue to come through the town's **TRIAD**. The TRIAD "Town Resource Information And Dedication" continued their weekly meetings throughout 2013 and are now in their seventh year. The Shrewsbury TRIAD expanded over 2013 and is currently made up of COA representative Walter Rice, Police Department Representatives Officer Patricia Babin and Animal Control Officer Leona Pease, Fire Department representative Captain Bill Cummings (now retired), and UMASS Emergency Management Services (EMS) representative Michael Hunter. The TRIAD also saw some new faces in 2013...Health Department representative Michael Borowic joined the TRIAD and Aaron Roy became the new Fire Department representative.

Several trends noted in previous years continued to be seen in the Outreach program this year:

1. Outreach to Minorities: The number of minorities served through Outreach remains higher than the other programs and services the department offers. This continues to show that the Outreach program is effective in reaching Shrewsbury's diverse elder population. Minorities served during 2013 continue to be highest from India and Southeast Asia, while the remaining are from the Middle East or were Hispanic or African American. The people in the first categories were not born in the United States and English is their second language, presenting additional challenges when getting services.

2. 1 out of 10 people served through Outreach continue to be seniors not listed in the Town Clerks' database, despite living in Shrewsbury. This trend first became significant in FY11. The reasons people in this category need service continue to be varied, including homelessness, temporary residence in Shrewsbury or needing services upon coming to the community, usually after relocating from out of state.
3. A new trend that emerged during 2013 was people needing service who were not quite seniors. These people were Boomers on the "cusp"...typically between the ages of 57 to 59, who do not yet qualify as being a senior by state standards, but have needs that can be met through some of the department's programs. Most of these people were served in conjunction with the Shrewsbury Housing Authority and Shrewsbury Youth and Family Services. About two dozen people fell into this category during 2013. It will remain to be seen if this will be a growing trend or simply an anomaly seen during the year.

2013 continued to be a year of continued growth for the **Small Home Repair and Fall Prevention Program (SHRP)** as it began its fifth year in existence. By the end of the calendar year, the program had served 84 individuals, pushing the program closer to the 400 mark for the number of referrals for repairs that had been received since the program began. A third \$500 "Dollars for Doers" grant from the Allegro Corporation was also received for the program, thanks again to one of the SHRP volunteers who is an employee there. Other volunteers have continued to help seek out grants and funding opportunities for this innovative program.

Transportation:

The COA's transportation program continues to consist of three paratransit vans: two that are operated by the COA, but owned by the Worcester Regional Transit Authority (RTA), as well as an additional van that the town operates independently.

During FY13, the COA's transportation statistics were more in line with the steady increase seen over the last several fiscal years. For riders who qualify for service under the Americans with Disability Act (ADA), trips that the COA cannot provide are brokered out to Paratransit Brokered Services, Inc (PBSI). This number is the highest it has been since FY09 and reflects the increase in the demand of the number of trips the COA is not able to accommodate, as well as trip requests that are being requested after the COA's operating hours.

Fiscal Year	Percentage of trips in town	Percentage of trips to Worcester	Percentage done with 3rd van	Total Trips Provided by COA:	Brokered Trips by PBSI
FY13	41%	39%	20%	10,397	2,048
FY12	44%	42%	14%	15,147	1,534
FY11	38%	40%	22%	10,133	1,494
FY10	38%	39%	23%	10,116	1,328
FY09	35%	43%	22%	9,997	2,257

Operating expenses for the independent van come through a COA revolving account, which is renewed via vote at each Annual Town Meeting. This account takes

in the fares collected from that vehicle, funds donated through the Shrewsbury Housing Authority, grants and other donations.

At the end of 2013, a new software program was put in place to hopefully make the transportation program more efficient to continue to handle the additional volume the vans handle each year.

Volunteerism

Each year, it becomes more evident that the Council On Aging department and the Senior Center facility would not be able to operate as it does without its tremendous number of dedicated volunteers. The COA’s Volunteer Coordinator, Stacey Lavelly, continued her work during 2013 to recruit and maintain the COA’s vibrant volunteer programs.

The highlight of the Volunteer statistics is that in FY13, the Meals on Wheels program was completely performed by volunteers for the second year in a row. The volunteers for this program continue to be incredibly reliable, willing to switch shifts when needed and even do multiple routes when needed. The recipients have enjoyed getting to know a variety of people who now see them and the volunteers are very diligent on reporting concerns back the COA for follow up. The 2013 winter was extremely rough on the volunteers (not to mention their vehicles!), but this dedicated team prevailed. The Meals on Wheels transition continues to be one of the COA’s most successful and exciting accomplishments.

The dollar value of the COA’s volunteers’ contributions hit a long-awaited benchmark in FY13. The value of the volunteer’s contributions exceeded the half a million dollar mark! The continued number of volunteers doing more hours of professional levels of work is the primary reason behind the on-going increase in value, despite a drop in total number of volunteers this year. The values used to create these figures are obtained from various volunteer-based foundations, which publicize data for organizations to use for comparative data.

Fiscal Year	Number of Volunteers	Cumulative Hours	Dollar Value of Hours Worked	COA Town Line Item:
FY13	288	31,013.25	\$561,918.50	\$230,912.00
FY12	380	27,906	\$457,795.00	\$230,288.00
FY11	364	27,932	\$449,502.50	\$215,588.00
FY10	399	23,258.25	\$341,915.50	\$240,059.00
FY09	290	19,818.50	\$278,770.00	\$247,063.00

Every year, this dollar value has been significantly greater than the line item the COA receives in budget funding from the town. During Fiscal Year 2013, the total is twice the COA’s line item from the Town Budget. The COA continues to be proud of its vibrant volunteer program and the wonderful individuals that are a part of it.

Trends regarding Incoming Phone Calls to the COA:

The number of calls received by the COA continues to increase steadily each year, averaging around 1,000 calls per month. In FY13, the COA once again received the most calls it has yet, pushing the calls closer to the 13,000 mark for the year. The chart below highlights the tallies of some components to the phone calls the COA has received over the last five fiscal years. Although most of the figures remain fairly con-

stant, the number of calls from Residents With Disabilities is noteworthy. The figure has increased 100% over the past fiscal year. This is primarily due to the residents that are served through the Transportation program, as well as other programs and services offered by the department.

Fiscal Year Time frame covered	Number of Calls	Calls From Minorities	Transportation Related	Calls from residents with disabilities	Calls from residents or others under 60:
FY13					
July 2012-June 2013	12,776	513	55%	3,868	2,228
FY12					
July, 2011-June 2012	12,450	511	57%	2,747	2,065
FY11					
July, 2010-June 2011	11,866	434	54.25%	2,992	2,110
FY10					
July, 2009-June 2010	12,000	244	53.75%	2,991	2,585
FY09					
July, 2008-June 2009	12,405	208	54%	3,185	2,363

State Funding:

The COA is fortunate to continue to receive state funding through a Formula Allocation from the Executive Office of Elder Affairs. Each year, a dollar amount is given to each Council on Aging throughout the Commonwealth, based \$7 per senior multiplied by the number of seniors in the community as reflected in the 2010 Federal Census. During FY13, the COA received a total of \$46,116 from the state Formula Allocation. The breakdown of how these funds were spent is as follows:

Item:	Details:	Amount:
Office Support Coordinator	Works 15 hours week	\$9,360.00
Outreach Coordinator	Works 18 hours per week	\$16,848.00
Volunteer Coordinator	Works 18 hours per week	\$14,976.00
Van Driver Hours	Up to 30 additional hours over the course of FY12	\$3,600.10
Office Supplies	Supplements town budget	\$331.90
State Conferences	For staff and Board Members	\$500.00
Volunteer Recognition	Volunteer recognition/training	\$500.00

Friends of the Shrewsbury Senior Center, Inc.

The Friends of the Shrewsbury Senior Center, Inc, is the non-profit 501 (3) c charitable organization that raises funds for the Senior Center and the needs of seniors, having been incorporated in 1996. The Friends applies for grants and does fundraising that the COA, as a governmental department, can not do. In October, the Friends again played a joint role in the Shrewsbury Cultural Arts Grant application filing, which the

COA and Friends filed together for the third year in a row. Several performances were approved and will take place in 2014. Without Cultural Arts Grant, these wonderful events would otherwise not be able to take place. They play an important role in allowing socialization opportunities to residents, as well as providing quality programming that residents otherwise may be unable to travel to or afford to see.

The greatest on-going challenge The Friends face is keeping the COA Newsletter solvent. The Friends pay for the costs of printing and mailing the monthly COA Newsletter. Although over 300 people are now receiving the publication electronically, the hard copy of the Senior Edition remains the primary communication for the department. The Friends continue to depend on the generosity of local advertisers, individual donations, and support from the Shrewsbury Public Library, who help in paying for the quarterly 12-page issue. The Newsletter costs the Friends a minimum of \$1,000 a month.

The Building Oversight Committee was established during 2013 and is comprised of a combination of people designated by the COA and the Friends to monitor Senior Center building needs, whether they be equipment, repairs or other concerns. As the building and grounds continue to age, the proposed committee will provide oversight to make sure the building remains in top condition, as it has for over the past decade. The Committee determined that replacing a significant number of chairs in the Main Hall was a priority. During 2013, the Friends used proceeds from their successful Gift Basket Raffle and May Madness Calendar to purchase the chairs. Since the original chairs had been purchased for the building when it opened in 2000, nearly every chair has now been replaced due to normal wear and tear of every day use at a busy Senior Center.

During 2013, the Friends increased their Annual dues from \$5 to \$10, the first such increase since the Friends incorporated. This will allow the Friends to better meet the demands of the Newsletter costs as well as keeping up with the needs of the Senior Center's furnishings.

Looking Ahead In 2014:

2014 will be the first full year that the Council on Aging utilizes its new Transportation software and it will be exciting to see the results of this new initiative. The COA should also see the replacement of one of the RTA vehicles during 2014.

Several other new projects were due to be undertaken early in 2014. The TRIAD hopes to begin an expanded program for community resources. Elder Services of Worcester is going to run a pilot program for a soup and salad bar at the Village Café. The FY15 Budget, which will begin in July, 2014, includes funding for the National Accreditation application process for the Senior Center. This endeavor, if successful, will bring the Senior Center to a new level and potentially offer new opportunities for additional grants.

2014 will continue to be a busy one for the department as it continues to meet the changing needs of the Town's senior residents.

CULTURAL COUNCIL

Cultural Council Members in 2013

Joanne Hynes – Chairperson until 2013 (appointed 2009, service ended 2013)

**Mark Adler – Treasurer until 2013, Chairperson thereafter
(appointed 2009, reappointed 2012)**

Neena Mohanka – Treasurer from 2013 (appointed 2011)

Lee Reid – Publicity (appointed 2009, reappointed 2012)

Caroline Reich (appointed 2009, reappointed 2012)

Wendy Saba (appointed 2010, service ended 2013)

Susan Tritell (appointed 2010, service ended 2013)

Celia Brown (appointed 2010, service ended 2013)

Loretta Morelle (appointed 2010, service ended 2013)

Linda Cavallero (appointed 2013)

Elizabeth Leitko (appointed 2013)

Sandra McManus (appointed 2013)

William Sigalis (appointed 2013)

Cultural Council Background

The Shrewsbury Cultural Council (“SCC”) receives funds from the Massachusetts Cultural Council, which allots a specific percentage annually to all Local Cultural Councils throughout the state using funding generated in part by State Lottery Commission revenues.

SCC members are appointed by the Board of Selectmen for three-year terms and may serve up to two terms. The SCC can have as many as 22 members. Anyone interested in serving on the SCC should contact the Selectmen’s Office.

Each year the SCC typically processes approximately thirty grant applications ranging from traditional performance grants to field trip grants (previously called “PASS grants”). Cultural Council members can provide guidance to applicants going through the application process. The deadline for grant applications is October 15th for the following calendar year.

Cultural Council Activities during 2013

The SCC filed all approved grants online complying with the state requirements, including timely completion of our state annual report. The SCC maintains a log of all applications by fiscal year and grant awards online at mass-culture.org/shrewsbury and massculturalcouncil.org.

The SCC received thirty-one applications from groups and individuals totaling \$8,737. The SCC awarded 21 grants totaling \$8,314, including grants to: Arts on the Green / First Congregational Church of Shrewsbury, Assabet Valley Mastersingers, Audio Journal, Calliope Productions, Centre Stage Productions, Charles River Sinfonietta, Eirinn Buckley Campaniello, Fruitlands Museum, Northboro Area Community Chorus, Roger Bruno, Scott Jameson, Sherwood Middle School, Shrewsbury Council on Aging & Friends of the Shrewsbury Senior Center, Shrewsbury High School, Symphony Pro Musica, The Regatta Players, Walter J. Paton Elementary School PTO, Worcester Chamber Music Society, and Worcester County Horticultural

Society (Tower Hill Botanic Garden). The SCC received \$6,730 in funds from the state and the remaining awarded amount came from unencumbered funds from previous grant cycles.

The SCC also finished processing grant reimbursements for all awards from the previous year.

SHREWSBURY DEVELOPMENT CORPORATION

The Shrewsbury Development Corporation, consisting of seven members appointed by the Board of Selectmen for five-year terms, continues to promote economic development and to develop the former Allen Farm parcel, now marketed as CenTech Park North. In 2013, Pat Convery, P.E., Lisa Cossette, David Donahue, Christopher Hamel, Hannah Kane, Jonathan Mack, and Richard Ricker, Esq. served on the SDC board.

Our goal remains to bring about development that preserves CenTech Park North in the non-residential tax base thus providing economic benefit to the town, provide additional high-paying jobs for our citizens, and do so without degrading the quality of life in the surrounding neighborhoods.

There has been some interest in the property, though the market for development of industrial and commercial sites continues to be very slow. Vacant buildings of a variety of sizes and locations exist in the metro west area and continue to be available at attractive lease or purchase costs making development less competitive. Despite the market, SDC efforts to attract development have continued and there has been moderate interest in the property from the industrial and medical device industries. The most notable reasons for not pursuing purchase are development costs.

In January, Principal Planner and Economic Development Coordinator, Kristen Las, suggested the Town engage in the EDSAT (Economic Development Self-Assessment Tool), an economic development assessment conducted by Northeastern University's Dukakis Center for Urban and Regional Policy. During the next few months, Ms. Las presented the SDC with experiences of local towns who had recently utilized the EDSAT tool.

In February, despite past water capacity issues being favorably addressed, Partners Healthcare entered into a Purchase and Sale Agreement in Marlborough ending negotiations for the CenTech North property.

In March, a Request for Proposal, as required, was issued for brokerage services. Boston Medical Products showed interest in properties within Shrewsbury and CenTech North parcels were investigated.

In April, a Canadian company, EXM, showed interest for a warehousing use and was directed to CenTech North as a possibility. They eventually chose property in North Carolina due to development costs and permitting timeframes.

In May, a Request for Proposal of Brokerage Services was re-issued.

In June, Cushman & Wakefield was awarded the contract for brokerage services. Altec, headquartered in Alabama, showed interest for a warehouse and truck service use on Centech Park North.

In September, work began on Shrewsbury's EDSAT (Economic Development Self-Assessment Tool) and the first forum was held, which was attended by several SDC members.

In October there was interest in Central Massachusetts for a very large distribution facility. The possibility of a combined solution involving CenTech East and CenTech North was discussed.

In November, members of the SDC attended the first Master Plan public forum. One of the elements of the Master Plan will be Economic Development.

The SDC meetings are open to the public and guests or interested parties are welcome to attend.

SELCO

(SHREWSBURY ELECTRIC AND CABLE OPERATIONS)

Commissioners

Robert Holland, Chairman
Clifford T. Jefferson, Jr.
Michael A. Refolo
Patricia Lyons-Gallo
Anthony M. Trippi

Management Staff

Michael R. Hale, General Manager
Michael Quitadamo, Manager, Finance
Joel Malaver, Manager, Cable Operations
Jackie Pratt, Manager, Marketing & Customer Care
Ralph Iaccarino, Manager, Electric System
Norman Ludovico, Manager, Electric Operations
Greg Onorato, Manager, Technical Support & Telecommunications
John Covey, Chief Information Officer

SELCO
(Shrewsbury Electric and Cable Operations)

SELCO ANNUAL TOWN REPORT

SELCO's electric utility had another outstanding year both financially and operationally. SELCO hired PLM, a utility consulting firm, to assist in evaluating the allocation of costs charged to each of our rate classes. The findings were presented to the Commission and the new rate structure was implemented on March 1st. Residential rates were reduced 4% as a result of the restructuring. Moving forward, rates may need to be adjusted if the price of energy and the cost of transmission increase greater than operating revenues.

While our community continued to experience significant weather events, outages were minimal. SELCO has increased funding of its tree-trimming program as a means of proactively limiting outage occurrences.

In May, Town Meeting voted to authorize SELCO to borrow \$6 million to construct a substation on Centech Boulevard. The substation will provide a second transmission feed to our system, thus improving overall reliability. In December bids were open for the switchgear and the transformers. Construction is expected to begin in Spring 2014 for completion by the end of the year.

In March, SELCO submitted a renewal for its ten-year cable franchise agreement. The renewal request was approved by the Board of Selectmen through 2023.

In April, SELCO implemented a Cable rate adjustment. The 7% increase was necessary to cover steep increases in programming costs, which are expected to continue to rise significantly in years to come.

In September, SELCO cable experienced a significant signal interruption adversely impacting Expanded Basic cable customers using DTA boxes. Under the leadership of Joel Malaver, our technical team worked many days and nights to troubleshoot the software malfunction that was causing the problem.

In December, SELCO completed a significant upgrade that allowed those customers with DOCSIS 3.0 modems to increase their internet speeds. Also in December, SELCO completed the tedious process of moving our in-house hosted email product to one hosted by Google. Approximately 6,000 email addresses were migrated over a six month period.

SELCO is in its third year of providing IT services to the Town of Shrewsbury via a contractual arrangement. John Covey oversees this effort and has documented his team's achievements later in this report

On the personnel front, Carl Bergman, a Heavy Motor Equipment Operator/Substation worker retired in December after 37 years of dedicated service. Matthew Trotto and Edward Lempitski were hired as Cable Service Technicians.

Long-serving SELCO Commissioner Patricia Lyons-Gallo stepped down from the commission in 2013. Over the course of her 10 years on the commission, SELCO benefitted from her expertise as a Certified Public Accountant. Ms. Lyons-Gallo's vacancy was filled by Maria Lemieux, also a CPA. We welcome Ms. Lemieux and thank Ms. Lyons-Gallo for her significant contributions to our organization.

MUNICIPAL OWNERSHIP BENEFITS

The Town realizes the following benefits by owning and operating its own electric and cable utilities.

ESTIMATED FINANCIAL BENEFITS OF MUNICIPAL OWNERSHIP – ELECTRIC

During 2013, municipal ownership of the electric system provided the following estimated benefits:

- \$237,569 Direct cash payment in lieu of taxes (although SELCO is tax exempt, the Light Commission votes annually to make a payment to the Town.)
- \$129,207 Estimated interest income from operating cash and depreciation funds. SELCO elects to give the interest income from the depreciation fund to the Town.
- \$354,535 Reduced electric rates for all Town buildings when compared to rates of neighboring investor-owned electric companies.
- \$213,903 Reduced street lighting rates SELCO charges the Town for street lighting. These rates are below those charged by neighboring investor-owned electric companies.
- \$ 40,182 SELCO labor used to assist other town departments.
- \$975,396 Value of SELCO Electric to the Town for 2013**

ESTIMATED FINANCIAL BENEFITS OF MUNICIPAL OWNERSHIP – CABLE

During 2013, municipal ownership of the cable system provided the following benefits:

- \$1,219,919 The total franchise payment was \$723,254. This is significantly more than the maximum mandatory payment of 5% of signal revenue that cable operators are required to pay. Under the federal formula the payment would have been only \$434,395. In addition SELCO contributed a total of \$496,665 in cash, salaries, and benefits for Shrewsbury Media Connection (SMC).
- \$ 44,143 Estimated interest income from SELCO cable operating cash held by the Town.

\$ 76,800	Value of Institutional Network including fiber and electronics for transfer of computer data, voice, and Internet between all town buildings, including schools and police.
\$ 34,560	Internet services provided to Town and Schools.
\$ 11,000	Telemetry lines for water pump stations.
\$1,386,422	Value of SELCO <u>Cable</u> to the Town for 2013

TOTAL SELCO CONTRIBUTIONS TO THE TOWN

SELCO Electric	\$ 975,396
SELCO Cable	\$ 1,386,422
2013 Total	\$ 2,361,818

THE 105th YEAR OF SELCO ELECTRIC SERVICE

Operating Results

SELCO – Electric Operating Revenue for 2013 was \$32,138,154 compared to \$31,263,235 in 2012, an increase of \$874,919 or 2.8%. It should be noted, when comparing 2013 revenue to 2012, that in December 2012 a 50% \$1.5 million discount was given to all SELCO - Electric customers. In March 2013 Electric Rates were restructured to better match each unbundled rate to its corresponding cost. Additionally some commercial accounts were reclassified in accordance with their actual usage. The overall impact of the rate restructuring resulted in lower rates and aggregated revenue for 2013 that was actually about \$625,000 less than the 2012 revenue before the \$1.5 million discount. Customer kilowatt hour usage, for the two years showed a variance of less than half a percentage point.

In 2013, Power Supply Cost represented about \$24,174,000 or 75% of the total cash expenditures of SELCO - Electric. Other cash expenses include \$1,455,000 for capital projects and \$7,239,000 for all other costs, including distribution supplies, independent contractors, payroll, employee benefits, Retirement and OPEB (Other Post-Employment Benefit) Fund contributions, debt service, and in lieu of tax payments.

Operating Expenses excluding depreciation totaled \$29,283,000 in 2013, about 3.8 % and \$1,073,000 more than the \$28,210,000 of Operating Expense incurred in 2012.

The resulting 2013 Net Income of \$1,371,689 is \$217,779 less than the Net Income of \$1,589,468 recorded in 2012.

Energy Sales/Peak Demand

Total energy sales of 284,990,411 kWh for 2013 were about even with the 284,210,528 kWh of 2012. The 2013 peak load occurred on July 18th with the electric load reaching 62.1MW. This was less than the 2012 peak of 62.2MW and the all-time peak of 68.356MW, which occurred in June 2008.

Electric Rates

SELCO's electric rate structure was redesigned in 2013. The last rate change was in September 2008. On a comparative basis, the utility's rates consistently fall within the lowest 10% of all public and private electric utilities in Massachusetts, even after the 2013 changes.

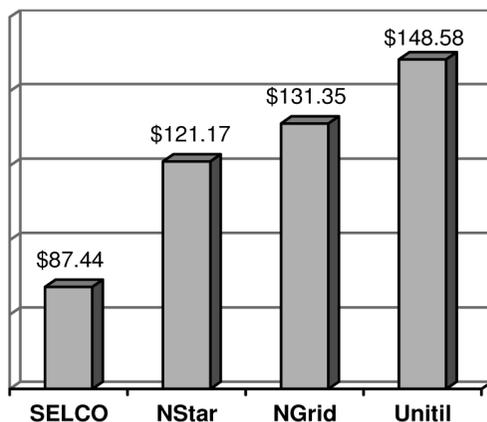
In early 2013, SELCO hired PLM to analyze the existing rate structure and propose adjustments to realign each bill component to better reflect the portion of cost attributed to that activity (e.g. transmission, distribution, etc.) and to more accurately distribute costs across rate classes based on consumption and the impact of each rate class on overall utility costs. Residential customers (R-1) saw a 4% decrease in cost, commercial customers (C) saw a 7% decrease, small General Service customers (GS-1) experienced a 3% increase, and large General Service customers (GS-2) had their rates decreased by 0.3%. The Municipal M-2 rate class was eliminated and all M-1 customers saw their electric rate drop by approximately 10%.

Electric Rate Schedules for bills issued after March 1, 2013							
Rate	Blocks	Distribution Rate	Transition Rate	Transmission Charge	PASNY Credit	Standard (Generation) Service	Total Price
R-1	Customer Charge	\$2.90					\$2.90
	Per kWh	\$0.02700	-\$0.00414	\$0.01831	-\$0.00500	\$0.07655	\$0.11272
RWH*	Customer Charge	\$3.40					\$3.40
	Per kWh	\$0.01950	-\$0.00414	\$0.01338	-\$0.00500	\$0.07655	\$0.10029
C	Customer Charge	\$12.00					\$12.00
	Per kWh	\$0.02800	-\$0.00414	\$0.01620		\$0.07655	\$0.11661
GS-1	Customer Charge	\$50.00					\$50.00
	Per kWh	\$0.00800	-\$0.00414	\$0.01563		\$0.07655	\$0.09604
	Demand		\$4.15/kW				\$4.15
GS-2	Customer Charge	\$50.00					\$50.00
	Per kWh	\$0.00600	-\$0.00414	\$0.01402		\$0.07655	\$0.09243
	Demand		\$4.15/kW				\$4.15
M-1	Customer Charge	\$2.90					\$2.90
	Per kWh	\$0.02032	-\$0.00414	\$0.01609		\$0.07655	\$0.10882

* This rate is available only to customers of record as of December 31, 2005.

Cost Per 750kWh of Electricity

(As of November 1, 2013)



System Reliability

There were 60 outages in 2013, up from 53 in 2012. The average amount of time it took to restore power once an outage occurred decreased to 24 minutes in 2013 from 47 minutes in 2012 primarily due to a couple of outages affecting a large number of customers for a very short duration. For the same reason, the average outage duration for each customer served decreased to 7 minutes per customer in 2013 from 13 minutes per customer in 2012. There was a decrease in total outage minutes to 100,018 in 2013 from 189,465 in 2012.

Route 20 Hendrix Project

In 2013 SELCO Line crews set 25 new 45' poles from South Street west to Centec Blvd. New Hendrix Spacer Cable was pulled in and a 600 amp switch was installed at the intersection of South St. and Rte 20. This Project not only increases capacity on Rte. 20 but also will increase reliability in the area.

Osmose Survey

SELCO is in the process of having all the poles in our system inspected by Osmose Co. Poles are inspected and treated below ground level for rot and tested for ground resistance. Also any loose hardware on the pole is reported. Approximately 40 poles were identified and replaced in 2013. This is an ongoing project and we plan on replacing 80 poles in 2014.

Energy Star Rebates and Home Energy Audits

SELCO offers Energy Star appliance rebates, reduced-cost energy efficient lighting, and free home energy audits to residential customers through MMWEC's Home Energy Loss Prevention Services (HELPS). SELCO provided the following residential energy efficiency services to customers in 2013:

Conservation Measure	Number Provided	Value to Customers
\$25 Air Conditioner Rebate	34	\$850
\$25 Dehumidifier Rebate	36	\$895
\$25 Refrigerator/Freezer Rebate	218	\$7,225
\$50 Clothes Washer Rebate	210	\$10,500
\$50 Dishwasher Rebate	80	\$3,950
Heat Pump Water Heater Rebate (Up to \$300)	6	\$1,500
Cool Homes Rebate (Up to \$500)	3	\$1,300
Home Energy Audit	89	\$12,015
Energy Efficient Lighting	224	\$596
LED Holiday Lighting	132	\$777
		TOTAL \$39,608

Zero-Interest Energy Conservation Loan

Since early 2007, SELCO has offered 0% interest energy conservation loans for owner-occupied homes or condominiums. These loans were available for conversion of an electric heating system to an energy efficient, non-electric heating system (such as gas or oil) or for other efficiency upgrades such as installation of energy efficient replacement windows, solar panels, geothermal heating systems, or additional insulation.

Residents were required to contact HELPS for a free home energy audit and submit a loan application for pre-approval before the start of any work.

Eligible Improvements – Must Be Energy-Star Approved (max. repayment period 60 months)

- Windows, Doors, Insulation – up to \$3,500
- Conversion from electric heat to gas/oil or geothermal heating systems – up to \$10,000
- Residential photovoltaic or wind – up to \$10,000
- Minimum / Maximum loan amounts – \$1,000 / \$10,000

The number of loans taken in 2013 was low by comparison to earlier years of the program. This may be indicative of the current economic conditions, as there appear to have been fewer home improvement projects undertaken.

2013 Approved & Disbursed SELCO Energy Conservation Loan Applications

(by Loan Amount and Type)

	\$1,000 - \$3,500	\$3,501 - \$5,000	\$5,001 - \$10,000
Windows/Doors & Insulation	3	0	0
Solar & Heating Replacement	0	0	2

Electric System Upgrades & Projects

Following is a list of upgrades and project work done in 2013 by SELCO Electric to meet the Town's energy and system reliability demands.

1. GIS Database – Ongoing. Circuits were added to the database and a tablet computer was purchased to be deployed in Truck 49 and another line truck. The line

staff is becoming more interested in using this technology as a tool in troubleshooting system issues in the field. An intern is being used to input significant amounts of data entry. SELCO is also working with municipal departments in selecting a new vendor to update base maps.

2. Centech Substation Development – Ongoing. Town Meeting approved funding. Bids were received for transformers and switch gear in December. Bids were within estimate. SELCO bid the project with 40kVa transformers. However, an alternate was added for 60kVa units. A decision will be made in January as to which units to purchase.
3. Reviewed Capacitor Installations and Controls – Complete. Installed new capacitor banks and program controls to maintain ISO required power factor.
4. Distribution System Audit – Second Phase Complete. Additional poles were inspected, resulting in the need to replace approximately 80 poles. SELCO will continue working with Osmose for a systematic approach to surveying or system to document assets, inspect transformer pads, determine condition of assets, and document customer to transformer linkage in 2014. This information will be used for GIS and to prioritize maintenance on the system.
5. Route 20 to South St. Hendrix Extension – 95% Complete. Added new 45' poles on south side of Route 20 to landfill. Replaced poles from landfill to South St. Transferred open wire primary (R13-1) to the new poles. Installed Hendrix hardware for two circuits from Centech Boulevard to South St. Pulled 4,000' of 477 Hendrix. This project will increase capacity in the area and may end up as a dedicated circuit for a new data center on South St.
6. Main St. 5kV to 13kV – Ongoing. Replace approximately 15 poles from Gage Ln. to riser pole at Main and Maple Ave. Transfer secondary and CATV to new poles. Replace poles on Westwood Rd, Surry Ln., and Colton St. area as needed. Change out all 5kV transformers in the area to dual volt transformers. Upgrade all primary wire with new tree wire and install new 15kV insulators. Take load from J4-5 and place on R13-8. This will remove approximately 40 amps from the J5-4.
7. Truck and Pole Dingy Replacement – Complete. Replaced two pickup trucks with two new F150 Ford 4x4 trucks. Cost was approximately \$25,000 each. One replaced a 1997 that was rotted out. The other replaced a 2001 Ford Ranger with more than 140,000 miles. Replaced pole dingy trailer.
8. GPS – Complete. Purchased removable GPS units for SELCO vehicles that can be used during an emergency. This will allow operations planning staff to better manage deployment of vehicles during outage recovery operations.
9. Pole Repair/Replacement – 95% Complete. Replaced or repaired approximately 40 poles identified by Osmose survey.

10. Transformer Gasket Replacement and Oil Filtering – Complete. New gaskets were installed on two substation distribution transformers at Johnson Substation. Oil sampling and filtering of two Logan Substation transformers. Independent testing was performed to confirm findings.
11. Upgrade SCADA Metering – Complete. Replaced all meters on 4kV side of Johnson Substation.
12. Rewire Controls at Rolf Ave. Substation – Ongoing. Design complete. Work to be done with NGRID in first quarter 2014.
13. Service Area – Complete. Replaced garage door bays and windows. Installed electronic key fob system. Renovated lunch room and locker room, last updated in 1978.
14. Business Continuity Plan Update – Complete. Update of 2009 plan to include changes in technology, policy, workflow and personnel.
15. Electric Rate Changes – Electric rates were updated and went into effect for all bills issued as of March 1, 2013. Residential and municipal customers saw a rate decrease.

Community Outreach/Educational Programs

SELCO Electric was involved in numerous community support programs throughout the year. SELCO participated in the following in 2013:

- SELCO held its ninth **Arbor Day** program on Saturday, April 27, 2013. There was a tremendous turnout and SELCO was able to distribute 600 trees to Shrewsbury residents in 45 minutes that morning! This was first year that SELCO has ever given out all of the trees in that short a period of time and it was a great surprise. Additionally, SELCO invited local conservation groups and clubs to participate in Arbor Day, expanding the Arbor Day Celebration into a larger community event.
- The Annual **4th Grade Open House** was held on Friday, May 17, 2013 from 8 a.m. to 3 p.m. More than 550 students visited the Service Area for a fun day of learning about electricity and electrical safety. Service Area, Office and Head End employees contributed to another successful event. SELCO once again participated in Floral Street School's **Go Green Day**. Employees worked with Floral Street School's 3rd Grade classes to create energy conservation and water conservation advertisements that ran on local TV throughout the summer months.
- Employees worked with **Coolidge School's** 4th Grade classes to create energy conservation advertisements that ran on local TV throughout the summer months.
- The **Spirit of Shrewsbury Festival** was an opportunity to celebrate Public Power Week. Adults and children visited the SELCO displays at the Oak Street Expo for information on electric, cable, telephone and Internet services. SELCO also participated in the Spirit of Shrewsbury parade.

- SELCO sponsored its annual “**Share the Warmth**” program which collected approximately \$17,650 in customer donations as of December 31, 2013 to help Shrewsbury families in need pay electric bills during the winter. Customer donations were made in “Share the Warmth” envelopes sent in their electric/cable bills and through online donations. SELCO also sold 132 strings of energy efficient LED holiday lighting for \$10 each with all proceeds benefiting Share the Warmth. SELCO thanks all those who donated to the program.
- SELCO sponsored the **Santa's Toy Chest** campaign and the response once again was very strong, bringing in approximately 200 toys. Thanks to all who donated toys to help needy Shrewsbury children have a brighter Christmas.

THE 30th YEAR OF SELCO CABLE OPERATIONS

Operating Results

Total Operating Revenue for 2013 was \$16,739,614. This was a 5.2% or \$832,183 increase over the \$15,907,431 of Operating Revenue for 2012. Increased Signal Sales in 2013 of \$488,771 were the result of the April rate increases to SELCO – Cable’s Basic and Expanded tiers. The driving force behind the increased rates was to keep stride with rising signal costs.

Internet Sales of \$5,657,444 in 2013 are about \$294,503 or 5.5% more than the corresponding sales of \$5,362,941 from 2012. On average there were about 390 more Internet subscribers each month in 2013 resulting in an average \$24,500 of additional revenue per month.

SELCO–Telephone is in its seventh full year of operation. In 2013 new subscribers leveled off holding annual revenue of \$1,932,841 virtually even with 2012.

Operating and maintenance expenses, excluding depreciation for 2013 totaled \$12,676,263 compared to 2012 expenses of \$12,691,829. Expenses for maintenance of the SELCO – Cable infrastructure were less than 2012 as more money was spent during 2013 on capital improvements to that infrastructure.

Total operations resulted in \$1,376,094 of Net Income in 2013 compared to \$573,997 in 2012. The 2013 net income provided the funds for about \$1,763,000 of capital additions and \$345,000 debt service.

Franchise Renewal

In March, SELCO renewed its Cable Franchise license with the Town of Shrewsbury. The original Franchise, issued in 1983, was renewed in 1993 and 2003. The Board of Selectmen, acting as the Franchising Authority, must negotiate a new cable license with the local operator every ten years. The renewal process included a review of SELCO’s accomplishments over the term of the 2003-2013 agreement and took a look at future plans for the cable operator. Major changes to the terms of the agreement include:

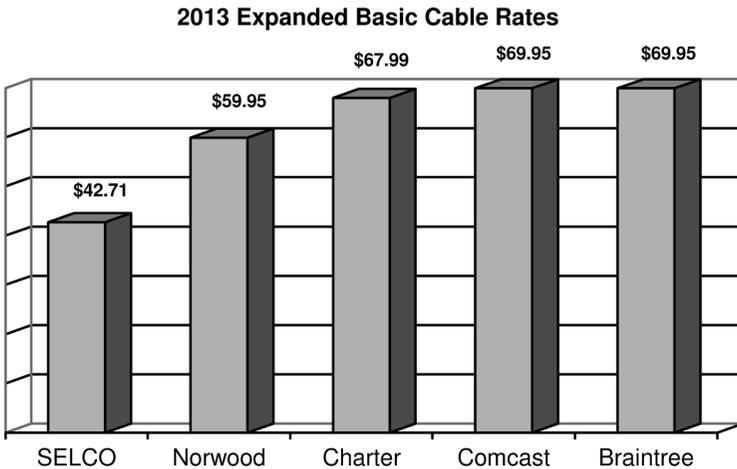
- Draw-down of the Senior Citizen discount from 25% to 10% over the course of the ten-year term (-1.5% per year)
- Discontinuation of the Senior Citizen discount for new customers

- Implementation of a free bandwidth cap within municipal and school buildings and creation of a mechanism for charging fair market value for bandwidth consumption by municipal and school buildings over the capped amount
- Adjustments to the formula used for determining PEG Access funding
- A franchise fee cap of \$800,000 per year for non-PEG services and a cap on the portion of the payment attributed to retransmission consent set at \$4.35 per subscriber per month
- Other standard language changes in the License Agreement closely matches the agreements of other cable operators across the state

Cable Rate Increase – April 1, 2013

Due to rising programming costs, SELCO increased Basic and Expanded Basic cable rates by approximately 7% as of April 1, 2013. Basic cable (channels 2-33) increased from \$16.68 per month to \$17.83 per month. Expanded Basic cable (channels 2-78) increased from \$39.92 per month to \$42.71 per month.

Despite these increases, SELCO’s Basic and Expanded Basic cable rates remain nearly 40% below other area providers. As shown on the chart below. Braintree and Norwood are municipal systems similar to SELCO.



Basic, Expanded & Digital Subscriber Count:

	Basic	Expanded Basic	Digital
January 1, 2013	11,526	10,578	7,643
December 31, 2013	11,218	10,281	7,647
Increase/Decrease	-308	-297	+4

High-Definition TV (HD) & Digital Video Recorder (DVR) Set Top Box Count:

	HD	DVR	HD/DVR
January 1, 2013	4,867	562	3,349
December 31, 2013	5,323	529	3,659
Increase/Decrease	+456	-33	+310

Internet Subscriber Count:

	Direct Connect (\$19.95/mo)	Standard (\$39.95/mo)	Speed Plus (\$49.95/mo)	Speed 25 (\$64.95/mo)	Speed 50 (\$94.95/mo)	All Business (\$99.95/mo+)
January 1, 2013	1,970	7,775	803	267	57	165
December 31, 2013	1,756	7,989	985	425	82	184
Increase/Decrease	-214	+214	+182	+158	+25	+19
Total Increase 2013	+384					

SELCO Telephone Service

	Residential Phone Lines	Business Phone Lines
January 1, 2013	3,913	221
December 31, 2013	3,877	244
Increase/Decrease	-36	+23

New Channels

In 2013, SELCO continued to expand its High-Definition cable and TV Everywhere programming options.

New Cable Channels

- SPAC HD
- SETV HD
- SGTV HD
- Lifetime Movies HD
- H2 HD
- Sundance HD
- Galaxie Music
- Concert TV VOD

New TV Everywhere Channels

- Bravo
- Cartoon Network
- CNBC
- CNN
- E!
- Esquire TV
- Galaxie Music
- Golf Channel
- Hallmark Channel
- MSNBC
- NBC News
- NBC Sports
- Oxygen
- PBS Sprout
- Syfy
- TBS
- Turner Classic Movies
- Tennis Channel
- TNT
- truTV
- USA

SELCO & NESN Scholarship

SELCO and NESN awarded three \$1,000 scholarships to graduating Shrewsbury seniors in 2013. The recipients were Kanani Dorman, Bianca Renzoni, and Nicholas Silverio.

CATV System Upgrades & Projects

1. DOCSIS 3.0 Internet Deployment – Ongoing. We have deployed eight-channel bonding, which has doubled our capacity. As of December 15, 2013, download speeds for our top three packages have been doubled and our packages have been re-branded. These changes were made with no additional cost to customers.

Old Name	New Name	Old Speed (Download/Upload)	New Speed (As of Dec. 15, 2013)	Price
Speed Plus	Silver	15 Mbps/1 Mbps	30 Mbps/3 Mbps	\$49.95
Speed 25	Gold	25 Mbps/5 Mbps	50 Mbps/5 Mbps	\$64.95
Speed 50	Platinum	50 Mbps/5 Mbps	100 Mbps/5 Mbps	\$94.95

2. Vehicle Replacement – Complete. Truck C-7 was replaced due to high mileage and significant amount of time and money spent on repairs.
3. HVAC Upgrade – Complete. Upgraded and installed three new air conditioning systems for the Headend. The existing modular system did not provide the extraction and distribution required to cool off the facility. The new system will better distribute cool air and has extraction points for the hot air coming from servers, network gear, etc.
4. Enterprise Content Filtering – Complete. In 2012, the network core was redesigned to facilitate enterprise content filtering. This project was a joint effort of IT, School and SELCO Cable Operations staff. The content filtering system installed in 2013 will provide protection for the wireless network. The School Department will reimburse SELCO for the capital cost of this project over a four-year period.

SELCO & TOWN OF SHREWSBURY IT DEPARTMENT YEAR IN REVIEW

General IT Updates

SELCO IT is now in its 3rd year of serving the Community of Shrewsbury. Over the last several years we've been able to make incremental changes to the IT environment, which now represent a huge change from where we started. Staff has been realigned and where appropriate retooled for better service. We have migrated our main enterprise system to a cloud hosted solution, and we've upgraded or replaced several mission critical platforms.

Service Tickets

For the calendar year 2013, the SELCO IT department logged a total of 1516 tickets for service. Of those, 13 were for new projects. Out of all the tickets submitted, 58% were closed in less than a day and 81% were closed in less than a week. As always, our team worked very hard to minimize any negative impact to operations from downtime or problems. SELCO IT is dedicated to the highest possible standards for service for our internal customers.

Total Tickets Opened in 2013	1,516	
Project Tickets	13	.85%
Closed in less than 1 day	881	58%
Closed in less than 7 days	1,224	81%
Closed in less than 14 days	1,316	87%
Closed in less than 30 days	1,408	93%

Major IT Service Outages/Incidents

1. In July a call was generated by the CODERED emergency notification system in error. The Township of Shrewsbury, NJ was a new customer to CODERED and their initial database setup erroneously contained Shrewsbury, MA data. Approximately 2,400 residents of Shrewsbury, MA were notified by mistake. We were contacted by CODERED shortly after this error and within an hour we had identified all affected residents, and launched a re-call to apologize for the error.

2. In August, we had several ongoing email issues culminating in a major outage on Labor Day weekend. This was a global issue for our service provider Intermedia. Their entire system was affected across all markets domestically and internationally. Problems were sporadic and at times only affected the desktop client while phone and webmail still functioned. Intermedia was able to quickly restore all services with no data loss.

As a follow up to this incident, Intermedia released several communications to both explain the outage and outline their actions to prevent a recurrence. As per our service level agreement (SLA), we are reimbursed for outages. Intermedia is issuing a 3X SLA; crediting us three times the agreed SLA amount to compensate us for any inconvenience.

3. In October and November we encounter infections with the crypto-locker malware. Although referred to as a virus, in technical terms it is Trojan horse ransom malware. We have stepped up the screening on our email system to try and weed out the malware. We have also installed patching software that restricts certain file types from executing. This should improve our protection levels without harming normal operations. We have also increased the frequency of backups to offer a greater level of protection with less outage risk.

Please Note: major incidents are treated differently than average everyday issues. A major incident is one that involves an outage of a mission critical IT service that impacts Town operations.

IT Projects

For 2013 we completed several critical projects, but more importantly we made several fundamental changes to the way our systems are set up and maintained. We have migrated two key mission critical systems to the cloud for better redundancy and reliability. We have even leveraged Google Docs/Google Drive for the Board of Selectmen to make their operations more efficient. A brief review of the major projects we achieved follows.

Project Name **MUNIS Migration**

Overview

This project allowed us to migrate MUNIS to a hosted version at Tyler Technologies. Our hardware, software, and storage were in critical state; rather than upgrade to a level barely adequate for daily needs, we migrated to a new version in the cloud (hosted at Tyler). This not only solved our hardware concerns, but also gave us fail-over and disaster recovery capabilities that we otherwise would not have had.

Google Docs

Using Google Docs and Google Sites the IT team set up a repository for the Board of Selectmen's Meeting information. Now instead of a hard-copy packet, the Selectmen can view their packet on an iPad. Our next steps here are to explore a digital dashboard for the Selectmen, and further leverage Google Docs for collaboration.

MUNIS Operations

Operational functions once done by IT are now being done directly by departments. We are signing over the Water Department as of the first of 2014. As we have worked through each step in the operational process we have eliminated several redundant steps, and streamlined the process. By January 2015 SELCO IT will no longer be providing any operational services in MUNIS and only be doing technical support.

Shrewsbury PD MDT's

The Shrewsbury Police Department uses mobile data terminals (MDT's) for investigation and reporting in the field. Prior to last year the hardware was in such a state of disrepair that often it was abandoned as unreliable. We have made huge improvements both in the hardware, and connectivity to once again provide this cornerstone of public safety to the Shrewsbury Police Department.

Re-Valuation And Tax Billiing

Due to a revaluation of the Town's assessed value, many data changes were made within the Vision system (The Town's CAMA , Computer Aided Mass Appraisals system) right up until the eve of bill processing. Coordination with all internal departments, approval from the State, and issues with the printing vendor made this process extremely difficult. But with all the continued efforts for improving Munis and Vision, as well as key staff assistance we were able to successfully print the bills on time for the 3rd Quarter.

Our Road Ahead

With the changes in technology, increased expectation of services from the residents, and the need to use technology to do more with less will require a paradigm shift in IT for Shrewsbury. Looking ahead to 2014, our role is changing from a data service provider to a consulting partner in self-service and IT independence. Our focus will be on training, simplification of process, and wherever possible to eliminate duplication of effort. We intend to go "All In" with Google, including Gmail, by 2015 as the corporate enterprise email for Shrewsbury. Cost savings, efficiency, and empowerment of the individual staff member is our theme.

REPORT OF THE WIRING INSPECTOR
John Laverty, Inspector
David Duhamel, Assistant Inspector
John McQuade, Assistant Inspector

The Electrical Inspector's Office received 959 new permits for requests for inspections during 2013. These consisted of:

99	Rough inspections of new homes
244	Rough inspections of additions and remodels
114	Finish inspections of new homes
301	Finish inspections of additions and remodels
114	New service inspections
50	Service changes
11	Temporary services
38	Fire alarm and Security systems
11	Oil burners and gas
47	Swimming pools
145	Underground conduit installation inspections

Other inspections not listed above include circuits for dryers, air conditioners, electric ramps, electrical heating units, emergency generators, etc.

Approximately 53 inspections were disapproved for various infractions of the Electrical Code. Infractions of the code can occur in all categories, including but not limited to new construction. There have been occasions when certain wiring requirements were not met or completed when the home was ready for occupancy. The Wiring Inspector must give a final inspection and approval prior to the granting of the occupancy permit by the building inspector.

Wiring inspection fees, instituted April 1989, were upgraded April 7, 2009. These fees were established based upon the policy that customers who are receiving a particular service be liable for its costs.

**SELCO ELECTRIC OPERATIONS
BALANCE SHEET
DECEMBER 31, 2013**

	2013	2012
Assets		
Plant Investment		
Total Electric Utility Plant	\$54,372,167	\$53,306,533
Less: Accumulated Depreciation	\$32,496,795	\$31,309,425
Net Electric Utility Plant	\$21,875,372	\$21,997,108
Fund Accounts		
Depreciation Fund	\$3,355,644	\$3,305,716
Construction Fund	\$3,116,783	\$2,428,800
Total Fund Accounts	\$6,472,427	\$5,734,516
Current and Accrued Assets		
General Cash	\$4,082,354	\$4,215,934
Power Cost Adjustment Fund (PCA)	\$1,500,000	\$1,500,000
Petty Cash	\$500	\$500
Customer and Other Accounts Receivable	\$3,369,463	\$2,272,464
Materials and Supplies	\$239,046	\$237,831
Net OPEB - Asset	\$575,131	\$605,688
Prepayments	\$9,065,606	\$11,090,311
Investments In Associated Companies	\$20,821	\$16,160
Total Current and Accrued Assets	\$18,852,920	\$19,938,888
Deferred Debits	\$2,651	\$3,601
Total Assets	\$47,203,370	\$47,674,113

**SELCO ELECTRIC OPERATIONS
BALANCE SHEET
DECEMBER 31, 2013**

	2013	2012
Liabilities and Surplus		
Surplus		
Loans Repayment	\$4,343,400	\$4,033,400
Unappropriated Earned Surplus	\$33,429,178	\$32,729,986
Total Surplus	\$37,772,578	\$36,763,386
Long Term Debt		
Bond Payable	\$315,000	\$425,000
Current and Accrued Liabilities		
Bonds Payable Current Portion	\$110,000	\$310,000
Accounts Payable	\$8,998,630	\$10,165,077
Interest Accrued	\$7,162	\$10,650
Total Current and Accrued Liabilities	\$9,115,792	\$10,485,727
Total Liabilities and Surplus	\$47,203,370	\$47,674,113

**SELCO ELECTRIC OPERATIONS
INCOME STATEMENT
DECEMBER 31, 2013**

	2013	2012
Operating Income		
Operating Revenues	\$32,138,154	\$31,263,235
Operating Expenses		
Operating Expenses	\$29,283,266	\$28,210,452
Depreciation Expense	\$1,590,849	\$1,553,153
Total Operating Expenses	\$30,874,115	\$29,763,605
Total Operating Income	\$1,264,039	\$1,499,630
Total Other Income	\$130,514	\$123,139
Total Income	\$1,394,553	\$1,622,769
Miscellaneous Deductions		
Interest On Bonds	\$21,914	\$31,288
Amortization Of Discounts	\$950	\$2,013
Total Miscellaneous Deductions	\$22,864	\$33,301
Net Income	\$1,371,689	\$1,589,468

**SELCO CABLE OPERATIONS
BALANCE SHEET
DECEMBER 31, 2013**

	2013	2012
Assets		
Total Cablevision Plant	\$42,165,635	\$41,630,412
Less: Accumulated Depreciation	\$27,863,813	\$26,764,078
Net Cablevision Plant	\$14,301,822	\$14,866,334
Current and Accrued Assets		
General Cash	\$4,959,560	\$3,607,213
Customer Accounts Receivable	\$1,285,979	\$1,184,228
Materials and Supplies	\$405,964	\$364,680
Prepayments	\$113,754	\$124,959
Total Current and Accrued Assets	\$6,765,257	\$5,281,080
Deferred Debits		
Unamortized Debt Expenses	\$3,728	\$9,320
Total Assets	\$21,070,807	\$20,156,734

**SELCO CABLE OPERATIONS
BALANCE SHEET
DECEMBER 31, 2013**

	2013	2012
Liabilities and Surplus		
Surplus		
Unappropriated Earned Surplus	\$19,336,791	\$17,960,697
Long Term Debt		
Bonds Payable	\$-	\$335,000
Current and Accrued Liabilities		
Bonds Payable - Current Portion	\$335,000	\$345,000
Accounts Payable	\$885,016	\$880,464
Due To SELCO - Electric	\$70,842	\$92,949
Net OPEB - Obligation	\$402,042	\$432,933
Interest Accrued	\$1,116	\$1,691
Total Current and Accrued Liabilities	\$1,694,016	\$1,753,037
Deferred Credits		
Unamortized Premium On Debt	\$40,000	\$108,000
Total Liabilities and Surplus	\$21,070,807	\$20,156,734

**SELCO CABLE OPERATIONS
INCOME STATEMENT
DECEMBER 31, 2013**

	2013	2012
Operating Income		
Signal Sales	\$8,865,001	\$8,376,230
Internet Sales	\$5,657,444	\$5,362,941
Telephone Sales	\$1,932,841	\$1,939,391
Equipment Sales	\$112,187	\$94,363
Other Operating Revenue	\$172,141	\$134,506
Total Operating Income	\$16,739,614	\$15,907,431
Operating Expenses		
Operating Expenses	\$12,314,937	\$12,285,687
Maintenance Expenses	\$361,326	\$406,142
Depreciation	\$2,705,226	\$2,651,635
Total Operating Expenses	\$15,381,489	\$15,343,464
Total Operating Income	\$1,358,125	\$563,967
Other Income		
Rental Income / Contract	\$28,756	\$27,756
Amortization Of Premium On Debt	\$-	\$-
Total Other Income	\$28,756	\$27,756
Miscellaneous Income Deductions		
Interest On Bonds and Notes	\$16,276	\$23,215
Amortization Of Debt Disc. & Exp.	\$(5,489)	\$(5,489)
Total Misc. Income Deductions	\$10,787	\$17,726
Net Income	\$1,376,094	\$573,997

SHREWSBURY MEDIA CONNECTION

Review of 2013 Activities

Public Access SPAC -Channel 28-HD328

One of the highlights for 2013 was the upgrade of the PEG Access Channels to the High Definition tier on the Cable line up. SELCO was the first Cable system in Massachusetts and one of the first in the nation to place the PEG channels in HD.

All programming produced at the Shrewsbury studio and all meetings are now aired in HD.

Volunteer Producers started 4 new series in 2014. Travels with Paul Weaver, Cutting Through the Noise produced by Melanie Petrucci, Shrewsbury Recycles and Couch's Corner. Approximately 50 Producers made programs in 2013.

Estimated numbers for Public Access-Channel 28

Locally produced	510 shows
Regional and other	557 shows
Total	1067 shows
Class Participants	5 new students
Cub Scout Tours (One den produced a PSA)	5 tours with approx. 32 scouts
Facility Usage	245 Studio uses
	989 Portable equipment uses
	781 Edit station uses

Educational Access -Channel 29-HD329

Many parents and teachers continued to produced programming from the elementary and middle schools in 2013. Concerts, community meetings and sing-a-longs all found their way to Channel 29 with the help of these parents and teachers. One of the highlights was the Dedication of the new Sherwood School.

Some Ed Channel numbers:

SHS produced	30 programs
Volunteers and SMC produced	82 programs
Assabet Valley Tech	11 programs
Total	123 programs

Government Access Channel 30-HD330

Meetings covered	131
Locally produced programs	44
Total	175

EMERGENCY MANAGEMENT AGENCY

Thomas Gregory, Director

David Faucher, Deputy Director and CERT Coordinator

After serving for four years as the Town's Emergency Management Director, Mr. Allyn Taylor stepped down in 2013. Mr. Taylor's experience in emergency management began in 2007 when he joined the Red Cross to gain experience in local and national disaster response, a position which allowed him the opportunity to respond to emergencies in Massachusetts, West Virginia, and New Jersey.

In his capacity as Director, Mr. Taylor dedicated countless hours in the preparation of grant applications to both MEMA and FEMA so that the Town could receive significant funding for the emergency shelter, emergency operations, first aid supplies, and communications equipment including Code Red which has proven to be a valuable messaging system to residents. In partnership with the Town's public safety departments, Allyn helped coordinate the Town's response to the Ice Storm in 2008, Hurricane Irene in 2011, and the October Snow Storm of 2011, to name a few. During his tenure, Mr. Taylor communicated routinely with MEMA officials and participated in numerous emergency management trainings and seminars, always remaining watchful for new grant opportunities from which the Town might benefit.

In August 2013, Mr. Thomas Gregory was appointed the next Emergency Management Director and Patrolman David Faucher was appointed Deputy Director and CERT Coordinator. Also in August, Fire Captain Aaron Roy was appointed the LEPC Coordinator for the Town.

Between February 8th and 9th, 2013, a significant nor'easter, unofficially named Winter Storm Nemo, hit Shrewsbury with sustained blizzard conditions which produced significant snowfall totals in Shrewsbury. Massachusetts Governor Deval Patrick declared a state of emergency at 12:00 p.m. EST on February 8th, and banned vehicles from all public roads after 4:00 p.m.; it was the first statewide driving ban in Massachusetts since the Blizzard of 1978, which happened to strike the region exactly 35 years and 1 day earlier. The ban, issued via executive order, included a penalty of one year in jail and/or a five hundred dollar fine. Shrewsbury activated its Emergency Operations Center to respond to this storm.

When the snow stopped, the highest amount recorded was 40 inches (100 cm) in Hamden, Connecticut. Boston received 24.9 inches (63 cm) of snow, the fifth highest total in the city from a single storm. It was the third-largest snowfall in Worcester, Massachusetts, at 28.7 inches (73 cm). Shrewsbury applied for and received financial assistance from the Federal Emergency Management Agency (FEMA) in the amount of \$113,239. FEMA typically reimburses municipalities up to 75% of eligible costs.

In addition to this FEMA reimbursement, in 2013 the Town received a formula-based \$9,030 Emergency Management Performance Grant as well as a \$1,500 Hazardous Materials Emergency Preparedness Planning Grant.

ENGINEERING DEPARTMENT

Jeffrey Howland, P.E., Town Engineer

After 15½ years as Town Engineer, Jack Perreault, P.E. retired on June 30, 2013 and I began as Town Engineer on July 1, 2013. Prior to becoming the Town Engineer, I served as a consultant to the Planning Board, Conservation Commission, Zoning Board of Appeals, and Board of Health which allowed my transition to be smooth and painless. Though retired, Jack continues to serve the Town on numerous committees and boards. Jack also has been an invaluable resource to me as he is always available to discuss past and on-going projects, provide insight, and encouragement. I truly want to offer my thanks and gratitude for your continued support and wish you a long and happy retirement.

The Engineering Department provides technical support to Town Boards, Commissions, and Departments. During the year 2013, support services were provided to the Planning Board, Conservation Commission, Sewer and Water Department, Highway Department, Public Buildings Department, Building Inspector, Health Department, Police Department, Assessors, School Building Committee, Shrewsbury Development Corporation, School Department, Library, and Fire Department. In addition, the Engineering Department provides survey, design, contract administration, and inspection services for Town-funded infrastructure improvement projects. We also provide construction inspection services for all projects approved by the Planning Board and Conservation Commission.

For the past few years, the Engineering Department continued to be very busy with Town projects, review of private projects, increased mandates from the State and Federal Government, and various planning projects. While attending to the day to day and short term business, we continue to focus on long term planning and project development that will improve the Town's ability to support economic development in the future. These projects include improvements to the wastewater treatment process; implementation of the recommendations of the Town-wide water system study; development of the 25% design plans for Main Street from the Town Center to I-290; support of the Zoning Board of Appeals; support for the Lakeway Business District; Town liaison for the Burns Bridge (Route 9); further development of the utility layers for the GIS; Town-wide stormwater management including participation in a Regional Stormwater Coalition; contract administration for the improvements to a portion of the main sewer interceptor line; sewer pump station improvements; water system improvements; and participation in the new statewide drinking water permit pilot program.

The Towns of Shrewsbury and Westborough operate a joint Wastewater Treatment Plant in Westborough via a Treatment Plant Board, consisting of three (3) members from Shrewsbury and three (3) members from Westborough. Shrewsbury provides approximately 60% of the flow to the plant and is responsible for a proportionate share of the costs. A contract to upgrade the plant has been completed. The majority of the upgrade was completed in 2012, while the punch-list items, covers to primary clarifiers, and the upgrade to the sludge gravity thickeners were completed in 2013. The project

was completed \$ 948,000 under budget and each scheduled milestone was met. The new phosphorus treatment units have worked very well, keeping the phosphorous concentrations within both summer and winter NDPES permit limits. The Board funded the project under the Massachusetts SRF program at a borrowing rate of 2%. The Board received 11% of the project costs (\$ 6,000,000) from the American Recovery and Reinvestment Act (Stimulus Funds). The Board also received a 0% loan on the treatment units associated with phosphorus treatment, which is about 50% of the construction cost. The 0% loan is estimated to save the Town of Shrewsbury about \$ 3,100,000 over the life of the loan.

Based on the recommendations of the Capital Improvement Plan and additional engineering evaluations done on the sewer interceptor line, a contract was developed by Weston and Sampson to make additional improvements to the sewer pipe and to the access through several substantial easements. This is Phase 2 & 3 of a three phase project for improvement to the interceptor. Phase 1 was completed in 2012. Phase 2 & 3 includes replacing the existing sewer interceptor in Main Street from Northborough Town Line to Main Circle and Main Street from and including Norwood Avenue to South Street. The construction also includes relining of the existing pipe within a portion of Julio Drive, Francis Avenue and Old Brook Road and within easements between Francis Avenue and Julio Drive along with Norwood Avenue to Main Circle. The pipe installation was complete in 2013 along with a portion of the relining. The remainder of the relining along with sanitary sewer manhole grouting will be completed in 2014. The Engineering Department is providing inspectional services and contract administration for the project.

Infiltration and Inflow (I/I) of clean water (run-off and groundwater) has long been an issue with the Town's sewer system. It is a very common problem as sewer systems age. Inflow, the most significant problem with our sewer system, is generally defined as surface water and runoff water that is discharged to the sewer system from sources such as catch basins, sump pumps, roof leaders, surface drains, vent holes in manhole covers and other inlets. The initial phases commenced in 2011 and continued in 2013. Those areas were the Maple Avenue to Route 9 and the Route 9/Ridgeland Avenue area. Smoke testing, visual manhole inspections and house to house sump pump inspections were performed. Infiltration investigations including flow isolation, manhole and television inspections were also completed in a larger area around the Center of Town. Defects in the system will be corrected as part of a system rehabilitation project in 2014. I/I is a difficult problem to deal with and it will require very significant amounts of time, effort, and funding every year.

In support of the I/I removal from the sewer system, the Town is developing a private inflow policy to deal with the removal of sump pump discharges to the sewer system. The policy is being developed with the assistance of Weston & Sampson. Similar policies from other municipalities have been reviewed along with educational materials from several sources. The policy also considers the existing stormwater policy and requirements. Several meetings were held to draft a policy that best fits Shrewsbury's needs. The final approval and implementation is scheduled for 2014.

Development of the plans and specifications for the reconstruction of Main Street from I-290 to the Town Center continued in 2013. BETA Group is the Town's engineering consultant for this project. The project has received 25% approval from MassDOT and a public hearing will be held in early 2014. The project has been approved for funding in the 2016 Transportation Improvement Program (TIP). Several site plans were approved along Main Street that has incorporated the proposed elevations of the roadway into their design.

Construction is on-going on the replacement of the Burns Bridge on Route 9 over Lake Quinsigamond. The bridge was originally constructed in 1916 and repairs and rehabilitation were no longer feasible. MassDOT has included the Town of Shrewsbury and the City of Worcester in the design process and we continue to be involved in the construction phase. Two lanes of traffic will remain open in each direction during the reconstruction process as much of the work is being performed from barges in the lake. Disruptions to traffic have been minimal to date. There has also been a significant and successful effort by the Contractor (The Middlesex Corporation) and MassDOT to keep the public informed regarding the ongoing construction activities. The east bound barrel of the bridge will be opened in early 2014 with demolition of the existing bridge to commence shortly thereafter. The project is scheduled to be completed in three (3) years. Representatives of the Town attend the bi-weekly construction meetings.

The Lakeway Business District Association (LBDA) has continued to raise funds and successfully maintain the landscaping and planting beds along Route 9 from Lake Quisigamond to Oak Street. They also developed a walking map highlighting area businesses; coordinated snowplowing efforts with representatives of the MassDOT; developed a banner sponsorship program to further promote the business district; and sponsored an information presentation to their members on the Burns Bridge replacement project. The Town Engineer along with the Town Planner attends their meetings and lends support and coordination with other Town departments and State agencies.

In previous Annual Reports, there was a considerable amount of information presented on the issuance and potential impacts of a new Stormwater MS4 Permit to be issued by the Environmental Protection Agency (EPA) to the Town. Due to the significant number of comments received, EPA is in the process of redrafting the permit which is now scheduled to be issued in the spring of 2014. The Town has started preparing for the new permit and is in the process of developing a Stormwater Utility to help fund the new permit requirements. We do not anticipate completing the process until after the full impacts are known and have been sufficiently reviewed so that a budget can be set. Additional information relative to various stormwater efforts can be found in the Conservation Commission Annual Report.

Due to some concerns expressed by residents that the pond level remained lower than prior to the dam reconstruction, minor modification to the reconstructed Newton Pond Dam was also completed this year. The minor modification raised the average water level about six inches by adding a 6" by 6" galvanized angle iron to the top of the dam. We are expecting to receive the Certificate of Compliance with Dam Safety Permit from the Commonwealth of Massachusetts Department of Conservation and Recreation Office of Dam Safety in early 2014.

The Engineering Department also oversees the on-going ash dumping operation within Phase 5 of the landfill. We attend monthly meetings during the year as well as permitting meetings with DEP. In order to continue to reap the benefits of hosting the ash landfill in Shrewsbury, we continue with Wheelabrator Millbury (landfill operator), to explore other income sources. At the Special Town Meeting in October 2013, approval was given for Selectmen to amend the existing waste disposal and landfill operation agreement to allow the construction and operation of a metal recovery facility at the landfill to extract metals from the incoming ash stream. The permitting of this operation will take place in the spring of 2014 and construction to commence in the summer of 2014. In addition to the metal recovery operation, on a previously capped portion of the landfill, a solar field is being contemplated.

Increasing the Town's water supply and permitted withdrawal capacity has been a long term goal that we have been working toward for many years. In 2012, the State announced a new draft permitting framework known as the Sustainable Water Management Initiative (SWMI). This program has been under development for two years through the cooperative efforts of several state agencies, public water supply professionals, and representatives from various rivers associations. The Town was selected to be one of four pilot communities in the state to test the proposed framework and develop a process for DEP to use in permitting future applications. Serving as a pilot community was both helpful and very time consuming. Serving as a pilot community requires the Town to consider the implication of the impacts the process will have specifically on the Town, and in general on all public water supplies. The Phase 2 report for the SWMI was issued in 2013. A very significant amount of time was spent in meetings, reviewing the process, coordinating with consultants and other pilot communities, and commenting on the pilot program reports. It became very evident that future applications requesting additional capacity will require a lot of thought and investment of funds prior to submitting an application. Also, meeting all of the potential conditions and requirements which will be part of future permits will be very expensive and will demand a lot of time and effort. It is anticipated that the new draft SWMI regulations will be developed by the State in 2014.

Construction continued on a large water main replacement project that was designed in-house. The portion completed the previous year (2012) included the section of Route 9 eastbound from 300 feet east of Gordon Road to Oak Street, and Route 9 westbound from Imperial Village Apartments to Crescent Street. The remainder of the project on Lake Street, Oak Street, and Industrial Drive was completed in 2013. The only outstanding work remaining on the contract is top course pavement. Construction was also started on a large water main replacement project that also was designed in-house. The project included Main Street from Northborough Town Line to Main Circle, Gage Lane, and Maple Avenue from Westmont Road to Oak Street. The water main installation has been completed; final paving remains to be completed in the spring of 2014.

At the request of the Water Department and mandated by MA DEP, the Engineering Department designed project in-house to provide a fence enclosure around three water storage tanks; Oak Street, Hillside Drive, and Browning Road. The installation of the fences commenced in 2013 and will be finished in 2014. The Town Engineering

Department is providing inspectional services and contract administration for the project.

The Department continued maintaining, improving and expanding the Town's Geographic Information System (GIS) and existing maps. Ongoing updates of some of the key map layers include the parcel and utility layers. Assistance was provided to Town departments, private agencies, and the general public through the production and delivering of hard copy maps, database information and electronic (CAD) files. New and existing engineering plans, utility location plans and other documents are continued to be catalogued and integrated into the system. A Request for Qualifications for a new GIS vendor was issued in 2013 with several firms submitting qualification packages. A decision on the new vendor will be in early 2014.

The Engineering Department reviews all plans for all projects submitted to the Conservation Commission, Planning Board, Zoning Board of Appeals, and Sewer Commission. Staff members also attend all meetings and perform inspections for all work approved by these Boards.

The Department inspects the construction within all subdivisions to assure proper construction and adherence to approved plans and the Planning Board's Subdivision Rules and Regulations. During the past year, developers were active in approximately 11 of the 17 uncompleted subdivisions.

When a subdivision is completed, the roads and associated utilities are turned over to the Town for acceptance as public ways. The Engineering Department reviews the as-built drawings, layout and acceptance plans, and legal descriptions for all streets. Hearings are held with the Board of Selectmen and a presentation is made to the Town Meeting.

Our normal work load involves the maintenance of the Town Tax maps, computation of betterment liens and assessments including all necessary plans for filing at the Registry of Deeds; all necessary research, computation, plans and deed descriptions for all easements and land acquisitions, and dispositions by the Town; reproduction of existing street layouts; preparation of contract documents and supervision of construction for street, sewer, water, and other public work projects; and feasibility studies for proposed projects by the various town departments.

SANITARY SEWER CONSTRUCTION

The contract awarded to Borges Construction Inc., 165 Carmelina Circle, Ludlow, MA, 01056, on March 27, 2012, for sewer construction in Hartford Pike and South Street and Culvert Rehabilitation in Green Street, was completed with South Street getting milled and a 1.5-inch overlay on July 18, 2013, by Mass Broken Stone.

A new contract was awarded to J.A. Polito and Sons Inc., 587C Hartford Turnpike, Shrewsbury, MA 01545, on April 17, 2013 for Phase II and III Interceptor Upgrades for an estimated \$3,956,685.83. This contract also included drainage work on Main Circle.

TOWN CONTRACT

LOCATION	SIZE/TYPE INCHES	LENGTH FEET	6-INCH PVC HOUSE SERVICES
Main Circle	27" PVC	*275	
Main Street	36" DI	*60	brook crossing
	36" PVC	*888	
	27" PVC	*3,882	*694' (Norwood to South)
Norwood Avenue	27" PVC	*457	
Walnut Street	24" PVC	*200	

*Indicates rehabilitation (replaced all RCP: 767'-15", 1607'-18", 1,246'-21", 242'-24", & 1,140'-27")

SUBDIVISIONS & SITES (BY DEVELOPERS)

LOCATION	SIZE/TYPE INCHES	LENGTH FEET	6-INCH PVC HOUSE SERVICES
Landfill	6" HDPE SFM	2,860	n/a
METSO AUTOMATION			
42 Bowditch Drive	6" PVC	85	tied into existing SMH
NELSON POINT			
Nelson Point Rd p/o	2.5" PVC SFM	350	yes
Point Road	2" PVC SFM	610	to all lots

SUMMIT RIDGE ESTATES

Parmenter Hill Road (6+35 to 17+20)	8" PVC	630	to all lots
Tatassit Beach Subdivision	1-1/2" SDR 11 HDPE LP SFM	380	Island to cul-de-sac
	8" PVC	125	to all lots

TOTAL SEWER PIPE

	36" DI	*60
	36" PVC	*888
	24" PVC	*4,114
	24" PVC	*200
	8" PVC	755
	6" PVC	85
	6" HDPE SFM	2,860
	2.5" PVC SFM	350
	2" PVC SFM	610
	1-1/2" SDR 11 HDPE LP SFM	380

WATER MAIN & DRAINAGE CONSTRUCTION

A new contract for proposed water main construction along Main Street from Northborough Town Line to Main Circle, Gage Lane, and Maple Avenue from Westmont Road to Oak Street, including all side streets was awarded to Ricciardi Brothers, Inc., 20 Envelope Terrace, Worcester, MA, 01604, on May 14, 2013, for an estimated cost of \$1,382,289.45. Work commenced July 1, 2013 and all underground utilities were completed by end of November. Gage Lane milling and overlaying to be done some time in 2014. Maple Avenue milling and overlaying to be done by the State as part of a new contract to be put out to bid some time in 2014.

J.A. Polito and Sons, Inc., continue work under the Water Main Contract, awarded in September 2012, to install new water mains in Boston Turnpike westbound (300' North of Gordon Road to Oak Street), Lake Street (South of Route 9 to the former Border Books), Imperial Village Apartments (Crescent Street to Apartments), a portion of Industrial Drive, Oak Street (South Quinsigamond Avenue to Judick Street). Work was completed this year along Industrial Drive, Lake Street, Stone Avenue, and Oak Street. Additional Drainage work was done along Oak Street to old drainage structures and pipes.

DRAIN QUANTITIES

LOCATION	SIZE/TYPE INCHES	LENGTH FEET	STRUCTURES
Oak Street	8" CLDI	168.6	*9 CB's & 1 headwall
	12" ADS	3	
	15" ADS	40	

TOTAL DRAIN PIPE UNDER TOWN CONTRACTS:

8" CLDI	168.6	9 CB's & 1 headwall
12" ADS	3	
15" ADS	40	

SUBDIVISIONS & SITES (BY DEVELOPERS)

LOCATION	SIZE/TYPE INCHES	LENGTH FEET	STRUCTURES
42 Bowditch Drive	12" HDPE	500	2 DMH's
787 Hartford Turnpike	12" HDPE	213	1 CB
	8" HDPE	28	1 CB
NELSON POINT			
Nelson Point Road p/o	12" RCP	90	2 CB's & 2 DMH's
Point Road	12" RCP	320	4 CB's & 5 DMH's
Easterly Easement	12" HDPE PERF.	235	1 DMH
Westerly Easement	12" HDPE PERF.	155	none
SUMMIT RIDGE ESTATES			
Parmenter Hill Road (6+35 to 17+20)	21" RCP	160	
	12" RCP	850	8 CB's & 6 DMH's
Tatassit Beach Subdivision	8" SDR35 PERF.	255	1 CB
White City East	12" HDPE	420	8 CB's & 8 DMH's

TOTAL DRAIN PIPE UNDER SUBDIVISIONS & SITES:

12" HDPE	1,133	
12" HDPE PERF.	390	
8" SDR35 PERF.	255	
8" HDPE	28	
21" RCP	160	
12" RCP	1,260	
NUMBER OF STRUCTURES:		25 CB's & 24 CMH's

WATER QUANTITIES**SUBDIVISIONS & SITES (BY DEVELOPERS)**

LOCATION	SIZE/TYPE INCHES	LENGTH FEET	NO. OF HYDRANTS
Cedar Road (at end of Main Street)	6" PVC	80	1
787 Hartford Turnpike	6" CLDI	500	1
1 Industrial Drive	6" PVC	90	1
	2" PE	70	
Landfill	4" PVC	588	--
	2" PVC	680	--
Main Street (by Dean Park entrance)	8" CLDI	224	--
NELSON POINT			
Nelson Point Road p/o	8" PVC	850	1
Point Road	6" PVC	560	2
SUMMIT RIDGE ESTATES			
Parmenter Hill Road (6+35 to 17+20)	8" PVC	1,085	2
Tatassit Beach Subdivision	6" PVC	68	1
White City East	8" CLDI	274	none

TOTAL WATER PIPES UNDER SUBDIVISIONS & SITES (BY DEVELOPERS)

8" CLDI	498	
8" PVC	1,935	
6" CLDI	500	
6" PVC	798	
4" PVC	588	
2" PVC	680	
2" PE	70	
NUMBER OF HYDRANTS:		9

WATER PIPE UNDER TOWN CONTRACTS:

Crescent Street (at Route 9 Intersection)	12" CLDI	200	--
Gage Lane	12" CLDI	1,135	3 (1 & *2)
Lake Street (south of Route 9)	8" CLDI	275	*1
Main Street (Northborough Line to Main Circle)	8" CLDI	2,600	3

Maple Avenue (Oak Street to Westmont Road)	12" CLDI	3,660	*5
Oak Street (Judick Street to S. Quinsigamond Ave.)	12" PVC	4,665	10 (3 and *7)
Stone Avenue	8" PVC	570	*1

TOTAL WATER PIPE UNDER TOWN CONTRACTS:

12" CLDI	9,990
12" PVC	4,665
8" CLDI	2,875
8" PVC	570

NUMBER OF HYDRANTS: 7 and *16

*INDICATES REHABILITATION

MISCELLANEOUS PROJECTS

- I. Sewall Street Dam – Bates Construction installed 6" angle iron control structure extension to top of Dam to bring water level up, at the end of March.
- II. Holt Street – ongoing work continues to bring roadway to subdivision standards with bond money remaining. In the beginning of June, Adams Landscapes installed six (6) street trees. Delucca installed 290 feet of steel guard rails. Additional work to be done includes installation of granite and concrete monuments, removal of sold silt fence (900 feet), and some wetland replication work. Contract to go out to bid in Spring of 2014.
- III. White City East – Existing Firestone building demolished, lights at intersection and curb cuts completed, new entrance and utilities constructed, and new Firestone building is under construction.
- IV. Metso Automation – Phase 2 Site Expansion Plans – 42 Bowditch Drive – New addition started and utility work is substantially completed. More work to the detention pond to be done in the Spring of 2014.
- V. Grenier Construction – New Building at 787 Hartford Turnpike – Clark and Mott Construction – completed site work to get ready for building construction.
- VI. Walnut Street – Developers of Minna Terrace paved section of roadway where off-site utilities to Minna Terrace were installed. In September a 1.5-inch overlay was installed.
- VII. Hickory Drive – Older portion of Grafton Street completed to subdivision standards. P & M Paving installed new berms, new leveling coarse and top to sidewalks. Brendon properties funded this work. This portion of the street will be brought to the Annual Town Meeting, for consideration to accept it as a public way.
- VIII. Nelson Point Subdivision – Trees were cut down by J.B. Sawmill in October, followed by blasting of a considerable amount of ledge. The Subdivision Road was installed along with modifications to make a portion of Nelson Point Road a paved public way. In December, A.F. Amorello put down 2.5-inch binder pavement. W.W. Contractors installed new 8-inch PVC water, including new 8-inch tapping sleeve in Lake Street, and 2.5-inch SFM and relocated entrance off Lake Street.

- IX. Tatassit Beach Subdivision – After demolition of existing structures, fill was spread, utilities were installed, trees were cut, and utilities were brought out to the island by directional boring. On the island, trees were cut, stumps were removed, sewer grinder pump was installed, and foundations poured. House construction to begin in Spring of 2014.
- X. Saxon Woods "76-8" – Morningside Drive – final phase was top coated in November by P & M Paving and this section of roadway is to be brought to the Annual Town Meeting for consideration to accept as a Public Way in 2014.
- XI. Farmview Estates Phase I – Roadways were top coated in December and the sidewalks will be top coated in 2014. Offsite top coating of portions of South Street and Brook Street were done by P & M Paving. Phase II house construction and roadway work should be completed in 2014.

COMMENTS

The work continued in several subdivisions (Farmview Estates, Federal Estates (public), Grand View (Section I), Grove Meadow Farm, Hickory Hill Estates, Nelson Point, Rawson Hill Estates III, Saxon Woods "76-8," Summit Ridge, Tatassit Beach, Victoria Circle, and Willow Woods Estates). Work was not started in Howard Street and Palm Meadow Estates.

Development reviews and construction supervision, along with our day-to-day over the counter business, work performed for the other Town Departments, as well as the previously mentioned work, kept the department very busy throughout the year.

Of the approximately 11 active and 6 inactive subdivisions that remain to be completed, the following 3 subdivisions have applied to have their five (5) street accepted as public ways at the Annual Town Meeting in May 2014, totaling 5,900 feet (1.12 miles) servicing approximately 59 lots:

I. Hickory Hill Estates

- 1. Crimson Drive
- 2. Hickory Drive

II. Saxon Woods "76-8"

- 3. Morningside Drive (p/o)
- 4. Knights Road (p/o)

III. Willow Woods Estates

- 5. Willow Woods Drive

FIRE DEPARTMENT

James M. Vuona, MPA, Fire Chief

Our Mission:

**Protect Life, Property and the Environment
through Public Education, Fire Prevention and Emergency Mitigation.
Be Helpful, Courteous and Professional at all times.**

Overview and Operations:

The Shrewsbury Fire Department responded to 3,665 calls for service, this is the most emergency responses in the history of the Department for a single year. It was an increase of 200 calls or five percent (5%) for calendar year 2013. A large portion of these responses were emergency medical calls. It should be noted that firefighting is only a fraction of the work that we actually perform. **Fire, Rescue and Emergency Services** is a far more accurate description of what we do on an annual basis. In addition, we continue to place a high value on Fire Prevention and Educational Activities to help minimize risk to the community.

In today's world, firefighters do far more than fight fires. They are the first ones called to respond to chemical and environmental emergencies ranging from the suspected presence of carbon monoxide to reported fuel leaks. We respond to hundreds of fire alarms, natural gas leaks, hazardous material releases, electrical hazards, structural failures, ice rescues and water emergencies. Firefighters also rescue people from stalled elevators and extricate people who are trapped in vehicle crashes. To keep ready for all of these situations, testing and maintaining our equipment, ranging from self-contained breathing apparatus to hoses, power tools, and fire apparatus is done on a continual basis.

Responding to so many different types of emergencies also requires constant training. Captain's Seth Colby and Aaron Roy coordinate the majority of the training for the department. Both are National Pro-Board Certified Instructors trained by the Massachusetts Firefighting Academy. The Fire Chief and the other department members also assist to deliver consistent, coordinated training in specialized areas of expertise. In the Fire Service, continuous practice and learning are essential to our personal safety (and survival) and every day is considered a training day. That said, training is often difficult and disjointed due to constant interruptions as emergency calls, inspection programs and weather conditions disrupt and limit opportunities.

Focused efforts in the areas of public education, fire prevention, fire inspection and code enforcement are conducted on a daily basis. Captain's Bruce Card Jr. and Sean Lawlor work together with the Fire Chief to oversee Fire Prevention and mitigate Code Compliance issues. Being proactive with Fire Education and Fire Prevention is the most effective and cost efficient way to manage risk and reduce losses in the community. Firefighter Sean Bohdiewicz coordinates our S.A.F.E. Program (Student Awareness of Fire Education) which works to educate students and citizens on the

dangers of fire and to promote injury prevention initiatives. A team of trained firefighters teach public fire and life safety lessons throughout the community. This is done through: school based programs, fire department open houses, community events and station tours.

The Fire Department also processed over 1,500 permits and inspected another 1,250 commercial businesses, residences and places of assembly (restaurants, churches, function halls etc.). But again, the department fell short of its inspection goals. Our ultimate goal is to inspect every public building, place of assembly, commercial business, residential property transfer (home sale), and oil burner installation. We must then re-inspect those properties which require corrective work to meet the minimum State code requirements. However, the department does not have enough personnel on duty to do emergency responses, public education and fire prevention/code enforcement in an effective manner. Budgetary constraints have not allowed us to accomplish these tasks through extra duty, overtime or special details. We continue to do our best to prioritize hazards and identify the highest community risks that are before us. However, we cannot keep up with everything that needs to be done on an annual basis. The department needs a full-time Deputy Chief (Fire Prevention and Safety Officer) to provide continuity, consistency and achieve sustainable safety goals for the protection of firefighters and the community.

Administratively, the Building Inspector, Plumbing Inspector, Electrical Inspector, Public Health officials and the Fire Chief's office work together on inspection and code enforcement issues to support a successful Fire Prevention Program. Hazardous Materials Technicians Robert Ljunggren and Captain Aaron Roy are part of the Fire Prevention Team and are assigned to review special hazards in the community and assess the safety concerns of our public schools.

This core group also works collectively to investigate abandoned and unsafe properties. The team interacts closely with the Town Manager's office to prioritize these problem properties in the community. We continue to seek the assistance of the MA Attorney General's office and the Worcester Housing Court to remove, secure or rehabilitate dangerous substandard properties throughout the Town of Shrewsbury. Numerous unsafe buildings have been torn down over the last two (2) years as a result of our efforts. Not only has this provided for a safer community, but it has promoted new projects that can help support the tax base.

For the year, the Fire Department was called out for seventy (70) reported building and structure fires. Most of these incidents were controlled and extinguished in the early stages of the fire. The fact that the Town maintains three (3) fire stations that are staffed twenty-four (24) hours a day with trained professional firefighters limits the community's exposure to property damage and potential devastation. The Stations are located at 11 Church Road (Fire Headquarters), 11 Harrington Avenue (Station 2) and 20 Centech Boulevard (Station 3). These stations are strategically located to protect Shrewsbury's large geographic area, including its commercial real estate as well as the vast residential population.

For FY 2014, the Shrewsbury Fire Department was staffed to thirty-six (36) active career firefighters and officers. It should be noted that the staffing level for this department does not meet any minimum safety standards for apparatus manning or fire ground operations. According to nationally recognized standards we should have a minimum compliment of fifty-two (52) firefighters. That would represent thirteen (13) firefighters per shift. The fire department is also deficient in the areas of administrative staff and supervisory positions. We continue to operate with a staffing level that was established at Town Meeting back in 1987. For perspective purposes, it should be noted that in 1987 the population in Shrewsbury was 22,547 people and that today's population exceeds 35,000. In 1987, the Shrewsbury Fire Department responded to 789 calls for service. That is nearly 3,000 calls less than we responded to in 2013. To adequately protect our community, the Town should consider incrementally adding 8-10 full-time positions to the Fire Department over the next five (5) years. Any consideration for the reduction in current staffing levels could result in fire stations being closed. Additionally, the risk of injury to firefighters and the community as a whole would greatly multiply.

Despite the tremendous effort of firefighters and medical personnel, Shrewsbury did experience its second fatal fire in the last two (2) years. Retired longtime resident Richard Hosking succumbed to toxic smoke inhalation at a fire in his home. State Fire Marshal Stephen D. Coan and a team of Fire Investigators agreed that an electrical malfunction was the cause of the fire at 24 Artemas Avenue that took the life of 82-year old Mr. Hosking. The investigation also noted that working smoke detectors and carbon monoxide alarms were not present in the home at the time of the fire. As Fire Chief, I remind all residents to check their smoke alarms and carbon monoxide detectors on a regular basis. Further, I ask you to please check on elderly family members and neighbors to help avoid these tragic outcomes in the future. Our deepest sympathies go out to the family and friends of the departed, Mr. Richard Hosking.

Equipment:

In 2013, the Fire Department was fortunate to receive enough funding to replace, repair and upgrade some of its older and outdated equipment. Public Education programs were partially funded by grants and private donations.

Equipment news and updates:

- Computer and Information Technology upgrades to our *FireHouse* software were accomplished with the help of SELCO Chief Information Officer John Covey. Special thanks and his very capable staff of Raj Patel and Kendra Rozett.
- Massachusetts S.A.F.E. (Student Awareness of Fire Education) Grants have been awarded to supplement public education and safety programs in our schools, community events and our senior population. This year we have been awarded \$9,004.00 to supplement our educational programs.
- We have re-applied (3rd time) to the Federal Emergency Management Agency (FEMA) for Assistance to Firefighters Grant (AFG) for \$300,000 to replace our aging, non-compliant Self Contained Breathing Apparatus (SCBA). Our application has been reviewed by an independent third party subject matter expert who will be

assisting us with grant writing in the future. Firefighter/Paramedic Adam Towner has training in grant writing and computer technology and prepares our Federal grant applications.

- The majority of our capital budget is spent on the repair and maintenance of our existing equipment. This includes: all Fire Apparatus (engines and trucks), hand held power tools, hydraulic rescue tools and generators. Over 90% of this work is performed in house by Firefighter Joseph Milosz (Certified Mechanic) and Firefighter Robert Fulginiti (Assistant Mechanic). The work of these men represents a substantial financial savings for the Town. Sending equipment out for repair would easily cost two (2) to three (3) times what the department is currently spending.

Personnel:

In May, Firefighter Walter “Wally” Wagner Jr. retired from the Shrewsbury Fire Department after over 40 years of service as both a Career and Call Firefighter. Walter earned his first paycheck from the Town of Shrewsbury as a 13-year old teenager, often riding his bicycle to the scene to help fight brushfires. He is a graduate of the Massachusetts Firefighting Academy. Firefighter Wagner was a role model and mentor to many of the Departments current firefighting staff. Wally retires as one of the most well-liked, highly respected members of his era and we wish him a healthy and prosperous retirement.

In December, Captain William “Bill” Cummins retired after 34 years of service as both a firefighter and fire officer. He is a graduate of Anna Maria College’s Fire Science, Master’s Program and the Massachusetts Fire Fighting Academy Chief Fire Officer Program. Captain Cummins also served our nation as a member of the United States Navy during the Vietnam War and we thank him for his service. The Department wishes him a long and happy retirement as well.

In June, Firefighter Aaron Roy was been promoted to the rank of Captain. Captain Roy is a graduate of Quinsigamond Community College and the Massachusetts Firefighting Academy. Aaron holds numerous certifications including: Firefighter I/II, Fire Officer I, Fire Service Instructor I/II, Incident Safety Officer and Hazardous Material Technician. Aaron has also demonstrated his leadership as President of the Shrewsbury Firefighters Association.

We were pleased to announce the installation of Father Andrew Carlson as the new Fire Chaplain of the Shrewsbury Fire Department beginning in June of 2013. Father Carlson is a lifelong resident of Shrewsbury and practices his faith at Holy Trinity Anglican Church in Marlboro. We look forward to many years of guidance and dedicated service to the Fire Department and the people of Shrewsbury.

Our newest Firefighters Sean McNiff and Thomas Schofield were hired as replacements for Firefighter Wagner and Captain Cummins. Both men have worked several years for us as Call Firefighters and are graduates of the Massachusetts Firefighting Academy in Stow. Firefighter McNiff graduated from Assabet Valley Technical High School in 2007 and is a licensed tradesman. Firefighter Schofield is a 2008 graduate of Bentley College and is an Emergency Medical Technician (EMT).

Call Firefighters Jim Zack, Jon Shider, Patrick O'Neill and Stacey Meade all completed Firefighter I/II training through the Massachusetts Firefighting Academy Call-Volunteer Fire Program graduating in December. All four (4) completed hundreds of hours of training and have expressed their interest in becoming full-time members of the Department.

Sadly, we regret the passing of Retired Call Fire Lieutenant Michael "Mike" Palumbo who lost his long-time battle with heart disease on September 27th, 2013. Michael was a second generation firefighter as his father served the City of Worcester as a career Firefighter. Lieutenant Palumbo served the town for many years in the 1970's and 80's, before retiring due to health concerns. He was also a founding member of the Worcester Fire Brigade Pipes and Drums Band and was the Music Director for St. Anne's Church. His son Brendan is a third generation Firefighter currently working full-time for the Shrewsbury Fire Department. Our thoughts and prayers go out to the Palumbo family (as well as Mike's many friends and admirers). Mike's music, wit and energetic spirit will be fondly remembered by all.

Calls for Service:

Break-down for 2013:

Building Fire	70
Mutual Aid Given	15
Automotive Fire	17
Brush Fires	36
Dumpster / Container Fire	8
Fire, Other	5
Explosion	2
Fire Alarm Response	362
Emergency Medical Response	2392
Vehicle Accident / Medical	187
Lock Outs	82
Elevator Related	5
Water / Ice Rescue	3
Animal Rescue	2
Rescue, Other	3
Natural Gas Leak	53
Hazardous Material Response	30
Carbon Monoxide Alarm	119
Electrical Hazard	34
Industrial Accident	2
Water Related Problem	39
Smoke Related Problem	47
Burn Complaint/Unauthorized	55
Public Assist	74
Assist Police	16
Citizen Complaint/Investigation	7
Total Emergency Responses:	3,665
Total On-Shift Inspections:	1,060
Total Inspections (Chief and Bldg. Inspector):	191
Total Permits Granted:	1,504
Total Permits FY13 Revenue:	\$36,637
Additional Fire Detail Revenue:	\$60,781

FORESTRY DEPARTMENT

John F. Knipe, Jr., Tree Warden

Trimming and removal of shade trees was carried out throughout the year. Branches that have been weakened by storms were removed, and trees considered a hazard along the roadside were removed. This work was performed by a contractor and some of the work was done by utilizing Highway Department personnel and equipment.

With the Asian Long Horn Beetle being found in Worcester and some surrounding towns, this has changed the tree industry. The entire Town of Shrewsbury is in the quarantine zone which means all tree removal, trimming of host trees and composting operations have changed.

All work was done in compliance with Asian Long Horn Beetle regulations. Residents may find updated information related to Asian Long Horn Beetle on the Town Website.

BOARD OF HEALTH

John M. Collins, Esq., Chairman
Richard J. Correia, P.E., Member
Maria Narducci, MD, Member

HEALTH DEPARTMENT

Derek S. Brindisi, M.P.A., R.S., Director of Public Health

Kerry M. Stockwell, Administrative Assistant
Jeff Howland, Contracted Title V

THE BOARD OF HEALTH is a three member appointed board with each member serving a term of three years. The Board of Health is responsible for providing oversight to many different matters pertaining to public health and the environment, including but not limited to public health emergency preparedness planning, communicable disease control, community health improvement planning, immunizations, solid waste and recycling, on-site sewage disposal, recreational camp and public pool inspection, food safety and protection, housing and nuisance type complaints such as noise, dust, and odor.

Under the direction of the Shrewsbury Board of Health, the Town entered into an inter-municipal agreement with the City of Worcester's Division of Public Health (WDPH) and five other neighboring municipalities (Central Massachusetts Regional Public Health Alliance) in order to provide an even further wide array of public health services to the community. The Central Mass Regional Public Health Alliance (CMRPHA) is a coalition of six municipalities (Towns of Holden, Leicester, Millbury, Shrewsbury, and West Boylston and the City of Worcester) working cooperatively to create and sustain a viable, cost-effective, and labor-efficient regional public health district serving a total population of 265,899 residents. The regional health district provides a comprehensive array of services to partner municipalities through a single organization managed by Worcester's Division of Public Health. The inspiration to develop a regional alliance arose from the considerable disparity in size, available resources, and kinds and types of resources offered by each municipality.

The goals of the Alliance are to establish an accredited public health district that demonstrates cost-savings and efficiencies, measure/monitor health status and risk and identify health priorities. In 2012 the Alliance conducted a comprehensive community health assessment (CHA) in order to determine priority areas for health improvement. After analyzing youth survey data, MASS CHIP data, and reviewing the qualitative data garnered from community forums, the Alliance identified 5 key areas of public health. Those areas are the foundation for the Alliance's first ever community health improvement plan (CHIP) which has the vision of creating the "Healthiest Region in New England by 2020". Then in 2013, the Alliance developed its district-wide strategic plan as way to set short term and long term goals that focus on workforce development, sustainability, health improvement and safe places. After completing the CHA, CHIP and strategic plan the Alliance became eligible to submit its application to the

Public Health Accreditation Board on December 31st 2013. The Alliance is currently on pace to become the first accredited local public health agency in Massachusetts in 2014.

With a total workforce of 18 public health staffers, the Central Massachusetts Regional Public Health Alliance communities can rely on public health expertise and experience as described within this annual report below.

ENVIRONMENTAL HEALTH

Public Health regional staff help ensure businesses and residents comply with numerous environmental health regulations. Most recognized is the food protection program, in which staff conducts routine and follow-up inspections of more than **175 food establishments**. In addition, staff will review plans and specifications for new food businesses, investigate complaints and conduct administrative hearings with the Director and/or the Board of Health to address non-compliant businesses. Regional Public Health Specialists conduct inspections for semi-public swimming pools, tanning facilities and recreational camps for children, and investigate complaints related to housing, lead paint, illegal dumping, the release of oil or hazardous materials, and nuisances in accordance with the following regulations: Chapter V of the State Sanitary Code: Minimum Standards for Swimming Pools, 105 CMR 435.000; Chapter VII of the State Sanitary Code: Minimum Standards for Bathing Beaches, 105 CMR 445.000; Recreational Camps for Children and family style campgrounds, motels, mobile home parks and cabins; and annually issue licenses for these facilities, M.G.L. c.140, ss.32B and 32C; and Chapter IV of the State Sanitary Code: Sanitary Standards for Recreational Camps for Children, 105 CMR 430.000.

Below is a summary of the types and number of inspections conducted in the town of Shrewsbury during the calendar year 2013:

Category	Number of Inspections
Low Risk Food Inspections	55
Medium Risk Food Inspections	92
High Risk Food Inspections	<u>86</u>
<i>Total of Routine Food Inspections</i>	233
<hr/>	
<i>Total of Re-inspections conducted</i>	61
Housing Complaints	74
Food Safety Complaints	6
Nuisance Complaints	103
Animal Complaints	<u>9</u>
<i>Total Complaint Investigations</i>	192
<i>Total Number of Inspections (related to complaints)</i>	302
<hr/>	
Pool Inspections (2 public pools)	26
Camp Inspections (3 camps)	8
Tanning Facility Inspections	4
Tobacco Inspections	(See Community Health)

Title V	
Perc/Soil Testing	17
Septic Plan Reviews	24
New Construction Installation	19
Septic Upgrade/Repair	11
Septic Abandonments	<u>11</u>
<i>Total Title V Related Inspections</i>	82

COMMUNICABLE DISEASE

Under Massachusetts General Laws, Chapter 111, suspected and/or confirmed cases of diseases dangerous to the public’s health are reportable to the local Board of Health and/or the Massachusetts Department of Public Health. Reporting disease occurrences enables the Public Health staff to monitor trends, detect and control outbreaks, and evaluate prevention activities. WDPH/CMRPHA regularly collects important information on all reported diseases in the Town of Shrewsbury as part of routine epidemiological disease investigations.

The following is a summary of the reported diseases in Shrewsbury during 2013:

Reportable Disease	Number of Cases
Babesiosis	2
Campylobacteriosis	2
Dengue Fever	1
Ehrlichiosis	1
Giardiasis	3
Group A streptococcus	1
Group B streptococcus	9
Aepatitis A	1
Hepatitis B (chronic)	9
Hepatitis C (acute)	1
Hepatitis C (chronic)	37
Influenza	43
Invasive bacterial infection (other)	1
Legionellosis	1
Lyme Disease	55
Malaria	1
Meningococcal Disease	1
Mumps	3
Pertussis (and other Bordetella species)	3
Rocky Mountain Spotted Fever	1
Salmonellosis	5
Streptococcus pneumonia	2
Toxoplasmosis	2
Varicella	6
Viral Meningitis (aseptic)	2
West Nile Infection	1

INFLUENZA

Two hundred and thirty eight (238) residents received an influenza vaccination at the Town's annual flu clinic held at the Senior Center on October 24, 2013. Additionally, 3 town employees received influenza vaccination at the Town Hall on December 30, 2013.

TUBERCULOSIS

Cases:

- 1 confirmed (pulmonary)
- 2 clinical (extrapulmonary)

Direct Observation Therapy (DOT):

63 nurse visits

COMMUNITY HEALTH

Prescription drug abuse has become a national epidemic, in particular with our youth accessing medications through home medicine cabinets. The Drug Enforcement Administration has been sponsoring a National Prescription Take Back Day over the last four years as a mechanism to bring public awareness of the issue and also as a means to safely dispose unwanted, unused or expired prescription or over the counter medications. Two take back days were coordinated and promoted by the WDPH/CMRPHA in tandem with the Board of Health and Police Department in April and October of 2013 at the Shrewsbury Senior Center. Two hundred and seventy pounds of drugs were collected just at the October event. This service is free and no questions asked.

The WDPH/CMRPHA received a seven year, \$100,000 per year Massachusetts Opioid Abuse Prevention Collaborative grant, focused on opioid overdose prevention and reduction in the region. The town of Shrewsbury's Planning Office and Police Department are members of both the Strategic Planning Committee and Steering Committee. We are currently in the first phase of the strategic plan, focusing on data collection and analysis, engaging key stakeholders and selecting evidence-based strategies that will target specific populations with the intent of preventing or reducing overdose.

The town of Shrewsbury is a member of the Worcester Regional Tobacco Control Collaborative, which provides enforcement of Mass General Laws and local regulations around youth access and environmental tobacco smoke. Youth access compliance checks, which involves a trained youth between the ages of 16-17 attempting to purchase a specific tobacco product in a permitted tobacco retail establishment, are conducted one or two times per fiscal year, as determined by the Massachusetts Tobacco Control Program in the collaborative communities. During calendar year 2013, there were 7 underage sales of tobacco products by retailers in the town. The first offense requires mandatory retailer training, which was conducted with all violators. Retailer education visits are also conducted to ensure all applicable permits and signage are displayed, humidors are locked, Massachusetts tax stamps are on tobacco products, all tobacco products are behind the counter and out of the customer's reach and the importance of checking identification. The Board of Health is currently in the process of

reviewing existing youth access and environmental tobacco smoke regulations with the assistance of WDPH staff.

In August and September, WDPH/CMRPHA interns participated at the Sheriff's Annual Senior Picnic and the Spirit of Shrewsbury, disseminating general public health information such as diabetes, high blood pressure, fall prevention and safe alcohol consumption for seniors. Worcester Regional Medical Reserve Corps (WRMRC) staff and volunteers also provided free blood pressure screens, File of Life Magnets, FEMA emergency preparedness checklists and magnets for seniors, hand sanitizers, and preparedness information on power outages.

During this fall, WDPH/CMRPHA engaged the Shrewsbury Public Schools to participate in a regional youth health survey, conducted in November. The survey, similar to the CDC's Youth Risk Behavior Survey, provides information on what types of risky or positive behaviors that our youth engage in. This data will provide staff with critical information that will help assist in the types of programming, projects or initiatives that can be brought forward through resources and grants. The data is being compiled, reviewed and analyzed by UMass Medical School and they will provide a summary of the results to the school superintendent.

PUBLIC HEALTH EMERGENCY PREPAREDNESS

In March and May of 2013, the Board of Health participated in the Region 2 Public Health Pandemic Influenza table top exercise series through WDPH/CMRPHA staff. The purpose was to assess the capabilities of local public health agencies to effectively mobilize and demobilize an Emergency Dispensing Site. WDPH/CMRPHA tested the plan again October 24th during the annual flu vaccine clinic at the Senior Center.

The Worcester Regional Medical Reserve Corps (WRMRC) is a federally recognize unit of the MRC. The Town of Shrewsbury has 44 residents who are in the WRMRC database out of 290 total volunteers in the system. WRMRC has participated in the Sheriffs Fair Picnic and the Spirit of Shrewsbury at which approximately 70 blood pressure screenings were conducted. An educational display board on emergency preparedness for senior citizens was also provided at the Shrewsbury Senior Center. Shrewsbury's resident MRC volunteers participated in a statewide drill and were put on standby for several local and statewide events.

September is National Preparedness Month. This year WDPH/CMRPHA developed an extensive media and public education campaign and provided promotional and educational materials to correspond with the 4 themes of preparedness month: *Get Ready – Individual and Family Preparedness*, *Get Involved – Join the Response*, *We're All in This Together – Considerations for Individuals with Access and Functional Needs*, *Get Vaccinated – Fight the Flu*. Staff distributed these materials through municipal offices, libraries, senior centers, billboards, WRTA buses, websites and social media throughout all CMRPHA communities.

HIGHWAY DEPARTMENT

John F. Knipe, Jr., Superintendent

During the winter of 2012-2013, there were eight (8) plow able snowstorms with a total of 87 inches of snow. The first snowfall was on November 17, 2012 and the last on March 18, 2013. Plowing is carried out only when a storm accumulates three inches or more of snow.

Snow and ice control was maintained by twenty-one pieces of heavy equipment and two sidewalk plows. Highway personnel, as well as eight trucks from other departments, were used during snowstorms. The Town also used twenty private contractors utilizing thirty pieces of equipment.

The Department used 1,061 cubic yards of sand, 7,851 tons of salt, and 5,350 gallons De-Icing Liquid. Every effort was made by this department to limit the amount of salt used on roadways and yet still maintain a safe driving environment.

The task of maintaining the many miles of public and private streets in 2012-13 was carried out by the Highway Department, which consists of a Superintendent, one Motor Equipment Repair Foreman, one Mechanic, one Foreman, six Equipment Operators and two clerks. Responsibilities of the Highway Department include maintenance of town equipment, roads, traffic lines, storm drainage, installation of traffic and street signs, brush control along roadways, snow and ice control, resurfacing, and sealing of streets. There are 150.97 miles of town roads. The department is also responsible for snow and ice control on private streets which have a total of 13.07 miles and 4.40 miles of subdivision streets which have not yet been accepted by the Town.

Since the closing of the Town's sanitary landfill located on the Hartford Turnpike (Route 20), this department has seen an increase of illegally disposed of rubbish and building debris along public ways. During the course of the year, personnel and equipment from this department have been utilized to pick up and dispose of this material.

SIDEWALK PLOWING

Sidewalks in the vicinity of schools are plowed, which includes thirty-eight streets with approximately 21.7 miles of sidewalk. This work is performed by two sidewalk plows operated by department personnel and outside seasonal staff.

SAND BARRELS

Sand barrels are placed in sixteen (16) locations at the Town buildings and maintained by the Highway Department.

DRIVEWAY PERMITS

Shrewsbury residents who resurface, reconstruct, or construct a new driveway are required to apply at the Highway Department Office for a permit. These permits allow this department a method of controlling the manner in which this work is done. There were a total of thirty seven (37) permits issued during 2013.

STREET AND SIDEWALK SWEEPING

Sweeping of streets and sidewalks were done from Monday, April first through May 31st. Two sweepers were used for one shift operation.

TRAFFIC LINES

A private contractor completed reflective traffic lines on twenty nine streets totaling 397,328 feet. A private contractor was used to paint crosswalks, parking lots and leg-ends throughout the Town.

RE- SURFACING (Machine Laid) TYPE I

Bituminous Concrete Type I asphalt was applied to the following streets. The Town appropriated funds and reimbursement was received under the Highway State Aid Program.

Reimbursement 100%

<u>Street</u>	<u>Length (in feet)</u>	<u>Amount (in tons)</u>
Applewood Circle	319	119
Birch Brush Road p/o	900	241
Broushane Circle	589	188
Caroline Avenue	1,000	170
Farview Avenue	938	241
Fieldstone Drive	800	218
Flamingo Circle	363	216
Fox Hill Rd incl. sidewalk	2,042	629
Hunting Avenue	1,835	701
Ivy Path	1,035	292
Neptune Drive	2,159	590
Niblick Road	376	209
Oriole Circle	653	144
Red Coat Cir. incl. sidewalk	330	133
Red Coat Rd.incl. sidewalk	1,072	341
Ridge Road	1,645	459
Woodside Drive	752	174

Total of 100% Streets

RESURFACING (RPM)

20% Asphalt Rubber treatment with aggregate cover was applied to eight (8) streets. This application is applied to correct deteriorating conditions and is done on a rotation basis.

Town appropriated funds and reimbursement was received under the Highway State Aid Program. This application was applied to the following streets:

Reimbursement 100%

<u>Street</u>	<u>Length (in feet)</u>	<u>Square Yards</u>
Cherry Street	6,630	16,207
Gulf Street	1,656	1,656
Loring Street	500	1,333
Main Street	630	1,400
Merriam Avenue	635	1,522
Parker Road	733	2,612
Rice Street	980	2,178
Shirley Road	1,453	3,390

Total of 100% Street

CRACK SEALING

Sealing and cleaning of construction and random cracks in bituminous concrete pavements, and vegetation removal and sterilization of cracks where necessary. Town appropriated funds and reimbursement was received under the Highway State Aid Program.

Reimbursement 100%

<u>Street</u>	<u>Length (in feet)</u>	<u>Square Yards</u>
Audubon Drive	3,090	10,210
Beverly Hill Drive	2,923	9,336
Bonnie Dell Lane	616	1,800
Candlewood Way	1,144	3,815
Eagle Drive	1,050	1,028
Gates Road	1,684	4,305
Grafton St(rte9 to rte20)	11,525	31,339
Grafton St(rte20 to rte140)	2,012	5,363
Heritage Road	604	2,013
Hillcrest Road	833	1,667
Hillside Lane	308	994
Holt Street	790	2,632
Hutchins Street	865	1,730

Maplewood Road	446	1,141
Mayflower Circle	371	1,073
O'Donnell Ave (Ptarmagin to Audubon)	1,404	4,629
Old Faith Road to #50	1,029	2,516
Paton Road	1,308	3,895
Purinton Street	1,516	3,368
Sherwood Avenue	673	1,946
Tern Drive	305	881
Topsfield Circle	2,058	6,859
Turning Leaf Circle	402	1,341

Total of 100% Streets

SIDEWALK RESURFACING

Sidewalk resurfacing was done on Fox Hill Road, Red Coat Circle and Red Coat Road.

BRUSH CONTROL

During the year, brush was cut along public roads utilizing department personnel, using a tractor and brush-cutting machine and a private contractor.

STORM DRAINAGE

<u>Location</u>	<u>Type</u>	<u>Length Feet</u>	<u>Structures</u>
Oak Street	8" CLDI	168.6'	9 CB's & 1 headwall
	12"ADS	3'	
	15"ADS	40'	

HISTORIC DISTRICT COMMISSION

Brian R. Beaton, Chairman
Paula Lupton
Kristine Gustafson
Robert Cox
Henry Wood
Donald Gray
Melanie Petrucci

The Historic District Committee meets at 4:30 p.m. on the third Thursday of each month at the Shrewsbury Town Hall, except for the months of July and August. Additional meetings are scheduled for specific matters concerning the Shrewsbury Historic Districts. All Historic District Commission meetings are open to the public.

The Historic District Commission has jurisdiction over two (2) designated Historic Districts in the Town of Shrewsbury. The Artemus Ward homestead owned by Harvard University and the Historic District in the center of Shrewsbury, which extends north of Main Street, including the Town Common, The First Congregational Church and the old graveyard in the southeast section of Mountain View Cemetery.

The Historic District Commission is governed by and executes its responsibility under Chapter 40C of the General Laws of Massachusetts, the bylaws of the Town of Shrewsbury, and follows the guidelines of the U.S. Department of Interior.

HISTORICAL COMMISSION

Christopher Kirk, Chair
Kevin Samara, Vice-chair
Gail Aslanian, Secretary
Harry Richardson
Michael Perna
Patricia Wolf
Loretta Morelle

The Shrewsbury Historical Commission is a board of seven town residents who are appointed by the town manager.

Local historical commissions are governed by Massachusetts General Law, Chapter 40, Section 8D, under which a local commission conducts researches for places of historic or archeological value, cooperates with the state archeologist in conducting such researches or other surveys, and coordinates the activities of unofficial bodies organized for similar purposes. For the purpose of protecting and preserving places of historic or archeological value, it may make such recommendations, to the Massachusetts Historical Commission, that any such place be certified as an historical or archeological landmark. It shall report to the state archeologist the existence of any archeological, paleontological or historical site or object discovered before or during projects conducted by state bodies or by bodies funded or licensed by the state, in accordance with M.G.L. Ch. 9, §27C. Furthermore, local historical commissions are consulted in cases of federally funded projects affecting historic properties, in accordance with the federal National Historic Preservation Act of 1966, §106.

- In accordance with the state statute, the commission continued to compile an inventory of historic properties in town.
- The bridge that carried Rte. 9 across Lake Quinsigamond is being replaced. The new bridge will have large plaques along the sidewalks that will flank the roadway; the plaques will be devoted to various topics related to the lake and will feature illustrations and text. Several parties are preparing plaques; Shrewsbury's historical commission continued to prepare plaques concerning the history of Shrewsbury and recreation on the lake.
- Eradication of the Asian long-horned beetle in town required that trees on the Worcester Police Department's shooting range at 361 Main St. be felled. A commission member met with the officials from the U.S. Department of Agriculture who were directing the eradication program and informed them of the history of the property and the remains of the structures on the property in order to ensure that any remains would not be disturbed.
- Commission members documented a barn at 945 Main St. that might be dismantled.
- The remains of two more water-powered mills were found and documented.
- The commission received several requests from the public for the history of houses in town; the history of the properties were researched.

HOUSING AUTHORITY

Shrewsbury Housing Authority is a politic, corporate and duly organized public housing agency. State and Federal lawmakers promulgate rules and regulations by which the housing authority must abide. The authority's funding is received directly from state and federal agencies.

A five-member Board of Commissioners oversees the authority by providing leadership and advice, advocating for current and future housing. As public officials, they hold meetings according to M.G.L. chapter 39 sections 2B of open meeting law. Meetings are on the second Tuesday of the month and open to the public. We post all meetings with the Town Clerk at the Town Hall with a copy of our agenda at the Police Department.

The Executive Director is responsible for the day-to-day administration of Federal and State programs. Together the Executive Director and Board of Commissioners form a powerful force in serving those in need within this community. The current Board of Commissioners, Executive Director and Deputy Director are listed below:

Commissioners: Paul Campaniello, Mary Jordalen, Richard Ricker, Kevin Byrne, and Anthony Cultrera

Executive Director: Dennis Osborn

Deputy Executive Director: Kelly Bergeron

The Shrewsbury Housing Authority has been a vital link to the community since it held its first meeting on January 4, 1963. The housing authority's success can be attribute to the hard work of individuals with the vision to bring affordable housing to the town. Over the past forty years the authority has grown and evolved.

The need for affordable housing is evident in the long waiting list for underserved town residents, tough economic times heightens our awareness of the need to preserve and create affordable housing in the town of Shrewsbury.

State Funded Sites

Elderly

100 Units – Francis Gardens

36 Units – Elizabeth Gardens

Family

13 three-bedroom units on scattered locations

4 two-bedroom units – South Street

689-2

3 five-bedroom houses on Lake Street

Federally Funded Sites

Elderly

100 Units – Shrewsbury Towers

173 Section 8 Vouchers

689-3

3 two-bedroom units and 2 one-bedroom units

Section 8 Housing Choice Voucher program, funded by the Department of Housing and Urban Development (HUD), allows eligible applicants to be subsidized in an apart-

ment that meets the requirements of the program. Presently all 173 Section 8 Housing Choice Vouchers are no longer fully funded, our program will be reduced in size.

The Shrewsbury Housing Authority is dedicated to helping residents grow in spirit, live with a sense of fulfillment, experience dignity and meet the challenges of their changing lives. In the spirit of this mission, the housing authority staff strives to meet the needs of all our residents.

The Shrewsbury Housing Authority has opened three five-bedroom houses on Lake Street as of June 2007. The purposes of these two houses are to help meet the needs of individuals living at the Glavin Center. The addition of five units of housing is schedule to be under construction in the summer of 2013. Those five units were completed in time for occupancy on January 1, 2014.

The Shrewsbury Housing Authority makes a payment in lieu of taxes (PILOT) to the Town of Shrewsbury annually. State and Federal agencies have set the formulas for payment. The payments for the past few years are listed below:

Fiscal Year	Federal Pilot	State Pilot	Total Amount
2001 – 2002	\$22,402.00	\$5,205.00	\$27,607.00
2002 – 2003	\$25,741.88	\$5,233.00	\$30,974.88
2003 – 2004	\$22,248.56	\$5,160.00	\$27,408.56
2004 – 2005	\$22,891.08	\$4,166.00	\$27,057.08
2005 – 2006	\$22,667.00	\$4,929.00	\$27,596.00
2006 – 2007	\$23,567.70	\$4,903.51	\$28,471.21
2007 – 2008	\$26,072.63	\$4,914.79	\$30,987.42
2008 – 2009	\$26,924.00	\$6,501.00	\$33,425.00
2009 – 2010	\$27,508.41	\$6,500.08	\$34,008.49
2010 – 2011	\$27,500.00	\$6,501.00	\$34,001.00
2011 – 2012	\$35,218.18	\$6,530.77	\$28,687.41
2012 – 2013	\$35,487.00	\$6,544.75	\$25,942.25
2013 – 2014	\$31,442.67	\$6,562.08	\$24,880.59

PUBLIC LIBRARY

Board of Library Trustees

Laurie Hogan, Chair
Joan T. Barry, Vice Chair
Nancy Gilbert, Secretary
Walter J. Avis, Jr.
Beth Casavant
Carl A. Larson
Kevin A. McKenna
Frank Stille
Frances Whitney

Management Staff

Ellen M. Dolan, Library Director
George C. Brown, Assistant Director
Nancy Colby, Circulation Services Administrator
Linda Johnson Dashnaw, Head of Children's Services,
(Position assumed by Sharon Martin in October 2013)
Pat Haglund, Head of Technical Services

A QUICK SNAPSHOT OF LIBRARY USE:

The Shrewsbury Public Library was full of activity during 2013:

- 266,008 people visited the library during the year
- Library patrons borrowed 498,213 books, videos, magazines and audio items
- Library patrons also borrowed 41,743 items from other libraries, through our inter-library loan service
- Library reference staff answered 31,278 reference questions
- 12,924 children, teens and adults attended 621 programs
- Public Internet and online research computers were used 15,602 times, excluding Wi-Fi use
- 28,883 e-content items were downloaded by library patrons
- Forty-seven proctored exams were conducted for students.
- The Outreach Librarian made 485 visits, delivering 6,582 items
- There were 24,443 active library cardholders, with 1,713 new library cards added during the fiscal year.
- 773 volunteers provided 4,326 service hours to support library programs and services
- Library museum passes provide 3,115 visits to area museums for families and individuals
- There were 187 newspaper and magazine subscriptions for patrons to enjoy

BOARD OF LIBRARY TRUSTEES

The Library Board of Trustees meets the fourth Tuesday of every month (excluding July & August) at 7:00 p.m. at the Shrewsbury Public Library.

The major activities and activities of the library are governed by a Strategic plan created in 2010. This plan, which covers the years 2012-2016, was produced with the

help of an eleven member Community Planning Council. The Council identified the community needs which the Library should address and the various roles the library should assume. Each year the Board of Library Trustees approve an Annual Action Plan, based on the goals identified in the Strategic Plan. The Action Plan for FY2014 was developed in 2013. The initiatives proposed in that action plan are summarized as follows. The full details of the FY2014 Action Plan can be found at www.shrewsbury-ma.gov/department/?fDD=17-0

STRATEGIC INITIATIVE 1: Provide Resources To Stimulate The Imagination.

- Improve display and arrangement of popular collections
- Expand downloadable e-book collection
- Conduct reader's advisory training for staff

STRATEGIC INITIATIVE 2: Provide a Welcoming Environment, in physical and virtual spaces

- Provide better and more abundant public seating and tables
- Expand self-check availability and other technology enhancements to improve user satisfaction
- Assess and improve website usability

STRATEGIC INITIATIVE 3: Create Young Readers: Early Literacy

- Develop story hour and book talk programs to distribute via local public access and in downloadable format
- Introduce program of offsite story hours and other outreach programs in locations with heavy preschool populations

STRATEGIC INITIATIVE 4: Provide Services to Help Users Understand How to Find, Evaluate and Use Information:

- Produce podcasts or other video instruction on use of library's digital content and services, for audiences of all ages

STRATEGIC INITIATIVE 5: Provide Services to Satisfy Curiosity and Encourage Lifelong Learning.

- Create formalized collection development policy, with emphasis on responding to demand for popular materials and formats
- Develop programs and services that encourage discovery and learning for all ages.
- Sustain current level of cultural, educational and entertainment programs for children, teens and adults

STRATEGIC INITIATIVE 6: Provide Services to Celebrate Diversity and Develop Cultural Awareness.

- Investigate joint programming with other libraries, to control costs and expand resources and audience base.

COLLECTIONS

The holdings of the Shrewsbury Public Library are as follows:

• Books	104,966
• Art prints	210
• Video and DVD	8,022
• Audio books & music	8,713
• E Books & downloadable content	30,797
• Electronic formats (CD-Rom, CD games, etc.)	1,187
• Newspaper and Magazine subscriptions	187

Museum Passes

- Belkin Family Lookout Farm
- Children's Museum of Boston
- Davis Farmland
- Discovery Museum
- Ecotarium
- Fruitlands Museums
- Garden in the Woods
- Harvard University Museum of Natural History
- Higgins Armory
- Isabella Stewart Gardner Museum
- Massachusetts State Parks Pass
- MIT Museum
- Museum of Fine Arts, Boston
- Museum of Science, Boston
- Mystic Aquarium
- New England Aquarium
- Norman Rockwell Museum
- Old Sturbridge Village
- Pawtucket Red Sox
- Roger Williams Park & Zoo
- Southwick's Zoo
- Tower Hill Botanical Garden
- U.S.S. Constitution Museum
- Worcester Art Museum

Online Resources

- **Reference Database Subscriptions**
- AtoZdatabases
- Bookflix
- Boston Globe
- Boston Herald
- Central Register and Goods & Services Bulletin
- Chilton Library
- Contemporary Literary Criticism
- Cypress Resume
- Early Peoples through World Book
- Encyclopedia Britannica Online
- Freading eBooks
- Freegal downloadable music
- Gale Databases
- Gale Legal Forms
- Grove Art Online
- Heritage Quest
- Mango Languages
- Medline Plus
- Muzzy Languages Online
- Newsbank
- Novelist
- Salem Health
- Science Online
- Tumble Books Online
- Tutor.com
- Value Line
- Zinio magazines
- Worcester Telegram and Gazette
- Ancestry Library Edition (Inside Shrewsbury Library ONLY)

- **Digital Collections**

- o Digital Treasures, database of historic photographs
- o Freegal Music, download up to 3 songs per week, DRM free, and legally keep them forever! Includes the Sony BMG catalog.
- o Zinio, download full graphical versions of magazines to your computer, smart-phone or tablet.
- o One Click Digital, award winning audiobooks you can download to your devices
- o Overdrive, a source of popular e-books and e-audiobooks, for Kindle, Nook, and more
- o Freading, e-books to download, that are always available (no long waits lists)
- o BiblioBoard (with historical documents and so much more) and Axis 360 (eBooks from Baker and Taylor) through the MA eBook Project

- **Online Services**

- o Online Museum Pass Booking Service, allowing patrons to view and book available museum passes from their home computers
- o Online registration program for library events and activities
- o Live Homework Help, a live chat based tutorial service available to Shrewsbury residents at no charge
- o Online language instruction
- o Online computer instruction
- o Online genealogy tools
- o Online job search tools
- o Downloads of music, video, e-books and e-audio books
- o Online Catalog, allowing patrons to
 - View the holdings of the Shrewsbury Public Library, and more than a hundred fifty other libraries in central and western Massachusetts
 - Reserve titles online, sending them to their desired library for pick-up
 - Renew library materials online and receive email reminders of books and other materials about to come due.
 - View their own transactions such as items checked out, outstanding reserves, fines due, etc.

Shrewsbury Public Library continued to lead a CWMARS network committee the Responsive Acquisitions Task Force, charged with developing ways to better respond to the increased demand for e-books from library patrons, and to examine options for securing more favorable conditions for library purchasing or leasing of e-content.

FINANCIAL AND LEGISLATIVE

During fiscal year 2013 we completed the process to have our state certification standards adjusted to reflect lower library operating costs now that facility costs are funded through the Public Buildings Department Budget. This required the compiling and filing of library facility costs information for the past three years, to allow for a recalculated and reduced Municipal Appropriation Requirement (MAR) from the Massachusetts Board of Library Commissioners. The new lower number was certified in October 2012.

During 2013 we joined the Massachusetts Higher Education Cooperative, a pur-

chasing cooperative, which we were eligible to join as members of the Massachusetts Library System.

Development of the FY2014 Library Budget proceeded through the budget season with a Town Manager Recommended Library Budget which included level funded staffing and a \$7,000 reduction to the Library Materials Account (from 2013 levels). At the February 2013 Budget Hearings before the Finance Committee, the Board of Library Trustees highlighted the added pressure of meeting the growing demand for eBook collections while at the same time responding to increased demand for hard copy collections.

In the spring of 2013, at the recommendation of the Town Manager and Town's financial advisor, the Board of Library Trustees approved increased but limited exposure of the Library Trust Funds, in order to improve fund earnings.

The Board voted to allow remote participation in Library Trustee meetings, as allowed for under a new state Open Meeting Law provision

GRANTS AND GIFTS

Fiscal Year saw generous grants approved for library programs and services:

- The library received a \$1,000 grant from the Rosemary Davis Fund of the Greater Worcester Community Foundation, to conduct an education program series, to teach children about animal habitat and protection.
- We received a \$9,800 grant from the National Endowment for the Arts, to conduct a Big Read community reading project around Mark Twain's The Adventures of Tom Sawyer during the spring of 2013.
- The Greater Worcester Community Foundation approved a grant of \$4,500 for English Conversation Circle program, to sustain the program for another year
- In the summer of 2012, the Memory Place Courtyard opened just outside the children's Room. Initiated by a generous gift from Shrewsbury resident Jack Slosky, in memory of his wife Ursula Kocemba-Slosky, this courtyard quickly became a favorite gathering spot for children and families. To expand the seating and furniture, others donated in memory of their loved ones. Gifts were made in memory of library employees David Carter and David Muise. Donations were also made in memory of Shrewsbury residents Drew Stevens, Julie Neafsey and Nick Leoni
- The YMCA granted the library a Together We Can Early Literacy grant, to support programs and services that support early literacy skills development in children.
- The Shrewsbury Artists Guild created, constructed and painted four large murals for the courtyard, depicting iconic scenes from The Adventures of Tom Sawyer, in support of the Big Read project
- Saint Mary's School students and parents provided a day of service at the library, planting flowers in pots, sweeping walk ways and otherwise brightening the exterior of the library building
- The library received an old mini grand piano from the Sherwood Middle School. The Friends paid to move, repair and tune the piano. They also purchased a new cover for the piano. Volunteer Dean Gillam refinished the surface.

- The Friends purchased new accordion style window shades for meeting room.
- A grant from the Shrewsbury Federal Credit Union, to support book release parties for the Wimpy Kid and other popular teen book series.

The Sunday Sponsorship program continued for an eighth year, with generous donors providing all the funding needed for the 2013 Season. Thanks to the contributions of the generous individuals, businesses and civic groups, library users were able to enjoy Sunday hours from October 7, 2012 to May 19, 2013. Twenty-eight donors provided approximately \$17,000 to assure the library was open from 1:00 to 5:00 p.m. each Sunday during the eight-month period. Sponsorships were provided by the following generous donors.

- Mel & Sandra Cutler funded 3 Sundays.
- The Olive I. & Anthony A. Borgatti Jr. Donor Advised Fund of the Greater Worcester Community Foundation provided funds for two Sundays.
- The following donors provided one Sunday each: Shrewsbury Social Club, Wei Kong Yeoh and Yubin Liang, In Memory of James A. Heedles, Shrewsbury Child Development Committee, Selectmen John Lebeaux and Moira Miller, Polito Development Corp., Webster Five Cents Savings Bank, Laurie and Matt Hogan, St. Mary's School 4th Grade Students, in conjunction with the Victor Quartana Post 397, Rotary Club of Shrewsbury, Shrewsbury Garden Club, Shrewsbury Firefighter's Association, Katherine A. Canney, Rita Croteau, Charlie Croteau, The Rocheleau Family, In honor of Tinu, Jim and Nancy Coghlin Family, Shrewsbury Woman's Club, Joyce Hyde and three anonymous donors, one "in honor of our families who gave us a love of reading" and another "*In honor of Library Staff*"

The Shrewsbury Parks & Recreation Department donated two passes to the Massachusetts State Parks, for use by library patrons.

The Board of Library Trustees approved disbursements from Library State Aid and Library Trust Funds totaling over to \$38,000 to provide the following:

- audio books and other online audio content
- support of the Workers Initiative Network (WIN) Job Seeker's support project
- support of special projects such as The Big Read, Veteran's Day receptions, and other such events
- extra weekly hours for the part time Technical Aide
- museum passes, program supplies and more

PROGRAMS AND SERVICES

A sampling of children's programs included:

- Book of the Month Club for grades 2-4, a program that highlights an illustration from "Picturing America", a program that reproduces masterpieces of art, architecture, photography and sculpture for children. Activities include books, games and crafts.

- Therapy Dogs for Reluctant Readers “Read to a Dog” Program, sponsored by “Paws for People”, a volunteer group located at the Tufts Center for Animals, Tufts Cummings School of Veterinary Medicine
- Library Tours for students of Shrewsbury’s private and public schools
- Two Interns from Simmons and University of Rhode Island graduate Library Schools joined us this year, to learn more about children’s services
- Annual Summer Reading Program with the theme of “Dream Big “. We celebrated with several programs, crafts, stories and events. A carnival, attended by hundreds of adults and children, began our summer program, followed by other special performances. Over 180 children participated in this reading enrichment program.
- Storytimes included Pajama Storytimes, Kindergarten Storytimes, and Scavenger Hunts to appeal to all ages and interest areas. There were also weekly storytimes for all ages: Baby & Me for new born through pre-walkers; Toddler Story Time for new walkers through age 2½ , and Preschool Story Time for preschool through kindergarten
- The Music & Motion series of singing and movement for toddlers, was sponsored by the Friends of the SPL
- Holiday Events included the Big Boo; a Halloween program with stories and trick or treating around the Library, Gingerbread House program; a family event decorating gingerbread houses assembled by a parent volunteer, Cookies Cocoa & Santa; A chance to meet Santa Clause (as played by Jim Manning aka: Jungle Jim). This very popular event was sponsored by the Shrewsbury Nursing and Rehabilitation Center. There was also a special Election Day program which provided children a chance to vote for their favorite pet: cats or dogs? Dogs won! For Mother’s Day we offered a flower pin craft for mom and for Father’s Day: we held a special story time and button-badge craft
- School Vacation Week activities included daily programs throughout the weeks: Wacky Holidays; the Shrewsbury Garden Club very generously provided trays, dirt and seeds for a Seed Starting Workshop, and created beautiful flowered May Baskets.
- The Children’s room participated in the Big Read was well. Storyteller John Porcino provided scary stories reflecting the spirit of Mark Twain; we held a Mark Twain Day of activities celebrating Tom Sawyer; a program on Caves: What’s in There program.

Other special programs throughout the season included:

- Wayne Martin Puppets with funding from the Massachusetts Library System--Marionettes brought to life through music.
- Talent Show featuring children through Grade 4 to highlight their special talents
- Museum of Science – Science Magic: Learn the science behind some classic magic tricks. Public Program Funding from the Museum
- The Little Red Wagon from UNH- A traveling troupe performed “The Frog Prince”
- John Foster: Bat Program with some fundamentals about bats. Funded by the Rosemary Davis Donor Advised Fund of the Greater Worcester Community Foundation

- Gwendolyn the Pig Program, with a reading from the author and a ballet performance by Ballet Arts Worcester
- Bookmaking Workshop: Making different kinds of books. Presented by Together We Can Family Network
- Back to School Program – Left Behind--A storytime and craft program for those siblings who are left home while others go back to school.
- Apple Country Music program, with music, singing and dancing for the youngest! A donation of the presenter's time.
- Animal Adventures: an up-close-and-personal introduction to animals. Funded by the Rosemary Davis Donor Advised Fund of the Greater Worcester Community Foundation
- Grandparent & Child -- Diane Lindberg : an opportunity for grandparents to learn about some local activities to enjoy with their grandchildren
- Diary of a Wimpy Kid – Third Wheel: celebrating the release of the new book with breakfast and games. A joint program with Young Adult librarian Dan Barbour. Books sponsored by Shrewsbury Federal Credit Union, breakfast from Panera Bread, also funded by the Friends of the Shrewsbury Public Library
- “A Sailor’s Life for Me” Seafaring program designed from a book donated by the USS Constitution Museum with support of federal funds provided by the Institute of Museum & Library Services and administered by the Massachusetts Board of Library Commissioners.
- Itsy Bitsy Music Makers –Learning fundamentals of music while singing and moving to the beat. Funded by the Friends of the Shrewsbury Public Library
- Snakes are Super Program, presented by Rae Griffiths of Teaching Creatures, which introduced real snakes from around the world to children age 3 and up. Funded by the Rosemary Davis Donor Advised Fund of the Greater Worcester Community Foundation
- Hosted an intern from Simmons College Graduate School of Library Science: Meghan Chandler, from January until April.
- Family Literacy Breakfast with Parker Road Preschool at Floral Street School
- Cinderella: kids sang and danced with Cinderella; sponsored by the Friends of the Shrewsbury Public Library
- Hands On Nature “Underground Mammals” sponsored by Jack Slosky, in memory of his wife: Ursula Kocemba-Slosky.
- Museum of Science: Animal Invaders, funded by the Rosemary Davis Donor Advised Fund of the Greater Worcester Community Foundation
- ADHD: Some Practical Tips: Brendan Mahan presented parents with some helpful advice for their children.
- We Got Fooled: Family program in conjunction with Young Adult Librarian Dan Barbour
- Barrett Family Wellness Center: Sensory Integration for Preschoolers: an open house for parents to learn about sensory integration, and how to incorporate some assistance into their daily lives.
- Stacy Servideo Intern from University of Rhode Island was with us in May
- Clifford the Big Red Dog: sponsored by Fidelity Bank and UFund.

- Adult Knitting: A chance to meet others and work together.
- Kid's Art: A patron volunteered to lead an introduction to drawing class for children age 6-12.

Adult programs of note included:

English Conversation Circle

- The Library continued its English Conversation Circle program, a forum for non-native English speakers to practice and improve their English conversation skills. Program coordinator Priya Rathnam worked with four lead facilitators to conduct four classes each week for beginners and intermediate learners. Thank you to our dedicated lead facilitators Kathy Johnson, Tony Marin, Christine Gonzalez and Lea Hench and assistant facilitators Candace Aslanian, Judy Post, Marilyn Rallo and Amanda Gottschalk.
- The PROGRAM was funded by the 2-year LSTA grant until September 2012.
- The Library received a \$1,000 corporate grant from Price Chopper's Golub Foundation for the last quarter of 2012.
- In 2013, we received a \$4,500 grant from the Greater Worcester Community Foundation.

Work Initiative Network

- Work Initiative Network (WIN), a networking forum for job seekers was launched in September 2012 by the Reference Librarian Priya Rathnam.
- Bimonthly meetings were organized on the second and fourth Wednesday of the month
A networking opportunity for job seekers and those seeking career transitions
- A coordinator was hired to facilitate the meetings and promote the program
- Career coaches and employment experts were invited to present workshops at every meeting

Beginner's Spanish Classes

- Twice weekly Beginner's Spanish classes were offered (sponsored by the Friends of the Library) and continued to attract new students

Multicultural Programs

- Quarterly multicultural events for families were offered and were generously sponsored by the Friends of the Library. The Chinese Moon Cake Festival, a Latin American Festival and a Middle Eastern Musical program were among those that were celebrated

E-reader help

- Formal and informal instruction was provided regularly to patrons seeking help with downloading e-content in various formats to different devices.

Ongoing adult programs:

- A weekly scrabble group for adults
- Monthly French Conversation Circle

- Monthly Genealogy Club Monthly Eclectic Book Group, led by volunteer Dean Gillam
- Friends Holiday Open House
- Tax Help sessions with AARP volunteers
- The Fourth Annual Foreign Film Festival, sponsored by the Friends of the Library
- The annual post Veterans Day Ceremony reception in the library, sponsored by the Trustees and the Friends of the Library

Programs for Teens included:

Summer Reading Kickoff Carnival

In June 2012, over 700 people attended the summer reading kickoff carnival to enroll patrons in the summer reading challenges for each age group. (This number would be doubled in 2013). Over thirty teen volunteers helped to run the event.

SPLAT Meetings

SPLAT, the Shrewsbury Public Library Advisory Team comprised of youth in grades 5-12, met over a dozen times to help plan teen events, select new materials for the circulating collection, and fundraise for many of the programs listed below. SPLAT also elected their new President, Shrewsbury High School student Aditi Singh.

Book Club Meetings

The SPLAT Book Club held 'SPLAT Book Share' sessions - a 'show and tell' format. Due to the busy schedules of Shrewsbury students, this allowed more people to participate and share any book of their choosing that they had read in the past, instead of a new title for the specific sessions. This format proved very successful and helped promote teen-led reader's advisory.

Teen Volunteer Orientations

Eight orientations were held to recruit new young adult volunteers, and over 180 teenagers applied to be a part of the popular volunteer team. The primary function was to help patrons find assigned summer reading titles, but the volunteers also helped with shelving, craft preparation, event planning and execution, as well as various other tasks as needed. This year, iPad minis were used so teen volunteers could assist patrons "in the stacks", which helped to save time for patrons.

Wimpy Kid Launch Party Sponsored by Shrewsbury Federal Credit Union

Thanks to another generous donation from the Shrewsbury Federal Credit Union, the annual celebration of the popular Diary of a Wimpy Kid book series allowed over thirty preteens to get a copy of the newest book in the series and participate in games (with their parents/guardians) centered around the book.

Other Great Events/Highlights Included, but were not limited to:

- Thanksgiving Party and Food Drive sponsored by Dunkin' Donuts of Shrewsbury
- Film Screenings
- Holiday Party sponsored in part by Dunkin' Donuts of Shrewsbury and the Friends of the SPL
- Annual 3-Hour Writing Competition sponsored by Dunkin' Donuts of Shrewsbury

- Best Teen Chef Summer and Winter Editions Sponsored by Dunkin' Donuts of Shrewsbury
- Young Adult Trivia Competitions (and Family Trivia Competitions) sponsored by Dunkin' Donuts of Shrewsbury
- Hunger Games Trivia Competition sponsored by Dunkin' Donuts of Shrewsbury

A sampling of other Library service initiatives in fiscal year 2013 includes:

- During fiscal year 2013 we held another successful community reading project, in cooperation with the Senior Center, the School Department, the Parks and Recreation Department, Shrewsbury Media Connection and the Shrewsbury Artists Guild. This third community reading project, called The Big Read, was funded with a \$9,800 grant from the National Endowment for the Arts and Arts Midwest. The 2013 project was based on Mark Twain's classic novel The Adventures of Tom Sawyer. Planning for the project began in the fall of 2012; with a kick off of the project by the Board of Selectmen designating April 2013 as Big Read month in Shrewsbury. some of the major activities of the project included:
 - o A taped reading of the book, shown on local cable. We offer special thanks to Shrewsbury resident and WBUR radio host Debora Becker who taped a wonderful introduction to project and reading of the book
 - o A tour of the American Antiquarian Society's children's literature collection
 - o Line dancing lessons at Senior Center
 - o A speaker from Mark Twain House and Museum,
 - o Viewing of Ken Burns documentary on Twain
 - o Teen bus trip to Ghosts and Graveyards tour in Boston
 - o Adult bus trip to Mark Twain House & Museum in Hartford Connecticut
 - o Picket fence decorating contest for all ages
 - o A speaking program entitled "Why Twain Matters", with Twain scholar Jocelyn Chadwick and Twain Biographer Ron Peters, held at Southgate Theater
 - o The Shrewsbury Artists Guild's design, construction and painting of four large murals for the children's room courtyard, depicting scenes for the book
- Held story walk at Jordan Pond in conjunction with Parks and Recreation Department. Unfortunately, vandalism occurred at the site. Many offers of support came in for replacing the damaged signs. Sean Flynn of Al's Oil and Flynn's Truck Stop donated funds for replacing the signs and the Young Leaders of Tomorrow donated the labor needed to install the signs.
- The Library Participated in the Spirit of Shrewsbury Expo, with an exciting prize wheel to draw visitors to the library booth to take a free spin and chance to win a small prize. The Friends also sponsored a concert at the Ward House and Museum that same weekend.
- Library and school cooperation was advanced via a second annual joint meeting of library and school librarians and technology staff. The main goal was to consider acquisition of online content that could benefit the audiences of both departments.
- The Library continued its partnership with the School Department's RECESS program, to encourage reading and enjoyment of the school's summer reading list titles.

- The Children's Room began experimenting with different registration methods to help assure fair access to the high demand children's programs
- We continued the FREE online tutoring service for elementary and high school students. Live Homework Help allows students to connect to an expert tutor from any internet connection (home, school or in the library) every day from 4:00 to 10:00 p.m. and receive one-to-one homework help from a live certified tutor.
- During fiscal year 2013 we introduced full day Saturday hours during the summer months, by modifying schedules of the existing staff and making greater use of self-check machines. Only limited advertising was done, as we wished to confirm capacity to handle these additional hours. The first summer went well but certainly was more hectic with staff stretched more tightly. Two temporary summer aide positions provided some relief.
- During 2013 the library offered three amnesties. In the first two, library patrons made generous donations amounting to over \$2,000 to support the WWI Monument repair project. A third fine amnesty in 2013 raised over \$1,000 for computers for the residents of Veteran's Inc. South Street residential training facility
- With a gift from the Friends of the Library, SPL joined six other area libraries in funding a movie advertisement which played for two weeks at the Regal Movie Theater at Solomon Pond Mall. The advertisement promoted summer reading clubs and other fun offerings from libraries.
- We continued to offer exam proctoring for students taking online courses; during this fiscal year, we proctored 47 such exams.
- We celebrated National Library Week, 2013, and it's theme of Communities Matter @ Your Library, During the week of April 14 through 20:
 - o Refreshments were served each day
 - o We held our annual volunteer appreciation luncheon

TECHNICAL SERVICES

- During FY2013, The Technical Services Department spent much time learning and integrating the new Evergreen integrated library system software into the functions of the department. They worked extensively with CWMARS on resolving cataloging and general circulation issues.
- The Technical Services Department also continued to look at the Acquisitions software and attended meetings and webinars to help solve some of the issues.
- The department supported the implementation of the Big Read, assisting with program planning, as well as ordering and processing of the hundreds of books, videos, and other library materials need for this project.
- The department managed a change in the security cases for DVDs and music CDs. This involved repackaging and relabeling the entire DVD series collection. We offer special thanks to our volunteers who assisted with this labor and time intensive task.
- The department also contributed to collection development activities, including continued evaluation and procurement of high demand collections.
- The department weeded the media collection of old format videocassettes and multiple copy DVD's, assumed responsibility for selection of audiobooks and large print books during the long term absence of another staff member and

assisted in the assessment and expansion of e-content and e-devices, with new audiobooks, e-readers and tablets for public use.

- The Outreach Service, which is managed by the Technical Services Department, provides delivery of materials to Shrewsbury schools, preschools, nursing homes and homebound individuals. Outreach Librarian Deb Mayo made 485 visits and delivered 6,582 items to outreach clients in 2013

TECHNOLOGY

The major technology focus during fiscal year 2013 was the ongoing response to our new library consortium's operating system called Evergreen. The switch was made just prior to the start of fiscal year 2013, but the adjustment, troubleshooting and training period extended well into the new fiscal year. At the start we experienced system slow-downs and crashes, and a less than satisfactory online catalog. The network reliability improved bit as the fiscal year proceeded, but considerable development was needed to improve the online catalog and staff functionality. Shrewsbury joined a group of other libraries to advocate for a faster pace for improvement and more aggressive assessment of the system. We wish to thank our users for their patience and understanding during this period of change.

During 2013 we continued to monitor developments in eBook access for library users. Concerns included the fact that some publishers chose not to sell eBooks to libraries; eBook prices for library were much higher than print book prices, and limitations on use and ownership. In the summer of 2013, when the state was considering launching a concept study of a new state owned platform that would help overcome some of these challenges, SPL immediately expressed interest in participating. We were chosen to be one of the ten pilot libraries, and given the charge to recruit other libraries. As the fiscal year was closing, SPL was one of 50 libraries getting ready to launch a more library patron friendly eBook platform. We look forward to continued progress with this initiative in future years.

Other technology developments included:

- A second self-check station was added to the adult area.
- We introduced new iPads for use by the public within the library building.
- We introduced new e-readers for loan to children
- Shrewsbury was invited to serve as pilot library for new state eBook trial (see Service for fuller description)
- Two new public computer stations added to meet growing demand
- Our Electronic Resources Librarian redesigned the library website, to improved and simplify use
- Introduced iPads, e-readers and other tablets for public use in the library
- SELCO upgraded library the Wi-Fi, with more Aerohive units, to provide improved coverage in entire building

PERSONNEL

During 2013 we saw many personnel changes.

In the summer of 2012 Kate Gray joined us as Electronic Resources Librarian, and Joel Magnusson as a part-time technology assistant.

Head of Children's Services Linda Dashnaw retired in the fall of 2013. During her tenure Linda did much to improve the scope and variety of children's programming, introduce new services and technologies and assure that the library was a very welcoming place for our youngest visitors and their families. Sharon Martin took over the reins as Head of Children's services in December 2013, leaving the other professional Children's Librarian position vacant. In March 2013 Roxanne Starkin assumed this position, and ably rounded out the children's services team.

Long time Sunday employee Beth Scott left SPL and Mary Clare Ryan assumed the Sunday aide position in the children's room.

In the spring of 2013, Reference Librarian Priya Rathnam was awarded the prestigious Movers and Shakers Award by Library Journal, one of 50 young professionals across the country to win this award.

Young Adult Librarian Dan Barbour presented a workshop at the New England Library Association's annual conference of creating and sustaining effective teen advisory groups.

All Library job descriptions were updated the summer of 2012, to prepare for a grade study conducted by Personnel Board. Thank you to Assistant Town Manager Tom Gregory for his support of this effort. The study and resulting report resulted in a Personnel Board recommendation to upgrade the majority of library assistant positions. These changes were approved at the Annual Town Meeting.

FACILITIES & EQUIPMENT

In July of 2012, the Public Buildings Department and the Library were in the process of responding to recommendations of the ATC Microbial Study, which was completed that past winter. The study recommended mitigating water intrusion wherever possible, replacement of carpet and sheetrock in affected areas then and after each future water intrusion incident, and relocating storage and workspace for custodial and youth services out of the mechanical rooms. In the spring of 2012, Town Meeting had approved \$250,000 to address the most urgent issues related to the water intrusion, including sidewalk replacement at main entrance from parking lot, roof repair and drainage work, new windows in the children's room courtyard area, and roof extension at the main street entrance. By early summer the library staff, with assistance from Public Buildings employees, had shifted the work space to the rear of the children's room. The Public Buildings department had prepared specifications and accepted bids for the other work.

In early September of 2012, the Board of Library Trustees learned of the potential release of the state construction grant funds to the community one year earlier than projected, due to increased bonding capacity approved by the Governor. Library offi-

cials communicated with town leaders about this important possibility. It was decided to hold off on the water mitigation work until the grant release schedule was confirmed. By mid-September confirmation was received that Shrewsbury's construction grant would be available in FY2013. The Trustees and Town officials decided to seek Town Meeting approval of transferring \$85,000 of the \$250,000 that had been appropriated for the mitigation work, to be used for design work to make changes to the 2010 design that would address community concerns, and thus bring the project to voters for further consideration. The Board of library Trustees voted an additional \$50,000 for the effort. Town Meeting approved the transfer and charged the Library Building Committee (LBC) with a feasibility study of three options for the library building:

1. A study of the existing conditions of the current library facility with cost information on capital repairs and code compliance improvements.
2. A study to consider incorporating the former credit union building into the library facility, in a grant eligible manner
3. A redesign of the state approved project, with the 10% SF reduction, elimination of the drive up window and other programmatic changes.

The community received the grant notification letter in November 2012, which notified the town that we had until June 30, 2013 to secure voter approval of the project. The committee later sought and secured an extension of this deadline to December 31, 2013.

The LBC reconvened and decided to reconsider both the architect and project management firms for the next phase of the work. During the winter of 2012, they solicited proposals and selected Paul Queeney of PMA Technologies LLC as Owners Project Manager and Lamoureux- Pagano and Associates (LPA) as architect. In the winter and spring LPA conducted an extensive Existing Conditions Study, which revealed greater problems than previously known. They also worked extensively with staff to modify and reduce the Building Program, to reach a 10% reduction in square footage. The project architects and library staff also met with state officials to gain support for the proposed changes and clarify grant requirements. The architects, project manager, library staff and members of the LBC also toured recently renovated or constructed library buildings.

In May of 2013, LPA presented four options for the LBC to consider:

- Option 1 – Repair only of the existing facility
- Option 2A – Incorporation of the former credit union building into the existing library facility
- Option 2B – Maintain the 1903 original building and the 1979 addition , but eliminates the credit union building. (This option was suggested by the architect, to examine potential cost savings in making use of the 1979 building.
- Option 3 – Maintain only the original 1903 building, and constructing a new addition to the rear (This option includes removal of 1923 and 1979 additions and former credit union building)

After careful review of the all four options, the LBC unanimously voted to pursue option 3, as it provided the most potential for an efficient and effective library design,

most assured continued grant eligibility, provided the best opportunity for a clear and efficient floor plan that could be managed with current staff levels, and addressed safety and security needs in the building. The LBC noted that option 3 would provide the greatest return on investment, providing a building that will serve community for 50 years or more. The LBC sought and secured \$85,000 at the May Annual Town Meeting to complete schematic designs for the selected option, with the intent of returning to Town Meeting in the fall of 2013. Additionally, the Board of Library Trustees voted to provide the entire 2013 Library State Aid award of \$41,181 for this schematic design work.

We thank the Public Buildings Department and its employees who assumed responsibility for maintaining the Library building in 2013. Their expertise and assistance is much appreciated.

FRIENDS OF THE LIBRARY

We thank the Friends of the Shrewsbury Public Library for their continued support of our town library. Membership continues to grow, providing funds for many activities.

Below is a sampling of their activities and accomplishments during 2013.

- The Annual Book and Media Sale Chaired by Dean Gillam. We thank Dean and his team of dedicated volunteers for their countless hours of hard work. We also wish to thank the hundreds of residents who donate books and the many people who purchase books each year. Over \$5,800 was raised in 2013.
- Annual Meeting at Southgate Theater- with a visit from John Adams as portrayed by George Baker Mr. Baker also performed afternoon session at Sherwood Middle School
- Annual Scholarship Award program, this year awarded to Shrewsbury resident Muneeba Sayed
- Supplies for “My First Library Card” program, which welcomes children registering for their first library card. With Friends support, we provide each child an activity book about libraries and a keepsake photograph of the child with his or her new card
- Concerts on common, with the bands Blackstone Blues Band and Illusions. Thank you to Heald and Chiampa Funeral Directors for providing free ice cream to the audience, with voluntary donations to go to Friends
- A Foreign Film Festival, held each Sunday in February
- A Holiday Open House with music, crafts, games and refreshments to welcome people of all ages to the Library during the Christmas season
- Library tea party for more than 50 people.
- Purchased museum passes for the library
- Purchased new shades for the public meeting room
- Support of National Library Week activities
- Funded the Music N Motion program for children, resume workshops, Summer Reading Carnival and Club activities, Library Snapshot Day event, author visits and other library programs

- Created and donated a theme basket to the Shrewsbury Youth and Family Services Annual Gala basket raffle fundraiser

The Friend's Board typically meets the first Wednesday of each month at 7:00 p.m., from September through June. All are welcome to attend, but meeting attendance is not required for membership in this organization that is so vital to the library.

SHREWSBURY PUBLIC LIBRARY FOUNDATION

The non-profit Shrewsbury Public Library Foundation, in their sixth year of business, continued to manage funds in a prudent and careful manner during this economic recession. These funds are committed to the public library renovation and expansion project, as well as to providing a future endowment to support the library. In FY2013, the Foundation secured services of a tax accountant for its fifth tax filing. Board members include Chairman Tom Josie, Treasurer Chris Mehne, Secretary Melvin (Pete) Murphy and Paula Buonomo and Nancy Gilbert

THANK YOU TO STAFF AND VOLUNTEERS

I continue to be grateful for and proud of the hard work and dedication of the library managers and staff. Use of library services continued to grow during fiscal year 2013 and staff met the challenge. They provided a robust range of services—in a very busy environment (90 visitors, 169 items loaned and 25 interlibrary loan items processed each hour the library was open in FY2013). I am especially proud that the growing demand for services has not diminished the staff commitment to providing friendly and capable service to all who enter the library.

Thank you to our generous volunteers who perform many needed duties at the library. 773 volunteer provided 4,326 service hours. They assisted with library programs, shelved books, conducted data entry and assisted with program planning. They have managed promotional activities, helped prepare for craft and activity programs, conducted fundraising campaigns, helped with grant projects, and essentially stepped in whenever we asked for support. Their dedication contributes greatly to the library services our community enjoys.

At the 2013 volunteer recognition luncheon, Library officials announced the winners of Annual Volunteer Awards. Volunteer Dolly Rutcho won the In-House Service Award for her many years of dedicated work on library activities. Friends Program Chair Melissa Misiewicz won the Community Service Award for her devoted work to the Friends of the Library organization. Teen Hillary Wong won the Young Adult Service Award for her efforts to improve and strengthen the SPLAT organization and teen services at the library. Congratulations and thank you to all three.

We must also acknowledge the work of the various volunteer boards and committees that support the library and its services. The individuals who serve on these groups make a great difference in the scope and range of library activities offered. Their volunteer support is much appreciated. Thank you to the dedicated people who serve on the following committees:

- As noted above, the Friends of the Library Board was very active in 2013 I wish to acknowledge the great work of President Carrie Hendricks, Vice President

Vanessa Hale, Treasurer Joan Ethier, Secretary Deborah Lebeaux, and board members Laurie Hogan, Melissa Pratt, Suellen Milley, Anne Ottoson, Melissa Misiewicz, Lora Askinazi, Judy Pugliese, Sera Murray, Mark Adler, Ann Marie Bird, Monika Salvan, Claire Nagle and Nancy Colby, for their work in providing the financial resources and volunteer help to maintain robust services and programs for library users.

- We also thank SPLAT (Shrewsbury Public Library Advisory Team) for the great work they do for all Shrewsbury teens. Their volunteer hours and contagious enthusiasm continue to enhance the programs and services we can offer Shrewsbury teens.
- Thank you also to the members of the Board of Trustees of the Shrewsbury Public Library Building and Endowment Trust, including Chairman Tom Josie, Treasurer Christopher Mehne, Paula Buonomo, Nancy Gilbert, Tom Josie and Pete Murphy, for their prudent management of development funds.
- I offer my sincere thanks to the members of the Board of Library Trustees for the capable guidance of our library on behalf of all citizens. I am grateful for their many hours of hard work and the generous support they provide to me and our staff. They continue to provide the direction and determination needed to sustain excellent library services in these challenging times. They have much to be proud of.

Finally, I thank the people of Shrewsbury who, continue to support the library with their tax dollars and donations. We hope that our services, collections and programs have helped you and added value and enjoyment to your lives. Your support is vital.

Respectfully submitted,

Ellen M. Dolan
Library Director

MASTER PLAN STEERING COMMITTEE 2013

Mindy McKenzie-Hebert, Planning Board
Steve C. Boulay, Planning Board
Henry Fitzgerald, Selectmen
John Campbell, Finance Committee
Ron Rosen, ZBA
Maribeth Lynch, ZBA
Sandra Fryc, School Committee
Richard Ricker, SDC, SHA
Dina Nichols, Citizen
Jeff Howland, P.E., Town Engineer
Chris Reidy, Principal Assessor
Ellen Dolan, Library Director
James Vuona, Fire Chief
Kristen D. Las, AICP, Town Planner

In June, 2013, the Planning Board, through the Town issued a Request for Proposals (RFP) for a Master Plan Update. Four proposals were received in response to the RFP. The contract amount for the proposal was set at \$75,000.

A Selection Committee comprised of Mindy McKenzie Hebert and Steve Boulay the Planning Board's delegates to the Master Plan Committee, Jeff Howland, Town Engineer and Kristen Las, Town Planner reviewed the four proposals. The Committee reviewed the proposals and ranked them according to the evaluation criteria set forth in the RFP. The top three firms chosen by the Committee were The Cecil Group, Brown Walker Planners and Horsley Witten Group.

These firms were invited to make a presentation to the Planning Board on August 1, 2013. On August 7, 2013, the Planning Board met to discuss the proposals and the interviews. Mindy McKenzie Hebert and Steve Boulay recommended that the Planning Board vote to hire the Horsley Witten Group team to prepare the Master Plan Update. The Planning Board voted 4-0 to hire the Horsley Witten Group (HWG), teaming with RKG Associates and McMahon Associates, Inc.

On September 23, 2013, the Master Plan Update process kicked off. HWG joined the Committees in the morning for a town wide site visit to learn more about the Town of Shrewsbury. That same day, Kristen Las met with the consultant team to lay out the project schedule and map out the process. That evening, the first Master Plan Steering Committee meeting was held.

A Master Plan Steering Committee meeting was also held on November 1, 2013 where the Committee suggested groups or individuals for the consultants to interview. They also talked about our existing Zoning Bylaw and other tools and how they could be amended and updated to better serve the municipality and development community. A Public Forum was planned for November 18, 2013 at the Senior Center.

The Public Forum was held on November 18, 2013 at the Senior Center and over 65 interested citizens attended. The consultants introduced the Master Plan process and led attendees on two interactive exercises. The first exercise was for attendees to identify areas in Shrewsbury that they would like to see preserved, enhanced or transformed. The second exercise was for attendees to take a closer look at the areas they would like to see transformed and identify the challenges to transformation as well as determine what the transformation would look like.

The Master Plan Steering Committee will continue to meet in 2014 with the goal of completing the Master Plan update by the fall of 2014.

There is a dedicated webpage for the Master Plan Update process, www.horsleywitten.com/shrewsbury.

OPEN SPACE AND RECREATION PLAN (IMPLEMENTATION) COMMITTEE 2013

Larry Barbash, At Large Member
James Brown, Parks and Cemetery Commission
Martha Gach, At Large Member
Mindy McKenzie-Hebert, Planning Board
Kenneth Polito, Conservation Commission & Lake Quinsigamond Commission

The Open Space and Recreation Plan Committee (OSRP Committee) was formed by the Board of Selectmen in June 2011 and continued work through 2012 and 2013. The OSRP Committee consists of the five members listed above with support from the following staff members: Kristen D. Las, Principal Planner, Bradford Stone, Civil Engineer/Conservation Agent, Angela Snell, Director of Parks, Recreation and Cemetery and Jeff Howland, Town Engineer. The Plan was formally approved in July of 2012 and is valid for a period of seven (7) years. Kristen Las asked the Board of Selectmen in June 2012 to convert the OSRP to the Open Space and Recreation Plan Implementation Committee (OSRPIC). The Board agreed and suggested that the OSRPIC lay out their priorities on a yearly basis. Larry Barbash was named Chair of the OSRPIC.

Additionally, an informal Trails Committee formed in April 2012 after the public forum out of interest of walking, hiking and biking trails in the Town of Shrewsbury. The Committee meets monthly and is led by Jeanne and Robert Shaw. Their work to date includes inventorying existing trails on town owned property, representation at the 2012 and 2013 Spirit of Shrewsbury Expo, work/clean-up day at Camp Wunnigan, involvement of Girl and Boy Scouts, coordination with the Friends of Prospect Park and discussions about fundraising. Representatives from the Northborough Trails Committee have presented to the Shrewsbury Trails Committee about their successes. Several highlights from the youth survey include:

- Many respondents viewed the Town of Shrewsbury as a suburb of Worcester, historic and vibrant.
- Youth responded that Open Space is important to meet water/conservation needs, recreational needs and meet aesthetic, scenic or cultural needs.
- The five most needed facilities noted by respondents include bike paths/trails, swimming pool, children's play areas, ice skating rink and large parks with many facilities.

The Plan was completed and submitted to the Department of Conservation Services in June of 2012. The Plan was formally approved in July of 2012 and is valid for a period of seven (7) years. Kristen Las asked the Board of Selectmen in June 2012 to convert the OSRP to the Open Space and Recreation Plan Implementation Committee (OSRPIC). The Board agreed and suggested that the OSRPIC lay out their priorities on a yearly basis. Larry Barbash was named Chair of the OSRPIC.

Additionally, an informal Trails Committee formed in April 2012 after the public forum out of interest of walking, hiking and biking trails in the Town of Shrewsbury. The Committee meets monthly and is led by Jeanne and Robert Shaw. Their work to date includes inventorying existing trails on town owned property, representation at the 2012 Spirit of Shrewsbury Expo, work/clean-up day at Camp Wunnigan, involvement of Girl and Boy Scouts, coordination with the Friends of Prospect Park and discussions about fundraising. Representatives from the Northborough Trails Committee have presented to the Shrewsbury Trails Committee about their successes.

PARKS, RECREATION, AND CEMETERY

Angela Snell, CPRP

Director of Parks, Recreation, and Cemetery

Gary Rosiello

Park & Cemetery Foreman

Gary Grindle

Recreation Supervisor

Jean Giles

Sr. Account Clerk

Parks & Cemetery Commission

Ed Vigliatura, Jr, Chairman

James Brown

James Lemay

The Departments are responsible for the Town's recreation programs, maintenance and scheduling of park facilities, school athletic fields, and the operation of Mountain View Cemetery.

Recreation Department

The Recreation Department provides activities for various age groups through out the year. All programs are self-funded from user fees. Residents register for programs using our online website and pay with a credit card. www.shrewsburyma.gov/parkrec

Notification of our programs is sent out through our list serve. To join visit the town web site and look for the mail box on our home page. We announce our programs through the School Department's community bulletin list serve, on local cable and through the local newspaper. You can also follow us on twitter @ShrewsburyParks

Programs offered in 2013

Youth activities

Dodgeball, T-Ball Clinic, Cricket clinic, Floor hockey, baseball clinic, soccer clinic, skills & drills basketball classes, art classes, tae kwon do, girls volleyball clinic, pottery classes, summer basketball clinics, art classes, tiny tykes football, basketball leagues, flag football, swim lessons, special needs bowling, Special Olympics teams, golf lessons, summer playgroups, Friday field trips in the summer, kids crafts, summer tennis lessons and fall & spring tennis lessons. Tots gymnastics, tots swimming lessons, and parent/child swim class.

Teen & Adult activities

Zumba, Teen tae kwon do, aerobics, baby-sitting course, tai chi, yoga, tennis, teen tennis, golf lessons, field hockey, swim lessons, basketball, learn to row, coed volleyball, competitive volleyball, boot camp, Special Olympics teams, intermediate teen tennis, hip hop dance, and men's & coed softball leagues.

Senior activities

Bowling, men's senior softball, fitness & nutrition.

Special Events

4th of July Celebration at Dean Park, Special Needs 5K road race, Town Clean-up day, and Kids Equipment Day.

Special Needs Programs

Our Special Needs program continues to provide year round training for Special Olympics activities to over 80 athletes. Over 100 volunteers serve as coaches, partners and officials. Training is open to athletes with intellectual disabilities aged 6 thru adult and competition is open to athletes aged 8 and older. The athletes compete in state wide events organized through Special Olympics Massachusetts in soccer, basketball, bowling, skiing, track & field, volleyball, bocce, and golf.

The group also participated in Special Olympics organized fundraising, last year a team of volunteers participated in the Passion Plunge, raising money by jumping in the ocean, The group also held the annual 5K and 1 K Special Needs Road Race and Fun Run at Floral Street School in July.

Money raised through these events help support registration fees, uniforms, transportation, and medals for the Special Olympic events as well as social events for the athletes.

Parks Department

Parks Department maintenance crew is staffed by one Parks & Cemetery Foreman and two Maintenance Craftsmen. One Maintenance craftsman transfers to highway Department for three month in winter. All staff assist with snow & ice removal. The department is assisted by part time seasonal staff from April through early November.

The department continues to use contractual help for the mowing and trimming of some of the parks facilities.

The Department appreciates the cooperation of all the sports groups who used the facilities this past year and work cooperate with the department. These groups provide sports activities to over 2500 youth in the community.

All of these organizations are growing each year and field space continues to be high demand. New programs wishing to start a program in Shrewsbury are advised to contact the Parks Director for field availability prior to forming new teams, programs, or collections registrations as field space is very limited, especially during the months of April-June.

The department continues to faces challenges with unscheduled maintenance due to malfunctions of equipment, aging equipment, broken or vandalized equipment at the parks and keeping up with the demand for special events and services for various school and community groups. Each season the department assists with various special events for community groups.

Park Facilities

Parks Facilities

Arrowwood Park
Dean Park ★
Edgemere Park ★
Gauch Park
Greylock Park
Hillando Park ★
Hills Farm ★
Hills Farm Pond
Ireta Road
Jordan Pond
Lake Street Park ★
Maple Ave Fields ★
Melody Lane ★
Municipal Fields ★
Northshore Field ★
Prospect Park
Rotary Park
Toblin Hills
Ternberry

School Facilities

Beal School ★
Coolidge School ★
Sherwood Middle School ★
Shrewsbury High
Oak Middle School ★

Other Facilities

Corazzini Boat Ramp (State)
Donahue Rowing Center ★
Oak Island Boat Ramp (State)
Town Common

★= fields used for organized sports

Location

Arrowwood Ave, Off S. Quinsigamond
Main Street
Edgemere Blvd, Off Route 20
Corner of N.Quinsigamond and Main St.
Off N. Quinsig. to Phillips Av to Avon Ave
Hillando Drive, off Walnut Street
Corner of Stoney Hill and Deer Run
Stoney Hill Road, off Route 20
Ireta Road, Off West Main Street
Florence St, behind Coolidge School
Lake Street
Maple Avenue
Melody Lane, Off Route 140 South
Municipal Drive, Near Paton School
Parker Road, off N. Quinsigamond
Prospect Street (Masonic Property)
Pond View Drive. Off Old Mill Rd
Toblin Hill, off Walnut Street
Audubon, off Old Mill Road

Location

Maple Ave and Hascall Street
May/Florence St, off S. Quinsigamond
Sherwood Ave, off Oak Street
64 Holden Street
45 Oak Street

Location

No. Quinsigamond Ave.
No. Quinsigamond Ave.
Route 20, across from Edgemere Blvd.
Corner of Main Street & Rte 140

School Facilities

The Parks Department is responsible for maintaining the following school athletic facilities: Beal School Field, Coolidge School field, Oak and Sherwood Middle School fields, and Shrewsbury High School athletic complex. The department mows and fertilizes the fields and maintains the irrigation systems. The department is also responsible for lining the fields for scholastic sports events at the High School.

Donahue Rowing Center

The Town owns and operates the Donahue Rowing Center which is home to the following crew teams: Shrewsbury High School, St. John's, St. Marks, Worcester Academy, Bancroft Academy, Holy Cross College, WPI, Clark, Assumption, and the Quinsigamond Rowing Association along with numerous single scullers.

Each school leases a bay from the town and the income from the facility is used to pay for the operating and capital improvements to the facilities.

Cemetery Department

Mountain View Cemetery

The Cemetery Department oversees the operations at Mountain View Cemetery which provides burial space for Shrewsbury residents. Cemetery lots may be purchased only by residents of the town for interment of immediate relatives of the lot owner (mother, father, son, and daughter). The cemetery is a municipally subsidized service for the residents. Lots are sold section by section to maximum the space in the cemetery.

The Cemetery Department began its 5th year of contracting out the lawn mowing and grounds keeping for the cemetery grounds and hired a contractor for the excavation of graves for the burials. The cemetery foreman locates the graves and marks out foundations for memorials and the cemetery office located within Town Hall coordinates the burial arrangements with the funeral home or the family. The Cemetery Department also receives and installs government markers for veterans free of charge.

The Cemetery Department continues to sell graves in the new section called OO. This year 95 grave spaces were sold and there were 149 burials held at Mountain View Cemetery.

The Cemetery Department works with the Shrewsbury Veteran's Council to prepare the Cemetery for the Annual Memorial Day Parade and remembrances. Flags are placed on all Veteran's graves on the Sunday prior to Memorial Day by members of Shrewsbury Girl Scouts. Over 50 girls and their families participated in this. The flags are removed during the fall clean up each year. Cub Scout Pack 62 places flags on all of the Veteran Squares in Town prior to Memorial Day. Thank you to both organizations for their continued support for Memorial Day Services.

Eagle Scout Projects

The Department was thankful to be the recipient of many Boy Scouts of America Eagle scout projects this year. Projects approved by the Department are then executed under the direction of the Eagle Scout candidate and volunteers. This year scouts planted additional trees at Mountain View Cemetery, painted the Coolidge Concession stand, created a kiosk at Dean Park, and don't feed the geese signs. Additional projects are being considered for 2014.

Final Parks Remarks

I offer my sincere thanks to all the people who help out our department each year in some way. The numerous volunteers, sports coaches and the scout groups, we couldn't do what we do without your help and support.

Respectfully submitted,
Angela Snell, CPRP

PERSONNEL BOARD

The Personnel Board pursued its duties in 2013 pursuant to Chapter 559 of the Acts of 1953 and Section 10 of the Personnel By-Law and met eleven (11) times throughout the year to deal with a number of personnel related matters.

The Personnel Board consulted and advised the Town Manager throughout the year in the many aspects of collective bargaining in which he was involved including compensation matters and health insurance plan design and contribution levels.

At the May 2013, Annual Town Meeting, the Personnel Board made the following recommendations (the recommendations were detailed in a May 10, 2013 report):

1. A one grade increase for the seven (7) job titles that remain below 90% of the maximum median as reported in the last two presentations made before Town Meeting. This involves a total of 12.24 FTE's and will cost \$52,114.59 to implement over the next five years.
2. No general salary increase for personnel on the (A), (PT), (DH), (M) or (R) schedules.
3. The addition of the title of Town Planner/Economic Development Coordinator to the DH-4 Job Classification.

The Personnel Board very much appreciates the support of the Town Meeting in adopting these recommendations.

As of this writing, the Personnel Board is heavily engaged in the development of its recommendations for the May 2014 Annual Town Meeting and will have a full report in this regard.

Meetings of the Personnel Board are generally at 8:30 AM during the work week and arrangements can be made to meet with the Board through the Office of the Town Manager.

Respectfully submitted

Anthony Froio, Esq., Chairman
Robert Cashman
Theresa Flynn

PLANNING BOARD

Melvin P. Gordon, Chairman
Stephan M. Rodolakis, Vice Chairman
Kathleen M. Keohane, Clerk
Mindy McKenzie-Hebert
Steven C. Boulay

The Planning Board meets regularly on the first Thursday of each month at 7:00 PM, in the Richard D. Carney Municipal Office Building. The Board held twelve regular meetings, and one special meeting.

Melvin P. Gordon, as Chairman of the Planning Board is a member of the Zoning Board of Appeals, and as Vice Chairman Stephan M. Rodolakis is an alternate. See the Zoning Board of Appeals annual report for more information about that Board and the projects they reviewed in 2013.

The Planning Board receives technical and administrative support from Engineering Department staff including, Jack Perreault (until June 30, 2013) and Jeff Howland (from July 1, 2013), Town Engineer; and Annette Rebovich, Board Secretary and from Kristen Las, Principal Planner/Economic Development Coordinator. The Board has also retained the services of JH Engineering Group. Inc. (until June 30, 2013) and Graves Engineering (from July 1, 2013) to perform peer reviews on Site Plan Review and Special Permit projects. Project Review fees are collected in a special account in accordance with M.G.L. c. 44, s. 53G. At each Planning Board meeting, staff provides guidance to the Board, answers questions, and takes meeting minutes. Between meetings, staff members serve as the Board's liaisons to residents, developers, and other Town departments.

Support was also provided to the Lakeway Business District Association to continue efforts in expanding membership in the organization and providing support for ongoing maintenance in the district. The Town Planner and Town Engineer attend monthly meetings of the Lakeway Business District Association to discuss ongoing landscaping along the corridor, fundraising efforts and growth of membership.

The Town Planner and Town Engineer attended meetings related to the Kenneth F. Burns Memorial Bridge Replacement Project and have relayed relevant design and construction information to the Planning Board, Lakeway Business District Association and citizens of Shrewsbury. On-site construction work is on-going.

The Town of Shrewsbury is a member of the Central Massachusetts Regional Planning Commission (CMRPC) and is represented by Kathleen M. Keohane, Judy Vedder (until June 30, 2013) and John F. Knipe, Jr. These members attended the quarterly meetings and the Community Development Committee meetings. Members of the Planning Board and the Town Planner attended American Planning Association (APA) webinars hosted at CMRPC:

The Town Planner attended various Massachusetts Association of Consulting Planners educational luncheons and the Southern New England APA Conference held in Worcester, MA in October. She reported to the Planning Board on the sessions she attended.

Melvin P. Gordon and Steven C. Boulay continue to sit on the Targeted Zoning Committee (TZC) with two members of the Board of Selectmen. The TZC is evaluating potential rezoning for economic development. It is anticipated that the Targeted Zoning Committee will continue to meet in 2014 to develop potential rezoning proposals for properties that may come available for evaluation.

The Planning Board voted to fund the Economic Development Self-Assessment Tool (EDSAT) from its budget at a meeting in the spring. The EDSAT assists city officials in combining resources to better market their communities and respond to inquiries from firms, developers, and location specialists. The process includes the Town of Shrewsbury completing a 220 question survey and participating in a public workshop.

A half day public workshop was held September 27, that was facilitated by Barry Bluestone from the Dukakis Center with a working group of members including but not limited to: elected officials, municipal department heads, business owners, developers, real estate professionals (commercial and residential), chamber, economic development commission, workforce development, voc-tech, community college, and other economic development stakeholders unique to Shrewsbury.

Based upon the answers from the survey and the input at the public workshop, a final report was prepared and submitted to the Town in early 2014. The report includes understanding what businesses are looking for, the local and regional resources that are available, the advantages their jurisdiction has to offer, and the weaknesses they must overcome. The Town will use the report to further inform the Economic Development strategy and to supplement the Master Plan process that commenced in the fall of 2013.

The Town Planner, Town Engineer, and the Planning Board completed the Housing Production Plan in November of 2012.

Open Space and Recreation Plan Implementation (OSRPIC) Committee continued to work on the implementation of the 2013 Plan. Mindy McKenzie-Hebert is the Planning Board member appointed to sit on the OSRPIC Committee. Please see the OSRPIC Committee Annual Report for more information.

The Planning Board issued a request for proposal on June 17, 2013 to update the Shrewsbury Master Plan which was last completed in 2001. A total of six (6) proposals were received. The Planning Board designees, Mindy McKenzie-Hebert and Steve Boulay, the Town Planner and the Town Engineer evaluated the proposals and selected three teams to interview at a regularly scheduled Planning Board Meeting. With the recommendation of Ms. McKenzie-Hebert and Mr. Boulay, the Planning Board voted to select the Horsley Witten Group team to prepare the Master Plan Update. A Master Plan Steering Committee was formed to oversee the project. The Committee met twice in 2013 and held a public forum at the Senior Center for interested residents. It is anti-

pated that work will continue throughout 2014 and an updated Master Plan will be completed in the spring of 2015.

The May 2013 Annual Town Meeting approved the following amendment to the Zoning Bylaw:

To amend the Shrewsbury Zoning Bylaw Section VII.B.7.a.3 by adding “Any dwelling unit constructed on the lot must be within the area of the circle. The minimum lot width must be 50 feet from the front lot line which the required frontage exists to the circle”.

The October 2013 Special Town Meeting approved the following amendments to the Zoning Bylaw.

To amend the Shrewsbury Zoning Map to rezone a portion of Plate 32, Plot 380 & 381, Plate 33, Plot 43. The rezoning would be for approximately 50,500 square feet of Residence B-1 and B-2 to Commercial-Business.

To amend the Zoning Bylaw, Section II, Definitions, by adding: Indoor or outdoor farmers markets and Section VI, Table I of the Shrewsbury Zoning Bylaw to permit Indoor and Outdoor Farmers Markets by right in the Commercial districts and by Special Permit in the Residential, Industrial and Office-Research districts.

To amend Section VI, Table I of the Shrewsbury Zoning Bylaw to permit Outdoor Entertainment/Assembly by Special Permit in the Commercial and Industrial Districts.

Public Hearings held by the Planning Board in 2013 were as follows:

<u>Hearing Date</u>	<u>Subdivision Control Law</u>	<u>Location</u>
May 2, 2013	Tatassit Beach Definitive Subdivision (Hearing closed June 6, 2013) (Decision signed June 6, 2013)	Off South Quinsigamond Avenue
June 6, 2013	Victoria Circle Definitive Subdivision Modification (Hearing closed June 6, 2013) (Decision signed June 6, 2013)	Off Main Street
September 5, 2013	Daania Circle Definitive Subdivision (Hearing continued o January 2, 2014)	136 & 142 Prospect Street

<u>Hearing Date</u>	<u>Site Plan Approval and Special Permits</u>	<u>Location</u>
February 7, 2013	Proposed Retail Store, Site Plan Review (Hearing closed February 7, 2013) (Approved February 7, 2013)	299 Hartford Turnpike
March 7, 2013	White City East, Site Plan Review Modification (Hearing closed March 7, 2013) (Approved March 7, 2013)	21 South Quinsigamond Avenue
March 7, 2013	Proposed Industrial Addition, Site Plan Review (Hearing closed March 7, 2013) (Approved March 7, 2013)	577 Hartford Turnpike
June 6, 2013	Convenience Store/Gas Station/Car Wash Site Plan Approval and Special Permits (Hearing closed September 5, 2013) (Approved September 5, 2013)	604 Hartford Turnpike (Route 20)

July 11, 2013	Proposed Office Building Site Plan Approval and Special Permit (Hearing closed August 1, 2013) (Approved August 1, 2013)	181 Main Street
September 5, 2013	Metso Expansion, Site Plan Approval and Special Permit (Hearing Closed August 5, 2013) (Approved August 5, 2013)	42 Bowditch Drive
November 7, 2013	Proposed Parking Lot Site Plan Approval (Hearing Closed December 5, 2013) (Approved December 5, 2013)	40 Julio Drive

Date

Other Meetings & Hearings

January 3, 2013	208-210 South Quinsigamond Avenue-Administrative Site Plan Review Victoria Circle-Request for bond and covenant release 223 Hartford Turnpike Administrative Site Plan Review
February 7, 2013	Hickory Hill Estates-Request for bond reduction and request for street acceptance 25 Bowditch Drive-Request for cash bond Zoning Bylaw Amendment-Rear-Lots, Residential, hearing closed on March 7, 2013
April 4, 2013	223 Hartford Turnpike-Administrative Site Plan Review 137 Walnut Street- Request for Lot Release
May 2, 2013	476 Boston Turnpike-Buffalo Wild Wings Restaurant & General Retail Use- Administrative Site Plan Review 577 Hartford Turnpike-Request for Cash Bond
June 6, 2013	49 Old Brook Road-Request for Covenant Release 1 Industrial Drive-Request for Cash Bond
August 1, 2013	ENF Submission-MEPA-Christmas Tree Shops
September 5, 2013	Zoning Bylaw Amendment-Rezone portion of 420 Boston Turnpike Zoning Bylaw Amendment-Rezone a portion of Maple Ave/Oak Street/Route 9 Zoning Bylaw Amendment-Addition to Use Table for Farmers Markets, Outdoor Retail and Outdoor Entertainment/Assembly Zoning Bylaw Amendment-Addition to Pre-Existing Non-Conforming Single Family Structures Zoning Bylaw Amendment-Moratorium on Medical Marijuana Minna Terrace-Request for Cash Bond
September 23, 2013	Zoning Bylaw Amendment-Rezone portion of 420 Boston Turnpike Zoning Bylaw Amendment-Rezone a portion of Maple Ave/Oak Street/Route 9 Zoning Bylaw Amendment-Addition to Use Table for Farmers Markets, Outdoor Retail and Outdoor Entertainment/Assembly Zoning Bylaw Amendment-Addition to Pre-Existing Non-Conforming Single Family Structures Zoning Bylaw Amendment-Moratorium on Medical Marijuana
October 3, 2013	360 Hartford Turnpike-Administrative Site Plan Review 25 Bowditch Drive-Request for Bond Release Hickory Hills II-Request for Bond Reduction 604 Hartford Turnpike-ENF Submission-MEPA Fairlawn Plaza Redevelopment-ENF Submission-MEPA

November 7, 2013	Federal Estates-Holt Street-Request for De minimis change Willow Woods Estates-Request for Bond Reduction 181 Main Street-Request for Cash Bond White City East-Firestone-Request for Holiday Work Metso-42 Bowditch Drive-Request for Holiday Work
December 5, 2013	Saxon Woods 76-8 Morningside Drive and Knights Road-Request for Bond Reduction Hickory Hills II-Request for Bond Reduction Victoria Circle-Request for Bond Reduction Metso-42 Bowditch Drive-Request for Cash Bond

APPROVED SUBDIVISIONS WITH HOUSE LOTS REMAINING

<u>Subdivision Name (Developer)</u>	<u>Total Lots</u>	<u>Lots Built</u>	<u>Lots</u>
		<u>Upon*</u>	<u>Remaining</u>
Center Heights (Edmund Paquette)	4	0	4
Colonial Farms III (Polito Development)	16	13	3
Farmview Estates (Brendon Homes)	39	22	17
Grand View (Cutler-Brown Development)	8	2	6
Grove Meadow Farm (E. Muntz)	11	9	2
Hickory Hill Estates (Brendon Homes)	32	30	2
Highland Hill (Highland Hills LLC)	39	34	5
Nelson Point (Cutler-Brown Development)	18	0	18
Palm Meadow Estates (Anthony Russell)	8	0	8
Rawson Hill Estates III (Brendon Homes)	42	38	4
Saxon Woods 76-8 (Green Leaf Dev. (transferred Oct 2011))	21	14	7
Summit Ridge Estates (Summit Ridge Estates, Inc.)	54	21	33
Tuscan Place (Shrewsbury Homes)	5	1	4
Victoria Circle (transferred to Kendall Homes Dec 2012)	5	4	1
Wetherburn Heights (Abu Construction)	23	0	23
Willow Woods Estates (Peris & Sons)	6	3	3
TOTAL:	331	191	140

* Occupancy Permits

Fees Collected in 2013

Form A's (Approval-Not-Required plans)	\$10,800.00
Form B's (Preliminary Subdivisions)	\$0.00
Form C's (Definitive Subdivisions)	\$8,000.00
Site Plan Review, Special Permits, Modifications	\$14,150.00
Applications for Inclusionary Housing	\$0.00
Technical Review Fees	\$43,200.00*
Inspection & Administration	\$28,000.06
Total	\$104,150.06

*Fees paid to peer review engineer and if not used, released back to applicant. No net value.

PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT

The Planning and Economic Development Department (P & ED) was created in July 2013. The 2013 Annual Town Meeting voted to elevate the Principal Planner and Economic Development position, held by Kristen D. Las, AICP from the Professional Technical level to the Department Head level.

In addition to staffing the Planning Board, Zoning Board of Appeals, Trails Committee, Open Space and Recreation Plan Implementation Committee, Master Plan Steering Committee, Targeted Zoning Committee, Shrewsbury Development Corporation and Lakeway Business District Association (see their annual reports within this document), the Principal Planner also heavily engaged in Economic Development duties in the Town.

The Principal Planner maintains a list of commercial and industrial property for development as well as an inventory of residential developments available. She frequently meets with land owners, business owners and developers on subjects.

The Principal Planner also works on several projects on behalf of the Town Manager's office including the Glavin Center property lease and re-use, Document Standardization, projects at the landfill, the Central Massachusetts Regional Public Health Alliance (CMRPHA), electronic permitting and more. She assists other departments on various projects as well.

The Town Planner attended various Massachusetts Association of Consulting Planners educational luncheons and the Southern New England APA Conference held in Worcester, MA in October. She is also a member of Corridor 9 on behalf of the Town and the public sector co-chair of the 495/Metrowest Partnership's Energy and Sustainability Committee and attends all of their meetings. She reported to the Planning Board on the sessions she attended.

POLICE DEPARTMENT

James J. Hester Jr.
Chief of Police

The authorized strength of the police department is currently 43 sworn officers. This includes 1 Chief, 3 Lieutenants, 6 Sergeants, and 33 Patrol Officers. Additionally, the police department has a staff of 7 Civilian Dispatchers and 5 Clerks. The police department also oversees the Animal Control Officer.

The department's authorized strength was reduced by 3 patrol officer positions during June of 2009 which brought us to 42 sworn personnel. In 2011 a position was returned bringing us to 43. These reductions continue to be the result of the current economic climate. The department was able to avoid layoffs because of military deployments and retirements.

We strive to maintain specialized positions within the department, so that we can provide the most effective and efficient delivery of police service to the community. Traffic related issues continue to be a major concern for our residents and a priority within the department. In addition to traffic enforcement, the unit is responsible for responding to citizen complaints regarding traffic and parking issues, as well as responding to and investigating / reconstructing traffic collisions that result in a fatality, serious injury or unusual circumstances. Additionally, the unit prepares reports and documents for other town departments and outside agencies who frequently request traffic data, studies, accident history, etc, for specific locations in town. Unfortunately, due to budget and staffing constraints, the traffic officer was routinely reassigned to the Operations Division to answer calls for service creating difficulty in addressing the many issues this officer is responsible for.

The police department continues to work in cooperation with our public schools to provide a safe and secure environment for students and staff through our School Resource Officer Program. The police department is committed to working and strengthening this valuable partnership. Officers' Mark Hester and Scott Mentzer are assigned to the High School and Middle Schools respectively. Officer Mentzer also works as the liaison to the elementary schools. During this past year, both officers have had to reduce the time spent in these roles to assume patrol duties due to the reduction in patrol personnel.

Officer Patricia Babin continues in her role as the Elder Affairs Officer. The police department works in partnership with The Council on Aging and the fire department in addressing public safety needs and concerns of our senior residents. This program has been extremely helpful in improving communication between agencies and effectively dealing with issues involving seniors.

In addition to his role as a Patrol Supervisor, Sergeant Michael Cappucci continues in his assignment of Domestic Violence Officer. Responsibilities in this position include comprehensive follow up on domestic violence offenses. Sgt. Cappucci is the liaison with victim advocates and organizations that provide resources for domestic violence

victims. This important function ensures domestic violence victims are given the necessary support to address these issues.

The Shrewsbury Police Detective Bureau is staffed by 1 Detective Lieutenant, 4 Detective Patrolman and 2 School Resource Officers. The Detective Bureau investigates all Shrewsbury death scenes in cooperation with the Massachusetts State Police. The Detective Bureau is responsible for investigating all felonies, thefts, frauds, burglaries, narcotic violations and sexual assault complaints occurring in the Town of Shrewsbury. The Detective Bureau works closely with the Shrewsbury Police Operations Division (uniformed personnel). The Detective Bureau maintains records on all sex offenders who are required by the Commonwealth of Massachusetts to register in the Town of Shrewsbury. This information is available to the public at no cost. Members of the Detective Bureau are on-call 24 hours a day and respond when required to investigate major crimes. The Shrewsbury Police Department continues to be an active member of the Worcester County Drug and Counter Crime Task Force.

One promotion took place during 2013; Nicholas Perna was promoted to the rank of Sergeant to fill an existing vacancy. Congratulations to Sergeant Perna.

Personnel Summary

Police Officers Hired

Matthew R. Caola	July 8, 2013
Kevin J. Caviston	July 8, 2013
Mark D. Sklut	October 10, 2013
Michael D. Vitols	October 10, 2013
Kyle C. Amato	October 28, 2013

Officers separated from service

Richard H. Fiske	January 6, 2013	Transfer Framingham PD
Adam J. Bullock	June 12, 2103	Transfer Worcester PD

Retirements

John A. MacLeod	July 17, 2013
-----------------	---------------

Dispatchers hired

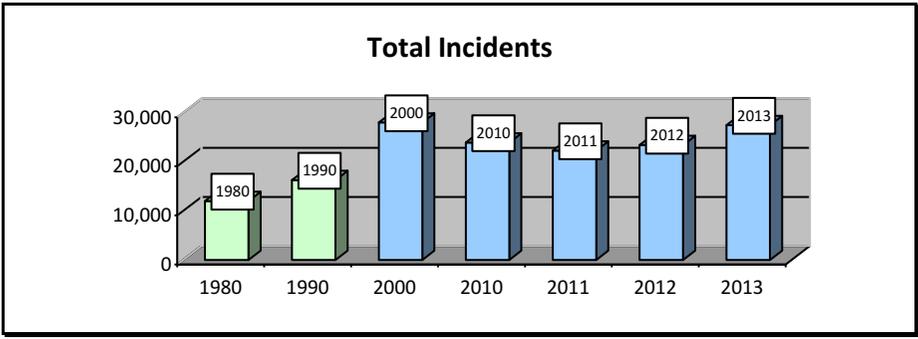
Jessica M. Vachon	March 18, 2013
Paul M. McNiff	July 5, 2013
Bonnie L. Greene	October 17, 2013

Dispatchers separated from service

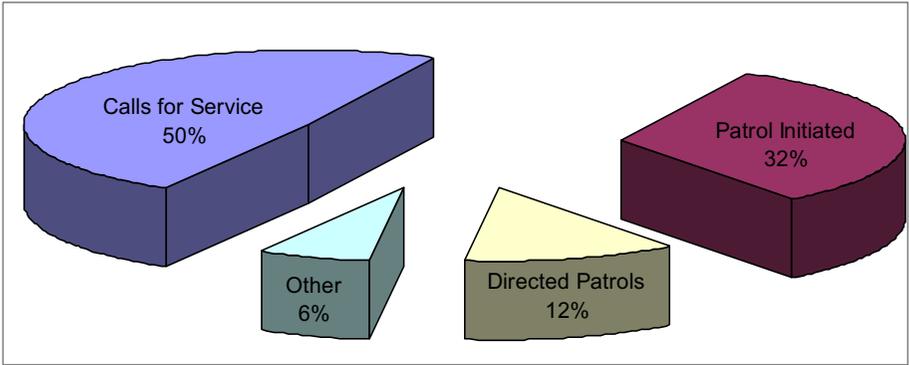
Meghan R. Kelleher	February 8, 2013	Dispatch Supervisor Rutland PD
Cassandra M. Dutkiewicz	June 12, 2013	Dispatcher Framingham PD

Active Duty

Sgt. Steven E. Brady	March 21, 2009	U.S. Army Reserve
----------------------	----------------	-------------------



2013 Incidents



Incidents are a measure of the police department's activity. They represent the sum total of calls for service, assignments, administrative functions and officer initiated activity.

The Police Department logged 27,443 total incidents for 2013. Reductions in staffing levels, discretionary overtime, and overtime funded by grants have impacted the time that officers are able to perform discretionary traffic stops. With fewer officers available for calls, patrol initiated activities have been impacted as well.

2013 Personnel Summary – Authorized Strength

Authorized Strength							
	1980	1990	2000	2010	2011	2012	2013
Total	38	40	46	53	53	54	54
Sworn	32	32	35	42	42	43	43
Chief	1	1	1	1	1	1	1
Lieutenants	0	2	3	3	3	3	3
Sergeants	5	6	5	6	6	6	6
Patrolmen	26	23	26	32	32	33	33
Dispatch	2	4	6	7	7	7	7
Clerical	4	4	5	5	5	4	4

The 2008 New England average for municipalities with populations of 25 to 50 thousand was 2.3 total law enforcement employees per thousand and 1.9 sworn officers per thousand population, according to the FBI's Crime in the USA. Based upon the 2010 local census of 35,608 residents, the Police Department staffing level was 1.52 law enforcement employees and 1.21 sworn officers per 1000 during 2013. The police department is presently operating with staffing level of approximately twenty five officers below the New England average.

2013 Summary of Criminal Activity

Reported Criminal Incidents				
	2013	2012	2011	2010
Arrests	442	366	484	454
Annoying Phone Calls	136	127	114	105
Arson	1	1	1	1
Assaults	80	102	96	115
B&E Residential	57	70	80	102
B&E Commercial	10	25	19	10
B&E Motor Vehicle	19	40	81	138
Child in Need of Services	4	5	8	12
Disturbances	398	510	392	422
Domestics	202	219	236	230
Hate Crimes	0	0	0	0
Hit and Run	133	178	153	145
Identity Theft	43	67	85	75
Illegal Dumping	45	36	47	60
Larceny	293	274	271	218
Liquor Violation	1	8	8	10
Manslaughter	0	0	0	0
Murder	0	1	0	1
Narcotic	42	71	22	62
Rape	1	4	5	7
Restraining Order Violation	9	18	42	24
Road Rage	7	22	21	23
Robbery	5	4	6	5
Sex Offences	6	15	10	14
Shoplifting	62	55	111	110
Stolen Vehicles	17	25	30	25
Vandalism	197	214	182	252

2013 Summary of Services Incidents

Service Incidents				
	2013	2012	2011	2010
Accidents (Investigated)	951	892	1039	950
Accidents (Not Investigated)	2	22	39	255
Accidents Fatal	2	2	2	4
Alarms	1,262	1,211	1,395	1,441
Animal Complaints	633	579	641	546
E9-1-1 Calls	6,840	6,595	8,276	6,863
E-9-1-1 Hang Ups	478	560	662	706
Firearms Permits Processed	639	408	368	163
Firearms Safety Graduates	0	0	156	165
Medicals	2,441	2,333	2,392	2,213
Mental Health	95	111	127	129
Missing Persons (Reported)	34	29	51	40
Parking Tickets	384	301	300	407
Handicapped Parking Violations	25	41	33	23
Protective Custody	47	48	43	103
Preserve the Peace	55	55	55	62
Remove Youths	16	37	45	48
Restraining Orders	90	119	201	193
Suicide (Attempted)	12	17	13	15
Suicide	2	4	2	1
Summons Served	111	182	207	485
Suspicious Persons/Vehicle	1,768	1,576	1,559	1,946
Traffic Complaint	354	396	541	591
Unattended Deaths	23	20	17	19
Unsecured Private Buildings	56	79	70	89
Well Being Check	414	500	425	426

2013 Summary of Motor Vehicle Incidents

Motor Vehicle Violations				
	2013	2012	2011	2010
Attaching Plates	4	9	8	10
Breakdown Lane	7	11	22	30
Defective Equipment	11	102	36	184
Fail to Stop for School Bus	2	2	5	5
Inspection Sticker Violation	153	254	274	344
Junior Operator Passengers	0	2	3	4
Leaving the Scene of an Accident	32	28	16	23
Marked Lanes	98	78	84	89
Motor Vehicle Homicide	2	1	0	1
Operating Under Influence Alcohol	41	45	40	54
Operating Under Influence Drugs	5	3	8	9
Operating Without a License	55	56	81	62
Operating to Endanger	32	31	27	14
Red Light	305	278	308	310
Refusal to Stop for Police	9	9	4	11
Seat Belt/Child Restraint	7	157	148	170
Speeding	871	828	819	800
Stop Sign	67	80	62	97
Suspended/Revoked Operator	72	59	93	81
Unregistered Motor Vehicle	76	131	124	131
Uninsured Motor Vehicle	23	37	44	33
Using Without Authority	6	6	2	0
Other Miscellaneous Violations	498	1,372	874	769
Total Offenses	2,376	3,579	3,947	3,231
Total Citations	1,886	2,008	3,073	2,583

2013 Animal Control Incidents

Animal Control				
Incidents	2013	2012	2011	2010
Dogs Licensed	2665	2,658	2,779	2,685
Dog Violations Cited	7	34	6	22
Dog Bites	3	12	9	10
Cat Bites	3	1	1	1

Fiscal Year 2013 Funds Generated

Fines paid for parking tickets during 2013 amounted to \$8,342.00

Motor vehicle fines returned to the Town for citations issued in 2013 amounted to \$111,850.00

Fees paid for police response to false alarms and failure to register alarms in 2013 amounted to \$2,800.00

Grant Funding

The Shrewsbury Police Department received \$97,729.00 in grant funding during 2013.

1. Statewide Emergency Telecommunications Board E911 (Training reimbursement grant) \$17,319.00.
2. Statewide Emergency Telecommunications Board E911 (Support and Incentive reimbursement grant) \$75,410.00

FY 2014 State 911 Department E911 Training Grant

In October 2013, the department applied for and received a grant through the State 911 Department for \$17,319.00. Funds are used for specialized training for dispatchers as well as covering the cost of fill in overtime when dispatchers are training. The grant provides communication center personnel the opportunity to attend training for active shooter incidents, suicide intervention, stress management, and constitutional and criminal law updates.

FY2014 State E911 Support and Incentive Grant

The department applied for and received a grant through State 911 Department Public Safety Answering Point and Regional Emergency Communication Center Support and Incentive Grant. The department received funding approval in the amount of \$75,410.00. The reimbursement funds are used to defray the cost of salary for Enhanced 911 telecommunication personnel.

We will continue to aggressively seek out and apply for grants that are of benefit to the community and delivery of police service.

It is our intention to continue to deliver the highest quality police service to the community we serve. We dedicate ourselves to a proactive problem solving approach when addressing crime, disorder, fear of crime and issues in the community that effect public peace and security. On behalf of the entire staff at the Shrewsbury Police Department, I would like to thank the citizens of Shrewsbury for their continued support. We look forward to continued success in the years ahead.

James J. Hester Jr.
Chief of Police

PUBLIC BUILDINGS DEPARTMENT

Robert A. Cox, Superintendent

The Public Buildings Department is responsible for maintenance of the following Town buildings: Senior High, Oak Middle, Sherwood Middle, Beal, Paton, Spring Street, Coolidge and Floral Street Schools and the Parker Road Preschool; Fire Headquarters, Lake and Centech Fire Stations, Police Headquarters, Police Boathouse, Municipal Office Building, Shrewsbury Public Library, Allen Property, Ray Stone Legion and the Senior Center.

The combined floor area maintained by the Public Buildings Department is approximately 971,556 square feet. School buildings account for 860,133 square feet of space. The Fire Department occupies 26,265 square feet, Police Headquarters and Boathouse 11,900 square feet, Municipal Office Building 28,700 square feet, Library 24,658 square feet, Legion 1,500 square feet, Allen Property 7,000 square feet and the Senior Center 11,400 square feet. During the past sixteen years Shrewsbury has added approximately 518,254 square feet to its building inventory.

The Town buildings were erected in the following years: Brick School 1830; Beal 1922; Coolidge 1927 with additions in 1940 and 1969 and four modular classrooms added in 1995; Paton 1949 with addition of three modular classrooms in 2000; Oak Middle School 1957 with an addition in 1981 and renovation in 2004; Sherwood Middle School 2013; Spring Street 1968 with two modular classrooms added 1995 and four modular classrooms added in 2000; Floral Street 1997; Parker Road Preschool 1954 with an addition in 2003; Municipal Office Building 1966 with an addition in 1997; Library 1903 with additions in 1922 and 1979; Fire Headquarters built in 2007; Lake Station 1951 renovated in 2007; Centech Station 2007; Police Station 1971 with an addition and renovation in 1996; Police Boathouse 2004; Ray Stone Legion Post in 1858 with an addition in the mid-1940's; Senior Center 2000 and the Senior High School 2002.

The Public Buildings Department budget provides utilities for the above mentioned buildings. Fiscal year 2013 costs for those utilities were as follows:

Electricity:	\$723,889.67
Natural Gas:	258,972.26
Heating Oil:	42,920.50
Water & Sewer:	49,609.84
Total Utilities	<u>1,075,392.27</u>

The Public Buildings Department delivers mechanical maintenance and daily custodial care with twenty three employees: Superintendent, Assistant Superintendent for Maintenance, Assistant Superintendent for Custodial Services, Assistant Superintendent/High School Plant Manager, two account clerks (shared with the Highway Department), three maintenance craftsmen, twelve full-time custodians and two part-time custodians. In addition to Town custodial staff the department employs the use of contractual cleaning for approximately 916,913 square feet of building space at a cost of \$756,519.94 for fiscal year 2013.

SHREWSBURY PUBLIC SCHOOLS

School Committee

Ms. Sandra Fryc, Chairperson (2013)
Mr. John Samia, Vice Chairperson (2014)
Mr. Jason Palitsch, Secretary (2015)
Ms. Erin H. Canzano (2014)
Dr. B. Dale Magee (2013)

Dr. Joseph M. Sawyer, Superintendent of Schools

The Shrewsbury School Committee and Superintendent, in accordance with the provisions of Chapter 72, Section 4 of the General Laws of Massachusetts submit this 2013 Annual Report to the citizens of Shrewsbury and to the Commissioner of Education.

SUPERINTENDENT'S STATEMENT

In my 2013 "state of the district" report to the School Committee, I shared several messages of concern. Based on performance data and empirical evidence, it is clear to me that our schools have insufficient resources to meet student needs. While we are doing our best to innovate and collaborate to cope with increasing demands from the state, we are concerned that the quality of education provided to Shrewsbury students is deteriorating. These concerns were amplified by the fact that **our district's state rating and five of our schools' individual ratings were downgraded from Level 1 to Level 2** due to widening achievement gaps, while experiencing a significant overall drop in student academic growth scores.

The causes for concern are many:

- **Class sizes continue to be too high in too many places**, reaching an average of 28-30 students in many Grade 2 and Grade 3 sections, all of our middle school sections, and many high school sections. This has a negative effect on the quantity and quality of teacher attention, instruction, and feedback, which ultimately leads to lower student achievement. Teachers cannot be as proactive to catch student learning issues before they become problems, and more families are requesting time-consuming special education testing because they are nervous that their child will slip through the cracks. Too-high class sizes also compromise the physical, social, and emotional environments of those classrooms. Additionally, the increased teacher workload just to complete their core duties leaves little time for involvement in other initiatives. As a result, teachers are not able to provide the same level of enrichment for students and cannot contribute extra time to the improvement of our curriculum and instructional program.
- Due to a lack of ability to invest in curriculum and instructional materials and technology in recent years, combined with recent cuts of curriculum leadership positions, **we are out of alignment with the new state math curriculum** and other mandates and have out-of-date materials and computers in too many classrooms.
- **We do not have enough counseling or mental health support** to meet the increased frequency and intensity of student mental and behavioral health concerns.

While these directly affect a small but growing percentage of students, the impact of these problems is felt by all.

- The state mandates we must meet for the new educator evaluation system, the new state testing system, and new staff training requirements are unrelenting, and **we do not have sufficient personnel or professional development resources** to keep up.
- In the post-Sandy Hook era, **we must address heightened concerns for safety and security and emergency response.**

All of these issues are resulting in negative outcomes. Staff morale is low due to the overwhelming nature of demands combined with larger classes and caseloads with less support. Families are experiencing fundraising fatigue and resentment that the burden of funding basic educational needs is being passed on to them through significant fees for transportation, athletics, and co-curricular activities. It is very concerning that our students' performance on state assessments has weakened and our state rating downgraded.

Typically, we pride ourselves on striving to continuously improve the education our students receive. Unfortunately, due to the many challenges illustrated above, too often we are performing triage in order to limit further damage to the quality of education in Shrewsbury. While we are doing our best to cope with increased demands despite significant resource limitations, I am greatly concerned about both the short-term harm and the risk of long-term damage to the quality of education our town's students receive – an education they need to be successful in a world where having well-educated citizens is more important than ever for the financial and social stability of families and communities.

I will continue to communicate my concerns, and our team is beginning the work of creating a budget plan for Fiscal Year 2015 that will address them according to the priorities and guidance the School Committee has provided. I urge you to stay informed and to engage in conversations with your family, friends, and neighbors about the problems our schools are experiencing. I also will continue to communicate the successes our students and educators achieve, as they deserve to be recognized. I simply ask that when you read and hear the good news stories, remember that these achievements can't continue if we don't provide adequate resources, and that right now the ongoing excellence of our schools is in jeopardy.

The remainder of the School Department's report for 2013 follows, with highlights regarding curriculum, each school, personnel, and statistics regarding the school district and the Shrewsbury High School Class of 2013.

SHERWOOD MIDDLE SCHOOL BUILDING PROJECT

On March 2, 2010 the voters of Shrewsbury approved a debt exclusion of \$23.3 million to fund the construction of a new Sherwood Middle School. The project, which was previously approved by Town Meeting on February 9, 2010, was budgeted at \$47.3 million, with the remainder of the cost paid for by the Massachusetts School Building

Authority. Ground was broken in 2011, and construction of the new Sherwood building was completed at the end of October 2012, well ahead of schedule. At the end of 2012, furniture and technology were installed and students transitioned to the new school on January 23, 2013, well ahead of the original schedule to open in August 2013. Over the spring, summer, and fall of 2013 the remainder of the project work was completed, including demolition of the old school, building of the parking lot, and rebuilding of the fields.

At the conclusion of the project, the cost of the new Sherwood Middle School was over \$7 million under the original approved budget, with \$3.2 million in direct savings to the town. The School Department is appreciative of the work of the Sherwood Middle School Building Committee, the Sherwood administration, and the various architects, project managers, and construction contractors who created an outstanding new educational facility for our community. The new Sherwood Middle School is an extremely well-designed and well-built school that will meet the educational needs of our students for decades to come, and that was constructed in a remarkably cost-effective manner.

CURRICULUM

A rigorous curriculum and strong, student-centered instruction continue to be at the core of the mission of the Shrewsbury Public Schools. Many of the district's annual goals are developed to support high expectations for all students, while providing appropriate support for each student to master the core curriculum. The district's curriculum is guided by the Massachusetts Department of Education's *Curriculum Frameworks*, which outline what students should know and be able to do at each grade level in multiple subject areas. The English Language Arts and Math frameworks were revised in 2011 to reflect the new Common Core state standards.

The state measures students' proficiency in mastering the *Curriculum Frameworks* by using the Massachusetts Comprehensive Assessment System (MCAS). Students in Shrewsbury continue to enjoy high levels of achievement on the high-stakes MCAS test. In 2012, Massachusetts was given a waiver by the federal government to change its accountability system from an Annual Yearly Progress (AYP) measure to a state Progress and Performance Index (PPI). This index assigns a level of performance to districts as a whole and to individual schools within each district. Unfortunately, the results from the 2013 MCAS administration dropped the district from its previous top rating of a Level 1 district to a Level 2 district. This is a concerning indicator that the lack of needed resources is having an adverse effect on student learning and performance.

Progress Continues Toward Creating 1:1 Learning Environments for Students in Grades 5-12

One of the School Committee's Strategic Priorities is to "Enhance Learning Through Technology"; contained within this goal is the target of having all of Shrewsbury students in grades 5-12 effectively utilizing personal digital devices to improve their learning by 2016. This year we expanded our 1:1 program so that all students in 7th grade are now learning in a digitally connected environment. We continue to see evidence that these devices have great capacity to enhance innovation, motivation, collabora-

tion, and efficiencies within our classrooms. The district has partnered with families to fund the vast majority of costs associated with this initiative, with most parents paying an annual \$165 personal technology fee to support their child's access to a personal iPad.

Shrewsbury Writing Project

We are currently in our fourth year of implementation of a district-wide writing initiative. This work will be a continued focus over the next several years as it is identified as goal under the "Engage and Challenge All Students" Strategic Priority. The Shrewsbury Writing Project is an extensive project that is centered on the creation of a comprehensive writing program for the district. The Shrewsbury Writing Project is an ongoing effort to maximize the effectiveness of our writing instruction across the district. Rather than purchase a packaged writing program for the district, we have decided to identify, build-upon, and replicate best practices that already exist in our schools.

As part of the Shrewsbury Writing Project, we are working to align our writing curriculum to the new curriculum standards that will be assessed on MCAS starting this spring. Specifically, we are focusing on increasing the amount of information and persuasive writing occurring in grades K-8 and looking at increasing the quantity and quality of content area writing taking place within math, science, and social studies classes.

Capacity and Resource Issues Are Delaying Needed Work on Curriculum

Given on-going budget challenges, curriculum work needed to align to state standards has been delayed over the past several years. There is now a sense of urgency around needing to align our curriculum with the new Massachusetts English Language Arts and Math standards (Common Core standards), as our students started being assessed on these standards in the spring of 2013. It is also likely that the MCAS will transition to a new assessment called PARCC. This assessment will be even more closely correlated with the Common Core standards and will be able to better measure the more rigorous critical thinking skills associated with these standards. As noted above, we have begun work around aligning our curriculum in ELA, but a similar type of focus is needed for mathematics. Planning to align our K-8 math program began in the spring of 2013, resulting in 10 math pilot classrooms for the 2013-14 school year that are functioning as early adopters of the new math curriculum frameworks. We are anticipating implementing these new frameworks and the associated instructional resources in all classrooms next year (14-15 school year). The elimination of the Middle Level Math Curriculum Coordinator and Elementary Curriculum Coordinator positions for budgetary reasons have created significant challenges in doing this much needed work efficiently and effectively.

Professional Development

When designing professional development for the district, we look to provide opportunities that reflect commonly accepted best practice. These practices include providing training experiences that are sustained, job embedded, and focused on direct application in the classroom. To this end, the district has invested in elementary instructional coaches, middle school curriculum coordinators, and department chairs at the high school. Due to recent budget reductions, two of the four curriculum coordination positions have been eliminated.

Currently, the vast majority of our professional development time has been targeted at providing mandated training for the new Educator Evaluation Program that we are required to implement due to recent regulations adopted at the state level. This involves training both educators and evaluators on the specifics of the new system and on the use of the software system that supports this initiative. Outside of the school day, we have been able to offer graduate courses to teachers in order to support their use of technology to enhance instruction. Educators attend classes either after school or on the weekends and complete additional course assignments on-line.

This past summer, Shrewsbury Public Schools again offered a Summer Institute for educators that offered a number of different graduate level courses targeted at supporting the districts' strategic priorities. This Institute was held at Shrewsbury High School with approximately 150 Shrewsbury teachers and teachers from other districts participating in this event. Tuition received from teachers from other districts helped to defer the costs of providing this range of graduate course offerings to our Shrewsbury educators.

SCHOOL HIGHLIGHTS

Parker Road Preschool

The Parker Road Preschool Program is an integrated program that offers half-day sessions of preschool in which families can enroll their children. Our preschool offers mixed-aged and same-aged classrooms for 3, 4, and 5-year-old students. Class size is limited to 15 students with one Department of Elementary and Secondary Education certified teacher and one to two classroom paraprofessionals. A lottery process is used to enroll students without disabilities each year. Students with disabilities attend preschool according to special education regulations and their Individual Education Program.

Our program offers a balance of teacher-directed and child-directed activities. A flexible yet consistent schedule allows our teachers to meet the individual needs of each child. We recognize that all children grow and develop at various rates. Opportunities to develop social-emotional, fine motor, gross motor, adaptive, and cognitive skills are embedded in all preschool activities. We are dedicated to building self-esteem, encouraging problem solving, and developing creative opportunities that enhance the growth and development of each child. Process, not perfection, is valued at our preschool. We understand that children learn through repeated experiences, socialization, play, and interactions with people and materials. We emphasize hands-on exploration and focus on helping children learn about themselves and the world around them through play and discovery.

Parent involvement is welcomed and encouraged. Joining the PTO, volunteering in the classrooms, and assisting with special projects and events are some of the opportunities for parent participation in the education of their child.

Beal Early Childhood Center

The Beal Early Childhood Center's mission is to advocate for all children, support family life, and provide a high quality developmentally appropriate educational program. We seek to build a foundation that will allow the whole child to grow and develop.

Beal Early Childhood Center has an enrollment of 298 kindergarten students, who attend one of the eleven sections of Full Day Kindergarten (FDK) or four sections of Half Day Kindergarten (HDK). We've been pleased to offer Full Day Kindergarten to all families wishing it, via tuition for FDK.

Classroom space is shared for art and music. Beal also has a gymnasium, media center, and cafeteria, along with spaces for the instructional coach, special education staff, ELL teacher, and Literacy Tutors to work to support student learning.

Literacy tutors work with teachers to provide additional support for students not meeting grade level benchmarks. These students, identified by data, receive consistent one-on-one and small group support until progress monitoring indicates that they are no longer at risk. At Beal, data is also used to plan instruction and goals for all students. Instructional aides also provide direct instruction to students in small groups and individually. Volunteers also provide support to classroom teachers.

Our instructional coach works closely with our classroom teachers. She continues to provide support across the curriculum. In addition, she coordinates peer observations by making the arrangements for visits to other classes within Beal, and to other schools in the district. Her leadership at grade level meetings has resulted in valuable teacher collaboration around assessment, looking at student work, and planning effective instruction. She also coordinates Beal's Response to Instruction (RTI) team, and serves as a valuable contributor during their meetings.

We are fortunate to have an active PTO, which supports faculty initiatives and provides for social activities and the fundraising needed to support these efforts.

Calvin Coolidge School

Respect for Learning, Respect for All

In partnership with our students, families and the larger community, the staff at Calvin Coolidge Elementary School strive to create a respectful educational community that encourages the pursuit of lifelong learning, values individuals and their contributions, and appreciates diversity.

Teachers, tutors, paraprofessionals and specialists at Coolidge continue to work hard on curriculum initiatives. Our faculty has used professional development opportunities to expand their knowledge in four key areas: Writing, Research, Project-based Learning, and Math. Each teacher has partnered with colleagues across the district to learn more - and each is committed to collaborating with their grade level teams on implementing instructional strategies. Although we are challenged by high class sizes at two grade levels, the combination of leveled books, online resources, tutor support, and parent volunteers has helped teachers to better respond to individual needs within the classroom. Teachers, specialists and our instructional coach continue to work together to track student progress and to develop and share effective interventions for struggling students.

We are grateful that Coolidge parents continue to support building-based learning goals. PTO funds bring Enrichment opportunities to students and provide a forum for

home-school communication. Our School Council helps to formulate improvement plans targeted to our challenges, and numerous volunteers support the staff in their efforts. Coolidge has long been known for the strong sense of community that permeates the building. We are confident that our efforts to collect and share information, to solicit new ideas, and to pilot new materials will result in our continued improvement.

Walter J. Paton School

The Paton School community prides itself as a positive, child-centered, learning environment. Our 351 students are challenged, involved, assisted, and encouraged to work with others as they grow as learners and citizens. We believe that all students can learn, and learn well. We continue to provide a rigorous curriculum based on the Massachusetts standards. Curricular highlights have featured an emphasis on fiction and nonfiction reading at high levels, full implementation of the Shrewsbury Writing Project, the use of the *Everyday Mathematics* program as our core curriculum, and enrichment of our science and social studies units. Additionally, two classrooms are piloting the new Common Core math standards using *Math in Focus*, a Singapore math program. Use of the standards based report card, and emphasis on “essential and important to know” skills and knowledge have supported our efforts. Our dedicated staff collaborates in grade level and content (ELA, math, science, and social studies) teams to look at student performance data and share effective instructional strategies with one another. We continue to add curriculum resources to support instruction using limited district monies, grants, donations, and PTO contributions. Paton families continue to support our school efforts, and students continue to work hard and achieve at high levels. We are grateful to our PTO for all of the ways they support our school program and students!

Teachers and specialists at Paton School are highly qualified, committed, and always learning. Our efforts to sustain our respectful community have featured Paton Pride meetings and awards focused on character development, and continued use of the responsive classroom approach to build children’s social competencies. We also benefit from an active student council, as well as community service learning projects, supported by parents and the community. Projects include events such as collecting food, clothing and books for those in need, as well as “Treats for Troops,” in recognition of the ultimate sacrifice Walter J. Paton made during World War II.

We continue to well utilize our Art Room and our Music Room. Space for special education services has also been an asset. Our Reading Tutors, Math Aide, and ELL Teacher share a classroom for their small group work with students. We do continue to struggle with the shared space of our café-gym-atorium, an undersized Media Center, and a relatively small plot of land for our daily comings/goings and parking. PE grant funding has allowed for installation of a ropes course, and a climbing wall. We have seen the installation of three interactive whiteboard systems this year, permitting these classrooms to use that technology in their learning. We are anxious to see the remaining two core classrooms equipped with this technology. The students have enjoyed a newly completed playground, complete with a poured rubber surface for accessibility. We are also enjoying our newly repaved parking lot and playground, which has increased parking capacity and contributed to fewer injuries on the playground.

Paton School strives to create a rigorous, safe, and collaborative learning environment for the whole child that fosters appropriate risk-taking and believes mistakes are opportunities for growth. We will create a respectful community through the use of common language and shared expectations between the students, families, and staff across all aspects of the school day. Every member of the Paton community is empowered and responsible to strive for excellence in all they do. Our motto is *Respecting Others, Respecting ourselves, Always doing our best!*

Spring Street School

Spring Street School is home to approximately 380 students and 60 staff members including classroom teachers, special educators, and instructional and child-specific aides. Our school has 14 classrooms including two full-day kindergarten, three 1st grade, three 2nd grade, four 3rd grade, and three 4th grade classrooms.

Our Core Values; acceptance, dedication, support, and perseverance, are at the forefront of the work we do, both academically and socially. Our students are committed to not only becoming knowledgeable, perseverant, and responsible for their own success, but to also become caring, empathetic, and respectful citizens of our school and community. As part of our focus on our Core Values in our everyday work, we celebrate our accomplishments by participating in community-building All School Meetings, Core Values in Action recognition, and personal acknowledgement and recognition of students demonstrating Core Values in our school.

In addition to becoming good citizens of our school and community, we pride ourselves on the academic success of all our students. Our school has a wide range of students with varied abilities, learning styles, and ways of demonstrating their knowledge. Each student's learning needs are different and our instruction, learning activities, and assessments are tailored to meet those needs and learning styles. Our teachers are highly qualified, dedicated, and collaborative. Each teacher is committed to the success of all of our students and work in grade-level and vertical teams to share, reflect, and develop strategies to support all of our students.

Our school places tremendous value on encouraging and developing a positive school/home partnership. Our teachers, staff, students, and families realize the importance and benefits of working together to support each other so all of our students reach their potential. Our PTO is instrumental in providing resources for educational enrichment and supplemental teaching tools as well as organizing numerous social events including our Fun Fair, Winter Craft Night, and the Spirit of Spring Street Dinner. These events provide opportunities for our students and families to work together, socialize, have fun, and develop a strong sense of community. They also foster relationships and provide opportunities for students to demonstrate social skills with others that are different than those that may be required during the school day.

Although our mission was developed and articulated a few years back, it is still what we believe and demonstrate in our actions every day:

- Work hard and be responsible for our learning.
- Support each other as we give our best effort to reach high academic goals.
- Respect our differences as we work together to make the world a better place.

We are proud of the work we do at Spring Street School and look forward to supporting our students as they continue to grow, learn, and become hard working, respectful, and responsible citizens of our community.

Floral Street School

Floral Street School is a professional learning community that takes great pride in its commitment to students, families, and the community. Floral Street School is home to 790 students in grades 1 through 4, with 32 core classrooms ranging in size from 20-30 students per class. We continue to be challenged with class sizes that exceed guidelines set by the school committee; our largest class sizes are in second grade, with 30 students currently enrolled in each of our seven sections. The Floral community is rich in diversity, with 35 different languages spoken and approximately 275 students speaking English as a second language. Our special education programs provide individualized and specialized approaches to students with diverse learning needs.

The Floral Faculty is working diligently to strengthen our curriculum so that it reflects the 2011 state frameworks in Math and English Language Arts and provides a rigorous and engaging learning experience for every child. Walk into any classroom and you will see students reading from a variety of genres and at differing levels of complexity. Teachers and tutors provide reading instruction to small groups and individual students focused on their specific needs and readiness for new learning. We implement the *Shrewsbury Writing Project* and are presently working to incorporate increased opportunities for informative and opinion writing across the curriculum and across all grades. The *Everyday Mathematics* program continues to serve as our core math program; however, we are in need of a new program that is aligned with the common core state standards in mathematics. To support mathematics instruction, teams of teachers work closely to engage learners in the key mathematical practices that will prepare them to be critical thinkers, persistent problem-solvers, and precise mathematicians. We continue to build upon our print and digital resources in science and social studies and engage our students in research and experiences that foster inquiry and higher level thinking skills.

The core values of our school serve as the foundation of how students and adults learn together at Floral Street School. These values: *respect; demonstrating a positive attitude; working together; and maximizing our learning* are echoed by children and adults continuously as we reflect on the skills and behaviors we employ to reach our learning goals together. We at Floral use our FACTS and CARES to demonstrate what it looks like, sounds like, and feels like to live out those core values. We use our FACTS (*Focus, Attitude, Confidence, Try our Best, Stamina*) to help us to be successful scholars; we use our CARES (*Cooperation, Assertion, Responsibility, Empathy, Self-Control*) to be caring and respectful individuals as we learn and work together.

At Floral Street School there are traditions that abound and bring out the joy in our learning community. From our Harvest Hoedown, to All-School reads and writes, sing-alongs, the annual Floral Goes Green event, and exploring the Nature Trail - students, staff, and parents gear up for these experiences that celebrate learning and promote a school culture that brims with pride and joy in learning together. There are many teams of teachers, parents, and students that collaborate to make rich and varied learning

experiences available for our students. We are grateful to our PTO for their tireless efforts to raise funds in order to provide updated instructional resources and fund enriching learning experiences for students. Our PTO is committed to making investments in our school that support the district's strategic priorities. Our Student Council members engage our school community in highly successful community service projects as well as culture-building experiences for all members of our school.

Without question, our teachers and support staff are top-notch educators who go above and beyond every day to make sure our students are learning at high levels in all areas of their education- academic, social, behavioral, and mental/ physical health. We know our teaching success lies in the power of professional learning teams. At any given moment in our school, you can be sure there is a team of educators meeting, learning, and working together. From grade level teaching teams, to child study teams, to the School Community Committee, to the monthly trainings of special education paraprofessionals, to teachers engaged in job-embedded learning with our instructional coach, educators at Floral are continuously seeking professional improvement to best serve the needs of our students and community. We continue to be grateful for the high levels of support and volunteerism we receive each day from parents and community members. We remain committed to providing the best education possible for every child that has the good fortune of being a part of our thriving school community.

Sherwood Middle School

The new *Sherwood Middle School* is home to 990 fifth and sixth grade students and 119 faculty members. The new school opened its doors to students, faculty and community members on January 23, 2013. The 130,000 square foot school building was designed for students, faculty, and community members by a talented team of architects, building committee members, and faculty, with the shared goal of providing a comprehensive educational environment that was progressive, efficient, and designed to meet the needs of middle level students. There are five "neighborhoods" in the building, each consisting of classroom spaces, along with a common area designed to encourage a collaborative, flexible, and communal learning environment. The five common areas contain state of the art technology and spaces that allow small and large groups to work simultaneously.

Students at SMS are assigned to one fifth or one sixth grade team consisting of one math and science teacher, one English language arts and social studies teacher, and one special education teacher. Instructional aides support students and are shared across teams. SMS currently consists of eight fifth grade teams and nine sixth grade teams. The average class size for each grade level is 30 students.

A few years ago, our school community developed a "Touchstone," or a statement of our beliefs and expectations. The Touchstone of Sherwood Middle School includes the following:

**Sherwood Middle School is a community of independent learners
who treat others respectfully and responsibly.**

At our school, students and faculty stand up for what we believe in,

celebrate our differences, and make learning fun.

Our positive attitudes create a path to success.

At Sherwood Middle School, we persevere and confidently strive to do our best.

We learn from our mistakes and understand the importance of honesty.

We are a community whose core values lead the way!

The SMS Touchstone, along with our core values including respect, responsibility, honesty, perseverance, cooperation, tolerance, generosity, caring, and gratitude represent standards that we expect all members of our community to follow. We believe strongly that if we follow our Touchstone and live by our core values, we will be positive, compassionate, empathetic, and active contributors to our world.

In order to ensure that all students are learning at high levels, teachers closely monitor student achievement by consistently assessing student performance. Interventions are established when students are not meeting grade level expectations. Programs including the Advanced Math Program, the Sherwood Reading League, and Curriculum Connections, are just some of the ways in which we strive to strengthen student learning. At Sherwood Middle School, all members of the community contribute to each other's success!

The SMS community focuses its attention on the unique needs of the early adolescent. The faculty is highly qualified and trained to work with students during this critical learning time. Our monthly Community Meetings celebrate academic and social accomplishments, while reinforcing the importance of working together to strengthen our school culture. At SMS, students participate in a variety of learning experiences, in addition to the four core curriculum areas of English Language Arts, Math, Science, and Social Studies. Students are engaged in Music, Art, Physical Education, Band, Chorus, Orchestra, Health Education, Media Enrichment, Technology Education, and Foreign Languages, including French, Spanish, and Mandarin Chinese. Each of these opportunities contributes to the development of our 9, 10 and 11 year olds. Students are invited and encouraged to attend after school opportunities including our Student Voice Work Crews, fall and spring running clubs, Winter Wellness, Math Counts, Lego Robotics, Speech and Debate, and musical performance opportunities.

The Sherwood Middle School community is grateful to the volunteers who enter our school building each day. These volunteers include parent tutors, Senior Greeters, senior/parent/community volunteers, and members of our Parent Teacher Organization. We welcome community involvement and are grateful for the opportunity to learn alongside one another. As we reflect on our school, our programs, our students, our faculty, and our community, we celebrate our successes and continue to work together to meet and exceed our goals. We know that if we follow our Touchstone and practice our core values, we will be successful in all that we do!

Oak Middle School

Our mission statement and core values clarify what we stand for and how we approach the work of teaching and learning:

Our mission:

- To become a world class middle school where all students are prepared academically, socially, emotionally, and physically for success in high school and beyond.

Our core values:

- Demonstrate honesty, integrity, courtesy, and kindness
- Act on the belief that effective effort is the key to success
- Engage in active learning that promotes understanding of our ever-changing world
- Accept each individual unconditionally, honor our diversity, and help one another and the community
- Share the responsibility for continuous improvement and collaborate in order to maximize learning for all
- Celebrate effort, creativity, courage, and excellence

In order to accomplish our mission, Oak Middle School is structured to provide students with a nurturing team environment as well a fully functional schedule that includes performing and visual arts, foreign language, health, physical education, intervention and extension opportunities. With 966 students, Oak Middle School uses a team approach to middle school organization whereby students remain in smaller groups of about 120 students with four core academic teachers for a majority of their school day. This creates a small-school instructional setting while allowing students and teachers the resource advantages of a larger school. This team organization also enables students and teachers to build relationships that contribute to individual student success.

Through professional collaboration, the staff at OMS focuses on improving teaching and assessment practices. Under the direction of curriculum coordinators/liaisons in Mathematics, Science, Social Studies, and English/Language Arts, teachers and support staff work together to identify the most important standards for student performance and continuously evaluate student proficiency levels on assessments. This allows OMS to meet students at their instructional level and move them towards improved growth. Our advanced mathematics coach who not only teaches advanced mathematics classes to our highest achieving math students, but coaches teachers on advanced instructional methods, has expanded our teachers' instructional repertoire and allowed them to further meet the needs of advanced learners.

Oak Middle School enjoys the support of its Parent/Teacher Organization, faculty advisors, and parents in offering a variety of community events, co-curricular, and athletic opportunities for 7th and 8th grade students. The PTO supports enrichment activities such as field trips to the Heifer Project to learn about globalization, and University of Massachusetts' science labs to learn about DNA. They sponsor events such as field trips to Heifer International's Overlook Farm, the Annual Oak Talent Show, and national academic competitions.

Faculty advisors and parent volunteers make it possible for OMS to offer a variety of clubs and interscholastic sports. Students are active in Student Voice (Student Council), STAR student mediators, Science Olympiad, Math Counts, Speech and Debate Team, Dr. Who Club, Chess Club, golf, community service learning, Performing Arts Club, plays and musicals, Ski Club, interscholastic basketball, track, and cross country teams for boys and girls, and voice/instrumental ensembles. The rich options for student involvement in the OMS community along with its high academic standards make it a well-rounded educational experience for students and families.

Shrewsbury High School

The Shrewsbury High School community enjoyed another successful and productive year. Student achievement was high as evidenced by outstanding standardized test scores. Students and staff continued the long tradition of giving back to the local and global community by volunteering their time and organizing several fundraising events. These events made it possible for donations to be made to the Red Cross, Andy's Attic, the American Cancer Society, St. Anne's Parish Thrift Shop and Food Pantry, the Worcester County Food Bank, Lincoln Street School, the Mustard Seed, and many more worthy charities and programs.

The students of Shrewsbury High School focused considerable time and energy on strengthening their commitment to volunteerism in the community. The Class of 2012 created a program called *The 10,000 Hour Challenge*. The program challenged students in each class to conduct volunteer service within our community with the long-term goal of having each class contribute 10,000 hours of service by the time they graduate. The basic structure of The Challenge calls for the senior class to conduct 4,000 hours, the junior class to conduct 3,000 hours, the sophomore class 2,000 hours, and the freshman class 1,000 hours. The graduating Class of 2013 conducted over 5,032 hours of service. Additionally, the Class of 2014 volunteered a total of 3,848 hours, while the Class of 2015 completed 4,447 hours of service. The Class of 2016 completed 1,913 hours. The total number of service hours completed by students at SHS for the 2012-2013 school year was 15,240 hours. This is an increase of over 3,450 hours from last year's total number of 11,776.

The SHS faculty continued to work collaboratively in preparation for the New England Association of Schools and Colleges (NEASC) decennial visit in April of 2014. Professional development sessions and faculty meeting time was utilized to complete the NEASC Self-Study report. The self-study is an analysis conducted by the entire faculty to determine how well Shrewsbury High School measures in relationship to the Standards of Accreditation set forth by the NEASC. Each report was presented to the faculty and voted for approval. Individual departments continued to implement school-wide rubrics and refine common assessments to ensure that sufficient student achievement data is available to foster data-driven decisions about curriculum, instruction, and assessment across all academic areas.

Shrewsbury High School continues to offer students the opportunity to participate in over 60 clubs and activities. This was the seventh year that a flat fee of \$100 was required for participation. Overall student participation in activities has declined over time as evidenced by the number of students paying the annual activity fee. Despite

lower participation numbers, clubs continue to be successful. The music and drama department produced *Legally Blonde* in March of 2013 providing over 100 students the opportunity to share their talents with the school and local community. Approximately 60 students participated in the fifth annual fall play, *Charlotte's Web*, in the fall of 2013. Many music students auditioned, and were selected, to represent Shrewsbury High School at the Central District Festival and the Massachusetts All-State Music Festival. The latter included a performance at Symphony Hall in Boston. Several art students displayed work in 2013 at local businesses and museums and many earned statewide recognition through The Boston Globe Scholastic Art Competition. The school newspaper, *The Town Crier*, published multiple editions. The speech and debate team once again competed at the national level. Sean Lambert (Class of 2013) and President of the SHS Speech and Debate team, was chosen as one of the six finalists for the National Forensic League (NFL) National Student of the Year Award. With more than 30,000 graduating seniors of the NFL, this is one of the highest accolades a student in the national speech and debate honor society can achieve. This past spring the Robotics Team captured the Engineers' Inspiration Award, which recognizes outstanding effort in advancing respect and appreciation for engineers across the teams' community. This award qualified the team to participate in the World's FIRST Championship in St. Louis, MO in April 2013. The math team also experienced great success in the Worcester county math competitions.

Our student athletes continued to represent the Shrewsbury community well. This was the eighth year that athletes were required to pay a fee of \$290 to participate in athletics. The fee has a family cap of \$870. During 2013, 29 of 31 varsity teams qualified for post-season play. During the winter season, the varsity cheerleading team was Midland-Wachusett A League champions, Regional Champions, and State Champions. The spring of 2013 saw the girls' tennis team win the Midland-Wachusett League Championship and District E Championship. In the fall of 2013, the field hockey team captured the District E championship. Shrewsbury received additional financial support from a newly created sponsorship campaign. Local business and families contributed over \$55,000 to support athletic programming. Major donors included: Central One Federal Credit Union, 15-40 Connection, Metso Automation, and RE/Max Advantage 1.

Finally, Shrewsbury High School students distinguished themselves locally and nationally in many academic areas. Students in the Class of 2015 performed well on the spring 2013 MCAS, where 98% percent of students scored advanced or proficient in English and 95% of students scored advanced or proficient in mathematics. Additionally, members of the Class of 2016 participated in the Science and Technology/Engineering MCAS and 89% of students scored advanced or proficient. Students once again scored above the state and national averages on the SAT I Reasoning Test and 97% of all students in the Class of 2013 took the SAT I. Additionally, 114 students in the Class of 2013 participated in ACT testing. In the spring of 2013, Shrewsbury High School students took a combined 546 Advanced Placement exams. Ninety-four percent of all students tested passed with a score of 3 or better (the exams are scored on a scale of 1 to 5). Seventy-three percent scored 4 or better and 41% scored 5, the highest score awarded. SHS also had 99 students recognized as AP Scholars, AP Scholars with Honors, AP Scholars with Distinction, and AP National Scholars, for their outstanding performance on multiple Advanced Placement exams.

The National Merit Scholarship program commended 17 Shrewsbury High School students who scored in the top 2%-3% on PSATs, while 4 students were identified as semi-finalists scoring in the top 1%-1.5% of test takers, and one student received the National Merit Scholarship.

The Shrewsbury High School community continues to provide outstanding programming that helps ensure that all students become capable, caring, and active contributors to the world in which they live.

PERSONNEL

Key to the success of a school system is the ability to recruit and appoint outstanding teachers, administrators, and support personnel. The district uses a comprehensive personnel process that includes building administrators, teachers, parents, community members and students. This process continues to result in the appointment of outstanding administrators and teachers. In addition, each year there are a small number of staff that are not invited to return to the district to continue their employment based on their performance not meeting the district's high standards. The district's administrators work very hard to maintain the high standards that this community expects from its school system. Overall the 2013-2014 school year saw an increase in staffing to a total of 717.5 full time equivalent (FTE) staff. This is an increase of 25.5 positions from the staffing levels a year ago in 2012-2013. This represents an increase in instructional support positions mainly due to mandated service needs and bringing back classified staff positions, again due to mandated service needs, and a decrease of 3.5 positions from the 2011/2012 school year.

Due to retirements, leaves of absences, resignations and non-renewals the district welcomed 37 new teachers and administrators for the start of the 2013-2014 school year.

Administrative changes include the following: Christian Girardi was appointed as principal of Beal Early Childhood Center. Wendy Bell was appointed as principal of Walter J. Paton Elementary. Karen Gutekanst was appointed assistant principal of Sherwood Middle School.

Thirteen staff members retired during 2013. It is important to recognize each of these individuals for their commitment and dedication to the children of Shrewsbury. Listed below are the names, position, and years of service to Shrewsbury. Several of these individuals have also worked in other school districts prior to their arrival in Shrewsbury. The entire community wishes a happy and healthy retirement to all our retirees. District: Marie Cadigan, Out of District Coordinator, 34 years; High School: Richard Marchand, Health Teacher, 21 years; James "Tack" Chace, Social Science, 25 years; Oak Middle School: Joanne Billings, Math, 22 years; Catherine Duchesneau, Social Studies, 37 years; Stephanie Moran, English Language Arts, 25 years; Sherwood Middle School: Joyce Avery, English Language Art & Social Studies, 26 years; Judith Delsignore, Math & Science, 36 years; Laura Jonaitis, Health, 34 years; Brian Paquette, Art, 30 years; Deborah Reidy, Special Education, 40 years; Beal Early

Childhood Center: Marsha Dipilato, Kindergarten, 16 years; Jayne Wilkin, Principal of both Walter J Paton Elementary and the Beal Early Childhood Center, 29 years.

In the area of collective bargaining, two of the three employee groups represented by a union had existing contracts in place to cover the 2013/14 school year. The School Committee is negotiating a new contract with the Shrewsbury Education Association to take effect in September of 2013.

The following is a summary list of the staffing levels for the 2013-2014 school year; totals are reported by full-time equivalency:

Administration (central office, principals, assistant principals)	24
Directors	9.5
Teachers (Classroom teachers k-12)	240.2
Instructional Specialists (Art, Music, PE and Health, Technology, etc)	49.8
Instructional Support (Guidance, Special Education, Psychologists, etc)	126.8
Classified Staff (Secretaries, Instructional Aides, Courier, etc)	267.22
Total	717.52

SHREWSBURY PUBLIC SCHOOLS ENROLLMENT AS OF 10/1/13
Preschool

Typical Total	203	SPED Total	38	Total eLC	9	Total Preschool	250
---------------	-----	------------	----	-----------	---	-----------------	-----

Beal School

Half Day K	74	Full Day K	218	Grade 1		School Total	292
------------	----	------------	-----	---------	--	--------------	-----

Coolidge School

Full Day K	60	Grade 1	77	Grade 2	77		
Grade 3	80	Grade 4	95			School Total	389

Floral Street School

Grade 1	180	Grade 2	207	Grade 3	202		
Grade 4	196					School Total	785

Paton School

Grade 1	75	Grade 2	83	Grade 3	88		
Grade 4	94					School Total	340

Spring Street School

Half Day K	40	Grade 1	67	Grade 2	83		
Grade 3	82	Grade 4	95			School Total	367

Elementary Totals by Grade

Preschool	250	Kindergarten	392	Grade 1	399		
Grade 2	450	Grade 3	452	Grade 4	480		
				Out of District	6	P-4 Totals	2429

Middle School

Grade 5	462	Grade 6	518	Grade 7	490		
Grade 8	471			Out of District	19	Total	1960

High School

Grade 9	420	Grade 10	406	Grade 11	421		
Grade 12	403	Grade 13	1	Out of District	50	Total	1659

Grand Total 6048

STATISTICS FOR THE CLASS OF 2013 – 393 GRADUATES

81.5% will attend a four-year college

13.5% will attend a two-year college

4% will enter military/other

HONORED MEDAL RECIPIENTS

Seniors who have maintained a 4.0 through three and one-half years of high school.

Adam Amatucci	Brendan Hastings	Madeleine Nyman
Peter Ambrose	Vivian He	Lauryn O’Keefe
Azraa Amroze	Kelsey Herring	Amanda Okaka
Nicolas Andreano	Nathan Hitchings	Se Jin Park
Erica Armenti	Niloofer Honaryar	Lauren Pickett
Rachael Aubin	Megan Horan	Mitchell Porter
Natalie Benjamin	Elizabeth Howland	Amirparsa Pourali
Reagan Bennet	Olivia Huynh	Adam Proch
Steven Berube	Julia Imbalzano	Nicholas Pugliese
Sonia Bhardwaj	Rajeshwari Jakkam	Anjali Puthanangady
Megan Broderick	Jacob Jura	Daniel Quigley
Andrew Brown	Farrah Kalach	Ramya Ravindrababu
Patrick Buckley	Sara Yasmine Kaminsky	Bianca Renzoni
Natalie Burchat	Sara Khedr	Bridget Reposa
Ryan Carelli	Alyssa Knight	Marisa Rotunno
James Carlson	Amy Kong	Sarah Russell
James Carroll	Ann Krumpoch	Emily Ryan
Alexandra Chan	Sean Lambert	Arianna Scricco
Felix Chen	Haley Lapomardo	Caitlin Seed
ShanTing Chen	Brittany Laramée	Kerry Shea
Hannah Cohen	Samuel Levine	Nicholas Silverio
Alanna Cote	YiMing Li	Avneet Soin
Emily Cryan	Kaitlyn Lijoi	Benjamin Starek
Rana Dabbagh	John Lindsay	Caroline Sullivan
Olivia DeFlumeri	Catherine Linh	Pankti Tamboli
Veronica DeLisle	Maggie Lowe	Madison Taylor
Katherine DeZutter	Umbreen Majid	Imogen Thomas
Gabriella DiGiacomo	Peter May, Jr.	David Thompson
Samantha Dreifus	Abigail May	Jennifer Tylock
Radha Dutta	Timothy McCarthy	Sai Vadlamudi
Elaine Fletcher	Ryan McGoldrick	Filia Van Dessel
Paige Franklin	Sayan Moitra	Abishek Volety
Sachita Ganesa	Jessica Morana	Daniel Wentworth
Ian Gansler	Daniel Mortimer	Michael Wentworth
Abheek Ghosh	Stephen Munzer	Emma Winslow
Jared Goldman	Albert Nam	Christina Wu
Nicole Goodnough	Connor Nash	Ya Xu
Danielle Hanlon	Jaleh Nault	Megan Yuen
Alden Harris	Allison Nylen	

CLASS OF 2013 – COLLEGE ACCEPTANCES

College	Accept	Matric	College	Accept	Matric
The University of Alabama	1	1	Duquesne University	1	0
Albany College of Pharmacy	1	0	Eckerd College	1	0
American University	8	1	University of Edinburgh	1	1
Anna Maria College	8	0	Elon University	5	1
Arcadia University	1	0	Emerson College	6	2
Arizona State University	1	0	Emmanuel College	15	1
The University of Arizona	1	0	Emory University	1	1
Assumption College	24	5	Endicott College	15	3
Babson College	2	0	Eugene Lang College The New School for Liberal Arts	1	0
Bates College	1	0	University of Exeter	1	0
Bay State College	1	0	Fairfield University	3	0
Becker College	9	4	Fisher College	1	1
Bentley University	10	3	Fitchburg State University	10	1
Binghamton University	1	0	Flagler College	1	0
Boston College	10	4	Florida Institute of Technology	1	0
Boston University	30	6	Fordham University	3	0
Bowdoin College	1	0	Framingham State University	31	10
Bowling Green State University	1	0	Franklin Pierce University	7	2
Brandeis University	8	1	Furman University	1	1
University of Bridgeport	1	0	Gavilan College	1	1
Bridgewater State University	12	3	George Mason University	6	0
Brigham Young University, Idaho	1	0	The George Washington Univ.	6	1
Brown University	2	1	Georgia Institute of Technology	1	0
Bryant University	6	3	Gettysburg College	3	0
Univ. of California at Berkeley	2	0	Gordon College	1	0
California Institute of Technology	1	1	Goucher College	2	0
Cape Cod Community College	1	1	Hampshire College	1	1
Carnegie Mellon University	4	0	Hampton University	1	1
Case Western Reserve Univ.	1	1	University of Hartford	11	1
Castleton State College	1	0	Hartwick College	1	0
The Catholic University of America	1	1	High Point University	4	2
Cazenovia College	1	0	Hofstra University	5	1
Champlain College	1	0	College of the Holy Cross	4	1
College of Charleston	2	0	Houghton College	1	0
University of Chicago	2	1	Husson University	2	1
Clark University	5	0	Univ. of Illinois at Urbana-Champaign	3	2
Clemson University	6	1	Illinois Wesleyan University	1	0
Coastal Carolina University	1	0	Ithaca College	13	1
Colby College	2	1	James Madison University	4	2
Colby-Sawyer College	5	1	Johns Hopkins University	2	1
University of Colorado at Boulder	2	0	Johnson & Wales Univ. (Prov.)	6	2
Colorado State University	1	1	Keene State College	19	4
Columbia University	1	0	University of Kentucky	1	0
University of Connecticut	43	10	King's College London	1	0
Cornell University	4	3	Lafayette College	2	1
Curry College	7	2	Lasell College	6	2
Daemen College	1	0	Le Moyne College	1	0
Daniel Webster College	1	1	Lehigh University	2	1
Dartmouth College	1	0	Loyola University Maryland	4	1
Daytona State College	1	1	Univ. of Maine at Farmington	2	1
Dean College	1	1	University of Maine	15	3
Delaware Valley College	1	0	Manhattan College	1	0
University of Delaware	6	0	Marist College	3	0
University of Denver	1	0	Maryland Institute College of Art	1	1
Drexel University	12	1			

College	Accept	Matric	College	Accept	Matric
Univ. of Maryland, College Park	10	2	Providence College	3	0
Marymount Manhattan College	5	0	Purdue University	3	0
Marywood University	1	0	Quinnipiac University	28	2
Mass. Bay Community College	2	2	Quinsigamond Comm. College	50	47
Mass. College of Liberal Arts	4	1	University of Redlands	1	0
Mass. Coll. of Pharm. & Hlth Sci.	12	5	Regis College	2	1
Mass. Institute of Technology	1	1	Rensselaer Polytechnic Institute	10	5
Mass. Maritime Academy	0	0	Rhode Island College	6	2
Univ. of Mass., Amherst	112	41	University of Rhode Island	51	9
Univ. of Mass., Boston	7	2	University of Richmond	1	0
Univ. of Mass., Dartmouth	24	6	Rider University	1	0
Univ. of Mass., Lowell	28	8	Ripon College	1	1
McGill University	5	1	Rob Roy Academy	1	1
Merrimack College	25	3	Rochester Institute of Technology	6	1
Miami University, Oxford	1	0	University of Rochester	4	0
University of Miami	4	0	Roger Williams University	29	8
University of Michigan	3	1	Royal Melbourne Inst. of Tech.	1	1
Middlebury College	1	0	Rutgers, The State Univ. of NJ at New Brunswick	1	1
Middlesex Community College	1	0	Rutgers, The State Univ. of NJ at Newark	1	0
Univ. of Minnesota, Twin Cities	1	0	Sacred Heart University	5	0
Montserrat College of Art	2	0	Saint Anselm College	4	1
Mount Holyoke College	1	0	Saint Joseph's College-ME	1	0
Mount Ida College	0	0	Saint Joseph's University	2	1
Mount Wachusett Comm. Coll.	1	0	Saint Mary's College	1	0
Muhlenberg College	1	0	Saint Michael's College	2	0
New England College	1	0	The College of Saint Rose	2	1
The New England Institute of Art	1	1	Salem State University	17	4
University of New England	10	2	Salisbury University	1	0
Univ. of NH at Manchester	2	0	Salve Regina University	6	1
University of New Hampshire	42	12	The University of Scranton	1	0
Univ. of NH, Thompson School of Applied Science	1	0	Seton Hall University	4	0
University of New Haven	7	0	Seton Hill University	1	0
New York Inst. of Technology - Old Westbury	1	1	Siena College	2	0
New York University	5	0	Simmons College	15	1
Niagara University	1	0	Skidmore College	0	0
Nichols College	9	5	Smith College	4	2
Univ. of NC at Greensboro	1	0	University of South Carolina	5	2
Univ. of NC at Wilmington	1	0	Univ. of South Florida, Tampa	1	0
University of North Texas	1	1	University of Southern California	0	0
Northeastern University	43	7	University of Southern Maine	3	1
Norwich University	1	0	Southern New Hampshire Univ.	12	5
Nyack College	1	0	Southern Vermont College	2	0
Oberlin College	1	1	Spelman College	1	0
The Ohio State University	2	0	Springfield College	1	0
Otterbein University	1	0	St. John's Univ. - Queens Campus	1	0
Pace University - Westchester	1	0	State Univ. of New York - Plattsburgh	1	0
Pace University, New York City	1	1	State Univ. of New York at Albany	3	1
Penn State Univ., Univ. Park	3	0	Sterling College	1	0
University of Pennsylvania	1	1	Stevens Institute of Technology	0	0
Philadelphia University	1	0	Stonehill College	13	2
University of Pittsburgh	5	0	Stony Brook University	4	0
Plymouth State University	8	3	Suffolk University	13	3
Post University	1	0	Binghamton University	1	0
Pratt Institute	1	1	SUNY Coll. Env. Sci. & Forestry	1	0

College	Accept	Matric	College	Accept	Matric
SUNY Morrisville State College	1	0	Unity College	1	1
Syracuse University	5	0	Univ. at Buffalo The State	1	0
The University of Tampa	4	1	Univ. of New York		
Temple University	2	0	Ursinus College	1	0
The University of Texas, Austin	1	0	Utica College	1	0
Thomas College	1	0	Vanderbilt University	2	0
Toni & Guy Hairdressing Acad.	2	1	University of Vermont	32	6
Towson University	2	1	Villanova University	7	1
Trinity College	1	0	Virginia Commonwealth Univ.	1	0
Tufts University	2	1	Virginia Poly. Ins. and State Univ.	2	0
Union College	2	0	University of Virginia	2	0

CLASS OF 2013

**AMOUNT OF SCHOLARSHIP AID = \$800,837
(includes College Merit Scholarships)**

Scholarship distributed among the following students:

NAME	SCHOLARSHIP
Ambrose, Peter	Joseph M. DeMaria Memorial Scholarship
Ames, Emily	Italian American Victory Club Scholarship
Andreano, Nicolas	Dorothy Bell Scholarship
Apale, Henry Chad	John & Abigail Adams Scholarship
Armenti, Erica	Joseph M. DeMaria Memorial Scholarship
Aubin, Rachael	James Dickson Carr Scholarship
Babst, Spencer	Andy Reese Scholarship PFC Brian Moquin Memorial Scholarship
Berube, Steven	College Grant Worcester Business Association Scholarship
Bhardwaj, Sonia	Agnes Wyman Memorial Scholarship PFC Brian Moquin Memorial Scholarship
Boliver, Nicole	Trustees Scholarship
Brenner, Kelsey	John & Abigail Adams Scholarship Mary Griffin Shrewsbury Women's Scholarship Stanley E. Koplik Award
Broderick, Megan	Arthur & Frances Cellucci Memorial Scholarship Merit Scholarship
Buckley, Patrick	John & Abigail Adams Scholarship
Burkhart, Kimber-Leigh	Town of Shrewsbury Scholarship
Capalbo, Brian	Fire Chief Robert L. Gaucher Memorial Scholarship Jeffrey R. Benson Memorial Scholarship Shrewsbury Firefighters' Association Scholarship
Carelli, Ryan	Class of 1965 Memorial Scholarship James A. Cook Alumni Scholarship

Chan, Alexandra	Art Scholarship
Chen, ShanTing	Anthony Manzello Memorial Scholarship
Clouthier, Tyler	Andy Reese Scholarship
Cochran, Rebecca	PFC Brian Moquin Memorial Scholarship Shrewsbury Grange #101 Scholarship
Coggeshall, Michael	Athletic Scholarship
Collins, James	Avis Kemp/Olson Scholarship
Cook, Grace	Presidential Scholarship
Cote, Alanna	Town of Shrewsbury Scholarship
Cotterly, Rachel	Teamsters Scholarship
Cryan, Emily	Agnes Wyman Memorial Scholarship
DeFlumeri, Olivia	Dean's Scholarship
DeLauder, Aiden	Wegmans Scholarship
DeLisle, Veronica	Philip Koziara Scholarship Faculty Scholarship
DeZutter, Katherine	Dean's Scholarship Five Guys Burger and Fries Shrewsbury High School Scholarship
DiGiacomo, Gabriella	John & Abigail Adams Scholarship
Dorman, Kanani	Remembering Michael VonBehren Scholarship Shrewsbury Electric & Cable Operations and CSN New England
Finlay, Allison	Jacob M. Boudreau Memorial Scholarship Town of Shrewsbury Scholarship
Folsom, Sydney	First Congregational Church of Auburn Scholarship Italian Club of Shrewsbury
Fryc, Nicole	Joseph M. DeMaria Memorial Scholarship
Gansler, Ian	Champions of Excellence in Debate Presidential Scholarship

Georgian, Zachary	Rotary Club of Shrewsbury Scholarship
Hanlon, Danielle	Hanover Community Scholarship
Hastings, Brendan	John & Abigail Adams Scholarship
He, Vivian	National Merit Scholarship
Hicks, Brendan	Merit Scholarship
Hirtle, Ellen	Provost's Scholarship Allison Elizabeth Lustig Memorial Scholarship
Hitchings, Nathan	Student Broadcaster Scholarship Academic Scholarship Presidential Scholarship Central One Federal Credit Union Scholarship
Honaryar, Niloofar	Merit Scholarship
Huynh, Olivia	Agnes Wyman Memorial Scholarship
Joachim, Robert	Trustees' Scholarship
Jones, Aaron	Nicholas J. Todisco Scholarship
Jura, Jacob	Merit Scholarship
Kaminsky, Sara Yasmine	Town of Shrewsbury Scholarship Shrewsbury High School Alumni Association Scholarship
Kessler Gaa, Benjamin	Schoolhouse Quilters of Shrewsbury Scholarship
Konz, Caraline	Merit Scholarship
Koppu, Kishori	Presidential Scholarship
Lambert, Sean	Merit Scholarship
Lampson	Alexandra Brian Champagne Memorial Scholarship Lisa Lorden Memorial Scholarship
Lapomardo, Haley	FCC Scholarship
Lapuz, James	Stanley L. Koplik Scholarship

Laramee, Brittany	Joseph M. DeMaria Memorial Scholarship Merit Scholarship
Lemoine, Megan	Founders Grant
Levine, Samuel	Rotary Club of Shrewsbury Scholarship Lester J. "Pop" Dyer Memorial Scholarship
Liberty, Lisa	Joseph M. DeMaria Memorial Scholarship Cystic Fibrosis Foundation Scholarship
Lijoi, Kaitlyn	Town of Shrewsbury Scholarship
Linh, Catherine	Town of Shrewsbury Scholarship
Lyon, Amber	Town of Shrewsbury Scholarship Wegmans Scholarship
Manning, Julie	Presidential Scholarship
McKeown, Mary	Achievement Scholarship
Miller, Ian	Faculty Merit Scholarship Leadership Grant
Minichiello, Talia	Trustees Scholarship
Moitra, Sayan	India Society of Worcester Scholarship
Morelli, Amanda	Wegmans Scholarship
Morgan, Taylor	Academic Award
Morgera, Andrew	Jeffrey R. Benson Memorial Scholarship Joseph M. DeMaria Memorial Scholarship
Morin, Joshua	Presidential Scholarship
Munzer, Kathryn	Town of Shrewsbury Scholarship
Nash, Connor	Merit Scholarship Presidential Scholarship
O'Keefe, Lauryn	Andy Reese Scholarship

Pannullo-Roth, Gianna	Danielle Simas Memorial Scholarship Shrewsbury Firefighters' Association Scholarship College Grant Carr Scholarship Presidential Scholarship Trayne Scholarship Early Action Award
Phalen, Abigail	Alumni Scholarship
Proch, Adam	Jacob M. Boudreau Memorial Scholarship Hanover Community Scholarship
Przybylek, Grant	Tailhook Educational Foundation Scholarship
Quinn, Sarah	Affordable Excellence Scholarship Leadership Award
Quirion, Jacqueline	Fire Chief Robert L. Gaucher Memorial Scholarship
Rapp, Nicole	Andy Reese Scholarship
Reidy, Michelle	Academic Scholarship
Rekemeyer, Danielle	Academic Scholarship
Renzoni, Bianca	Shrewsbury Electric & Cable Operations and CSN New England
Reposa, Bridget	Rotary Club of Shrewsbury Scholarship
Rezuke, John	Merit Award Scholarship St. Anne's Parish Service Scholarship
Rupard, Samuel	Trustees Scholarship
Silverio, Nicholas	Corridor Nine Scholarship Jacob M. Boudreau Memorial Scholarship Shrewsbury Electric & Cable Operations and CSN New England Shrewsbury Firefighters' Association Scholarship
Soin, Avneet	Shrewsbury's Women's Club Rotary Club of Shrewsbury Scholarship
Stanley, Sarah	John & Abigail Adams Scholarship

Starek, Benjamin	Sherry Shepherd Memorial Scholarship Wegmans Scholarship
Syed, Muneeba	Friends of the Shrewsbury Public Library Scholarship Kitty Viscardi Memorial Scholarship
Tartaglia, Rebecca	Jacob M. Boudreau Memorial Scholarship PFC Brian Moquin Memorial Scholarship
Taylor, Madison	John & Abigail Adams Scholarship
Teebagy, Sean	Andy Reese Scholarship Kyle P. Johnson Memorial Scholarship
Tylock, Jennifer	Jewish Guild for the Blind Scholarship Lighthouse International Scholarship Memorial Foundation for the Blind Scholarship
Van Dessel, Filia	Caroline Libby Kane Memorial Scholarship Town of Shrewsbury Scholarship
Wentworth, Michael	Leadership Award
White, James	Wegmans Scholarship
Williams, Christopher	Merit Scholarship
Wilson, Casey	Diergo Scholarship
Winslow, Emma	John & Abigail Adams Scholarship Stanley E. Koplik Scholarship
Wu, Christina	Presidential Scholarship

GENERAL INFORMATION

Entrance Age: Only children who are 5 years-of-age on or before August 31 may enter Kindergarten at the beginning of that school year. Only children who are 6 years-of-age on or before August 31 may enter Grade 1 at the beginning of that school year. An original birth certificate or baptismal record must be presented at the time of enrollment.

First Aid: The school is permitted to give no treatment except first aid, which is the immediate, temporary treatment in case of accident or sudden illness. After first aid, the family and its physician are responsible. The school's responsibility ceases after the injured person is under the home's jurisdiction.

Immunization Requirements: State Public Health Laws for immunization against the following diseases are mandatory for entrance to school during the 2011-12 school year: a series of 4 to 5 DTP or DTaP (diphtheria, tetanus, pertussis or diphtheria, tetanus, acellular pertussis) immunizations for preschool through grade 12 and a booster is required of all students entering grades 7 through 12 if it has been more than 5 years since their last dose of DTaP/DTP; a series of 4 doses of polio vaccine for preschool through grade 12; 1 dose MMR (measles, mumps and rubella) for entry into preschool and a second dose for grade K; 4 to 5 shots Hib (haemophilus influenza type B) immunizations are recommended but not mandated; 1 dose varicella vaccine (chicken pox) required for preschool through grade 12 with 2 doses required for children older than age 13 (these doses of varicella are required for those without a physician certified reliable history of chicken pox); 3 doses Hep B (Hepatitis B) for all preschool through grade 12 children.

The responsibility for the immunization rests upon the parent or legal guardian to provide the required documentation to the school nurse. The School Department strongly recommends that the children who have not received proper immunization against these diseases do so through their family physician. Failure to comply with the immunization requirements will result in exclusion from school.

School Physician: Dr. Timothy Gibson

CLOSING STATEMENT

The community is rightfully proud of the excellence demonstrated by its schools. There is no question that the quality of life in our community is enhanced by the contributions made by students, faculty and staff, parents, and community members. It is an honor and a privilege to serve as the superintendent of such an outstanding school district.

Respectfully submitted,

Joseph M. Sawyer, Ed.D.
Superintendent of Schools

SCHOLARSHIP FUND

Judy DeFalco (2013)
Donald R. Gray (2015)
Robert D. Holland (2014)
James F. Pignataro (2013)
Gail Sokolowski (2015)

The Scholarship Fund was instituted by Town Meeting vote in May 1995. These scholarships are awarded to deserving high school seniors who are residents of Shrewsbury. Awards are based on financial need, character, community service and academic achievement.

Seventeen Town of Shrewsbury \$500 scholarships were awarded in May 2013 to high school seniors who are residents of Shrewsbury.

Listed alphabetically they are: **Anish Athalye, Kimber-Leigh Burkhart, Tyler Chaulk, Alanna Cote, Allison Finlay, Sara Kaminsky, Sean Konkol, Kaitlyn Lijoi, Catherine Linh, Amber Lyon, Kathryn Munzer, Liza Perreault, Victoria Pitney, Fatima Vakil, Filia Van Dessel, Osi Van Dessel and Elizabeth Wu.**

Since the inception of the Scholarship Fund, many Shrewsbury residents have generously supported this worthwhile effort. Contributions can be made along with excise and property tax payments. Direct donations are also accepted at the Treasurer's Office at any time of year, in person or by mail. On-line donations are made available on the town website.

Unfortunately, the fund was not able to match the number of awards given in 2012 (21).

As of December 31, 2013 the fund balance is \$15,242.47. Out of that balance, \$8,500.00 will be deducted for payments to the seventeen 2013 scholarship recipients. The balance, as well as any further donations, will be available for future awards in 2014.

The Scholarship Committee thanks the many fine people who have donated to the fund.

For information regarding the Town of Shrewsbury Scholarship Fund, you may write to the Scholarship Committee, c/o Board of Selectmen, 100 Maple Avenue, Shrewsbury, MA 01545 or go on-line to the Town's website at www.shrewsbury-ma.gov

BOARD OF SELECTMEN

Henry J. Fitzgerald, Chair (2014)
James F. Kane, Vice Chair (2015)
John I. Lebeaux, Clerk (2013)
Moira E. Miller (2013)
Maurice M. DePalo, (2014)

MEETINGS

The Board of Selectmen meets on Tuesday evenings at 7:00 PM in the Selectmen's Meeting Room in the Richard D. Carney Municipal Office Building. It is the desire of the Board to meet on the 2nd and 4th Tuesday of the month although meetings are scheduled at other times and places as circumstances dictate. At these meetings the Board conducts the general business of the Town of Shrewsbury pursuant to Town Charter and the General Laws of the Commonwealth of Massachusetts.

The meeting schedule, agenda, and minutes are available by visiting or contacting the Selectmen's Office (508-841-8504) or by accessing the Town's Internet Website (www.shrewsbury-ma.gov). The regular meetings are broadcast live on Shrewsbury Government Access Channel 30 and are replayed at other times for public convenience.

In addition to the regularly scheduled business meetings, the Board holds special meetings and workshops. The Board continued its tradition of hosting an annual Legislative Workshop attended by our U.S. Congressman, State Senator and State Representative, Finance Committee, School Committee and various department heads. This meeting continues to be an excellent forum for the exchange of ideas, discussing how federal and state policies and programs affect the Town of Shrewsbury and conveying local concerns to our legislators.

The Board continued its practice to review particular issues with the Town Manager and appropriate Department Heads at workshop sessions. In 2013, the Board held Public Works and Financial workshops. In addition, joint meetings with the Finance Committee and School Committee are held periodically throughout the year to ensure a full, open and public dialogue is maintained. The Board also meets with other boards and commissions at various times as issues develop.

In addition to its regular meetings, the Board continues to produce a cable access television program, *Selectmen's Roundtable*, on a regular basis. The program's purpose is to allow the Board to present to the public issues concerning the Town in a more informal manner than at the regular meetings. This program is seen at various times on Shrewsbury Public Access Channel 30 and is produced monthly. It has become the Board's practice to avoid the studio and instead get out and around town to visit businesses and areas of interest in our town.

BOARD MEMBERS

At the Annual Town Election held on April 30, 2013, John I. Lebeaux and Moira E. Miller were re-elected to the Board. The Board was organized as follows: Henry Fitzgerald, Chairman, James F. Kane, Vice Chairman, John I. Lebeaux, Clerk, with Moira E. Miller and Maurice DePalo as members.

TOWN MANAGER

Daniel J. Morgado continues as our Town Manager. Thomas Gregory is Assistant to the Town Manager.

The Board of Selectmen continues to have full confidence in Mr. Morgado. He has demonstrated his ability to manage difficult budget situations, drawing on his expertise and extensive experience in municipal government. He continues to work on developing cost effective ways to deliver the quality service levels the residents have come to expect.

The Board recognized Mr. Morgado's continuing ability to achieve a very high standard of performance for him and for town employees and was given a review rating of "Excellent". The Board's annual review of Mr. Morgado makes it clear that he maintains excellent relationships with the Selectmen, other boards, committees and residents of our town. The Board also noted the Manager's integrity, open-door policy and ability to maintain a calm, professional demeanor when dealing with crisis situations. In his annual review, the BoS commented on his effectiveness and leadership abilities related to the Sherwood Middle School project and the Library debt exclusion vote.

In spite of significant fiscal challenges and the heavy work load of his office, Mr. Morgado and his staff have continued to maximize available resources to deliver consistently reliable services to town residents. His dedication and professionalism both serve as an example for staff as he encourages, guides and brings out the best in his department heads.

The Manager's exceptional understanding of good business practices and the financial issues facing Shrewsbury continues to serve the Board and the town well. Mr. Morgado has continued to seek new and creative methods to consolidate services and reduce costs while continuing to provide high quality service levels.

PERSONNEL

The Board also notes the retirement of 13 long term employees. Those employees included: Carl Bergman 36 yrs – Light Dept., Sherry Casey 24 yrs – Treasury, Angela Costa 19 yrs – Treasury, Cynthia Creedon 16 yrs Library, William Cummins 38 yrs – Fire Dept., John Macleod 33 yrs – Police Dept., David Maniero 31 yrs – Water Dept., John Perreault 16 yrs – Engineering, Janice Ryzewski 22 yrs – Clerk, Carol Sullivan 26 yrs – School Food Service, Debra Therrien 19 yrs – School Food Service, Dennis Tyrrell 26 yrs – Public Buildings and Walter Wagner 43 yrs – Fire. We are grateful for their many contributions and their dedication to the Town for periods that ranged from 16 to 43 years.

ACTIVITIES AND ISSUES

As the executive body of the Town, the Board of Selectmen oversees the policies of our municipal government. It conducts hearings as the Local Licensing Authority, acts as Appointing Authority for several department head positions and several boards and commissions, acts as both Road and Water Commissioners, and proposes legislation to the Town Meeting throughout the year. Items of particular note for the year 2013 are listed below.

MUNICIPAL BUDGET

The Town continued to deal with the fiscal difficulties caused by the ongoing recession affecting all sectors of the economy. Government at all levels contended with the dilemma of providing services in an environment of declining or stagnate revenue and rising expenses that continued the policy to change the service delivery model and reduce the local government footprint per the Board's directive.

While town employees continued to work hard to provide a high level of service to residents, reduced staffing levels did require the continued closing some departments for short periods of time during the day in order to complete the required work. These closings reflect the difficulties in providing services to a growing population with staffing levels below those in fiscal year 1998. The Board has every confidence that the Town Manager, department heads and all employees will continue to work diligently to find ways to efficiently provide services in the best manner possible as to minimize the impact on service levels.

The Board held Financial Workshops in the fall and directed the Manager to prepare a FY 2015 budget proposal to address the Board's stated priorities and to achieve levels of service through additional regionalization, contracting of services and alternative service delivery models.

The Board also reviewed and confirmed the Fiscal Policies for FY 2015. The FY 2015 fiscal policies stated that 1) the Board will consider placing an operational override question onto the May 2014 Annual Town Election as the Town continues to struggle with the gap in revenues and that needed for the continuation of sustainable services, 2) the Board will strive to reach defined balance goals for reserves, free cash, and stabilization, 3) the Board confirms the debt management policy instituted in FY 2011, 4) the Board directs the Town Manager to make full use of the Town's levy capacity in FY 2015 and 5) the Board will continue to adjust water rates as necessary to maintain the water utility as self-supporting plus minimizing future borrowing by maintaining sufficient reserves for future capital needs, 6) the Board proposes to use one time revenues for capital replacement, debt management, infrastructure improvement or to enhance economic development opportunities and not to be used for operational purposes, 7) the Board directs the Town Manager to file with his initial budget recommendations in January of each year a five year fiscal forecast.

PUBLIC WORKS & FACILITIES PROJECTS

Kenneth Burns Memorial Bridge

The Commonwealth of Massachusetts began the replacement bridge project in August 2012. Most notable was the completion of the east bound lanes that opened in January 2014. The new bridge will have 3 lanes in each direction, as well as pedestrian walks and bike lanes. Construction is expected to be complete in the fall of 2015.

Sewer – Phase II and Phase III interceptor:

Major sewer line replacements were completed this year. A new 27-inch sewer main was installed on Main St. between Norwood Ave to the intersection of South St. A 36-inch sewer main was installed along the lower section of Main St. and a 27-inch sewer main was installed along Main St. from Spring St. to Main Circle. The second part of this contract consisted of the relining approximately 10,500 linear feet on the interceptor line mainly between the areas of Old Brook Rd. cross country to Main Circle.

Water – Water Main Replacement Maple Avenue, Gage Lane, Oak Street & Lake Street

The water main was replaced on portion of Stone Ave and Lake St. due to breakage problems and was upgraded with larger diameter piping. The water main was also replaced on Oak St. from the intersection of South Quinsigamond Ave to Judick St. A new water main was also installed on Main St. just west of the lower end of Main Circle to near the Northborough line. A second major pipeline project was substantially complete in the Maple Ave-Gage Lane areas. Larger sized 12-inch diameter water main was installed on Maple Ave from Westmont Rd. to the intersection of Oak St. and also along the length of Gage Lane. These new lines substantially increase transmission and capacities to the Oak and Sherwood Middle Schools.

Infiltration and Inflow (I & I) Program

There was an ongoing effort to identify sources of unwanted water into the sewer system. Smoke testing was completed along sections of Rt.9, South St, Floral St, Maple Ave, S. Quinsigamond Ave and Grafton St. Guidelines are also being developed for the removal of extraneous sewer flow on private properties (sewer pumps, roof leaders, etc.)

Sherwood Middle School

The Sherwood Middle School Project was successfully completed nine months ahead of schedule and approximately \$7 million dollars less than initial estimates. The project included new athletic fields and a new entrance off Crescent St that exits near Hutchins St. The new road work greatly improved the flow of traffic in and around both the Oak and Sherwood Middle Schools.

REGIONAL COLLABORATION

Veterans Services

Since 1999, the towns of Grafton, Northborough, and Shrewsbury had been sharing the services of Mr. Richard Perron who served as the Veterans Services Officer for each of the towns as well as Director for this Veterans' Services District. On July 19, 2013 Mr. Perron passed away after dedicating over 27 years of service not only providing veterans' benefits to countless veterans and their dependents, but also connecting

veterans with employment training and other needed resources. His commitment to veterans in each of the towns will be greatly missed.

On May 6, 2013, the Department of Veterans Services approved the creation of a new Central Massachusetts Veterans District to include the Town of Westborough along with Grafton, Northborough, and Shrewsbury. Mr. George Perry was appointed to serve as the District Director and Mr. Kenneth Ferrera and Mr. Michael Perna were appointed to serve as part time veterans' agents. After careful discussion and review, a schedule was established to provide coverage throughout each of the four towns. Veterans with mobility issues may schedule an individual appointment which works best for the veteran.

SPECIAL TOWN MEETING

A Special Town Meeting was held on Oct. 21, 2013. There were two warrant articles approved that deserve comment.

The first was the approval of a farmers market including provisions for the temporary use of a site for the sale of food and farm produce.

The second was the approval by a declared 2/3RDS majority of a motion that the Town vote to raise and appropriate \$23,300,000.00 to fund the construction, renovation and expansion of the Shrewsbury Public Library. Subsequent to the Special Town Meeting a Town wide vote on this appropriation was similarly approved.

HOUSING

During 2013, a total of 1,114 building permits were issued for various types of construction activities including the erection of new buildings, additions and alterations to existing structures and the installation of signs, swimming pools, wood and pellet stoves and accessory structures. The valuation of all construction work under permit during 2013 totaled \$46,299,648 versus \$41,548,857 in 2012. With respect to residential growth, permits were issued for the construction of 80 new single-family homes and 2 two-family dwellings.

ECONOMIC DEVELOPMENT

Glavin Reuse

We were able to conclude an agreement with the Commonwealth regarding the reuse of the 54 acre Glavin Center property. The Town was able to enter into a 25 year lease for \$1.00 per year with the Commonwealth. This preserves the use of the land for soccer fields and farming. The lease was executed in 2013. Selectman James F. Kane spearheaded the effort with the aid of our State Senator Michael Moore and State Representative Matt Beaton.

Master Plan

Headed by Kristin Las, Principal Planner / Economic Development Coordinator, The Master Plan Steering Committee was formed in order to conduct The Master Plan update. On September 23, 2013 the Master Plan process began with the Master Plan Steering Committees' first meeting. Subsequent meetings have occurred and will continue with a goal of completion by the fall of 2014.

Economic Development Self-Assessment Tool (EDSAT)

The Planning Board funded an economic assessment tool in the spring to better understand our Town's assets and liabilities with regard to our ability to attract businesses to our community. The process included a 220 question survey and participating in a public workshop held on September 27. A final report was prepared and submitted to the Town in early 2014. The Town will use the report to further inform the Economic Development strategy and to supplement the Master Plan process that commenced in the fall of 2013.

Metso

The Metso expansion project at 42 Bowditch Drive is under construction. An addition was completed in 2012 and another 40,000 sq. ft. addition was applied for in 2013.

Lakeway Business District

Ongoing coordination with the Lakeway Business District Association with Town Engineer, Jeff Howland and Town Planner, Kristen Las took place over 2013 and will continue.

CLOSING

As has become a somewhat repeated refrain, 2013 was a challenging year. A higher degree of stress was experienced on both the Municipal and School Departments. With revenues increasing only slowly, the town continued to attempt to remain focused on core services. That said, Department Heads, supervisors, and line personnel continue to efficiently deliver a high level of service to our community.

The Board expresses its sincere appreciation to all town employees and to the many dedicated volunteers who give so generously of their time and talents to serve the town.

The Board depends immensely on the staff of the combined Offices of the Board of Selectmen and the Town Manager so that it may properly discharge its duties and responsibilities. We are grateful for the support of Mr. Morgado, Mr. Gregory, Mrs. Mattero, and Mrs. Brady all whom have provided the Board and our residents with the highest level of professional support.

Respectfully Submitted,
Board of Selectmen

RECAPITULATION OF SELECTMEN'S FEES
January 1, 2013 - December 31, 2013

License Fees

22	Restaurant – All Alcoholic Beverage Pouring License	\$39,600.00
6	General Club – All Alcoholic Beverage Pouring License	5,400.00
3	Restaurant – Wine & Malt Beverage Pouring License	2,700.00
8	Package Store – All Alcoholic Beverage	14,400.00
2	Package Store – Wine & Malt Beverage	1,800.00
9	One Day – All Alcoholic Beverage Pouring License	405.00
7	One Day – Wine & Malt Beverage Pouring License	315.00
77	Common Victualer	2,695.00
7	Weekly Entertainment	245.00
3	Sunday Entertainment	262.50
21	Automatic coin operated amusements	1,260.00
40	Bowling Alley	1,000.00
13	Billiard Table	390.00
2	Lord's Day	5.00
62	Commercial Garage	2,170.00
37	Motor Vehicle Class I, II, III	4,440.00
10	Junk Dealer	1,000.00
3	Livery / Limousine	105.00
1	Auctioneer	25.00
5	Special Licenses	125.00
	Sub-Total	\$78,342.50

Micellaneous Fees

41	Advertising / Certified Mailings for Public Hearings	\$4,100.00
	Copies for Correspondence, etc.	117.20
	Sub-Total	\$4,217.20
	TOTAL:	\$82,559.70

ALCOHOLIC BEVERAGE LICENSES ISSUED AND FEE SCHEDULE FOR 2013

All Alcoholic Beverage Pouring Licenses

Restaurant	22	\$1,800.00 each
General Club	6	\$ 900.00 each
TOTAL	28	<i>(10) Restaurant All Alcohol Available</i>

Restaurant Wine & Malt Beverage Pouring Licenses

Restaurant	3	\$ 900.00 each
TOTAL	3	<i>(5) Restaurant B&W Available</i>

Package Store

All Alcoholic	8	\$1,800.00 each
TOTAL	8	<i>(0) All Alcohol Pkg. Store Available</i>

Package Store

Wine & Malt	2	\$ 900.00 each
TOTAL	2	<i>(6) B&W Package Store Available</i>

SEWER & WATER DEPARTMENT

Robert Tozeski, Superintendent

Sewer Commissioners:

Paul Burnett, Chairman

Peter Reilly

Joseph Zecco

The 108th year of Municipal Water Operation

GENERAL

The Shrewsbury Sewer and Water Department consists of a Superintendent, one foreman, one treatment plant operator, ten maintenance craftsmen, two full time secretaries, and one meter reader.

WATER DEPARTMENT

Water main was replaced on Stone Ave and on Lake St. from the intersection of Boston Turnpike 275 feet southerly. These areas had experienced breakage problems recently and were upgraded with larger diameter piping. The water main was also replaced on Oak St. from the intersection of South Quinsigamond Ave to Judick St. This work greatly increases fire flow and transmission capabilities in this area of our distribution system.

Two other major water projects were also worked upon during the year. Due to a sewer utility conflict with the new sewer interceptor line installation, a new water main was installed on Main St. on the northbound side from just west of the lower end of Main Circle to near the Northborough line. A previous dead end on Main St. was eliminated and new connections were installed for Spring St. and Main Circle. This new line provides additional flow capacity in this area of Town.

A second major pipeline project was substantially complete in the Maple Ave-Gage Ln. areas. Larger sized 12-inch diameter water main was installed on Maple Ave from Westmont Rd. to the intersection of Oak St. and also along the length of Gage Ln. These new lines substantially increase transmission and capacities to the Oak and Sherwood Middle Schools. In closing this report, it would not be complete without sincere thanks to all our field personnel and office staff who worked diligently throughout the year serving our entire customer base.

Water Department Statistical Report

	2012	2013
Gallons Pumped	1,334,215,000	1,275,957,000
Gallons Boosted	800,291,000	766,349,000
% boosted into high system	59.98%	60.06%
New services installed	73	85
Hydrants added to system	3	16
Total number of hydrants	1,562	1,578
Total services in use	11,234	11,319
Summer services	44	44
Water Main installed by Contractors for the Town	1,874'	18,100'
(Rehabilitation work)		
Water Main installed in Subdivisions	1,375'	5,069'
Maximum usage day	5,415,000	5,203,000
Average usage day	3,655,000	3,495,773

There were 0.96 miles of water main added this year making a total of 204.31 miles in the system.

SEWER DEPARTMENT REPORT

The Board of Sewer Commissioners meets the second Tuesday of each month @ 7:00 p.m. in the upstairs conference room in the Richard D. Carney Municipal Office Building. The Board acts upon abatements, petitions for sewerage and other related system matters.

Major sewer line replacement was completed as part of the Phase Two and Three Sewer Interceptor Upgrade project. New 27-inch sewer main was installed on Main St. between the easement areas on Norwood Ave to the intersection of South St. Also, 36-inch sewer main was installed along the lower section of Main St. from the access road to the old wastewater treatment plant up to the intersection of Spring St. 27-inch sewer main was installed for the remainder of this section along Main St. from Spring St. to Main Circle just east of Turtle Creek Circle.

The second part of this contract consisted of cleaning, TV cameraing, and relining approximately 10,500 linear feet on the interceptor line mainly between the areas of Old Brook Rd. cross country to Main Circle. The section of interceptor line on Old Brook Rd., Francis Ave and the easement area up to Julio Dr. was completed this calendar year. Work was expected to continue throughout the winter and be completed during the spring.

Inflow and infiltration removal work continued throughout the year. Various sections of Town were inspected for groundwater entering the sewer systems. Smoke and dye

testing along with TV inspection was used to identify and locate problems. Lastly, a word of thanks is in order for all the sewer personnel who did a fine job throughout the year in maintaining service to all our customers while working under adverse conditions.

Department Statistical Report

	2012	2013
New Sewer Connections	68	96
Total Sewer Connections	9,531	9,627
Gallons Pumped @ Rolfe Ave	336,755,000	385,374,000
Gallons Entering Wastewater Plant		
From Shrewsbury	1,149,786,200	1,239,172,000
From Westborough		
	677,936,000	739,928,000
Total Combined Flow	1,827,722,200	1,979,100,000
New Sanitary Sewer Lines (Rehabilitation)	1,789'	5,262'
New Sanitary Sewer Lines by Developers	8,739'	5,040'

There were 0.96 miles of sewer main added to the system for a total of 167.76 miles.

TOWN COUNSEL

T. Philip Leader, Town Counsel

Town Counsel represents the Board of Selectmen, the Town Manager and the various boards and department heads in legal matters pertaining to all municipal functions, including the trial of cases in the courts and before administrative agencies. The following is the status of cases in litigation as of December 31, 2013:

Pending Cases

CIVIL SERVICE COMMISSION

ROBERT HEIPT V. TOWN OF SHREWSBURY

Civil Service No. G1-12-139

(An appeal from a by-pass of the Complainant for an original appointment to the police department)

This case has been tried and a decision is pending

MASSACHUSETTS COMMISSION AGAINST DISCRIMINATION.

MICHAEL SHIPPOLE V. TOWN OF SHREWSBURY No. 12WPA01094

(This is a claim against the police department for alleged discrimination)

The case has been investigated and has no apparent basis

MICHAEL SHIPPOLE V. TOWN OF SHREWSBURY No. 13WP02164

(The Complainant alleges that due to his national origin (Italian descent) he was discriminated against by the Shrewsbury Police Department.

The case has been investigated and has no apparent basis.

DEPARTMENT OF LABOR RELATIONS

Town of Shrewsbury and Shrewsbury Firefighters Association, Local 4613 MUP 13-2954

(A dispute involving the conversion of vacation time to sick time)

Closed Cases

Jeneen Demers v. Town of Shrewsbury Board of Selectmen

(An appeal from an order to euthanize a dog) *An Agreement for Judgment was filed.*

SUPERIOR COURT

Wade Marston v. Board of Appeals and Building Inspector

Worcester Superior Court No. 10-238B

(re: Appeal from enforcement of a zoning order)

An Agreement for Judgment was entered on March 10, 2012. The Judgment was not complied with and a Contempt was filed. Contempt hearing on 5/23- found in contempt. The landowner has complied with the order.

Moss Development v. Shrewsbury Board of Selectmen

Worcester Superior Court No. 11-115D

(Action of Declaratory Judgment to compel the Town to act on a first refusal option)

Stipulation of Dismissal filed 4/9/13

LAND COURT

64 Beverly Hill Drive Realty Trust, Ralph Pendelton Trustee, et al v. Shrewsbury Zoning Board of Appeals and 420 Boston Turnpike, LLC

Land Court #12MISC468936-RBF

(An Appeal from a decision of the Zoning Board of Appeals granting Site Plan Review)

Agreement for Judgment filed 6/4/13

MASSACHUSETTS COMMISSION AGAINST DISCRIMINATION

Donna Sargent v. Town of Shrewsbury

(A claim against the Town for wrongful discharge) This case was withdrawn by the *Complainant at the investigation hearing.*

Town Counsel continues to attend meetings, render advice to municipal officers and review and draft various contracts and agreements.

VETERAN'S SERVICES DEPARTMENT

Veteran's Services Mission

The Department of Veterans Services is the state office which oversees the provision of financial assistance to income-eligible veterans, veterans' spouses, and their dependents. Its authority is derived from Chapter 115 of the General Laws of the Commonwealth. In accordance with state law, municipalities throughout the Commonwealth are required to provide a veterans agent to manage the intake and assessment of veterans seeking financial assistance. Eligible veterans may then receive monthly financial assistance from the municipality. The costs are then generally reimbursed by the Department of Veterans' Services at 75% and 100%. The basic concept of creating fiscal assistance to veterans, veterans' spouses and their dependents has its roots in legislation established in 1861.

Since 1999, the towns of Grafton, Northborough, and Shrewsbury had been sharing the services of Mr. Richard Perron who served as the Veterans Services Officer for each of the towns as well as Director for this Veterans' Services District. On July 19, 2013 Mr. Perron passed away after dedicating over 27 years of service not only providing veterans' benefits to countless veterans and their dependents, but also connecting veterans with employment training and other needed resources. His commitment to veterans in each of the towns will be greatly missed.

Central Massachusetts Veterans Services District

On May 6, 2013, the Department of Veterans Services approved the creation of a new Central Massachusetts Veterans District to include the Town of Westborough along with Grafton, Northborough, and Shrewsbury. Mr. George A. Perry III was appointed to serve as the District Director and Mr. Kenneth Ferrera and Mr. Michael Perna were appointed to serve as part time veterans' agents. After careful discussion and review, a schedule was established to provide coverage throughout each of the four towns. Veterans with mobility issues may schedule an individual appointment which works best for the veteran. As of this writing, a Central Massachusetts Veterans District website is being created which will contain office hours maintained in each of the towns as well as all pertinent contact information for district staff.

Currently, veterans' services are being rendered to a caseload of 20 Shrewsbury veterans. This office provides services which may include a monthly financial benefit to eligible veterans; assistance filing claims with Veterans Affairs or Social Security; assistance with job searches and training opportunities; assistance with hospitalization and medical care; as well as assistance with funeral services.

The office requests that all veterans who served during a wartime period file a copy of their discharge paperwork and DD214 with the Veterans Officer. Additionally, the office is open to any veteran who wishes to talk about any matter pertaining to his or her well being. Visitation will be made to those veterans or veteran spouses unable to visit the office.

The Shrewsbury Veterans' Services Office at the present time is scheduled 08:00 Hours to 16:00 hours on Thursdays' and is located in the Senior Center Building which is open from 8:00 AM to 4:00 PM Monday through Friday. The office telephone number is 508-841-8386 if no one answers leave a message we will call back or call 508-366-3085.

Respectfully Submitted,
George A. Perry III, VSO/Veterans Agent
District Director
Central Massachusetts Veterans' Services District

DEPARTMENT OF WEIGHTS AND MEASURES

John F. Knipe, Jr., Sealer

Weighing and measuring devices in all places of business were tested and 398 articles were sealed. Two (2) devices were not sealed.

Trial weightings were made on pre-packaged meats to assure proper weight and price.

Unit price regulations were enforced.

Sealing fees amounting to \$10,847.00 were levied during the 2013 calendar year.

TREASURER/COLLECTOR

Carolyn J. Marcotte, CMMT, CMMC
Mary E. Grillo, Assistant Treasurer

The Town received 8 competitive bids in April, 2013 to Refund all Bonds dated 11/15/2004 on Oak Street School Renovation and Parker Road Pre-School. The Refunding Bond dated 04/12/2013 in the amount of \$4,420,000.00 produced \$459,220 in budgetary savings over the remaining life of the bonds. The winning bidder was UMB Bank N.A.

Prior to the sale, Moody's Investors Service assigned a long-term rating of Aa2 to the Bonds. The rating reflects the town's satisfactory financial position, which is expected to remain stable with improved reserves. In addition, the rating incorporates the town's sizable and affluent tax base, and modest debt profile with average principal amortization.

Collections remain steady with each commitment of taxes and receivables due the Town. At 06/30/2013, 62 tax title accounts, totaling \$747,758.58 remained unpaid. At 01/31/2014, 54 tax title accounts, totaling \$645,331.37 are unpaid. Also, 137 Fiscal 2013 real estate tax bills remain unpaid in the amount of \$382,791.48 at 01/31/2014. These accounts will be forwarded to the Town's Tax Title Attorney to begin the tax lien process.

One tax title property was foreclosed in Land Court 08/14/2013 for non-payment of taxes. The total owed to the Town was \$49,168.15.

Investment Income for Fiscal 2013 was \$369,726 compared to \$491,844 for Fiscal 2012. Considering that the yield on a comparable municipal benchmark, the Massachusetts Municipal Depository Trust (MMDT), barely moved throughout the year. The cash pool yield at 06/30/2013 was .21%.

I wish to thank the staff in the Treasurer's office for their continued professional service to me and the residents of town. The staff has changed over the last year with the retirements of long-time employees Sherry Casey and Angela Costa. The team is led by Assistant Treasurer-Collector, Mary Grillo, supported by Lindsay Ames; Karen Berger and Deputy Collectors, Kelley & Ryan Associates, Inc.

TRUST FUNDS - AS OF JUNE 30, 2013

FUND	BEGIN BAL PRINCIPAL	BEGIN BAL EARNINGS	CONTRIB TO PRINCIPAL	NET INVEST INCOME	ACCURED INT PAID	REALIZED GAIN/LOSS	NET EARNINGS	DISBURSE. FROM PRINC.	TRANSFERS OF EARNINGS	ENDING BAL PRINCIPAL	ENDING BAL EARNINGS	ENDING CASH VALUE	CHG. IN UNRLZD. GAIN/LOSS	UNREALIZED GAIN/LOSS	ENDING MKT. VALUE
SHREWSBURY WATER RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUBTOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CHARITABLE TRUST FUNDS															
ALDRICH, ELLEN	\$1,000.00	\$15,082.90	\$0.00	\$211.70	(\$5.94)	(\$89.35)	\$116.41	\$0.00	(\$45.00)	\$1,000.00	\$15,154.31	\$16,154.31	(\$83.18)	\$3.90	\$16,158.21
WRIGHT-HARLOW	\$2,500.00	\$1,150.44	\$0.00	\$53.32	(\$1.49)	(\$22.50)	\$29.33	\$0.00	\$0.00	\$2,500.00	\$1,179.77	\$4,079.77	(\$20.94)	\$0.99	\$4,080.76
KEEGAN-MAYNARD	\$4,217.34	\$63,920.25	\$0.00	\$760.04	(\$21.30)	(\$320.93)	\$417.81	\$0.00	\$0.00	\$4,217.34	\$63,998.06	\$68,155.40	(\$298.59)	\$14.04	\$68,169.44
SUBTOTALS	\$7,717.34	\$70,153.59	\$0.00	\$1,025.06	(\$28.73)	(\$432.78)	\$563.55	\$0.00	(\$45.00)	\$7,717.34	\$70,672.14	\$78,389.48	(\$402.71)	\$18.93	\$78,408.41
LIBRARY TRUST FUNDS															
BORGATTI	\$296,625.61	\$118,802.86	\$540.87	\$5,408.81	(\$151.36)	(\$2,263.01)	\$2,994.44	\$0.00	(\$17,765.00)	\$297,166.48	\$104,032.30	\$401,198.78	(\$2,152.54)	\$96.88	\$401,295.66
BROWN, SARA FLINT	\$1,000.00	\$4,154.59	\$0.00	\$67.83	(\$1.90)	(\$28.02)	\$37.91	\$0.00	(\$543.23)	\$1,000.00	\$3,649.27	\$4,649.27	(\$26.80)	\$1.12	\$4,650.39
EATON, ASNIETH	\$1,000.00	\$1,039.00	\$0.00	\$26.80	(\$0.75)	(\$11.45)	\$14.60	\$0.00	\$97.32	\$1,000.00	\$1,150.92	\$2,150.92	(\$10.53)	\$0.52	\$2,151.44
FLETCHER, RAY	\$414.58	\$4,563.09	\$0.00	\$65.48	(\$1.84)	(\$27.66)	\$35.98	\$0.00	(\$6.56)	\$414.58	\$4,592.51	\$5,007.09	(\$25.75)	\$1.21	\$5,008.30
HARLOW, MARGARET	\$7,429.46	\$2,106.11	\$0.00	\$125.48	(\$3.52)	(\$52.97)	\$68.99	\$0.00	(\$12.56)	\$7,429.46	\$2,162.54	\$9,592.00	(\$49.34)	\$2.32	\$9,594.32
HOWE, JUBAL	\$32,194.90	\$1,794.11	\$0.00	\$447.21	(\$12.54)	(\$188.84)	\$245.83	\$0.00	(\$44.72)	\$32,194.90	\$1,995.22	\$34,190.12	(\$175.86)	\$8.26	\$34,198.38
KEEGAN-MAYNARD	\$4,840.35	\$1,544.39	\$0.00	\$94.00	(\$2.36)	(\$35.47)	\$46.17	\$0.00	(\$8.41)	\$4,840.35	\$1,682.15	\$6,422.50	(\$33.04)	\$1.55	\$6,424.05
RIEOUT, HUNTER	\$1,940.08	\$1,210.22	\$0.00	\$35.55	(\$0.95)	(\$14.42)	\$20.18	\$0.00	(\$558.56)	\$1,940.08	\$671.84	\$2,611.92	(\$16.44)	\$0.63	\$2,612.55
PIERCE, WILLIAM	\$4,165.55	\$2,197.72	\$0.00	\$63.71	(\$2.35)	(\$35.36)	\$46.00	\$0.00	(\$8.37)	\$4,165.55	\$2,235.35	\$6,400.90	(\$32.92)	\$1.55	\$6,402.45
WARD, FLORENCE	\$900.00	\$1,163.54	\$0.00	\$27.15	(\$0.76)	(\$11.47)	\$14.92	\$0.00	(\$2.72)	\$900.00	\$1,175.74	\$2,075.74	(\$10.68)	\$0.50	\$2,076.24
WILLIAM, KENNESTON	\$1,000.00	\$3,136.66	\$0.00	\$54.44	(\$1.53)	(\$22.98)	\$29.93	\$0.00	(\$5.45)	\$1,000.00	\$3,161.14	\$4,161.14	(\$21.40)	\$1.01	\$4,162.15
LEADER, CHRISTINE	\$0.00	\$39.97	\$0.00	\$0.53	(\$0.01)	(\$0.22)	\$0.30	\$0.00	(\$0.06)	\$0.00	\$40.21	\$40.21	(\$0.21)	\$0.01	\$40.22
PIERCE, VIRGINIA	\$0.00	\$229.45	\$0.00	\$2.99	(\$0.09)	(\$1.28)	\$1.62	\$0.00	(\$0.30)	\$0.00	\$230.77	\$230.77	(\$1.18)	\$0.06	\$230.83
HARRY S. & ELEANOR E. CUTTING	\$50,000.00	\$4,451.16	\$0.00	\$713.86	(\$19.99)	(\$301.17)	\$392.70	\$0.00	(\$314.91)	\$50,000.00	\$4,529.95	\$54,529.95	(\$281.80)	\$13.17	\$54,542.12
FLANAGAN TRUST	\$650.00	\$204.25	\$50.00	\$11.44	(\$0.31)	(\$4.89)	\$6.24	\$0.00	(\$1.14)	\$700.00	\$209.35	\$909.35	(\$4.41)	\$0.22	\$909.57
ALDEN STONE MEM TRUST FUND	\$22,412.23	\$2,223.95	\$32.43	\$624.31	(\$9.09)	(\$136.93)	\$178.29	\$0.00	(\$32.43)	\$22,444.66	\$2,369.81	\$24,814.47	(\$127.41)	\$5.99	\$24,820.46
JOHN V. MASTRO MEM TRUST FD	\$1,927.31	\$126.89	\$2.72	\$27.07	(\$0.75)	(\$11.42)	\$14.90	\$0.00	(\$2.72)	\$1,930.03	\$139.07	\$2,069.10	(\$10.62)	\$0.50	\$2,069.60
ELINOR & JOSEPH DONOHUE TR	\$12,946.65	\$1,383.40	\$0.00	\$187.69	(\$5.24)	(\$78.97)	\$103.48	\$0.00	(\$143.93)	\$12,946.65	\$1,342.95	\$14,289.60	(\$74.14)	\$3.45	\$14,293.05
SUBTOTALS	\$69,446.72	\$150,371.36	\$626.02	\$7,694.35	(\$215.34)	(\$3,226.53)	\$4,252.48	\$0.00	(\$19,363.75)	\$40,072.74	\$165,270.09	\$575,342.83	(\$3,065.07)	\$138.95	\$575,481.78

FUND	BEGIN BAL PRINCIPAL	BEGIN BAL EARNINGS	CONTRIB TO PRINCIPAL	NET INVEST INCOME	ACCRUED INT PAID	REALIZED GAIN/LOSS	NET EARNINGS	DISBURSE. FROM PRINC.	TRANSFERS OF EARNINGS	ENDING BAL PRINCIPAL	ENDING BAL EARNINGS	ENDING BAL CASH VALUE	CHG. IN UNRLZD. GAIN/LOSS	UNREALIZED GAIN/LOSS	ENDING MKT. VALUE
SCHOOL TRUST FUNDS															
MYRTLE YOUNG TRUST	\$27,741.75	\$1,359.03	\$0.00	\$383.08	(\$10.73)	(\$161.00)	\$211.35	\$0.00	(\$650.00)	\$27,741.75	\$920.38	\$28,662.13	(\$150.65)	\$6.92	\$28,669.05
HIGH SCHOOL ACTIVITY	\$30,000.00	\$117.02	\$0.00	\$395.61	(\$11.11)	(\$167.12)	\$217.38	\$0.00	(\$247.06)	\$30,000.00	\$87.34	\$30,087.34	(\$155.80)	\$7.27	\$30,094.61
FRANK DEFALCO MEM TRUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BART FALVEY TRUST	\$7,930.43	\$134.72	\$0.00	\$106.16	(\$2.98)	(\$44.45)	\$58.73	(\$156.22)	(\$179.09)	\$7,774.21	\$14.36	\$7,788.57	(\$41.79)	\$1.88	\$7,790.45
CHARLES MORISON ALUMNI TST	\$4,588.72	\$2,326.45	\$0.00	\$91.04	(\$2.55)	(\$38.44)	\$50.05	\$0.00	\$0.00	\$4,588.72	\$2,376.50	\$6,965.22	(\$35.76)	\$1.68	\$6,966.90
FLETCHER, LORA CHILDS	\$20,000.00	\$509.79	\$0.00	\$6.14	(\$0.15)	(\$1.94)	\$4.05	(\$87.21)	(\$512.79)	\$112.79	\$1.05	\$113.84	(\$3.81)	\$0.03	\$113.87
AMASA HOWE H. S.	\$1,000.00	\$68.81	\$0.00	\$14.06	(\$0.40)	(\$5.94)	\$7.72	\$0.00	\$0.00	\$1,000.00	\$76.53	\$1,076.53	(\$5.53)	\$0.26	\$1,076.79
MORRISON BRAD	\$3,429.51	\$95.09	\$10.20	\$46.39	(\$1.31)	(\$19.60)	\$25.49	\$0.00	(\$10.20)	\$3,439.71	\$110.38	\$3,550.09	(\$18.22)	\$0.86	\$3,550.95
WOOD, FREDERICK ATHLETICS	\$26.51	\$14.85	\$0.00	\$0.56	(\$0.23)	(\$0.23)	\$0.32	\$0.00	\$0.00	\$26.51	\$15.17	\$41.68	(\$0.21)	\$0.01	\$41.69
WYMAN, AGNES EDUCATION	\$14,706.16	\$24,299.26	\$0.00	\$513.45	(\$14.39)	(\$215.09)	\$283.97	\$0.00	(\$1,500.00)	\$14,706.16	\$23,083.23	\$37,789.39	(\$20.07)	\$9.13	\$37,798.52
GERARD GUERTIN MEM TRUST	\$3,964.29	\$369.80	\$0.00	\$57.05	(\$1.60)	(\$24.08)	\$31.37	\$0.00	\$0.00	\$3,964.29	\$401.17	\$4,365.46	(\$22.42)	\$1.05	\$4,366.51
COGSWELL GLEASON	\$16,774.82	\$854.77	\$0.00	\$232.08	(\$6.50)	(\$97.99)	\$127.59	\$0.00	\$0.00	\$16,774.82	\$982.36	\$17,757.18	(\$91.17)	\$4.29	\$17,761.47
DOROTHY ERWIN MEMORIAL	\$9,533.53	\$642.33	\$0.00	\$133.95	(\$3.75)	(\$56.56)	\$73.64	\$0.00	\$0.00	\$9,533.53	\$715.97	\$10,249.50	(\$52.62)	\$2.48	\$10,251.98
JOSEPH DEMARIA SCHOLARSHIP	\$61,741.01	(\$8,055.92)	\$0.00	\$969.97	(\$27.18)	(\$409.57)	\$533.22	\$0.00	\$0.00	\$61,741.01	(\$7,522.70)	\$74,218.31	(\$381.60)	\$17.92	\$74,236.23
LEE MEMORIAL	\$10,000.00	\$2,731.30	\$0.00	\$167.59	(\$4.70)	(\$67.33)	\$95.56	(\$198.62)	(\$2,801.38)	\$9,801.38	\$25.48	\$9,826.86	(\$66.57)	\$2.37	\$9,829.23
CLASS OF 1985 MEM SCHLRSHIP	\$2,204.67	(\$827.78)	\$2,825.00	\$29.82	(\$0.51)	(\$8.76)	\$20.35	\$0.00	\$0.00	\$5,029.67	(\$807.43)	\$4,222.24	(\$6.44)	\$1.02	\$4,223.26
ARTHUR & FRANCES CELLUCI	\$25,000.00	\$2,349.81	\$0.00	\$360.03	(\$10.09)	(\$150.87)	\$199.07	\$0.00	(\$1,000.00)	\$25,000.00	\$1,548.98	\$26,548.98	(\$141.68)	\$6.41	\$26,555.39
GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUBTOTALS	\$238,841.40	\$26,989.43	\$2,835.20	\$3,506.78	(\$97.95)	(\$1,488.97)	\$1,939.86	(\$442.05)	(\$6,900.52)	\$241,234.55	\$22,028.77	\$263,263.32	(\$1,375.80)	\$63.58	\$263,326.90
OTHER TRUST FUNDS															
CULTURAL COUNCIL	\$9,316.13	(\$3,160.17)	\$5,910.00	\$69.53	(\$0.80)	(\$14.05)	\$54.68	(\$6,254.00)	\$0.00	\$8,972.13	(\$3,105.49)	\$5,866.64	(\$31.91)	\$1.42	\$5,868.06
FIRE RELIEF	\$0.00	\$5,128.24	\$0.00	\$67.51	(\$1.89)	(\$28.50)	\$37.12	\$0.00	\$0.00	\$5,165.36	\$5,165.36	\$5,165.36	(\$26.52)	\$1.25	\$5,166.61
POLICE RELIEF	\$0.00	\$15,815.94	\$0.00	\$4.14	(\$0.11)	(\$1.75)	\$2.28	\$0.00	\$0.00	\$0.00	\$317.44	\$317.44	(\$1.63)	\$0.08	\$317.52
SOLDIERS WAR MEMORIAL	\$0.00	\$11,815.84	\$0.00	\$155.54	(\$4.36)	(\$65.69)	\$85.49	\$0.00	\$0.00	\$11,901.43	\$11,901.43	\$11,901.43	(\$61.11)	\$2.87	\$11,904.30
STABILIZATION	\$194,539.19	\$153,486.22	\$0.00	\$4,581.39	(\$128.37)	(\$1,934.44)	\$2,518.58	\$0.00	\$0.00	\$194,539.19	\$156,004.80	\$350,543.99	(\$1,799.80)	\$84.65	\$350,628.64
WOOD, FREDERICK FIRE & POLICE	\$0.00	\$39,359.12	\$0.00	\$518.13	(\$14.52)	(\$218.77)	\$284.84	\$0.00	\$0.00	\$0.00	\$39,643.96	\$39,643.96	(\$203.55)	\$9.57	\$39,653.53
WOOD, FREDERICK SPECIAL	\$0.00	\$6,837.57	\$0.00	\$90.00	(\$2.52)	(\$38.01)	\$49.47	\$0.00	\$0.00	\$6,887.04	\$6,887.04	\$6,887.04	(\$35.36)	\$1.66	\$6,888.70
WYMAN, AGNES FOUNDATION	\$0.00	\$1,401.61	\$0.00	\$18.44	(\$0.52)	(\$7.79)	\$10.13	\$0.00	\$0.00	\$0.00	\$1,411.74	\$1,411.74	(\$7.25)	\$0.34	\$1,412.08
SHREWSBURY LIBRARY MEM TRST	\$14,840.93	\$6,419.39	\$174.72	\$307.04	(\$8.59)	(\$129.63)	\$168.82	\$0.00	\$0.00	\$15,015.65	\$8,588.21	\$23,603.86	(\$119.93)	\$5.69	\$23,609.55
CONSERVATION TRUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DONAHUE ROWING CTR TRUST	\$485,128.38	\$69,989.83	\$39,565.27	\$7,307.51	(\$204.76)	(\$1,103.78)	\$3,971.97	\$0.00	\$0.00	\$524,693.65	\$73,961.80	\$599,655.45	(\$2,861.23)	\$144.56	\$598,800.01
TO SHREWSBURY SCHLARSHIP	\$12,759.79	(\$32.19)	\$10,163.82	\$194.80	(\$6.43)	(\$82.28)	\$106.09	(\$1,500.00)	(\$9,000.00)	\$21,423.61	(\$8,926.10)	\$12,497.51	(\$65.90)	\$3.02	\$12,500.53
COAL ASH RESERVE FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ARCH WIRELESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
AMF CHAPTER 11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUBTOTALS	\$716,584.42	\$293,580.72	\$55,813.81	\$13,314.03	(\$372.87)	(\$5,651.69)	\$7,289.47	(\$7,754.00)	(\$9,000.00)	\$764,644.23	\$291,850.19	\$1,056,494.42	(\$5,214.19)	\$255.11	\$1,066,749.53

FUND	BEGIN BAL PRINCIPAL	BEGIN BAL EARNINGS	CONTRIB TO PRINCIPAL	NET INVEST INCOME	ACCRUED INT PAID	REALIZED GAIN/LOSS	NET EARNINGS	DISBURSE. FROM PRINC.	TRANSFERS OF EARNINGS	ENDING BAL PRINCIPAL	ENDING BAL EARNINGS	ENDING BAL CASH VALUE	CHG. IN UNRLZD. GAIN/LOSS	UNREALIZED GAIN/LOSS	ENDING MKT. VALUE
CEMETERY TRUST FUNDS															
CHASE	\$0.00	\$7,348.11	\$0.00	\$96.73	(\$2.71)	(\$40.84)	\$53.18	\$0.00	\$0.00	\$7,401.29	\$7,401.29	\$7,403.08	(\$38.00)	\$1.79	\$7,403.08
CLAPP	\$0.00	\$1,813.96	\$0.00	\$23.87	(\$0.66)	(\$10.02)	\$13.19	\$0.00	(\$45.00)	\$0.00	\$1,782.15	\$1,782.58	(\$9.39)	\$0.43	\$1,782.58
CUMMINGS	\$0.00	\$2,642.98	\$0.00	\$34.79	(\$0.97)	(\$14.69)	\$19.13	\$0.00	\$0.00	\$2,662.11	\$2,662.11	\$2,662.75	(\$13.67)	\$0.64	\$2,662.75
DEAN, CORA	\$0.00	\$85,800.26	\$0.00	\$866.19	(\$24.27)	(\$365.73)	\$476.19	\$0.00	\$0.00	\$86,276.45	\$86,276.45	\$86,292.45	(\$340.29)	\$16.00	\$86,292.45
DEAN (GATES)	\$0.00	\$9,175.32	\$0.00	\$120.81	(\$3.39)	(\$50.96)	\$66.46	\$0.00	(\$45.00)	\$9,196.78	\$9,196.78	\$9,199.00	(\$47.46)	\$2.22	\$9,199.00
FULLER, J EDWARD	\$0.00	\$17,398.36	\$0.00	\$229.00	(\$6.42)	(\$96.71)	\$125.87	\$0.00	\$0.00	\$17,524.23	\$17,524.23	\$17,528.46	(\$69.98)	\$4.23	\$17,528.46
HEYWOOD, CHARLES	\$0.00	\$5,172.14	\$0.00	\$680.88	(\$19.08)	(\$287.49)	\$374.31	\$0.00	\$0.00	\$5,206.45	\$5,206.45	\$5,210.03	(\$267.48)	\$12.58	\$5,210.03
LORING, HRIMA	\$0.00	\$5,471.38	\$0.00	\$72.02	(\$2.02)	(\$30.36)	\$39.64	\$0.00	(\$45.00)	\$0.00	\$5,466.02	\$5,466.02	(\$28.31)	\$1.32	\$5,467.34
MAYNARD, HERBERT MNUMINT	\$0.00	\$11,000.20	\$0.00	\$144.80	(\$4.05)	(\$61.14)	\$79.61	\$0.00	\$0.00	\$11,079.81	\$11,079.81	\$11,082.49	(\$56.88)	\$2.68	\$11,082.49
MAYNARD FLOWER	\$0.00	\$11,014.37	\$0.00	\$145.01	(\$4.06)	(\$61.17)	\$79.78	\$0.00	(\$45.00)	\$0.00	\$11,049.15	\$11,049.15	(\$56.97)	\$2.67	\$11,051.82
PECKHAM FLOWER	\$0.00	\$137.43	\$0.00	\$1.82	(\$0.05)	(\$0.72)	\$1.05	\$0.00	(\$45.00)	\$0.00	\$93.48	\$93.48	(\$0.72)	\$0.02	\$93.50
PEEL, EMMA	\$0.00	\$2,542.01	\$0.00	\$33.46	(\$0.94)	(\$14.07)	\$18.45	\$0.00	(\$45.00)	\$0.00	\$2,515.46	\$2,515.46	(\$13.15)	\$0.61	\$2,516.07
PIERCE, WILLIAM	\$0.00	\$12,947.42	\$0.00	\$170.42	(\$4.77)	(\$71.92)	\$93.73	\$0.00	(\$45.00)	\$0.00	\$12,996.15	\$12,996.15	(\$66.97)	\$3.14	\$12,999.29
WARD, ARTEMUS	\$0.00	\$21,640.67	\$0.00	\$284.87	(\$7.98)	(\$120.28)	\$156.61	\$0.00	\$0.00	\$21,797.28	\$21,797.28	\$21,802.54	(\$11.92)	\$5.26	\$21,802.54
WHITNEY, MELISSA	\$0.00	\$3,378.76	\$0.00	\$44.47	(\$1.25)	(\$18.78)	\$24.44	\$0.00	\$0.00	\$3,403.20	\$3,403.20	\$3,404.02	(\$17.47)	\$0.82	\$3,404.02
PERPETUAL CARE	\$950,309.00	\$118,321.40	\$30,493.00	\$14,067.38	(\$394.19)	(\$5,963.65)	\$7,709.54	\$0.00	(\$9,615.05)	\$980,802.00	\$116,415.89	\$1,097,217.89	(\$5,521.34)	\$264.96	\$1,097,482.85
CEMETERY STABILIZATION FD	\$50,847.00	\$2,206.51	\$12,593.00	\$762.77	(\$21.86)	(\$338.61)	\$402.30	\$0.00	\$0.00	\$63,440.00	\$2,608.81	\$66,048.81	(\$271.34)	\$15.94	\$66,064.75
SUBTOTALS	\$1,001,156.00	\$344,561.28	\$43,086.00	\$17,779.29	(\$488.67)	(\$7,547.14)	\$9,733.46	\$0.00	(\$9,930.05)	\$1,044,242.00	\$34,364.71	\$1,388,606.71	(\$6,951.34)	\$335.31	\$1,388,942.02
GRAND TOTALS	\$2,403,745.88	\$885,636.38	\$102,361.03	\$43,319.51	(\$1,213.56)	(\$18,327.11)	\$23,776.84	(\$8,196.05)	(\$45,229.32)	\$2,497,910.86	\$864,165.90	\$3,362,086.76	(\$16,999.11)	\$811.88	\$3,362,908.64

CURRENT ACCRUAL: \$4,186.33
TRANSFER IN TRANSIT: \$0.00
UNREALIZED GAIN/LOSS: \$811.88

JUNE 30, 2013 STATEMENT VALUE: \$3,362,908.64

**STATEMENT OF FUNDED DEBT
AS OF JUNE 30, 2013**

Issue	Year	Interest Rate	Yr Final Payment	Principal Balance	Interest Balance	Total Debt
OPEN SPACE						
PURCHASE	1999	4.2-5.0%	2019	795,000	75,776	
PURCHASE (2)	2001	4.0-5.0%	2019	745,000	128,700	
				1,540,000	204,476	1,744,476
HIGH SCHOOL						
PURCH-LAND	1999	4.2-5.0%	2019	700,000	74,700	
CONSTRUCTION	2001	4.0-5.0%	2021	26,505,000	5,766,550	
				27,205,000	5,841,250	33,046,250
CABLE						
CONSTRUCTION	1999	4.2-4.8%	2014	335,000	13,400	
				335,000	13,400	348,400
SCHOOL (ELEM)						
CONSTRUCTION	1996	3.45-5.50%	2016	1,375,000	115,481	
	2005	2.50-3.75%		1,375,000	115,481	1,490,481
MWPAT						
TITLE V (3 loans)	2000	0.00%	2026	146,114	0	
ASSABET RIVER	2000/2004		2021	199,215	7,572	
				345,329	7,572	352,901
LIGHT DEPT						
UPGRADE	2001	4.0-5.0%	2017	535,000	60,750	
				535,000	60,750	595,750
OAK MIDDLE SCH						
CONSTRUCTION	2004	3.99-4.50%	2025	4,440,000	1,137,704	
				4,440,000	1,137,704	5,577,704
PARKER RD PRE SCH						
RENOVATION	2004	3.9-4.13%	2020	570,000	79,184	
				570,000	79,184	649,184
FIRE FACILITIES						
RENOVATION	2008	3.00-3.85%	2026	4,900,000	1,234,235	
				4,900,000	1,234,235	6,134,235
WATER SYSTEM						
IMPROVEMENT	2008	3.00-3.50%	2018	625,000	62,189	
	2012	1.00-2.00%	2023	681,000	64,185	
				1,306,000	126,374	1,432,374
SHERWOOD MS						
CONSTRUCTION	2011	3.00-4.25%	2032	19,000,000	7,495,000	
				19,000,000	7,495,000	26,495,000
LAND ACQ-SFCU						
PURCH-LAND	2011	3.00-5.00%	2022	610,000	113,250	
				610,000	113,250	723,250
LAND ACQ-SOUTH STREET						
PURCH-LAND	2012	2.00-4.00%	2022	6,100,000	1,839,608	
				6,100,000	1,839,608	7,939,608
SEWER INTERCEPTOR						
CONSTRUCTION	2013	2.00%	2033	956,875	210,648	
				956,875	210,648	1,167,523
TOTAL OUTSTANDING DEBT				69,218,204	18,478,932	87,697,136

**TOWN OF SHREWSBURY
RECONCILIATION OF TREASURER'S CASH
MONTH ENDING JUNE 30, 2013**

A. Cash and Checks in Office 59,124.93

B. Demand Deposit Accounts

Coll. (Y/N)	Comp. (Y/N)	Financial Institution	Purpose of Account	Balance	
N	N	Bank of America	Treasurer	9,999.73	
N	N	Bank of America	Deputy	906.64	
N	N	Bank of America	Payroll	-	
N	N	Bank of America	Accts Payable	-	
N	N	Bank of America	Student Activity	247,083.68	
N	N	Bank of America	Depository	18,183,870.55	
N	N	Bank of America	School Lunch	68,914.01	18,510,774.61

C. Interest Bearing Checking Accounts

Coll. (Y/N)	Comp. (Y/N)	Financial Institution	Purpose of Account	Balance	
N	N	Unibank	Online Collections	144,646.54	
N	N	Century Bank	Multiple Accounts	712,607.28	857,253.82

D. Liquid Investments

Coll.	Comp.	Financial Institutions	# of Accounts	Balance	
N	N	Unibank	1	470,891.74	
N	N	M.M.D.T.	1	1,881,941.19	
N	N	Bank of America	1	5,066,961.60	
N	N	TD Bank	1	268,723.95	
N	N	Eastern Bank	1	1,018,258.55	
N	N	First Trade Union Bank	1	523,789.32	9,230,566.35

E. Term Investments

Coll.	Comp.	VARIOUS ACCOUNTS	Balance	
		Certificate of Deposit	-	
		Cash and Securities-General	37,461,642.85	
		Cash and Securities-Sherwood MS	2,790,277.94	
		Performance Bonds (Cash)	1,555,216.45	
		Performance Bonds	-	
		Payments in Advance of Warrants	500,298.00	42,307,435.24

F. Trust Funds

Coll.	Comp.	Financial Institutions	Type	Balance	
N	N	Commonwealth Equity	Trust Fund Accts	3,362,096.76	
N	N	Commonwealth Equity	OPEB	1,900,584.26	5,262,681.02

Total of all Cash and Investments: 76,227,835.97

**TOWN OF SHREWSBURY
SCHEDULE OF OUTSTANDING RECEIVABLES
FISCAL 2013**

	Genl Ledger Balance	Treasurer Balance	Variance
PERSONAL PROPERTY TAX			
Levy of 2013	4354	4354	
Levy of 2012	4091	4091	-
Levy of 2011	3,859	3,859	-
Levy of 2010	(1,884)	(1,884)	-
Personal Property Prior Years	38,928	38,928	-
Total	49,348	49,348	-

REAL ESTATE TAXES			
Levy of 2013	545,986	545,986	
Levy of 2012	8,480	8,480	-
Levy of 2011	(130)	(130)	-
Levy of 2010	340	340	-
Real Estate Prior Years	35,814	35,814	-
Total	590,490	590,490	-

Total RE & PP Taxes	639,838	639,838	-
--------------------------------	----------------	----------------	----------

Deferred Taxes Ch 41A	22,878	22,878	-
Taxes in Litigation	4,954	4,954	-
Tax Liens/Tax Title	586,635	586,635	-
Tax Foreclosures/Tax Possessions	239,562	239,562	-

MOTOR VEHICLE EXCISE			
Levy of 2013	310,244	310,244	
Levy of 2012	53,520	53,520	-
Levy of 2011	27,337	27,337	-
Levy of 2010	21,532	21,532	-
Motor Vehicle Excise Prior Years	396,861	396,861	-

Total MVE	809,494	809,494	-
------------------	----------------	----------------	----------

	Genl Ledger Balance	Treas/Coll Balance	Variance
USER CHARGES RECEIVABLE			
Water	415,676	443,729	28,053
Sewer	872,824	899,667	26,843
Water Misc	322	363	41
UTILITY LIENS ADDED TO TAXES	47,194	47,194	-

Departmental/Other Receivables

Ambulance	-	-	-
Other:PAYT	50,850	50,850	-
Other:Light	2,758,703	2,758,703	-
Other:Light Liens to Taxes	6,675	6,675	-
Other:Cable	1,448,028	1,448,028	-

Special Assessments Receivable

Unapportioned assessments	374,270	374,270	-
Apportioned assessmnts added to taxes	1,820	1,820	-
Committed interest added to taxes	734	734	-
Apportioned assessments not yet due	721,761	721,761	-
Suspended assessments	71,528	71,528	-
Special assessments tax liens	-	-	-

TOWN ACCOUNTANT

Mary E. Thompson

The following financial reports are for fiscal year July 1, 2012 through June 30, 2013. They include statements of revenues, expenses, deferred revenue accounts, debt accounts, reserve fund transfers, appropriations and a balance sheet.

The annual audit was performed by Scanlon & Associates, CPA in accordance with generally accepted auditing standards. As part of this audit, the financial transactions of the various departments receiving money for the Town were examined and verified. A copy of the audit report is available and on file in the office of the Town Clerk.

I would like to thank my office staff, Amy Li and Bonnie Goodney for their dedicated service. I would also like to thank the boards, commissions and department heads for their cooperation during the year.

COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS - JUNE 30, 2013

	General Fund	Special Revenue	Capital Proj	Enterprise	Agency	Trust & Long Term Debt	Fixed Assets	Total
Assets								
Cash & Investments	16,917,446.10	21,234,483.24	7,181,676.89	16,357,194.36	10,038,758.50			71,729,559.09
Petty Cash	1,500.00							1,500.00
Account Receivable :								
Property Taxes (RE,PP, Supp)	639,838.00							639,838.00
Prepaid Prop Taxes (2013)	(48,031.71)							(48,031.71)
Excise Taxes	809,494.21							809,494.21
Tax Liens	586,634.85							586,634.85
Deferred Property Taxes	22,877.56							22,877.56
Taxes in Litigation	4,954.19							4,954.19
Housing Auth & Homeless Trans	131,697.15							131,697.15
User Charges	434,093.69	1,247,093.93		4,264,255.79				5,945,443.41
Title V Loan								
Special Assessments	1,178.10	30,476.29						31,654.39
Special Assessments Not Due	132,307.89	600,436.47						732,744.36
Less: Allowance for Uncollectable	(441,027.39)							(441,027.39)
Due from General Fund								
Due from Governments		1,450,005.20				41,727.62		1,491,732.82
Tax Foreclosures	239,561.97							239,561.97
Land and Buildings							218,250,600.00	218,250,600.00
Amounts To Be Provided for:								
Compensated Absences						1,253,837.23		1,253,837.23
Payment of BANS			2,325,000.00					2,325,000.00
Payment of Bonds				870,000.00		68,709,927.87		69,579,927.87
Total Assets	19,432,524.61	24,562,495.13	9,506,676.89	21,491,450.15	10,038,758.50	70,005,492.72	218,250,600.00	373,287,998.00

COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS - JUNE 30, 2013

General Fund	Special Revenue	Capital Proj	Enterprise	Trust & Agency	Long Term Debt	Fixed Assets	Total
Liabilities							
Employee Withholdings				2,771,631.50			2,771,631.50
Deferred Revenue:							-
Prepaid Taxes	(48,031.71)						(48,031.71)
Property Taxes	198,810.61						198,810.61
Due from State	1,450,005.20				41,727.62		1,491,732.82
Other	1,277,570.22		4,264,255.79				7,640,620.58
Special Assessments Not Due	600,436.47						732,744.36
Due to Treasury Fund							-
Compensated Absences					1,253,837.23		1,253,837.23
Grant Anticipation Notes Payable	-						-
BAN Anticipation Notes Payable	-	2,325,000.00					2,325,000.00
Bond Indebtedness			870,000.00		68,709,927.87		69,579,927.87
Accounts Payable							-
Tailings	383,331.24						383,331.24
Total Liabilities	2,765,212.60	3,328,011.89	2,325,000.00	5,134,255.79	2,771,631.50	70,005,492.72	86,329,604.50
Fund Equity							
Fund Equity							-
Reserve for Encumbrances	5,786,689.03						5,786,689.03
Reserve for Court Judgments							-
Petty Cash			500.00				500.00
Unreserved	5,594,265.39	5,670,830.87	16,356,694.36				27,621,790.62
Designated For Sub. Years'	4,116,533.98	-	-	7,267,127.00			34,128,990.24
Designated For Debt Expense	15,563,652.37	7,181,676.89					1,169,823.61
Investment in Fixed Assets						218,250,600.00	218,250,600.00
Bonds Authorized (Memo)	37,428,125.00						37,428,125.00
Bonds Auth. & Unissued (Memo)	(37,428,125.00)						(37,428,125.00)
Total Fund Equity	16,667,312.01	21,234,483.24	7,181,676.89	16,357,194.36	7,267,127.00	-	286,958,393.50
Total Liabilities and Fund Equity	19,432,524.61	24,562,495.13	9,506,676.89	21,491,450.15	10,038,758.50	70,005,492.72	373,287,998.00

**DEFERRED REVENUE ACCOUNTS
JUNE 30, 2013**

Apportioned Assessments Not Due		
Sewer	518,259.84	
Street	54,183.96	
Water	8,578.76	
		581,022.56
Suspended Assessments		
Sewer	1,983.20	1,983.20
Deferred Assessments		
Water	69,545.17	69,545.17
Title V Assessments	80,193.43	80,193.43
Total		732,744.36
Apportioned Sewer Assessment Reserves		
Due in years 2012-2029 Inclusive	518,259.84	
Apportioned Street Assessment Reserves		
Due in years 2012-2024 Inclusive	54,183.96	
Apportioned Water Assessment Reserves		
Due in years 2012-2026 Inclusive	8,578.76	
Reserve for Suspended Sewer Assessment	1,983.20	
Reserve for Suspended Water Assessment	69,545.17	
Title V Assessments	80,193.43	
Total		732,744.36

DEBT ACCOUNTS
JUNE 30, 2013

NET FUNDED OR FIXED DEBT

69,579,927.87

Inside Debt Limit
School

Outside Debt Limit

School Floral	1,375,000.00
New High School	26,505,000.00
Oak Street Middle School	4,725,000.00
Parker Road Pre School	605,000.00
Sherwood Middle School	19,000,000.00
Land Acq - Credit Union	610,000.00
Allen Farm	6,100,000.00
Water Harrington Project	681,000.00
WPAT - Septic - Title V Program	84,644.38
MWPAT - Assabet	240,938.49
Title V Loan #3	61,470.00
Fire Facilities Renovations	4,900,000.00
Water Tank	625,000.00
Water Pollution Abatement Bond	956,875.00
Electric Light Plant Upgrade	535,000.00
Cable	335,000.00
Open Space Land Purchase	795,000.00
Open Space Land Purchase (2)	745,000.00
School Land - High School	700,000.00

69,579,927.87

**TRANSFERS FROM RESERVE FUND
July 1, 2012 - June 30, 2013**

GENERAL GOVERNMENT

Accounting

01013501	510080	Sick Leave Plan II	1,641.86
01013502	510080	Sick Leave Plan II	1,689.57

Assessors

01014102	510020	S & W - Part Time	4,100.00
01014102	510080	Sick Leave Plan II	357.59

Treasurers

01014501	510080	Sick Leave Plan II	1,313.49
01014502	510010	S & W - Full Time	4,600.00
01014502	510080	Sick Leave Plan II	1,111.04

Town Counsel

01015104	520130	Professional Services	2,519.00
----------	--------	-----------------------	----------

Operating Support

01015909	570230	General Insurance	9,516.00
01015909	570230	Medicare Employer Match	19,105.00

Town Clerk

01016101	510080	Sick Leave Plan II	1,486.12
01016102	510080	Sick Leave Plan II	1,223.75

Public Buildings

01019201	510080	Sick Leave Plan II	1,444.86
01019203	510080	Sick Leave Plan II	3,803.85

PUBLIC SAFETY

Police Department

01021001	510080	Sick Leave Plan II	1,987.58
01021002	510080	Sick Leave Plan II	2,455.46
01021003	510080	Sick Leave Plan II	517.25

Fire Department

01022001	510080	Sick Leave Plan II	1,987.58
01022004	540120	Clothing & Uniforms	5,400.00

Building Inspector

01024102	510080	Sick Leave Plan II	620.77
----------	--------	--------------------	--------

PUBLIC WORKS

Town Engineer

01041101	510010	S & W - Full Time	8,481.00
01041101	510080	Sick Leave Plan II	1,987.58
01041103	510080	Sick Leave Plan II	4,498.65
01041104	520130	Professional Services	10,700.00

Highway Department

01042101	510080	Sick Leave Plan II	1,641.86
01042102	510080	Sick Leave Plan II	1,440.47
01042103	510080	Sick Leave Plan II	2,067.45

Water Department

01045001	510080	Sick Leave Plan II	1,806.08
01045002	510080	Sick Leave Plan II	831.39
01045003	510080	Sick Leave Plan II	887.33
01045009	510080	Sick Leave Plan II	1,243.60

HUMAN SERVICES

Council of Aging

01054101	510080	Sick Leave Plan II	1,188.89
01054102	510080	Sick Leave Plan II	448.18

Veterans Benefits

01054304	570130	Veterans Benefits	39,640.00
----------	--------	-------------------	-----------

CULTURE AND RECREATION

Parks & Recreation

01065001	510080	Sick Leave Plan II	1,477.67
01065003	510080	Sick Leave Plan II	1,648.30

Total: 146,869.22

**REVENUE
FISCAL 2013**

Local Receipts

1. Motor Vehicle Excise	4,849,154.74
2. Other Excise (Hotel)	77,180.71
2. Other Excise (Meals Tax)	353,033.44
3. Penalties & Interest	237,991.11
4. PILOT	31,445.15
5. Charges for Services- Water	3,535,767.27
8. Other Charges - Trash	1,371,467.60
9. Other Charges for Services	-
10. Fees	156,984.75
11. Rentals	21,710.80
12. Depart Rev - Schools	4,567.33
13. Depart Rev - Library	
14. Depart Rev - Cemeteries	29,557.20
15. Depart Rev - Recreation	
16. Other Depart Revenue	546,012.41
17. Licenses and Permits	763,338.12
18. Special Assessments	20,797.05
19. Fines and Forfeits	137,127.45
20. Investment Income	369,726.12
21. Miscellaneous Recurring	267,692.65
22. Miscellaneous Nonrecurring	41,187.58
23. Miscellaneous Recurring Medicaid	310,423.35

Total Local Receipts

13,125,164.83

State Revenue

Reimbursement for Loss of Taxes:

Abatement to Vets/Blind/Surviving Spouses	87,686.00
Abatement to Elderly	
Veterans Benefits	

Educational Reimbursement- School Aid:

Chapter 70 -School Aid	18,748,463.00
Construction of School Project	3,350,376.00
School Choice Receiving Tuition	
Charter School	131,784.00

General Grant Reimbursement:

State Owned Land	142,947.00
Highway Reconstruction & Maint	
Additional Assistance	
Local Aid - Lottery	2,356,176.00
Police Career Incentive	
FEMA Reimbursement-Ice Storm	
Other-Meals Tax	287,486.06

Total State Receipts

25,104,918.06

Taxation

Personal Property Tax	745,773.18
Real Estate Tax	54,112,615.02
Deferred Taxes Chapter 41	
Tax Liens Redeemed	164,667.83
Gain on Foreclosure	84,883.56

Total Taxation Receipts

55,107,939.59**Grand Total General Fund Receipts****93,338,022.48**

NON GENERAL FUND ACCOUNT BALANCES:

<u>Account Title</u>	<u>7/1/12</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>6/30/13</u>
Federal Grants - Town				
101014 The Big Read	-	8,640.00	7,079.86	1,560.14
Total	-	8,640.00	7,079.86	1,560.14
State Grants - Town				
111101 Extended Polling Hours	-	9,184.00	9,184.00	-
111103 DARE Tobacco Grant	1,583.43		138.83	1,444.60
111109 NSSW Tobacco Control	149.25		135.99	13.26
111110 Elder Affairs Grant	12,601.00	46,116.00	42,540.20	16,176.80
111111 Library Equalization Grant	220,720.42	41,181.38	62,812.70	199,089.10
111112 Cultural Council Grant	6,155.96	5,964.68	6,254.00	5,866.64
111113 Juvenile Delinquency Prevent	1,403.95			1,403.95
111114 Combat Domestic Violence	3,115.00			3,115.00
111115 Bulletproof Vests	10,175.00		3,370.00	6,805.00
111116 Title V Septic	10,743.00			10,743.00
111117 Violence Against Women Act	921.48		1.21	920.27
111119 Governors Highway Safety	(2,615.22)	5,031.87	2,416.65	-
111122 Haz Mat Training/Incidents		7,764.74	6,619.01	1,145.73
111146 Homeland Security	208.88		208.88	-
111155 LEPC-HMEP	2.50		2.50	-
111161 Chapter 43D Grant	8,795.00			8,795.00
111162 Jordan Pond #2	14,298.88		4,582.62	9,716.26
111165 Safe Grant	6,365.00	6,325.00	5,803.12	6,886.88
111170 911 Training Grant	(3,855.92)	3,585.88	1,343.56	(1,613.60)

Account Title	7/1/12	Revenue	Expenditures	6/30/13
111172 911 Support	(73,002.00)	72,863.17	75,271.17	(75,410.00)
111174 MEMA Grant	2,390.00			2,390.00
111177 CONVERSATION CIRCLES	1,911.16		1,911.16	-
111178 FFY2009 EMERGENCY MANAGEMENT	-	11,418.91	11,418.91	-
111180 Emer Mgmt Performance	204.00	10,935.97	11,139.97	-
111181 Planting Public Shade Trees		70,000.00	11,586.22	58,413.78
Total	222,270.77	290,371.60	256,740.70	255,901.67
Gift Accounts - Town				
121204 Law Enforcement Trust	15,810.02	6,835.00	3,518.91	19,126.11
121205 DARE Gifts	3,336.56			3,336.56
121210 Lake Quinsig Commission	32,454.59	20,160.00	5,453.28	47,161.31
121211 Council on Aging	34,536.23	4,385.00	1,039.48	37,881.75
121212 Library Memorial	41,130.40	20,539.40	21,988.27	39,681.53
121226 Jackson Construction Gift	50,000.00			50,000.00
121230 Safe Gift	511.41	1,136.01	25.00	1,622.42
121232 Mats G. Nilsson Mem Fd	304.13			304.13
121236 Police Community Svc	8,020.79	425.00		8,445.79
121237 RAD - Rape Defense	21.65		21.65	-
121240 Friends of Dean Park	2,624.75	2,000.00	2,116.00	2,508.75
121246 Infiltration & Inflow	1,231,284.10	162,704.00		1,393,988.10
121247 Water Conservation Fund	171,672.00	70,486.00	25,000.00	217,158.00
121249 Citizens Fire Academy	5.11		5.11	-
121250 Lake Street Recreation Area	25,000.00			25,000.00
121253 Library Building Project	7,049.44	146.00		7,195.44
121254 Sunday Hours for Library	3,927.56	18,900.00	17,192.89	5,634.67

Account Title	7/1/12	Revenue	Expenditures	6/30/13
121256 Lakeway Business District	3,500.00		3,500.00	-
121258 BT REGION 2 TRAIN & EQUIP	297.87			297.87
121259 Water Misc Gift	-	746.00	746.00	-
121265 K9 Unit	2,872.64	3,711.00	3,324.40	3,259.24
121266 Emer Mgmt Education	1,979.92			1,979.92
121268 Fire Equipment Gift	4,990.63	850.00	5,603.10	237.53
121269 SMC Student Filmmaker Schol	1,323.00	200.00	500.00	1,023.00
121270 Highway Dept Gift	1,261.00		1,261.00	-
121272 BOH Gift		1,000.00		1,000.00
121273 Sunderland Rd Gift	235.00			235.00
121276 LAND USE PLANNING	130,740.00			130,740.00
121278 Waste Management Gift	34,135.00		23,486.87	10,648.13
Total	1,809,023.80	314,223.41	114,781.96	2,008,465.25

254

Revolving Accounts - Town

131301 Insurance Reimbursement	-	14,784.89	14,784.89	-
131302 Insurance Reimbursement	-	2,611.11	2,611.11	-
131305 Parks and Recreation	238,616.93	299,258.24	311,138.86	226,736.31
131306 Donahue Rowing Center	-	79,098.66	79,098.66	-
131310 High School Recovery	515,397.01		12,497.00	502,900.01
131311 COA Van	68,989.18	25,980.00	11,419.25	83,549.93
131312 Special Needs Recreation	20,547.66	8,763.11	12,402.20	16,908.57
131314 PB Tech Rev Fee Acct	11,880.62	27,486.64	20,195.21	19,172.05
Total	855,431.40	457,982.65	464,147.18	849,266.87

<u>Account Title</u>	<u>7/1/12</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>6/30/13</u>
Board Special Revenue				
141401 Conservation AG Filing Fees	42,159.77	11,645.28	28,645.54	25,159.51
141402 Planning AG Filing Fees	241,079.68	56,318.40	101,478.00	195,920.08
141403 Appeals AG Filing Fees	2,100.00	3,592.63	3,692.63	2,000.00
Total	285,339.45	71,556.31	133,816.17	223,079.59
Filing Fees				
151507 Ternberry	63,536.04		12,000.00	51,536.04
151508 Federal Estates Subdivision	39,000.00		2,910.00	36,090.00
Total	102,536.04	-	14,910.00	87,626.04
School Lunch				
163400 School Lunch	56,809.72	1,600,498.04	1,586,872.57	70,435.19
Total	56,809.72	1,600,498.04	1,586,872.57	70,435.19
Highway Contracts				
171724 Chapter 90 FY 2009	(16,625.50)	247,092.51	230,467.01	-
171726 Chapter 90 FY 2011		1,213,018.30	1,213,018.30	-
171727 Chapter 90 FY 2012			3,612.00	(3,612.00)
Total	(16,625.50)	1,460,110.81	1,447,097.31	(3,612.00)
Sale of Property				
1801 Sale of Property	30,000.00		30,000.00	-
Total	30,000.00	-	30,000.00	-

<u>Account Title</u>	<u>7/1/12</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>6/30/13</u>
Cemetery				
181801 Cemetery Sale of Lots	36,395.17	20,980.00	18,000.00	39,375.17
Total	36,395.17	20,980.00	18,000.00	39,375.17
High School Interest				
181810 Reserve for HS Interest	157,768.69	25,773.27	100,000.00	83,541.96
Total	157,768.69	25,773.27	100,000.00	83,541.96
Board of Health				
1830 Disposal Services - Taxes/Trans	118,879.37	1,765,559.00	1,775,168.81	109,269.56
Total	118,879.37	1,765,559.00	1,775,168.81	109,269.56
Board of Health				
1910 Title V	155,314.39	11,685.32	14,962.88	152,036.83
Total	155,314.39	11,685.32	14,962.88	152,036.83
Federal Grants - School				
202420 Title IIA: Improv Educ Quali	18,212.02	5,687.00	23,899.02	-
202421 Title IIA: Improv Educ Quali		82,859.00	80,557.26	2,301.74
202422 Title III: English Lang Acqu	5,379.12	5,245.65	10,624.77	-
202423 Title III: Eng Lang Acq		18,646.00	16,875.09	1,770.91
202424 Education Jobs Fund	99,685.07		99,685.07	-
202426 IDEA: 94-142 SpEd	41,302.10		40,062.82	1,239.28
202427 IDEA 94-142 SpEd		1,274,431.00	1,310,438.89	(36,007.89)
202428 SpEd Program Improve	28,557.42		28,557.42	-
202429 SpEd Prog Imp		28,034.00	51,064.00	(23,030.00)
202430 Title I	34,698.36	(20,105.64)	14,592.72	0.00

Account Title	7/1/12	Revenue	Expenditures	6/30/13
202431 Title I		166,944.00	157,372.40	9,571.60
202432 Get Fit Adventure	(3,199.49)	550,650.71	584,729.50	(37,278.28)
202435 Early Childhood SPED Prog Im		4,250.00		4,250.00
202450 Title III:English Lnag Acq COF	8,580.08	(200.69)	8,379.39	-
202451 Title III Eng Lan Acq CF		9,035.00	2,848.00	6,187.00
202453 Title I Carryover Program		11,694.00	12,131.47	(437.47)
Total	233,214.68	2,137,170.03	2,441,817.82	(71,433.11)
State Grants - School				
212179 Circuit Breaker	190,168.77	2,502,777.00	2,457,245.65	235,700.12
212199 Big Yellow School Bus	-	200.00		200.00
212620 Quality Full-Day Kinder	12,424.52		12,424.52	-
212621 Quality Full Day Kinder		82,138.00	80,926.98	1,211.02
212622 Early Education & Care	4,372.94	(155.21)	4,217.73	-
212623 Early Education & Care		26,579.40	31,221.10	(4,641.70)
212624 MCAS Remediation	3,259.64	(3,198.74)	60.90	0.00
212625 MCAS Remediation		13,850.00	12,146.02	1,703.98
Total	210,225.87	2,622,190.45	2,598,242.90	234,173.42
Gift Accounts - School				
222206 Destination Imagination	4,005.45	4,852.00	3,256.38	5,601.07
222208 Educational TV Studio	986.51	240.00		1,226.51
222211 SEF Paton Tech	121.36			121.36
222212 SEF Sherwood Character	60.00			60.00
222213 SEF Research Matters		240.00	237.16	2.84
222217 SEF HS New Worlds	334.42			334.42

<u>Account Title</u>	<u>7/1/12</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>6/30/13</u>
222218 Robotics	18,429.45	79,849.29	80,828.47	17,450.27
222228 SEF Making a Critical Differ	27.95			27.95
222232 SEF Featuring Phenology	194.46			194.46
222233 SEF Technology in Hall of Sc	181.59			181.59
222234 SEF Increasing the Temperatu	20.82			20.82
222235 SEF Steps to Respect	3,502.57			3,502.57
222237 SEF Listening Leads to Liter	31.97			31.97
222238 SEF Lets Go Digital	77.01			77.01
222239 SEF What a View	48.85			48.85
222246 Jack Feldheimer Memorial Fund	410.00		400.00	10.00
222250 SEF Global Education		1,097.46	992.81	104.65
222251 SEF Document Student Success		1,145.00	1,145.00	-
222252 SEF Drawing Tables		2,068.00	2,068.00	-
222253 SEF Colonies to Constit		893.48	893.48	-
222254 SEF Going Ape:Adaptive Phys		1,000.00	1,000.00	-
222255 SEF Taking Root at Parker		691.00	472.16	218.84
222256 SEF Manufacturing Int in Eng		2,304.00	2,302.19	1.81
222257 SEF Empower ELS's w/iPad		1,049.98	1,039.10	10.88
222258 SEF Strengthening the School		400.00	400.00	-
222259 SEF Interactive Tools Guided		553.38	521.35	32.03
222263 China Gift Account	7,411.77	41,840.00	47,640.00	1,611.77
222276 Grange Scholarship	7,000.00		1,000.00	6,000.00
222285 Volunteer Activity Coord	-	15,000.00	15,000.00	-
222286 Brian M Moquin Mem Scholarsh	1,100.00	1,000.00	2,000.00	100.00
222288 SEF Etching After Italy	5.87	199.99	204.17	1.69
222289 SEF A Novel Approach to Enha	488.18		440.56	47.62

<u>Account Title</u>	<u>7/1/12</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>6/30/13</u>
222292 SEF History Throught the Nov	413.00			413.00
222295 SEF 21st Century Technology	540.00	539.70	1,066.90	12.80
222298 Informational Backpacks	2,803.45		1,542.02	1,261.43
222413 Science Rocks		1,907.00		1,907.00
222415 Position Active Inquiry	108.95			108.95
222500 SHS Gift	7,393.51	8,316.36	3,281.64	12,428.23
222501 Oak Gift	5,523.99	961.65	6,194.58	291.06
222502 Sherwood Gift	63.21	1,570.00		1,633.21
222503 Floral Gift	5,026.36	2,412.03	765.47	6,672.92
222504 Paton Gift	7,810.28	12,707.45	12,053.19	8,464.54
222505 Coolidge Gift	2,448.61	14,384.40	2,722.63	14,110.38
222506 Spring St Gift	984.91	17,135.80	1,429.49	16,691.22
222507 Beal Gift	1,866.88	7,354.69	3,240.03	5,981.54
222508 Parker Gift	192.20		182.50	9.70
222509 Athletic Gift	8,869.54	39,500.00	35,020.66	13,348.88
222510 James P Sullivan Memorial Gi	265.02		265.02	-
222511 Michael Von ehren Scholarsh	2.80	500.00	500.00	2.80
222512 Special Education Gift	510.00			510.00
222513 Technology Gift	835.00	958.00	958.00	835.00
222514 Road Scholars Race Acct	15,670.48	13,915.00	15,893.13	13,692.35
222515 Shrews Garden Party Fund	21,522.17	35,000.00	23,583.58	32,938.59
222516 Lorden Memorial Scholarship		10,000.00	1,000.00	9,000.00
222517 Life Skills Gift		3,200.00	628.76	2,571.24
Total	127,288.59	324,785.66	272,168.43	179,905.82

<u>Account Title</u>	<u>7/1/12</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>6/30/13</u>
232341 HS Girls Ice Hockey	3,460.06	25,312.50	13,050.60	15,721.96
232343 After School Enrichment	2,886.37	5,277.00	5,421.88	2,741.49
232344 School Choice	69,567.94	69,167.00	73,227.09	65,507.85
232345 Music Gift Account	1,000.00	1,000.00		2,000.00
232346 Bus Fee FY14	908.00	329,075.00	2,315.71	327,667.29
232347 Sherwood Summer Ext Programs	51,378.90	60,379.20	67,505.57	44,252.53
232348 High School AP Exam Honarium	-	4,932.00	4,932.00	-
232349 First Aid/CPR	1,413.00	2,629.00	2,568.80	1,473.20
232351 Personal Ipad Program		118,559.25	23,763.93	94,795.32
232352 Build Our Kids Success		4,225.00	3,264.00	961.00
Total	1,297,824.17	4,140,388.18	3,686,316.95	1,751,895.40

261 Capital Projects

303004 Water Main Extension	3,778,062.95	24,000.00	1,102,358.00	2,699,704.95
303011 Allen Farm Property	41,097.62	19,000.00	2,356.02	57,741.60
303014 Walk of Light Contract	26,595.51			26,595.51
303016 Lakeway State #2 Project	20,795.93			20,795.93
303020 ATM Art 34 Old Mill/Harr/Rt 9	87,336.14	(19,000.00)		68,336.14
303021 DHCD Centech Project	92,222.00	(92,222.00)		-
303024 Centech North	8,906.20	92,222.00	37,500.00	63,628.20
303025 Sherwood Middle School	11,501,870.15	4,697,657.00	12,133,450.21	4,066,076.94
303026 Spring St Green Project	449,144.06	265,788.00	619,676.40	95,255.66
Total	16,006,030.56	4,987,445.00	13,895,340.63	7,098,134.93

<u>Account Title</u>	<u>7/1/12</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>6/30/13</u>
Electric & Cable				
600460 Electric Dept	10,370,417.94	34,159,507.13	32,454,501.89	12,075,423.18
610499 Cable Dept	2,738,432.11	16,564,542.08	15,125,972.57	4,172,001.62
Total	13,103,850.05	50,724,049.21	47,580,474.46	16,247,424.80
Trust Funds				
818001 Fire Relief	5,128.24	37.12		5,165.36
818002 Police Relief	315.16	2.28		317.44
818003 Soldiers War Memorial	11,815.94	85.49		11,901.43
818004 Wood Fire Relief	39,359.12	284.84		39,643.96
818005 Wood Special	6,837.57	49.47		6,887.04
818006 Wymann Foundation	1,401.61	10.13		1,411.74
818007 Scholarship Trust	15,711.42	7,361.09	10,500.00	12,572.51
818008 Aldrich Charitable	16,082.90	116.41	45.00	16,154.31
818009 Wright-Harlow Charitable	4,050.44	29.33		4,079.77
818010 Keegan-Maynard Charitable	57,737.59	417.81		58,155.40
818011 Chase	7,348.11	53.18		7,401.29
818012 Clapp	1,813.96	13.19	45.00	1,782.15
818013 Cummings	2,642.98	19.13		2,662.11
818014 Dean	65,800.26	476.19		66,276.45
818015 Dean (Gates)	9,175.32	66.46	45.00	9,196.78
818016 Fuller	17,398.36	125.87		17,524.23
818017 Heywood	51,722.14	374.31		52,096.45
818018 Loring	5,471.38	39.64	45.00	5,466.02
818019 Maynard Monument	11,000.20	79.61		11,079.81
818020 Maynard Flower	11,014.37	79.78	45.00	11,049.15

Account Title	7/1/12	Revenue	Expenditures	6/30/13
818021 Peckham	137.43	1.05	45.00	93.48
818022 Peel	2,542.01	18.45	45.00	2,515.46
818023 Pierce	12,947.42	93.73	45.00	12,996.15
818024 Ward	21,640.67	156.61		21,797.28
818025 Whitney	3,378.78	24.44		3,403.22
818026 Perpetual Care	1,053,069.19	38,202.54	9,615.05	1,081,656.68
818027 Borgatti	415,607.48	2,994.44	17,224.13	401,377.79
818028 Eaton	2,039.00	11.92	(100.00)	2,150.92
818029 Fletcher Library	4,977.67	29.42		5,007.09
818030 Harlow	9,535.57	56.43		9,592.00
818031 Howe	33,398.23	201.11		33,599.34
818032 Keegan-Maynard	6,385.08	37.76		6,422.84
818033 William Pierce	6,206.13	37.63		6,243.76
818034 Rideout	3,307.80	16.62	555.00	2,769.42
818035 Ward	2,063.54	12.20		2,075.74
818036 Williams	4,136.66	24.48		4,161.14
818037 Leader	39.97	0.24		40.21
818038 Virginia Pierce	229.45	1.32		230.77
818039 Cutting	54,451.16	321.30	243.51	54,528.95
818040 Stone	24,636.18	178.29		24,814.47
818041 Mastro	2,054.20	14.90		2,069.10
818042 Library Memorial	23,250.34	343.54		23,593.88
818043 Rowing Center Trust	555,118.21	43,537.24		598,655.45
818044 Flint Brown	5,154.59	31.12	536.44	4,649.27
818045 Lora Childs Fletcher School	709.79	4.05	600.00	113.84
818046 Amasa Howe	1,068.81	7.72		1,076.53

<u>Account Title</u>	<u>7/1/12</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>6/30/13</u>
818047 Brad Morrison	3,524.60	25.49		3,550.09
818048 Agnes Wyman Ed	39,005.42	283.97	1,500.00	37,789.39
818049 Wood Athletics	41.36	0.32		41.68
818050 Stabilization Fund	348,025.41	2,518.58		350,543.99
818051 Gerard Guertin Memorial Trust	4,334.09	31.37		4,365.46
818052 Flanagan Trust	904.25	5.10		909.35
818053 Cogswell Gleason Scholarship	17,629.59	127.59		17,757.18
818054 Dorothy Erwin Mem Trust	10,175.86	73.64		10,249.50
818055 Charles Morison Alumni Trust	6,915.17	50.05		6,965.22
818056 Bart Falvey	8,065.15	58.73	335.31	7,788.57
818058 Myrtle Young Trust Sch	29,100.78	211.35	650.00	28,662.13
818059 Joseph M. DeMaria Scholarship	73,685.09	533.22	3,000.00	71,218.31
818060 Lee Memorial Trust	12,731.30	95.56		12,826.86
818062 Elinor & Joseph Donohue Trust	14,330.05	103.48	143.93	14,289.60
818063 Class of 65 Mem Sch Tr	4,312.57	(90.33)		4,222.24
818064 Cellucci	27,239.23	309.75	1,000.00	26,548.98
818065 Cemetery Stabilization Fund	53,026.51	13,022.30		66,048.81
818181 OPEB - Selco	774,299.60	263,427.96		1,037,727.56
818182 OPEB - Cable	258,099.88	205,872.77		463,972.65
818183 OPEB - Town	191,351.64	207,532.41		398,884.05
Total	4,466,709.98	790,273.19	46,163.37	5,210,819.80
Workers Compensation Trust Fund				
82012304 Workers Compensation Trust	42,047.55			42,047.55
Total	42,047.55	-	-	42,047.55

<u>Account Title</u>	<u>7/1/12</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>6/30/13</u>
Agency Accounts				
878701 Special Detail Active	(14,648.74)	381,108.94	355,670.26	10,789.94
878702 Special Detail Retired	-	51,252.50	51,252.50	-
878734 Deputy Collector Fees	5,368.42	73,519.34	75,935.50	2,952.26
878735 Police Holding Account	88,285.38	81,765.00	20,642.00	149,408.38
878755 Firearms Record Keeping	700.00	28,025.00	28,200.00	525.00
878764 Student Activity	80,666.96	269,204.06	220,000.00	129,871.02
878772 Student Activity HS	148,835.25	466,908.41	450,247.06	165,496.60
878710 Surety Bonds	1,567,981.75	11,684.40	24,449.70	1,555,216.45
Total	1,877,189.02	1,363,467.65	1,226,397.02	2,014,259.65

YEAR-TO-DATE BUDGET REPORT - 7/1/12 to 6/30/2013

	Original Approp	Transfers Adjtsmts	Revised Budget	YTD Actual	Encumb.	Available Budget	PCT Used
ACCOUNTS FOR 0100 GENERAL FUND							
01011904 Personnel Board OpEx							
01011904 510900 Professional Impro	3,500	0	3,500	3,200.00	0.00	300.00	91.40%
01011904 540140 Books Periodicals	100	0	100	0.00	0.00	100.00	0.00%
TOTAL Personnel Board OpEx	3,600	0	3,600	3,200.00	0.00	400.00	88.90%
01011909 Personnel Board SepAp							
01011909 510400 New Salary Schedul	185,000	-108,359	76,641	0.00	0.00	76,641.17	0.00%
01011909 520260 Class & Compensati	0	5,000	5,000	0.00	5,000.00	-	100.00%
01011909 570000 Other Charges & Ex	0	7,000	7,000	1,600.00	0.00	5,400.00	22.90%
TOTAL Personnel Board SepAp	185,000	96,359	88,641	1,600.00	5,000.00	82,041.17	7.40%
01012201 Selectmen PEA							
01012201 510010 S & W - Full Time	8,750	0	8,750	8,749.80	0.00	0.20	100.00%
TOTAL Selectmen PEA	8,750	0	8,750	8,749.80	0.00	0.20	100.00%
01012202 Selectmen S&C							
01012202 510010 S & W - Full Time	1,500	0	1,500	960.43	0.00	539.57	64.00%
TOTAL Selectmen S&C	1,500	0	1,500	960.43	0.00	539.57	64.00%
01012204 Selectmen OpEx							
01012204 520040 Utility - Telephone	200	0	200	93.20	0.00	106.80	46.60%
01012204 520100 Advertising & Bind	1,200	0	1,200	1,828.37	0.00	(628.37)	152.40%
01012204 540150 Print Postage Stat	300	0	300	162.00	197.50	(59.50)	119.80%
01012204 540220 Office Supplies	600	0	600	497.12	300.00	(197.12)	132.90%
01012204 570010 Car Allowance/Mile	1,700	0	1,700	1,680.00	0.00	20.00	98.80%
01012204 570020 Dues & Memberships	4,500	0	4,500	4,488.00	0.00	12.00	99.70%
01012204 570030 In State Travel	1,400	0	1,400	649.00	0.00	751.00	46.40%
TOTAL Selectmen OpEx	9,900	0	9,900	9,397.69	497.50	4.81	100.00%

01012209	Select_SepAp	190,000	0	190,000	190,000.00	0.00	-	100.00%
01012209	570970 Stab/OPEB Fund	190,000	0	190,000	190,000.00	0.00	-	100.00%
TOTAL Select SepAp		190,000	0	190,000	190,000.00	0.00	-	100.00%
01012301	Manager PEA	130,525	0	130,525	130,525.23	0.00	(0.23)	100.00%
01012301	510010 S & W - Full Time	130,525	0	130,525	130,525.23	0.00	(0.23)	100.00%
TOTAL Manager PEA		130,525	0	130,525	130,525.23	0.00	(0.23)	100.00%
01012302	Manager S&C	56,215	1,903	58,118	45,022.22	0.00	13,096.21	77.50%
01012302	510010 S & W - Full Time	500	0	500	500.00	0.00	-	100.00%
01012302	510100 Longevity	56,715	1,903	58,618	45,522.22	0.00	13,096.21	77.70%
TOTAL Manager S&C		56,715	1,903	58,618	45,522.22	0.00	13,096.21	77.70%
01012303	Manager Other	117,649	1,274	118,923	119,187.54	0.00	(264.73)	100.20%
01012303	510010 S & W - Full Time	4,552	0	4,552	3,110.26	0.00	1,441.58	68.30%
01012303	510090 Overtime	0	0	0	867.62	0.00	(867.62)	100.00%
01012303	510090 NEMO Overtime	122,201	1,274	123,475	123,165.42	0.00	309.23	99.70%
TOTAL Manager Other		117,649	1,274	118,923	119,187.54	0.00	(264.73)	100.20%
01012304	Manager OpEx	2,025	0	2,025	2,337.71	0.00	(312.71)	115.40%
01012304	520040 Utility - Telephon	1,000	0	1,000	761.62	0.00	238.38	76.20%
01012304	520100 Advertising & Bind	0	0	0	1,476.27	0.00	(1,476.27)	100.00%
01012304	520130 Professional Servi	250	0	250	56.00	0.00	194.00	22.40%
01012304	540150 Print Postage Stat	500	0	500	214.13	0.00	285.87	42.80%
01012304	540220 Office Supplies	200	0	200	0.00	0.00	200.00	0.00%
01012304	540220 IRENE Office Suppli	2,700	0	2,700	1,200.00	0.00	1,500.00	44.40%
01012304	570010 Car Allowance/Mile	600	0	600	541.40	0.00	58.60	90.20%
01012304	570020 Dues & Memberships	2,400	26	2,426	2,769.57	0.00	(343.22)	114.10%
01012304	570030 In State Travel	9,675	26	9,701	9,356.70	0.00	344.65	96.40%
TOTAL Manager OpEx		2,025	0	2,025	2,337.71	0.00	(312.71)	115.40%
01012310	Town Manager WarArt	30,000	0	30,000	0.00	30,000.00	-	100.00%
01012310	585895 ATM Art 22 Shrews	30,000	0	30,000	0.00	30,000.00	-	100.00%
TOTAL Town Manager WarArt		30,000	0	30,000	0.00	30,000.00	-	100.00%

01013509 Accountant SepAp	26,000	6,000	32,000	31,500.00	0.00	500.00	98.40%
01013509 520230 Town Audit	26,000	6,000	32,000	31,500.00	0.00	500.00	98.40%
TOTAL Accountant SepAp							
01014101 Assessor PEA	84,025	1,674	85,699	85,376.73	0.00	322.15	99.60%
01014101 510010 S & W - Full Time	3,000	0	3,000	2,500.00	0.00	500.00	83.30%
01014101 510020 S & W - Part Time	87,025	1,674	88,699	87,876.73	0.00	822.15	99.10%
TOTAL Assessor PEA							
01014102 Assessor S&C	44,714	1,775	46,488	46,851.81	0.00	(363.68)	100.80%
01014102 510010 S & W - Full Time	17,659	4,624	22,283	22,722.99	0.00	(439.60)	102.00%
01014102 510020 S & W - Part Time	0	358	358	357.59	0.00	-	100.00%
01014102 510080 Sick Leave Plan II	300	0	300	300.00	0.00	-	100.00%
01014102 510100 Longevity	62,673	6,756	69,429	70,232.39	0.00	(803.28)	101.20%
TOTAL Assessor S&C							
01014103 Assessor Other	9,730	193	9,924	9,924.25	0.00	(0.69)	100.00%
01014103 510010 S & W - Full Time	20,369	391	20,759	14,068.81	0.00	6,690.45	67.80%
01014103 510020 S & W - Part Time	30,099	584	30,683	23,993.06	0.00	6,689.76	78.20%
TOTAL Assessor Other							
01014104 Assessor OpEx	1,560	0	1,560	485.66	0.00	1,074.34	31.10%
01014104 520040 Utility - Telephone	100	0	100	205.00	0.00	(105.00)	205.00%
01014104 520080 R & M - Equipment	600	0	600	87.40	0.00	512.60	14.60%
01014104 520100 Advertising & Bind	10,000	4,100	14,100	17,084.21	347.50	(3,331.71)	123.60%
01014104 520130 Professional Servi	400	0	400	98.00	79.81	222.19	44.50%
01014104 540140 Books Periodicals	1,000	0	1,000	348.70	0.00	651.30	34.90%
01014104 540150 Print Postage Stat	750	0	750	415.67	0.00	334.33	55.40%
01014104 540220 Office Supplies	4,860	0	4,860	4,973.96	0.00	(113.96)	102.30%
01014104 570010 Car Allowance/Mile	1,000	0	1,000	654.00	0.00	346.00	65.40%
01014104 570020 Dues & Memberships	1,800	0	1,800	786.00	518.00	496.00	72.40%
01014104 570030 In State Travel	22,070	4,100	26,170	25,138.60	945.31	86.09	99.70%
TOTAL Assessor OpEx							

<u>01019201 Public Buildings PEA</u>									
01019201	510010	S & W - Full Time	92,428	1,841	94,270	93,916.17	0.00	353.64	99.60%
01019201	510080	Sick Leave Plan II	0	1,445	1,445	1,444.86	0.00	-	100.00%
01019201	510100	Longevity	350	0	350	350.00	0.00	-	100.00%
TOTAL Public Buildings PEA			92,778	3,286	96,065	95,711.03	0.00	353.64	99.60%
<u>01019202 Public Buildings S&C</u>									
01019202	510010	S & W - Full Time	40,238	1,170	41,408	41,532.44	0.00	(124.19)	100.30%
01019202	510100	Longevity	238	0	238	237.50	0.00	-	100.00%
TOTAL Public Buildings S&C			40,476	1,170	41,646	41,769.94	0.00	(124.19)	100.30%
<u>01019203 Public Buildings Other</u>									
01019203	510010	S & W - Full Time	866,082	3,494	869,576	0.00	0.00	869,576.16	0.00%
01019203	510010	00100 Town Hall	0	0	0	42,001.57	0.00	(42,001.57)	100.00%
01019203	510010	00300 Oak Middle Sc	0	0	0	86,184.94	0.00	(86,184.94)	100.00%
01019203	510010	00301 High School	0	3,424	3,424	114,579.22	0.00	(111,155.52)	3346.60%
01019203	510010	00302 Sherwood Midd	0	0	0	45,976.72	0.00	(45,976.72)	100.00%
01019203	510010	00303 Coolidge Scho	0	0	0	83,657.75	0.00	(83,657.75)	100.00%
01019203	510010	00304 Paton School	0	0	0	39,051.76	0.00	(39,051.76)	100.00%
01019203	510010	00305 Spring Street	0	0	0	39,943.36	0.00	(39,943.36)	100.00%
01019203	510010	00306 Beal School	0	0	0	41,905.54	0.00	(41,905.54)	100.00%
01019203	510010	00307 Floral Street	0	0	0	43,437.52	0.00	(43,437.52)	100.00%
01019203	510010	00950 Maintenance M	0	0	0	265,000.04	0.00	(265,000.04)	100.00%
01019203	510020	00302 Sherwood Midd	0	0	0	10,972.66	0.00	(10,972.66)	100.00%
01019203	510020	00304 Paton School	0	0	0	390.17	0.00	(390.17)	100.00%
01019203	510020	00306 Beal School	0	0	0	84.36	0.00	(84.36)	100.00%
01019203	510020	00307 Floral Street	0	0	0	8,514.32	0.00	(8,514.32)	100.00%
01019203	510080	Sick Leave Plan II	0	3,804	3,804	3,803.85	0.00	-	100.00%
01019203	510090	Overtime	45,000	0	45,000	0.00	0.00	45,000.00	0.00%
01019203	510090	00100 Town Hall	0	0	0	2,293.42	0.00	(2,293.42)	100.00%
01019203	510090	00110 Senior Center	0	0	0	281.36	0.00	(281.36)	100.00%
01019203	510090	00120 Public Librar	0	0	0	656.56	0.00	(656.56)	100.00%
01019203	510090	00220 Overtime	0	0	0	162.19	0.00	(162.19)	100.00%
01019203	510090	00222 Overtime	0	0	0	220.23	0.00	(220.23)	100.00%
01019203	510090	00300 Oak Middle Sc	0	0	0	3,242.09	0.00	(3,242.09)	100.00%
01019203	510090	00301 High School	0	0	0	3,232.52	0.00	(3,232.52)	100.00%
01019203	510090	00302 Sherwood Midd	0	0	0	3,326.12	0.00	(3,326.12)	100.00%
01019203	510090	00303 Coolidge Scho	0	0	0	2,558.29	0.00	(2,558.29)	100.00%

01019203 510090 00304 Paton School	0	0	2,113.85	0.00	(2,113.85)	100.00%
01019203 510090 00305 Spring Street	0	0	1,183.27	0.00	(1,183.27)	100.00%
01019203 510090 00306 Beal School	0	0	1,389.27	0.00	(1,389.27)	100.00%
01019203 510090 00307 Floral St Sch	0	0	1,207.00	0.00	(1,207.00)	100.00%
01019203 510090 00310 Parker Road P	0	0	528.09	0.00	(528.09)	100.00%
01019203 510090 00900 All Buildings	0	0	4,567.10	0.00	(4,567.10)	100.00%
01019203 510090 00950 Overtime	0	0	212.17	0.00	(212.17)	100.00%
01019203 510090 NEMO Overtime	0	0	5,002.79	0.00	(5,002.79)	100.00%
01019203 510100 Longevity	4,750	4,750	3,825.00	0.00	925.00	80.50%
01019203 510110 Work Incentive Pro	0	0	50.00	0.00	(50.00)	100.00%
TOTAL Public Buildings Other	915,832	10,722	861,555.10	0.00	64,998.61	93.00%
01019204 Public Buildings OpEx	755,000	0	755,000	0.00	755,000.00	0.00%
01019204 520010 Utility - Electric	0	0	0.00	0.00	(0.00)	0.00%
01019204 520010 00100 Town Hall	0	0	50,756.15	0.00	(50,756.15)	100.00%
01019204 520010 00110 Senior Center	0	0	8,657.35	0.00	(8,657.35)	100.00%
01019204 520010 00120 Public Librar	0	0	50,441.67	0.00	(50,441.67)	100.00%
01019204 520010 00210 Police Statio	0	0	23,731.99	0.00	(23,731.99)	100.00%
01019204 520010 00220 Fire	0	0	14,863.50	0.00	(14,863.50)	100.00%
01019204 520010 00221 Lake Fire	0	0	5,156.87	0.00	(5,156.87)	100.00%
01019204 520010 00222 CenTech Fire	0	0	5,783.89	0.00	(5,783.89)	100.00%
01019204 520010 00300 Oak Middle Sc	0	0	100,578.67	0.00	(100,578.67)	100.00%
01019204 520010 00301 High School	0	0	155,203.54	0.00	(155,203.54)	100.00%
01019204 520010 00302 Sherwood Midd	0	0	70,976.31	0.00	(70,976.31)	100.00%
01019204 520010 00303 Coolidge Scho	0	0	36,072.48	0.00	(36,072.48)	100.00%
01019204 520010 00304 Paton School	0	0	16,356.02	0.00	(16,356.02)	100.00%
01019204 520010 00305 Spring Street	0	0	42,641.76	0.00	(42,641.76)	100.00%
01019204 520010 00306 Beal School	0	0	12,490.68	0.00	(12,490.68)	100.00%
01019204 520010 00307 Floral St Sch	0	0	65,226.19	0.00	(65,226.19)	100.00%
01019204 520010 00310 Parker Road P	0	0	14,542.36	0.00	(14,542.36)	100.00%
01019204 520010 00350 Paton School	0	0	78.93	0.00	(78.93)	100.00%
01019204 520010 00380 Allen Farm	0	0	204.29	0.00	(204.29)	100.00%
01019204 520010 00650 Boat House	0	0	127.02	0.00	(127.02)	100.00%
01019204 520020 Utility - Natural	263,000	0	0.00	0.00	263,000.00	0.00%
01019204 520020 00100 Town Hall	0	0	2,765.19	20.11	(2,765.30)	100.00%
01019204 520020 00110 Senior Center	0	0	4,461.51	17.96	(4,479.47)	100.00%
01019204 520020 00120 Public Librar	0	0	568.21	0.00	(568.21)	100.00%
01019204 520020 00210 Police Statio	0	0	12,683.95	0.00	(12,683.95)	100.00%

01019204	520020	00220	Fire Headquar	0	0	0	7,305.01	89.77	(7,394.78)	100.00%
01019204	520020	00221	Lake Fire	0	0	0	1,968.97	9.34	(1,978.31)	100.00%
01019204	520020	00222	CentTech Fire	0	0	0	1,162.47	13.65	(1,176.12)	100.00%
01019204	520020	00300	Oak Middle Sc	0	0	0	51,523.54	0.00	(51,523.54)	100.00%
01019204	520020	00301	High School	0	0	0	86,355.11	0.00	(86,355.11)	100.00%
01019204	520020	00302	Sherwood Midd	0	2	2	20,251.49	0.00	(20,249.49)	100.00%
01019204	520020	00303	Coolidge Scho	0	0	0	8,757.46	0.00	(8,757.46)	100.00%
01019204	520020	00304	Paton School	0	0	0	20,911.46	0.00	(20,911.46)	100.00%
01019204	520020	00306	Beal School	0	0	0	14,878.32	0.00	(14,878.32)	100.00%
01019204	520020	00307	Floral St Sch	0	0	0	19,814.39	0.00	(19,814.39)	100.00%
01019204	520020	00310	Parker Road P	0	0	0	3,164.02	0.00	(3,164.02)	100.00%
01019204	520020	00651	Legion Hall	0	0	0	2,401.16	17.96	(2,419.12)	100.00%
01019204	520030	Utility - Heating		63,000	0	63,000	0.00	0.00	63,000.00	0.00%
01019204	520030	00300	Oak Middle Sc	0	0	0	326.00	0.00	(326.00)	100.00%
01019204	520030	00302	Sherwood Midd	0	0	0	42,594.50	0.00	(42,594.50)	100.00%
01019204	520040	Utility - Telephone		6,000	0	6,000	5,689.90	0.00	310.10	94.80%
01019204	520060	Utility - Water		28,500	0	28,500	0.00	0.00	28,500.00	0.00%
01019204	520060	00100	Town Hall	0	0	0	584.54	0.00	(584.54)	100.00%
01019204	520060	00110	Senior Center	0	0	0	208.86	0.00	(208.86)	100.00%
01019204	520060	00120	Public Librar	0	0	0	680.26	0.00	(680.26)	100.00%
01019204	520060	00210	Police	0	0	0	290.80	0.00	(290.80)	100.00%
01019204	520060	00220	Fire Headquar	0	0	0	297.60	0.00	(297.60)	100.00%
01019204	520060	00221	Lake Fire	0	0	0	233.80	0.00	(233.80)	100.00%
01019204	520060	00222	CentTech Fire	0	0	0	223.00	0.00	(223.00)	100.00%
01019204	520060	00300	Oak Middle Sc	0	0	0	1,938.53	0.00	(1,938.53)	100.00%
01019204	520060	00301	High School	0	0	0	21,620.43	0.00	(21,620.43)	100.00%
01019204	520060	00302	Sherwood Midd	0	0	0	1,611.70	0.00	(1,611.70)	100.00%
01019204	520060	00303	Coolidge Scho	0	0	0	838.43	0.00	(838.43)	100.00%
01019204	520060	00304	Paton School	0	0	0	604.58	0.00	(604.58)	100.00%
01019204	520060	00305	Spring Street	0	0	0	1,131.80	0.00	(1,131.80)	100.00%
01019204	520060	00306	Beal School	0	0	0	811.70	0.00	(811.70)	100.00%
01019204	520060	00307	Floral St Sch	0	0	0	1,138.50	0.00	(1,138.50)	100.00%
01019204	520060	00310	Parker Road P	0	0	0	554.89	0.00	(554.89)	100.00%
01019204	520060	00380	Allen Farm	0	0	0	108.00	0.00	(108.00)	100.00%
01019204	520060	00650	Boat House	0	0	0	40.07	0.00	(40.07)	100.00%
01019204	520070	Utility - Sewer		16,100	0	16,100	0.00	0.00	16,100.00	0.00%
01019204	520070	00100	Town Hall	0	0	0	518.18	0.00	(518.18)	100.00%
01019204	520070	00110	Senior Center	0	0	0	159.25	0.00	(159.25)	100.00%

01019204	520070	00120	Public Librar	0	0	0	717.82	0.00	(717.82)	100.00%
01019204	520070	00210	Police Statio	0	0	0	257.50	0.00	(257.50)	100.00%
01019204	520070	00220	Fire Headquar	0	0	0	267.50	0.00	(267.50)	100.00%
01019204	520070	00221	Fire Lake	0	0	0	215.00	0.00	(215.00)	100.00%
01019204	520070	00222	Centech Fire	0	0	0	175.00	0.00	(175.00)	100.00%
01019204	520070	00300	Oak Middle Sc	0	0	0	1,807.91	0.00	(1,807.91)	100.00%
01019204	520070	00301	High School	0	0	0	6,217.26	0.00	(6,217.26)	100.00%
01019204	520070	00302	Sherwood Midd	0	0	0	1,482.50	0.00	(1,482.50)	100.00%
01019204	520070	00303	Coolidge Scho	0	0	0	797.68	0.00	(797.68)	100.00%
01019204	520070	00304	Paton School	0	0	0	537.26	0.00	(537.26)	100.00%
01019204	520070	00305	Spring Street	0	0	0	1,087.50	0.00	(1,087.50)	100.00%
01019204	520070	00306	Beal School	0	0	0	765.00	0.00	(765.00)	100.00%
01019204	520070	00307	Floral St Sch	0	0	0	1,150.00	0.00	(1,150.00)	100.00%
01019204	520070	00310	Parker Road P	0	0	0	536.99	0.00	(536.99)	100.00%
01019204	520080	R & M - Equipment		0	7,500	0	0.00	0.00	7,500.00	0.00%
01019204	520080	00120	Public Librar	0	0	0	110.00	0.00	(110.00)	100.00%
01019204	520080	00222	Centech Fire	0	0	0	336.00	0.00	(336.00)	100.00%
01019204	520080	00301	Oak Middle Sc	0	0	0	890.40	0.00	(890.40)	100.00%
01019204	520080	00301	High School	0	0	0	386.37	0.00	(386.37)	100.00%
01019204	520080	00302	Sherwood Midd	0	0	0	84.12	0.00	(84.12)	100.00%
01019204	520080	00307	Floral St Sch	0	0	0	1,983.40	0.00	(1,983.40)	100.00%
01019204	520080	00800	Motor Vehicle	0	0	0	685.11	0.00	(685.11)	100.00%
01019204	520090	R & M - Building		0	146,000	0	8,980.00	2,025.00	134,995.00	7.50%
01019204	520090	00100	Town Hall	0	0	0	8,329.43	0.00	(8,329.43)	100.00%
01019204	520090	00110	Senior Center	0	0	0	8,658.72	0.00	(8,658.72)	100.00%
01019204	520090	00120	Public Librar	0	0	0	51,466.40	0.00	(51,466.40)	100.00%
01019204	520090	00210	Police Statio	0	0	0	3,468.46	4,200.00	(7,668.46)	100.00%
01019204	520090	00220	Fire Headquar	0	0	0	11,956.61	0.00	(11,956.61)	100.00%
01019204	520090	00221	Fire Lake	0	0	0	900.50	0.00	(900.50)	100.00%
01019204	520090	00222	Centech Fire	0	0	0	5,947.40	0.00	(5,947.40)	100.00%
01019204	520090	00300	Oak Middle Sc	0	0	0	18,197.62	0.00	(18,197.62)	100.00%
01019204	520090	00301	High School	0	0	0	43,371.25	0.00	(43,371.25)	100.00%
01019204	520090	00302	Sherwood Midd	0	0	0	3,391.09	0.00	(3,391.09)	100.00%
01019204	520090	00303	Coolidge Scho	0	0	0	10,419.06	0.00	(10,419.06)	100.00%
01019204	520090	00304	Paton School	0	0	0	2,818.35	0.00	(2,818.35)	100.00%
01019204	520090	00305	Spring Street	0	0	0	5,955.99	0.00	(5,955.99)	100.00%
01019204	520090	00306	Beal School	0	0	0	11,680.92	0.00	(11,680.92)	100.00%
01019204	520090	00307	Floral St Sch	0	0	0	11,390.56	0.00	(11,390.56)	100.00%

01019204 520090 00310 Parker Road P	0	0	0	1,109.49	0.00	(1,109.49)	100.00%
01019204 520090 00651 Legion Hall	0	0	0	83.60	0.00	(83.60)	100.00%
01019204 520100 Advertising & Bind	800	0	800	1,185.99	0.00	(385.99)	148.20%
01019204 520110 Hospital & Medical	250	0	250	77.00	0.00	173.00	30.80%
01019204 520130 Professional Servi	755,000	0	755,000	5,130.83	0.00	749,869.17	0.70%
01019204 520130 00100 Town Hall	0	0	0	21,054.64	0.00	(21,054.64)	100.00%
01019204 520130 00110 Senior Center	0	0	0	10,692.32	0.00	(10,692.32)	100.00%
01019204 520130 00120 Public Librar	0	0	0	55,955.48	0.00	(55,955.48)	100.00%
01019204 520130 00210 Police	0	0	0	21,700.00	0.00	(21,700.00)	100.00%
01019204 520130 00220 Fire Headquar	0	0	0	950.00	0.00	(950.00)	100.00%
01019204 520130 00221 Fire Lake	0	0	0	600.00	0.00	(600.00)	100.00%
01019204 520130 00222 CenTech Fire	0	0	0	600.00	0.00	(600.00)	100.00%
01019204 520130 00300 Oak Middle Sc	0	0	0	162,095.00	0.00	(162,095.00)	100.00%
01019204 520130 00301 High School	0	2,024	2,024	233,368.29	0.00	(231,344.41)	*****%
01019204 520130 00302 Sherwood Midd	0	0	0	84,318.07	0.00	(84,318.07)	100.00%
01019204 520130 00303 Coolidge Scho	0	0	0	11,895.00	0.00	(11,895.00)	100.00%
01019204 520130 00304 Paton School	0	0	0	29,145.84	0.00	(29,145.84)	100.00%
01019204 520130 00305 Spring Street	0	0	0	29,785.81	0.00	(29,785.81)	100.00%
01019204 520130 00306 Beal School	0	0	0	26,605.00	0.00	(26,605.00)	100.00%
01019204 520130 00307 Floral St Sch	0	0	0	70,935.00	0.00	(70,935.00)	100.00%
01019204 520130 00310 Parker Road P	0	0	0	30,150.81	0.00	(30,150.81)	100.00%
01019204 520140 Rental of Equipmen	2,000	0	2,000	1,224.32	0.00	775.68	61.20%
01019204 520220 Services-Not Class	5,000	0	5,000	4,000.00	0.00	1,000.00	80.00%
01019204 520530 Parker Rd-Beal Wes	32,000	0	32,000	32,031.00	0.00	(31.00)	100.10%
01019204 540010 Automotive	6,000	0	6,000	5,731.29	0.00	268.71	95.50%
01019204 540030 Building	96,000	2,849	98,849	0.00	0.00	98,848.56	0.00%
01019204 540030 00100 Town Hall	0	0	0	4,520.52	0.00	(4,520.52)	100.00%
01019204 540030 00110 Senior Center	0	0	0	3,554.01	0.00	(3,554.01)	100.00%
01019204 540030 00120 Public Librar	0	0	0	1,010.82	0.00	(1,010.82)	100.00%
01019204 540030 00210 Police	0	0	0	372.54	0.00	(372.54)	100.00%
01019204 540030 00220 Fire Headquar	0	0	0	944.85	0.00	(944.85)	100.00%
01019204 540030 00221 Fire Lake	0	0	0	57.37	0.00	(57.37)	100.00%
01019204 540030 00222 CenTech Fire	0	0	0	458.15	0.00	(458.15)	100.00%
01019204 540030 00300 Oak Middle Sc	0	0	0	2,375.86	0.00	(2,375.86)	100.00%
01019204 540030 00301 High School	0	1,332	1,332	39,013.39	0.00	(37,681.78)	2929.80%
01019204 540030 00302 Sherwood Midd	0	0	0	3,158.37	0.00	(3,158.37)	100.00%
01019204 540030 00303 Coolidge Scho	0	0	0	6,383.51	0.00	(6,383.51)	100.00%
01019204 540030 00304 Paton School	0	0	0	4,748.10	0.00	(4,748.10)	100.00%

01019204	540030	00305	Spring Street	0	0	2,662.63	0.00	(2,662.63)	100.00%	
01019204	540030	00306	Beal School	0	0	5,464.10	0.00	(5,464.10)	100.00%	
01019204	540030	00307	Floral Street	0	0	4,010.86	0.00	(4,010.86)	100.00%	
01019204	540030	00310	Parker Road P	0	0	701.31	0.00	(701.31)	100.00%	
01019204	540030	00651	Legion Hall	0	0	45.75	0.00	(45.75)	100.00%	
01019204	540030	00900	All Buildings	0	0	22,163.63	0.00	(22,163.63)	100.00%	
01019204	540100	Seed Loam & Ferti		0	0	3,134.53	0.00	(3,134.53)	100.00%	
01019204	540120	Clothing & Uniform	7,800	0	7,800	5,915.00	0.00	1,885.00	75.80%	
01019204	540150	Print Postage Stat	400	0	400	24.19	0.00	375.81	6.00%	
01019204	540190	Custodial Supplies	11,000	0	11,000	8,952.43	0.00	2,047.57	81.40%	
01019204	540220	Office Supplies	300	0	300	243.83	0.00	56.17	81.30%	
01019204	540230	Supplies - Not Cla	200	0	200	0.00	0.00	200.00	0.00%	
01019204	540240	Small Tools & Misc	3,500	0	3,500	2,990.99	0.00	509.01	85.50%	
01019204	570020	Dues & Memberships	210	0	210	260.00	0.00	(50.00)	123.80%	
01019204	570030	In State Travel	1,000	0	1,000	522.27	0.00	477.73	52.20%	
01019204	570080	Inspection Fees	203	0	203	116.00	0.00	87.00	57.10%	
01019204	570180	Other - Not Classi	200	0	200	0.00	0.00	200.00	0.00%	
TOTAL Public Buildings OpEx				2,206,963	6,206	2,213,169	2,206,719.72	6,393.79	55.54	100.00%

01019209	Public Buildings	SepAp		199,834	199,834	0.00	208,294.47	(8,460.00)	104.20%	
01019209	585120	Major Building Rep	0	0	0	57,600.00	0.00	(57,600.00)	100.00%	
01019209	585120	00100	Town Hall	0	0	0.00	0.00	8,000.00	0.00%	
01019209	585120	00110	Senior Center	8,000	0	8,000	0.00	(172.00)	100.70%	
01019209	585120	00300	Oak Middle Sc	3,200	0	24,935	0.00	25,475.00	23.00%	
01019209	585120	00301	High School	33,100	0	33,100	0.00	(9,088.46)	857.40%	
01019209	585120	00304	Paton School	1,200	0	1,200	0.00	(2,580.00)	115.40%	
01019209	585120	00305	Spring Street	0	16,700	16,700	0.00	20,950.00	10.10%	
01019209	585120	00306	Beal School	23,300	0	23,300	0.00	850.00	73.40%	
01019209	585120	00307	Floral Street	3,200	0	3,200	0.00	12,815.00	28.80%	
01019209	585120	00310	Parker Road P	18,000	0	18,000	0.00	5,810.46	3.20%	
01019209	585120	00900	All Buildings	6,000	0	6,000	0.00	4,000.00	0.00%	
01019209	585120	19202	Asbestos Remo	4,000	0	4,000	0.00	-	100.00%	
TOTAL Public Buildings SepAp				100,000	238,269	338,269	129,975.00	208,294.47	-	100.00%

01021003 510160 NEMO Extra Duty	0	0	3,603.72	0.00	(3,603.72)	100.00%
01021003 510160 SANDY Extra Duty	0	0	147.44	0.00	(147.44)	100.00%
01021003 510180 Master Patrolmen I	10,200	10,200	10,200.00	0.00	-	100.00%
01021003 510190 Education Incentiv	354,924	0 354,924	318,069.73	0.00	36,854.44	89.60%
01021003 510200 Night Shift Differ	34,000	0 34,000	34,920.00	0.00	(920.00)	102.70%
TOTAL Police Other	3,546,731	517 3,547,248	3,352,198.35	0.00	195,049.46	94.50%

<u>01021004 Police OpEx</u>						
01021004 520040 Utility - Telephon	26,004	0 26,004	20,314.25	0.00	5,689.75	78.10%
01021004 520080 R & M - Equipment	45,000	2,415 47,415	31,168.06	1,130.00	15,116.68	68.10%
01021004 520100 Advertising & Bind	500	0 500	0.00	0.00	500.00	0.00%
01021004 520110 Hospital & Medical	1,500	40 1,540	390.00	0.00	1,150.00	25.30%
01021004 520120 Data Processing	1,500	0 1,500	1,342.74	0.00	157.26	89.50%
01021004 520130 Professional Servi	4,000	0 4,000	3,172.35	0.00	827.65	79.30%
01021004 520140 Rental of Equipmen	500	0 500	0.00	0.00	500.00	0.00%
01021004 520170 Dog Disposal	250	0 250	0.00	0.00	250.00	0.00%
01021004 520200 Board of Dogs	1,500	0 1,500	3,545.00	0.00	(2,045.00)	236.30%
01021004 520220 Services-Not Class	2,500	0 2,500	749.00	0.00	1,751.00	30.00%
01021004 540010 Automotive	50,000	855 50,855	48,997.06	649.67	1,208.19	97.60%
01021004 540110 Public Safety	40,000	5,204 45,204	27,135.94	10,473.26	7,594.56	83.20%
01021004 540120 Clothing & Uniform	64,875	0 64,875	58,052.08	1,100.00	5,722.92	91.20%
01021004 540140 Books Periodicals	500	1,204 1,704	1,499.58	0.00	204.00	88.00%
01021004 540150 Print Postage Stat	3,000	609 3,609	1,375.95	0.00	2,233.15	38.10%
01021004 540170 Medical & Dental	2,500	0 2,500	2,697.00	0.00	(197.00)	107.90%
01021004 540190 Custodial Supplies	5,000	704 5,704	7,176.98	0.00	(1,472.50)	125.80%
01021004 540200 Educational Suppli	500	0 500	0.00	0.00	500.00	0.00%
01021004 540220 Office Supplies	10,000	314 10,314	9,198.49	277.47	838.39	91.90%
01021004 540230 Supplies - Not Cla	1,000	0 1,000	793.62	0.00	206.38	79.40%
01021004 540240 Small Tools & Misc	300	0 300	0.00	0.00	300.00	0.00%
01021004 570010 Car Allowance/Mile	500	0 500	45.10	0.00	454.90	9.00%
01021004 570020 Dues & Memberships	2,300	0 2,300	2,366.00	0.00	(66.00)	102.90%
01021004 570030 In State Travel	1,500	0 1,500	595.55	0.00	904.45	39.70%
01021004 570090 Damage Claims Reim	1,000	0 1,000	290.00	300.00	410.00	59.00%
01021004 570180 Other - Not Classi	3,500	900 4,400	5,721.94	0.00	(1,321.95)	130.00%
01021004 570760 Training	9,000	3,841 12,841	7,778.87	0.00	5,062.13	60.60%
TOTAL Police OpEx	278,729	16,086 294,815	234,405.56	13,930.40	46,478.96	84.20%

<u>01024101 Building Inspector PEA</u>									
01024101 510010 S & W - Full Time	78,668	1,567	80,235	79,927.27	0.00	308.16	99.60%		
01024101 510100 Longevity	250	0	250	250.00	0.00	-	100.00%		
TOTAL Building Inspector PEA	78,918	1,567	80,485	80,177.27	0.00	308.16	99.60%		
<u>01024102 Building Inspector S&C</u>									
01024102 510010 S & W - Full Time	38,155	1,895	40,050	39,609.86	0.00	439.88	98.90%		
01024102 510080 Sick Leave Plan II	0	621	621	620.77	0.00	-	100.00%		
01024102 510090 Overtime	0	0	0	74.82	0.00	(74.82)	100.00%		
01024102 510100 Longevity	63	0	63	62.50	0.00	-	100.00%		
TOTAL Building Inspector S&C	38,218	2,515	40,733	40,367.95	0.00	365.06	99.10%		
<u>01024103 Building Inspector Other</u>									
01024103 510010 S & W - Full Time	38,923	773	39,695	39,697.50	0.00	(2.17)	100.00%		
01024103 510020 S & W - Part Time	6,330	652	6,983	7,291.88	0.00	(309.32)	104.40%		
01024103 510090 NEMO Overtime	0	0	0	113.18	0.00	(113.18)	100.00%		
TOTAL Building Inspector Other	45,253	1,425	46,678	47,102.56	0.00	(424.67)	100.90%		
<u>01024104 Building Inspector OpEx</u>									
01024104 520040 Utility - Telephone	1,545	0	1,545	2,586.42	0.00	(1,041.42)	167.40%		
01024104 520130 Professional Servi	1,000	0	1,000	37.80	0.00	962.20	3.80%		
01024104 540140 Books Periodicals	1,500	0	1,500	1,243.48	0.00	256.52	82.90%		
01024104 540150 Print Postage Stat	650	203	853	551.48	0.00	301.52	64.70%		
01024104 540220 Office Supplies	500	0	500	216.01	0.00	283.99	43.20%		
01024104 570010 Car Allowance/Mile	6,480	0	6,480	6,480.00	0.00	-	100.00%		
01024104 570020 Dues & Memberships	450	0	450	125.00	0.00	325.00	27.80%		
01024104 570030 In State Travel	300	0	300	0.00	0.00	300.00	0.00%		
01024104 570080 Inspection Fees	80,000	1,924	81,924	70,580.98	3,315.00	8,027.52	90.20%		
TOTAL Building Inspector OpEx	92,425	2,127	94,552	81,821.17	3,315.00	9,415.33	90.00%		
<u>01024401 Sealer PEA</u>									
01024401 510140 Stipends	2,400	0	2,400	2,400.00	0.00	-	100.00%		
TOTAL Sealer PEA	2,400	0	2,400	2,400.00	0.00	-	100.00%		
<u>01024404 Sealer OpEx</u>									
01024404 570030 In State Travel	300	0	300	146.40	0.00	153.60	48.80%		
01024404 570180 Other - Not Classi	500	0	500	278.00	0.00	222.00	55.60%		
TOTAL Sealer OpEx	800	0	800	424.40	0.00	375.60	53.10%		

01041102 Engineer S&C														
01041102 510010 S & W - Full Time	42,393	839	43,232	25,939.26	0.00	17,292.24	60.00%							
01041102 510100 Longevity	250	0	250	250.00	0.00	-	100.00%							
TOTAL Engineer S&C	42,643	839	43,482	26,189.26	0.00	17,292.24	60.20%							
01041103 Engineer Other														
01041103 510010 S & W - Full Time	245,134	4,264	249,398	267,325.28	0.00	(17,927.72)	107.20%							
01041103 510080 Sick Leave Plan II	0	4,499	4,499	4,498.65	0.00	-	100.00%							
01041103 510090 Overtime	1,000	0	1,000	0.00	0.00	1,000.00	0.00%							
01041103 510100 Longevity	1,150	0	1,150	1,150.00	0.00	-	100.00%							
TOTAL Engineer Other	247,284	8,763	256,046	272,973.93	0.00	(16,927.72)	106.60%							
01041104 Engineer OpEx														
01041104 520040 Utility - Telephone	2,200	0	2,200	1,665.85	0.00	534.15	75.70%							
01041104 520080 R & M - Equipment	4,500	0	4,500	2,097.61	0.00	2,402.39	46.60%							
01041104 520100 Advertising & Bind	500	0	500	978.00	0.00	(478.00)	195.60%							
01041104 520130 Professional Servi	0	10,700	10,700	11,740.00	0.00	(1,040.00)	109.70%							
01041104 520220 Services-Not Class	150	0	150	71.23	0.00	78.77	47.50%							
01041104 540010 Automotive	3,000	0	3,000	420.40	0.00	2,579.60	14.00%							
01041104 540140 Books Periodicals	250	0	250	29.26	0.00	220.74	11.70%							
01041104 540150 Print Postage Stat	750	0	750	937.86	40.00	(277.86)	130.40%							
01041104 540220 Office Supplies	1,500	0	1,500	983.25	0.00	516.75	65.60%							
01041104 540230 Supplies - Not Cla	1,000	0	1,000	181.69	0.00	818.31	18.20%							
01041104 540240 Small Tools & Misc	50	0	50	0.00	0.00	50.00	0.00%							
01041104 570010 Car Allowance/Mile	3,700	0	3,700	3,600.00	0.00	100.00	97.30%							
01041104 570020 Dues & Memberships	800	0	800	205.00	0.00	595.00	25.60%							
01041104 570030 In State Travel	1,500	0	1,500	796.00	0.00	704.00	53.10%							
01041104 570080 Inspection Fees	87	0	87	58.00	0.00	29.00	66.70%							
TOTAL Engineer OpEx	19,987	10,700	30,687	23,764.15	40.00	6,882.85	77.60%							
01041109 Engineering SepAp														
01041109 570750 Storm Water Manage	0	16,734	16,734	0.00	0.00	-	100.00%							
TOTAL Engineering SepAp	0	16,734	16,734	0.00	0.00	-	100.00%							

01042104	520060	Utility - Water	350	0	350	260.19	0.00	89.81	74.30%
01042104	520070	Utility - Sewer	240	0	240	140.09	0.00	99.91	58.40%
01042104	520080	R & M - Equipment	50,000	3,402	53,402	4,734.98	0.00	48,666.75	8.90%
01042104	520080	42101 # 1 2005 CHEV	0	0	0	1,935.48	0.00	(1,935.48)	100.00%
01042104	520080	42102 # 2 2000 CHEV	0	0	0	1,783.22	0.00	(1,783.22)	100.00%
01042104	520080	42104 # 4 2001 INTL	0	0	0	1,313.66	0.00	(1,313.66)	100.00%
01042104	520080	42105 # 5 1993 Mack	0	0	0	718.78	0.00	(718.78)	100.00%
01042104	520080	42107 # 7 1999 INTL	0	0	0	78.58	0.00	(78.58)	100.00%
01042104	520080	42112 #12 2002 INTL	0	0	0	909.48	0.00	(909.48)	100.00%
01042104	520080	42117 #17 2007 INTL	0	0	0	623.92	0.00	(623.92)	100.00%
01042104	520080	42118 #18 1985 John	0	0	0	540.95	0.00	(540.95)	100.00%
01042104	520080	42120 #20 1980 Mack	0	0	0	705.30	0.00	(705.30)	100.00%
01042104	520080	42122 #22 2004 INTL	0	0	0	974.57	0.00	(974.57)	100.00%
01042104	520080	42126 #26 1995 CHEV	0	0	0	425.00	0.00	(425.00)	100.00%
01042104	520080	42127 #27 1997 FORD	0	0	0	385.61	0.00	(385.61)	100.00%
01042104	520080	42128 #28 1996 MT T	0	0	0	1,605.05	0.00	(1,605.05)	100.00%
01042104	520080	42130 #30 1971 Wayn	0	0	0	5,126.87	0.00	(5,126.87)	100.00%
01042104	520080	42131 #31 2011 Trac	0	0	0	785.62	0.00	(785.62)	100.00%
01042104	520080	42134 #34 1997 Elgi	0	0	0	159.00	0.00	(159.00)	100.00%
01042104	520080	42136 #36 2003 Elgi	0	0	0	315.00	0.00	(315.00)	100.00%
01042104	520080	42199 Miscellaneous	0	0	0	4,187.39	1,220.00	(5,407.39)	100.00%
01042104	520090	R & M - Building	15,000	0	15,000	6,461.27	724.70	7,814.03	47.90%
01042104	520100	Advertising & Bind	1,000	0	1,000	835.35	0.00	164.65	83.50%
01042104	520110	Hospital & Medical	500	0	500	0.00	0.00	500.00	0.00%
01042104	520130	Professional Servi	25,000	9,258	34,258	33,479.32	38,084.73	(37,306.12)	208.90%
01042104	520140	Rental of Equipmen	300,000	0	300,000	7,380.00	0.00	292,620.00	2.50%
01042104	520140	2203 Miscellaneous	0	21,595	21,595	36,993.74	15,430.10	(30,828.74)	242.80%
01042104	520140	42300 Snow Removal	0	0	0	238,440.00	0.00	(238,440.00)	100.00%
01042104	520140	NEMO Rental of Equi	0	0	0	79,552.00	0.00	(79,552.00)	100.00%
01042104	520180	Asphalt&Bit Contra	80,000	4,950	84,950	46,570.80	4,000.00	34,379.20	59.50%
01042104	540010	Automotive	140,000	0	140,000	1,672.62	1,116.26	137,211.12	2.00%
01042104	540010	42101 # 1 2005 CHEV	0	0	0	2,612.46	0.00	(2,612.46)	100.00%
01042104	540010	42102 # 2 2009 CHEV	0	0	0	1,142.23	0.00	(1,142.23)	100.00%
01042104	540010	42103 # 3 1988 Mack	0	0	0	479.81	0.00	(479.81)	100.00%
01042104	540010	42104 # 4 2001 INTL	0	0	0	1,786.59	0.00	(1,786.59)	100.00%
01042104	540010	42106 # 6 2007 INTL	0	0	0	631.76	0.00	(631.76)	100.00%
01042104	540010	42107 # 7 1999 INTL	0	0	0	7,330.12	0.00	(7,330.12)	100.00%
01042104	540010	42108 # 8 1973 CATE	0	0	0	2,215.44	0.00	(2,215.44)	100.00%

01042104	540010	42109	# 9	1976	Cate	0	0	0	297.14	0.00	(297.14)	100.00%
01042104	540010	42110	#10	1988	Mack	0	0	0	3,399.07	4,950.00	(8,349.07)	100.00%
01042104	540010	42111	#11	1996	Intl	0	0	0	2,634.89	0.00	(2,634.89)	100.00%
01042104	540010	42112	#12	2002	INTL	0	0	0	4,623.19	0.00	(4,623.19)	100.00%
01042104	540010	42113	#13	1989	Mack	0	0	0	2,507.82	0.00	(2,507.82)	100.00%
01042104	540010	42115	#15	2004	CHEV	0	0	0	78.41	0.00	(78.41)	100.00%
01042104	540010	42116	#16	1997	CATE	0	0	0	1,988.46	0.00	(1,988.46)	100.00%
01042104	540010	42117	#17	2007	INTL	0	0	0	256.38	0.00	(256.38)	100.00%
01042104	540010	42118	#18	1985	John	0	0	0	2,676.79	0.00	(2,676.79)	100.00%
01042104	540010	42119	#19	1991	INTL	0	0	0	273.50	0.00	(273.50)	100.00%
01042104	540010	42120	#20	1980	Mack	0	0	0	92.86	0.00	(92.86)	100.00%
01042104	540010	42121	#21	1999	INTL	0	0	0	933.13	0.00	(933.13)	100.00%
01042104	540010	42122	#22	2004	INTL	0	0	0	2,885.69	0.00	(2,885.69)	100.00%
01042104	540010	42123	#23	1999	INTL	0	0	0	1,512.06	0.00	(1,512.06)	100.00%
01042104	540010	42124	#24	1997	CHEV	0	0	0	928.48	0.00	(928.48)	100.00%
01042104	540010	42126	#26	1995	CHEV	0	0	0	2,225.67	0.00	(2,225.67)	100.00%
01042104	540010	42127	#27	1997	FORD	0	0	0	1,700.48	0.00	(1,700.48)	100.00%
01042104	540010	42128	#28	1996	MT T	0	0	0	1,458.69	0.00	(1,458.69)	100.00%
01042104	540010	42129	#29	1997	Chev	0	0	0	826.95	0.00	(826.95)	100.00%
01042104	540010	42130	#30	1993	FORD	0	0	0	10,711.95	0.00	(10,711.95)	100.00%
01042104	540010	42131	#31	2011	Trac	0	0	0	258.39	0.00	(258.39)	100.00%
01042104	540010	42133	#33	2003	BOMB	0	0	0	594.58	0.00	(594.58)	100.00%
01042104	540010	42134	#34	2008	Elgi	0	0	0	2,164.99	0.00	(2,164.99)	100.00%
01042104	540010	42136	#36	2003	Elgi	0	0	0	4,836.89	0.00	(4,836.89)	100.00%
01042104	540010	42190	Broom	Refills		0	0	0	3,460.00	0.00	(3,460.00)	100.00%
01042104	540010	42191	Chains			0	0	0	2,216.61	0.00	(2,216.61)	100.00%
01042104	540010	42192	Plows			0	0	0	15,594.65	0.00	(15,594.65)	100.00%
01042104	540010	42193	All Other	Eq		0	0	0	34,322.21	399.07	(34,721.28)	100.00%
01042104	540010	42195	Welding	Suppl		0	0	0	4,206.06	0.00	(4,206.06)	100.00%
01042104	540030	Building				10,000	0	0	7,883.92	0.00	2,116.08	78.80%
01042104	540050	Sand	Stone & Grav			35,000	0	0	2,454.37	0.00	32,545.63	7.00%
01042104	540050	42300	Winter	Sand		0	0	0	51,027.28	0.00	(51,027.28)	100.00%
01042104	540060	Salt & Chemicals				350,000	107,000	457,000	398,286.78	0.00	58,713.22	87.20%
01042104	540070	Asphalt & Bit Mate				30,000	0	30,000	27,235.10	4,168.10	(1,403.20)	104.70%
01042104	540080	Pipe	Fittings			4,500	0	4,500	10,023.78	797.48	(6,321.26)	240.50%
01042104	540100	Seed	Loam & Ferti			500	0	500	0.00	0.00	500.00	0.00%
01042104	540110	Public	Safety			18,000	0	18,000	11,694.92	0.00	6,305.08	65.00%
01042104	540120	Clothing & Uniform				5,000	0	5,000	7,398.08	0.00	(2,398.08)	148.00%

01042104 540140	Books Periodicals	200	0	200	0.00	0.00	200.00	0.00%
01042104 540150	Print Postage Stat	200	0	200	259.38	0.00	(59.38)	129.70%
01042104 540170	Medical & Dental	1,500	0	1,500	770.00	0.00	730.00	51.30%
01042104 540190	Custodial Supplies	1,500	0	1,500	719.89	0.00	780.11	48.00%
01042104 540220	Office Supplies	500	0	500	385.71	0.00	114.29	77.10%
01042104 540230	Supplies - Not Cla	100	0	100	238.68	0.00	(138.68)	238.70%
01042104 540240	Small Tools & Misc	7,500	0	7,500	10,328.03	0.00	(2,828.03)	137.70%
01042104 570020	Dues & Memberships	850	0	850	433.00	0.00	417.00	50.90%
01042104 570030	In State Travel	1,000	0	1,000	708.55	0.00	291.45	70.90%
01042104 570080	Inspection Fees	3,200	0	3,200	1,282.00	0.00	1,918.00	40.10%
01042104 570090	Damage Claims Reim	2,500	0	2,500	4,004.51	0.00	(1,504.51)	160.20%
01042104 570180	Other - Not Classi	3,000	0	3,000	5,169.31	0.00	(2,169.31)	172.30%
01042104 570180	NEMO Other - Not Cl	0	0	0	509.36	0.00	(509.36)	100.00%
01042104 570180	SANDY Other - Not C	0	0	0	394.16	0.00	(394.16)	100.00%
	TOTAL Highway OpEx	1,124,640	146,205	1,270,845	1,181,529.78	70,890.44	18,424.54	98.60%
01042108 Highway Equip								
01042108 580320	Heavy Equipment	19,000	0	19,000	19,000.00	0.00	-	100.00%
	TOTAL Highway Equip	19,000	0	19,000	19,000.00	0.00	-	100.00%
01042110 Highway WarArt								
01042110 585160	Storm Drain	0	74,190	74,190	825.58	73,364.25	-	100.00%
01042110 585180	Sidewalks	0	72,329	72,329	0.00	72,328.64	-	100.00%
01042110 585860	ATM Art 7 Rebuild	0	2,501	2,501	0.00	0.00	2,501.46	0.00%
	TOTAL Highway WarArt	0	149,020	149,020	825.58	145,692.89	2,501.46	98.30%
01042404 Street Lighting OpEx								
01042404 520010	Utility - Electric	167,974	0	167,974	159,476.39	0.00	8,497.61	94.90%
	TOTAL Street Lighting OpEx	167,974	0	167,974	159,476.39	0.00	8,497.61	94.90%
01045001 Water PEA								
01045001 510010	S & W - Full Time	46,214	921	47,135	46,957.94	0.00	177.04	99.60%
01045001 510080	Sick Leave Plan II	0	1,806	1,806	1,806.08	0.00	-	100.00%
01045001 510100	Longevity	150	0	150	150.00	0.00	-	100.00%
	TOTAL Water PEA	46,364	2,727	49,091	48,914.02	0.00	177.04	99.60%

01045004 540150	Print Postage Stat	12,500	980	13,480	6,872.41	0.00	6,607.09	51.00%
01045004 540170	Medical & Dental	1,000	0	1,000	417.25	464.70	118.05	88.20%
01045004 540190	Custodial Supplies	5,000	0	5,000	2,073.52	2,000.00	926.48	81.50%
01045004 540220	Office Supplies	2,500	0	2,500	2,787.46	714.45	(1,001.91)	140.10%
01045004 540240	Small Tools & Misc	17,500	0	17,500	22,159.78	6,317.28	(10,977.06)	162.70%
01045004 540330	Pump Parts & Maint	6,000	0	6,000	454.60	2,046.60	3,498.80	41.70%
01045004 570020	Dues & Memberships	3,000	0	3,000	1,650.00	0.00	1,350.00	55.00%
01045004 570030	In State Travel	4,000	0	4,000	4,460.20	100.00	(560.20)	114.00%
01045004 570080	Inspection Fees	250	0	250	0.00	0.00	250.00	0.00%
01045004 570090	Damage Claims Reim	1,000	0	1,000	1,045.58	0.00	(45.58)	104.60%
01045004 570180	Other - Not Classi	8,000	0	8,000	3,990.25	722.75	3,287.00	58.90%
01045004 570560	DEP Water Assesse	12,000	0	12,000	11,287.70	0.00	712.30	94.10%
TOTAL Water OpEx		718,750	63,360	782,110	572,411.20	123,046.50	86,652.58	88.90%
01045008	Water Equip	0	150,885	150,885	126,810.10	24,074.67	-	100.00%
01045008 580090	New Water Meters	0	150,885	150,885	126,810.10	24,074.67	-	100.00%
TOTAL Water Equip		0	150,885	150,885	126,810.10	24,074.67	-	100.00%
292	01045009 Water SepAp							
01045009 510010	S & W - Full Time	109,699	1,094	110,793	111,416.80	0.00	(623.88)	100.60%
01045009 510080	Sick Leave Plan II	0	1,244	1,244	1,243.60	0.00	-	100.00%
01045009 510090	Overtime	26,000	0	26,000	18,161.55	0.00	7,838.45	69.90%
01045009 510090	NEMO Overtime	0	0	0	913.59	0.00	(913.59)	100.00%
01045009 520010	Utility - Electric	0	0	0	74.29	0.00	(74.29)	100.00%
01045009 520020	Utility - Natural	6,000	0	6,000	16.74	0.00	5,983.26	0.30%
01045009 540060	45001 Calciquest	24,000	0	24,000	13,669.18	0.00	10,330.82	57.00%
01045009 540060	45002 Fluoride	30,000	0	30,000	13,644.23	0.00	16,355.77	45.50%
01045009 540060	45003 Chlorine	7,500	0	7,500	9,200.00	0.00	(1,700.00)	122.70%
01045009 540060	45004 KOH	120,000	0	120,000	90,682.09	0.00	29,317.91	75.60%
01045009 540060	45005 Plant Supplie	4,000	0	4,000	1,100.44	162.11	2,737.45	31.60%
01045009 540060	45006 Lab Supplies	6,000	0	6,000	11,914.17	20.61	(5,934.78)	198.90%
01045009 540060	45007 Contracted Se	35,000	0	35,000	22,073.18	6,058.82	6,868.00	80.40%
01045009 540060	45008 Power	300,000	0	300,000	271,442.67	0.00	28,557.33	90.50%
TOTAL Water SepAp		668,199	2,338	670,537	565,552.53	6,241.54	98,742.45	85.30%

01049104 520070	Utility - Sewer	0	0	0	5.06	0.00	(5.06)	100.00%
01049104 520090	R & M - Building	0	0	0	245.00	0.00	(245.00)	100.00%
01049104 520100	Advertising & Bind	0	0	0	228.29	0.00	(228.29)	100.00%
01049104 520150	R & M - Public Pro	0	0	0	43.14	0.00	(43.14)	100.00%
01049104 520160	Removal Tree Trim	0	0	0	7,635.00	0.00	(7,635.00)	100.00%
01049104 520160	SANDY Removal Tree	0	0	0	3,640.00	0.00	(3,640.00)	100.00%
01049104 520810	Grounds Maintenanc	45,000	0	45,000	35,526.92	0.00	9,473.08	78.90%
01049104 540010	Automotive	0	0	0	339.34	0.00	(339.34)	100.00%
01049104 540100	Seed Loam & Ferti	0	0	0	1,303.50	0.00	(1,303.50)	100.00%
01049104 540150	Print Postage Stat	0	0	0	90.00	0.00	(90.00)	100.00%
01049104 540220	Office Supplies	0	0	0	470.86	0.00	(470.86)	100.00%
01049104 540230	Supplies - Not Cla	0	0	0	584.26	0.00	(584.26)	100.00%
01049104 540240	Small Tools & Misc	0	0	0	14.98	0.00	(14.98)	100.00%
01049104 570180	Other - Not Classi	0	0	0	1,496.28	0.00	(1,496.28)	100.00%
TOTAL Cemetery OpEx		45,000	0	45,000	45,000.00	0.00	-	100.00%
01051001 Health PEA								
01051001 510020	S & W - Part Time	900	0	900	900.00	0.00	-	100.00%
TOTAL Health PEA		900	0	900	900.00	0.00	-	100.00%
01051002 Health S&C								
01051002 510010	S & W - Full Time	38,156	1,895	40,050	39,808.44	0.00	241.71	99.40%
01051002 510090	Overtime	0	0	0	241.71	0.00	(241.71)	100.00%
01051002 510100	Longevity	63	0	63	62.50	0.00	-	100.00%
TOTAL Health S&C		38,218	1,895	40,113	40,112.65	0.00	-	100.00%
01051004 Health OpEx								
01051004 520040	Utility - Telephon	600	0	600	326.09	0.00	273.91	54.30%
01051004 520080	R & M - Equipment	100	0	100	0.00	0.00	100.00	0.00%
01051004 520100	Advertising & Bind	100	0	100	65.55	0.00	34.45	65.60%
01051004 520130	Professional Servi	127,500	0	127,500	115,199.96	0.00	12,300.04	90.40%
01051004 540150	Print Postage Stat	5,000	203	5,203	538.39	0.00	4,664.61	10.30%
01051004 540170	Medical Waste & FI	400	0	400	1,084.78	0.00	(684.78)	271.20%
01051004 540220	Office Supplies	400	0	400	354.90	0.00	45.10	88.70%
01051004 540240	Small Tools & Misc	500	0	500	461.46	0.00	38.54	92.30%
01051004 570020	Dues & Memberships	200	0	200	0.00	0.00	200.00	0.00%
01051004 570030	In State Travel	200	0	200	0.00	0.00	200.00	0.00%
TOTAL Health OpEx		135,000	203	135,203	118,031.13	0.00	17,171.87	87.30%

01054101 Council on Aging PEA													
01054101 510010 S & W - Full Time	76,054	1,515	77,569	77,278.12	0.00	290.99	99.60%						
01054101 510080 Sick Leave Plan II	0	1,189	1,189	1,188.89	0.00	-	100.00%						
01054101 510100 Longevity	250	0	250	250.00	0.00	-	100.00%						
TOTAL Council on Aging PEA	76,304	2,704	79,008	78,717.01	0.00	290.99	99.60%						
01054102 Council on Aging S&C													
01054102 510010 S & W - Full Time	59,430	1,026	60,456	47,734.50	0.00	12,721.48	79.00%						
01054102 510080 Sick Leave Plan II	0	448	448	448.18	0.00	-	100.00%						
01054102 510100 Longevity	250	0	250	250.00	0.00	-	100.00%						
TOTAL Council on Aging S&C	59,680	1,475	61,154	48,432.68	0.00	12,721.48	79.20%						
01054103 Council on Aging Other													
01054103 510020 S & W - Part Time	79,269	0	79,269	55,255.13	0.00	24,013.54	69.70%						
TOTAL Council on Aging Other	79,269	0	79,269	55,255.13	0.00	24,013.54	69.70%						
01054104 Council on Aging OpEx													
01054104 520040 Utility - Telephon	2,600	0	2,600	2,450.43	378.25	(228.68)	108.80%						
01054104 520080 R & M - Equipment	500	0	500	150.00	0.00	350.00	30.00%						
01054104 520100 Advertising & Bind	50	0	50	0.00	0.00	50.00	0.00%						
01054104 520110 Hospital & Medical	600	0	600	795.00	0.00	(195.00)	132.50%						
01054104 540010 Automotive	100	0	100	0.00	0.00	100.00	0.00%						
01054104 540140 Books Periodicals	3,200	0	3,200	1,885.00	0.00	1,315.00	58.90%						
01054104 540150 Print Postage Stat	100	0	100	557.16	0.00	(457.16)	557.20%						
01054104 540220 Office Supplies	1,750	0	1,750	2,743.34	0.00	(993.34)	156.80%						
01054104 570010 Car Allowance/Mile	5,500	100	5,600	5,103.92	0.00	496.08	91.10%						
01054104 570020 Dues & Memberships	760	0	760	1,381.89	0.00	(621.89)	181.80%						
01054104 570030 In State Travel	500	0	500	24.64	0.00	475.36	4.90%						
TOTAL Council on Aging OpEx	15,660	100	15,760	15,091.38	378.25	290.37	98.20%						
01054301 Veterans Benefits PEA													
01054301 510010 S & W - Full Time	13,078	0	13,078	12,821.04	0.00	256.96	98.00%						
TOTAL Veterans Benefits PEA	13,078	0	13,078	12,821.04	0.00	256.96	98.00%						

01061004 540010 Automotive	500	0	500	329.00	0.00	171.00	65.80%
01061004 540140 Books Periodicals	151,000	34,318	185,318	148,086.40	37,241.65	(9.83)	100.00%
01061004 540150 Print Postage Stat	16,000	0	16,000	15,946.60	0.00	53.40	99.70%
01061004 540190 Custodial Supplies	3,200	0	3,200	4,066.62	0.00	(866.62)	127.10%
01061004 540200 Educational Suppli	1,200	0	1,200	265.69	500.00	434.31	63.80%
01061004 540220 Office Supplies	2,700	0	2,700	2,238.88	0.00	461.12	82.90%
01061004 540270 Library Supplies	14,000	1,902	15,902	11,364.43	1,100.00	3,437.89	78.40%
01061004 570010 Car Allowance/Mile	1,100	0	1,100	643.16	0.00	456.84	58.50%
01061004 570020 Dues & Memberships	1,200	0	1,200	463.00	0.00	737.00	38.60%
01061004 570180 Other - Not Classi	1,800	0	1,800	1,256.43	0.00	543.57	69.80%
TOTAL Library OpEx	247,331	36,221	283,552	236,086.89	40,106.65	7,358.00	97.40%
01061008 Library Equip							
01061008 580020 Computer Equipment	19,750	8,517	28,267	21,840.85	6,423.04	3.31	100.00%
TOTAL Library Equip	19,750	8,517	28,267	21,840.85	6,423.04	3.31	100.00%
01061010 Library WarArt							
01061010 585180 ATM Art 8 CP Sidew	250,000	-135,000	115,000	9,417.00	105,583.00	-	100.00%
01061010 585220 STM Art 14 Arch St	0	135,000	135,000	27,821.01	107,178.99	-	100.00%
TOTAL Library WarArt	250,000	0	250,000	37,238.01	212,761.99	-	100.00%
01065001 Parks & Recreation PEA							
01065001 510010 S & W - Full Time	66,962	1,339	68,301	68,564.19	0.00	(262.81)	100.40%
01065001 510020 S & W - Part Time	600	0	600	400.00	0.00	200.00	66.70%
01065001 510080 Sick Leave Plan II	0	1,478	1,478	1,477.67	0.00	-	100.00%
01065001 510100 Longevity	200	0	200	200.00	0.00	-	100.00%
TOTAL Parks & Recreation PEA	67,762	2,817	70,579	70,641.86	0.00	(62.81)	100.10%
01065002 Parks & Recreation S&C							
01065002 510010 S & W - Full Time	3,605	1,209	4,814	4,816.03	0.00	(2.03)	100.00%
01065002 510100 Longevity	250	0	250	250.00	0.00	-	100.00%
TOTAL Parks & Recreation S&C	3,855	1,209	5,064	5,066.03	0.00	(2.03)	100.00%
01065003 Parks & Recreation Other							
01065003 510010 S & W - Full Time	99,938	1,382	101,319	96,369.29	0.00	4,949.99	95.10%
01065003 510030 S & W - Temporary	28,213	0	28,213	29,736.83	0.00	(1,523.63)	105.40%
01065003 510080 Sick Leave Plan II	0	1,648	1,648	1,648.30	0.00	-	100.00%
01065003 510090 Overtime	5,500	0	5,500	4,368.12	0.00	1,131.88	79.40%

01065003	510090	NEMO Overtime	0	0	220.66	0.00	(220.66)	100.00%
01065003	510100	Longevity	650	0	650.00	0.00	-	100.00%
TOTAL Parks & Recreation Other			134,301	3,030	132,993.20	0.00	4,337.58	96.80%
01065004 Parks & Recreation OpEx								
01065004	520010	Utility - Electric	3,850	0	3,063.88	0.00	786.12	79.60%
01065004	520040	Utility - Telephone	2,600	0	2,842.33	0.00	(242.33)	109.30%
01065004	520060	Utility - Water	600	0	514.20	0.00	85.80	85.70%
01065004	520070	Utility - Sewer	115	0	62.50	0.00	52.50	54.30%
01065004	520080	R & M - Equipment	7,000	0	7,736.65	0.00	(736.65)	110.50%
01065004	520090	R & M - Building	3,700	0	1,413.80	0.00	2,286.20	38.20%
01065004	520100	Advertising & Bind	375	0	717.55	0.00	(342.55)	191.30%
01065004	520130	Professional Servi	38,000	0	24,411.88	0.00	13,588.12	64.20%
01065004	520140	Rental of Equipmen	625	0	167.72	0.00	457.28	26.80%
01065004	520140	SANDY Rental of Equ	0	0	1,780.92	0.00	(1,780.92)	100.00%
01065004	520150	R & M - Public Pro	7,000	0	7,049.44	0.00	(49.44)	100.70%
01065004	520160	Removal Tree Trim	18,000	0	11,770.00	0.00	6,230.00	65.40%
01065004	520220	Services-Not Class	1,500	0	137.00	0.00	1,363.00	9.10%
01065004	540010	Automotive	6,000	0	3,320.92	0.00	2,679.08	55.30%
01065004	540030	Building	200	0	0.00	0.00	200.00	0.00%
01065004	540050	Sand Stone & Grav	1,900	0	213.30	0.00	1,686.70	11.20%
01065004	540070	Asphalt & Bit Mate	1,500	0	0.00	0.00	1,500.00	0.00%
01065004	540080	Pipe Fittings	400	0	0.00	0.00	400.00	0.00%
01065004	540120	Clothing & Uniform	1,120	0	1,559.50	0.00	(439.50)	139.20%
01065004	540170	Medical & Dental	300	0	150.00	0.00	150.00	50.00%
01065004	540190	Custodial Supplies	2,000	0	483.34	0.00	1,516.66	24.20%
01065004	540220	Office Supplies	900	0	949.54	0.00	(49.54)	105.50%
01065004	540230	Supplies - Not Cla	6,000	0	8,591.42	0.00	(2,591.42)	143.20%
01065004	540240	Small Tools & Misc	1,000	0	1,260.00	0.00	(260.00)	126.00%
01065004	570010	Car Allowance/Mile	3,120	0	3,120.00	0.00	-	100.00%
01065004	570020	Dues & Memberships	485	0	465.00	0.00	20.00	95.90%
01065004	570030	In State Travel	500	0	120.00	0.00	380.00	24.00%
01065004	570080	Inspection Fees	500	0	623.00	0.00	(123.00)	124.60%
01065004	570180	Other - Not Classi	460	0	330.00	0.00	130.00	71.70%
TOTAL Parks & Recreation OpEx			109,750	0	82,853.89	0.00	26,896.11	75.50%

01071009 590250	Land Acq - Credit	70,000	0	70,000	70,000.00	0.00	-	100.00%
01071009 590270	Sewer Interceptor	46,559	0	46,559	0.00	0.00	46,559.00	0.00%
TOTAL Long Term Debt Principal		6,739,527	19,000	6,758,527	6,711,967.48	0.00	46,559.52	99.30%
01075109 Long Term Debt Interest SepAp								
01075109 590010	Elementary School	71,932	0	71,932	71,931.46	0.00	0.54	100.00%
01075109 590020	CATV	20,300	0	20,300	20,300.00	0.00	-	100.00%
01075109 590030	Water	0	0	0	0.00	0.00	-	100.00%
01075109 590090	Open Space Land Ac	28,313	0	28,313	28,312.50	0.00	0.50	100.00%
01075109 590100	High School Land A	24,675	0	24,675	24,675.00	0.00	-	100.00%
01075109 590130	Assabet River Cons	2,125	0	2,125	2,124.03	0.00	0.97	100.00%
01075109 590140	New High School Co	1,251,415	0	1,251,415	1,251,415.00	0.00	-	100.00%
01075109 590160	Open Space Land Ac	34,550	0	34,550	34,550.00	0.00	-	100.00%
01075109 590170	Light Dept Upgrade	30,110	0	30,110	30,110.00	0.00	-	100.00%
01075109 590190	Oak Street Middle	190,504	0	190,504	183,279.05	0.00	7,224.95	96.20%
01075109 590200	Parker Road Pre Sc	24,122	0	24,122	23,296.58	0.00	825.42	96.60%
01075109 590220	Fire Facilities Pr	182,233	0	182,233	182,232.50	0.00	0.50	100.00%
01075109 590230	Water Systems Impr	36,063	0	36,063	30,347.50	0.00	5,715.50	66.70%
01075109 590240	Sherwood Middle Sc	823,000	-53,000	770,000	770,000.00	0.00	-	100.00%
01075109 590250	Land Acq - Credit	23,950	0	23,950	23,950.00	0.00	-	100.00%
01075109 590260	Land Acq - South S	130,000	-40,000	90,000	93,787.50	0.00	(3,787.50)	104.20%
01075109 590270	Sewer Interceptor	19,541	0	19,541	0.00	0.00	19,541.00	0.00%
01075109 590280	Spring St School	13,000	0	13,000	0.00	0.00	13,000.00	0.00%
TOTAL Long Term Debt Interest		2,905,833	-93,000	2,812,833	2,770,311.12	0.00	42,521.88	98.50%
01075209 Short Term Debt Interest SepAp								
01075209 590080	Anticipation Inter	121,696	0	121,696	121,695.14	0.00	0.86	100.00%
TOTAL Short Term Debt Interest		121,696	0	121,696	121,695.14	0.00	0.86	100.00%
01080009 Cherry Sheet SepAp								
01080009 563900	Mosquito Control P	0	64,430	64,430	64,430.00	0.00	0.00	100.00%
01080009 564000	Air Pollution Cont	0	10,543	10,543	10,543.00	0.00	0.00	100.00%
01080009 564100	Regional Planning	0	8,579	8,579	8,578.68	0.00	0.00	100.00%
01080009 564600	RMV Surcharges	0	22,180	22,180	26,540.00	0.00	-4,360.00	119.70%
01080009 566300	Regional Transit	0	81,552	81,552	81,552.00	0.00	0.00	100.00%
01080009 566400	Mass Bay Trans Aut	0	149,868	149,868	149,868.00	0.00	0.00	100.00%
01080009 569800	Special Education	0	187	187	0.00	0.00	187.00	0.00%

01080009	569900	School Choice Asses	0	129,193	129,193	144,191.00	0.00	-14,998.00	111.60%
01080009	569940	Charter School Ass	0	1,442,205	1,442,205	1,226,276.00	0.00	215,929.00	85.00%
TOTAL	Cherry Sheet SepAp		0	1,908,737	1,908,737	1,711,978.68	0.00	196,758.00	89.70%
01090010	SysWide New High School		0	144,969	144,969.46	152,614.70	0.00	-7,645.24	105.30%
01090010	585240 Art 5 ATM Damage t		0	144,969	144,969.46	152,614.70	0.00	-7,645.24	105.30%
TOTAL	SysWide New High School		0						
01090010	SysWide School		49,864,477	579,375	50,443,852	49,736,603.78	707,248.49	0.00	100.00%
01090010	585240 School Budget		49,864,477	579,375	50,443,852	49,736,603.78	707,248.49	0.00	100.00%
TOTAL	SysWide School								
1900	Sewer Fund		46,214	921	47,135	46,958.22	0.00	176.67	99.60%
19044001	Sewer PEA		150	0	150	150.00	0.00	-	100.00%
19044001	510010 S & W - Full Time		46,364	921	47,285	47,108.22	0.00	176.67	99.60%
TOTAL	Sewer PEA								
19044002	Sewer S&C		20,085	605	20,690	20,685.60	0.00	3.90	100.00%
19044002	510010 S & W - Full Time		100	0	100	100.00	0.00	-	100.00%
TOTAL	Sewer S&C		20,185	605	20,790	20,785.60	0.00	3.90	100.00%
19044003	Sewer Other		216,372	3,106	219,478	218,281.05	6,358.80	(5,162.08)	102.40%
19044003	510010 S & W - Full Time		4,834	0	4,834	4,587.52	0.00	246.08	94.90%
19044003	510030 S & W - Temporary		60,000	0	60,000	53,303.61	0.00	6,696.39	88.80%
19044003	510090 Overtime		0	0	0	635.53	0.00	(635.53)	100.00%
19044003	510090 NEMO Overtime		950	0	950	950.00	0.00	-	100.00%
19044003	510100 Longevity		0	0	0	150.00	0.00	(150.00)	100.00%
19044003	510110 Work Incentive Pro		282,156	3,106	285,261	277,907.71	6,358.80	994.86	99.70%
TOTAL	Sewer Other								
19044004	Sewer OpEx		155,000	0	155,000	136,273.32	0.00	18,726.68	87.90%
19044004	520010 Utility - Electric		4,000	0	4,000	1,775.99	0.00	2,224.01	44.40%
19044004	520020 Utility - Natural		3,000	0	3,000	2,763.35	0.00	236.65	92.10%
19044004	520040 Utility - Telephone		165,000	0	165,000	148,468.97	23,263.55	(6,732.52)	104.10%
19044004	520080 R & M - Equipment		2,500	0	2,500	1,879.22	5,000.00	(4,379.22)	275.20%
19044004	520090 R & M - Building								

19044004 520130 Professional Servi	250	0	250	1,299.24	0.00	(1,049.24)	519.70%
19044004 520140 Rental of Equipmen	500	0	500	0.00	0.00	500.00	0.00%
19044004 520150 R & M - Public Pro	1,000	0	1,000	0.00	0.00	1,000.00	0.00%
19044004 520220 Services-Not Class	1,000	0	1,000	0.00	0.00	1,000.00	0.00%
19044004 540010 Automotive	10,000	0	10,000	6,931.84	1,569.03	1,499.13	85.00%
19044004 540020 Oil & Fuel	1,000	0	1,000	1,525.52	0.00	(525.52)	152.60%
19044004 540030 Building	1,000	0	1,000	0.00	0.00	1,000.00	0.00%
19044004 540050 Sand Stone & Grav	500	0	500	0.00	0.00	500.00	0.00%
19044004 540060 Salt & Chemicals	126,000	0	126,000	13,620.00	42,852.00	69,528.00	44.80%
19044004 540070 Asphalt & Bit Mate	500	0	500	0.00	0.00	500.00	0.00%
19044004 540080 Pipe Fittings	15,000	0	15,000	6,235.53	2,041.99	6,722.50	55.20%
19044004 540100 Seed Loam & Ferti	500	0	500	0.00	0.00	500.00	0.00%
19044004 540110 Public Safety	500	0	500	0.00	0.00	500.00	0.00%
19044004 540120 Clothing & Uniform	2,000	0	2,000	2,110.32	0.00	(110.32)	105.50%
19044004 540140 Books Periodicals	500	0	500	0.00	0.00	500.00	0.00%
19044004 540150 Print Postage Stat	500	0	500	0.00	0.00	500.00	0.00%
19044004 540170 Medical & Dental	500	0	500	75.00	0.00	425.00	15.00%
19044004 540190 Custodial Supplies	5,000	0	5,000	6,515.13	0.00	(1,515.13)	130.30%
19044004 540220 Office Supplies	500	0	500	0.00	0.00	500.00	0.00%
19044004 540240 Small Tools & Misc	7,500	0	7,500	6,443.87	1,265.65	(209.52)	102.80%
19044004 540330 Pump Parts & Maint	20,000	0	20,000	2,379.91	5,541.32	12,078.77	39.60%
19044004 570020 Dues & Memberships	750	0	750	0.00	500.00	250.00	66.70%
19044004 570030 In State Travel	1,000	0	1,000	760.00	0.00	240.00	76.00%
19044004 570080 Inspection Fees	250	0	250	0.00	0.00	250.00	0.00%
19044004 570090 Damage Claims Reim	50,000	0	50,000	0.00	0.00	50,000.00	0.00%
19044004 570180 Other - Not Classi	2,000	0	2,000	845.08	0.00	1,154.92	42.30%
TOTAL Sewer OpEx	577,750	0	577,750	339,902.29	82,033.52	155,814.19	73.00%
<hr/>							
19044009 Sewer SepAp							
19044009 569910 Upper Blackstone D	25,000	2,601	27,601	22,965.77	4,635.15	-	100.00%
19044009 569920 Westboro Treatment	3,881,598	0	3,881,598	3,451,157.68	0.00	430,440.32	88.90%
19044009 569950 Grafton Sewer Depa	0	0	0	-7,757.54	6,884.96	872.58	100.00%
TOTAL Sewer SepAp	3,906,598	2,601	3,909,199	3,466,365.91	11,520.11	431,312.90	89.00%
<hr/>							
19044010 Sewer WarArt							
19044010 571290 STM 5/10 I & I Bro	0	30,305	30,305	1,302.00	29,002.90	-	100.00%
19044010 582000 ATM CP Rt 9 Sewer	0	150,000	150,000	0.00	150,000.00	-	100.00%
19044010 582060 ATM Art 20 Improve	500,000	0	500,000	91,864.50	408,135.50	-	100.00%

19044010 585010	General Sewer Cons	0	442,864	442,864	27,917.00	414,947.33	-	100.00%
19044010 585010 00440	General Sewer	0	41,143	41,143	31,135.41	10,007.49	-	100.00%
19044010 585010 0442	Sewer Pump Sta	0	47,522	47,522	47,521.72	0.00	-	100.00%
19044010 585010 0443	Trunk Line Pha	0	252,832	252,832	192,463.00	60,369.00	-	100.00%
19044010 585030	Inflow and Infiltr	500,000	372,198	872,198	206,790.69	665,407.23	-	100.00%
19044010 585490	STM Art 9 Study of	0	17,540	17,540	0.00	17,539.86	-	100.00%
19044010 585700	ATM Art 8 Replace	50,000	0	50,000	41,795.00	8,205.00	-	100.00%
19044010 585730	ATM Art 8 Upgrade	0	75,000	75,000	0.00	75,000.00	-	100.00%
19044010 585790	STM 10/05 Harvey &	0	87,654	87,654	0.00	87,653.86	-	100.00%
19044010 585891	ATM Art 16 Brownin	0	570,065	570,065	570,064.73	0.00	-	100.00%
19044010 585892	ATM Art 18 Rt 20 S	0	128,230	128,230	119,814.76	8,414.79	-	100.00%
19044010 585950	ATM Article 30 Cen	0	83,480	83,480	0.00	83,480.28	-	100.00%
19044010 585963	ATM Art 8 Building	0	16,554	16,554	0.00	16,553.50	-	100.00%
19044010 585964	ATM Art 32 Sewer	0	12,746	12,746	9,314.01	3,431.62	-	100.00%
19044010 585992	ATM 09 Art 22 Jord	0	58,713	58,713	0.00	58,713.37	-	100.00%
19044010 585996	ATM 09 Art 11 Inst	0	38,360	38,360	0.00	38,360.43	-	100.00%
19044010 585999	Art 17 ATM 5/10 In	0	0	0	-17,978.50	17,978.50	-	100.00%
TOTAL Sewer WarArt		1,050,000	2,425,205	3,475,205	1,322,004.32	2,153,200.66	-	100.00%

SHREWSBURY CONTRIBUTORY RETIREMENT SYSTEM

The Shrewsbury Contributory Retirement System is one of 105 state and municipal retirement systems in Massachusetts. The system is administered by a five member board consisting of one ex officio member, two elected members, one member appointed by the Board of Selectmen and one member appointed by the four previously mentioned board members. The current board members and term ending dates are:

Mary E. Thompson – Ex officio member
Caryn Shea – Appointed member, December 2014
Thomas Kennedy – Selectmen’s appointee, June 2015
Ralph Iaccarino – Elected member, December 2015
Robert Tozeski – Elected member, December 2016

The Board, while operating independently, is bound by Massachusetts General Law Chapter 32. MGL Chapter 32 establishes benefits, contribution requirements and an accounting and fund structure for all municipal retirement systems in Massachusetts. Gail A. Sokolowski is the Executive Director of the retirement system.

SHREWSBURY CONTRIBUTORY RETIREMENT SYSTEM

ANNUAL STATEMENT FOR THE YEAR ENDING DECEMBER 31, 2013

ASSETS AND LIABILITIES

Cash	1,242,397.13
PRIT Cash Fund	0.00
PRIT Domestic Equities	27,908,375.82
PRIT Int'l Equities	4,442,588.13
PRIT Domestic Fixed Income Fund	9,480,107.15
PRIT Core Real Estate	2,083,795.22
PRIT Core Fund	43,504,232.91
Interest Due & Accrued	2.93
Accounts Payable	0.00
Accounts Receivable	40,304.15
TOTAL ASSETS & LIABILITIES	88,701,803.44

FUNDS

Annuity Savings Fund	23,036,888.61
Annuity Reserve Fund	6,111,742.59
Spec Fund for Military Service	45,117.49
Pension Fund	6,369,071.75
Pension Reserve Fund	53,138,983.00
TOTAL FUNDS	88,701,803.44

RECEIPTS

Annuity Savings Fund:	
Members Deductions	2,175,372.40
Transfers from Other Systems	146,950.91
Make-up Payments & Redeposits	90,289.29
Investment Income Credited	28,756.95
	<hr/>
Subtotal	2,441,369.55
Annuity Reserve Fund:	
Investment Income Credited	179,860.03
	<hr/>
Subtotal	179,860.03
Pension Fund:	
Reimbursements from other systems	109,546.57
Received from Comm of MA - COLA	117,101.29
Pension Fund Appropriation	5,272,155.99
	<hr/>
Subtotal	5,498,803.85
Spec Fund for Mil Serv:	
Contributions received from municipality	0.00
Investment Income Credited	45.08
	<hr/>
Subtotal	45.08

Expense Fund:		
	Investment Income Credited	390,305.37
	Subtotal	<u>390,305.37</u>
Pension Reserve Fund:		
	Pension Reserve Fund Approp.	0.00
	Miscellaneous Income	2,645.87
	Interest Not Refunded	0.00
	Excess Investment Income	13,077,600.94
	Fed Grant Reimbursement	40,578.41
	Subtotal	<u>13,120,825.22</u>
	TOTAL RECEIPTS	<u>21,631,209.10</u>

DISBURSEMENTS

Annuity Savings Fund:		
	Refunds to members	90,592.31
	Transfers to other systems	464,517.25
	Subtotal	<u>555,109.56</u>
Annuity Reserve Fund:		
	Annuities Paid	983,602.89
	Option B Refunds	17,167.80
	Subtotal	<u>1,000,770.69</u>
Pension Fund:		
	Regular Payments	4,116,550.99
	Survivorship Payments	191,642.97
	Ordinary Disability Payments	37,488.24
	Accidental Disability Payments	762,435.83
	Accidental Death Payments	230,604.06
	Section 101 Benefits	38,038.86
	Reimbursements to other systems	168,781.79
	Subtotal	<u>5,545,542.74</u>
Expense Fund:		
	Board Member Stipend	3,000.00
	Salaries	50,367.92
	Travel	4,127.64
	Fiduciary Insurance	4,684.00
	Service Contracts	12,716.55
	Medical Expenses	64.11
	Actuarial Expenses	403.75
	Legal Expenses	1,162.00
	Professional Services	1,282.50
	Education & Training	2,470.00
	Administrative Expenses	5,020.71
	Furniture & Equipment	0.00
	Management Fees	285,006.19
	Custodial Fees	0.00
	Consultant Fees	20,000.00
	Subtotal	<u>390,305.37</u>
	TOTAL DISBURSEMENTS	<u>7,491,728.36</u>

INVESTMENT INCOME

Investment Income Received From:

Cash	1,233.16
PRIT Pooled Funds	2,092,622.55
Subtotal	<u>2,093,855.71</u>

Plus:

Realized Gains	4,359,838.40
Interest Due & Accrued - Current Year	2.93
Unrealized Gains	12,197,088.97
Subtotal	<u>16,556,930.30</u>

Less:

Realized Losses	75,421.34
Unrealized Losses	4,898,787.40
Interest Due & Accrued - Prior Year	8.90
Subtotal	<u>4,974,217.64</u>

NET INVESTMENT INCOME 13,676,568.37

Income Required:

Annuity Savings Fund	28,756.95
Annuity Reserve Fund	179,860.03
Expense Fund	390,305.37
Military Service Fund	45.08

TOTAL INCOME REQUIRED 598,967.43

Net Investment Income	13,676,568.37
Less: Income Required	<u>598,967.43</u>

EXCESS INCOME TO PENSION RESERVE FUND 13,077,600.94

2013 MEMBERSHIP REPORT

	Group 1*	Group 4 **	Total
Active Membership	440	93	533
Retired Membership	167	83	250
Inactive Membership	149	2	151
Total Membership	756	178	934

* Group 1 consists of members other than Police Officers, Fire Fighters and Linemen

** Group 4 consists of Police Officers, Fire Fighters and Linemen

TOWN TELEPHONE DIRECTORY

Animal Control.....	841-8421
Assessors, 100 Maple Avenue.....	841-8501
Building Inspector, 100 Maple Avenue.....	841-8512
Cemetery (Town Hall Office).....	841-8560
Conservation Commission.....	841-8502
Council on Aging/Senior Center, 98 Maple Avenue.....	841-8640
Credit Union, 489 Boston Turnpike.....	841-8550
Disability Commission, 100 Maple Avenue.....	841-8448
Emergency Management, 106 Maple Avenue.....	841-8422
Engineering Department, 100 Maple Avenue.....	841-8502
Fire Department, 11 Church Road (To Report a Fire).....	.911
(Other Business).....	841-8522
Health Department, 100 Maple Avenue.....	841-8512
Trash Collection Info Line.....	841-8388
Highway Department, 100 Maple Avenue.....	841-8513
211 South Street.....	841-8603
Housing Authority, 36 N. Quinsigamond Avenue.....	757-0323
Library, 609 Main Street.....	842-0081
Light Department, 100 Maple Avenue.....	841-8500
Municipal Drive.....	841-8610
MIS Department, 100 Maple Avenue.....	841-8511
Parks and Recreation Department, 100 Maple Avenue.....	841-8503
Garage, 211 South Street.....	841-8602
Weather Cancellation Line.....	841-8336
Planning Board, 100 Maple Avenue.....	841-8502
Police Department, 106 Maple Avenue (non-emergency).....	841-8577
Emergency.....	.911
Public Buildings Department, 100 Maple Avenue.....	841-8513
Retirement Board, 100 Maple Avenue.....	841-8510
Scholarship Fund.....	841-8504
School Department.....	841-8400
Superintendent, 100 Maple Avenue.....	841-8400
Beal Early Childhood Center, 1 Maple Avenue.....	841-8860
Coolidge School, 1 Florence Street.....	841-8880
Floral Street School, 57 Floral Street.....	841-8720
Sherwood Middle School, 28 Sherwood Avenue.....	841-8670
Oak Middle School, 45 Oak Street.....	841-1200
Parker Road Preschool, 15 Parker Road.....	841-8646
Paton School, 58 Grafton Street.....	841-8626
Senior High School, 64 Holden Street.....	841-8800
Pre-School, 15 Parker Road.....	841-8646
SPED, 15 Parker Road.....	841-8660
Spring Street, 123 Spring Street.....	841-8700
Registrar.....	841-8320
Selectmen.....	841-8504
Sewer and Water Department, 100 Maple Avenue.....	841-8506
209 South Street Garage.....	841-8600
Shrewsbury Community Cablevision, 100 Maple Avenue.....	841-8500
Shrewsbury Youth and Family Services, Inc., 240 Maple Avenue.....	845-6932
Shrewsbury Media Connection, 15 Parker Road.....	841-8650
Town Accountant, 100 Maple Avenue.....	841-8505
Town Clerk, 100 Maple Avenue.....	841-8507
Town Manager, 100 Maple Avenue.....	841-8508
Treasurer and Collector, 100 Maple Avenue.....	841-8509
Veterans Services, 98 Maple Avenue.....	366-3085
Zoning Board of Appeals, 100 Maple Avenue.....	841-8512

Town of Shrewsbury Email Address: www.shrewsbury-ma.gov/