



ELIGIBLE FACILITIES REQUEST FORM

Town of
Shrewsbury



APPLICANT INFORMATION

Applicant Name:

Company:

Address:

City:

State:

ZIP Code:

Telephone:

Email Address:

City:

State:

ZIP Code:

PROPERTY, OWNER AND LAND USE INFORMATION

Property Location:

Property Owner Name:

Property Owner Address:

Phone:

E-mail:

Fax:

City:

State:

ZIP Code:

Property Size (square feet):

Zone District:

DESCRIPTION OF EXISTING TOWER OR BASE STATION (ELIGIBLE SUPPORT STRUCTURE)

Describe the facility that is the subject of the application:

- Building rooftop
- For towers outside of public rights-of-way, the modification does not increase the height of the tower by more than 10%, or by the height of one additional antenna array with separation from the nearest existing antenna not to exceed twenty feet, whichever is greater
- For those towers in the rights-of-way and for all base stations, it does not increase the height of the tower or base station by more than 10% or 10 feet, whichever is greater

Describe the current site. "Site" is defined per FCC 6409 order as the current boundaries of the leased or owned property surrounding a Tower or Eligible Support Structure and any access or utility easements currently related to the Site. Specify if your proposal is in public right of way (ROW) or not. For other Towers in the public rights-of-way, a Site is further restricted to that area comprising the base of the structure and to other Transmission Equipment already deployed on the ground.

Provide all information to demonstrate that the structure or building where the collocation, removal and/or replacement of transmission equipment will be made has received land use approval for its existing wireless facilities. Include the date(s) of land use approval and the applicable case number or permit approval number. If the current facilities or structure was approved with any requirements to conceal facilities from view or any other conditions of approval, please provide that information.

Is the structure that is the subject of this application located in the public rights-of-way?

DESCRIPTION OF ELIGIBLE FACILITIES REQUEST

Is this a collocation of new transmission equipment?

Is this a removal of existing transmission equipment?

Is this a replacement of existing transmission equipment or minor communication on existing building?

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What is the height of the existing building or structure? If the tower is sited outside of the public right-of-way, show that the modification does not increase the height of the building or tower by more than 10%, or by the height of one additional antenna array, whichever is greater. The separation between the additional antenna and the existing antenna should not exceed 20 feet.

If the towers are in the rights-of-way and for all base stations, it does not increase the height of the tower or base station by more than 10% or 10 feet, whichever is greater.

What will the height of the structure be after the collocation, removal and or replacement of transmission equipment?

For all base stations, will the facilities protrude more 20 feet from the edge of the tower after installation for a site located outside the public right way; or if the tower is located in the right-of-way will the modification protrude from the edge of the structure more than 6 feet?

If the structure or Site that is the subject of this application was approved with any concealment requirements or other conditions of approval, describe how this application will comply with those conditions. Include photo simulations, where appropriate.

- Describe the number and dimensions of any equipment cabinets that are currently present at this location:
- Describe the number and dimensions of any equipment cabinets that are proposed as part of this application? If the installation includes new equipment cabinets, the modification shall not include the installation of more than 4 equipment cabinets.

Does this application involve any excavation or location of equipment outside the boundaries of the Site? Note: If the site is an Environmentally critical area a SEPA determination is required.

SUBMITTAL INFORMATION

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SUBMITTAL INFO: All submittals MUST include the following with this application:

1. Written authorization from property owner (if applicant is not the owner).
2. Electronic versions of application, site plan, and all other documents.
3. Site Plan showing location of proposed facilities and equipment to scale (Full set of zoning drawings (plot plan, elevations of each building facade, floor plans of affected floors, roof plan for rooftop work, details antennas with screening).
4. Building Facade Elevations showing location of proposed facilities and equipment to scale. (Include pictures of the building roof (Photo simulations of the proposed project, at least two views inclusive of view-sims of proposal).
5. Notes on drawings indicating how specific requirements of [FCC 6409 order] (attached) are being met.
6. To the extent not addressed in #5, a narrative that explains in plain and fact-specific terms why the applicant believes the application (1) qualifies as an eligible facilities request and (2) will not result in a substantial change. The narrative should state the applicable standards for each issue and discuss the facts that allow the City of Redmond to find that the application qualifies for approval under FCC order 6409.
7. Engineer certification that the existing tower or base station can accommodate the facilities consistent with all applicable building and safety codes.
8. FCC Statement of Compliance;

**Note: If the site is located on a Historic Landmark structure "Approval" is required prior to submittal of your application.
Your application will be deemed incomplete without the Certificate of Appropriateness "Approval"**

Signature of applicant

Date