

SHREWSBURY
TOWN REPORT



NO. 292
FOR THE YEAR ENDING DECEMBER 31, 2019

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FACTS ABOUT SHREWSBURY

History This township was granted to certain persons in 1717, most of whom belonged to Marlboro. Boundaries of Shrewsbury were established on December 6, 1720. (Prov. Laws, Vol XI, p. 236)

First Meeting House built May 4, 1721. Incorporated as a town, December 15, 1727. Part of Shrewsbury was:
Annexed to Lancaster, February 27, 1768
Established as Boylston, March 1, 1786
Annexed to Westborough, March 2, 1793
Annexed to Grafton, March 3, 1826

Location About 6 miles from Worcester, 36 miles West of Boston and 183 miles from New York City.

Land Area Approximately 20.78 square miles (13,971.2 acres).

Lakes and Ponds Approximately 1.05 square miles

Elevation Municipal Building approximately 633 feet above sea level.
Highest point in Town, Rawson Hill, 755 feet above sea level.

Population	Year		Year	
	1723	40 families	1960	16,622
	1790	963 (after incorporation of Boylston)	1970	19,229
	1860	1,558	1980	22,674
	1930	6,910	1990	24,146
	1940	7,586	2000	31,640
	1950	10,594	2010	35,608
			(Local) 2019	33,054

Registered Voters December 31, 2019 24,055

Town Government Representative Town Government 1953
Selectmen - Manager 1953
Ten Precincts - December 31, 2011

Roads State Roads 18.41 miles
Town Roads 153.61 miles
Private Roads 12.48 miles
Subdivision Roads 2.01 miles

Tax Rate \$12.57 Residential
\$12.57 Open Space
\$12.57 Commercial, Industrial Personal Property per \$1,000 Value
Taxes due and payable July 1st
Taxpayers are advised to refer to the printed matter on their tax bill regarding interest.

Total Valuation \$6,430,901,061

Transportation Served by Route 9, 70, 140, U.S. 20 and Interstate 290
Easy access to Massachusetts Turnpike and Route 495

Public Utilities Municipally owned Water System since 1905
Municipally owned Light Department since 1908
Combined Sewer and Water Department since 1963
Municipally owned CATV since 1983
Stormwater Utility since 2019

Schools Senior High School
Middle Schools (2)
Four Elementary Schools
Beal Early Childhood Center
Parker Road Preschool

Annual Town Election First Tuesday of May
Annual Town Meeting Third Monday of May

Register of Voters Daily at Town Clerk's Office, Mon. - Fri., 8:00 AM - 4:30 PM.

Qualification of Voters Any resident of the state and town is eligible to register, if 18 years of age at time of the next election and was born in the United State or is fully naturalized.

Polling Places Precinct 1 and 2 at the Richard D. Carney Municipal Office Building, 100 Maple Avenue
Precinct 3 at Calvin Coolidge School, 1 Florence St.
Precinct 4 at Scandinavian Athletic Club, 438 Lake St.
Precinct 5 & 10 at Water & Sewer Department, 209 South St.
Precinct 6 at Senior Center, 98 Maple Avenue
Precinct 7 & 8 at Spring Street School, 123 Spring St.
Precinct 9 at Fire Station #3, 20 CenTech Blvd.

FEDERAL, STATE, AND COUNTY REPRESENTATIVES 2019

UNITED STATES SENATOR

Elizabeth A. Warren (D), Boston Edward Markey (D), Boston

GOVERNOR

Charlie Baker (R), Swampscott

LT. GOVERNOR

Karen Polito (R), Shrewsbury

REPRESENTATIVE IN CONGRESS, THIRD DISTRICT

James P. McGovern (D), Worcester

STATE SENATOR, SECOND WORCESTER DISTRICT

Michael O. Moore (D), Millbury

COUNCILOR, 7TH DISTRICT

Jennie L. Caissie (R), Oxford

STATE REPRESENTATIVE 11TH WORCESTER DISTRICT

Hannah E. Kane (R), Shrewsbury

CLERK OF COURTS

Dennis P. McManus (D), Worcester

DISTRICT ATTORNEY

Joseph D. Early, Jr. (D), Worcester

REGISTER OF DEEDS

Kathryn A. Toomey (D), Worcester

REGISTER OF PROBATE

Stephanie K. Fattman (R), Worcester

SHERIFF

Lewis Evangelidis (R), West Boylston

TOWN GOVERNMENT ORGANIZATION

SHREWSBURY VOTERS ELECT

Moderator	Board of Selectmen	School Committee
Town Meeting Members	Shrewsbury Housing Authority	Library Trustees

MODERATOR APPOINTS

Finance Committee	Personnel Board	Lake Quinsigamond Commission
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SELECTMEN APPOINTS

Board of Appeals	Historic District Commission	Shrewsbury Cultural Council
Constables	Registrars of Voters	Election Officers
Town Accountant	Town Manager	Town Counsel
Town Historian	Treasurer and Collector	Complete Streets Committee
Retirement Board	Westborough Treatment Plant Board	Town Clerk
Scholarship Committee	Shrewsbury Development Corporation	
Master Plan Implementation Committee		
Central Mass Regional Planning Commission		

Insurance Advisory Committee (appointee)

TOWN MANAGER APPOINTS

Assessors	Measurer of Wood & Bark
Animal Control Officer	Parks and Cemetery Dept.
Board of Health	Parking Clerk
Building Inspector	Planning Board
Custodian Prop. Tax	Police Department
Conservation Commission	Public Buildings
Council on Aging	Public Weighers
Emergency Management	Sealer of Weights & Measures
Engineering Division	Sewer Commissioners
Fence Viewer	Sewer and Water Dept.
Fire Department	Shrewsbury Comm. for the Disabled
Highway Division	Soldiers Memorial Comm.
Historical Commission	Special Police Officers
Inspector of Animals	Tree Warden
IT Chief Information Officer	Weather Specialist
Light Commissioners	Wire Inspector
	Veterans Agent

**2019
RECORD BOOK
TOWN OFFICERS AND COMMITTEES**

ELECTED OFFICERS AND ASSISTANTS

Term Expires

MODERATOR

Christopher G. Mehne May 2021

SELECTMEN

Beth N. Casavant May 2020
Maurice M. DePalo May 2020
James F. Kane May 2021
John I. Lebeaux May 2022
John R. Samia May 2022

SCHOOL COMMITTEE

Sandra M. Fryc May 2020
Jason Palitsch May 2020
Jonathan N. Wensky May 2021
B. Dale Magee May 2022
Lynsey M. Heffernan May 2022

SHREWSBURY HOUSING AUTHORITY

Richard Ricker May 2022
Kathleen Curran McSweeney May 2023
Paul Campaniello May 2024
Gayle Vigeant (state appt.) Nov 15, 2020
Bruce Pardee (Federal Resident Commissioner) April 2020
Kelly Bergeron, Executive Director

TRUSTEES OF PUBLIC LIBRARY

Joan T. Barry May 2020
Kevin M. McKenna May 2020
Elizabeth R. Powers May 2020
Clare M. O'Connor May 2021
Dean C. Gillam May 2021
Deborah P. Lebeaux May 2021
Jeffrey M. Billingham May 2022
Nancy P. Gilbert May 2022
Annmarie Cronin Bird May 2022

**APPOINTED OFFICERS
2019**

ACCOUNTANT

Mary E. Thompson

Dec. 31, 2022

ANIMAL CONTROL OFFICER

Leona M. Pease (Retired March 1, 2019)

June 30, 2019

Keith Elmes (Appt. March 20, 2019)

June 30, 2020

BEAL EARLY CHILDHOOD BUILDING COMMITTEE

Established by Vote of Special Town
Meeting April 13, 2016

Erin McNamara Boucher

Patrick C. Collins

Keith Baldinger

Robert A. Cox

Sandra M. Fryc

Christian A. Girardi

James F. Kane

John P. Masiello (Resigned 3/12/2019)

Kevin Mizikar

Joseph M. Sawyer

BEAL EARLY CHILDHOOD RE-USE COMMITTEE

Established by Board of Selectmen
November 28, 2017

Maurice DePalo, Board of Selectmen

Brian Beaton, Resident (Resigned 4/3/2019)

Robert Holland, Resident (Appt. 8/8/2019)

Paul Campaniello, Shrewsbury Housing Authority

Keith Baldinger, Division Manager of Public Buildings

Maribeth Lynch, Resident

John Masiello, Beal Building Committee (resigned 3/12/2019)

Robert Cox, Beal Building Committee (apt. 4/16/2019)

Angela Snell, Parks and Cemetery Commission

BOARD OF ASSESSORS

Christopher R. Reidy, Principal

Todd E. Brodeur

June 30, 2020

Frank B. Stille

June 30, 2021

BOARD OF HEALTH

Stephen A. Vigeant	June 30, 2020
Jennie CN Fishman	June 30, 2021
Dr. George Abraham	June 30, 2022
Dr. Maria Narducci	(resigned June 30, 2019)

David Chiampa, Burial Permits
Shannon Henry, Burial Permits
Douglas Sears, Burial Permits
Michele M. Bowers, Burial Permits
Sharyn M. Thomas, Burial Permits
Kathleen C. Thompson, Burial Permits
Sandra E. Wright, Burial Permits

CENTRAL MASSACHUSETTS REGIONAL PLANNING COMMISSION

Kathleen M. Keohane	First Delegate	June 30, 2019
Matthew Armenti	Second Delegate	June 30, 2019
Purna Rao	Third Delegate	June 30, 2019
Beth Casavant	Alternate	June 30, 2019

TOWN CLERK

Sandra E. Wright	March 1, 2021
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ASSISTANT TOWN CLERK

Sharyn M. Thomas	March 1, 2021
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COMMISSION ON DISABILITY

	Adopted May 28, 1991
Mary Ellen Thompson	June 30, 2019
Beth Shea Bryant	June 30, 2020
Deborah L. Deldotto	June 30, 2020
Diane L. Burns	June 30, 2021
Mary Ellen Costa (Resigned 1/9/2019)	June 30, 2021
Anna Connors	June 30, 2021
Leonora A. Ryan	June 30, 2021
Margaret Mulcahy	June 30, 2022
Diane Tonelli	June 30, 2022

CONSERVATION COMMISSION

John J. Ostrosky	June 30, 2020
Kenneth F. Polito	June 30, 2021
Jason J. Port	June 30, 2021
Martha Hall Gach	June 30, 2022
Robert P. Jacques	June 30, 2022

CONSTABLES

Jonjy Ananth	June 30, 2020
Rajoo R. Ananth	June 30, 2020
Robert S. Esposito	June 30, 2020
John J. Manzi	June 30, 2020
Justin F. Walker	June 30, 2020

COUNCIL ON AGING

Norma L. Giumentaro	June 30, 2020
Louise A. Russell	June 30, 2020
Barabara DePalo	June 30, 2021
Virginia M. Leonard	June 30, 2021
Zoya Mehta	June 30, 2021
Clifford C. Gerber	June 30, 2022
Shashi R. Menon	June 30, 2022

CUSTODIAN OF PROPERTY FORECLOSED UNDER TAX TITLE

Laurie Gaudet	June 30, 2020
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TOWN COUNSEL

Stephen F. Madaus	June 30, 2020
Robert E. Longden, Special Town Counsel	

DEPARTMENT OF BUILDING INSPECTION

Patricia A. Sheehan, Inspector of Buildings	
Dale Blue, Wiring Inspector	June 30, 2020
William Riley, Backup Wiring Inspector	June 30, 2020
George A. Duhamel, Backup Wiring Inspector	June 30, 2020
Thomas V. Keller, Backup Wiring Inspector	June 30, 2020

ELECTRONIC VOTING STUDY COMMITTEE

Established by Annual Town Meeting
(adj.) May 23, 2018

Christopher G. Mehne, Town Moderator (ex officio, non-voting)
Sandra E. Wright, Town Clerk (ex officio)
John Covey, Chief Information Officer (ex officio)
Beth N. Casavant, appointed by Board of Selectmen
Donna Largess O'Connor, appointed by Town Manager
Patrick Convery, appointed by Town Moderator
Bryan R. Moss, appointed by Town Moderator
Neena Mohanka, appointed by Town Moderator

EMERGENCY MANAGEMENT

Seth H. Colby, Director	June 30, 2020
Paul McNiff, Deputy Director (Resigned 8/14/2019)	June 30, 2020

David Faucher, Deputy Director (appointed 8/14/2019)
Angela Snell, Public Information Officer

June 30, 2020
June 30, 2020

EMERGENCY MEDICAL SYSTEMS COORDINATOR

Linda Gosselin

TOWN ENGINEER

Andrew Truman, P.E.

FENCE VIEWER

Kristen D. Las

June 30, 2020

FINANCE COMMITTEE

Gene E. Buddenhagen
Hannah E. Kane
L. Patrick Pitney
John Cygielnik
Jordan J. Rubin
Mark T. Murray
Erin B. Howard
Mark B. Adler
Judy M. Vedder
Vikramjit S. Chhabra

June 30, 2019
June 30, 2020
June 30, 2020
June 30, 2020
June 30, 2021
June 30, 2021
June 30, 2021
June 30, 2022
June 30, 2022
June 30, 2022

FIRE DEPARTMENT

James M. Vuona

May 17, 2020

HANDICAPPED COORDINATOR

Kevin J. Mizikar

HIGHWAY DIVISION

Nicholas Repekta, Highway Division Manager

TOWN HISTORIAN

Michael P. Perna, Jr.

Voted on July 25, 2017
June 30, 2020

HISTORICAL COMMISSION

J. Kevin Samara
Michael P. Perna, Jr.
Harold R. Richardson
Max German
Linda Davis
Paul Schwab
Gail Ann Aslanian

June 30, 2020
June 30, 2021
June 30, 2022

HISTORIC DISTRICT COMMISSION

Robert A. Cox Retired	June 30, 2019
Kristine L. Gustafson	June 30, 2020
John T. Campbell	June 30, 2020
Donald Hutchins	June 30, 2021
Allyn C. Taylor	June 30, 2021
Henry H. Wood, Jr. (Deceased 1/17/2019)	June 30, 2021
Nancy Burnett	June 30, 2021
Melanie K. Petrucci	June 30, 2022
Keith Baldinger	June 30, 2022

INSPECTOR OF ANIMALS

Leona M. Pease (Retired March 1, 2019)	April 30, 2019
Keith Elmes (Appt. March 22, 2019)	April 30, 2020

INSPECTOR OF LICENSES FOR SALE OF AUTOMOBILES

James J. Hester, Jr., Police Chief	June 30, 2020
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IT CHIEF INFORMATION OFFICER

John Covey

INSURANCE ADVISORY COMMITTEE

Robert K. Pine	(Selectmen Appointee)	June 30, 2020
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KEEPER OF THE LOCK-UP

James J. Hester, Jr., Police Chief	June 30, 2020
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LAKE QUINSIGAMOND COMMISSION

James J. Hester, Jr., Police Chief	(Shrewsbury)	(ex officio)
Peter Collins	(Chairman)	
Captain Steele	(Worcester)	
Shawn Valliere	(Shrewsbury)	
Amanda Amory	(Worcester)	
Scott Conway	(Grafton)	
Kenneth F. Polito	(Shrewsbury)	June 30, 2022
Michael J. Paika	(Shrewsbury Citizen Appointment)	June 30, 2021
Richard Simitis	(Worcester)	
William H. Nelson	(Grafton)	

SHREWSBURY PUBLIC LIBRARY

Ellen Dolan, Director

TOWN MANAGER

Kevin J. Mizikar
Kristen Las – Assistant Town Manager

July 7, 2020

MASTER PLAN IMPLEMENTATION COMMITTEE

Established by Board of Selectmen

August 23, 2016

Joseph Thomas, Planning Board	Jan. 31, 2020
James V. Brown, Parks & Cemetery Commission	Jan. 31, 2020
John Cygielnik, Finance Committee	Jan. 31, 2020
Maurice DePalo, Board of Selectmen	Jan. 31, 2020
Konstantin Eliadi, Resident	Jan. 31, 2020
Kathleen Keohane, Planning Board	Jan. 31, 2020
Brian R. Moss, Resident	Jan. 31, 2020
Jason J. Port, Conservation Commission	Jan. 31, 2020
Dale W. Schaetzke, Zoning Board of Appeals	Jan. 31, 2020
Jesse V. Shaw, Resident	Jan. 31, 2020
John Wensky, School Committee	Jan. 31, 2020

MUNICIPAL HEARING OFFICER

Kristen Las

June 30, 2020

MUNICIPAL LIGHT COMMISSIONERS

Robert D. Holland	June 30, 2020
Kelly K. Marshall	June 30, 2020
Marie Lemieux	June 30, 2021
Michael A. Refolo	June 30, 2022
Anthony M. Trippi	June 30, 2022
Michael R. Hale, General Manager Electric Light Plant and Community Cablevision	

OPEN SPACE AND RECREATION PLAN COMMITTEE

Established by Board of Selectmen

June 11, 2019

Joseph A. Thomas, Jr., Planning Board
Martha Gach, Conservation Commission
James Brown, Parks and Cemetery Commission
Peter Collins, Lake Quinsigamond Commission
Susan Colwell, Trails Committee
Paul Gannon, BOS Appointee
Prashanth Ram, BOS Appointee
Tom Siwek, BOS Appointee

PARKING CLERK

James J. Hester, Jr., Police Chief

June 30, 2020

PARKS AND CEMETERY COMMISSIONERS

David P. Lyons	June 30, 2020
James R. LeMay	June 30, 2021
James V. Brown	June 30, 2022
Angela Snell, Superintendent of Public Facilities & Parks	
Kevin Esposito, Parks & Cemetery Division Manager	

PERSONNEL BOARD

Robert J. Cashman	June 30, 2020
Theresa Flynn	June 30, 2021
Anthony A. Froio	June 30, 2022

PLANNING BOARD

Stephan M. Rodolakis	June 30, 2020
Melvin P. Gordon	June 30, 2021
Steven C. Boulay	June 30, 2022
Joseph A. Thomas, Jr.	June 30, 2023
Timothy Jarry	June 30, 2024
Purnachander B. Rao (Associate for Special Permit Granting Authority)	June 30, 2020
Bernard Cahill, Town Planner	
Christopher McGoldrick, Asst. Town Planner	

POLICE DEPARTMENT

James J. Hester, Jr., Police Chief	Jan. 7, 2022
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PUBLIC BUILDINGS DIVISION

Angela Snell, Superintendent of Public Facilities & Parks
Keith Baldinger, Public Buildings Division Manager

PUBLIC WEIGHERS

Worcester Sand & Gravel	
Rocco F. Trotto	June 30, 2020
Matthew Mineau	June 30, 2020

REGISTRARS OF VOTERS

Laurence J. Gannon	Mar. 31, 2020
Patricia L. Keeton	Mar. 31, 2021
Brenda A. Ljunggren	Mar. 31, 2022
Sandra E. Wright, Clerk (ex officio)	

RETIREMENT BOARD

David Hodgerney	(elected)	Sept. 31, 2022
Ralph Iaccarino	(elected)	Dec. 15, 2021
Thomas M. Kennedy	(appointed)	June 30, 2021
Alice M. Ferro	(appointed)	Apr. 25, 2022
Mary E. Thompson	(ex officio)	

SCHOLARSHIP COMMITTEE

Established by Annual Town Meeting
(adj) May 17, 1995

Robert D. Holland	Oct. 31, 2020
Lee Diamantopoulos	Oct. 31, 2020
Kaitlin Gentile	Oct. 31, 2020
Jennifer Basgaard	Oct. 31, 2020
Deborah Del Dotto	Oct. 31, 2020
James F. Pignataro	Oct. 31, 2022

SEALER OF WEIGHTS AND MEASURE

John F. Knipe, Jr.

SEWER COMMISSIONERS

Peter A. Reilly	June 30, 2020
Joseph J. Zecco, Jr.	June 30, 2021
Andrew S. Nelson	June 30, 2022

Robert A. Tozeski, Superintendent, Sewer & Water Dept.

Dan Rowley, Superintendent Sewer and Water Dept. (Appointed September 2019)

SHREWSBURY COMPLETE STREETS COMMITTEE

Established by Board of Selectmen
August 23, 2016

James V. Brown, Parks and Cemetery Commission	Jan. 31, 2020
Jeffrey Howland, Town Engineer	Jan. 31, 2020
Kristen Las, Assistant Town Manager	Jan. 31, 2020
Christopher McGoldrick, Assistant Town Planner	Jan. 31, 2020
Patricia Sheehan, Inspector of Buildings	Jan. 31, 2020
Joseph A. Thomas, Planning Board	Jan. 31, 2020
Nicholas Repekta, Highway Representative	Jan. 31, 2020
Andrew Truman, Senior Civil Engineer	Jan. 31, 2021

SHREWSBURY CULTURAL COUNCIL

Established by Selectmen
February 11, 1980

Sandra L. McManus	2nd term	Feb. 10, 2019
Myran Parker-Brass	1st term	Feb. 10, 2019
William C. Sigalis	2nd term	Feb. 10, 2019
Sandra Alice Weed	1st Term	Feb. 10, 2020
Neena Mohanka	1st Term	Feb. 10, 2021
Martha P. Deering	2nd term (Resigned)	Feb. 10, 2021
Helen V. Porter	2nd term	Feb. 10, 2021
Sarah Lividini	1st term	Feb. 10, 2021
Rich Methia	1st term	Feb. 10, 2022
Brian Clark	1st term	Feb. 10, 2022

SHREWSBURY DEVELOPMENT CORPORATION

Board of Directors

Richard Ricker, Esq.	Jan. 31, 2020
David C. Donahue	Jan. 31, 2021
Patrick Convery	Jan. 31, 2022
Julie A. Holstrom	Jan. 31, 2022
Stephen Walsh	Jan. 31, 2023
Lisa A. Cossette	Jan. 31, 2023
Dina Nichols	Jan. 31, 2024

SHREWSBURY HISTORICAL PRESERVATION COMMITTEE

Established by Board of Selectmen
March 27, 2018
Board of Selectmen voted to disband
March 26, 2019

James F. Kane, Board of Selectmen
Allyn C. Taylor III, Historic District Commission
Polly L.F. Kimmitt, Historical Commission (Resigned 10/29/2018)
Paul Schwab, Historical Commission
David C. Snowdon III, Shrewsbury Historical Society
Paul M. George, Zoning Board of Appeals
Steven C. Boulay, Planning Board
Bernard J. Forletta, Resident
Geoffrey E. Melhuish, Resident
Robert H. Ryan, Resident – Licensed Attorney

SHREWSBURY PUBLIC LANDS COMMITTEE

Established by Board of Selectmen
March 27, 2018

Maurice M. DePalo, Board of Selectmen
Martha Hall Gach, Conservation Commission
Susan P. Colwell, Shrewsbury Trails Committee
Judy M. Vedder, Finance Committee
Mary Ellen Radovanic, Resident
Keith R. Baldinger, Resident

SHREWSBURY PUBLIC SCHOOLS

Joseph M. Sawyer, Superintendent
Amy Clouter, Assistant Superintendent of Curriculum and Instruction
Patrick Collins, Assistant Superintendent for Finance and Operations
Jane Lizotte, Assistant Superintendent for Community Partnerships
and Well-Being

SOLDIERS MEMORIAL COMMISSION

Ronald W. Pelletier	Aug. 31, 2019
Melissa Byrne	Aug. 31, 2020
William J. Rand	Aug. 31, 2020
James J. Dunlevy	Aug. 31, 2021
Donald R. Gray	Aug. 31, 2021

SPECIAL POLICE OFFICERS

Brian P. Gerardi	Mar. 31, 2020
Joseph R. Gonet	Mar. 31, 2020
Kevin Weigold, Sr.	Mar. 31, 2020
Sandra E. Wright, Election Duties	Mar. 31, 2020

TREASURER AND COLLECTOR

Laurie Gaudet	Mar. 2, 2020
Wendy Ricciardi, Assistant Treasurer and Collector	

TREE WARDEN

Nicholas Repekta

**TRUSTEES OF THE
WRIGHT AND HARLOW CHARITABLE FUND**

	Appointed at Annual Town Meeting
	May 2018
Gail E. Clafin	May 2019
Robert H. Clafin	May 2019
William A. Davis	May 2019
Raymond G. Harlow	May 2019
Stanley R. Holden	May 2019
Dawn M. Shannon	May 2019
Sandra E. Wright	May 2019

WESTBOROUGH TREATMENT PLANT BOARD

		Established Sept. 11, 1979
Michael Stanton (Chr.)	(Westborough)	Sept. 30, 2020
Francis P. Zarette (Vice Chr.)	(Shrewsbury)	Sept. 30, 2021
Thomas Burke	(Westborough)	Sept. 30, 2019
John D. Perreault	(Shrewsbury)	Sept. 30, 2020
Rich Abrams	(Westborough)	Sept. 30, 2021
Francis J. Holloway (Treas.)	(Shrewsbury)	Sept. 30, 2022

ZONING BOARD OF APPEALS

Maribeth A. Lynch	June 30, 2020
Paul M. George	Mar. 31, 2020
Peter C. Mulcahy	Mar. 31, 2020
Lisa A. Cossette	Mar. 31, 2021
Ronald I. Rosen	Mar. 31, 2021

**ZONING BOARD OF APPEALS
ASSOCIATE MEMBERS**

Stephan M. Rodolakis	June 30, 2019
Kevin T. Byrne	Mar. 31, 2020
Bridgid E. Malee-Rubin	Mar. 31, 2020
Matthew Armenti	Mar. 31, 2020

TOWN MEETING MEMBERS 2019

Term Expires

PRECINCT ONE

Gail Ann Aslanian	285 Main Street	May 2020
Christa C. Duprey	14 Candlewood Way	May 2020
Carlos A. Garcia	10 Pond Avenue	May 2020
Bonnie E. Gibbs	95 Holden Street	May 2020
Guinevere Molina	31 Wachusett Avenue	May 2020
Clare M. O'Connor	20 Wadsworth Road	May 2020
April Prince	2 Tory Drive	May 2020
Lynn M. Roy	319 Gulf Street	May 2020
William E. Royer	11 Wachusett Circle	May 2020
Francis L. Rutigliano	149 Boylston Street	May 2020
Paul F. Schwab	38 Browning Road	May 2020
Maurice J. Boisvert	491 Main Street	May 2021
Gene E. Buddenhagen	201 Gulf Street	May 2021
Jason M. Costa	14 Tory Drive	May 2021
Timothy J. Daly	17 Colton Lane	May 2021
David J. Lizotte, Jr.	15 Colton Lane	May 2021
Carol J. McWilliams	28 Colton Lane	May 2021
Melanie K. Petrucci	1 Tory Drive	May 2021
Richard Ricker	32 Westwood Road	May 2021
Bernard J. Forletta	22 Colton Lane	May 2022
Lynsey M. Heffernan	25 Wachusett Avenue	May 2022
Erin B. Howard	41 Venus Drive	May 2022
Lauren Mitsis	46 Wachusett Avenue	May 2022
Jason Q. Molina	31 Wachusett Avenue	May 2022
Karen Warnke O'Neill	6 Thestland Drive	May 2022
Jonathan N. Wensky	9 Browning Road	May 2022
Danielle M. Wolfus	11 Colton Lane	May 2022

PRECINCT TWO

John Cygielnik	25 Lexington Road	May 2020
William P. Gordon	34 Gage Lane	May 2020
Thomas P. Luby	51 O'Donnell Avenue	May 2020
John B. Lukach	4 Bunker Hill Road	May 2020
Jordan J. Rubin	9 Bunker Hill Road	May 2020
Joseph K. Samara	454 Main Street	May 2020
Dennis R. Troy	22 Minuteman Way	May 2020
Maurice M. DePalo	18 Willard Avenue	May 2021
Charles Garabedian, Jr.	24 Westmont Road	May 2021
Melvin P. Gordon	36 North Quinsigamond Avenue	May 2021
Ralph Iaccarino	57 Avon Avenue	May 2021
Donna Largess O'Connor	16 Bunker Hill Road	May 2021
David M. Sargent	223 Old Mill Road	May 2021
Gayle T. Vigeant	14 Westmont Road	May 2021
Stephen A. Vigeant	14 Westmont Road	May 2021
Elizabeth A. M. Bell	22 Millwood Drive	May 2022
James F. Dealy	16 Frybeck Ave.	May 2022
Barbara Judson DePalo	18 Willard Avenue	May 2022
Dadene M. Gonet	22 LeBlanc Road	May 2022
Patricia Kalashian	18 Mallard Circle	May 2022
Barbara J. Kickham	12 Tamarack Lane	May 2022
Mahesh R. Reshamwala	26 Bunker Hill Road	May 2022
Jodi A. Vizzo	8 Tamarack Lane	May 2022

PRECINCT THREE

Steven C. Boulay	6 Redland Street	May 2020
Kathleen M. Keohane	29 Gleason Road	May 2020
Judith L. Polito	4 Tatassit Circle	May 2020
Kathleen M. Ryan	1 Robin Road	May 2020
William M. Thibeault	23 Angela Avenue	May 2020
Donna Marie Towner	16 Naples Street	May 2020
Shahida N. Balaparya	10 Vinnie Way	May 2021
Bruce R. Card	20 Hancock Street	May 2021
Michael P. Liberty	10 Stoneland Road Way	May 2021
Joseph Lividini	76-2 South Quinsigamond Avenue	May 2021
Sarah A. Lividini	76-2 South Quinsigamond Avenue	May 2021
Joseph A. Thomas	26 Edgewater Avenue	May 2021
Paula M. Vincequere	74 Maury Lane	May 2021
Joseph J. Zecco, Jr.	10 Hancock Street	May 2021
Jacqueline M. Cox	50 Maury Lane	May 2022
Dean C. Gillam	158 Worthington Avenue	May 2022
Jennifer Luke	10 Bluegrass Lane	May 2022
Lisa J. Papazian	30 Pal Drive	May 2022
Vincent T. Pellegrino	37 Fairlawn Circle	May 2022
Kenneth F. Polito	8 Tatassit Circle	May 2022
Mary Ann Preskul-Ricca	20 Bluegrass Lane	May 2022

PRECINCT FOUR

Hector L. Cruz	10 Baldwin Circle	May 2020
Lynne Detarando Grden	1 Dickinson Circle	May 2020
Maria Irfan	4 Grove Meadow Lane	May 2020
Jonathan S. Mack	21 Smith Road	May 2020
James McKiernan, Jr.	81 Bay View Drive	May 2020
Richard E. Nickle	557 Lake Street	May 2020
Gregory W. Pratt	11 George Street	May 2020
Allyn C. Taylor, III	496 Grafton Street	May 2020
Peter N. Collins	31 Flagg Road	May 2021
Martha P. Deering	623 Grafton Street	May 2021
Joseph T. Dyer, Jr.	10 Edgemere Boulevard	May 2021
Matthew S. Forgues	23 Edgemere Boulevard	May 2021
Kurt S. Hultgren	623 Grafton Street	May 2021
Brenda A. Ljunggren	24 Edgemere Boulevard	May 2021
Jesse Shaw	413 Oak Street	May 2021
Kris. A. Vokes	3 Bay View Drive	May 2021
Matthew J. Armenti	386 Lake Street	May 2022
Keith R. Baldinger	205 Oak Street	May 2022
Christine T. Mattero	7 Carrie Circle	May 2022
Linda J. Sarkisian	17A Ek Court	May 2022
Michele A. Villani	7 Bittersweet Circle	May 2022
John A. Wahlstrom	2 South Brook Street	May 2022
Sandra Alice Weed	11 Olive Avenue	May 2022

PRECINCT FIVE

Joan Elaine Ethier	23 Hunting Avenue	May 2020
Maureen P. Harrington	39 Washington Street	May 2020
Judith Lindeborg	60 Hillando Drive	May 2020
Melanie A. Magee	28 Oak Ridge Way	May 2020
L. Patrick Pitney	137 Floral Street	May 2020
David J. Campaniello	32 Bumble Bee Circle	May 2021
Kevin M. Flaherty	62 Bumble Bee Circle	May 2021
Hannah E. Kane	32 Main Circle	May 2021
James F. Kane	32 Main Circle	May 2021
John F. Knipe, Jr.	20 Greenwood Avenue	May 2021
Deborah P. Lebeaux	203 Walnut Street	May 2021
John I. Lebeaux	203 Walnut Street	May 2021
B. Dale Magee	28 Oak Ridge Way	May 2021
Mary Aicardi	11 Whippoorwill Drive	May 2022
Adam J. Candela	51 Hillando Drive	May 2022
Steven A. Lapierre	3 Walnut Hill Lane	May 2022
Amanda R. Luyster	11 Old Farm Circle	May 2022
James W. Mungovan, Jr.	7 Greenwood Avenue	May 2022
Maria M. Pitney	137 Floral Street	May 2022
James E. Stencil	94 Bumble Bee Circle	May 2022
Michael Vescere	38 Floral Street	May 2022

PRECINCT SIX

John H. Bowles	24 Spruce Street	May 2020
Paul Campaniello	42 Wesleyan Street	May 2020
Marcia E. Pereira	34 Monroe Street	May 2020
Jonathan C. Ricker	11 Maple Avenue	May 2020
Ronald I. Rosen	85 Crescent Street	May 2020
Dorothy A. Thyden	20-4 Williamsburg Court	May 2020
Keith M. Watson	80 Lake Street	May 2020
Kevin T. Byrne	22 Elma Circle	May 2021
Karrah B. Ellis	36 Richard Avenue	May 2021
Henry J. Fitzgerald	17 Hutchins Street	May 2021
Brian E. Gemborys	10 Hapgood Way	May 2021
Neil T. Heffernan, III	20 Hapgood Way	May 2021
Paul W. Keegan	4 Arnold Road	May 2021
Michael Lapomardo	5 Jill Circle	May 2021
Peter C. Mulcahy	4 Richard Avenue	May 2021
Dawn M. Shannon	10 Knowlton Avenue	May 2021
Mary K. Courtemanche	44 Edgewood Road	May 2022
Stephen Fishman	34 Woodland Road	May 2022
Mary E. Greene-Carlin	16 Laurel Avenue	May 2022
Glenn E. Johnson	14 Brightside Avenue	May 2022
Katherine K. Lowrie	108 Harrington Farms Way	May 2022
Gail A. Sokolowski	28 St. James Road	May 2022
Carol C. Swydan	7 Tavern Street	May 2022
Benjamin W. Tartaglia, Sr.	19 Kenilworth Road	May 2022

PRECINCT SEVEN

Ann Marie Cairns	20 Glen Gery Road	May 2020
John T. Campbell	176 North Street	May 2020
Cathy Ann Fitzgerald	38 Colonial Drive	May 2020
John M. Grenier	38A Olde Colony Drive	May 2020
Lisa N. Hurter	12 Valley Forge Drive	May 2020
Dina A. Nichols	18 Olde Colony Drive	May 2020
Catherine I. Rajwani	12 Olde Colony Drive	May 2020
Christopher P. Rutigliano, Sr.	23 Carter Road	May 2020
Erin T. Ryan	37 Deerfield Road	May 2020
Dale W. Schaetzke	64 Barnard Street	May 2020
Laura J. Spangenberg	302 Prospect Street	May 2020
Vikramjit S. Chhabra	9 Ashwood Circle	May 2021
Bretta M. Karp	2 Medieval Road	May 2021
Katie Karter	16 Camelot Drive	May 2021
Kathleen Keohane	8 Bracken Road	May 2021
Debra Page Mooney	41 Deerfield Road	May 2021
Mark T. Murray	19 Colonial Drive	May 2021
Jane Marie Ouellette	32 Rawson Hill Drive	May 2021
John R. Samia	8 Fox Hill Road	May 2021
Shannon E. Wall	5 Pratt Lane	May 2021
Deborah L. DelDotto	318 Spring Street	May 2022
Whitney Gadeke-Andrews	11 Cranbrook Road	May 2022
Jeffrey M. Fuller	60 Camelot Drive	May 2022
Bridgid E. Malee-Rubin	62 High Street	May 2022
John F. McDonald	8 Hunter Circle	May 2022
Melissa S. Pride-Fahs	216 Spring Street	May 2022
Louis E. Swinand	10 Dartmoor Drive	May 2022
Michael J. Thompson	9 Camelot Drive	May 2022

PRECINCT EIGHT

Erin M. Boucher	5 Spring Meadow Drive	May 2020
Beth N. Casavant	16 Clear View Road	May 2020
Max G. German	29 Park Street	May 2020
Elizabeth O. McCollum	6 Lantern Lane	May 2020
Kathleen Curran McSweeney	12 Kalamat Farm Circle	May 2020
Sharon L. Moss	16 Ruthen Circle	May 2020
Maria Narducci	9 Fieldstone Drive	May 2020
Judith A. Ostrosky	7 Old Brook Road	May 2020
Jason Palitsch	16 South Street	May 2020
Nancy M. Trotto	45 North Street	May 2020
Erin Hughes Canzano	6 Holman Heights Circle	May 2021
Joyce M. Danielson	32 Francis Avenue	May 2021
Roberta R. Goldman	12 Founders Road	May 2021
Joan Goodchild	47 Francis Avenue	May 2021
Robert D. Holland	8 Raymond Avenue	May 2021
Viola S. Jefferson	25 Spring Street	May 2021
Bryan R. Moss	16 Ruthen Circle	May 2021
Stephen P. Trotto	41 North Street	May 2021
Stephen H. Walsh	32 North Street	May 2021
Annemarie Cronin Bird	6 Laurel Ridge Lane	May 2022
Brenda M. Brown	35 Grafton Street, Unit 1	May 2022
Lisa A. Bruschi	90 South Street	May 2022
Beth Shea Bryant	39 Woodway Drive	May 2022
Robert H. Dumas	10 Artemas Avenue	May 2022
William P. Gooley	696 Main Street	May 2022
Stephen G. Hess	33 Spring Street	May 2022
Lynne M. Perreault	21 Raymond Avenue	May 2022

PRECINCT NINE

Anne M. Duffy	7 Claremont Circle	May 2020
Naomi Lynn Halpern	131 Stoney Hill Road	May 2020
Jeffrey C. Manning	26 Stoney Hill Road	May 2020
Neena Mohanka	8 Deer Run Drive	May 2020
Kimberly A. Olsen	25 Tralee Lane	May 2020
Suzanne C. Remington	73 Stoney Hill Road	May 2020
Mark C. Willingham	6 Amherst Road	May 2020
Celeste Busconi Cambria	454 Walnut Street	May 2020
Lorraine M. Busconi-Cambria	454 Walnut Street	May 2021
Steven R. Danielson	75 Stoney Hill Road	May 2021
Sandra M. Fryc	21 Pheasant Hill Drive	May 2021
Lisa K. Greene	25 Waterville Lane	May 2021
Melisa A. Hollenback	38 Stoney Hill Road	May 2021
Ryan M. Newell	395 Walnut Street	May 2021
Paul E. Sonier	2 Apple Seed Drive	May 2021
Judy M. Vedder	15 Pheasant Hill Drive	May 2021
Sherin D. Clark	390 Walnut Street	May 2022
Lucinda B. Day	69 Cortland Grove Drive	May 2022
Tracy M. Quinn McLennan	37 Clews Street	May 2022
Elizabeth R. Powers	8 Cherry Hill Road	May 2022
Stephen T. Scott	467 Walnut Street	May 2022
Frank B. Stille	69 Cortland Grove Drive	May 2022
Jill P. Wensky	73 Orchard Meadow Drive	May 2022

PRECINCT TEN

Gail P. Augustino	335 Lake Street	May 2020
Andrea Bachini	14 Heywood Street	May 2020
Jennifer Basgaard	14 E Farmington Drive	May 2020
Michelle Y. Biscotti	4 Shearson Drive	May 2020
Ambreen S. Chaudhary	11 Sheryl Drive	May 2020
Patrick Convery	28 Thomas Farm Circle	May 2020
Helen P. McLaughlin	37 Old Laxfield Road	May 2020
Atif S. Rao	91 Brookdale Circle	May 2020
Rashid M. Shaikh	24 Sheryl Drive	May 2020
Michelle K. Conlin	64 Topsfield Circle	May 2021
Colleen M. Corbett	107 Cherry Street	May 2021
Alana J. Dros	83 Lamplighter Drive	May 2021
Bushra Khalid	19 Sheryl Drive	May 2021
Anthony J. Mastromatteo	1 Lamplighter Drive	May 2021
Mindy J. McKenzie	5 Woodchuck Hill Road	May 2021
Sandra L. McManus	398 Grafton Street	May 2021
Moira E. Miller	12 Lamplighter Drive	May 2021
Jonjy A. Ananth	14 Lamplighter Drive	May 2022
Robert A. Cox	25 Adams Road	May 2022
Donald A. Hutchins	32 Old Brook Road	May 2022
John J. Manzi	20 Hillside Drive	May 2022
John C. Medlinskas	3 Hillside Lane	May 2022
Nancy Nelson	16 Heywood Street	May 2022
Vincent G. Pignataro	21 Roman Drive	May 2022

PRECINCT OFFICERS 2018-2019

PRECINCT ONE

U	Warden	Carol J. McWilliams	28 Colton Ln
R	Clerk	Carolyn R. Henderson	529 Main St.
U	Inspector	Mary Louise Daly	14 Knowlton Ave.
U	Inspector	Susan J. DiLeo	42 Wachusett Ave.
U	Inspector	Susan A. Leahy	41 Cypress Ave.
U	Inspector	Roseanne Mungovan	7 Greenwood Ave.
U	Inspector	Janice M. Ryzewski	38 Brookway Dr.

PRECINCT TWO

D	Warden	Gail A. Bisceglia	8 Pratt Ln.
U	Clerk	Marcelle I. Carter	7 Stone Ave.
D	Inspector	Mary Lou Brisson	60 Dewey Rd.
D	Inspector	Mary Jane Cygielnik	25 Lexington Rd.
U	Inspector	Lorraine M. Folsom	69 Elm St.
U	Inspector	Evelyn M. Gullede	17 Gage Ln.
D	Inspector	Nancy B. Kowalczyk	21-3 Eaglehead Ter.

PRECINCT THREE

U	Warden	Kathryn R. Gaudette	5 Plainfield Ave.
U	Clerk	Mary P. Pignataro	11 Glen Ter.
U	Inspector	Florence R. Bergquist	25 Ferncroft Rd.
D	Inspector	Barbara A. Greenwood	49 Harrington Farms Way
U	Inspector	Jean C. Maynard	357 Lake St.
U	Inspector	Sheila M. McDowell	35 Hartford Tpke.
D	Inspector	Donna Marie Towner	16 Naples St., #1

PRECINCT FOUR

U	Warden	Sandra A. Weed	11 Olive Ave.
U	Clerk	Jane L. Cox	25 Adams Rd.
U	Inspector	Marlene E. Hallice	7 Eaglehead Ter. #3
D	Inspector	Linda M. Hallihan	48 Lake St.
U	Inspector	Elaine E. Shaw	131 Floral St.
R	Inspector	Andree W. Connors	42 Harrington Farms Way
U	Inspector	Dorothy A. Warren	87 Grace Ave.

PRECINCT FIVE

D	Warden	Elaine F. Pescaro	7 Paton Rd.
U	Clerk	Sharon M. Gallerani	118 Main Blvd.
D	Inspector	Maryann T. Belinskas	485 Grafton St.
D	Inspector	Sheila M. Donnelly	47 Woodway Dr.
U	Inspector	Robert F. Gallerani	118 Main Blvd.
U	Inspector	Jean C. Potter	24 Cross St.
U	Inspector	Sandra L. Regnier	39 Francis Gardens Ct.

PRECINCT SIX

U	Warden	Bernice E. Forrister	6 Newton St.
D	Clerk	Edith D. Messier	19 Bellridge Dr.
R	Inspector	Judith H. Flanagan	26 St. James Rd.
U	Inspector	Linda J. Josti	12 Saybrook Rd.
U	Inspector	Moira C. Minnucci	4 Elma Cir.
R	Inspector	Beryl A. Notargiacomo	106 Crescent St.
U	Inspector	JoAnne Rondeau	21 Ridge Rd.

PRECINCT SEVEN

U	Warden	Nina A. Behm	2 Hunter Cir.
D	Clerk	Linda E. Turnquist	389 Prospect St.
U	Inspector	Janet E. Dearden	7 Cabot Dr.
U	Inspector	Janet Dee-Mulcahy	71 Lamplighter Dr.
R	Inspector	Barbara L. Metcalf	14 Washington St.
D	Inspector	Dawn M. Shannon	10 Knowlton Ave.
U	Inspector	Frank B. Stille	2 Kalamat Farms Cir.

PRECINCT EIGHT

U	Warden	Carol C. Swydan	7 Tavern St.
U	Clerk	Susan E. Falzoi	15 Red Coat Rd
U	Inspector	Deborah Jeanne Burgess	100 Floral St.
U	Inspector	M. Grace Harding	15 Spring St.
D	Inspector	Barbara C. Michalak	30 Venus Dr.
U	Inspector	Kristina M. Palomba	15 Kalamat Farms Cir.
R	Inspector	Linda N. Taylor	496 Grafton St.

PRECINCT NINE

U	Warden	Joan Elaine Ethier	23 Hunting Ave.
U	Clerk	Michelle Record	709 South Street
D	Inspector	Charlotte A. Brenner	55 Baker Ave. #2
U	Inspector	Jacqueline M. Cox	50 Maury Ln.
U	Inspector	Frances J DiDonato	395 Prospect St.
U	Inspector	John W. Price	29 Sheridan Dr. Apt. 8
U	Inspector	Joseph M. Armenti, Jr.	119 Howe Ave.

PRECINCT TEN

U	Warden	Lynn A. Ljunggren	166 Walnut St.
U	Clerk	Sheila A. Gerardi	519 Grafton St.
R	Inspector	Nanette M. Donovan	3 King Arthur Rd.
D	Inspector	James W. Goodwin	4 State St.
U	Inspector	Karin Hemmerdinger	21 Heath Rd.
R	Inspector	Carol A. Mazzola	157 Old Mill Rd.
U	Inspector	Paul E. Sonier	2 Apple Seed Dr.

2019 RESIGNATIONS

		Date Rec'd. Town Clerk's Office
Mary Ellen Costa	Commission on Disabilities	1/9/2019
Deborah W. Hemdal	Town Meeting Member Precinct 9	2/4/2019
Frank B. Stille	Town Meeting Member Precinct 8	3/5/2019
John Masiello	Beal Building Committee	3/12/2019
Steven C. Boulay	Zoning Board of Appeals	3/12/2019
Mark Adler	Town Meeting Member Pr 1	5/8/2019
Sherin Clark	Town Meeting Member Pr 9	5/29/2019
Brian R. Beaton	Beal Early Childhood Reuse Com.	6/18/2019
Stephen Rocco	Emergency Management Director	6/21/2019
John Lukach	Town Meeting Member Pr 2	6/24/2019
Joseph J. Zecco, Jr.	Town Meeting Member Pr 3	7/18/2019
Paul McNiff	Emergency Management Deputy Director	8/20/2019
Bruce R. Card	Town Meeting Member Pr 3	9/3/2019
Keith Baldinger	Town Meeting Member Pr 4	10/3/2019
Martha Deering	Shrewsbury Cultural Council	12/2019

**TOWN OF SHREWSBURY
ANNUAL TOWN ELECTION
MAY 7, 2019**

In accordance with the warrant, the polls were opened at 7:00 A.M. and closed at 8:00 P.M. Voters met at their respective voting places: Precinct 1 & 2 at the Richard D. Carney Municipal Office Building, 100 Maple Ave.; Precinct 3 at Calvin Coolidge School, 17 Florence St.; Precinct 4 at the Scandinavian Athletic Club, 438 Lake St.; Precincts 5 & 10 at the Sewer/Water Dept., 209 South St.; Precinct 6 at the Senior Center, 98 Maple Ave.; Precinct 7 & 8 at Spring Street School, 123 Spring St.; Precinct 9 at Fire Station #3, 20 CenTech Blvd. All precincts had reported by 8:30 P.M.

Votes were as follows:

Pr.1	Pr.2	Pr.3	Pr.4	Pr.5	Pr.6	Pr.7	Pr.8	Pr.9	Pr. 10	TOTAL
1116	696	572	612	728	954	906	1062	566	780	7992
20%	14%	14%	13%	17%	20%	16%	19%	17%	16%	17%

Registered Voters:

2,731	2,404	2,076	2,364	2,086	2,428	2,749	2,744	1,709	2372	23,663
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Two hundred thirty three absentee ballot applications were processed.

SELECTMAN, for three years

	Pr.1	Pr.2	Pr.3	Pr.4	Pr.5	Pr.6	Pr.7	Pr.8	Pr.9	Pr.10	Total
*John I. Lebeaux	276	205	155	155	200	258	200	270	145	173	2037
Jonjy A. Ananth	237	143	129	148	203	201	174	174	104	196	1709
*John R. Samia	373	178	161	159	170	274	320	361	159	188	2343
Stephen P. Trotto	97	74	50	69	58	103	98	128	54	81	812
All Others	0	0	0	2	3	1	5	0	0	1	12
Blanks	133	96	77	79	94	117	109	129	104	141	1079
TOTAL	1116	696	572	612	728	954	906	1062	566	780	7992

SCHOOL COMMITTEE, for three years

	Pr.1	Pr.2	Pr.3	Pr.4	Pr.5	Pr.6	Pr.7	Pr.8	Pr.9	Pr.10	Total
*B. Dale Magee	384	223	195	213	253	300	314	370	202	251	2705
*Lynsey M. Heffenan	395	200	174	207	221	278	311	315	175	238	2514
All Others	1	2	0	2	1	2	2	0	2	1	13
Blanks	336	271	203	190	253	374	279	377	187	290	2760
TOTAL	1116	696	572	612	728	954	906	1062	566	780	7992

TRUSTEES OF PUBLIC LIBRARY, for three years

	Pr.1	Pr.2	Pr.3	Pr.4	Pr.5	Pr.6	Pr.7	Pr.8	Pr.9	Pr.10	Total
*Jeffrey M. Billingham	357	208	175	201	227	270	290	331	191	234	2484
*Nancy P. Gilbert	356	212	177	203	218	265	277	318	181	245	2452
*Annmarie Cronin Bird	359	197	175	193	220	271	310	339	176	231	2471
All Others	2	0	0	1	1	1	0	0	0	0	5
Blanks	600	426	331	320	426	624	482	605	301	460	4575
TOTAL	1674	1043	858	918	1092	1431	1359	1593	849	1170	11987

SHREWSBURY HOUSING AUTHORITY, for five years

	Pr.1	Pr.2	Pr.3	Pr.4	Pr.5	Pr.6	Pr.7	Pr.8	Pr.9	Pr.10	Total
*Paul M. Campaniello	277	201	151	163	168	223	223	240	125	184	1955
Brenda M. Brown	76	44	33	47	60	55	53	59	49	66	542
Beth Shea Bryant	181	88	84	79	108	185	158	199	95	106	1283
All Others	0	0	0	1	0	1	1	0	1	0	4
Blanks	24	15	18	17	28	13	18	33	13	34	213
TOTAL	558	348	286	307	364	477	453	531	283	390	3997

**TOWN OF SHREWSBURY
ANNUAL TOWN MEETING
MAY 20, 2019**

The meeting was called to order at 7:10 P.M. in the Oak Middle School auditorium when Moderator Christopher G. Mehne announced a quorum of town meeting members in attendance. The official checklist showed 196 town meeting members present, including the moderator. As the first order of business the moderator examined the warrant and the constable's return and asked for and received unanimous consent to waive the reading of the warrant.

The moderator lead the assembly in the pledge of allegiance to the flag The assembly remained standing for our National Anthem which was performed by Fiona Ingersoll, Nidhi Ramesh, Chloe Carleton, Harini Shanmugam, John Nichols, Dan Stameris, John Miwanda and Tommy Wang, students from the Shrewsbury High School a cappella choir, under the direction of Michael Lapomardo, Director of Music for the Shrewsbury Public Schools.

Newly elected and re-elected town meeting members present were sworn to the faithful performance of their duties.

The moderator introduced individuals seated on the stage of the auditorium beginning with the Finance Committee, Assistant Town Manager, Town Counsel, Town Clerk, Town Manager and the Board of Selectmen.

Finance Committee member Gene Buddenhagen was recognized and thanked for his long dedicated years of service on the Finance Committee including several terms as Chairman. Gene has served on the committee since 1999.

Also recognized in the auditorium was the Superintendent of Schools, Joseph Sawyer, Assistant Superintendent, Amy Clouter, Assistant Superintendent of Finance and Operations, Patrick Collins along with School Committee members and Department Heads. Jane Lazotte, current Principal of Sherwood Middle School was congratulated on her appointment as an additional Assistant Superintendent of Schools beginning July.

The Moderator congratulated individuals recently elected and re-elected at the Annual Town Election on May 7. John Samia for his election to the Board of Selectmen and John Lebeaux for his re-election to the Board. Lynsey Heffernan for her election to the School Committee and Dale Magee for his re-election. Paul Campaniello for his re-election to the Housing Authority.

Bob Tozeski, one of the longest serving department heads was recognized and thanked for his outstanding service to the town as Superintendent of the Water and Sewer Department.

Bob was first appointed Superintendent in 1989.

Moira Miller, former Selectman and Erin Canzano, former School Committee member were thanked for their years of service to the town.

The moderator explained the procedure of town meeting based on General By-laws of the Town of Shrewsbury, Mass. General Laws and Cushing's Manual of

Parliamentary Practice.

A procedural motion presented by the moderator was moved and seconded and it was

VOTED to adjourn each session of our Town Meeting at 10:30 P.M. or at the completion of any moved motion before us at 10:30 P.M.

An asterisk indicates articles recommended by the Finance Committee:

***Article 1: Reports of Town Officers and Committees**

REPORT OF THE BEAL EARLY CHILDHOOD CENTER BUILDING COMMITTEE

Good evening

As Vice Chair of the Beal School Building Committee, it is my pleasure to update members of our Town Meeting on the progress achieved since our last Special Town Meeting in the fall of 2018.

By way of reminder, the Beal Building Committee was established by a vote of the Special Town Meeting on April 13, 2016. The Committee is comprised of (8) members of our community in addition to me, including:

- Chair, Jim Kane representing the Board of Selectmen
- Town Manager, Kevin Mizikar
- Superintendent of Schools, Dr. Joseph Sawyer
- Beal Early Childhood Center Principal, Chris Girardi
- Assistant Superintendent for Finance and Operations, Patrick Collins
- Public Buildings Division Manager, Keith Baldinger
- Former Superintendent of Public Buildings and now Community Member, Bob Cox
- Community Member, Erin Boucher

You may recall that on October 22, 2018, this body gave unanimous support, less one vote, of the proposal presented that evening to build a new Beal Elementary School. On November 6, 2018, by a 2 to 1 margin, Shrewsbury voters declared their support for a new Beal Elementary School to be built at Lake Street, just south of Route 9.

With the funding in place from our town and the Massachusetts School Building Authority, the building committee began a regular and frequent series of meetings with the project team from Lamoureux Pagano & Associates, the project architect and PMA Consultants, our owner's project representative. Our immediate focus was to select a contractor through a competitive and open process consistent with state statute and the MSBA guidelines. After a thorough vetting the Building Committee voted unanimously to engage the construction firm of Fontaine Brothers. Fontaine's experience in school construction is superior and their performance as the contractor for our town's public library was excellent.

With the contractor selected and design underway, the building committee, town administration and town counsel, along with our state delegation of Senator Mike Moore and Representative Hannah Kane worked diligently with state officials to acquire the Glavin site. The closing on the Glavin property occurred on March 20, 2019.

In just two weeks the building committee will file with the MSBA our 60% construction drawings. To date, the project remains on time and on budget. Our building committee meets regularly, and all meetings are posted and open to the public. Our next meeting is Tuesday, June 4th at 6pm at Town Hall.

In closing, please join us for the new Beal School groundbreaking at the Glavin Center, Lake Street on Monday, July 22nd at 8:30am. Thank you.

REPORT OF THE BEAL REUSE COMMITTEE

The Board of Selectmen created the Reuse Committee to develop recommendation for the reuse of the Beal property.

The members are Paul Campaniello, Robert Cox, Keith Baldinger, Maribeth Lynch, Angela Snell, Brian Beaton, and Maurice DePalo.

The committee started meeting in March of 2018 and had several meetings on the subject, including

A public hearing and a public meeting in which public participation was allowed.

The committee discovered that its work was a bit early in the Beal Construction process and decide to wait until funding and authorization for the new Beal School was approved by the voters.

The committee resume meeting after the Debt Exclusion vote.

The Planning Department sought and was awarded a \$50,000 Visioning Grant for the Town Center and the Beal reuse, which provided access to the professional assistance needed for the reuse project.

The committee met on several occasions with the consultant and Planning staff to provide input during the study and to review and comment on the draft report and had a joint meeting with the Planning Board and the Historic District Commission.

The Planning Department has also applied for a 2nd Mass Development Grant to help formulate an RFP for the Beal property disposition.

Issues being considered include rezoning with the possibility of an overlay district, whether the property sold as a complete parcel or as a public and a private parcel, whether to require reuse of the building or allow for a tear down and rebuilding. Also being considered is whether this should be a true mixed use development with a housing component, such as commercial, retail, restaurant on the 1st floor and apartments above.

Going forward there will be a public hearing and presentations will be held when the visioning study is completed and during the RFP development.

With the new Beal scheduled to be occupied in August of 2021, the committee would like to have our work completed by the spring of 2020. From there the town would work on evaluating the RFPS and be able to complete the sale of the Beal Property in October- November 2021.

Respectfully,
Maurice DePalo
Chair of the Beal Reuse Committee.

**REPORT OF THE TOWN MEETING
ELECTRONIC VOTING STUDY COMMITTEE**

April, 2019

**Submitted by: Bryan Moss, Chair
Christopher Mehne, Moderator
John Covey, CIO
Sandy Wright, Town Clerk
Beth Casavant, Selectman
Patrick Convery
Neena Mohanka
Donna O'Conno**

BACKGROUND As approved by Town Meeting on May 21, 2018 (Article 15), the Electronic Voting Study Committee (EVSC) has been tasked with studying the viability, cost, and applicability of using electronic voting for Town Meetings.

EXECUTIVE SUMMARY The committee was tasked with making a full review of the electronic voting process. In doing so, the committee reviewed how other communities used this technology, solicited information from vendors and online sources, and conducted several in-depth presentations on the specific capabilities of three of the top vendors currently being used in the Commonwealth: Voatz, Options Technologies (OTI), and Padgett Communications (PCI). Each system was reviewed using several criteria; viability, capability, ease of use, functionality, and cost. Although not choosing a technology per se, the committee still wanted to make a comparative analysis of the value of each system. Each of the presentations highlighted potential benefits to the voting process. In the final assessment, the committee concluded that the benefits of such a system do not justify the cost at this time. The technology continues to evolve and the committee recommends revisiting the implementation of electronic voting at a future date.

SUMMARY OF COMMITTEE WORK • convened 8 times from October 25, 2018 through April 4, 2019 • studied Electronic Voting Study Committee reports and supporting materials of other Massachusetts Town Meetings • consulted three electronic voting vendors to obtain functionality, security, and pricing information (PCI, Voatz, OTI) • visited Acton Town Meeting to observe electronic voting • explored benefits and costs for various methods of using electronic voting in Shrewsbury's Town Meeting.

CONSIDERATIONS **Accountability to Voters (primary benefit)** Of the benefits offered by electronic voting, one of the most significant is voter accountability. Our committee concluded that making recorded votes available to Town Meeting members and all citizens is a benefit. An electronic voting system has the ability to show immediate voting results, rollcall information, and attendance at the meeting from a central screen. These results can then be published on the Town Website for reference. **Reduction in Voting Time (not a factor)** The committee considered the ability of electronic voting to reduce the time required at town meeting. Given that Shrewsbury is a representative Town Meeting, and the majority of votes taken are voice votes, the committee concluded that electronic voting would not provide

any material time savings. Accuracy (not a factor) The committee concluded that electronic voting could provide greater accuracy, but not significantly more accuracy than our current process. Standing votes are used effectively at Town Meetings when the accuracy of a voice vote is questioned. Protection Against Unauthorized Voting (not a factor) Electronic voting systems employ uniquely identified handsets to enter votes and other protections to prevent unauthorized use. The committee concluded that electronic voting would not affect unauthorized voting either way. Cost (primary concern) Every department has a reliance on technology to be more efficient and to keep the overall cost of government operations down. Whenever a department is considering a technological solution, the benefits of that system must be weighed 5 against its cost. One potential model of electronic voting would carry an estimated \$20,000/year price tag (more if we have more meetings that year). The committee concluded that at this time, the benefits of an electronic voting system do not outweigh the cost, particularly in light of other technology requests in the upcoming budget for town departments, public safety and the school system. Current budget constraints can not support justifying an electronic voting system this year. Acceptance (not a factor) The committee acknowledged that there may be different levels of comfort with technology among Town Meeting Members, but concluded that overall acceptance would not be a factor. Impact to Town Staff (a factor to consider) The committee was concerned that electronic voting may negatively impact department operations. The committee determined that a leasing model could address this concern, as support and maintenance is often covered in this model. Impact to town staff and resources must be considered in any final determination. ADA Compliance (a factor to consider) The committee wanted to ensure that any electronic voting system considered must be in ADA (Americans with Disabilities Act) compliance. During the evaluation process the committee found no immediate concerns, but ADA compliance must be a factor in any future consideration. Dependence on Outside Vendor (a factor to consider) The committee reviewed both purchase and lease options for an electronic voting system. In either model, there is a concern about dependency on an outside vendor for scheduling, training and operational support. Each of the vendors consulted were confident in their availability and gave examples from other communities. 6 The committee concluded that over dependence on any outside vendor should be mitigated in any future consideration.

RECOMMENDATIONS 1. The Committee recommends that the Town does NOT pursue an electronic voting system at this time. 2. The committee recommends that the Town reconsider electronic voting in the future. 3. If an electronic voting system is considered in the future, the committee recommends having a pilot session at a Town Meeting to further evaluate the technology. 4. If a pilot of an electronic voting system is considered, the committee recommends a survey be sent to Town Meeting Members after the pilot for feedback.

CONCLUSION Electronic voting is being used in several Massachusetts communities. These systems provide the potential benefits of accountability and efficiency. Given the Town's current budget climate, and with competing priorities among all departments, the committee concluded that the benefits of an electronic voting system do not justify the costs.

VOTED UNANIMOUSLY a motion to accept the reports of the Beal Early Childhood Center Building Committee, the Beal Reuse Committee and the Electronic Voting Study Committee.

***Article 2: Wright and Harlow Charitable Fund**

VOTED UNANIMOUSLY a motion that the following individuals be named trustees of the Wright and Harlow Charitable Fund:

Gail E. Clafin	Sandra E. Wright
William A. Davis	Stanley R. Holden
Dawn M. Shannon	Raymond G. Harlow
Robert H. Clafin, Jr.	

***Article 3: Personnel Bylaw**

VOTED a motion to amend the Personnel Bylaw Section 1 through Section 17 by striking all text shown with a Strikethrough and adding all text shown in Italics, as follows:

a. Section 1, Definitions

1. Amend Section 1. Definitions

As used in this by-law, the following words and phrases shall have the following meanings unless a different construction is clearly required by the context or by the laws of the Commonwealth:

"Civil Service Law", Chapter 31 of the General Laws of the Commonwealth, as amended and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification, compensation and conditions of employment of officers and employees of the Town under Chapter 31;

"Class", a group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, that the same qualifications shall be required of the incumbents, that the same tests of fitness may be used to choose qualified employees and that the same scale of compensation can be made to apply with equity;

"Department Head", the officer, board, or other body having immediate supervision and control of a department;

"Department", any department, board, committee, commission, or other agency of the Town subject to this by-law;

"Continuous employment", employment, including prior service, uninterrupted except for required military service and for authorized vacation leave, bereavement leave, court leave or other leave of absence. Prior service shall mean any provisional, temporary or permanent full time employment, excluding seasonal employment, performed by an employee with the town at an earlier time, so long as the employee was re-hired within one year of separation and this shall apply to all persons re-hired after January 1, 1998."

"Part-time employment", employment for less than full-time employment, as defined below;

"Town", the Town of Shrewsbury;

"Appointive Authority", the Town Manager for employees assigned to departments over which he has jurisdiction, the elected official or board, or the appointed official having jurisdiction over a function or activity;

"Full-time employment", employment for not less than seven and one-half hours per diem for five days a week for fifty-two weeks per annum, minus legal holidays and authorized military leave, vacation leave, sick leave, bereavement leave, court leave, and leave of absence;

"Full-time employee", an employee retained in full-time employment;

"Position", an office or post of employment in the Town service with duties and responsibilities calling for the full-time or part-time employment of one person in the performance and exercise thereof;

"Permanent position", any position in the Town service which has required or which is likely to require the services of an incumbent without interruption for a period of more than six calendar months, either on a full-time or part-time employment basis;

"Permanent employee", or "permanent appointee", (1) any employee retained on a continuing basis in a permanent position, as defined above; (2) any employee holding a permanent appointment under Civil Service Law to a position deemed permanent within the meaning of said law;

"Temporary position", any position in the Town service which is not permanent but which requires or is likely to require the services of one incumbent for a period not exceeding six calendar months;

"Temporary employee", (1) an employee retained in a temporary position as defined above;

(2) any employee holding a temporary appointment under the Civil Service Law who does not also have permanent status thereunder; (3) an employee retained in a position in a class the title of which contains the adjective "temporary";

"Intermittent service", personal service rendered by an employee in a position calling for part-time employment, which service although constituting continuous employment is not rendered during prescribed working hours, daily, weekly or annually, but is rendered as required, according to the demands for such service as determined by the Town Manager;

"Casual service", personal service rendered by an employee in a position calling for part-time employment, which service does not constitute continuous employment this service is rendered occasionally and without regularity according to the demands therefore as determined by the Town Manager;

"Salary Schedule", schedule of rates appearing in Section 12, computed at weekly and annual amounts;

"Wage Schedule", schedule of rates appearing in Section 12, computed at hourly amounts;

"Miscellaneous Compensation Schedule", schedule of rates appearing in Section 12 or part- time and seasonal positions, computed at hourly or weekly amounts;

"Rate", a sum of money designated as compensation for hourly, weekly or annual personal services;

"Minimum Rate", the rate in a range which is paid to a new employee;

"Maximum Rate", the highest rate in a range which an employee normally is entitled to attain;

"Range", the dollar difference between minimum and maximum rates;

"Single Rate", a rate of compensation for personal services that does not appear in a range;

"Personal Rate", a rate above the maximum rate or single rate applicable only to a designated employee;

"Interim Personal Rate", a rate falling within a range other than a step rate;

"Step Rate", a rate in a range between the minimum and maximum rates;

"Increment", the dollar difference between step rates;

"Compensation Grade", a designated salary or wage range;

"Promotion", a change from a position of lower class and compensation grade to a position with greater responsibilities in a higher class and compensation grade;

"Holiday pay", extra pay authorized pursuant to Section 21;

"Overtime", time in excess of the normal number of hours or days of working time in the work week of the department;

"Director", the personnel Director as defined in Section 11.

b. Section 2, Classification Plan

2. Amend Section 2. Classification Plan

The Personnel Board shall classify the positions of all officers and employees in the service of the Town, other than those offices filled by popular election, the position of Town Manager, positions under the respective jurisdictions of the Board of Light Commissioners and the School Committee and positions for which the services of incumbent employees are intermittent or casual based through a uniform system for grouping positions based on the nature and complexity of the duties assigned and the minimum qualifications required to perform those duties.

c. Section 3, New or Changed Positions

3. Amend Section 3. New or Changed Positions

It shall be a responsibility of the Town Manager to ensure that position classifications and job descriptions are reviewed at reasonable intervals, as he/she deems necessary, and to recommend any required new positions or changes to existing positions including the reclassification thereof to the Personnel Board for adoption. The Personnel Board shall report any changes to the Classification

Plan to the annually via the Annual Town Report.

Section 4. Titles of Positions

(a) The title of each class, as established by the Classification Plan shall, except as otherwise provided herein, be the official title of every position allocated to the class and the official title of each incumbent of a position so allocated, and shall be used to the exclusion of all others on payrolls, budget estimates and other official records and reports pertaining to the position.

(b) If, in the instance of any position subject to the Civil Service Law, a different title for the position shall be established by the Director of Civil Service, such title shall be the official title of the incumbent of said position and shall be used, in lieu of the title described above, on all payrolls, budget estimates, and other official records and reports pertaining to the position.

(c) Except for paid elective positions, and except for positions allocated to their appropriate class by the Director of Civil Service pursuant to the Civil Service Law, each position in the Town service other than the position of Town Manager, positions under the supervision and control of the School Committee and the Board of Light Commissioners, and positions for which the services of incumbent employees are intermittent or casual, shall be allocated by the Personnel Board to a class established by the Classification Plan.

d. Section 5, Class Descriptions and Interpretation

4. Amend Section 5. Reclassification of Positions

e. Section 6, Class Descriptions and Interpretation

5. Amend Section 6. Class Descriptions and Interpretation

The Personnel Board shall maintain written descriptions of the position classes in the Classification Plan, each consisting of a statement describing the essential nature of the work characteristic of the class that distinguishes the class from others. The description for any position class shall be construed solely as a means of identification, and not as prescribing, what the duties or responsibilities of any position shall be, or as modifying, or in any way affecting, the power of any administrative authority, as otherwise existing, to appoint, to assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

f. Section 7, Compensation Plan

6. Amend Section 7. Compensation Plan

a) The Compensation Plan shall consist of *salary and wage schedules* which provide minimum and maximum salaries or wages or single rate salaries or wages for the position classes in the Classification Plan. The salary range of a position class shall be the salary range of all positions allocated to the class.

b) The compensation of employees rendering intermittent or casual services shall be determined by the Town Manager, subject to the availability of appropriated funds and subject to review and approval by the Personnel Board.

c) Upon the recommendation of the Department Head and Town Manager and subject to the written approval of the Personnel Board, employees covered under this by-law may receive additional compensation, payments or other benefits to equalize them with employees that are covered by collective bargaining agreements within the employee's department.

The payment of on-call pay for employees covered by of the Compensation Plan may be authorized in a manner and amount as approved in writing by the Personnel Board.

g. Section 8, Amendment of the Plans

7. Amend Section 8. Amendment of Plans

a) *Upon recommendation by the Town Manager* the Classification Plan or the Compensation Plan may be amended by vote *the Personnel Board*.

b) Upon receipt of a signed petition proposing such an amendment, the *Personnel Board*, after giving the petitioners, department heads, and employees affected at least three days' written notice, shall hold a hearing of the parties interested to consider the proposed amendment. If the Personnel Board shall fail to act on an amendment so presented within fifteen days after the hearing thereon, the Personnel Board shall be deemed to have disapproved the amendment.

h. Section 9, Personnel Board

8. Amend Section 8. Personnel Board

a) There shall be a Personnel Board appointed by the Moderator, consisting of three members, other than employees, elected officials, or those serving the town in an appointive capacity. Members of the *Personnel Board* shall serve without compensation and each member shall serve for a term of three years, provided however, that of the members originally appointed, one shall serve for a term of one year, one for a term of two years and one for a term of three years, as designated by the Moderator. Any vacancy shall be filled by the moderator. Each member shall continue to hold office until his successor has been appointed and qualified.

b) The *Personnel Board* shall elect its own chairman. It shall keep a record of its official proceedings and actions and may, subject to appropriation therefore, make such expenditures as may be necessary to the performance of its duties.

i. Section 10. Duties of the Personnel Board

9. Amend Section 10. Duties of the Personnel Board

a) The Personnel Board shall administer the Classification and Compensation

Plans, and shall establish such policies, procedures and regulations as it deems necessary for the administration of these plans.

b) Personnel records of all employees.

c) The *Personnel* Board, from time to time, shall review the work of all positions subject to the Classification Plan.

d) The *Personnel* Board shall, from time to time, review the Compensation Plan. It shall keep informed as to pay rates and policies outside the service of the Town, and shall recommend to the Town any action which it deems desirable to maintain a fair and equitable pay level.

j. Section 11. Personnel Director

10. Amend Section 11. Personnel Director

The Town Manager shall be ex-officio Personnel Director of the Town and shall be the administrative representative of the *Personnel* Board. He shall furnish the Personnel Board with all information essential for the actions of the *Personnel* Board under this by-law. The Director shall administer the rules and regulations of the *Personnel* Board and the provisions of this by-law with authority to interpret same but not to rescind or otherwise amend. The Director shall report to the Personnel Board in writing any interpretation he makes in any area where this by-law is not reasonably clear in his opinion. Nothing in this paragraph is intended to confer jurisdiction of the Town Manager over other Appointive Authorities or their functions or to rescind the right of any department head or employee to seek the opinion of the *Personnel* Board in respect to this by-law, and the finding of the Personnel Board shall prevail.

k. Section 12. Classification and Compensation Plans

11. Amend Section 11. Classification and Compensation Plans

SECTION 12. LONGEVITY

In addition to the compensation set forth in the Classification and Compensation Plans, the Town will pay the employees covered by this Bylaw an annual longevity bonus in accordance with the following schedule:

To employees with 5 years but less than 10 years continuous full-time employment with the Town	\$125
To employees with 10 years but less than 15 years continuous full-time employment with the Town	\$200
To employees with 15 years but less than 20 years continuous full-time employment with Town	\$250
To employees with 20 years but less than 25 years continuous full-time employment with the Town	\$300
To employees with 25 or more year of continuous full-time employment with the Town	\$350

To employees with 30 or more years of continuous full-time employment with the Town	\$400
To employees with 35 or more years of continuous full-time employment with the Town	\$450

The period of an employee's continuous full-time service shall be determined as of midnight on December 31st of each year. Payment of an employee's longevity bonus shall be made within the month of January.

Part-time employees who are employed for at least 18.75 hours per week shall be paid 50% of the longevity bonus set forth for full-time employees. The requirement of continuous employment shall apply to part-time employees.

Employment shall include Emergency Employment Act and Comprehensive Employment and Training Act assignments with the Town, said amendment to be effective on December 31, 1983.

I. Section 13, Initial Adjustment of Salaries and Wages

12. Amend Section 13. Initial Adjustment of Salaries and Wages

m. Section 14, New Personnel

13. Amend Section 14, New Personnel

a) The hiring rate shall be the minimum rate of the range of the position class for which the new employee is hired, except that when the *Appointive Authority* and the Personnel Board agree that a new employee has had sufficient experience in the same or similar type work, said new employee may start at such higher rate within the range as the Personnel Board may consider appropriate.

b) For new personnel, the first six months of full-time or part-time employment shall be a probationary period, at the end of which the employee may advance one step rate, provided the *Town Manager, Appointive Authority* and the Personnel Board decide his performance warrants it. Otherwise, his the rate shall again be considered after one year of continuous full-time service. A new employee not recommended for an increase following six months' service shall have the right of appeal to the Personnel Board as provided in Section 15.

n. Section 15, Adjustment Policy

14. Amend Section 15, Adjustment Policy

a) Employees in full-time employment of the Town who have a satisfactory performance record shall be eligible annually, one year from the date of the latest increase, for consideration for advance to the next higher step rate until the maximum *step* for their respective position classes is reached, subject to the approval of their Department Head and the Personnel Board.

b) Employees in part-time employment shall be eligible for consideration for increases on the same basis as provided for employees in full-time employment.

c) Any employee denied such an increase has the right of appeal to the Personnel Board, which shall confer with both the employee and the Department Head before taking action.

Under most unusual circumstances, involving such matters as highest qualifications, performance and good of the service, a one-step increase may be granted within a twelve- month period. All adjustments shall be approved in advance by the Personnel Board. If an employee receives such an increase, his anniversary date is to remain unchanged.

d) The Personnel Board shall place Student Engineers on appropriate steps of compensation, as set forth in the Compensation Schedule.

e) *Nothing in this section shall limit the Town Manager and Personnel Board from developing a performance-based compensation plan for certain classifications of employees and setting the steps and ranges of compensation to accommodate such a plan.*

o. Section 16, Transfers and Promotions

15. Amend Section 16. Transfers and Promotions

When an employee is promoted to a higher-rated position, the employee shall enter it at the minimum rate of the range for the appropriate compensation grade, or at the step-rate above his present rate, whichever is higher. *The employee* may receive an additional one step-rate increase at the time if the Department Head feels that qualifications and performance warrant it and the Personnel Board approves.

a) If an employee should be transferred to a lower rated position, the employee shall enter it at *his/her* own rate which may become an Interim Personal Rate or at the maximum rate of the position, whichever is the lower. The Personnel Board may, in exceptional circumstances, such as the elimination of the employee's former position, permit the employee to enter such lower rated position at a Personal Rate.

b) If an employee, at *their* own request, is transferred to a position in the same or a different department which is allocated to a different classification but which is the same occupation group, the employee shall be paid the rate of the same step in the compensation grade to which *the* new position class has been allocated. If such a transfer is to a position class in a different occupation group, his entrance rate will be determined by the provision of Section 14. The following occupational groups are recognized for this purpose:

Labor Group (except Custodians)

Clerical Group (including Library Assistants) Police Group (Patrolman)

Fire Group (Firefighter)

p. Section 17, Department Budgets

16. Amend Section 17. Department Budgets

Article 4: Classification and Compensation Plan

Finance Committee recommends defeat of Article 4.

DEFEATED a motion to amend the Classification and Compensation Plan and the Consolidated Personnel Bylaw by repealing the salary schedules and the assignment of position classes to compensation grades and by adopting new salary schedules and new assignment of position classes to compensation grades prepared by the Personnel Board, dated and on file in the Office of the Town Clerk, and said new salary schedules and the assignment of position classes be effective on July 1, 2019.

***Article 5: Medical Expenses**

Retired Disable Police Officers and Firefighters

VOTED UNANIMOUSLY a motion to raise and appropriate the sum of \$5,100 to pay the medical expenses of retired disabled police officers and firefighters.

***Article 6: Chapter 90 Funds for FY2020**

VOTED UNANIMOUSLY a motion to accept a sum of money from the Commonwealth of Massachusetts in accordance with the provisions of Chapter 90 of the General Laws concerning the local transportation aid funding program and transfer said funds to the Highway Department for the purposes of maintaining, repairing, improving and constructing town ways, sidewalks and drains and related eligible expenses.

***Article 7: Transfer of Funds to Various Departmental Appropriations**

VOTED UNANIMOUSLY a substitute motion to transfer the sum of \$21,000 within the Fiscal Year 2019 operating budget as follows:

from:

ACCOUNT	DESCRIPTION	LEVEL	AMOUNT
0145	Treasurer/Collector	<1-2-3>	\$4,000
0145	Treasurer/Collector	<1-2-3>	\$12,000
0541	Council on Aging	<1-2-3>	\$5,000
		TOTAL	\$21,000

to fund:

ACCOUNT	DESCRIPTION	LEVEL	AMOUNT
0145	Treasurer/Collector	<4-5-6>	\$4,000
0162	Election & Registration	<1-2-3>	\$17,000
		TOTAL	\$21,000

***Article 8: Accept MGL, Chapter 44, Section 53 F½**

Water Service Utility Enterprise Fund

And Establish Operating Budget for Water Services

VOTED a motion to (1) accept the provisions of Chapter 44, Section 53F½ of the Massachusetts General Laws, establishing Water Services as an enterprise fund effective fiscal year 2020, and (2) raise the sum of \$2,398,799 from Departmental Receipts (Water) and appropriate the same as follows:

OPERATIONS

Salaries 1	\$53,471
Salaries 2	\$0
Salaries 3	\$446,339
Sub-Total 1-2-3	\$499,810
Contractual Serv 4	\$578,000
Supplies & Materials 5	\$345,500
Other Expenses 6	\$34,500
Sub-Total 4-5-6	\$958,000
Separately Ident Appr 9	\$940,989
TOTAL 1-9	\$2,398,799

to operate the Water Services Enterprise.

***Article 9: Accept MGL, Chapter 44, Section 53 F½**

Stormwater Services Enterprise Fund

VOTED a motion to (1) accept the provisions of Chapter 44, Section 53F½ of the Massachusetts General Laws, establishing Stormwater Services as an enterprise fund effective fiscal year 2020, and (2) raise the sum of \$1,205,078 from Departmental Receipts (Stormwater) and appropriate the same as follows:

OPERATIONS

Salaries 1	\$0
Salaries 2	\$0
Salaries 3	\$149,578
Sub-Total 1-2-3	\$149,578
Contractual Serv 4	\$690,000
Supplies & Materials 5	\$0
Other Expenses 6	\$195,500
Sub-Total 4-5-6	\$885,500
Separately Ident Appr 9	\$170,000
TOTAL 1-9	\$1,205,078

to operate the Stormwater Services Enterprise.

***Article 10: Accept MGL, Chapter 44, Section 53 F½**

**Cable Television Public, Educational and Governmental
Access Services Enterprise Fund**

VOTED a motion to (1) accept the provisions of Chapter 44, Section 53F½ of the Massachusetts General Laws, establishing Cable Television Public, Educational and Governmental Access Services as an enterprise fund effective fiscal year 2020, and (2) raise the sum of \$440,000 from Departmental Receipts (Cable Television Public, Educational and Governmental Access) and appropriate the same as follows:

OPERATIONS

Salaries 1	\$0
Salaries 2	\$0
Salaries 3	\$0
Sub-Total 1-2-3	\$0
Contractual Serv 4	\$0
Supplies & Materials 5	\$0
Other Expenses 6	\$0
Sub-Total 4-5-6	\$0
Separately Ident Appr 9	\$440,000
TOTAL 1-9	\$440,000

to operate the Cable Television Public, Educational and Governmental Access Services Enterprise.

***Article 11: Town Budget**

Finance Committee recommends approval of Article 11.

VOTED UNANIMOUSLY a motion to raise the sum of \$120,394,398 in the following manner:

Taxation:	\$117,040, 948
Transfer from Free Cash:	\$ 416,916
Transfer from Sewer Surplus:	\$766,311
Transfer from Water Enterprise:	\$1,615,932
Transfer from Stormwater Enterprise:	\$ 105,422
Transfer from Title V Loan Repayment Account:	\$ 10,269
Accept from Municipal Light:	\$ 438,600

and appropriate the same to the various departments and purposes as specifically set forth in detail in the report of the Finance Committee as amended except that line items 1, Salaries

– Professional, Executive, Administrative, 2, Salaries – Secretarial and Clerical, and 3, Salaries – All Other, be combined under Salaries Grand Total 1-2-3 and considered as one appropriation for all budgets and that line items 4, Contractual Services, 5, Supplies and Materials, and 6, Other Expenses, be combined under Expenses Grand Total 4-5-6, and considered as one appropriation for all budgets and further appropriate all receipts and other sums of money in accordance with

and as recommended in said report as amended, and do further move that, in accordance with Chapter 41, Section 108 of the General Laws, the salaries of all elected town officers be fixed at the amounts and rates set forth in the Finance Committee's report, as amended, effective from July 1, 2019, and all salaries and wages are hereby made effective from July 1, 2019 said wages and salaries to be at the rates set within the Classification and Compensation Plan and in accordance with the Consolidated Personnel Bylaw in effect July 1, 2019 that said report, as amended, be received and placed on file at the office of the Town Clerk.

****Article 12: Municipal and Residential Solid Waste Collection Processing and Disposal Services**

Finance Committee voted 6-1 in approval of Article 12.

VOTED a motion to raise of \$2,254,969 as follows:

from Departmental Receipts (Solid Waste):	\$922,500
from Retained Earnings (Solid Waste):	\$46,000
from Tax Levy:	\$1,286,469
	\$2,254,969

appropriate the same as follows:

OPERATIONS

Salaries 1	\$0
Salaries 2	\$0
Salaries 3	\$0
Sub-Total 1-2-3	\$0
Contractual Serv 4	\$2,065,719
Supplies & Materials 5	\$180,000
Other Expenses 6	\$9,250
Sub-Total 4-5-6	\$2,254,969
Separately Ident Appr 9	\$0
TOTAL 1-9	\$2,254,969

to operate the Municipal and Residential Solid Waste Collection, Processing and Disposal Services Enterprise.

***Article 13: Sewer Surplus Account**

VOTED UNANIMOUSLY a motion to transfer the sum of \$5,588,710 from the Sewer Surplus Account as follows:

OPERATIONS

Salaries 1	\$53,471
Salaries 2	\$0
Salaries 3	\$367,358
Sub-Total 1-2-3	\$420,829
Contractual Serv 4	\$363,500

Supplies & Materials 5	\$166,500
Other Expenses 6	\$38,000
Sub-Total 4-5-6	\$568,000
Separately Ident Appr 9	\$4,599,880
TOTAL 1-9	\$5,588,710

to operate the Sewer system.

***Article 14: Capital Improvement Budget for Sewer Services**

VOTED BY A DECLARED 2/3rds MAJORITY a motion to transfer the sum of \$1,092,755 from the Sewer Surplus Account, \$400,000 from the Inflow & Infiltration Fund and \$210,245 from accounts as follows:

DESCRIPTION	
ATM 2016 ART 9 - Replace P/U	\$5,781
ATM 2011 ART 30 - Interceptor Phase 2&3	\$48,565
ATM 2013 ART 21 - Colt Lane Sewer Pump Station Improvements	\$135,900
ATM 2011 RT 9 - Sewer Bridge Project	\$20,000
TOTAL	\$210,245

to fund:

CAPITAL INVESTMENTS

Inflow & Infiltration Work	\$400,000
Sewer Pump Station Evaluation	\$300,000
Radio Telemetry Upgrade	\$300,000
Sewer Pump Station Improvements	\$500,000
New Beal Elementary School Sewer Line	\$120,000
Removal of Underground Storage Tanks at Sewer Pump Stations	\$83,000
TOTAL CAPITAL INVESTMENTS	\$1,703,000

to fund the Sewer Capital Budget for the fiscal period beginning July 1, 2019 including engineering and all other related professional fees and expenses associated with the design of these improvements or repairs and any costs associated with the acquisition of land or easements and further to authorize the application, acceptance and expenditure of a grant or grants from the Commonwealth and/or Federal Government for this purpose and to authorize the Board of Sewer Commissioners, acting for and on behalf of the Town, to layout and construct, reconstruct or make other improvements to main drains, surface drains, common sewers, sub-drains, pump stations, control systems, connections and related appurtenances, and to acquire land or easements in connection therewith, which may be authorized by Chapter 502 of the Acts of 1954, as amended.

***Article 15: Capital Improvement Budget for Water Services**

VOTED BY A DECLARED 2/3rds MAJORITY a motion to raise the sum of \$1,603,804 from Departmental Receipts (Water) and the sum of \$885,957 be transferred as follows:

DESCRIPTION

Water System Improvements Account	\$700,000
Water Conservation Funds Account	\$50,000
ATM 2014 ART 27 - Water Main Replacement	\$39,156
ATM 2014 ART 8 - Rubber Track Excavator and Trailer	\$421
ATM 2015 ART 30 - Oakland Ave Easement	\$49,376
ATM 2018 ART 10 - Capital Budget - Replace Backhoe	\$28,000
ATM CP - RT 9 Water Bridge Project	\$10,000
STM 2017 ART 4 - Security Fence	\$4,862.75
STM 2017 ART 5 Elaine Roger Janet	\$1,017.21
ATM 2018 ART 10 - 9 Replace P/U	\$3,124.04
TOTAL	\$885,957

appropriate the same as follows:

CAPITAL INVESTMENTS

Water Main Replacements	\$1,846,761
Home Farm Well 6-1 Replacement	\$425,000
Replace Air Compressor (1996)	\$45,000
Replace Pick Up Truck 66 (2010)	\$58,000
Replace Dump Truck (2001)	\$115,000
TOTAL CAPITAL INV.	\$2,489,761

to fund the Water Capital Budget within the Water Services Enterprise Account for the fiscal period beginning July 1, 2019 including engineering and all other related professional fees and expenses associated with the design of these improvements or repairs and any costs associated with the acquisition of land or easements and further to authorize the application, acceptance and expenditure of a grant or grants from the Commonwealth and/or Federal Government for this purpose and authorize the Board of Selectmen to acquire land or easements in connection therewith.

***Article 16: Capital Improvement Budget for Stormwater Services**

VOTED BY A DECLARED 2/3rds MAJORITY a motion to raise the sum of \$250,000 from Departmental Receipts (Stormwater) and appropriate the same as follows:

CAPITAL INVESTMENTS

Drainage Projects	\$250,000
TOTAL CAPITAL INV.	\$250,000

to fund the Stormwater Capital Budget within the Stormwater Services Enterprise Account for the fiscal period beginning July 1, 2019 including engineering and all other related professional fees and expenses associated with the design of such improvements or repairs and any costs associated with the acquisition of land or easements, and to further authorize the application, acceptance and expenditure of a grant or grants from the Commonwealth and/or Federal Government for this purpose and to authorize the Board of Sewer Commissioners, acting for and on behalf of the Town, to layout and construct, reconstruct or make other

improvements to said storm drains, connections and related appurtenances, acquire land or easements in connection therewith, which may be authorized by Chapter 502 of the Acts of 1954 and the General Laws as amended.

***Article 17: Omnibus Capital Budget**

VOTED UNANIMOUSLY a motion to raise \$17,400 from the tax levy and appropriate the same and transfer \$2,424,100 from Free Cash as follows to fund the costs associated with the adoption of an Omnibus Capital Budget for the fiscal period beginning July 1, 2019 as follows:

PROGRAM/PROJECT	FY 2020
Town wide	
Police Station & Municipal Campus Feasibility	\$250,000
<i>Town wide Total</i>	<i>\$250,000</i>
Fire	
1997 E-One Replacement	\$755,000
<i>Fire Department Total</i>	<i>\$755,000</i>
Highway	
Replace 1988 Mack Truck 10 plow sander	\$230,000
Replace 1991 JCB backhoe	\$155,000
Mechanic lifts	\$300,000
Replacement of P/U Truck 24	\$50,000
<i>Highway Total</i>	<i>\$735,000</i>
Parks and Cemetery	
Replacement of P/U Truck	\$31,000
Playground Improvements	\$50,000
Cemetery Planning	\$100,000
Sand Pro Replacement	\$32,000
<i>Parks & Cemetery Total</i>	<i>\$213,000</i>
Police	
Replacement 4 Marked Vehicles	\$194,000
<i>Police Department Total</i>	<i>\$194,000</i>
Public Buildings	
Floral, Oak & High School- Remove Underground Oil Tanks	\$268,000
Replace Maintenance SUV	\$26,500
<i>Public Buildings Total</i>	<i>\$294,500</i>
<i>NON-UTILITY SUBTOTAL</i>	<i>\$2,441,500</i>

***Article 18: Sale of Cemetery Lots**

VOTED UNANIMOUSLY a motion to transfer the sum of \$18,000 from the Sale of Cemetery Lots account to the Cemetery Department for the care, improvement and embellishment or enlargement of the cemetery.

Article 19: Bills from Prior Years

Finance Committee recommends defeat of Article 19.

DEFEATED a motion to raise and appropriate the sum of \$ 1 to pay departmental bills contracted in a prior year.

VOTED at 10:17 P.M. a motion to adjourn to Wednesday, May 22, at 7:00 P.M.

**TOWN OF SHREWSBURY
ANNUAL TOWN MEETING
(ADJOURNED)
MAY 22, 2019**

The meeting was called to order at 7:20 P.M. in the Oak Middle School auditorium when Moderator Christopher G. Mehne announced a quorum of town meeting members in attendance. The official checklist showed 168 town meeting members present, including the moderator.

The moderator led the assembly in the pledge of allegiance to the flag. The assembly remained standing for a moment of silence in memory of David Campaniello, town meeting member in Precinct 5, who passed away June 27. Dave served as town meeting member from 2012 – 2019. He also served on the Fiscal Study Committee in 2013 and 2014.

The town clerk administered the oath of office to those newly elected town meeting members who were not present when the oath was administered on Monday, May 20.

A moment of silence was observed in memory of Vincent Messina who passed on May 10. Vinny served as a town meeting member for many years as well as serving on the Zoning Board and Planning Board.

The moderator recognized Bruce Card who recently resigned from town meeting after serving for 37 years. Bruce also served as a Selectman from 1983 – 2008.

An asterisk (*) indicates articles recommended by the Finance Committee.

Article 20: (By Petition) Town Property Pesticide Reduction Bylaw

Finance Committee recommends defeat of the substitute motion printed under Article 20.

VOTED a motion to end debate and vote the substitute motion printed under Article 20.

DEFEATED BY STANDING VOTE; YES, 50, NO 113, a substitute motion to adopt the following Town Property Pesticide Reduction bylaw:

ARTICLE 8D: Town Property Pesticide Reduction bylaw

SECTION 1.

“Director”, the Town Manager/Board of Selectman designee.

“Pesticide”, any substance, or the mixture of substances, used for defoliating plants, regulating plant growth, or for preventing, destroying, repelling, or mitigating any pest, which may be detrimental to vegetation, humans, or animals.

“Town Property”, any property owned by or under the control of the Town of Shrewsbury. SECTION 2.

The Director may promulgate rules and regulations to implement this section.

The Town of Shrewsbury will focus on long-term prevention or suppression of pest problems on town property with minimum impact on human health, the environment, and non-target organisms with the limited use of pesticides. All costs and impacts associated with pesticide use, including community and environmental health, will be considered.

Pesticides should only be used on town property when other methods fail to provide adequate control of pests and just before pest populations cause an unacceptable damage, since the overuse of pesticides can cause beneficial organisms to be killed and pest resistance to develop.

When pesticides are needed on town property, the town will prioritize the use of organic pesticides over pesticides based on synthetic chemicals. Non-organic pesticides may be used when the Director determines their use is necessary to adequately control the pest in order to protect public health and/or economic loss.

SECTION 3.

All pest management activities taking place on town property shall be subject to these Regulations, except as follows:

- (1) Pesticides for the purpose of Mosquito Control
- (2) Pesticides for the purpose of controlling pests in Ponds
- (3) Pesticides for the purpose of controlling pests in Lakes
- (4) Pesticides for the purpose of controlling pests on Town Property that is leased and used for Agricultural purposes

SECTION 4.

The Director will provide an annual report to the Board of Selectmen reflecting the pesticide usage on town property.

All of the requirements set forth in this by-law shall take effect January 1, 2021.

Article 21: (By Petition) Hexavalent Chromium Reduction

Finance Committee recommends defeat of the substitute motion printed under Article 21 by a vote of 6-3.

VOTED BY STANDING VOTE; YES 118, NO 35, a motion to end debate and vote the substitute motion printed under Article 21.

VOTED a substitute motion that the Town (1) continue its testing of the biological filtration system on a regular basis; (2) establish a plan to work towards the goal of reducing the Hexavalent Chromium (Cr+6) levels in the Town's water supply to be equal to or below the state average; and (3) keep Town residents informed of the above activities by using communications channels including the Town website and Town water bills.

Article 22: (By Petition) Town Common Historic District

Repair Route 140, Regulate Traffic, Restore Quiet Enjoyment

Finance Committee recommends defeat of the substitute motion printed under Article 22 by a vote of 7-2.

DEFEATED a substitute motion that the Town Meeting resolve and express its opinion that the area of the Town consisting of the land and buildings along Route 140 between Main Street and Route 1-290 and the "Shrewsbury Town Common Historic District" (Historic District) should be classified as "Thickly Settled," and that the Board of Selectmen, Town Manager, Department of Public Works and other Town officials, departments and boards be requested to take any and all actions necessary and appropriate to repair Route 140, regulate traffic and restore the quiet enjoyment* of the residents in the Historic District and abutters.

****MGL Chapter 186, Section 14, Quiet Enjoyment: "A Covenant that promises that the grantee or tenant of an estate in real property will be able to possess the premises in peace, without disturbance by hostile claimants. Quiet enjoyment is a right to the undisturbed use and enjoyment of real property by a tenant or landowner."***

Article 23: (By Petition) Town Comparison Committee

Finance Committee recommends defeat of the substitute motion printed under Article 23 by a vote of 6-2.

VOTED a motion to end debate and vote the substitute motion printed under Article 23.

DEFEATED a substitute motion that an Elected and Nominated Committee and Board Study Committee (hereby called Town Comparison Committee) be established, and that such Committee be charged with the following duties:

- (a) To study and compare all elected and nominated committees and boards to other towns used by the School Committee and the Personnel Board for their data comparisons, including committees and boards required by the state or federal government.
- (b) due diligence will consist of missing or additional committees and boards common in those towns, membership size, who nominates, how chosen or discharged, budgets, term limits, absenteeism, attendance, expertise requirements and other committee rules. In the case of SELCO Committee, towns with municipal electric will be used for comparison.
- (c) The Town Comparison Study Committee can add additional criteria as they see fit for study to add insight.
- (d) To report its findings, conclusions and recommendations to the Town no later than the next Annual Town Meeting of Spring 2020.

The membership of the Town Comparison Study Committee shall be twenty (20) individuals, and if any of these members withdrawal for any reason they must be replaced, the study shall be comprised of as follows:

- One member of the Board of Selectmen
- One member of the Town Manager's office

One member appointed by the Town Moderator from each precinct; all shall be Town Meeting Members,

One Member of the School Committee

One Member of the Finance Committee

Six members of the At-Large general public chosen by the Town Moderator 3 comprised of those residing North of Rt 9 and 3 residing South of Route 9

Town Manager Act, 1953

Appendix B - Chapter 559-An act establishing a Selectmen-Town Manager form of Government for the Town of Shrewsbury.

Section 1. Board of Selectmen-At the first town election following the acceptance of this act the registered voters of the town of Shrewsbury shall elect 5 selectmen of whom 2 shall serve for terms of 3 years, 2 for terms of 2 years, and 1 for a term of 1 year. At each annual town election thereafter the voters shall elect in place of those selectmen whose terms are about to expire a like number of selectmen to serve for terms of 3 years. When a vacancy occurs in the office of selectmen, the remaining selectmen may at any time prior to the next annual town election appoint a qualified person to serve as selectman until such election, at which election the voters shall elect a selectman to serve for the unexpired portion, if any, of the original term. The selectmen in office at the time of said first election shall continue in office until their successors are elected and qualified.

Section 2. Other Elected Officials-In addition to the selectmen, the registered voters of the town shall continue to elect the following officials in accordance with any applicable statutes, by-laws and votes of the town: (a) A moderator. (b) A school committee. (c) A town clerk, unless the town shall provide, by by-law, that the town clerk shall be appointed by the board of selectmen. (d) A town treasurer, unless the town shall provide, by by-law, that the town treasurer shall be appointed by the board of selectmen. (e) A board of library trustees. (f) Town meeting members if so provided by any applicable statute.

The term of office of any elective office, board, or committee so continued, under this section, shall not be interrupted. Every other elective office, board or commission shall be terminated as hereinafter provided, any other provision of law to the contrary notwithstanding. The term of office of any person elected to any office, board or commission existing at the time of such acceptance and terminated hereunder shall continue until such first town election and until the appointment and qualification of his successor, if any, and thereafter the said offices, boards and commissions shall be abolished and all powers, duties and obligations conferred or imposed thereon by law, except as provided by this act, shall be conferred and imposed upon the selectmen and exercised by the town manager to the extent hereinafter provided. The powers, duties and responsibilities of elected officials shall be as now or hereafter provided by applicable statutes and by-laws and votes of the town, except as otherwise expressly provided herein.

Section 3. Appointed Officials-The selectmen shall appoint a town manager as provided in section 7 who may thereafter be removed as provided in section 9.

The selectmen shall appoint a town accountant, a board of appeals, a town

counsel, appointive members of the retirement board, constables, election officers, registrars of voters other than the town clerk, and a town clerk and town treasurer if so provided as set forth in section 2 and may, after such notice and hearing as they may deem advisable, remove any person so appointed for cause.

The moderator shall appoint such boards, committees and officers, including a finance committee and a personnel board, as he may now or hereafter be directed to appoint by any applicable law, by-law or vote of the town.

The town manager shall appoint, upon merit and fitness alone, and may, subject to the provisions of chapter 31 of the General Laws where applicable, remove for cause:

1. A board of public health, a board of public welfare, a board of light commissioners, a planning board, and a board of assessors as provided in section 12.
2. All other officers, boards, committees and employees of the town, with the exception of the elected officials specified in section 2, and officers and employees of such elected officials.

Section 4. Memberships; Terms; Powers; Duties & Responsibilities-The number of members of boards, commissions, and committees so appointed as provided in the preceding section, the length of the term of each member thereof and of officers so appointed, and the powers, duties and responsibilities of the same shall be as now or hereafter provided by any applicable law, b applicable law, by-law or vote of the town, except as herein otherwise provided. Upon appointment and qualification of the various officials as provided for in section 3, the term of office, and all powers and duties of each person theretofore holding each such office shall cease and be terminated.

Officers, boards, commissions and committees appointed by the town manager shall possess all the powers and rights and shall be subject to all the duties and liabilities specifically conferred or imposed by any applicable provision of law upon them or upon officers, boards, commissions or committees having corresponding powers and duties, but in the performance thereof they shall be subject to the general supervision of the town manager.

The manager of the electric light department appointed by the town manager shall possess all the powers and rights and shall be subject to all the duties and liabilities specifically conferred or imposed by any applicable provision of law, but in the performance thereof he shall be subject to the direction and control of the board of light commissioners, if any; otherwise to the direction and control of the town manager. Said manager of the electric light department shall not be subject to the provisions of chapter thirty-one of the General Laws and the rules made there under.

Article 24: (By Petition) Home Rule Amendment
Act to Increase Citizen Opportunities to Hold Elective Office

This Petition was removed from Warrant. Motion does not include description.

Article 25: (By Petition) Amend General By-Laws

Shrewsbury Historic Preservation By-Law

Finance Committee recommends defeat of Article 25.

DEFEATED a motion to Amend the General By-Laws of the Town by ADDING the Shrewsbury Historic Preservation By-Law to the General By-Laws:

WHEREAS,

1. March 27, 2018 the BOS established a nine (9) member Shrewsbury Historic Preservation Committee (SHPC) to focus on the matter of “historic structures” located in town worthy of long-term protection from demolition. The scope of the charge was to use the Assessor’s database to establish a baseline for focus of attention on structures within certain years of registration with the town or building permits and to determine reasonable outcomes to reduce or eliminate the eventual demolition of such structures.
2. To date the SHPC has met ten (10) times and has reviewed numerous resources for input in determining the optimal proposal for protection of historic structures from demolition. Rather than reinventing the wheel the SHPC has reviewed an existing body of laws from other communities and proposals from the Massachusetts Historical Commission. These materials have included Demolition Delay Bylaws and Ordinances, List of Bylaws and Ordinances by Municipality, Preservation Through Bylaws and Ordinances, Mass Historical Commission Model Demolition Delay Bylaw and the Town of Walpole Demolition Delay Bylaw – As amended by 2018 Spring Town Meeting.
3. Discussion was had by a member with the chair of the Town of Walpole Historical Commission with regard to experiences of the Town of Walpole and its 2018 amended Demolition Delay Bylaw which extended the demolition delay period to one (1) year and which has a baseline that applies the Demolition Delay Bylaw to all structures over 100 years old.
4. Discussion was also had by a member with Christopher C. Skelly Director of Local Government Programs from the Massachusetts Historical Commission.
5. In reviewing options for Bylaws and Ordinances to protect historic structures, the SHPC reviewed and considered various options including Architectural Preservation District, Community Preservation Act (CPA), Demolition Delay, Design Review Board, Local Historic District and Scenic Roads.
6. In addition there was a proposal to possibly obtain some funds, possibly from Historic Society, to affirmatively approach select homeowners of determined historic structures to secure an option to preserve the structure. The overall SHPC determined this was not the best course of action.
7. In determining structures to be subject to any proposed Bylaw or Ordinance, several listings of properties were reviewed. These included a listing from the Historical Commission which listed detailed information for structures prior to 1900. In addition a listing was obtained from the Assessor for all structures over 100 years old as of January 1, 2019.
8. After reviewing options to preserve historic structures, in general, the SHPC determined that the optimal option would be a Bylaw regarding demolition delay to have a documented process for demolition. After consideration of other municipalities, it was generally agreed that a demolition delay of one (1)

year be applied to all structures over one hundred (100) years old on a rolling basis.

9. The basis for a one (1) year delay was derived partly from discussion with the Walpole Historical Commission which in 2018 increased its six (6) month demolition delay to one (1) year due to Walpole's experience that a six (6) month delay was not long enough for developers to consider alternatives to demolition. It is important to understand that a demolition delay does NOT prevent a homeowner from selling their property and it is believed will not adversely impact the value of a sale. The onus of a one (1) year demolition delay will fall upon a developer who desires to demolish a historic structure. The reality is that after a one (1) year demolition delay, if nothing is done to preserve the subject historic structure the structure may be demolished.
10. The proposed Bylaw by the SHPC was modeled after the Massachusetts Historical Commission Model Bylaw and that of the 2018 Town of Walpole Demolition Delay Bylaw. Consistent with the guidance by the Massachusetts Historical Commission it was determined that the implementation of the Shrewsbury Demolition Delay Bylaw should be overseen by the Shrewsbury Historical Commission. The proposed Bylaw allows exceptions to the Demolition Delay to be determined by the building inspector in the cases of structures in danger of collapse or for other reasons and the Shrewsbury Historical Commission, after review of a subject historic structure, can waive the demolition delay.
11. There is an opportunity for a grant from the Massachusetts Historical Commission to assist the Historical Commission in pre reviewing possibly up to 125 designated historic structures which will be pursued by the Shrewsbury Historical Commission.
12. It was discussed that it might be beneficial to have a public meeting of those who own subject historic structures to obtain input. However, it was decided to request BOS to support SHPC recommendation prior to having a public meeting. Various SHPC members have discussed the proposal with owners of subject historic properties and have received positive feedback.
13. Although the charge from the BOS included the possibility of proposing zoning Bylaw changes regarding side yards and setbacks, it was determined by the SHPC that a demolition Bylaw has a better chance of passage at Town Meeting by only requiring a majority vote rather than a two-thirds zoning Bylaw vote. Also, it was discussed by the SHPC that there are existing permit procedures to allow the Shrewsbury Historical Commission to work with a developer which may allow redevelopment of a subject historical structure to try to prevent the demolition of the historic structure while allowing a developer to maximize the value of the subject property.

THEREFORE, BE IT RESOLVED, that the Shrewsbury Town Meeting vote to Amend the General By-Laws of the Town to ADD the below cited Shrewsbury Historic Preservation By-Law to the General By-Laws of the Town to be effective January 1, 2020.

SHREWSBURY HISTORIC PRESERVATION BYLAW INTENT AND PURPOSE

This Bylaw is enacted for the purpose of preserving and protecting historically significant structures and sites within Shrewsbury, which constitute or reflect distinctive features of the architectural, cultural, economic, political or social history of the town and to limit the detrimental effect of demolition on the character of the town. Through this Bylaw, owners of preferably preserved structures are encouraged to seek alternative options that will preserve, rehabilitate or restore such buildings and town residents are alerted to impending demolitions of significant buildings. By preserving and protecting historically significant buildings, streetscapes and neighborhoods, this Bylaw promotes the public welfare by helping to maintain the town as an attractive and desirable place to live and work. To achieve these purposes Shrewsbury's Historical Commission is authorized to advise the Building Inspector with respect to demolition permit applications. The issuance of demolition permits is regulated as provided by this Bylaw.

DEFINITIONS

Applicant - Any person or entity who files an application for a demolition permit. If the applicant is not the owner of the premises upon which the building is situated, the application must include the owners assent.

Application – A written request for demolition of a building.

Building – Any combination of materials forming a shelter for persons, animals or property. **Building Inspector** – The person authorized to issue demolition permits.

Demolition - Any act of pulling down, destroying, removing, dismantling or razing a building or commencing the work of total or substantial destruction with the intent of completing the same.

Demolition Permit - The permit issued by the Building Inspector for a demolition of a building. This permit excludes other building permits issued for the demolition of the interior of a building so long as the exterior appearance is preserved.

Historically Significant Building or Site – Any building or site within Shrewsbury which in whole or in part was built 100 years or more prior to the date of application for demolition. The Shrewsbury Historical Commission considers a structure or site to be historically significant if, in addition to age, it meets one or more of the following criteria:

- Is listed on the National Register and/or State Register of Historic places i.e., Massachusetts Cultural Resource Information System (MACRIS), or is the subject of a pending application for such listing, or is eligible for such listing;
- Is importantly associated with historic person(s) or event(s) or with architectural, cultural, political, economic, or social history of the Town of Shrewsbury;
- Is historically or architecturally important for its period, style, method of construction, or association with a particular architect or builder, either by itself or in the context of the group of buildings or structures.

Preferably Preserved - Any historically significant building or site which the Shrewsbury Historical Commission determines, following a public hearing, is in

the public interest to be preserved rather than demolished. A preferably preserved building is subject to the demolition delay period specified by this Bylaw.

Shrewsbury Historical Commission, hereafter, Commission – is responsible for performing and/or overseeing historical research, identifying historical assets and suggesting both preservation tools and coordination with Shrewsbury town officials in preserving its historical heritage.

PROCEDURE

A demolition permit will not be issued for a, “Historically Significant Building or Site”, without following the provisions of this Bylaw.

An applicant proposing to demolish a building subject to this Bylaw shall file the department’s required form with the Building Inspector. The Building Inspector shall determine if the application includes a structure built at least 100 years or more prior to the application and, in such cases, shall within seven business days of receipt of the application, forward a copy to the Commission.

The Commission within fifteen business days after receipt of the application shall make a written determination within the definition of the Bylaw as to whether the building is historically significant.

Upon determination by the Commission that the building is not historically significant and can be demolished, the Commission shall so notify the Building Inspector in writing. The building inspector may then issue a demolition permit.

Upon determination by the Commission that the building is historically significant, the Commission shall so notify the Building Inspector and the applicant in writing. No demolition permit may be issued at this time. If the Commission does not notify the Building Inspector within fifteen business days of receipt of the application, the Building Inspector may proceed to issue the demolition permit.

If the Commission finds that the building and/or historic site is historically significant, it shall hold a public hearing within thirty business days of the written notification to the Building Inspector. Public notice of the time, place and purpose of the hearing shall be posted in a conspicuous place in the town hall for a period of not less than seven business days prior to the date of said hearing. Also, the applicant and the Building Inspector shall be notified in writing of the meeting time and place.

The Commission shall decide at the public hearing or within fourteen business days after the public hearing whether the building shall be preferably preserved. If agreed to in writing by the applicant, the determination of the Commission may be postponed.

If the Commission determines that the building is not preferably preserved, the Commission shall so notify the Building Inspector and applicant in writing. The building inspector may then issue a demolition permit.

If the Commission determines that the building is to be preferably preserved, the Commission shall notify the Building Inspector and applicant in writing within twenty-one business days of the public hearing. No demolition permit may then be issued for a period of twelve-months from the date of determination unless a

shorter delay period is agreed to by the Commission. If the Commission does not so notify the Building Inspector in writing within twenty-one business days of the public hearing, the Building Inspector may issue the demolition permit.

During the demolition delay, the Commission, its agents and assigns, shall contact the owner of the property or the applicant for the demolition permit and do everything reasonable to assist, aid and effect the preservation of the property. This effort by both parties should include suggestions, recommendations and alternatives to demolition of the property. The Commission shall seek out third parties to aid and assist in the process of avoiding demolition.

The Commission is required to take into account all financial or personal hardships relating to the owner of the property on the list of historically significant properties in determining

whether such property is subject to the Bylaw and the grant of demolition delay. The Commission will also work with the property owner in such cases.

The Building Inspector may issue a demolition permit for a preferably preserved building within the twelve-month i.e., calendar year, delay period if the Commission notifies the Building Inspector in writing provided that the Commission finds that the intent and purpose of the Bylaw is served by:

- A good faith effort by the owner to locate a purchaser to preserve, rehabilitate, or restore such building and/or structure, and that such efforts have been unsuccessful, and;
- There is no reasonable likelihood that either the owner or some other person or group is willing to purchase, preserve, rehabilitate, or restore such building and/or structure.

Following the twelve -month delay period, the Building Inspector may issue the demolition permit.

ADMINISTRATION

The Commission may adopt such rules and regulations as are necessary to administer the terms of this Bylaw.

The Commission may delegate authority to make initial determinations of historical significance to one or more members of the Commission or to a municipal employee.

EMERGENCY DEMOLITION

If after an inspection, the Building Inspector finds that a building subject to this Bylaw is found to pose an immediate hazard to public health or safety due to deteriorated condition and that there is no reasonable alternative to the immediate demolition of the building, then the Building Inspector may issue an emergency demolition permit to the owner of the building. The Building Inspector shall then prepare a report explaining the condition of the building and the basis for the decision which shall be forwarded to the Commission.

ENFORCEMENT AND REMEDIES

By majority vote of the Commission and/or the Building Inspector are each specifically authorized to institute any and all actions and proceedings, in law or equity, as they deem necessary and appropriate to obtain compliance with the requirements of this Bylaw or to prevent a threatened violation thereof.

Any owner of a building subject to this Bylaw that demolished the building without first obtaining a demolition permit in accordance with the provisions of this Bylaw shall be subject to a fine of not more than Three Hundred Dollars per day. Each day the violation exists shall constitute a separate offense until a faithful restoration of the demolished building is completed or otherwise agreed to by the Commission.

If a building subject to this Bylaw is demolished without first obtaining a demolition permit, no building permit shall be issued for a period of two years from the date of the demolition on the subject parcel of land unless the building permit is for the faithful restoration referred to above or unless otherwise agreed to by the Commission.

SEVERABILITY

In case any section, paragraph or part of this Bylaw is for any reason declared invalid or unconstitutional by any court, every other section, paragraph, and part shall continue in full force and effect.

Effective date of Bylaw implementation January 1, 2020

***Article 26: MGL Chapter 59, Section 5, Clause 22H**

Property Tax Exemption for Gold Star Parents

Finance Committee unanimously recommends Article 26.

VOTED a motion to accept Massachusetts General Laws Chapter 59, section 5 Clause 22 H, enacted in Section 15 of Chapter 218 of the Acts of 2018, being the so called Property Tax Exemption for Gold Star Parents, which establishes a real estate tax exemption to the full amount of the taxable valuation of real property of the surviving parents or guardians of a soldier, sailor, member of the National Guard, or veteran who, during active duty service, suffered an injury or illness documented by the U.S. Department of Veteran Affairs or a branch of the armed forces that was the proximate cause of their death, or is missing in action and presumed dead.

***Article 27: Amend Zoning By-Law**

Section VII.B – Area, Frontage, Yard and Lot Coverage Requirements

Finance Committee recommends approval of Article 27.

VOTED UNANIMOUSLY a motion to amend the Zoning By-Law of the Town of Shrewsbury, Section VII.B – Area, Frontage, Yard and Lot Coverage Requirements as follows:

1. Insert the following as the last numbered line in Section VII.B:

Two-family dwelling units shall have a Floor Area Ratio less than or equal to 0.30. The Floor Area Ratio is defined as the gross floor area of all buildings on a lot divided by the lot's size. The Planning Board may issue a special permit for a two-family dwelling that exceeds the maximum Floor Area Ratio by no more than ten percent (10%) if the Board finds that the increase would not be detrimental to the character of the neighborhood.

$$\text{FAR} = \frac{\text{Gross floor area of all buildings on a lot}}{\text{Lot size}}$$

***Article 28: Amend Zoning By-Law**

Section VII.B – Area Footage, Yard and Lot Requirements

Finance Committee unanimously recommends approval of the substitute motion printed under Article 28.

VOTED UNANIMOUSLY a substitute motion to amend the Zoning By-Law of the Town of Shrewsbury, Section VII.B – Area, Frontage, Yard and Lot Coverage Requirements as follows:

Insert the following as Section VII.B.8

No lot in a residential zoning district shall be created to be so irregularly shaped or extended that it has a "Lot Shape Factor" less than ".45". In determining the Lot Shape Factor for Rear Lots, the formula shall not include the perimeter or area of the access strip. The access strip shall be defined as that section of a lot which connects the buildable area of a rear lot with its frontage. For the purposes of determining a Lot Shape Factor, access strips shall be measured from where the side lot lines meet the frontage line and end where the side lot lines widen to the minimum required frontage width of the zoning district in which the lot is located.

The lot shape factor is defined as the lot area multiplied by 16 and divided by the square of the lot perimeter.

Lot Shape Factor Formula: P = lot perimeter and A = lot area

$$\text{Lot Shape Factor} = \frac{16(A)}{P^2}$$

VOTED a motion to suspend procedural motion to adjourn at 10:30 P.M. and continue with meeting.

Article 29: Amend Zoning By-Laws

Section II – Definitions

Finance Committee recommends defeat of Article 29.

Selectmen recommend defeat of Article 29.

DEFEATED a motion to amend

1.) Section II – Definitions of the Zoning By-Law striking all text shown with a Strikethrough as follows:

Continuing/Care Retirement Community:

A multi-family residential complex for persons 62 years of age or older. Said complex shall be associated with and located within close proximity to a nursing home and shall contain a minimum of common and/or shared facilities such as dining, recreational areas, etc. equal to 15% of the gross floor area of the complex. The community may also contain other accessory uses such as retail and service facilities which provide goods and/or services exclusively to the residents thereof.

And 2.) Section VI, Table I – Use Regulation Schedule of the Zoning By-Law by deleting footnote (4) Section 1 in its entirety.

And 3.) Section VI, Table I Use Regulation Schedule of the Zoning By-Law by deleting “/continuum in footnote (4) 2(b)

And 4.) Section VI, Table I Use Regulation Schedule of the Zoning By-Law by adding “building” after “community” in the second line and by adding “building” after “home” in the second line.

***Article 30: Home Rule Amendment**

An Act Relative to Affordable Housing in the Town of Shrewsbury

Finance Committee recommends approval of Article 30.

VOTED a motion to authorize the Board of Selectmen to file a petition with the General Court pursuant to Article 89, Section 8 of the Amendments to the Constitution (Home Rule Amendment), to enact legislation as follows, and provided that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the petition:

An Act Relative to Affordable Housing in the Town of Shrewsbury

SECTION 1. (a) Notwithstanding section 20 through 23, inclusive, of Chapter 40B of the General Laws and any regulations promulgated thereunder, any manufactured home defined in section 32Q of chapter 140 of the General Laws, or any other dwelling unit built on a chassis and containing complete electrical, plumbing and sanitary facilities, and designed to be installed on a temporary or permanent foundation for permanent living quarters, having been situated continuously on the same parcel in the Town of Shrewsbury for twenty years or more as of January 1, 2019, and having been assessed as a mobile or manufactured home by the Shrewsbury Board of Assessors, shall be considered “low or moderate income housing,” as defined in section 20 of chapter 40B of the General Laws.

SECTION 2. This act shall take effect upon its passage.

***Article 31: Counseling and Education Services to Families**

VOTED UNANIMOUSLY a motion to Transfer \$100,000 from Free Cash for counseling and education services to families.

***Article 32: Lake Quinsigamond Fund**

VOTED UNANIMOUSLY a motion to transfer \$20,000 from Free Cash to be paid to the Lake Quinsigamond Commission to fund expenses associated with the management of Lake Quinsigamond.

***Article 33: General Stabilization Account**

VOTED UNANIMOUSLY a motion to transfer \$750,000 from Free Cash to the General Stabilization Account.

***Article 34: Revolving Accounts**

VOTED UNANIMOUSLY a motion to set the Fiscal Year 2020 spending limits for the following revolving accounts established in Article 22 of the General Bylaws:

Council on Aging Transportation Fund - \$75,000

Donahue Rowing Center - \$250,000

***Article 35: Accept Sum of Money from CATV**

In Lieu of Taxes

VOTED UNANIMOUSLY a motion to accept the sum of \$800,000 from the Municipal Light Department CATV division in lieu of taxes, and appropriate said sum to the use of the Board of Assessors in fixing the tax rate for Fiscal Year 2020.

***Article 36: AcceptSum of Money from Municipal Light Department**

In Lieu of Taxes

VOTED UNANIMOUSLY a motion to accept the sum of \$237,569 from the Municipal Light Department in lieu of taxes, and appropriate said sum to the use of the Board of Assessors in fixing the tax rate for Fiscal Year 2020.

***Article 37: Transfer Funds to Board of Assessors**

VOTED UNANIMOUSLY a motion to transfer the sum of \$500,000 from Free Cash and appropriate said sum to the use of the Board of Assessors in fixing the tax rate for Fiscal Year 2020.

VOTED a motion to adjourn at 11:07 P.M.

ATTEST:
Sandra E. Wright
Town Clerk

**TOWN OF SHREWSBURY
SPECIAL TOWN MEETING
OCTOBER 21, 2019**

The meeting was called to order at 7:07 P.M. in the Oak Middle School auditorium when Moderator Christopher G. Mehne announced a quorum of town meeting members in attendance. The official checklist showed 161 town meeting members present, including the moderator. As the first order of business the moderator examined the warrant and the constable’s return and asked for and received unanimous consent to waive the reading of the warrant.

The moderator led the assembly in the pledge of allegiance to the flag. The assembly remained standing for a moment of silence to remember David Campaniello who passed away June 27. Dave served as town meeting member in Precinct 5 from 2012 until this year. He also served on the Fiscal Study Committee in 2013 and 2014.

The moderator recognized town officials seated on the stage and also seated in the auditorium. He then welcomed Vikramjit Chhabra who began his term on the Finance Committee on July 1. New Superintendent of the Water and Sewer Department, Dan Rowley, was also welcomed.

Joseph Zecco retired as town meeting representative in Precinct Three after serving 50 years. Joe held this position since 1969. Joe will continue to serve as Sewer Commissioner, a position he has held since 1997.

Bruce Card retired as town meeting member representative in Precinct 3 after serving 42 years. Bruce also served as Selectman from 2003 – 2008.

An asterisk indicates articles recommended by the Finance Committee.

***Article 1: FY2020 Budget Adjustment**

VOTED UNANIMOUSLY a motion to raise the sum of (\$120,169) in the following manner:

Taxation:	(\$180,878)	
Transfer From Water Enterprise:		\$ 34,323
Transfer from Public Buildings Expenses <4-5-6>		\$ 3,400
Transfer from Free Cash:		\$ 22,986

and appropriate the same to various departments specifically as set forth below:

DEPARTMENT	AMOUNT
Public Buildings: Salaries <1-2-3>	\$3,400
Fire Department: Salaries <1-2-3>	\$35,000
Fire Department: Expenses <4-5-6>	\$32,472
Long Term Debt Interest: Fire Station	\$674
Long Term Debt Interest: Water Treatment Plant Construction	\$17,774
Long Term Debt Interest: Water Treatment Plant Design	\$16,579

Long Term Debt Interest: Beal Elementary School	(\$258,024)
Operating Support: MIS	\$9,000

***Article 2: M.G.L. Chapter 40, Section 5B**

VOTED UNANIMOUSLY a motion to accept the provisions of M.G.L. Chapter 40, Section 5B, for the purpose of creating a Town Water System Special Purpose Stabilization Fund for the benefit of the Water System Enterprise Fund; such fund to be used for the future payment of any expenses of the Water System Enterprise.

***Article 3: Water Systems Improvements Account**

VOTED UNANIMOUSLY a motion to transfer \$1,940,000 from Free Cash as follows:

\$825,000 to the Water System Improvements Account

\$865,000 for Water Quality Improvement Projects and Initiatives

\$250,000 to Water System Special Purpose Stabilization Account

***Article 4: Counseling and Education Services**

VOTED a motion to transfer \$35,500 from Free Cash for counseling and education services to families.

***Article 5: Survey of Buildings for Historic Significance**

Finance Committee recommends Article 5 by a vote of 7 – 1.

VOTED a motion to transfer \$33,000 from Free Cash for the Town Manager’s Office conducting a survey of buildings and structures to determine historical significance and analyze available options for preservation thereof.

***Article 6: Commonwealth Transportation Infrastructure Fund**

Transportation Network Companies (TNC)

VOTED UNANIMOUSLY a motion to appropriate \$16,018 for the purposes of sidewalk, crosswalk, pedestrian mobility initiatives, and other programs that support alternative modes of transportation.

***Article 7: Amend Zoning Bylaw**

Section IX-Board of Appeals/Special Permit Granting Authority

VOTED UNANIMOUSLY a motion to amend Section IX – Board of Appeals/ Special Permit Granting Authority of the Zoning By-Law of the Town of Shrewsbury by doing the following:

In part A, “Establishment of Board of Appeals/Special Permit Granting Authority”,

delete the third paragraph therein, which reads: Members shall be appointed for two (2) year terms as of April 1 of each year except for the Chairman of the Planning Board, who shall be appointed annually. Associate members shall be appointed for one (1) year terms.

And insert in lieu thereof the following:

Members shall be appointed for two (2) year terms as of April 1 of each year.
Associate

members shall be appointed for one (1) year terms.

***Article 8: Amend Zoning Bylaw**

Section II – Definitions, Floor Area

VOTED UNANIMOUSLY a motion to amend Section II - Definitions of the Zoning By-Law of the Town of Shrewsbury, Floor Area:

Delete the following definition:

Floor Area (gross floor area): The sum of the areas of the several floors of a building, including areas used for human occupancy in basements, attics and penthouses as measured about the exterior face of the exterior walls.

And insert in lieu thereof the following:

Floor Area (gross floor area): The sum of the floor area of all principal and accessory buildings equal to or greater than 200 square feet in size whether or not habitable. Floor area measurements shall be taken within the perimeter of the outside walls of each building without deduction for attached or detached garage space, enclosed porches, hallways, stairs, closets, thickness of interior walls, columns, atria and other vertical open spaces, but not including any space where the floor to ceiling height is less than six feet (6').

***Article 9 Amend Zoning By-Law**

Section II – Definitions, Contractor’s Yard and Storage Yard

VOTED UNANIMOUSLY a motion to amend Section II - Definitions, Contractor’s Yard and Storage Yard, and Section VI - Table I Use Regulation Schedule of the Zoning By-Law of the Town of Shrewsbury by doing the following:

1. In Section II, insert the following definition:

Contractor’s Yard and Storage Yard

Storage yards operated by, or on behalf of, a contractor for storage of equipment, vehicles, or other materials commonly used in the individual contractor’s type of business; storage of scrap materials used for repair and maintenance of contractor’s own equipment; and buildings or structures for uses such as offices and repair facilities. All operations shall be such as to confine to the premises dust, noise, odors, and other objectionable effects. All materials and equipment shall be screened from public view and abutting properties.

2. In Section IV, delete the following text:

and insert in lieu thereof the following:

Research and Industrial Uses	Rur AA	Rur A	Rur B	Res A	Res B-1	Res B-2	MF-1	MF-2	Apt	LB	CB	LCB	LI (8)	NB	O-R	LO-R
Contractors' yards and storage yards provided all materials and equipment are stored away from view from public ways or abutting properties.	N	N	N	N	N	N	N	N	N	N	SP	N	Y	N	N	N

***Article 10: Amend General Bylaws**

Research and Industrial Uses	Rur AA	Rur A	Rur B	Res A	Res B-1	Res B-2	MF-1	MF-2	Apt	LB	CB	LCB	LI (8)	NB	O-R	LO-R
Contractors' yards and storage yards	N	N	N	N	N	N	N	N	N	N	SP	N	Y	N	N	N

Article 17 – Penalty for By-Law Violation

VOTED a motion to amend the General By-Laws Article 17 Penalty for By-Law Violation, Section 1 F) by increasing the maximum fine for any violation relating to public health which is authorized by any Town bylaw, rule or regulation from \$200 to \$300.

VOTED a motion to adjourn at 7:59 P.M.

ATTEST:
 Sandra E. Wright, CMC
 Town Clerk

BOARD OF SELECTMEN

Maurice M. DePalo, Chair (2020)

Beth N. Casavant (2020)

John I. Lebeaux (2022)

James F. Kane (2021)

John R. Samia (2022)

Moira E. Miller (resigned May 2019)

MEETINGS

The Board of Selectmen meets on the second and fourth Tuesday of each month at 7:00 PM in the Selectmen's Meeting Room in the Richard D. Carney Municipal Office Building. The Board will also meet at other times and other places as circumstances dictate. At these meetings the Board conducts the general business of the Town of Shrewsbury pursuant to Town Charter and the General Laws of the Commonwealth of Massachusetts.

The meeting schedule, agenda, and minutes are available by visiting or contacting the Selectmen's Office (508-841-8504) or by accessing www.shrewsburyma.gov. The regular meetings are broadcasted live on Shrewsbury Government Access Channels 30 and 330 and are replayed at other times for public convenience.

In addition to the regularly scheduled business meetings, the Board holds special meetings and workshops. The Board invites our U.S. Congressman, State Senator and State Representative to visit our regular meetings at any time of their convenience and maintains active communications with each office as issues and circumstances dictate. Such meetings continue to be an excellent forum for the exchange of ideas, discussing how federal and state policies and programs affect the Town of Shrewsbury, and to ensure one message is being conveyed to our legislators.

The Board continued its practice to review particular issues with the Town Manager and appropriate Department Heads at workshop sessions. In 2019, the Board held several financial workshops. In addition, joint meetings with the Finance Committee, Personnel Board and School Committee are held as necessary throughout the year to ensure a full, open and public dialogue is maintained. The Board also meets with other boards and commissions at various times as circumstances dictate.

In addition to its regular meetings, the Board produces a cable access television program, Selectmen's Roundtable. The program's purpose is to allow the Board to present to the public issues concerning the Town in a more informal manner than at the regular meetings. This program is seen at various times on Shrewsbury Public Access Channels 30/330 and is also available on demand through Shrewsbury Media Connection's Online Video Library.

BOARD MEMBERS

At the Annual Town Election held on the first Tuesday in May 2019, John I. Lebeaux was re-elected to the Board and John R. Samia was elected. The Board then organized as follows: Maurice M. DePalo- Chair, Beth N. Casavant- Vice Chair, John I. Lebeaux- Clerk, James F. Kane and John R. Samia, Members. The Board thanks Selectman Moira E. Miller for her many years of dedicated years of service to our town. Moira retired from the Board in May 2019 after serving 4 terms (12 years), serving 3 terms as Chair. Among her many contributions, Moira was an active member of the Library Building Committee which successfully oversaw the construction of the Library renovation.

Board members have historically believed that the most important decision that they make is the selection and appointment of a Town Manager. Moira played an integral role in the process to select the new Town Manager to succeed longtime Town Manager Daniel Morgado. Moira was a member of the 3 member screening committee and voted in the final selection process to appoint Kevin Mizikar, the current Town Manager. Her experience in the Human Resources profession was invaluable in this important decision.

Moira created the first Selectmen's Fiscal Policies, which still serves as the guiding principles for the annual budget. She also authored The Citizens Guide to The Budget, which was created to make the Town budget more understandable and accessible.

Moira was a steady and moderating force on the board who developed a strong knowledge of the operations of town government. She always demonstrated a professional, businesslike approach to management of town government, but with compassion and understanding.

TOWN MANAGER

Throughout 2019 the Board has continued to support Mr. Mizikar as he completed his second full year and began his third year as Town Manager. The Board continues to be impressed with Mr. Mizikar's overall management style. He is systematically transitioning the town's operations to better address the evolving needs of the community. He demonstrates a masterful understanding of the town budget and budget process, as well as an ability to develop a long-term vision and goals for town government.

In August, the Board conducted its second annual evaluation of the Town Manager's performance to date. Its overall rating was good to excellent. Board members unanimously indicated they were extremely pleased with Mr. Mizikar's 2nd year and the generally seamless transition associated with a new town manager coming on board.

ACTIVITIES AND ISSUES

As the executive body of the Town, the Board of Selectmen oversees the policies of our municipal government. It conducts hearings as the Local Licensing Authority, acts as Appointing Authority for several department head positions and several boards and commissions, acts as both Road and Water Commissioners, and proposes legislation to the Town Meeting throughout the year. Items of particular note for the year 2019 are outlined below. Additional information may be found within individual departmental reports contained in this Town Report.

WEST MAIN STREET IMPROVEMENTS

The project to rebuild Main Street from I-290 to the Maple Ave intersection was completed in the late fall. This project was funded and constructed by MassDOT under the Transportation Improvement Program. Under this program, the town developed the construction plans and the state constructed and paid for the construction. While this program can save towns considerable amounts of money, due to limited funds available through the program, the town waited 6 years before the project could be constructed. However, the project cost was approximately \$6.5 million that the town otherwise would have had to pay if it did the work on its own.

PUBLIC WATER SUPPLY

While issues related to “brown water” are caused by the naturally occurring presence of manganese in water supplies throughout the northeast, it impacted many Shrewsbury water users.

The new water filtration plant built to address this issue came partially on line in October 2018 and came into full operation in the spring of 2019. The \$12 million facility is tremendously successful in removing the manganese from the water through an innovative biological process and corrected the issue, but the new process changed water chemistry. This caused the manganese built up in the water lines in various sections of town to detach from the water lines walls, which resulted in the manganese to move through the system, and in numerous cases, through some household’s water pipes. The construction of the new Water Treatment Facility is the key component of a permanent solution.

The Water Department has been and will continue to flush the water lines throughout the town through ice pigging (forcing an icy slush through the lines) and high velocity flushing until the manganese is removed.

The Board realizes how inconvenient, disappointing and aggravating it is to have discolored water come out of our taps. Some households had to flush the lines in their houses to clear on the brown water on multiple occasions.

To help residents who had to run large amounts of water to clear their lines, the board created and implemented a policy to credit the water bills of those affected per Selectmen’s’ Operational Policy 25 on the town website.

The Board expects that the worst is behind us with this issue and that we are well on our way to resolution to the problem.

A new contaminant has been found in our water supply through new, sophisticated

testing. PFAS (per- and polyfluoroalkyl substances) are a large group of man-made chemicals that have been used since the 1950's in a number of products including nonstick cookware, water resistant clothing, food packaging materials, and firefighting foam. PFAS has been detected at low levels in our water supply, averaging 13.56 parts per trillion. Efforts are already scheduled for the spring of 2020 to pilot and implement a filtration solution to remove PFAS from the water supply and determine the source. The Town will continue to test PFAS levels on a quarterly basis and update the community.

In addition to this, as part of required EPA testing, Hexavalent Chromium also known as Chromium-6 was detected in our system registering results between 3-4 parts per billion (ppb), which is well under the EPA and MassDEP standards of 100 ppb for total Chromium, adding together trivalent chromium (Chromium-3) and hexavalent chromium (Chromium-6). After the new replacement wells take the place of Home Farm 6-1 and 6-3, hex chrome levels should be between 1-2 ppb, and in all probability below 1 ppb.

However, MassDEP is monitoring properties in the vicinity of our wells, where high concentrations have been found. This contamination is believed to be the result of various manufacturing processes. Out of an abundance of caution and to be proactive in the event of Hexavalent Chromium, the water department will pilot test a removal processes in the spring of 2020.

BEAL SCHOOL PROJECT

The Beal School Building Committee chaired by Selectman Kane continued to advance the project. The school is being constructed on the former Glavin property from the state. Site work and construction started in the late summer with demolition of the former Glavin Center buildings. Site work advanced and the foundation was mostly completed by year's end. Steel erection was expected to begin the first week of January 2020. The school as of December 2019 was on time and on budget.

The Beal Reuse Committee was constituted in 2018 with Selectman DePalo serving as its chair, with a total of 7 members. The Reuse Committee's charge was to undertake a comprehensive analysis of potential reuses for the Beal Early Childhood Center property.

In July, 2019 the Beal Re-use Committee presented to the Board of Selectmen a report with a series of recommendations to serve as guiding principles to frame the RFP for the building's disposition. These include a series of recommendations under the headings below:

- Impact on Town Center
- Building Re-use
- Design
- Open Space and Public Access
- Parking
- Site Access
- Zoning
- Prohibited Uses

TOWN TRASH DISPOSAL CONTRACT

On January 7, 2019, the Town of Shrewsbury awarded the Solid Waste and Recycling Collection Agreement for the period of July 1, 2019 - June 30, 2024 to Waste Management of Massachusetts, Inc. This represented a change from P. Pellegrino, the town's hauler of 20 years. While P. Pellegrino provided high service levels and was very reliable, Waste Management was determined to be the most responsive bidder for the new contract.

We thank P. Pellegrino for their many years of exemplary service.

Additionally, the Town signed a Recycling Services Agreement with Casella Waste Systems, Inc. for the same term as the Solid Waste and Recycling Collection with Waste Management. The agreement with Casella calls for it to process the town's recyclables and will be analogous to the Town's agreement with Wheelabrator for the disposal of solid waste.

Waste Management's service at the beginning of the new contract was fraught with problems. These included missed roads in the routes, not completing the routes on the scheduled days and missing pickups of various households. While it can be expected that a large transition such as solid waste and recycling pickup could have some wrinkles, this level of service was clearly not acceptable. The Town Manager's office and the Department of Public Works worked closely with Waste Management to get it to improve the service levels that are required by the contract. By the end of August and early September, service had risen to the levels the town expects, with complaints at or below the levels of the previous hauler.

The town continues to closely monitor the contractor's service levels to ensure that the service provided is at the proper service levels. We apologize for the inconvenience that was caused in the initial transition.

RETIREMENT VALUATION

All Massachusetts municipalities are required by law to fully fund their pensions by a certain date. The town's pension is in position to reach its goal of the retirement system being fully funded prior to its internal deadline of FY2022. The retirement Board and the Board of Selectmen have long committed to a "2022 or bust" position to fully fund the system. The Board appreciates and acknowledges the Finance Committee's and Town Meeting's support of this goal. Though there were real short-term sacrifices, the long-term benefits to the town's fiscal health will positively serve the community for decades. As of this writing, the town is waiting for the actuary's report which will determine the funding level of the pension system. For FY21 and FY22.

LEGALIZED ADULT USE MARIJUANA

A state referendum that legalized recreational marijuana in 2016.

In 2018, the Special Town Meeting voted to:

1. Limit recreational marijuana sales to Limited Industrial and Commercial Business zones and to allow testing labs, growing facilities and marijuana product manufacturing to Limited Industrial, Office research, and Limited Office Research zones by special permit by the Planning Board.
2. Impose a local sales tax on recreational marijuana sales.
3. Prohibit the consumption of all marijuana on Town property.
4. Retail stores for the sale of recreational marijuana be limited to not more than 2 (two).

In July 2018, after a public hearing and approving a Host Community Agreement requiring the vendor to pay a 3% fee on all recreational marijuana sales to defray any related additional town costs, the Board of Selectmen voted to allow Prime Wellness (now the Botanist) to sell recreational marijuana (in addition to the previously approved sale of medical marijuana). As of December 31, 2019 this establishment has yet to open. It is scheduled to open in February, 2019.

In October 2018, the Board instructed the Town Manager to negotiate a Host Community Agreement with PharmaCann involving the sale of recreational marijuana. The Host Community Agreement has been completed .PharmaCann is now permitted and is expected to open in June 2019.

The state Cannabis Control Commission process is exceedingly slow, which has led to the long leadtimes.in permitting process.

The town is expecting annual revenues to be in the vicinity of \$300,000 to \$400,000 per year. That number is far from certain and will only be known after the business are actually in operation. The Board of Selectmen and Town Manager agree that no projected revenues should be included in the FY 2021 budget because of the uncertainty

CLOSING

As 2019 was a continuation change, turnover and transition within our town government, it moved ahead in its traditional fashion, improving efficiencies in delivery of municipal services our residents have come to expect. This has been accomplished with an average residential tax bill that compares very favorably to both nearby and similar municipalities.

The Board notes with its highest regard 2019 retiree Water and Sewer Superintendent Robert Tozeski. Mr. Tozeski worked for this community for over 40 years, overseeing the operation, maintenance and upgrading the water and sewer systems. This included the operation of the water treatment plant and over forty sewer pump stations. His last project was the construction of the new state of the art water treatment plant. He served with great distinction and is an exemplary example of our dedicated public servants. Thank you, Bob!

The Board depends on the staff of the combined Offices of the Board of

Selectmen and the Town Manager so that it may properly discharge its duties and responsibilities. The Board is grateful for the support of Mr. Mizikar, Ms. Las, Mr. Snowdon, Ms. Clemmey, Ms. Martinez, and Ms. Anderson, who provide the Board, town staff and our residents with the highest level of professional support. We thank all of the town employees for their tireless efforts to continue to provide excellent customer service to our residents.

Respectfully submitted,
Board of Selectmen



(Pictured from L to R): James F. Kane, Beth N. Casavant, Maurice M. DePalo, John I. Lebeaux, John R. Samia

TOWN CLERK

Sandra E. Wright

The Annual Street Listing conducted during January and February, 2019 listed 33,054 residents living in Shrewsbury. The information gathered from the Street Listing provides the School Department with the number of children in Shrewsbury and the Council on Aging with number of seniors living in town. It also provides residents with proof of residency needed for school enrollment, housing for the elderly, veterans benefits, etc.

The Town Clerk's office processes birth and death records for all Shrewsbury residents and marriage records for those who obtain a marriage license in Shrewsbury. The Town Clerk serves as Records Access Officer (RAO) along with the Town Manager for all public record requests and is responsible for maintaining the Zoning Bylaws, General Bylaws and Traffic Rules and Orders as well as recording town meeting minutes. The Town Clerk also serves as supervisor of all local, state and federal elections.

The staff in the Town Clerk's office include Sharyn Thomas, Michele Bowers and Kathleen Thompson.

At this time I would like to thank my staff for their hard work and support throughout the year.

Following is a list of Receipts for Fiscal 2019 and a comparison of Vital Statistics for the past five calendar years.



(Pictured from L to R): Sharyn Thomas, Sandra Wright, Michelle Bowers, Kathleen Thompson

RECEIPTS IN FISCAL 2019

Birth Certificates	\$10,780.00	
Marriage Certificates	\$5,390.00	
Death Certificates	\$14,320.00	
Burial Permits	\$1,010.00	
Business Certificates	\$3,380.00	
Marriage Licenses	\$2,675.00	
Dog & Kennel Licenses & Surcharges	\$32,242.00	
Gasoline Storage Permits	\$670.00	
Raffle Permits	\$140.00	
Town Maps	\$45.00	
Zoning Bylaws & Maps	\$60.00	
Street Lists/Tapes	\$275.00	
Miscellaneous	\$32.00	
		\$71,019.00
Receipts for Planning Board (Form A)	\$9,600.00	
Receipts for Board of Appeals	\$14,400.00	
		\$24,000.00
Total Receipts of the Town Clerk Including the Planning Board and the Board of Appeals in Fiscal 2019		\$95,019.00

CLERKS VITAL STATISTICS

	2015	2016	2017	2018	2019*
Births recorded	324	335	313	324	350
Marriages recorded	162	144	143	94	114
Deaths recorded	304	266	316	296	305
Business Certificates	148	123	134	150	131
Dog & Kennel Lic. Issued	2453	2537	2563	2598	2591
Cemetery Deeds Recorded	52	34	47	41	31
Fuel Storage Renewals	28	25	27	20	19
Raffle Permits	8	8	7	10	11
Planning Board (Form A) filings	35	30	27	16	17
Board of Appeals filings	70	58	57	47	57

*Recorded at time of printing

REGISTRARS OF VOTERS

Patricia L. Keeton, Chairperson
Brenda A. Ljunggren
Laurence J. Gannon
Sandra E. Wright, Clerk

There are four political parties in Massachusetts. As of December 31, 2019 there were 24,055 registered voters in Shrewsbury. Of that number 5,940 are registered Democrats, 3,230 Republicans, 79 Libertarians, 18 Green Rainbow, 14,570 Unenrolled and 218 are enrolled in various political designations.

If you are enrolled in one of the four political parties in Massachusetts, you must take that ballot at a Primary Election. If you are Unenrolled or enrolled in a political designation, you have your choice of ballot at the Primary. At this time there are 24 political designations.

This past year the town purchased two poll pads to be used for Early Voting. These poll pads are electronic I-pads used to replace our paper voter lists. The use of these poll pads will speed up the check in process at Early Voting. The State is now in the process of certifying these poll pads to be used for checking in election day at the polls. This would definitely speed up the voter lines and eliminate bulky voter lists. We hope to be able to purchase two poll pads for each polling location in the future.

WRIGHT AND HARLOW CHARITABLE FUND

Trustees:
Gail E. Claflin
William A. Davis
Stanley R. Holden
Dawn M. Shannon
Robert H. Claflin, Jr
Raymond G. Harlow
Sandra E. Wright

There were no requests made of the Wright and Harlow Charitable Fund in 2018-2019.

Balance Dec. 31, 2018	\$ 4,633.15
Receipts (Interest)	\$ 99.85
Disbursements \$	\$ 0.00
Balance Dec. 31, 2019	\$ 4,733.00

*provided by the Shrewsbury Treasurer's Office

OFFICE OF THE TOWN MANAGER

Valerie Clemmey, Principal Department Assistant
Alexandria Martinez, Administrative Assistant to the Town Manager
Kristen Las, Assistant Town Manager/Economic Development Coordinator
Kristina Anderson, Human Resources Coordinator
David Snowdon, Management Analyst
Kevin Mizikar, Town Manager



(From L to R) David Snowdon, Kristen Las, Valerie Clemmey, Kristina Anderson, Alexandria Martinez, Kevin Mizikar

2019 was a year of continued strength and improvement across all Town Departments. Like many other organizations and facets of society in general change is part of the new normal and I am proud of how adaptive and resilient Town employees have been. Serving the nearly 37,000 residents of this great community is our sole purpose. I am very fortunate to watch and engage with staff as we tackle the challenges and take advantage of every opportunity that we have to improve the quality of life of residents.

In June of 2019, we welcomed Alexandria Martinez to the Office of the Town Manager. Ms. Martinez joined the Office holding a bachelor's degree in Business Administration and four and a half years experience at a non-profit community development organization. She made an immediate positive impact providing great leadership on projects and support to the Selectmen. She has a very bright future ahead of her.

Below I have highlighted some of the accomplishments orchestrated through the Office of the Town Manager in 2019.

AAA BOND RATING

In association with the need to access the bond market for the Beal Elementary School Building Project, the Town aggressively presented a case for a bond rating increase to Standard and Poors Credit Rating Services. The presentation to S&P was made through a unified effort of the School Department and Town leadership, the School Committee, the Board of Selectmen, and with the support of Shrewsbury business leaders. By clearly presenting the strengths of the economic base, management, and financial conditions the Town was rated AAA, the highest credit rating available. Previously the Town was rated Aa2 by Moody's Investor Services, which is the third best credit ranking by that service.

After accessing the market in July for the Beal Elementary School Project and the refinancing of the 2008 borrowing for the construction of the Fire Headquarters Facility, the benefits of the AAA were realized. The refinancing will save taxpayers \$227,922 in total interest. Further, the total interest for the Beal Elementary School Project will be \$3,947,000 less than estimated when using the Town's previous credit rating.

BEAL ELEMENTARY SCHOOL BUILDING PROJECT

The Beal Early Childhood Center Building Committee, continued its great momentum approving the final design for the 800 student elementary school and breaking ground on the project at 214 Lake Street on July 22, 2019. The groundbreaking ceremony, which was attended by residents, State and Local Officials, and members of the projects leadership team included comments by the Building Committee, School Committee, Superintendent of Schools, Town Manager, Board of Selectmen, Representative Hannah Kane, Senator Michael Moore and Lieutenant Governor Karyn Polito. Initial funding for the project was secured through the issuance of \$46.7 million in General Obligation bonds.

The project quickly moved into its demolition and preliminary site work phase. This included the removal of the former Glavin Center buildings on both sides of Lake Street, the realignment of Lake Street, relocation of utility infrastructure and the earthwork to prepare the site for construction. Thereafter, foundations and retaining walls were formed and poured in preparation for structure steel to be installed after the start of the new year.

At the end of 2019, the project was on schedule and within budget.

POLICE AND MUNICIPAL CAMPUS FEASIBILITY STUDY

Town Meeting authorized funding to undertake a feasibility study that will focus on the facility needs of the Police Department. This project will also review the needs of departments operating within the Town Hall along with the Senior Center. The Police Station was originally constructed in 1971 with slight expansion and remodeling in 1996. The Police Department has grown considerably since that time and the current station is impinging on the operation of the Department.

Contracts were awarded to Construction Monitoring Services for owners project manager services and to Tecton Architects for designer services in the final quarter of the calendar year. Town staff will hold a kickoff meeting in January 2020 to

discuss the programming needs of all three buildings so that baseline information is ready for a building committee that will be proposed for establishment at the Annual Town Meeting.

ECONOMIC DEVELOPMENT

Town Center

In accordance with the goals of the Shrewsbury Master Plan, the Beal Reuse Committee, Town Manager's office and the Planning Department began the process of exploring a vision for the Beal school building and the Town Center as a whole. This included leading a visioning process with a consultant that was funded by a grant from MassDevelopment. The Beal Reuse Committee presented a number of recommendations for the Beal School site to the Board of Selectmen the summer of 2019.

The recommendations from visioning report lead to crafting language to create a new Town Center Zoning District that will focus on ways to strengthen and increase the vibrancy of the Town Center while promoting a traditional New England village center aesthetic and character. Two public forums were held in November and December 2019 to solicit feedback from residents regarding the changes to zoning that could be included as part of a new Town Center District. Planning staff anticipates that the process of crafting a new Town Center District will continue into 2020 with the intent to bring zoning articles to the May 2020 Annual Town Meeting for acceptance.

The Town also also received a Massachusetts Downtown Initiative (MDI) grant from the Department of Housing and Community Development (DHCD). The MDI grant financed consultant services to help Shrewsbury craft a branding and wayfinding plan for the Town Center. The wayfinding project is scheduled to be completed in winter 2020.

Route 20 Corridor Redevelopment

The Town Manager's office and other town departments continued to work with MassDOT on the Route 20 Corridor Master Plan. Several public meetings were held and input was given on how to make the corridor safer and provide for additional traffic flow as more development comes to the area. The Plan was in a final draft form at the end of 2019 with an anticipated final release in early 2020.

In 2018 the Planning Department and Assistant Town Manager, in concert with the Board of Selectmen, applied for and received a MassWorks Grant to fund the planning and construction of improvements to the western section of Route 20, between the intersections of Purinton Street and Lake Street, including increasing the number of traffic lanes and the installation of a new sewer line. Design work for the transportation project continued throughout 2019. This work is associated with the Edgemere Crossing at Flint Pond mixed use development project that was permitted by the Planning Board and Conservation Commission in 2019.

Additionally, the Town Manager's office worked very closely with the Department of Public Works on designing Phase I of sewer improvements that will be constructed in 2020 to send a portion of the sewer in the Route 20 area to the

Upper Blackstone Wastewater Treatment Plant.

Additional land planning and permitting was performed at Centech Park North right off South Street. The details of this work is included in the Shrewsbury Development Corporation report.

FINANCIAL MANAGEMENT

Under the leadership of the Board of Selectmen, the Office of the Town Manager in conjunction with the Town's financial leadership, continued to shift the financial management policies and operations. Effective with the start of Fiscal Year 2020 two new enterprise funds were established to properly manage rate revenues and provide better transparency into the operations of the Town's utilities. The first fund was established to manage the operations of the water utility, which has been in existence since 1905. The second was established to manage the newly created stormwater utility.

The Town continues to maintain a healthy amount of financial reserves which are used to fund capital improvements and provide financial stability. Free Cash, which included water funds for the last time, was certified at the highest level in the history of the Town at \$8,631,981. In addition, stabilization account levels increased \$1,000,000 this year with \$750,000 added to the General Stabilization Fund and \$250,000 being added to a newly created Special Purpose Stabilization Fund for the Water Utility.

All of the above actions directly contributed to the AAA bond rating awarded, and we must remain diligent in adhering to our policies.

COMMUNICATIONS AND ENGAGEMENT

Through the direction of the Board of Selectmen, the Office made great strides in enhancing when and how when the Town communicates with residents and taxpayers. Most notably the Town enhanced its social media presence to meet residents where they are already engaging with others. The Town broadened its notifications for core services through CodeRed to ensure timely targeted notifications reached residents. Finally, public service announcements and other video marketing media were developed to inform residents of changes to services and broaden the general information about the work performed by Town employees.

HUMAN RESOURCES

The primary mission of the Human Resources function is to ensure compliance with all legal guidelines governing the hiring, terminating and relations with our most valued asset; our employees.

This includes adhering to laws, statues, and local ordinances pertaining to recruitment, selection, on boarding and development of the Town's workforce, which numbers 217 full time employees, and swells to almost five hundred, including part time employees, during the seasonal hiring season and election season. This year the Human Resources function introduced CORI and E-Verify checks for all new hires. Additionally, the HR function ensured Massachusetts Equal Pay Act, OSHA, FMLA and other areas compliance.

2019 proved to be an exciting year in recruitment with the hiring of 19 full time positions and 85 part time positions, created due to resignations and retirements. Below please find an array of said hires:

- Young Adult Librarian / Volunteer Coordinator
- Wiring Inspector
- Public Buildings Division Manager
- Police Patrol Officers
- Parks, Recreation & Cemetery Maintenance Craftsman
- Highway Motor Equipment Repairman
- Water & Sewer Maintenance Craftsman
- Library Associate
- Public Safety Dispatchers
- Animal Control Officer
- Treasurer/Collector - Administrative Assistant & Benefits Coordinator
- Building Inspector/Planning & Economic Development - Administrative Assistant
- Town Manager - Administrative Assistant
- Public Works - Administrative Assistant
- Council on Aging - Administrative Assistant

2020 will continue to be a robust recruiting year, in part largely due to pending retirements and an aging workforce with over 50 full time employees aged 55 or over. In order to effectively recruit and retain the next generation of Town employees, the Town underwent a Classification and Compensation study in order to ensure internal equity and external competitiveness. Additionally 2020 priorities include the implementation of the new classification and compensation system, a performance appraisal system and the introduction of an employee handbook.

The Human Resources function oversaw the presentations of a Sexual Harassment Training and a Respect and Civility in the Workplace Training for all Town Employees. The Town also sent a variety of employees to an Effective Leadership Development program as part of our ongoing development of key staff for internal promotional consideration. Additionally, Human Resources led the way in employee relations with the creation of six month stay interviews to ensure the onboarding process was successful and supported employee appreciation events such as the Red Sox Home Opener lunch events with food trucks from the region.

We have a great degree of gratitude for the guidance and professionalism exhibited by the members of the Personnel Board, Theresa Flynn, Chair, Anthony Froio, and Robert Cashman.

CONCLUSION

I am grateful for the leadership of the Board of Selectmen, all other boards and committees, Town employees, our contracted partners and all others in the vast network that contribute to making the Town so safe, vibrant and attractive. I look forward to continuing to build trust, use proven innovation and follow through on

the high expectations that have been set by this community. Thank you for the opportunity to serve the residents and taxpayers of Shrewsbury.

Respectfully Submitted,
Kevin J. Mizikar
Town Manager

BOARD OF ASSESSORS

Christopher R. Reidy, MAA, Chairman
Todd E. Brodeur, Frank B. Stille

The Assessors are charged with ensuring full and fair valuation of all of the town's public and privately owned property. The department consists of a three member Board of Assessors including a full time Chairman/Principal Assessor. The office is staffed by Ms. Helen Townsend, Ms. Karen Berger and Ms. Christine Kumar. Cuong Tran, who came here as an intern worked for five years as a billing specialist and developed many solutions to database problems in our department left this summer for a new position. He will be missed.

Property values are adjusted each year to track the changes in the market. The overall changes in value also include new construction, additions and new personal property accounts. Residential property values are the largest portion of real estate value in the town at 87.45%, nearly the same as FY 2019. The total town real estate valuation grew by 5.5% with residential valuation growing by 5.8% and commercial growing by 3.6%. Much of the commercial change was due to new construction.

New tax growth in all classes was \$1,121,615 on a value of \$89,229,490 versus the FY 2019 growth of \$126,180,790. Ongoing cyclical inspections and thorough review of sales should augment the new growth values.

The tax rate declined due to the difference between the increase in the amount of the town's levy of \$3,582,395.27, of 4.67%, and the overall increase in valuation of 5.5%. The tax rate dropped from \$12.57 to \$12.47 per thousand dollars of valuation as a result of the overall increase in values. This illustrates the fact that the tax rate is a simple formula which uses two basic figures, the total tax levy, which is the amount of the budget to be raised by taxation, and the total value of the town, then divided by 1,000.

$R \text{ (rate)} = L \text{ (levy)} / V \text{ (total value)}$.

$R = (\$80,193,336.24 / \$6,430,901,061) / \$1,000 = \0.01247

The tax rate is \$12.47 per thousand dollars of value.

The major variable in this equation is the tax levy. The higher the tax levy, the higher the taxes. It is the spending and not the value that determines what one will pay in taxes. The assessed value is a historical mechanism that allows the levy to be distributed fairly among all the taxpayers. The town is required to appraise property within very strict guidelines issued by the Department of Revenue (DOR). The values were certified during the DOR triennial certification cycle of FY 2017. The adjustment of values follows the requirements of the DOR and reflects 100% fair market value. One less publicly known requirement of the DOR is that prior calendar year sales are used to set values. The current assessed values are based on sales from 2018. Due to this, assessed values will tend to be lower than 2019 sales prices. Generally, in a rising market assessed values will trend lower than sales prices. Similarly, in a declining market, assessed values will trend

higher than sales prices.

The list below summarizes the total exemptions given to town property owners for the identified reasons. These are allowed by State law and are designed to ease the tax burden on property owners of particular categories.

Exemptions		Count	Amount
17D	Surviving Spouse, Elderly, Minor	10	\$1,750
22	Veteran 10% Disabled	105	\$45,200
22A	Veteran Loss Foot, Hand, Eye	1	\$750
22C	Veteran Specially Adapted Housing	1	\$1,500
22D	Veteran Quemoy Matsu	2	\$9,518
22E	Veteran 100% Disability	39	\$39,000
22EE	Manual	1	\$500
22F	Paraplegic	1	\$8,172
37	Blind	20	\$8,750
41C	Elderly	46	\$46,000
42	Surviving Spouse of KITLOD	1	\$3,989.2
		227	\$165,129.2

The count of exemptions decreased from 250 to 227 for FY 2019.

The calculation of the FY 2020 current tax rate is below.

Annual Town Report

Local expenditures FY 2019

Appropriations \$142,002,514.35

Other Amounts to be Raised

Tax Title \$0.00

Final Court Judgements \$0.00

Overlay Deficits \$0.00

Cherry Sheet Offsets \$194,946.00

Cent. Mass. Regional Planning \$10,197.06

State & County Assessments

State and County Charges \$1,291,904.18

Overlay \$252,050.18

Gross Amount to be Raised

 \$144,471,544.24

Estimated Receipts & Available Funds

Chery Sheet Receipts \$26,364,069

Cherry Sheet Overestimates \$0.00

Total Local Estimated Receipts \$21,078,927

Other Available Funds \$15,297,643

Available Funds to Reduce the Tax Rate \$1,537,569.00

Total Estimated Receipts and Available Funds \$64,278,208

Net Amount to be Raised by Taxation \$80,193,336.24

Total Valuation as of January 1, 2019 \$6,430,901,061

Tax Levy Divided by Total Valuation 0.01247

Times 1,000 = Tax Rate \$12.47

DEPARTMENT OF THE BUILDING INSPECTOR

Patricia A. Sheehan, Inspector of Buildings

Alexander Moriarty, Assistant Building Inspector

The office of the Building Inspector is responsible for the enforcement of the Commonwealth of Massachusetts State Building Code and the Town of Shrewsbury Zoning Bylaw. Together, these codes regulate the construction and occupancy of buildings and structures and control the use, location and density of land and buildings within the Town of Shrewsbury.

In addition to the aforementioned functions, this office performs all clerical duties required of the Zoning Board of Appeals including the preparation of all notices, minutes of public hearings and the decisions of the board. This department also issues plumbing and gas fitting permits, electrical permits, as well as sheet metal permits, and manages the inspection program for these permits.

BUILDING

During 2019, a total of 1,242 building permits were issued for various types of construction activities including the erection of new buildings, additions and alterations to existing structures and the installation of signs, swimming pools, wood and pellet stoves, fire safety systems, and accessory structures. The valuation of all construction work under permit during this period totaled \$40,881,434. With respect to residential growth, permits were issued for the construction of 32 new single-family homes and 9 two-family dwellings. Commercial permits were issued for a new tenant at White City, two new metal buildings at 14 Fortune Blvd., alteration of an existing vacant building at 600-614 Boston Tpke, new tenant at 1000 Boston Tpke, retail sales business at 939 Boston Tpke., new Major Howard W. Beal School at 214 Lake St., Al Hamra Academy expansion at 433 South St. and an addition to the India Center at 152 Main St.

The Building Inspector's Office and Town Planning Staff merged office space in May of 2019. Administrative Assistant, Emily Larson joined the team to support the building inspector and planning staff. Municipal Code Consulting, LLC continues to provide inspection services as needed as well as selective permit review.

Early in 2017, it was determined that a new permit system would be implemented in the Town of Shrewsbury. On September 7, 2017 the ViewPoint Cloud permit system went into effect as a property management program. The Building Inspector Department staff is impacted by the management of this system. The first online permit system was implemented September 7, 2011. No other department has joined in the property management online system. Administrative Assistants, Emily Larson and Kristen Rupolo consistently provide support to all users of ViewPoint.

Challenges experienced by all inspectors in the Building Inspector's Office are directly related to enforcement of unpermitted work as well as illegal uses and occupancies. The inspectors are working to bring to the attention of all municipal departments the importance of cooperatively communicating issues related to

public safety and essentially being mindful of dangers and risks in the community.

SHEET METAL

Per MGL 112, 237-251 and sheet metal regulations 271 CMR, the Division of Professional Licensure Board of Examiners of Sheet Metal Workers, required all Massachusetts cities and towns to issue sheet metal permits as of 2011. In 2019 97 sheet metal / mechanical permits were issued.

PLUMBING AND GAS

As of July 14, 2014 Mr. Joseph Reilly joined the Building Inspector's Department as the full time Plumbing & Gas Inspector while Mr. David Lyons remained in his role as the part time Plumbing & Gas Inspector. In accordance with the May 2017 Town Meeting, Joseph Reilly transitioned to the full time head Plumbing & Gas Inspector and David Lyons is the part time assistant Plumbing & Gas Inspector. Together, these gentlemen perform the inspection and enforcement duties required by the Massachusetts State Fuel Gas and Plumbing Code. There were 662 plumbing and 691 gas fitting permits issued this year as well as approximately 1,660 inspections were performed.

ELECTRICAL PROGRAM TRANSITION FROM SELCO TO THE BUILDING INSPECTOR

At the October 22, 2018 special town meeting, the full time wiring inspector position was created. A transition process was put in place for the electrical permit and inspection program to be developed under the building inspector. As of January 2, 2019 Dale Blue joined the inspection team as the wiring inspector. In 2019 846 electrical permits were issued and approximately 1,165 inspections were performed.

**TABULATION OF BUILDING PERMITS ISSUED
FOR THE YEAR OF 2019**

Building Classification		# of Permits	Estimated Cost
Residential			
1.0 New Construction	One-Family	32	\$8,641,500.00
1.1 New Construction	Two-Family	9	\$3,590,680.00
1.1 New Construction	Townhouses	0	\$-
1.2 Additions	Residential	55	\$ 4,956,000.00
1.3 Demolition	Residential	14	\$ 89,800.00
1.4 Exterior Projects	Detached Garages, Decks, Retaining walls Fences 7'+	92	\$848,191.00
1.5 Interior Alterations	Basements, Baths, Kitchens, Wood/Pellet Stoves	227	\$6,297,158.30
1.6 Other Improvements	Insulation, Roofs, Siding Windows, Chimney Repair, Doors	659	\$6,327,379.44
1.7 Swimming Pools	Above/Inground Pools	22	\$487,500.00
1.8 Solar Energy Systems	Solar Energy Systems	16	\$369,452.00
TOTALS		1126	\$31,607,660.74
Commercial			
2.0 Building Permits	All Commercial Permits	49	\$6,019,646.00
2.3 Demolition	Whole Structure Demolition	8	\$710,000.00
2.4 Sign Permits	Signs	28	\$183,591.00
2.6 Other Improvements	Insulation, Roofs, Siding Windows, Chimney Repair, Doors	21	\$995,478.00
2.7 Swimming Pools	Swimming Pools Commercial	0	\$-
TOTALS		106	\$7,908,715.00

Fire Protection			
7.0 Fire Protection	Residential	4	\$56,600.00
7.1 Fire Protection	Commercial	6	\$56,500.00
TOTALS		10	\$113,100.00
Sheet Metal Permits			
5.0 Sheet Metal	Residential	85	\$968,159.16
5.1 Sheet Metal	Commercial	12	\$283,800.00
TOTALS		97	\$1,251,959.16
Plumbing Permits			
3.0 Plumbing	Plumbing projects	662	\$-
4.0 Gas Fitting	Gas Fitting Projects	691	\$-
TOTALS		1353	\$-
Electrical Permits			
6.0 Town Electrical permits	All Commercial Permits	846	\$-
GRAND TOTALS		3538	\$40,881,434.90

PERMIT RECEIPTS

Building Permits and Inspection Fees	\$449,595
Plumbing and Gas Fitting Permits	96,477
Electrical Permits	72,564
Mechanical/Sheet Metal	15,280
COI/Misc	3,993
TOTAL RECEIPTS	\$637,909

ZONING BOARD OF APPEALS (ZBA)

Ronald I. Rosen, Chairman	(2021)
Paul M. George, Clerk	(2020)
Maribeth Lynch	(2020)
Peter Mulcahy	(2020)
Lisa Cossette	(2021)

ASSOCIATE MEMBERS

Kevin Byrne	(2020)
Bridgid E. Malee-Rubin	(2020)
Matthew Armenti	(2020)

The Zoning Board of Appeals is established in accordance with the provisions of Chapter 40A, Section 12, of the Massachusetts General Laws to hear and decide appeals relative to the administration of the Zoning Bylaw. The Board is empowered to grant relief from the literal enforcement of the Bylaw and to issue special permits for the use of buildings or land as regulated therein. Public hearings are generally conducted on the last Monday of each month beginning at 6:30 P.M. in the Selectmen's Room, Richard D. Carney Municipal Office Building. The Zoning Board of Appeals experienced transitions in Administrative Assistants as follows: Kelly Leahy January through July 2018 and Kristen Rupolo August through December 2018. Christopher McGoldrick, Assistant Town Planner, also staffs the Zoning Board of Appeals by providing comment letters, writing decisions, reviewing applications and overseeing the ZBA administrative process.

There were 61 public hearings conducted during 2019 at which time appeals for 15 variances and 44 special were presented. The Board's decisions resulted in the granting of 2 variances and the issuance of 31 special permits. Several variance applications were withdrawn or continued to 2020. The Zoning Board of Appeals also heard two appeals of the Building Inspector's Decision for dwelling units created without a permit.

The Zoning Board of Appeals amended the Comprehensive Permit Rules and Regulations at the November 2014 board meeting. Shrewsbury's original Comprehensive Permit Rules & Regulations were adopted in 2003. They were revised in 2007, however, the relevant Massachusetts General Laws were amended in 2008. The Comprehensive Permit Rules and Regulations are now in line with the 2008 Massachusetts General Laws. Also, the Comprehensive Permit fee was increased from \$500 to \$1,000 base fee plus \$100 per unit. This sliding scale allows us to cover the Town administrative costs for proposed MGL 40B projects.

COMMISSION ON DISABILITIES

Diane L. Burns – Chairperson
Beth Shea Bryant – Co-Public Relationship Coordinator
Anna Connors - Public Relationship Coordinator
Mary Ellen Costa - Co-Public Relationship Coordinator
Deborah Deldotto - Vice Chairperson
Margaret Mulcahy - Secretary
Leonora Ryan
Diane Tonelli
Kevin Mizikar – ADA Coordinator
Kristen D. Las – Assistant Town Manager

INTRODUCTION

The Commission on Disabilities meets bi-monthly on the second Tuesday of the month at 7:00PM at the Shrewsbury Town Hall and additional meetings may be held if necessary. Our meetings are open to the public.

MISSION STATEMENT

The purpose of the Shrewsbury Commission on Disabilities is to bring about full and equal participation of people with disabilities in all aspects of life. It works to ensure the advancement of legal rights, promotion of maximum opportunities including support services, as well as accommodations and accessibility in a manner, which fosters dignity and self-determination.

PRIORITIES

With a primary focus on education and awareness, we promote:

- Elimination of discrimination against people with disabilities
- Achievement of a barrier free environment
- Improvement of the delivery of municipal services
- Accessible housing and transportation
- Equal job opportunities in Shrewsbury
- Promotion of awareness of the needs of people with disabilities
- Handicapped parking, signage and the installation of ramps where appropriate

2019 HIGHLIGHTS

- Continued to follow up on resident concerns brought to the attention of the Commission
- Met with the BOS to describe the role of the COD and its priorities
- Continued to recognize businesses for exemplary service to those with disabilities, including: Dean Park Pizza, Shaw's, Price Chopper, and Jimmy's
- Continued the emphasis on enforcement of handicapped parking and signage
- Hosted an event about accessibility and design with Valerie Fletcher of the Institute for Human Centered Design at the Shrewsbury Public Library

- Reviewed requests for new business licenses in Shrewsbury
- Reviewed the accessibility of the Town's website
- Continued to focus on community outreach and education through town website, tweets, printed media, collaboration with Council on Aging
- Tabled at Farmers market in support of disability voters event
- Met with the Parks and Recreation Department to discuss applying for a state grant to improve accessibility at Dean Park Playground
- Participated in the Spirit of Shrewsbury 2019 where the Commission highlighted hidden disabilities and promoted the COD Business Recognition program.

2020 PRIORITIES

- Elimination of discrimination against people with disabilities
- Achievement of barrier free environment
- Improvement of delivery of municipal services
- Accessible housing and transportation and equal job opportunities in Shrewsbury
- Promotion of awareness of the needs of people with disabilities
- Recognition of businesses demonstrating excellence in serving those with disabilities
- Expand community outreach opportunities
- Educating the public on resources by adding links to our website
- Educate the public and business owners about ADA compliant design
- Evaluate ADA compliance of documents / website
- Improvement of accessibility to public buildings in Shrewsbury

We wish to thank Assistant to the Town Manager Kristen D. Las for working with our team and Town Manager Kevin Mizikar for their support on disability issues. Their work as ADA Coordinator is greatly appreciated.

Margaret Mulcahy

Secretary

CONSERVATION COMMISSION

John J. Ostrosky, Chairman
Robert P. Jacques, Vice Chairman
Kenneth F. Polito, Clerk
Martha Gach
Jason J. Port

The primary function of the Conservation Commission is to preserve and protect the local wetland resource areas, as defined in the Massachusetts Wetlands Protection Act. Since Colonial times, Massachusetts has lost nearly one third of its wetlands. The loss of wetlands means the loss of the important benefits they provide. This includes the protection of water quality and water supplies, stormwater and flood damage prevention, and the protection of wildlife and plant habitat. Our goal is to protect the community's natural resources for present and future generations.

The Conservation Commission is composed of appointed town officials who serve as unpaid volunteers. The Commission meets on the third Tuesday of each month for the conduct of regular business and for public hearings. When necessary, meetings may be scheduled on alternate dates. This year twelve regular meetings were held. There were 48 projects filed with the Conservation Commission in 2019. Many of the projects involved the construction of residential subdivisions, commercial buildings, single-family homes, home additions, tree removal and swimming pools as listed below:

- Polito Development Corp – Construction of a 7,400 square foot addition to an existing industrial building along with parking and stormwater improvements at 547 Hartford Turnpike
- Michael and Shannon MacDonald – Removal of a tree at 26 Ladyslipper Drive
- Durga Bodangi – Removal of trees at 196 Oak Street
- Town of Shrewsbury – Construction of a roadway, retaining wall, stormwater management components and utilities at 384-386 South Street
- McGovern Development Corp. – Removal of an existing house and shed, construction of a new residential duplex home and driveway with associated grading and utilities at 280 South Quinsigamond Avenue
- Anicelio Gomes – Construction of a house addition and swimming pool at 250 South Quinsigamond Avenue
- Daniel and Leslie Terra – Construction of a single family residence addition, utilities and stone walls at 29 Flagg Road
- Rashid Shaikh – Construction of a single family house addition and associated site work at 24 Sheryl Drive
- Richard Bezdegian – Construction of a single family home and associated improvements at 35 & 37 Melvin Avenue
- Town of Shrewsbury – Installation of approximately 905 feet of public sewer pipe at 733, 757 & 801R Boston Turnpike, 18, 24 & 30 Fruit Street, Floral Street, Fruit Street, Whippoorwill Drive, Bumblebee Circle, and Honeysuckle Lane

- Hartford Realty Trust of Shrewsbury – Town of Shrewsbury water infrastructure work within Hartford Turnpike from 440 Hartford Turnpike to 660 Hartford Turnpike
- Donald Richard Brown – Installation of a shed at 4 Jamie Lane
- Rui Afonso – Replacement of an existing porch with a new porch at 50 Old Faith Road
- Peter Philips – Removal of a tree at 23 Forest Avenue
- James Mastrogiovanni – Removal of two additions and addition of three additions to an existing single-family home at 601 Grafton Street
- Ernest Liacopulos – Construction of a house addition and relocate an existing deck at 16 Ryan Road
- Mario William Molinari – Install a foundation and rebuild an existing garage at 398 Prospect Street
- Northland Road LLC – Construction of a single family home and associated site work at 8 Northland Road
- Northland Road LLC – Construction of a single family home and associated site work at 10 Northland Road
- Mark Peris – Construction of a single family home and associated site work at 193 Spring Street
- USPS Facilities – Exterior site work associated with a new trailer parking facility and associated drainage improvements at 192 Main Street
- Christopher Palermo – Expansion of lawn and landscaping at 8 Meadowbrook Circle
- Galen Keller – Construction of deck, stairs and patio area at 42 Lakeside Drive
- Bill Garcia – Delineation of wetlands resources at 248 Spring Street
- Shrewsbury Nursing and Rehabilitation Center – Construction of a parking area at 40 Julio Drive
- Whitney Street Home Builders LLC – Construction of a single family home at 89 Colonial Drive
- Route 20 Nominee Trust – Construction of two commercial buildings, stormwater management basins, paved parking lot area, retaining walls and associated site work at 180, 200 and 228 Hartford Turnpike
- Varun Subbiah – Repair/improve two areas located within Carlstrom Forest
- Peter Philips – Construction of a rear deck at 23 Forest Avenue
- Sarah Flanagan – Construction of a single family home with driveway, retaining wall, deck and associated site work at 79 Old Faith Road
- Town of Shrewsbury – Installation of replacement well at 45 Main Street
- Town of Shrewsbury – Underground storage tank removal at 11 North Quinsigamond Avenue
- Town of Shrewsbury – Underground storage tank removal at 34 Ridgeland Road
- Town of Shrewsbury – Route 20 Corridor Sewer Upgrades at Route 20, Lake Street, and Arrowwood Drive
- Gregory Richards – Removal of trees, addition of a pool, shed and gravel path

to an existing single family house at 16 Hickory Drive

- Mosaic Development Group, LLC – Construction of a duplex home, driveways, attached garages, grading, stormwater management systems and associated site work at 326 Boston Turnpike
- Volponi Real Estate LLC – Construction of a house, well and septic system at 25 Kingston Street
- Salim Aoude – Construction of retaining walls and associated site work at 203 North Quinsigamond Avenue
- Bill Garcia – Construction of a single family house and associated site work at 248 Spring Street
- Joan Reuther – Construction of a new residential house with associated utilities and grading at 7-9 Stoneland Road Way
- Anne Zettek-Sumner – Replacement of failing retaining walls at 97-99 North Quinsigamond Avenue
- Christopher J. Palermo – Construction of a swimming pool at 8 Meadowbrook Circle
- Jonathan and Amy Jasinski – Repair of retaining walls at 77 Bay View Drive
- Reissardele Chaviero – Removal of trees, demolition of an existing single family home, construction of a new single family home and retaining walls at 198 South Quinsigamond Avenue
- Gold Street Nominee Trust – Construction of a single family home at 34 Cherry Street
- Shrewsbury Maple, LLC – Construction of a retail office building with associated parking areas, landscaping, utilities and stormwater management features at 378 Maple Avenue
- Jarad Dewolfe – Reconstruction of an existing garage and single family dwelling at 158 South Quinsigamond Avenue
- John Power – Demolition and reconstruction of a single family residence at 246A South Quinsigamond Avenue

The Federal Environmental Protection Agency (EPA) and the State Department of Environmental Protection (DEP) have standards in place that regulate stormwater utilities. EPA's National Pollutant Discharge Elimination System (NPDES) Phase II Regulations require the Town to obtain permit coverage for stormwater discharges. These discharges come primarily from building roofs, parking lots, and roadways. EPA issues their NPDES permits on a five-year cycle. EPA issued a new General Permit in 2016 that was supposed to become effective July 1, 2017. EPA delayed the effective date until July 1, 2018. Some of the new requirements are:

- Develop a map of the entire storm sewer system (the last permit required mapping of discharge points only).
- Perform a more extensive search for non-stormwater connections to the storm sewer system that may contain pollutants.
- Outfall sampling monitoring and sampling.
- Develop a plan to reduce the amount of pollutants discharged into EPA designated impaired water bodies.

- Develop a Phosphorus Control Plan to reduce the amount of phosphorus being discharged from the Town's storm sewers.

The state government has also been active in trying to protect Massachusetts waters from stormwater degradation, as DEP revised the state Wetlands Protection Act regulations in May of 2008 that require the following summarized stormwater management standards:

1. No new stormwater conveyances may discharge untreated stormwater directly to or cause erosion in wetlands or waters.
2. Stormwater discharge rates for developments shall not exceed the pre-development rates to minimize flooding.
3. Loss of annual recharge to groundwater shall be eliminated or minimized for developments through the use of infiltration measures.
4. Stormwater systems shall be designed to remove 80% of the Total Suspended Solids that are present in the stormwater runoff.
5. Land uses with higher potential pollutant loads shall eliminate or reduce the stormwater runoff from such land uses.
6. Stormwater discharges to critical areas such as Public Water Supplies, Outstanding Resource Waters or Special Resource Waters shall be treated to control or eliminate pollution. In some cases discharges are prohibited.
7. Redevelopment projects are required to meet all of the above to the maximum extent practicable.
8. Pollution prevention plans shall be developed and implemented during construction and land disturbance projects.
9. Long-term operation and maintenance plans to ensure that stormwater management systems function as designed.
10. All illicit discharges to the stormwater management system are prohibited.

The NPDES program and stormwater regulations within the Wetlands Protection Act are designed to protect our natural resources, including Lake Quinsigamond and the Town's drinking water supply wells, from contaminated stormwater. Stormwater may contain high levels of pollutants, such as suspended solids, nutrients, heavy metals, pathogens and toxins. Stormwater pollution accelerates the eutrophication process in many lakes and ponds. Eutrophication results in heavy weed growth and thereby jeopardizes wildlife habitat and recreational uses. The Conservation Commission and the Town Engineering Department are working together to improve stormwater quality. Since 1997 the Conservation Commission has required new subdivision and commercial projects to meet the Massachusetts Stormwater Management Policy. That policy was updated and has now become a regulation in 2008 under the Wetlands Protection Act, giving the Conservation Commission the ability to better control pollution and protect water supplies.

The Town is continuing to build the Geographic Information Systems (GIS) program that will have the ability to create maps of the drainage utilities in town and comply with the NPDES permit requirements. With the aid of GIS we will

have a greater awareness of the location of storm water discharges and what impacts it may have on the environment, as well as the ability to respond quickly in the event of a waste spill or another related emergency.

The last NPDES Phase II permit also required the Town to adopt a Stormwater Management Bylaw prior to the permit expiration in March of 2008. Town Meeting members passed a Stormwater Management By-law in May of 2007 to grant the Town the legal ability to prohibit illicit connections and discharges to the stormwater utilities in accordance with the NPDES permit. Additionally, the by-law regulates development projects that will disturb 5,000 square feet or more of land. The Town Board of Sewer Commissioners is responsible for enforcing the Stormwater Management By-Law and the Stormwater Management Rules & Regulations.

Although the stormwater regulations will benefit the community by improving the quality of our water resources, the Town anticipates incurring significant costs in order to comply with the EPA mandate. The Town expects the new permit requirements to incur additional costs of about \$1.75 million per year. Some of those costs include fall street sweeping (\$400,000/year) and inspection of structures (\$250,000/year). With little federal or state aid availability, Shrewsbury began implementing a stormwater utility fee in 2019. Similar to charging a fee for public water and sanitary sewer service, the Town bills property owners for the use of public storm sewers.

To help defray some of the stormwater costs, in 2012 the Town began taking part in a regionalized stormwater group of 13 communities in Central Massachusetts that received a \$310,000 grant award from the state's Community Innovation Challenge (CIC) Grant Program. The group formed the Central Massachusetts Regional Stormwater Coalition (CMRSWC). In 2013, the group received another CIC Grant of \$115,000 to expand the program, and the coalition now consists of 30 area communities. The grant helped develop some standardized operational procedures, as well as purchase shared equipment for stormwater infrastructure mapping. Each of the 30 communities also contributed \$2,833 from their own sources to bring the program budget to \$200,000 for 2013. In 2014, the group received a Grant of \$80,000; and each town contributed \$4,000 to bring the budget again to \$200,000. The Grant is no longer available, and in 2019 each town continued to contribute \$4,000 towards the coalition's efforts. Shrewsbury's funding came from a prior year warrant article for stormwater.

COUNCIL ON AGING

Louise Russell, Chairperson
Shashi Menon, Vice Chairperson
Barbara DePalo, Secretary
Cliff Gerber
Norma Giumentaro
Virginia Leonard
Dr. Zoya Mehta

Sharon M. Yager, Director
Stacey Lavelly, Volunteer Coordinator*
Donna Messier, Office Support Coordinator* (departure in January 2019)
Walter P. Rice, LCSW, Outreach Coordinator
Kenneth Colon, Volunteer Coordinator (effective March 2019)
Pat Babin, Office Support Coordinator*
Cynthia M. Willis, Transportation Coordinator

*these part-time staff members are not paid through town funding, but rather through the state "Formula" allocation

*The Town of Shrewsbury's Council On Aging NEW Mission created during 2017:
To Advocate for and develop programs and services that enhance the well-being and quality of life, and create a welcoming, secure and inclusive community for seniors.*

In FY19 Shrewsbury had an estimated 8,271 seniors. The Council on Aging mission: to advocate for and to develop programs and services that enhance the well-being and quality of life, and to create a welcoming, secure and inclusive community for seniors.

The Shrewsbury Council on Aging has undergone a few changes in 2019, Sharon Yager, director of the Council on Aging for the past 24 years, retired in November 2019. Sharon was instrumental in making the senior center operate efficiently and effectively while providing resources and programs to our seniors. I, Hollie Lucht, assumed the reins as the new director of the Council on Aging from Sharon in January, 2020 and look forward to continuing the work of expanding programming opportunities, developing additional marketing strategies, increasing volunteers and creating intergenerational opportunities. This will be accomplished by expanding the senior center hours to at least one evening a week in addition to one weekend a month.

SUMMARY

The Council on Aging continues to maintain exercise classes on its calendar. Some classes include yoga, belly dancing, and Tai Chi. One of the goals of the Council on Aging is to continue to add exercise and fitness classes that appeal to a wider range of seniors who may have differing ability levels. We anticipate

restarting the Walking Club that would meet weekly for walks of varying distances in the neighborhoods surrounding their senior center.

In addition to fitness classes, the Council on Aging has several reoccurring programs on its calendar. The weekly Bridge group meets each Wednesday afternoon and typically draws around 12-15 members. New members are always welcome and those who are new to Bridge will be taught to play. We also have Mahjong, BINGO, art/ painting, Scrabble, and other social events daily. Our Roger's Café is a daily casual community drop in, while the Shrewsbury Men's Friends Club is a great opportunity for our male seniors to be social, which includes entertainment or a guest speaker once a week on Thursday mornings.

Shrewsbury Council on Aging community connections continued to work closely with area community-based organizations to ensure that Shrewsbury residents were aware of services available to meet their needs. Elder Services of Worcester provides meals to seniors who need nutritional support in their homes while several Shrewsbury volunteers provide daily delivery service. The Senior Center has lunch available daily with a \$2.50 donation. This congregated meals is a great opportunity to interact with other seniors.

The Shrewsbury Council on Aging maintains a very active Lender's Closet. We accept donations of durable medical equipment such as crutches, canes, walkers, rollators, tub seats, benches, commodes and wheelchairs and occasionally larger items such as hospital beds, recliners, and power chairs. Shrewsbury seniors may contact the Council on Aging to inquire if a specific piece of equipment is available for their use. There is no fee to utilize the Lenders Closet.

The Council on Aging publishes a monthly newsletter that contains relevant information for Shrewsbury seniors. In addition to a monthly programming calendar, the newsletter also includes updates from various town departments of information on topics of interest and programs that seniors are able to take advantage of. A dedicated team of volunteers assembles the newsletter and prepares it for mailing.

The Council on Aging volunteerism is increasing daily. We have varying opportunities for Shrewsbury seniors, such as receptionist, Meals on Wheels (MOW) drivers, greeters, creative organizer, photographer, graphic designer and more. The volunteers are a crucial part of the daily operations and the success of the Senior Center.

HIGHLIGHTS OF 2019 IN THE SERVICES AREAS OF: OUTREACH, TRANSPORTATION AND VOLUNTEERISM

OUTREACH:

The purpose of the COA'S Outreach program is to assist senior residents in Town as well as their family members who maybe needing options for the safety and welfare of the senior who are in need of support services. It is Walter Rice who is the Outreach Coordinator that provides this service and is a Licensed Certified Social Worker.

The services offered through Outreach in FY 19 are the following: home visits to

the senior's residence; referrals for homemaker and other services; application assistance for fuel, property tax abatement and share the warmth; a small home repair volunteer program that provides free service ex.: install air conditioners, hang curtains, etc.; support and help with elder abuse and neglect; hoarding issues; referrals for meals on wheels; adjustment issues related to ageing ; housing and homelessness; a stress management weekly program to lower anxiety and stress – mindfulness meditation; information regarding the need for elder documents to be in place; a bi-weekly grief & loss support group; a monthly dementia caregiver support group; SHINE - health insurance needs.

Walter continues to meet weekly with the TRIAD “Town Resource Information and Dedication” program. This weekly meeting is held at the Shrewsbury Police Department. The following are representatives that attend: Police Officer Scott Mentzer, Animal Officer Keith Elimes, Captain Aaron Roy – Fire Department, Michael Hunter –UMASS Emergency Management Services (EMS), Jen Rifkin, Shrewsbury Youth & Family Services and Kelly Bergeron, Director of Shrewsbury Housing Authority.

Walter had 164 scheduled and 344 unscheduled appointments totaling 513 counts of service. He also had a total of 1471 telephone calls for FY 19. It seems to be trend that “walk-ins” continues to be on the rise. Also, the e-mail contacts continues to rise and Walter had 284 contacts. He also had 121 telephone calls lasting more than 5 minutes.

The COA Outreach continues to focus on becoming a “Dementia Friendly” community with the assistance and support of the Community Outreach Partnership Program. We have provided training for the Police & Fire Department and Town of Shrewsbury Employee's. It continues to be the focus to train local businesses, restaurants and other agencies. The Shrewsbury Public Library continues to provide bi-weekly “Memory Café” programs, as well as the Senior Center provides twice a month “Memory Café” program for family and individuals with Alzheimer's and Dementia.

It is Walter's goal to restart the Friendly Visitor Program. It will be a volunteer-base program and will receive training to visit seniors in the community that might be lonely and isolated from their peers. We are looking for volunteers and contact Walter at 508-841-8641.

TRANSPORTATION:

The (2) RTA vans has provided 6,720 trips & the Town owned COA98 (old) van provided 2,879 with a total of 9,599. During 2019, the Transportation program had several highlights thanks to the Department of Transportation (DOT). The COA successfully received both capital and operational funding grants to expand services to the residents of Shrewsbury.

The capital grant allowed the COA to get a new van to replace the previous one received through DOT funds in 2011. The van's age and mileage had reached it's useful life by DOT standards. Thanks to a generous contribution from Chief Joseph, the 20% percent match required for the grant did not require any additional fundraising. The COA is grateful to the Chief for his continued generosity to the town. With the funds received, the new vehicle was able to get additional needed

features (additional wheelchair space, shopping bag area, etc.).

Since the 2011 van is still in good condition, it is being kept on the road to expand transportation service to meet the program growth. Funding for the "4th van was included in the operation portion of the DOT funds which includes a 50-50 match. With the successful growth being demonstrated, this will position the COA to apply for an additional new van in the near future once we can demonstrate the need for it.

Also, the RTA continues to strive to make the transportation system the most affordable option for those who rely on public transportation to stay independent and create a system that will work for everyone.

The COA are now offering tickets for the passengers to use instead of cash. We are looking forward to renewing our agreement with the housing authority. Also, looking to write more grants to get additional funding to pay for the service growth.

MEMORY CAFÉ:

The Memory Lane Cafe was established in October of 2018 as part of an effort for the Town of Shrewsbury to become a Dementia Friendly Community. The purpose of the Cafe is to assist in alleviating isolation for people with dementia and their care partners and to promote friendships in a safe environment. The group continued to meet throughout 2019 on the second and fourth Fridays of each month from 11:00 a.m. to 1:00 p.m. Each gathering includes time for socialization, a free lunch and an interactive activity. The Cafe has successfully grown during 2019 with an average of 12 to 20 people attending on any given week. The goal for 2020 is to keep the Memory Lane Cafe alive and vibrant and to increase its attendance. The Friends of the Shrewsbury Senior Center are contributing toward the expenses of this much needed program. We receive frequent words of thanks from the Cafe's participants, expressing appreciation for this time of support and respite. The group has truly become a family. The program is coordinated by Merrie Gerber, LSW, as well as five other very dedicated volunteers.

FRIENDS OF SHREWSBURY SENIOR CENTER:

FY2019 was a busy year for the Friends. The Friends continued to support and collaborate with the COA with monthly entertainment. In addition, the presence of the Board members was witnessed at the Spirit of Shrewsbury celebration. A free ice cream social was available at the Senior Center on September 28 and again on September 29 at the Tea for Seniors over 90 years of age. Brochures explaining the Friends and the COA were available on both occasions.

The fund raiser for the year was a cookbook, Cooking for Two or More. Recipes were supplied by the Friends and friends of the Friends. Local businesses cooperated with the Friends to sell them in their various establishments. Board members sold them, as well as raffle tickets for the basket raffle in December, at the Library Open House that same month. Proceeds from the basket raffle will be used to clean the Grandfather Clock near the main entrance.

In September, the Friends participated in a yard sale in the Senior Center parking lot. Cookbooks were sold as well as were brochures available on that occasion.

The Friends also collaborated with the COA in a farewell reception for out-going director Sharon Yager.

The year 2020 is the anniversary of the opening of the Shrewsbury Senior Center. The Friends have planned an opening celebration for February and are soliciting volunteers to help plan and carry out on-going activities for the anniversary year celebrations. These are in addition to the Friends monthly entertainment activities.

Enrollment in the Friends has been a continuing effort and will continue to be so in 2020. The Friends continue to assist with the publishing of the COA newsletter, handling the sponsorship of the advertisers to making the mailing of the newsletter possible, and also plan to work closely with the Newsletter committee to insure support for other Friends activities as needed.

The Friends will also continue to help the COA support the Memory Café.

STATE FUNDING:

As in prior years and in prior years and in addition to funding from the Town of Shrewsbury, the Council on Aging receives population-based grant funds from the Massachusetts Executive Office of Elder Affairs via its "Formulary Grant" to support programming, activities and services for seniors. In FY18 the figure was \$9 per senior household and in FY19 this figure increased to \$12 per senior household.

CONCLUSION:

While the Council on Aging underwent changes this year, the group ended its year excited about bringing new and innovative programming to Shrewsbury seniors. As we look ahead to 2020, we have several key goals. We are working to implement the Strategic Plan to reach the goals set in place. It will allow us to prioritize objectives, measure progress and achieve the Council on Aging mission. The Council on Aging will renew its focus on recruiting volunteers and develop a more robust volunteer program to continue the work of providing services to Shrewsbury seniors both within the senior center and to those who are homebound. We will strive to bring new and varying programs into the senior center that will appeal to a wider audience and increase overall participation in Council on Aging sponsored programs by Shrewsbury seniors.

Respectfully submitted,
Hollie Lucht, Director Shrewsbury Council on Aging

On behalf of the Shrewsbury Council on Aging- Louise Russell, Shashi Menon, Barbara DePalo, Cliff Gerber, Norma Giumentaro, Virginia Leonard, Zoya Mehta

CULTURAL COUNCIL

Helen V. Porter – reappointed 2018
Sandra Alice Weed – appointed 2017
Sarah Lividini-appointed 2018
Neena Mohanka-appointed 2018, new Chairperson
Brian Clark, appointed 2019
Rich Methia, appointed 2019

CULTURAL COUNCIL BACKGROUND

In Massachusetts, public funding for the art, humanities and sciences is provided through a central agency Mass Cultural Council and Shrewsbury Cultural council is part of the network of local cultural councils that serve every city and town in the state

The Shrewsbury Cultural Council (“SCC”) receives funds from the Massachusetts Cultural Council, which allots a specific percentage annually to all Local Cultural Councils throughout the state using funding generated in part by State Lottery Commission revenues.

SCC members are appointed by the Board of Selectmen for three-year terms and may serve up to two terms. The SCC can have as many as 22 members. Anyone interested in serving on the SCC, please contact the Selectmen’s Office.

Each year the SCC typically processes approximately thirty five grant applications ranging from traditional performance grants to field trip grants (previously called “PASS grants”). Cultural Council members can provide guidance to applicants going through the application process. The deadline for grant applications is typically October 15th or the following business day. All applications were accepted online this year complying with the state requirements. All approved grants are filed along with our timely completion of the annual state report. The SCC maintains a log of all approved applications by fiscal year and grant awards online at mass-culture.org/Shrewsbury and www.massachusettsculturalcouncil.org.

CULTURAL COUNCIL APPROVED GRANTS IN NOVEMBER 2018

The council supports the events for Shrewsbury residents to promote Art, Culture and Humanities. This year we received 45 applications and we approved 35 for partial or full funding. The council had \$15770 to disburse.

Members of the council met 4 times to discuss every possibility to be fair and consistent with the grant distribution.

We would like to extend our appreciation to the committee members for their time and effort in the support of Mass cultural council's mission.

Approved applications were: March 2020 Concert, Personal Essays That Get Published, Drumlin Farm Field Trip, Lessons in a 19th Century One-Room School House,, UNSDG, Pastel Paint Your Georgia O’Keeffe Miracle Flowers, 2020 Regatta Players Performance Season,, United Sound, Concert Series, Free Family Concert and Collaboration with Hanover Theatre Youth Ballet Company,

Songbirds of the Northeast, The History of Music and Dance, 85th Regional Exhibition of Arts and Crafts, Plastic Bag Education and Upcycling Workshop, Comic Classics:Best in Brass, Centre Stage Productions, A Snapshot of San Bartolo Coyotepec and Barro Negro Pottery, Cultural Diversity Book Collection, From Ireland to America, Author Visits by April Jones Prince, EBT \$1 Anytime Admission Program, Women of Note 2019-2020 Concert Series, Lecture-"Legends of the Great American Songbook", Radio-Active Theatre, DANCE DRAME with LIVE MUSICIANS, Jumpin' Juba concert at Shrewsbury Library, Student Tickets for Puccini Opera, VERVE - Festival of Performing Arts, "Rudram", Indian classical dance production, Isaiah Thomas: Patriot Printer, Family Concerts: Which Animal Are You?/Ska! with the Void Union, Symphony Pro Musica 2019-20 Season, Tune Timers Swing Band, Legendary Ladies of Song, Lizzie Borden:40 Whacks.

Respectively submitted,
Neena Kedia Mohanka

SHREWSBURY DEVELOPMENT CORPORATION

The Shrewsbury Development Corporation, consisting of seven members appointed by the Board of Selectmen for five-year terms, continues to promote economic development and to develop the former Allen Farm parcel, now marketed as CenTech Park North. In 2019, Pat Convery, P.E., Lisa Cossette, David Donahue, Julie Holstrom, Dina Nichols, Richard Ricker, Esq. and Stephen Walsh served on the SDC board. At the Annual Meeting in October, Richard Ricker was named President, Dina Nichols was named Treasurer and Lisa Cossette was named Clerk.

Our goal remains to bring about development that preserves CenTech Park North in the commercial/industrial tax base thus providing economic benefit to the town, provide additional high-paying jobs for our citizens, and facilitate development that respects the interests of adjacent landowners.

There has been some interest in the property, though the market for development of industrial and commercial sites continues to be very slow. Vacant buildings of a variety of sizes and locations exist in the metro west area and continue to be available at attractive lease or purchase costs making land development less attractive. SDC efforts to attract development have continued and there was interest in the property for a marijuana cultivating facility, a bio-genetic coding company, a small office, manufacturing and warehouse for a plastics company, and a combined use - senior housing, assisted living, wellness center, and retail. Notable changes in the market include land being purchased by end users not big developers; examples of development of big land are in the 800,000 sq. ft range (e.g. Franklin, Hopping Brook Farm). Market exists for single-story development but within the Rt. 495 Rt. 128 corridors. Market also exists for 10,000 sq. ft. but requires a residential component. Construction cost is high. To better attract development, the SDC continued their efforts to build the North Roadway at CenTech Park North.

In January, the Preliminary Subdivision Plan for the North Roadway at CenTech Park North was approved by the Planning Board. The SDC also reviewed the new Master Plan for CenTech Park North and the new website www.centechparknorth.com provided by Central Massachusetts Regional Planning Commission (CMRPC) through their District Local Technical Assistance (DLTA) Program. Colliers International, the broker for the property, reissued marketing collateral with updates from the new Master Plan.

From March through June, public hearings were held with the Conservation Commission and Planning Board in preparation of the filing of the Definitive Subdivision Plans for the North Roadway at Centech Park North.

In May, Colliers International received interest from three different prospects and the SDC voted to request proposals from all three users. Massachusetts Representative Kane, Massachusetts Senator Moore, Selectmen Kane and Miller and Ms. Las and Mr. Mizikar met with Secretary of Housing and Economic Development Kennealy to discuss the upcoming MassWorks Grant Application

for Centech North – North Roadway. As required, the SDC approved and issued an RFP for Broker services.

In June, the SDC awarded the Broker Services contract to Colliers International.

In July, the Centech Park North Master Plan was presented to and approved by the Board of Selectmen.

In August, the SDC received two proposals to purchase from potential users of CenTech North. Both users were considered as a private partner in the development of the North Roadway. The SDC held an executive session to consider the exchange, lease or value of real property for one of these proposals. The MassWorks Grant Application for Centech Park North was submitted and amended to exclude a private partner at this time.

In September, the SDC and Board of Selectmen held an executive session to discuss recent and future proposals to purchase.

In October, the SDC discussed the residential component in current, past, and likely future proposals. Members discussed bringing viable proposals that meet the CenTech Park North Master Plan forward to the Board of Selectmen and the need for additional analysis for those that do not.

The SDC meetings are open to the public and guests or interested parties are welcome to attend.

2019 SELCO ANNUAL REPORT
(Shrewsbury Electric and Cable Operations)

Commissioners

Robert Holland, Chairman
Maria Lemieux
Kelly Marshall
Michael A. Refolo
Anthony M. Trippi

Management Staff

Michael R. Hale, General Manager
John Covey, Chief Information Officer
Ralph Iaccarino, Manager, Electric System
John Laverty, Manager, Electric Operations
Joel Malaver, Manager, Cable Operations
Greg Onorato, Manager, Headend Operations
Jackie Pratt, Manager, Marketing & Customer Care
Michael Quitadamo, Manager, Finance



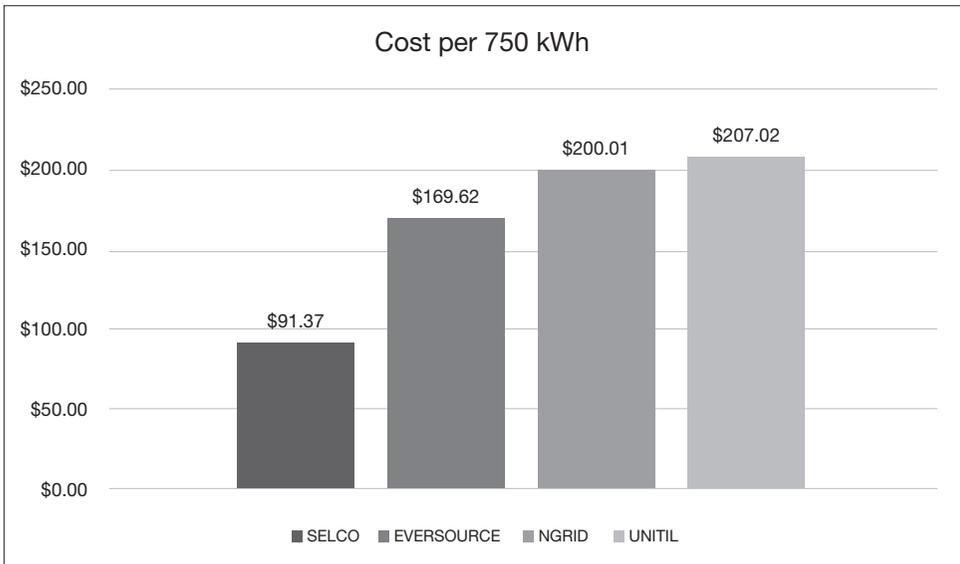
SELCO Operations Center- 30 Municipal Drive

EXECUTIVE SUMMARY

Electric Rates and Trends

Power prices are stable throughout the New England region as a result of stability in the natural gas market. We remain dependent on natural gas as a primary base load fuel source. However, changes are on the horizon. The State Administration and the State Legislature continue to entertain regulations and statutes to move us away from greenhouse gas producing fuels to those sources that are carbon free. Various bills have been filed that gradually move our State's energy policy toward a goal of 80-100% carbon free by 2050. That said, SELCO's existing portfolio already exceeds all projected targets through 2030. This is likely to create an upward trajectory in prices. Until such time, SELCO's charges for electricity continue to be among the lowest in the State. The chart below illustrates that we continue to pay less than 50% of those in surrounding communities served by investor owned utilities, as illustrated in the chart below.

Residential Electric Rate Comparison for 750 kWh as of December 1, 2019



It is also important to note that SELCO produced more than 4.8 million kWh from the solar array at the landfill on Hartford Turnpike and purchased an additional 4 million kWh from the solar project on Cherry Street in 2019. This accounts for more than 3% of total kilowatt hours used in 2019.

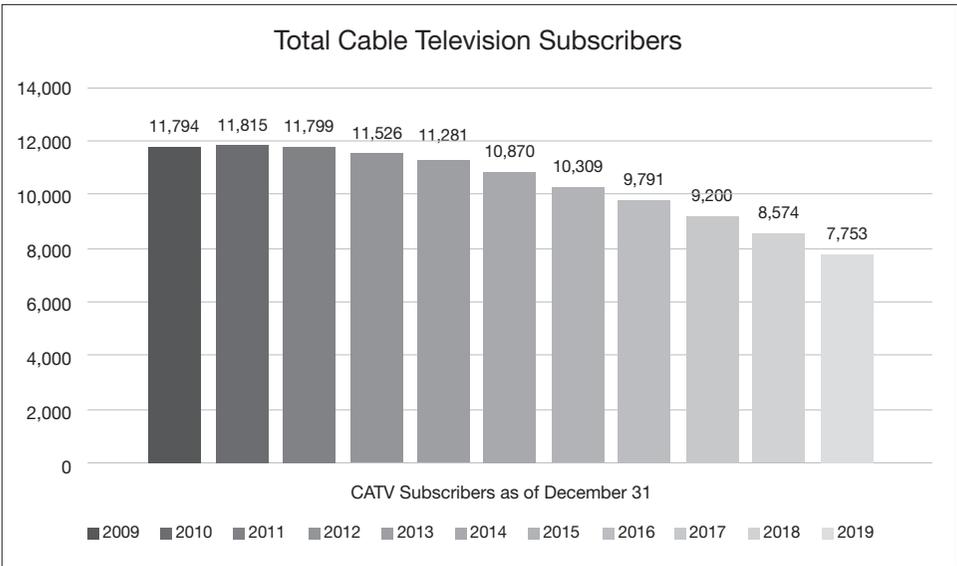
Cable Rates and Trends

Unfortunately, rate stability in the cable sector just doesn't exist. Cable rate increases continue to be driven by costs that SELCO doesn't control, namely programming. Six conglomerates own 85%-90% of all cable channels and continue to require cable operators like SELCO to buy bundles of channels, not just the channels that most people watch. In February 2019, SELCO increased cable rates as follows:

- Increased the Basic cable rates from \$25.00 to \$.26.40
- Increased Expanded Basic cable rates from \$44.50 to \$48.20
- Increased Digital rates from \$18.00 to \$18.75

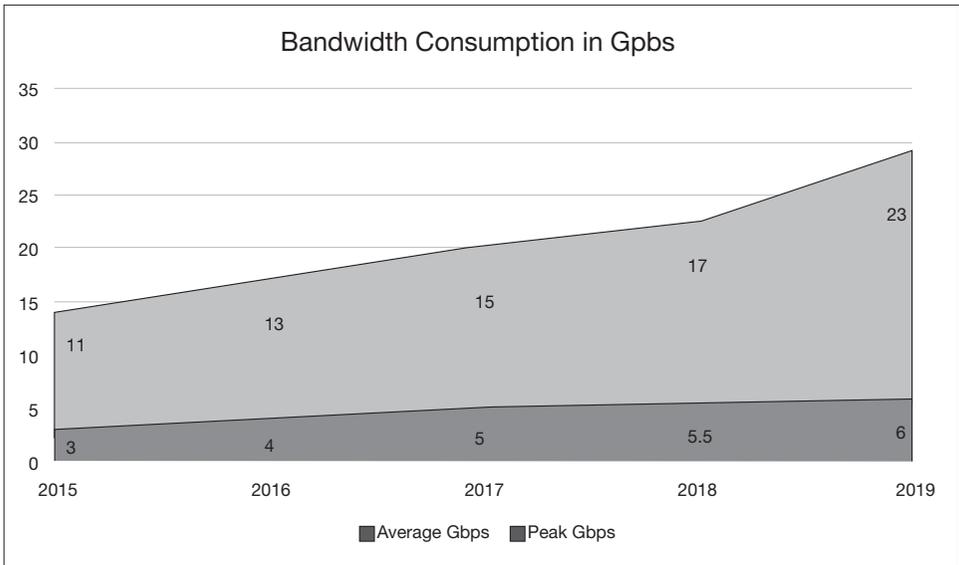
Two main factors are driving customers to "cut the cord." The rising price of the cable bundle has consumers moving away from linear video services. In addition, competition from streaming services such as Netflix, Amazon Prime, YouTube TV, and Disney+ provide programming options for consumers to make the choice that they have long demanded. You can see the impact of these industry changes on subscriber numbers in the chart below.

Cable Television Subscriber Losses 2009-2019



In October 2019, after several years of study, the Commission voted to pursue a fiber to the premise/home architecture. This will result in a \$30 million investment in rebuilding the entire plant. It is likely that this project will take more than three years to complete and will be funded via cash reserves as well as a bond authorization request to Town Meeting in May 2020. This major overhaul of the system will help meet the ever growing consumer demand for bandwidth. We believe the FTTH plant will build the foundation to keep Shrewsbury a highly desirable community in which to live and work.

Bandwidth Growth 2015-2019



Lutz Award

2019 was the fifth year SELCO awarded the Robert F. Lutz Award for Excellence in Customer Service. This year's recipient was Billy Yovan, Headend Specialist II. Billy has been with SELCO for more than 17 years, starting as CATV Line Technician in 2001, then moving up to Maintenance/Lead Technician in 2012. In 2013, Billy was promoted to his current role as Headend Specialist II. Thanks to his knowledge and ability, when our customers experience a problem with signal quality we can be confident the problem will be resolved quickly and professionally. The Lutz award is given each year in memory of long time SELCO Commissioner Robert Lutz, who believed deeply in providing the best customer service possible. This year's award was presented by Bob Lutz's daughter Judy Polito, her husband Fran, daughter Karyn, and son Ken.

New Hires

SELCO brought on several new employees in 2019, including Helpdesk Technician Shawn Doherty, Marketing Coordinator Rick Maksian, Purchasing Agent Shawn Walker, Apprentice Lineman Joseph DeMarco, and Apprentice Lineman Thomas French. These hires filled existing positions that were open due to normal employee attrition.

MUNICIPAL OWNERSHIP BENEFITS

The Town realizes the following benefits by owning and operating its own electric and cable utilities.

ESTIMATED FINANCIAL BENEFITS OF MUNICIPAL OWNERSHIP – ELECTRIC

During 2019, municipal ownership of the electric system provided the following estimated benefits:

\$237,570	Direct cash payment in lieu of taxes (although SELCO is tax exempt, the Light Commission votes annually to make a payment to the Town.)
\$167,912	Estimated interest income from operating cash and depreciation funds. SELCO elects to give the interest income from the depreciation fund to the Town.
\$895,779	Reduced electric rates for all Town buildings when compared to rates of neighboring investor-owned electric companies.
\$394,510	Reduced street lighting rates SELCO charges the Town for street lighting. These rates are below those charged by neighboring investor-owned electric companies.
\$ 78,385	SELCO labor used to assist other town departments.
\$1,774,156	Value of SELCO Electric to the Town for 2019

ESTIMATED FINANCIAL BENEFITS OF MUNICIPAL OWNERSHIP – CABLE

During 2019, municipal ownership of the cable system provided the following benefits:

\$1,240,000	The total franchise payment was \$800,000. This is significantly more than the maximum mandatory payment of the 5% of signal revenue that cable operators are required to pay. Under the federal formula the payment is estimated to have been \$523,000. In addition, SELCO contributed an estimated total of \$440,000 in cash, salaries, and benefits for Shrewsbury Media Connection (SMC).
\$306,559	Estimated interest income from SELCO cable operating cash held by the Town.
\$ 72,000	Value of Institutional Network including fiber and electronics for transfer of computer data, voice, and Internet between all town buildings, including schools and police.
\$ 61,800	Internet services provided to Town and Schools.
\$ 21,840	Telemetry lines for water pump stations.
\$1,702,199	Value of SELCO Cable to the Town for 2019

TOTAL 2019 SELCO CONTRIBUTIONS TO THE TOWN

SELCO Electric	\$1,774,156
SELCO Cable	\$1,702,199
2019 Total	\$3,476,355

STRATEGIC PLANNING

In 2018, SELCO took on a number of projects that prepare the community for rapid changes occurring in both the cable and electric industries. In 2019, after exhaustive reviews, SELCO made two critical decisions to address these changes. In the electric sector, SELCO chose Itron as the vendor to deploy advanced meter technology. In the cable sector, the Commission voted to authorize funds to hire Matrix Design Group to design a fiber to the home solution.

Electric Strategy

The political landscape on the State level continues to move towards a more carbon free environment. SELCO works with MMWEC, its power supply partnership to shape the power purchase portfolio to voluntarily comply with State initiatives. In 2019, MEAM, the Municipal Electric Association of Massachusetts engaged in discussions with the Department of Environmental Protection to formulate an agreement for all municipal light plants to gradually transition to providing 80% of electricity from non-greenhouse gas producing sources by 2050. Concurrently, MEAM worked to get legislation filed that would in essence achieve the same result. The SELCO Commission has voted to endorse this proposal.

SELCO is well on its way to meeting the commitment with nearly 40% of its current portfolio coming from carbon free resources. SELCO will continue to explore carbon free options including off shore wind contracts, hydro, and battery storage.

It is worth noting that this report is being written in early 2020 and in January 2020 the Governor proposed changing the goal from 80% to “net zero” by 2050.

The advanced meter project (AMI) is a strategic initiative to position SELCO for the rapidly changing electric landscape. The meter system will allow SELCO to read meters remotely in real time. It will improve our billing process by going from 4 cycles to 1 or 2. More important, the technology allows SELCO to rapidly adapt to anticipated changes in system loads in our distribution plant. As more people purchase electric vehicles, install high efficient electric heat pumps for heating and cooling homes, and/or install solar, the impact on the transformers serving each cluster of homes will change. The AMI allows our engineering staff to modify infrastructure needs to balance load and meet changes in customer use patterns. This \$3.4 million initiative will be rolled out over the next three years.

The Commonwealth’s goal is ambitious. There remains some skepticism as to whether the increased consumption resulting from the electrification of transportation and heating and cooling of homes/businesses can be met without base load power plants currently served by natural gas and other fossil fuels. Time will tell, but SELCO is charting a course for voluntary compliance.

Cable Strategy

Broadband has officially become a recognized utility that almost all homes depend on – just like water and electric. During an electric outage, we have had customers call asking when their internet connection will be restored. Our customer service staff advise when the electricity is restored, your internet will be back up. Some customers have told us that they can get by without their electric but they really need their internet connection to accomplish their business interests. This speaks volumes to the need for a high performing broadband plant.

In October 2019, the Commission voted to approve funds to design a fiber to the premise solution for residents and business served by SELCO. At an estimated cost of \$30-34 million, this will be the biggest single investment SELCO has undertaken. The fiber deployment was selected after a careful analysis of a system study completed by CTC Technologies. The other option evaluated in the study involved an upgrade the existing HFC plant. While less expensive in the short term (8-10 years), the upgrade would be more expensive on a net present value basis over the long term (20 years) when compared to the fiber option.

Why fiber? – Consumers continue to deploy more internet connected devices in their homes. This has an impact on the current plant. In addition, there is a rapid shift in the delivery of video to a streamed platform vs. the legacy linear platform that delivers video through the cable set top box. Streaming increases the demand for bandwidth and for speed. Fiber provides a platform in which speeds have the potential to be limitless. Fiber also provides a solution that allows symmetrical upload and download speeds. This will become important as more and more people start to work from their home rather than deal with what has become a two hour commute each way to the greater Boston metropolitan area.

SELCO hired Matrix Design Group to design the new system. The plan is to deploy a complete fiber system over the course of the next 3-4 years. Matrix will assist in drafting an RFP for construction firms to bid on the work and begin deployment of the architecture in 21 of our 65 node groups by the summer of 2020.

The project is not without significant challenges. First and foremost, the majority of our legacy video plant is not compatible with a fiber platform. That said, it is not worth ripping and replacing the entire video platform at a cost of several million dollars when the industry is experiencing rapid “cord cutting.” Unfortunately, this will require that we maintain two plants for those who subscribe to broadband and video. Other challenges include fiber installation in the underground plant and a fiber solution at the multi-unit apartment and condo complexes.

The aforementioned cord cutting is something that SELCO will continue to closely monitor. The subscriber chart included in the Executive Summary section above illustrates video subscriber statistics for 2009-2019. During this ten year period video subscribers fell from 11,794 to 7,753.

This change is attributed to steep increases in the price of programming as well as competition from streaming companies like Netflix and YouTube TV. Video margins have all but eroded so this doesn't have huge impact, but it will require a closer look at staffing levels and other fixed costs.

Fiber to the premise deployment is not without risk. There exists a potential

competitive threat from the deployment of 5G – the so-called next generation of wireless infrastructure. Also worth noting is that technology related sectors are subject to rapid innovation and the risk of a game changing discovery is always present.

CUSTOMER SATISFACTION SURVEY

GreatBlue Research was commissioned by Shrewsbury Electric and Cable Operations to conduct market research to understand the satisfaction levels of its residential customers. The primary goal for this research study was to assess SELCO’s performance over previous years and to identify areas for improvement in an effort to provide the best possible service to its customers. In order to service this research goal, GreatBlue employed a telephone and online survey to capture the opinions of residential customers living within the SELCO service territory. The outcome of this research will enable SELCO to more clearly understand and set customer expectations, act on near term opportunities for improvement and create a strategic roadmap to increase customer satisfaction. These surveys are typically conducted every two to three years on behalf of SELCO. In 2019, SELCO opted to conduct two separate surveys, the Electric survey was conducted in August/September and the Cable survey was conducted in October/November. Key findings from each survey are included below.

Electric Customer Survey

Respondents provided consistently high ratings for several characteristics of SELCO. The highest positive rating was for “reliable service” (96.7%), while the area that noted the largest increase was “community service” (96.3% in 2019 over 90.8% in 2017). This drove an overall increase in the average positive rating for SELCO’s organizational characteristics in 2019 (93.3% over 91.8% in 2017).

When asked to describe how well characteristics of municipal utilities describe SELCO, nearly all customers (98.2% telephone, 91.9% online) agreed that “SELCO Electric effectively balances environmental stewardship with fiscal responsibility.” Additionally, the clear majority (92.3% telephone, 93.7% online) agreed that “SELCO Electric is focused on fair prices and high levels of customer satisfaction.”

SELCO received a 96.3% net positive score (advocate + loyal + satisfied) in 2019, with 32.1% labeling themselves as either advocates or loyal customers of SELCO.

When ranking topics pertaining to their electric service in order of importance, one-half of customers (49.7%) ranked “reliability” as the most important topic to them. This was followed by 35.1% of customers who gave “cost of electricity” the top ranking and 15.2% of customers who gave “reduction of carbon in the electricity portfolio” the top ranking.

Cable Customer Survey

When asked to rate the job SELCO Cable is doing among several cable service characteristics, 2019 phone respondents provided an increased average positive rating (84.6% over 81.5% in 2017), with online respondents providing a slightly lower average positive rating of 75.6%. Respondents provided the highest ratings

for SELCO's "helpful and knowledgeable staff" (94.1% phone, 88.1% online).

Over four-fifths of customers surveyed by phone (84.4%) perceive the quality of service provided by SELCO has "remained good" (68.3% in the online survey). Roughly three-quarters of respondents (74.6%) are satisfied with the current cable package they receive from SELCO.

Respondents provided high satisfaction ratings for SELCO's customer service employees (90.6%), Helpdesk employees (89.3%) and field service employees (93.8%).

Roughly one-half of respondents (51.6%) are likely to subscribe to fiber-to-the-home for faster internet speeds if SELCO offered this service. Further, two-fifths of surveyed customers (41.4%) noted enhanced internet speeds are more important than enhanced video products and 49.0% would be willing to pay more for faster internet upload speeds.

The majority of customers surveyed in 2019 (60.7%) do not report having plans to cancel their cable subscription within the next year. When asked what would motivate them to keep their existing cable service, three-fifths of respondents (61.7%) noted the ability to combine all their TV and streaming providers to allow for the ability to search for all programs in one location.

MAJOR PROJECTS - ELECTRIC

Transmission and Capacity Peak Cost Mitigation

In 2018 the SELCO Board approved the installation of a natural gas generator to mitigate transmission and capacity peaks. During the construction of the permanent gas generator a temporary generator was installed. The permanent generator was completed in April of 2019.

For 2019, these generators were successfully used to save more than \$800,000 in transmission and capacity costs for SELCO electric ratepayers. While this generation unit is fueled by natural gas, it is important to note that SELCO continues to promote the use of solar power on residential and commercial property. In 2019 we saw 11 new systems go live, bringing the total for residential installations to 81 and commercial to 3. These projects are in addition to the two large solar farms located within the town.

4kV to 13.8kV Conversion

This multi-year initiative kicked off several years ago. The intent is to create more options for switching load from one circuit or substation to another so that preventive and emergency maintenance can be performed with no or limited outage time experienced by customers. This initiative comes from the recommendations made by our engineers in their distribution system improvement plan. This project will enhance the resiliency of SELCO's infrastructure and improve the customer experience.

Ongoing Utility Pole Inspection Program

To help enhance the reliability of its system, SELCO, replaced approximately 120 wooden utility poles in 2019 as part of the company's annual inspection program.

Overall, SELCO's crews inspect more than 900 of its 6,725 wooden poles each year for signs of wear, insect infestation or damage from motor vehicle accidents. A standard 40-foot wooden distribution pole typically is expected to last more than 50 years. The most common utility pole is made from a Southern Yellow Pine tree and costs about \$400.

SELCO's utility poles are the backbone of the distribution network that delivers electricity to homes, businesses, schools, etc. in Shrewsbury. By conducting inspections and maintenance on our poles we help enhance service reliability for our customers. While certainly durable, these poles are subject to damage from severe weather, falling trees, and traffic accidents, and periodically need to be replaced or repaired.

Typically, specialized contractors perform the pole inspections. As part of the process, a visual inspection is completed, along with non-intrusive inspection of the pole to determine if the interior is sound.

New "Online Services Portal" & Permitting Transition

Effective January 1, 2019, the Town of Shrewsbury took over responsibility for all electrical permitting and inspection services. Due to this change, after January 1, 2019, a Work Request Number from the electric utility is required for certain types of electrical permits issued by the Town of Shrewsbury Building Department.

With the transition of electrical permitting to the Building Department, we needed to build a new process into the Town's "Online Services Storefront" for issuing SELCO Work Request numbers. We also took this opportunity to bring both the Solar Interconnect application process and the Energy Conservation Loan application process online. Effective January 1, 2019, Work Request, Solar Interconnection, and Energy Conservation Loan applications must be submitted online through the Town's Online Services Storefront. This portal is the same one used for permit applications and enables SELCO to better track all steps of each application type as well as to assess fees and accept payments online for these items.

While the loan application process has moved online for better tracking, it is important to note that all fees for the loan process will still appear on the customer bill and will continue to be paid as part of their regular monthly billing. The loan program was also updated to reflect availability for added insulation and replacement windows and doors only. The solar and home heating components were removed from loan eligibility effective January 1, 2019.

MAJOR PROJECTS - CABLE

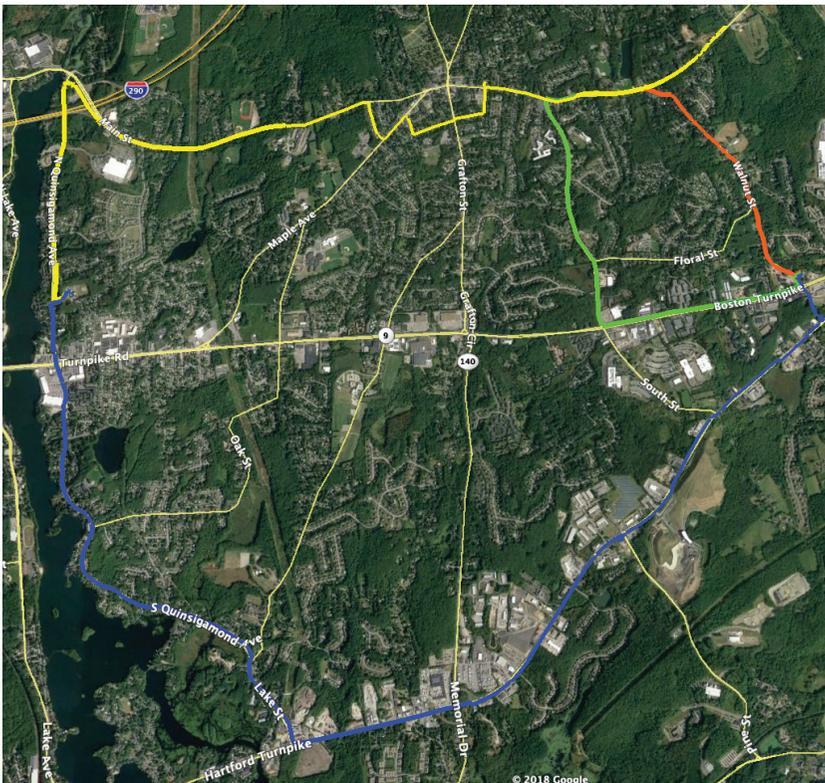
Boylston - West Boylston – Sterling

SELCO has been in conversations with neighboring towns about providing Internet services to their Municipal network. Boylston, West Boylston and Sterling came to an agreement where they share the cost of the construction work and they will equally own the fiber trunk. SELCO is assisting with the design and distribution of fiber resources among the towns. The municipalities started the buildout in mid-November 2019. They started around Sterling Center and are working their way to Shrewsbury.

SELCO is only lighting the fiber to the Municipal buildings by providing internet services to their network gear. In the case of a fiber breakage, the partner municipalities will work on repairing the infrastructure and SELCO can assist as needed. During the first phase, SELCO is going to be lighting services in 25 municipal buildings in Sterling. It is estimated that SELCO will bring the first buildings online in Spring 2020.

SELCO Fiber Trunks

SELCO started rebuilding its fiber trunks in mid-2018. The new trunks are based on 432-fibers capable of providing capacity for new services like FTTH, 5G, Smart Grid, Smart Cities and others. The older fiber backbones throughout Town were build using 92, 128, and 216 fibers. These new cables will add plenty of capacity in the years to come. The trunks were started in 2018, and all work was completed in September 2019.



Fiber Trailer

SELCO purchased a Fiber Trailer in August 2019. The trailer allows SELCO techs to setup a portable work environment that allows them to handle fiber optic cables with ease. The trailer is compact, allowing it to be placed with ease on curbs and sidewalks, protecting techs from vehicle traffic. The trailer is already being put to use and SELCO techs enjoy working in it.



Shrewsbury's Institutional Router Upgrade

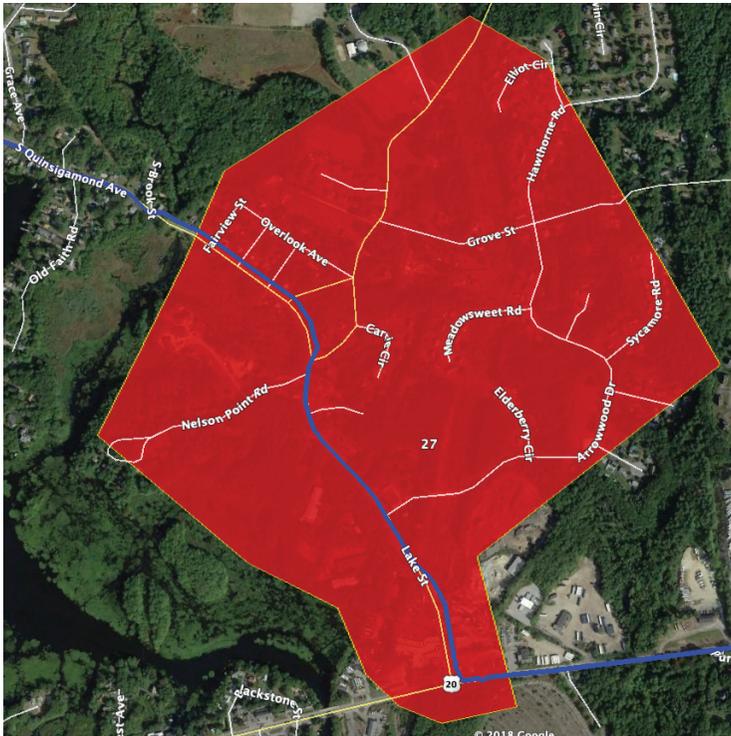
The Institutional network infrastructure built based on IT resources from School, Town and SELCO is used to interconnect buildings, providing access to the Internet. All departments share the firewall/router centrally located at Town Hall. The router protects Shrewsbury networks from external threats and is heavily used for content filtering for the School department. The router was running out of capacity running constantly at 90% of its threshold. SELCO's Headend and IT staff, along with the School IT Department, got together and designed a proposal for the router upgrade. The cutover took effect on Monday, June 17h,. The new appliance allows for easier documentation of network changes, which is excellent for network troubleshooting. The network team led by Greg Onorato (SELCO) and Brian L'Heureux (Schools) did a fantastic job in the router migration. The new router is running at 10% of its capacity and has plenty of room for network expansions.

Fiber Pilot Nodes

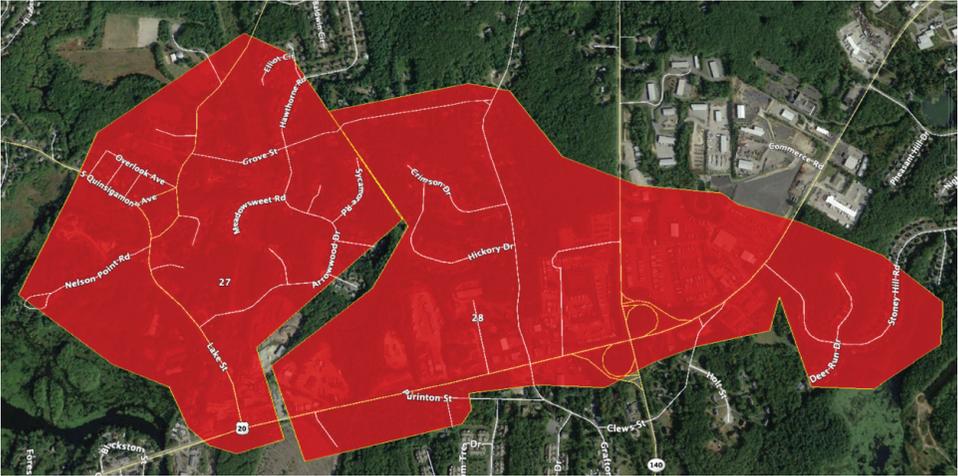
SELCO built 3 pilot areas with fiber to the premise architecture in 2019. FTTP is a technology that allows providers like SELCO to deploy symmetrical Internet speeds in the Gigabits. SELCO only has beta customers in these areas and once more fiber is built in the upcoming months, customers will be actively migrated to the new fiber plant. The areas are:



*Node 3 located around the intersection of Rt140 and Municipal Dr.
Completed in May 2019.*



*Node 27, by intersection of Lake Ave and Rt20.
Completed in October 2019.*



Node 28, located at the intersection of Grafton St and Rt20.
Completed in December 2019.

SELCO's Bandwidth Providers

The Internet is a global system of interconnected computer networks that have agreed to exchange IP traffic. SELCO interconnects to networks in Boston and Worcester and from there, traffic goes to the Internet. SELCO used to buy 100% of its traffic until 2015 when it “peered” with Netflix. Peering is a private connection where networks agree to exchange traffic at no cost.

Bandwidth consumption keeps increasing, growing 40% to 50% annually. In 2010, SELCO was using about 1 Gbps of Internet traffic. The latest bandwidth peak, near 40 Gbps, was reached during the snow storm after Thanksgiving 2019. The Internet consumption among the providers and private peering is as follows:

SELCO Bandwidth Providers			
	Carrier	Usage Gbps	Percentage
Paid	Level3	2.25	5.86%
	Towardex Bos	9.17	23.89%
	Cogent Wor	0.307	0.80%
	HE	1.19	3.10%
Peered	Boston IX	5.66	14.74%
	MassIX	5.91	15.40%
	Google Cache	6.7	17.45%
	Netflix Cache	7.2	18.76%
	Total	38.387	100.00%
* Updated Dec 4th, 2019			

Private peering has been key for SELCO to keep operational costs low. Back in 2015, Netflix represented 30% of all of the Internet traffic. It was a mutual benefit for both SELCO and Netflix to use private connections and avoid network charges.

Then in 2016, SELCO joined the Boston Internet Exchange (BostonIX) and in 2017 joined the Massachusetts Internet Exchange (MassIX). The Internet Exchange has allowed SELCO to continue peering with large networks among them: Facebook, Microsoft, Amazon, Google, Akamai, and Apple. In the beginning of April 2019, SELCO was able to peer with Amazon and in July 2019 Google Caching servers were added. The overall traffic coming from peered connection reached a high of 66% of the Internet traffic, which is almost at no cost.

OPERATIONAL OVERVIEW – ELECTRIC – THE 111TH YEAR OF OPERATIONS

Operating Results

SELCO – Electric Operating Revenue for 2019 was \$32,241,000. Operating Expenses excluding depreciation totaled \$25,773,000 in 2019. Generation, Purchased Power and Transmission expense accounted for \$21,464,000 or 83% of that total. All other non- power related cost for 2019 totaled \$4,308,000.

The resulting 2019 Net Income from Operations of \$3,974,000 and withdrawals from reserve funds were used to fund Capital Projects of \$5,355,000, Retirement Contribution of \$63,230, Debt Service of \$1,343,000 and payment to the Town in lieu of taxes of \$241,000.

Energy Sales/Peak Demand

Total energy sales of 276,579,293 kWh for 2019 was less than the 285,817,338 kWh for 2018. The 2019 peak load occurred on July 17 with the electric load reaching 53.848 MW. This was less than the 2018 peak of 63.082 MW and less than the all-time peak of 68.356MW, which occurred in June 2008.

Electric Rates

SELCO put the following rate changes in effect for all electric bills issued as of May 1, 2019:

- The Residential Customer Charge changed to \$5.00 per billing period.
- The NYPA credit changed to -\$0.0027/kWh.
- The GTA changed to -\$0.0040/kWh.
- The Distribution Rate for all non-residential customer classes increased by \$0.0025.

The average residential customer using 750 kWh per month saw their bill increase by \$2.40 as a result of the May 1, 2019 changes. Typically the Generation and Transmission Adjustment (GTA) is modified in April and October each year to track seasonal costs. In 2019, the April GTA update was postponed until May and included as part of the overall rate adjustment. There was no GTA change in October 2019.

Electric Rates for Bills Issued after October 1, 2019

Rate	Bill Code	Customer Charge Per Bill Period	Distribution Rate Per kWh	Distribution Standby Charge	Demand (GS-1 and GS-2 Only) Per kW	Generation and Transmission Adjustment Per kWh	Transmission Charge Per kWh	PASNY Credit Per kWh	Standard (Generation) Service Per kWh	Total Price without Customer Charge - Per kWh
R-1	1R	\$5.00	\$0.0270	\$0.00		-\$0.00400	\$0.01831	-\$0.0027	\$0.07655	\$0.11516
C	3C	\$12.00	\$0.0305	\$0.00		-\$0.00400	\$0.01620	\$0.0000	\$0.07655	\$0.11925
GS-1	5GS	\$50.00	\$0.0105	\$0.00	\$4.15	-\$0.00400	\$0.01563	\$0.0000	\$0.07655	\$0.09868
GS-2	7GS2	\$50.00	\$0.0085	\$0.00	\$4.15	-\$0.00400	\$0.01402	\$0.0000	\$0.07655	\$0.09507
M-1	8M1	\$2.90	\$0.02282	\$0.00		-\$0.00400	\$0.01609	\$0.0000	\$0.07655	\$0.11146
NR-1	NR-1	\$5.00	\$0.0270	\$2.50 per kW		-\$0.00400	\$0.01831	-\$0.0027	\$0.07655	\$0.11516
NC-1	NC	\$12.00	\$0.0305	\$2.50 per kW		-\$0.00400	\$0.01620	\$0.0000	\$0.07655	\$0.11925
NMGS-1	NMGS-1	\$50.00	\$0.0105	\$2.00 per kW in excess of 50% Demand Billing	\$4.15000	-\$0.00400	\$0.01563	\$0.0000	\$0.07655	\$0.09868
NMGS-2	NMGS-2	\$50.00	\$0.0085	\$2.00 per kW in excess of 50% Demand Billing	\$4.15000	-\$0.00400	\$0.01402	\$0.0000	\$0.07655	\$0.09507

System Reliability

There were 75 outages in 2019, down from 84 in 2018. The average amount of time it took to restore power once an outage occurred increased to 86 minutes in 2019 from 18 minutes in 2018. The average outage duration for each customer served decreased to 14 minutes per customer in 2019 from 16 minutes per customer in 2018. There was a decrease in total outage minutes to 213,262 in 2019 from 240,547 in 2018.

The number of animal related outages, mostly attributable to squirrels, decreased from 33 in 2018 to 23 in 2019.

Energy Efficiency Programs

SELCO offers Energy Star appliance rebates, reduced-cost energy efficient lighting, and free home energy audits to residential customers through MMWEC's Home Energy Loss Prevention Services (HELPS). In 2019 SELCO provided 5 commercial customers lighting rebates totaling \$12,450 through MMWEC's Green Opportunity (GO) program.

SELCO provided the following residential energy efficiency rebates and services to customers in 2019:

Conservation Measure	Number Provided	Value to Customers
Clothes Washer	36	\$1,800
Dehumidifier	69	\$2,070
Refrigerator	10	\$500
Air Purifier	9	\$360
Pool Pump	2	\$500
Heat Pump Water Heater	4	\$2,000

Central AC	22	\$5,500
Ductless Mini-Split	48	\$13,100
Heat Pumps	2	\$750
High Efficiency Furnace/Boiler	4	\$1,000
Duct Seal	1	\$500
Blower Door	6	\$2,844
Smart WiFi Thermostat	52	\$4,737
EV Charger Rebates	2	\$500
Home Energy Audits	168	\$36,120
		TOTAL \$72,281

In addition to the residential programs offered through HELPS, SELCO also provides zero-interest residential energy conservation loans up to \$3,500 for added insulation or replacement windows and doors. A total of two loans were given in 2019, one for added insulation and one for replacement windows/doors.

Electric Vehicle Programs

SELCO has had two Electric Vehicle programs in place since 2017. The first offers discounted pricing on EVs from local car dealerships. Both Nissan and Chevy made a special offer available to SELCO customers through an agreement with MMWEC. Customers were eligible to receive significant discounts on the 2019 Nissan Leaf and 2019 Chevy Bolt electric vehicles

In addition to the EV discount offers, SELCO also offered a scheduled charging program. This program provides participants with a free Chargepoint Level 2 Home EV charger (approx. \$600 value.) In exchange for the free charger, customers allow SELCO to limit their device to Level 1 charging between the hours of 5 pm and 9 pm on weekdays and during peak events as identified by MMWEC. SELCO distributed 18 chargers in 2019. A total of 36 chargers have been distributed through this program since 2017. MMWEC handles the scheduled charging program as well as all application approvals.

Massachusetts MLP Solar Program

SELCO’s General Manager played a pivotal role in establishing a new residential solar rebate program in collaboration with the State. The Massachusetts Municipal Light Plant Solar Program allows residential customers of municipal light plants, such as SELCO, to apply for a rebate for the purchase, installation, and usage of PV solar panels on their homes. The program includes a solar rebate of \$1.20 per watt, capped at 50% of the total installed costs. Eligible solar installations must be 10 kW or less, with less than 20% shading, and face between 90° (East) and 270° (West). The rebate funding is provided 50/50 by the local utility (SELCO) and the State. The program kicked off in Q2 2019 and SELCO saw its first solar rebate recipients come online in August 2019.

Community Outreach Programs and Events

SELCO sponsored and participated in a variety of community events in 2019 including the Earth Day Tree Giveaway, SELCO 4th Grade Open House, Floral Goes Green, Coolidge Energy Efficiency Education, Shrewsbury Farmer's Market, Movie Night, and the Spirit of Shrewsbury Fall Festival. We again solicited donations for our Share the Warmth program, collecting more than \$22,500 to assist Shrewsbury families in need who have difficulty affording electricity during the cold winter months. SELCO also collected donations for St. Anne's Santa's Toy Chest program.

OPERATIONAL OVERVIEW – CABLE – THE 36TH YEAR OF OPERATIONS

Operating Results

Total Operating Revenues for 2019 were \$21,084,000. Signal Sales in 2019 of \$10,431,000 included rate increases to SELCO – Cable's Basic, Expanded, and Digital tiers. Rates are increased to keep stride with rising signal costs and to invest in the Fiber infrastructure necessary for SELCO to remain competitive and viable.

Internet Sales subscriber levels remained steady with many customers moving to service tiers with higher speed at a greater monthly rate. Internet Service revenue totaled \$8,932,000.

In 2019, SELCO–Telephone continued to see a move away from residential land lines. There was a small increase in Business lines. Annual revenue was \$1,561,000.

Other miscellaneous revenue totaled \$160,000. Operating Expenses, excluding depreciation for 2019 totaled \$14,068,000. Signal Costs and Network maintenance came in at \$10,500,000. Other expenses including Transmission, Distribution, Customer and Administrative totaled \$3,568,000.

Total operations resulted in \$4,973,000 of Net Income in 2019. The 2019 net income provided the funds for about \$2,158,000 of capital additions, Retirement Contribution of \$64,000, Franchise Fee payment to the Town of \$800,000 and funding SMC of \$444,000. In addition funds will be used to offset the \$1.8 million of capital projects slated for 2020. The direction of the video service industry is uncertain at this time. SELCO is working to establish a strong cash position in order to take a large portion of the funding necessary for this transition without external financing.

Cable Rate Increase

Due to rising programming costs, SELCO increased cable rates for all bills issued on or after February 1, 2019. The total cost for Basic and Expanded Basic cable (channels 2-85) increased from \$69.50 per month to \$74.60 per month. Digital Cable increased from \$18.00 to \$18.75. There was no rate increase for HDTV (\$10.95).

Package	Current Price	New Price (effective 2/1/19)	Increase
Franchise Fee	\$4.61	\$5.01	+\$0.40
Basic	\$25.00	\$26.40	+\$1.40
Expanded	\$44.50	\$48.20	+\$3.70
Basic + Expanded	\$69.50	\$74.60	+\$5.10
Digital	\$18.00	\$18.75	+\$0.75

SELCO maintained a Senior Discount for Basic and Expanded Basic Cable as required by the 2013 Franchise Agreement.

SELCO Subscriber Counts

SELCO has seen a decrease in overall television subscriber numbers, though internet subscriber numbers continue to rise. Subscriber counts for a variety of SELCO services are detailed below:

Basic, Expanded & Digital Subscriber Count:

(Includes total legacy cable and TiVO customer counts for each level of service)

	Basic	Expanded Basic	Digital
Jan. 1, 2019	8,547	7,761	6,125
Dec. 31, 2019	7,753	6,988	5,598
Increase/Decrease	-794	-773	-527

High-Definition TV (HD) & Digital Video Recorder (DVR) Set Top Box Count:

	HD	DVR	HD-DVR
Jan. 1, 2019	5,318	266	3,176
Dec. 31, 2019	4,696	223	2,677
Increase/Decrease	-622	-43	-499

TiVO (Launched in July 2017)

	Residential Customers	Commercial Customers	Gateway DVR Boxes	HD Primary Boxes	Additional Boxes
Jan. 1, 2019	449	8	323	147	634
Dec. 31, 2019	727	9	460	231	967
Increase/Decrease	+278	+1	+137	+84	+333

Residential Internet Subscriber Count:

	Lite	Standard	Silver	Gold	Platinum
Jan. 1, 2019	759	3,068	6,829	1,547	281
Dec. 31, 2019	663	2,497	7,382	1,799	390
Increase/Decrease	-96	-571	+554	+252	+109
Total Change 2019	+248				

Commercial Internet Subscriber Count:

	Business	Commercial	Enterprise/Fiber
Jan. 1, 2019	510	100	41
Dec. 31, 2019	531	108	43
Increase/Decrease	+21	+8	+2
Total Change 2019	+31		

Enhanced WiFi (Launched October 1, 2017)

	Wireless
Jan. 1, 2019	847
Dec. 31, 2019	1,346
Increase/Decrease	+499

SELCO Telephone Service

	Residential Phone Lines	Business Phone Lines
Jan. 1, 2019	3,344	535
Dec. 31, 2019	3,123	536
Increase/Decrease	-221	+1

SELCO NESN Scholarship

SELCO and NESN awarded three \$1,000 scholarships to graduating Shrewsbury seniors in 2019. The recipients were Ms. Nicole Erickson, Ms. Mackenzie Farrell, and Mr. Maehir Sharma. These individuals were selected for their outstanding accomplishments including their community service, volunteer work, extracurricular activity, and academic achievement throughout four years of high school.

SELCO & TOWN OF SHREWSBURY IT YEAR IN REVIEW

John Covey, Chief Information Officer
Christopher Carlo, Enterprise Server Administrator
Stephen Davis, Desktop Support Technician
Brianna Vega, Business Systems Administrator

2019 ANNUAL SERVICE TICKET REVIEW

2501

Total Tickets

2457

Assigned Tickets

44

Unassigned
Tickets

52

Pending Tickets

2449

Completed
Tickets

SLA Performance

SLA	Tickets Closed	Tickets Breached	Target	Achieved
First response to medium priority tickets within 1 day	34	5	100%	85.29%
Reply to user/client within 2 days	2445	298	100%	87.81%
Update project tickets with progress update within 11 days	10	6	80%	40%
First response Security & System Outage tickets within 1 hour	13	5	100%	61.54%
First response to high priority tickets within 4 hours	2	2	100%	100%

GENERAL IT UPDATES

Cyber Security continues to be a top priority for the IT department. Several local communities have fallen victim to cyber-attacks. We have established a monthly security newsletter as a means of raising security awareness. Spam email is also a concern, as the number of unsolicited emails has dramatically increased over the year.

Construction of our new IT team room is finally complete, and we have moved into that space. A word of thanks to Public Buildings for their hard work, and a thank you to the Cable Techs for helping us with the wiring.

Our overall mission continues to be to provide cost-effective innovation to the community.

PROJECT UPDATES

Phone PBX Upgrade

The Shrewsbury phone system runs on an NEC SV8300. Known as a PBX (Private Branch Exchange), this server handles all incoming/outgoing phone traffic for SELCO, the Town, and the School Department. Unfortunately, our NECSV8300 has reached the end of its serviceable life (also known as EOL).

The IT team upgraded the Town and School phone system to the NEC SV9300

platform. The system actually consists of several linked PBX units in multiple buildings and impacted every building and every phone. The project was completed with a minimal outage or negative impact on Town Services.

Windows 7 Upgrades

As of January 14, 2020, Windows 7 will no longer be supported by Microsoft. This means that we will no longer be able to download patches, fixes or security updates. Which requires the IT department to upgrade all Windows 7 devices by the close of 2019 (74 in total). The devices have been upgraded with a few minor exceptions, which are isolated and will be discontinued by the end of January 2020.

On-Boarding / Off-Boarding

IT completed a project to facilitate and clarify the process for on-boarding new staff or off-boarding exiting staff. Much of what a new employee needs involves IT (door access, system login, email, MUNIS, etc.). With a desire to streamline the process and make it more effective, we set up a checklist and a process for the Town and SELCO to follow when onboarding and off-boarding staff.

HVAC Servers

IT assisted the Public Buildings Department in establishing a system to better automate their HVAC (or Heating, Ventilation, and Air Conditioning) systems. Additionally, we set these devices on their own secure network allows them to manage and monitor all HVAC devices in all buildings from one central location.

Public Eye

The Fire Department has chosen FireEye to use in coordinating fire resources in the field. The Fire apparatus will now have iPads in every truck that will allow them to pull up call information, pre-run plans, hydrant locations (etc.) from one panel. We assisted the department in making the appropriate secure connections and network rules to enable this service.

BRIVO

The Town uses an access control system called BRIVO. This system provides key-card access to buildings and manages our ID cards. We assisted in bringing several more locations online in BRIVO, and setting up the appropriate user credentials.

SELCO Cable Operations
Balance Sheet
December 31, 2019
(Pre-Audit)

Assets	
Current Assets	
Funds on Deposit with Town Treasurer	
Operating Cash	\$26,798,136
Customer Accounts Receivable	1,403,792
Other Accounts Receivable	83,671
Inventory	350,948
Prepayments	125,688
Total Current Assets	\$28,762,235
Non-Current Assets	
Deferred Outflows of Resources Related to Pensions	763,267
Cable Plant Assets, Net	\$14,503,492
Total Non-Current Assets	\$15,266,759
Total Assets	\$44,028,994

SELCO Electric Operations
Balance Sheet
December 31, 2019
(Pre-Audit)

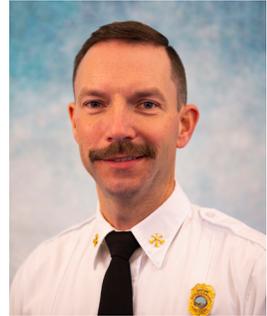
Assets	
Current Assets	
Funds on Deposit with Town Treasurer	
Operating Fund	\$9,938,343
Customer Accounts Receivable - Net	2,391,865
Other Accounts Receivable	1,007,421
Inventory	151,290
Prepayments	6,601,581
Total Current Assets	\$20,090,500
Non-Current Assets	
Other Funds and Non-Operating Cash	\$5,773,136
Net OPEB Investment	—
Investments In Associated Companies	1,114,217
Unamortized Debt Discount	—
Deferred Outflows of Resources Related to Pensions	918,556
Electric Utility Plant, Net	39,867,403
Total Non-Current Assets	\$47,673,312
Total Assets	\$67,763,812

EMERGENCY MANAGEMENT AGENCY

Seth Colby, Director
David Faucher, Deputy Director and CERT Coordinator

The Shrewsbury Emergency Management team seeks to promote a safer community with the ability to cope with both natural and man-made disasters. It is charged with protecting the Town by coordinating the necessary activities to mitigate against, prepare for, respond to, and recover from these emergencies and disasters.

The Emergency Management staff includes Seth Colby, Director, David Faucher, Deputy Director and CERT Coordinator, Aaron Roy, LEPC Coordinator, and Angela Snell, Public Information Officer. Steve Rocco, who served as Emergency Management Director for the past four years, finished his term on June 30, 2019. He continues



Seth Colby, Director

to serve the Town as the Safety, Security, and Transportation Coordinator for the Shrewsbury Schools. In August, David Faucher returned to Emergency Management as Deputy Director to fill the void when Paul McNiff left the Town for employment with the Federal Government. We would like to thank them both for their service and commitment to making the Town better prepared to handle a wide range of emergencies.

This year we were required to recertify our Local Emergency Planning Committee (LEPC) with the Massachusetts Emergency Management Agency (MEMA). This recertification process occurs every five years. The recertification application requires updating our hazardous materials response plans and our Town's Comprehensive Emergency Management Plan (CEMP). The hazardous materials response plan identifies all the Town's commercial occupancies that store a reportable quantity of a material deemed hazardous by the Environmental Protection Agency (EPA). The Hazardous Materials Emergency Response Plan is designed to minimize hazards to human health and the resulting environment from any unplanned release of hazardous materials. This plan outlines the emergency procedures that shall be followed by personnel if hazardous materials are released. The Comprehensive Emergency Management Plan is an all hazards plan developed to address the natural and man-produced hazards that threaten the Town of Shrewsbury. The plan also identifies and assigns specific areas of responsibility for coordinating resources to support the response to an emergency or disaster. Additionally, it is used to inventory all local assets to assist other communities throughout the Commonwealth of Massachusetts.

In 2019, the Town received two Emergency Management Performance Grants (EMPG) through Shrewsbury Emergency Management. The EMPG is managed by the Massachusetts Emergency Management Agency (MEMA) with a goal to assist local emergency management departments in building and maintaining an all-hazards emergency preparedness system. Community population influences the EMPG award amount. The Town of Shrewsbury was awarded \$9,500 through

the 2019-2020 EMPG to fund the procurement of a fit testing machine that helps determine the proper sizing of self-contained breathing apparatus (SCBA) masks. These vital pieces of equipment limit first responder's unnecessary exposure to environmental and chemical hazards and enhance their respiratory protection.

Due to a surplus of funding, MEMA released a competitive grant opportunity to the 351 cities and towns within the Commonwealth of Massachusetts. The Town of Shrewsbury was among the few selected to receive competitive EMPG funding in the amount of \$9,999 that will be used to enhance emergency sheltering services to all Shrewsbury residents, but especially those with functional and access needs. These funds will provide the community with vital emergency sheltering equipment and a mobile trailer unit to provide rapid deployment and logistical support in the event of the need for the opening of an emergency shelter.

As a result of the award, Town of Shrewsbury officials have been working in concert with those from the American Red Cross (ARC) and MEMA to improve emergency sheltering plans to align with industry best practices as well as to facilitate and administer relevant shelter training to members of the public safety community and town officials. Proposed and/or existing emergency sheltering locations will undergo a review for suitability of use and ensure compliance with standards outlined within the Americans with Disabilities Act (ADA). Thank you to Michael Borowiec for his work in applying for and administering the grants.

In 2019 two full scale table top exercises were conducted. These exercises not only involved Town officials, but also representatives from other governmental agencies and private organizations. The first was on February 28 and centered around a significant gas leak in close proximity to a school. The second exercise held on December 6 was focused on a significant winter storm in preparation for the upcoming winter season. Ironically, several days before the scheduled exercise, the region endured an early December snow storm that lasted for two days. The exercise that was scheduled to prepare the community for the upcoming winter season also became an opportunity to review the Town's response to a long duration storm.

As we move into the future, climate change possesses a significant risk globally and here in Shrewsbury. Shrewsbury Emergency Management continues to work to ensure that the Town is ready to respond to these potential extreme weather events. Coordinated efforts between all Town departments work to reduce our vulnerability and increase our ability to respond to and recover from these events.

ENGINEERING DIVISION

Andy Truman P.E., Senior Civil Engineer

The Engineering Division (“The Division”) continued to provide technical support to the Board of Selectmen Town Boards and Commissions, Town Departments and the public. During the 2019 year, the Department provided support services to the Planning Board, Conservation Commission, Sewer and Water Division, Highway Department, Public Buildings Department, Building Inspector, Health Department, Police Department, Assessors, Library Building Committee, Shrewsbury Development Corporation, School Department, Library, SELCO, and the Fire Department.



Andy Truman P.E.

The Division continued to be busy with Town projects, review of private projects, increased mandates from the State and Federal Government, and various planning projects. While attending to the day-to-day and short-term business, the Division continued to focus on long-term planning and project development that will improve the Town’s ability to support economic development in the future.

The Division worked with the Water and Sewer Department, as well as the Highway Department, to prepare bid packaged for major upgrades to the Towns’ existing water, sewer system, and storm drainage as part of the Towns ongoing upgrade to aging infrastructure.

The Division worked with the School Building Committee to provide Survey and Engineering support for the New Beal Elementary School. The Engineering Department prepared, Existing Conditions Surveys, Sub-Division, and Easements plans to allow for the design of the School and the realignment of Lake Street, as well as future easements associated with the new school.

Infiltration and Inflow (I/I) of clean water (run-off and groundwater) has long been an issue with the Town’s sewer system. It is a very common problem as sewer systems age. Inflow, the most significant problem with our sewer system, is generally defined as surface water and runoff water that is discharged to the sewer system from sources such as catch basins, sump pumps, roof leaders, surface drains, vent holes in manhole covers and other inlets. The initial phases commenced in 2011 and continued in 2019. Smoke testing, visual manhole inspections, and house-to-house inspections were performed in several different areas in 2019 (Year 8 study) and yielded about 10,000-feet of sewer pipe that will need to be rehabilitated. The Year 9 study will commence in 2020.

Reconstruction of Main Street from I-290 to the Town Center was substantially completed in 2019. The Contractor will be back in the spring of 2020 to complete minor punch list items. Funding for the project is part of the 2017 Transportation Improvement Program.

The new Stormwater MS4 Permit, issued by the Environmental Protection Agency,

went into effect in July of 2018. The Division implemented the new Stormwater Bylaw and issued 27 stormwater permits. The Department has commenced work to comply with the requirement of the permit; the initial focus was on identifying all the municipal stormwater discharge points for future monitoring and investigation. The Division has identified over 500 discharge points and located over 300 detention ponds, which the Town will have to maintain. The Division coordinated with the Highway Department to clean over 3,000 catch basins, and to remove over 600 tons of road debris through street sweeping.

The Division continued to maintain, improve, and expand the Town's Geographic Information System (GIS) and existing maps. Due to weather complications, the Town fly-over schedule for 2019 was postponed to the spring of 2020; once completed the flyover will be used to update the Town GIS database. Assistance was provided to Town departments, private agencies, and the general public through the production and delivery of hard copy maps, database information and electronic (CAD) files. New and existing engineering plans, utility location plans and other documents continue to be cataloged and integrated into the system.

The Division designed and bid over \$2,000,000 worth of water main improvements on Lake Street, Ireta Road, Main Street (from Route 140 to School Street), and Shepard Lane. The Department will continue to assist the Water and Sewer Department in the design and bidding of water main capital improvements.

The Division bid out portions of the Towns Unidirectional Hydrant Flushing Program (UDF). The UDF program was developed by the Town's Consultant to provide a systematic method of cleaning the Towns water mains to help remove sediment in the pipes.

The Division designed and bid over \$900,000 worth of street improvements on Lake Street, Francis Ave., and South Street. The Division will continue to assist the Highway Department in the design and bidding of street capital improvements.

The Division assisted the Board of Selectmen with several petitions by members of the Public to review traffic issues on a particular street, conversion request for Private Streets to a Public Streets and other street improvement requests. For traffic concerns, the Division performed traffic studies in the area and coordinate with the Police Department on accident data. The Division took this information and made a recommendation to the Board on the appropriate action, i.e., signage. For Public Street Conversions, the Division prepared preliminary designs and cost estimates to upgrade a street for acceptance as a public way. The Division then held the necessary public meeting to present the cost and process to abutters of the street.

The Divisions other activities throughout 2019 involved; the maintenance of the Town Tax maps, computation of sewer betterments and assessments including all necessary plans for filing at the Registry of Deeds; all necessary research, computation, plans and deed descriptions for all easements and land acquisitions, and dispositions by the Town; reproduction of existing street layouts. The Division worked closely with massDOT on the Route 20 Corridor improvements.

The Division continued to provide day-to-day construction inspection services for all active projects approved by either the Planning Board, Conservation Commission or Zoning Board of Appeals; These projects included:

PROJECTS

- 378 Main Street – St Johns Athletic Facility
- New residential homes at Nelson Point, Summit Ridge Estates, Wyman Farms
- The Botanist Dispensary located at 235 Hartford Turnpike
- India Society located at 152 Main Street
- Gulf Street street improvements.
- 14 Fortune Boulevard
- 167-169 Memorial Drive
- The work in several subdivisions (Nelson Point, Oak Meadows, Russell Industrial Park, & Summit Ridge).

FIRE DEPARTMENT: 2019 YEAR END REPORT

James M. Vuona - MPA, CFO
Fire Chief

Our Mission:

*Protect Life, Property and the Environment through;
Public Education, Fire Prevention and Emergency Response.
Be Helpful, Courteous and Professional.*

EXECUTIVE OVERVIEW

In 2019, it was an extremely busy year for both response and progress for the Shrewsbury Fire Department. We have been awarded funding for increased staffing (4 firefighter positions), innovative programs (Home Fire Prevention and Safety) and new equipment (Engine 1 Replacement) through the use of numerous grants, donations and fiscal appropriations. Firefighters responded to 4,268 calls for service this past year. This is the most responses in the history of the Fire Department (an increase of over 200 calls). This equates to an average of 11.7 response calls per day. Additionally, the staff processed nearly 3,000 permits and performed related inspections.



*James Vuona,
Fire Chief*



*Seth Colby,
Deputy Fire Chief*

This past year the Fire Department responded to 114 calls for fires. Structure (or building) fires accounted for 78 of our fire responses. Most of these fires were rapidly extinguished by the first arriving crew from the nearest fire station to the incident. This is the greatest advantage of having three (3) strategically located fire stations, staffed with well-trained career firefighting crews working 24 hours a day, 365 days a year. In 2019, a high percentage of our calls were performed without a pump operator or a supervisor to oversee the scene and the safety of our personnel. In addition, we routinely respond to mutual aid requests from Northborough, Westborough, Grafton, Boylston and the City of Worcester. Often times, these mutual aid responses leave us temporarily short-handed, which is partly due to our light staffing configuration. The department responded to several larger scale fire incidents at Bollywood Restaurant, 33 Rawson Hill Drive and 8 Phillips Court. There was significant damage done at these fires causing the business or residence to be unusable for extended periods of time.

In September, we received excellent news that would ultimately help bolster our staffing. The Shrewsbury Fire Department was notified that we were successful in our grant application to staff four (4) new firefighter positions on the department. The award amount was \$570,525.00 via the FEMA Staffing for Adequate Fire and Emergency Response (SAFER) grants program. This is a sizable step forward

in the effort to increase on duty personnel numbers, as we strive to reach the nationally recognized standards (NFPA 1710) for safe staffing levels. Four (4) new firefighters have been hired and will begin work in January of 2020. The additional firefighters will allow for an increase of one (1) firefighter for each of our four (4) shifts. Additional firefighter staffing will allow us to assign one (1) additional firefighter per shift to Station 2 on Harrington Ave. This will bring the Engine 2 crew staffing level to three (3) members. The terms of the grant are as follows; 75% paid by Federal Government in years one (1) and two (2) and 35% in year three (3) with the balance remaining each year paid by the town. In the fourth year (FY20), the Town would be assuming the full financial responsibility for the positions. We thank the Town Manager's office, Board of Selectman, Finance Committee and Congressman Jim McGovern for their support and guidance in helping us put forth a successful grant application package.

The Shrewsbury Fire Department consisted of 38 full-time and 15 on-call/part-time members in 2019. Two (2) of the 38 positions, Fire Chief and Deputy Fire Chief, are primarily administrative positions. Additionally, we have one (1) Administrative Assistant that works at Fire Headquarters to help handle billing, payroll, purchasing, fire prevention and general secretarial work. We protect nearly six (6) billion dollars in assets extending over 20.78 sq. miles and serve a population that is rapidly approaching 40,000 residents. Even with an increase of staffing to 42 uniformed personnel, we are still a relatively small department for a town of this size and population. At the supervisory level, we are working with Town Hall to create a rank structure that includes Lieutenants. This will help us operate more safely at emergency scenes and address the span of control shortcomings we experience on a daily basis.

In the future, the operation an EMS-based Fire Service (aka Ambulance Service) could further support and defray the cost of operating the Fire Department. Over three and a half (3.5) million dollars in annual billing goes to private ambulance providers generated from medical emergencies and transports within the Town of Shrewsbury. That annual revenue stream could be used to increase staffing, and at the same time defray the operating costs of fire department. In general, our community could be better protected from a man power standpoint, while operating at a reduced cost to the town. Statistically, emergency medical responses and vehicle accidents accounted for approximately 70% of our call volume and could potentially generate millions of dollars per year in revenue for the town. It may be worthwhile for the town to consider conducting a study or cost benefit analysis of operating a fire department based ambulance service in the near future.

RISK MANAGEMENT PROGRAMS:

Our department has been built on a foundation of progressive and proactive Fire Prevention and Public Education programs. We have worked throughout the community to manage the risk and limit the devastating effects of fire before they start. Public Education, Fire Prevention, Code Enforcement and Inspectional Services make up a large part of our overall Community Risk Reduction effort. Public Education and Fire Prevention programs have been statistically proven to be the most cost efficient ways to reduce risk and diminish the chance of fires

within the community. The creation of a Deputy Fire Chief position in 2016 has helped to address a large portion of our Fire Prevention and Code Enforcement duties and achieve compliance goals. Additional supervisory staffing would in turn enhance our prevention efforts.

Deputy Chief Bruce Card Jr. (Ret. July 2019) and Deputy Chief Seth Colby manage and conduct Fire Prevention and Code Enforcement activities. Additionally, the Deputy Chief helps oversee operations, management, compliance standards and record keeping. The four (4) Fire Captains and the Building Inspector's Office work in conjunction to support the success of our Fire Prevention Program. The increased complexity of life safety systems and the ever evolving building code presents a constant challenge for Town inspection officials. The interpretation, application and enforcement of the State Fire and Building Codes (incl. Massachusetts General Law) is a time consuming and difficult effort that requires continual training and updating. Continuous commercial and residential development in Shrewsbury requires additional time and manpower to be spent on reviewing plans, attending meetings and inspecting properties and systems. In some cases, we find ourselves attending appeals or following the legal process through Boards, Commissions and/or in Worcester Housing Court.

Most firefighter training is conducted while working on shift. Training includes the following: firefighting strategy, tactics, hazardous material/chemical response, CPR/medical aid, technical rescue, ice and water rescue, etc. Newly appointed Captain Shaun Weigold has taken on the role of Training Officer and manages nearly all aspects of training for the fire department. All personnel are required to achieve and maintain a variety of skill levels to mitigate any and all emergency situations that they may encounter. Emergency medical training is a continual process to maintain skills and update certifications. The MA Emergency Care Training Academy (MECTA) and UMass/Worcester EMS oversee and conduct our medical training and keep us up to date with the latest response protocols. We encourage higher education and lifelong learning for all of our firefighters to remain the most well trained emergency responders they can possibly be. Captains Sean Lawlor and Aaron Roy help oversee and supplement Fire Prevention, Training and Occupational Health and Safety Programs.

The department continues to be accessible to the community through various outreach and educational programs. This includes in our schools, with our seniors and with community partnerships for the benefit of all our citizenry throughout Shrewsbury. We work to assist our seniors by partnering with the Council on Aging, Elder Services of Worcester and the American Red Cross. Firefighter David Muntz and Captain Frank Ludovico coordinate our S.A.F.E. Program (Student Awareness of Fire Education), and work with a team of trained firefighters to educate senior citizens and students on the dangers of fire and promote injury prevention. This is done through school based programs, open houses, community events and regular station visits. The Shrewsbury Fire Department also has an active "Child Safety Seat Installation Program" that has provided hundreds of free installations over the past several years.

Residents are continuously reminded that working smoke alarms and carbon monoxide (CO) detectors are their best bet for surviving a fire. Smoke detectors

and CO alarms provide early notification to your family in order to escape safely when there is a fire or toxic smoke/gases present in your home. In 2020, we will provide home safety evaluations which include the no cost installation of smoke alarms and carbon monoxide (CO) detectors (*to qualified families and individuals). Please see the Town of Shrewsbury Website or contact the fire department for more information.

GRANTS AND EQUIPMENT:

In 2019, the Fire Department was fortunate to receive enough funding to replace, repair and upgrade some of its older and obsolete equipment. As noted earlier, Grants for new equipment, new personnel and new programs were also successful in FY20.

Equipment news and updates:

- Engine 1 (Replacement) –\$750, 000.00 appropriated for the purchase of a new front line fire apparatus. It is currently in production at KME (Kovatch Mobile Equipment) in Pennsylvania. Delivery is scheduled for July of 2020.
- Engine 4 (Spare Apparatus) – completely repainted and repairs to pump panel made. Engine 4 is back in service and operating as a reserve engine at Fire Headquarters. Vehicle will be remunerated Engine 5 in 2020 and moved to Station 3.
- New Gear Extractors/Washing Machines and Dryers installed at Fire Headquarters and Station 2 via \$37,367.00 in Federal Grant Funding. State funding has been secured to install a new Extractor/Gear Washer at Station 3 in the spring of 2020.

MEMA Grants:

2018-2019 Competitive State-Wide EMPG Funds- (for Emergency Shelter Supplies) \$9,999.00

2019-2020 EMPG - Fit Testing Machine (for SCBA Masks) - \$9500.00

Department of Fire Services (Commonwealth of MA) Grants:

2019 Senior Safe: \$2,730.00

2019 Student Awareness of Fire Education: \$5,663.00

2019 SAFE Grant Total: \$8,393.00

- Massachusetts S.A.F.E. (Student/Senior Awareness of Fire Education) Grants have been awarded to supplement public education and safety programs in our schools, community events and our senior population. This year we have been awarded \$8,393.00 to supplement our educational programs by the Executive Office of Public Safety and Security, the Department of Fire Services and the Governor's Office. Public Education programs were substantially funded by State grants and private donations.

2019-2020 Washer-Extractor Grant - \$5000.00 (New Extractor/Washing Machine – partial fund)

2019-2020 Personal Protective Equipment (PPE) Grant - \$2500.00 (Protective Hoods and Firefighting Gloves)

Federal Grants FEMA:

2018-2019 AFG SAFER Grant - \$570,525.00 (4 Additional Firefighters added to ranks - 3 year period of performance).

2018-2019 - Fire Safety and Prevention (FS&P) Grant -\$14,285.17 (Smoke Detector/CO Alarm & Home Safety Program).

- \$37,637 was awarded to the Shrewsbury Fire Department via a 2017-2018 Federal Assistance to Firefighters (AFG) Grant. This funding was awarded for the purchase and installation of Commercial Grade Washing and Drying Machines (aka Extractors) to wash firefighter turnout gear after fires. This is part of a concerted effort to reduce the exposure of our personnel to carcinogens and other toxins. The purchase and installation of these units took place during FY 2020.
- Grant writing is primarily led by Firefighter Michael Borowiec, along with the support and guidance of the Fire Chiefs and other key staff members of the Shrewsbury Fire Department. We thank Firefighter Borowiec and his team for their dedication and expertise in this area as they have brought in over \$650,000.00 in grants over the last two (2) years.
- ADT – Awarded the Shrewsbury Fire Department a \$5,000.00 check for outstanding response to one of their customers, the Quinn family - who experienced a fire in their home in the summer of 2018.
- The largest portion of our capital budget is dedicated to the repair, service and maintenance of our existing truck fleet, firefighting equipment, building facilities and communication infrastructure. This includes; all fire engines, trucks, SUV's, powered tools, hydraulic rescue equipment, radios, communication equipment and generators. The great majority of our maintenance work is performed in house by Firefighters Joseph Milosz (Certified Lead Mechanic) and Robert Fulginiti (Assistant Mechanic). The dedication and hard work of these men represents a substantial financial benefit for the Town.

PERSONNEL

Retirements:

Deputy Chief Bruce “Chuck” Card Jr., (4/30/1976 – 7/31/19 Career). After 47 years, Deputy Chief Card served his last day on the job on July 31st, 2019. Bruce began as a 15 year old call firefighter and responding to brush fires on his bicycle. Deputy Card served over 40 years full-time as a Firefighter, Fire Captain and Deputy Fire Chief. He was the Town of Shrewsbury’s first Deputy Fire Chief and the full-time Fire Prevention Officer.

Firefighter Vincent “Vinny” Pignataro, (7/08/1988 – 8/13/2019 Career). On Firefighter Pignataro completed 41 years of service to the Town of Shrewsbury as both an On-Call and Career Firefighter. Vinny was also an EMT and was instrumental in the development of the Hovercraft and water rescue program.

Firefighter David “Hody” Hodgerney, (9/17/1987 – 9/25/2019 Career) Thanks to Firefighter Dave Hodgerney for completing an incredible 32 years of service to the Shrewsbury Fire Department. Dave was a co-founder of the Shrewsbury Fire Student Awareness of Education (S.A.F.E) working in our schools and with our senior citizens for over 20 years.

We wish them good health and happiness as they move along the road of retirement and we thank them for their dedicated service to the community.

Promotions:

Captain Seth Colby promoted to Deputy Fire Chief on July 1st, 2019.

Firefighter Shaun Weigold promoted to Captain (Group 3), July 1st, 2019.

Call Firefighter Christopher White promoted to Full-time (Group 1) July 1st, 2019.

Call Firefighter Salvatore Sassone promoted to Full-time (Group 2) August 19th, 2019.

Call Firefighter Kenneth Massaro promoted to Full-time (Group 4) October 1st, 2019.

Call Firefighters; Connor Jordan, Alex Milosz, Michael Penney and Craig Mawdsley become Full-time Firefighters in January of 2020.

Awards and Achievements:

Firefighter Michael Borowiec – 2018 Shrewsbury Fire Dept. ‘Outstanding Firefighter Award’ (Grant Specialist)

Firefighter David Hodgerney – 2018 Shrewsbury Fire Dept. ‘Service and Achievement Award’ (SAFE Program)

Deputy Chief Bruce Card Jr. – 2018 Shrewsbury Fire Dept. ‘Service and Achievement Award’ (Fire Prevention Program)

Members are recognized annually for outstanding contributions to Public Safety, the Community and the Shrewsbury Fire Department.

In Memoriam:

With regret, we report the passing of the following Shrewsbury / Local Fire Service Personnel:

Lieutenant Robert A. "Bob" Sargent, Sr. (82) of Shrewsbury died March 25, 2019. Bob was a call firefighter for over 36 years for the Shrewsbury Fire Department. He also served the town as a special police officer for over 38 years. He was also involved in the C.E.R.T. (Citizens Emergency Response Team) Program under the Shrewsbury Emergency Management Agency. Bob will be fondly remembered as a great friend and for his larger than life, fun loving personality. We thank and remember him for his many years of service to both the Fire Department and the entire community.

Lieutenant Jason Menard (39), of the Worcester Fire Department succumbed to injuries sustained while working with his Ladder crew at a structure fire on November 13th, 2019 in the City of Worcester. Lt. Menard began his career as a Worcester Firefighter in 2010. Jason worked on Engines 4, 11 and Ladder 6 before his promotion on October 9th, 2018. As Lieutenant, he was assigned to Ladder 5 at the McKeon Road Fire Station. Jason is remembered as a caring and dedicated father, husband, sibling and son. Lt. Menard was a highly respected member of the Worcester Fire Department and throughout the MA Fire Service. He will be sorely missed by all who knew him and we only wish he had not left us so soon.

We send our deepest and most sincere condolences to the families and friends of the Sargent and Menard families.

CONTACT INFORMATION

Business: 508.841.8522

Emergency: Call 911

Email: fdinfo@shrewsburyma.gov

Follow us on Facebook @ Shrewsbury, MA Fire Department

Shrewsbury Fire

2019 Statistics Summary

Total Incidents

4268

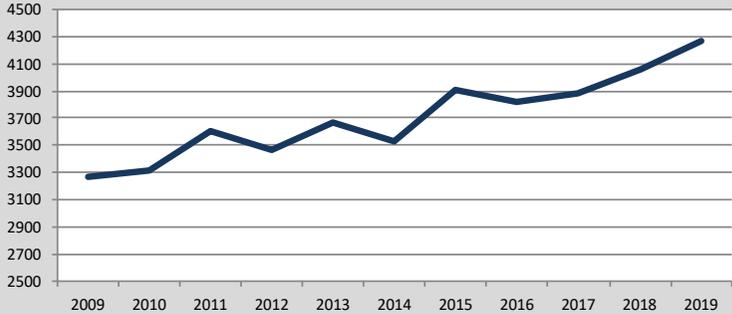
Avg Response Time

4:29 min

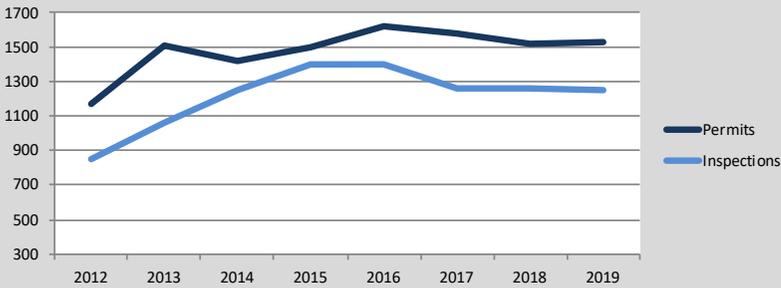
Avg Incidents per Day

11.7

Incidents



Fire Prevention



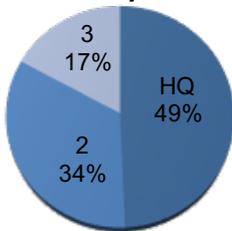
Total Permits

1525

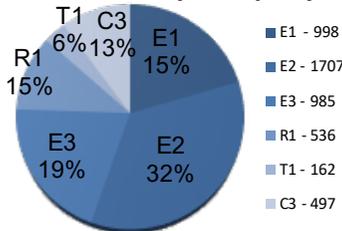
Total Inspections

1252

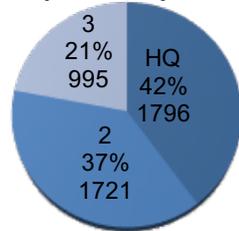
Incidents by District



Incidents by Company



Responses by Station



Shrewsbury Fire

2019 Incidents - Detailed Report

1. Fires	114
Structure Fires	78
111-120, 531	
Vehicle Fires	13
122,123,130-138	
Brush Fires	17
140-143	
Fires, Other	6
100,150-173	

2. Overpressure Rupture, Explosion, Overheat	1
Overpressure, Explosions, Overheat, Other	1
200-251	

3. Rescue & Emergency Medical Service	3,109
First Responder	2,905
311, 320, 321, 510, 554, 661	
Motor Vehicle Accident w/ injuries	121
322	
Pedestrian Accident	4
323	
Motor Vehicle Accident w/o injuries	52
324, 463*	
Motor Vehicle Accident w/ extrication	2
352	
Elevator Rescue	14
353,555	
Water & Ice Rescue	2
342,360-365	
Rescue, Other	9
300,331, 350, 351, 356	

4. Hazardous Conditions (No Fire)	147
Gas Leak (Natural Gas or LPG)	56
412	
Carbon Monoxide Incident	26
424	
Electrical Problem	30
440-443, 445	
Power Line Down	15
444	
Structural Collapse	0
461	
Explosives, Bomb Incident	0
471, 721	
Hazardous Material Incident	20
400-411, 413-422, 451, 460, 480	

5. Service Call	266
Lock Out	155
511	
Water Problem	21
520-522	
Assist the Police	11
551, 552	
Unauthorized Burning	30
561	
Station Coverage (Mutual Aid)	9
571	
Animal Rescue/Problem	4
541, 542	
Service Calls, Other	36
500, 512, 550, 553	

6. Good Intent	133
Canceled Enroute or On Arrival	94
611-622	
Good Intent, Other	39
600, 631-671	

7. False Alarm	470
Fire Alarm or Sprinkler Alarm	378
700-735, 740-745	
CO False Alarm	92
736,746	

8. Severe Weather & Natural Disaster	7
Flood Assessment	2
812	
Lightning Strike (no fire)	4
814	
Severe Weather or Natural Disaster, Other	1
800	

9. Special Incident	21
Citizen Complaint	15
911	
Special Incident, Other	6
900	

Total 2019 Incidents

4,268

Shrewsbury Fire

2019 Non-Emergency Statistics - Detailed Report

Fire Prevention & Code Enforcement	Inspections	Permits
Total:	1252	1525
Business/Assembly	449	-
26F (including 26F reinspections)	691	672
Black Powder	-	1
Blasting	-	3
Commercial Alarm Systems	-	18
Commercial Flammable Liquids and Gasses	-	78
Commercial Kitchen Systems	-	3
Dumpsters	-	67
Hazardous Material Processes	54	3
Liquid Petroleum Gas	-	71
Misc. Permits	-	41
Oil Burning & Tank Install	45	172
Open Burning	-	216
Plan Review	9	9
Plumbing Inspection	-	0
Re-inspections Fees (Misc)	-	104
Report Copies	-	1
Residential Monitored Alarm System	-	1
Residential Tank Removal	-	0
Sprinkler	-	61
Tank Truck	1	1
Transfer Tank	3	3

Public Education (SAFE)	Hours
Total:	422

Child Safety Seat Installation Lessons	62
Total number of car seats installation Lessons	62

FORESTRY DIVISION

Nick Repekta, Tree Warden

Trimming and removal of shade trees was carried out throughout the year. Branches that have been weakened by storms were removed, and trees considered a hazard along the roadside were removed. This work was performed by a contractor and some of the work was done by utilizing Highway Division personnel and equipment.

With the Asian Longhorned Beetle being found in Worcester and some surrounding towns, this has changed the tree industry. The entire Town of Shrewsbury is in the quarantine zone which means all tree removal, trimming of host trees and composting operations have changed.

All work was done in compliance with Asian Longhorned Beetle regulations. Residents may find updated information related to the Asian Longhorned Beetle on the Town Website.

BOARD OF HEALTH

Stephen Vigeant, Chairman
Jennie Fishman, MPH, Member
Maria Narducci, MD, Member – term ended 06/30/19
George Abraham, MD, Member – term started 07/01/19

HEALTH DEPARTMENT

Karyn E. Clark, MA, MPA, Director of Public Health
Central MA Regional Public Health Alliance
Kerry M. Stockwell, Administrative Assistant

The Board of Health promulgates guidelines and regulations concerning the safety and well-being of the public. The Board also engages in public health emergency preparedness planning, communicable disease control, community health improvement planning, immunizations, on-site sewage disposal, recreational camp and public pool inspection, food safety and protection, housing and nuisance type complaints such as noise, dust, and odor. The Board is a three member appointed board with each member serving a term of three years.

The Town of Shrewsbury renewed another three years of an inter-municipal agreement with the City of Worcester's Division of Public Health (WDPH) in order to provide an even wider array of public health services to the community. WDPH is the lead agency of the Central MA Regional Public Health Alliance (CMRPHA) which consists of the Towns of Grafton, Holden, Leicester, Millbury, Shrewsbury, and West Boylston who work cooperatively to create and sustain a viable, cost-effective, and labor-efficient regional public health district serving a total population of 283,664 residents. Member communities are provided a range of services through a single organization managed by WDPH. The inspiration to develop a regional health district arose from the considerable disparity in size, available resources and types of resources offered by each municipality.

In 2018, WDPH conducted another comprehensive Community Health Assessment (CHA) for the Town of Shrewsbury and surrounding Alliance communities in order to determine priority areas for health improvement. This data will help inform the next CHIP plan slated for 2021. More information can be found at www.healthygreaterworcester.org

ENVIRONMENTAL HEALTH

Regional Environmental Health Staff help ensure businesses and residents comply with numerous environmental health regulations. Most recognized is the food protection program, in which staff conducts routine and follow-up inspections of more than 138 food establishments. In addition, staff will review plans and specifications for new food businesses, investigate complaints and conduct administrative hearings with the Director and/or the Board of Health to address non-compliant businesses. Regional Environmental Health Specialists conduct inspections for semi-public and public swimming pools, tanning facilities and recreational camps for children, and investigate complaints related to housing,

lead paint, illegal dumping, the release of oil or hazardous materials, and nuisances in accordance with the following regulations: Chapter V of the State Sanitary Code: Minimum Standards for Swimming Pools, 105 CMR 435.000; Chapter VII of the State Sanitary Code: Minimum Standards for Bathing Beaches, 105 CMR 445.000; Recreational Camps for Children and family style campgrounds, motels, mobile home parks and cabins; and annually issue licenses for these facilities, M.G.L. c.140, ss.32B and 32C; and Chapter IV of the State Sanitary Code: Sanitary Standards for Recreational Camps for Children, 105 CMR 430.000.

Polystyrene Reduction Bylaw

A Polystyrene Reduction Bylaw was adopted at a Special Town Meeting on October 22, 2018. This bylaw will go into effect on January 1, 2020. In summary, this bylaw is to promote safe, reusable, and sustainable alternatives. It will also enhance both public and environmental health and reduce waste management issues. Throughout 2019, the Health Department educated any establishment that met the definition of a “food establishment” in seeking alternative methods to Polystyrene.

The CMRPHA region has witnessed an increase in Farmers Markets within its communities and neighboring municipalities continuing into next year as local foods continue to be popular.

Below is a summary of the types and number of inspections conducted in the Town of Shrewsbury during the calendar year 2019:

Category	Number of Inspections
Risk Type 1-2	147
Risk Type 3-4	151
Emergency Response	3
Pre-operational food establishment inspections	5
<i>Total of Routine Food Inspections</i>	289
<i>Total of “Other” Food Inspections (seasonal, temporary)</i>	106
Health Plan Reviews Food Establishments	6

Category	Number of Inspections	Number of Reinspections
Housing Complaints	13	21
Nuisance Complaints	64	69
Animal Complaints:		
Beaver complaints	5	
<i>Total Complaint Investigations</i>	79	
<i>Total Number of Inspections (related to complaints)</i>	167	

Category	Number of Inspections	Number of Permits
Bathing Beach Inspections	1	1
Pool Inspections (2 public pools)	30	23
Camp Inspections (4 camps)	5	5
Tanning Facility Inspections	1	1
Overnight Cabins / Mobile Home Parks	4	4
Pre-Rental Inspections	2	
Septic Installers		23
Septic Haulers/Pumpers		19
Mobile Food Vendors	9	9
Frozen Dessert	3	3
Funeral Directors		3
rDNA Facility	1	1
Residential Kitchens	3	3
Concession Stands	3	3
Temporary Food Events	89	89
Milk & Cream	28	28
Tobacco Retailers	(See Community Health)	18

Category	Number of Inspections	Number of Reviews
Title V:		
Perc/Soil Testing	5	
Septic Plan Reviews		9
Connections	2	
Expansion of existing tank	1	
New Construction Installation	9	
Septic Upgrade/Repair	16	
Septic Abandonments	13	
As-built/Certificate of Compliance Reviews	22	
Title V Inspection Report Review		55
Total Title V Related Inspections	68	
Total Title V Related Reviews		64

COMMUNICABLE DISEASE

Under Massachusetts General Laws, Chapter 111, suspected and/or confirmed cases of diseases dangerous to the public's health are reportable to the local Board of Health and/or the Massachusetts Department of Public Health. Reporting

disease occurrences enables the Public Health staff to monitor trends, detect and control outbreaks, and evaluate prevention activities. WDPH/CMRPHA regularly collects important information on all reported diseases in the Town of Shrewsbury as part of routine epidemiological disease investigations.

The following is a summary of the reported diseases (confirmed) in Shrewsbury during calendar year 2019 unless otherwise noted.

Reportable Disease	Number of Cases
Babesiosis	2
Calicivirus/Norovirus	3
Campylobacteriosis	2
Cryptosporidiosis	1
Cyclosporiasis	2
Giardiasis	1
Group A streptococcus	4
Group B streptococcus	2
Hepatitis A	1
Hepatitis B	2
Hepatitis C	7
Human Granulocytic Anaplasmosis	2
Influenza	26
Lyme disease (suspect)	40
Pertussis	4
Salmonellosis	8
Shigellosis	1
Streptococcus pneumonia	4
Toxic Shock Syndrome	1
Varicella	1
Total	114

Tuberculosis

TB-Active:	1 (revoked)
LTBI:	49
Direct Observation Therapy (DOT):	0

COMMUNITY HEALTH

CMRPHA, through the City of Worcester, continued to receive \$100,000 per year from the Massachusetts Opioid Abuse Prevention Collaborative (MOAPC) grant and \$100,000 per year from the Substance Addiction Prevention Collaborative grant, focused on preventing opioid overdose and underage drinking. Across the Alliance, awareness events, education and training activities are taking place to build community capacity to respond to and prevent drug and alcohol addiction. These efforts include capacity building, through the meetings of the Regional Response to Addiction Partnership (RRAP), and prevention technical assistance such as Narcan administration education and community awareness messages. With funding from the MOAPC grant, the Shrewsbury Police Department held medication disposal events in alignment with the DEA on April 28, 2019 and October 27, 2019 at the Shrewsbury Senior Center.

WDPH staff attends the monthly Shrewsbury Coalition for Addiction Prevention and Education (SCAPE) meetings and provides prevention resources and information. Staff use the evidence-based Strategic Prevention Framework (SPF) assisting communities to create comprehensive strategies for youth substance use prevention. WDPH attended the event "If they had known", a documentary film screening hosted by SCAPE. "If They Had Known" is a film that tells a true story on the dangers of underage drinking and prescription drug use. The film was followed by a panel discussion moderated by State Representative Hannah Kane. The event was well attended by students and their parents. WDPH had a health resource table for the youth and parents that attended the event. WDPH staff also attends Shrewsbury School Wellness Advisory Committee meetings throughout the school year to advise on policy and programmatic efforts regarding student health. In addition, WDPH staffed a table at Spirit of Shrewsbury with health information and interactive family friendly activities.

Each year, WDPH collects data to monitor the health of youth in the town. The Shrewsbury Middle School and the High School completed the Regional Youth Health Survey in 2019. This data is used to assess youth health trends over time and identify priorities for prevention. The data was analyzed and provided to the Shrewsbury School Wellness Advisory Committee in January 2020. The aggregate Regional Youth Health Survey data is also reported to MDPH for several regional grants and supports allocation of prevention funding by MDPH back to the region.

WDPH staff provide enforcement of Mass General Laws and local regulations pertaining to retail sales of tobacco and nicotine delivery products, youth access to tobacco and nicotine delivery products and environmental tobacco smoke. Youth access compliance checks, which involves a trained youth between the ages of 16-17 attempting to purchase a specific tobacco product in a permitted tobacco retail establishment, are conducted one or two times per fiscal year. Retailer education visits are also conducted to ensure all retailers are aware of any changes in local and state laws, applicable permits and signage are displayed, humidors are locked, and Massachusetts tax stamps are on tobacco products, all tobacco products are behind the counter and out of the customer's reach and the importance of checking identification.

Below is a summary of the types and number of tobacco inspections conducted in Shrewsbury during the calendar year 2019:

2019 Tobacco Control Summary		
Description	Inspections	Violations
Tobacco Permit Retail	36	1
Underage Sales Compliance	18	1

FLAVOR RESTRICTION NO MENTHOL

On August 30, 2019, the Board of Health voted unanimously to restrict the sale of flavored tobacco products to adult only establishments (excluding mint, menthol, and wintergreen). This new regulation became effective January 1, 2020.

PUBLIC HEALTH EMERGENCY PREPAREDNESS

The Massachusetts Department of Public Health's (MDPH) Office of Preparedness and Emergency Management (OPEM) has developed Health and Medical Coordinating Coalitions (HMCC) in each of the six regions throughout the state. In each region, OPEM has chosen a Sponsoring Organization to oversee the fiscal, administrative, and programmatic aspects of the HMCC grant. In Region 2, the WDPH has served as the Sponsoring Organization for the past five years. Each HMCC is tasked with completing deliverables designed to foster a multi-disciplinary, regionalized approach during all phases of an emergency: preparedness, response, recovery, and mitigation. As a member of the Region 2 HMCC, the Town of Shrewsbury has access to increased resources and is a part of regional planning efforts.

As Sponsoring Organization, WDPH is considered the regional Emergency Support Function 8 (ESF-8); in an emergency, WDPH would coordinate resource requests and allocation, and provide situational awareness for all healthcare organizations and local public health departments in the seventy-four cities and towns that make up Region 2. The Town of Shrewsbury has 24/7/365 access to contact WDPH staff for public health emergencies through the WDPH pager system. All appropriate town officials have been provided information regarding this process.

Currently, twenty-four community members from the Town of Shrewsbury are registered Medical Reserve Corps volunteers. With that said, as a member of the Worcester Regional Medical Reserve Corps (WRMRC), the Town would have access to all 400+ registered volunteers within the WRMRC in the event of an emergency.

As with previous years, Emergency Preparedness staff worked in conjunction with the Shrewsbury Board of Health to review and revise the Town's Emergency Dispensing Site (EDS) plan. In 2019, Emergency Preparedness staff also worked with the Board of Health to develop and conduct an exercise testing the set-up of the EDS, in fulfillment of state and federal deliverables. The Shrewsbury Board of Health was also in compliance with and participated in all quarterly WebEOC emergency reporting drills conducted by MDPH.

HIGHWAY DIVISION

Nick Repekta, Highway Division Manager

During the winter of 2018-2019, there were seven (7) plowable snow storms with a total of 47.5 inches of snow. The first snowfall was on November 15-16, 2018 and the last on March 23, 2019. Plowing is carried out only when a storm accumulates three inches or more of snow.

Snow and ice control was maintained sixteen pieces of heavy equipment and two sidewalk plows. Highway personnel, as well as eight trucks from other departments, were used during snowstorms. The Town also used twenty private contractors utilizing thirty-seven pieces of equipment.

The Division used 6,647 tons of salt and 13,028 gallons de-icing Liquid. This current snow season the Highway Division changed it's de-icing practice to an all salt routine for all paved streets. All of the Highway salt spreader trucks are equipped with computerized ground speed controllers and all spreaders are calibrated to accurately spread 250 pounds of material per lane mile. Every effort was made by this division to limit the amount of salt used on roadways and yet still maintain a safe driving environment.

The task of maintaining the many miles of public and private streets in 2018-19 was carried out by the Highway Division, which consists of a Division Manager, one Foreman, one Motor Equipment Repair Foreman, two Mechanics, six Equipment Operators and one administrative assistant. Responsibilities of the Highway Division include maintenance of town equipment, roads, traffic lines, storm drainage, installation of traffic and street signs, brush control along roadways, snow and ice control, resurfacing, and sealing of streets. There are 153.61 miles of town roads. The division is also responsible for snow and ice control on private streets which have a total of 12.48 miles and 2.01 miles of subdivision streets which have not yet been accepted by the Town.

Since the closing of the Town's sanitary landfill located on the Hartford Turnpike (Route 20), this department has seen an increase of illegally disposed of rubbish and building debris along public ways. During the course of the year, personnel and equipment from this division have been utilized to pick up and dispose of this material.

SIDEWALK PLOWING

Sidewalks in the vicinity of schools are plowed, which includes thirty-eight streets with approximately 21.7 miles of sidewalk. This work is performed by two sidewalk plows operated by division personnel and outside seasonal staff.

SAND BARRELS

Sand barrels are placed in fifteen (15) locations at the Town buildings and maintained by the Highway Division.

DRIVEWAY PERMITS

Shrewsbury residents who resurface, reconstruct, or construct a new driveway are required to apply at the Highway Division office for a permit. These permits allow this division a method of controlling the manner in which this work is done. There were a total of fifty-four (54) permits issued during 2019.

STREET AND SIDEWALK SWEEPING

Sweeping of streets and sidewalks were done from Wednesday, April 5th through July 2, 2019. Two sweepers were used for one shift operation. We continue to sweep as necessary throughout the course of the year. The fall street sweeping program was instituted in 2019. The fall sweeping began on Monday, November 4th and was completed on Wednesday, November 27, 2019. This program is done in conjunction with the Storm Water Permit. Overall for the year, there were 637 tons of material swept and hauled to the Landfill.

STORM DRAIN CLEANING

The Highway Division, along with a contractor, cleaned approximately 3,176 storm drains over the course of the year. The total amount of material removed and deposited in the landfill was 315 tons.

TRAFFIC LINES

A private contractor completed reflective traffic lines on twenty nine streets totaling 413,424 feet. A private contractor was used to paint crosswalks, parking lots and legends throughout the Town.

RE- SURFACING (MACHINE LAID) TYPE I

Bituminous Concrete Type I asphalt was applied to the following streets. The Town appropriated funds and reimbursement was received under the Highway State Aid Program.

	Reimbursement 100%	
Street	Length (in feet)	Amount (in tons)
Lake Street	3,853'	3,800 tons
Francis Avenue	1,863'	1,100 tons
South Street	1,780'	1,000 tons
	Total of 100% Streets	

BRUSH CONTROL

During the year, brush was cut along public roads utilizing division personnel, using a tractor and brush-cutting machine.

The fleet mechanics are a part of the Highway Division and they service and repair approximately 120 vehicles for all of the DPW Divisions and the Police Department. Types of vehicles include but are not limited to: Dump Trucks, Loaders, Backhoes, Salt Spreaders, Snow Plows, Sweepers, Mowers, Pickup Trucks and Police Cruisers. With the change in technology our mechanics role in

diagnosing typical problems have become more difficult. They have had training and put in service our own computer diagnostic tools. Our mechanics perform a significant amount of fabrication work in house to rebuild our aging equipment to keep the pieces in service.

The Highway Division purchased several new pieces of equipment and they were put into service upon delivery. 2019 Mack Dump Truck/Spreader with plow and underbody scraper that replaced a 1988 Mack Spreader and Plow.. A 2020 Chevy Pickup that replaced a 2004 Chevy pickup. A 2019 John Deere Backhoe that replaced a 1991 JCB Backhoe. The Mechanics Lifts for the service bays at the Highway Garage replace the original inground lifts that are circa 1978.

In closing, I would like to thank SELCO, the Engineering, Parks and Cemetery, Water and Sewer and Public Buildings Divisions for their continued help with projects throughout the year. I would especially like to thank the employees of the Highway Division for the hard work and dedication throughout the year.

Nick Repekta
Highway Division Manager

HISTORIC DISTRICT COMMISSION

John Campbell, Chairman
Keith Baldinger
Nancy Burnett
Kristine Gustafson
Donald Hutchins
Melanie Petrucci
Allyn Taylor
Robert Cox (term completed in June 2019)



(Photo from L to R): Donald Hutchins, Nancy Burnett, John Campbell, Melanie Petrucci, Robert Cox, Kristine Gustafson, Allyn Taylor

The Historic District Commission has jurisdiction over two designated Historic Districts in the Town of Shrewsbury:

- The Artemas Ward homestead owned and maintained by Harvard University
- The Historic District in the center of Shrewsbury which extends north of Main Street to include the Town Common, the First Congregational Church, the 1830 Schoolhouse and the southeast section of Mountain View Cemetery. It also includes the historic homes in the Town Center.

The main function of the Historic District Commission is to review and act upon requests to change, alter, remove, demolish or otherwise modify exterior architectural features within the District. The primary charge is to maintain the historic significance of Shrewsbury's Town Center.

The Historic District Commission was originally established by a vote of the Board of Selectmen and executes its responsibility under Chapter 40C of the General Laws of Massachusetts, the bylaws of the Town of Shrewsbury and the guidelines of the U.S. Department of Interior. It also coordinates with the Massachusetts Historic Commission. Finally, the Historic District Commission coordinates with the Town Building Inspection Department in regards to permits within the District.

The Commission approved window replacement in the 1830 Brick Schoolhouse, Library signage, and Bandstand painting and restoration.

After comprehensive review and deliberation the Committee issues Certificates of Appropriateness, Certificates of Hardship, and Certificates of Non-appropriateness as required. Over the past year we have approved exterior modifications to include the Shrewsbury Historic Society's 1830's School House. Also, we approved modifications to the external antenna array in the steeple of the First Congregational Church to make them less visible and to maintain the historic nature of the Church steeple.

The Historic District Commission is actively working on a project to clean and preserve the Artemas Ward Gates and Monument in the old section of the cemetery. We are also involved in locating a buried Town Common marker from the early 1700's.

Various Committee members are involved in the Shrewsbury Town Center Association, the Beal Re-visioning Project, the Master Plan Implementation Committee, and the newly formed Historic Preservation Committee.

The Historic District Commission also continued coordination with the Master Plan Implementation Committee to support Shrewsbury's historic and cultural resources and to encourage a vibrant, walkable and attractive Town Center. We are also working with the Town Planning staff on the new Town Center Parking Management Plan and Town Center rezoning.

In October 2019, the Historic District Commission sponsored the 150th anniversary and rededication of Shrewsbury's Historic Civil War monument. This moving ceremony commemorated and honored the 29 Shrewsbury residents who gave their lives to preserve the Union during the Civil War.

The Historic District Commission would also like to honor the memory of Henry Wood who served on the Historic District Commission for many years and passed away in January of 2019.



Photo of the 150th Anniversary and Rededication of Shrewsbury's Historic Civil War Monument on October 26, 2019

HISTORICAL COMMISSION

Paul Schwab (Term Expires June 30, 2021) Chair
Max German (Term Expires June 30, 2021) Vice Chair
Gail Ann Aslanian (Term Expires June 30, 2022), Secretary
Harold R. Richardson (Term Expires June 30, 2021)
J. Kevin Samara (Term Expires June 30, 2020)
Michael P. Perna, Jr. (Term Expires June 30, 2021)
Linda Davis (Term Expires June 30, 2021)

The Shrewsbury Historical Commission is responsible for performing historical research, identifying historical assets, and suggesting both preservation tools and coordination among officials at the local level. Within the community, the Commission aims both to strengthen our community's technical expertise and effectiveness in historical preservation, and to heighten public awareness, understanding, and appreciation of the town's historical resources and their preservation. By these measures, the Commission aims to foster a community that will provide even better stewardship of our town's proud legacy.

The Shrewsbury Historical Commission is a board of seven town residents who are appointed by the town manager. Local historical commissions are governed by Massachusetts General Law, Chapter 40, Section 8D, under which a local commission conducts research for places of historic or archeological value, cooperates with the state archeologist in conducting such research or other surveys, and coordinates the activities of unofficial bodies organized for similar purposes. For the purpose of protecting and preserving places of historic or archeological value, it may make such recommendations to the Massachusetts Historical Commission that any such place be certified as an historical or archeological landmark. It shall report to the state archeologist the existence of any archeological, paleontological or historical site or object discovered before or during projects conducted by state bodies or by bodies funded or licensed by the state, in accordance with M.G.L. Ch. 9, §27C. Furthermore, local historical commissions are consulted in cases of federally funded projects affecting historic properties, in accordance with the federal National Historic Preservation Act of 1966, §106.

The Historical Commission meets on the 1st Thursday of the month, except July and August. Meetings begin promptly at 7:00 pm at Town Hall. Agendas are available prior to the meetings. Minutes are available following approval.

During the course of 2019 The Historical Commission worked to reestablish its mission and vision with an eye towards the future. A critical component of this work included the first ever adoption of a Foundational Historic Property Inventory. This working document will serve as the first step in solidifying a complete historic property survey. The Commission worked with the Board of Selectmen and Town Manager to secure funds at the Fall Town Meeting for funds to be used for the hiring of a consultant to aid the Commission in completing a final historical property survey within the year.

The Commission also developed a plan for a historic home plaque program and is

currently collaborating with the Historic District Commission to ensure uniformity. The Commission applied for a grant from the Massachusetts Historical Commission as a means to generate funds for a historic site marker program. This venture involves working with partners at Paton Elementary to develop a service learning project in which third graders who study local history would create a digital publication to research and document important historic sites throughout town. Unfortunately The Commission was notified by the Massachusetts Historical Commission that our proposal was not accepted. Despite this we will move forward with the service learning project and reapply for grant funds next year to help fund the markers.

Members of The Commission will also be working to support the efforts to revitalize Shrewsbury Town Center with an eye towards preserving the historic character of the area.

**PUBLIC FACILITIES
PARKS, RECREATION AND CEMETERY DIVISION
PUBLIC BUILDINGS DIVISION**



(Pictured from L to R): Jessica Rebokis, Robert Marchand, Kenneth Goodwin, Leo Bullard, Keith Baldinger, Angela Snell, Shrews-Beary, Kevin Esposito, Gary Grindle, Jean Giles, Ryan Pontbriand

Please see each division's report on the following pages.

PUBLIC FACILITIES PUBLIC BUILDINGS DIVISION

Angela Snell, CPRP
Superintendent of Public Facilities & Parks

Keith Baldinger
Public Buildings Division Manager

Leo Bullard
Assistant Division Manager – Maintenance

Kenneth Goodwin
Assistant Division Manager – Custodial Services

Robert Marchand
Assistant Division Manager - Plant Manager SHS

The Public Buildings Division is part of the Public Facilities Department which is led by Angela Snell, Superintendent of Public Facilities & Parks and is within the Department of Public Works.

The Public Buildings Division is responsible for the maintenance, repair and custodial services in the Town's 19 buildings. These buildings include the Shrewsbury High School, Oak Middle School, Sherwood Middle School, Beal Early Childhood Center, Walter J. Paton School, Spring Street School, Coolidge School, Floral Street School, Parker Road Preschool, Fire Headquarters, Lake and Centech Fire Stations, Police Headquarters, Police Boathouse, Municipal Office Building, Senior Center, Shrewsbury Public Library, Ray Stone Legion and the Allen Property. The combined square footage of these buildings is approximately 991,290 square feet, 131,157 of which are municipal buildings and 860,133 are public schools. The oldest building the Division maintains is the Beal Early childhood center built in 1922, and the newest is the Sherwood Middle School built in 2013.

The Public Buildings Division has Twenty-four employees. The leadership team includes a Public Buildings Division Manager, an Assistant Division Manager- Maintenance, Assistant Division Manager - Custodial Services and an Assistant Division Manager – Plant Manager at SHS, supported by one full-time Administrative Assistant. The Division has twelve full-time custodians and two part-time custodians. The Maintenance crew has five full-time maintenance craftsmen. The Maintenance staff works to repair, maintain and improve the systems in the Towns buildings. This includes electrical, plumbing, HVAC, carpentry, glazing, door hardware, painting, tile, carpet and a many other tasks that arise in the Towns buildings. The Division is fortunate to have a very talented and hard-working staff that is capable and experienced enough to be able to tackle any situation that is put before them.

The Division is also responsible to maintain the grounds of all of the Town buildings. This includes the mowing and trimming of the lawn areas, and maintaining planting beds, sidewalks, and parking areas. The Public Buildings Division staff also

maintains the sidewalks and building entrances during snow and ice events. The Division is fortunate to have the assistance of the Highway and Parks Divisions which plow and treat the parking lots during these events. The Parks Division maintains the sports fields, and often helps with maintaining the building grounds.

The Public Buildings Division also utilizes contract cleaners to help keep the majority of the Town's buildings clean, this work is done during the evening hours. The Division also has contracts in place for other services such as HVAC repairs, elevator inspection and maintenance, fire alarm service, electrical, roofing, generator maintenance and others.

Construction for the new Howard W. Beal Elementary School on Lake Street is well under way and scheduled for substantial completion in May of 2021. This will bring the net square footage of the Town's buildings to 1.1 million square feet. Division staff attends the weekly onsite construction meetings.

The Division also completed 9 energy efficiency upgrade projects utilizing \$183,411.00 in Green Community grant funds, which is expected to save the Town approximately \$50,000 in utility costs yearly.

Respectfully Submitted,
Keith Baldinger
Public Buildings Division Manager

PUBLIC FACILITIES PARKS, RECREATION & CEMETERY DIVISION

Angela Snell, CPRP
Superintendent of Public Facilities & Parks

Kevin Esposito, CPSI
Parks, Cemetery & Grounds Division Manager

Ryan Pontbriand
Parks & Cemetery Foreman

Gary Grindle
Recreation Supervisor

Parks & Cemetery Commission

James Brown, Chairman

James Lemay

David Lyons

The Parks, Recreation & Cemetery Division is part of the DPW and the administrative offices are located on the 2nd floor of the Town Hall.

The Division is responsible for the maintenance and scheduling of park facilities, school athletic fields, recreation programs and special events and the operation of Mountain View Cemetery.

PARKS DIVISION

The Parks division is staffed by one Parks, Cemetery & Ground Division Manager, one Parks & Cemetery foreman and two Maintenance Craftsmen. All staff assist the Highway Department with snow & ice removal. The division is supported by five part time seasonal employees from April through early November. The division is responsible for preparing and lining fields for Shrewsbury High School's scholastic sports competitions. This year the staff also prepared fields for the new middle school sports teams.

The division continues to use contractual help for the mowing and trimming of some of the parks facilities, including ones located in various subdivisions.

The division appreciates the cooperation of all the sports groups who used the facilities this past year and work cooperatively with the our staff. These groups provide sports activities to over 2500 youth in the community. Girls Softball program continues to rise while the other sports hold steady with their numbers.

All of these organizations are growing each year and field space continues to be in high demand. New organizations wishing to start a program in Shrewsbury are advised to contact the Recreation Supervisor in advance, for field availability prior to forming new teams, programs, or collecting registrations fees as field space is very limited, especially during the months of April- July.

In the late fall the bandstand at dean park had the roof replaced. The bandstand roof needed replacement for many years and serves as home to summer concerts

and events throughout the year.

TOWN CLEAN UP DAY

Each spring the division is supported by many volunteers helping to beautify the town by picking up trash and debris after the winter. SELCO provided “Town Clean Up Day” t-shirts for all the participants. Thank you to the many residents and following groups who helped this year:

Cub Scout Pack 114

Cub Scout Pack 146

Cub Scout Pack 62

1st Congregational Church Earth Stewardship Team

Shrewsbury Girl Scouts

Shrewsbury Trails Committee

Al-Hambra Academy

Shrewsbury High School engineering classes

Lake Quinsigamond Watershed Association

Many neighborhood groups and residents.

VOLUNTEER PROJECTS AND EVENTS

The Department welcomed the assistance of the many civic and community groups who help with numerous projects and events:

Shrewsbury Little League- Spring clean-up of all park baseball/softball dugouts & fields

Troop 114- Organized and staffed concession food booth at 4th of July event.

Shrewsbury Social Club- Maintained garden area near pond at Dean Park

Friends of Prospect Park- Monthly clean ups and brush clearing at Prospect Park and renovation of the garden area at the top of the property.

Shrewsbury Garden Club- Organizing Adopt a Plot (multiple locations)

Shrewsbury Garden Club- Holiday decorations at the Town Common and Town Hall sensory garden.

Friends of Public Library- Co-sponsored two concerts in the Park with Parks & Recreation

Trails Committee- Sponsored many events, see their page for details.

WPI Men’s Rowing Team- Fall Clean up around Lake Quinsigamond

Solitude Lake Management- Fall clean up around Dean Park

Edward Jones Financial Advisor of Northboro helped sponsor the concerts.

SCHOOL FACILITIES

The Parks Division is responsible for maintaining the following school athletic

facilities: Beal School Field, Coolidge School field, Oak and Sherwood Middle School fields and Shrewsbury High School athletic complex. The department mows and fertilizes the fields and maintains the irrigation systems. The department is also responsible for lining the fields for scholastic sports events at Shrewsbury High School. New this year the division lined fields for the newly created middle school baseball and softball fields. The division coordinated the installation of new goal posts at Oak Middle School field in the early fall. The division also works with the public building division to assist with various outside projects.

DONAHUE ROWING CENTER

The Town owns and operates the Donahue Rowing Center which is home to the following crew teams: Shrewsbury High School, St. John’s, St. Marks, Worcester Academy, Bancroft Academy, Holy Cross College, WPI, Clark, Assumption, and the Quinsigamond Rowing Club (QRC) along with numerous unaffiliated scullers. Each spring and fall the Quinsigamond Rowing Association (QRA) hosts races and regattas that are attended by schools traveling from across the Northeast.

Each school leases a bay from the town and the income is used to pay for the operating and capital improvements to the facilities. This fall we had new card readers installed on all the bay doors of the bays.

The division helped coordinate lake permits with various organizations in Shrewsbury and Worcester using Lake Quinsigamond. All events on the lake need approval of the Lake Quinsigamond Commission.

Park Facilities	Location
Arrowwood Park*	Arrowwood Ave, Off S. Quinsigamond
Dean Park*	Main Street
Edgemere Park**	Edgemere Blvd, Off Route 20
Gauch Park	Corner of N.Quinsigamond and Main St.
Greylock Park	Off N. Quinsig. to Phillips Av to Avon Ave
Hillando Park**	Hillando Drive, off Walnut Street
Hills Farm*	Corner of Stoney Hill and Deer Run
Hills Farm Pond	Stoney Hill Road, off Route 20
Ireta Road	Ireta Road, Off West Main Street
Jordan Pond	Florence St, behind Coolidge School
Lake Street Park**	Lake Street
Maple Ave Fields**	Maple Avenue
Melody Lane**	Melody Lane, Off Route 140 South
Municipal Fields*	Municipal Drive, Near Paton School
Northshore Field**	Parker Road, off N. Quinsigamond
Prospect Park	Prospect Street (Masonic Property)
Rotary Park	Pond View Drive. Off Old Mill Rd
Toblin Hills	Toblin Hill, off Walnut Street

Ternberry	Audubon, off Old Mill Road
School Facilities	Location
Beal School**	Maple Ave and Hascall Street
Coolidge School***	May/Florence St, off S. Quinsigamond
Sherwood Middle School**	Sherwood Ave, off Oak Street
Shrewsbury High	64 Holden Street
Oak Middle School**	45 Oak Street
Other Facilities	Location
Corazzini Boat Ramp (State)	No. Quinsigamond Ave.
Donahue Rowing Center**	No. Quinsigamond Ave.
Oak Island Boat Ramp (State)	Route 20, across from Edgemere Blvd.
Town Common	Corner of Main Street & Rte 140
**= fields used for organized sports	

CEMETERY DIVISION

Mountain View Cemetery

The Cemetery division oversees the operations at Mountain View Cemetery which provides burial space for Shrewsbury residents. Cemetery lots may be purchased only by residents of the town for internment of immediate relatives of the lot owner (mother, father, son, and daughter). The cemetery is a municipally subsidized service for the residents. Lots are sold section by section to maximize the space in the cemetery.

There continues to be interest in the columbarium which opened in 2017. The Morey Chapel Columbarium section next to section A, offers spaces for residents who wish to intern cremated remains.

The Cemetery division entered its 11th year of contracting out the lawn mowing and grounds keeping for the cemetery and hired a contractor for the excavation of graves for the burials. The Parks & Cemetery foreman locates the graves and marks out foundations for memorials and the cemetery office located within Town Hall coordinates the burial arrangements with the funeral director or the family. The Cemetery Division also receives and installs government markers for veterans free of charge. Approximately 11 veteran's markers were installed in 2019

The Cemetery Department continues to sell graves in the newest sections called OO and QQ. This year 57 grave spaces and 3 niches were sold and there were 149 burials held at Mountain View Cemetery.

The Cemetery division assists with the Shrewsbury Veterans Council to prepare the Cemetery for the Annual Memorial Day Parade and remembrances. Flags are placed on all Veterans graves on the Sunday prior to Memorial Day by members of Shrewsbury Girl Scouts. Over 50 girls and their families participated helped with this. The flags are removed during the fall clean up each year. This year cub scouts from Pack 114 and Boy Scouts from Troop 114 helped with the removal. Immediately following the removal a flag burning ceremony was held with the

local veterans. Cub Scout Pack 62 and Pack 114 places flags on all of the Veteran Squares in Town prior to Memorial Day. Thank you to both organizations for their continued support for Memorial Day Services.

In December the Victor Quaranta American Legion Post sponsored the Wreaths Across America wreath laying ceremony in which 7 wreaths representing the branches of the military were donated to the cemetery and placed at the Veterans lot near the main entrance to the cemetery. Approximately 40 additional wreaths were donated this year and were placed throughout the cemetery by volunteers. This was done in coordination with the larger event that takes place at Arlington National Cemetery.

RECREATION

The Recreation Supervisor coordinates activities for various age groups throughout the year. All programs are self-funded from user fees. Residents register for programs using our online website and pay with a credit card. www.shrewsburyma.gov/parkrec

Notification of our programs are sent out through the town's "Notify Me" list serve on the town website. To join visit the town web site and look for the Megaphone icon on our home page. We also announce our programs through the School Department's community bulletin list serve.

PROGRAMS OFFERED IN 2019

Youth Activities

Cricket Clinic, Home Alone Safety Course, Fishing Clinic, Skills & Drills Basketball, Archery, Tae Kwon Do, Dodgeball, Matball, Summer Basketball League, Tiny Tykes Football, Winter Basketball Leagues, Soccer Clinics, Flag Football, Swim Lessons, Special Olympics Teams, Golf Lessons, Summer Playground, Friday Field Trips in the summer, Tennis Lessons (fall & spring), Dining/Social Etiquette workshop, Tots Gymnastics and Tots Swimming Lessons.

Teen & Adult activities

Adult and Teen Zumba, Teen Volleyball, Archery, Teen Tae Kwon Do, Yoga for Strength, Baby-Sitting Course, Tai Chi, Beginner/Intermediate/Strength and Slow Flow Yoga, Beginner/Intermediate Tennis, Beginner/Intermediate Teen Tennis, Golf Lessons, Basketball, Learn to Row, Soccer Clinics, Beginner/Intermediate/Advanced Coed Volleyball, Special Olympics teams, & Coed Softball Leagues.

Senior Activities

Bowling, Men's Senior Softball, and Fitness & Nutrition.

Employee Activities

Gentle Yoga

Special Events

Town Clean-up day, Flashlight Egg Hunt, Couch to 5K, Kids Equipment Day with the Highway Dept. Frisbee Dog Show, PickleBall Demo, Full Moon Walk, Family Swim Pass (Lake Chauncy in Westborough) Movie Night in the Park with SELCO, Shrewsbury Farmers Market, Town Concerts with Shrewsbury Library, and the Annual 4th of July Celebration. This year the annual celebration was moved to a

late afternoon time frame featuring a concert and picnic.

Special Needs Programs

Our Special Needs program continues to provide year round training for Special Olympics activities to over 80 athletes. Over 100 volunteers serve as coaches, partners and officials. Training is open to athletes with intellectual disabilities aged 6 thru adult and competition is open to athletes aged 8 and older. The athletes compete in state wide events organized through Special Olympics Massachusetts (SOMA) in soccer, basketball, bowling, skiing, track & field, volleyball, bocce, and golf.

Our Traditional Basketball team had the honor of representing the Special Olympics Massachusetts (SOMA) in the World Games held in Abu Dhabi, March of 2019.

The group also participated in SOMA organized fundraisers, including the Polar Plunge, raising money by jumping in the ocean, in February.

Money raised through these events help support registration fees, uniforms, transportation for the Special Olympic events as well as social events for the athletes.

The program also received support from the Shrewsbury Knights of Columbus as they hosted dances and social events for the families involved. They also received a donation from the Mark Fidrych Foundation to help cover costs of uniforms and expenses for these special needs programs.

CLOSING

As 2019 closes and we finish our first full year in the newly created Public Facilities Department of DPW I would like to thank my staff for their support and cooperation during this time. I especially would like to thank our Public Facilities Division Managers who help with the multitude of projects; thanks to Kevin Esposito and Keith Baldinger for all their hard work.

I would like to thank the the following departments for all their assistance in projects and programs throughout the year: Engineering & Conservation, Highway, Board of Health, Public Library, Selco, and the Town Manager's office.

I would also like to thank all the residents who volunteer in our parks & programs. They help make our town a great community! From coaching, to helping with town clean ups or calling to let us know about an issue we appreciate everyone who takes time to care about our parks and get involved.

Be sure to follow Public Facilities on Twitter and Instagram @ShrewsburyParks

Respectfully submitted,
Angela Snell, CPRP

DEPARTMENT OF PUBLIC WORKS

Jeffrey W. Howland, PE, Director of Public Works
Angela Snell, CPRP, Superintendent of Public Facilities & Parks
Daniel Rowley, Water & Sewer Superintendent

Division Managers:

Keith Baldinger- Public Buildings Division Manager
Kevin Esposito- Parks, Cemetery & Grounds Division Manager
Rossana Malaver- Business Management Division Manager
Nick Repekta- Highway Division Manager
Andrew Truman, PE, Town Engineer

On June 26, 2018 the Board of Selectman unanimously voted to approve the creation of a Department of Public Works pursuant to Section 11 of the Town Manager Act.

The Department of Public Works (DPW) has oversight over Shrewsbury public infrastructure, including public buildings, roadway, parks, solid waste, stormwater management and our water utility.

In June 2019 Robert Tozeski, Water & Sewer Superintendent, retired from the Town after 30 years of service. We wish him well in his retirement. In September, we welcomed Daniel Rowley as the new Water & Sewer Superintendent. We look forward to working with him in the DPW.

We also welcomed two new administrative assistants to our team; Jessica Rebokis in Public Facilities and Sherry Robbins in Engineering/Customer Service.

Residents are reminded to sign up for CodeRed alerts on the town's website to receive emergency alerts related to the department and to follow us on twitter at @ShrewsburyMaGov

Please review each division's individual pages for information on this year's projects and activities.



(Pictured L to R): Daniel Rowley, Keith Baldinger, Andrew Truman, Nick Repekta, Jeffrey Howland, Angela Snell, Kevin Esposito, Rosanna Malaver

SHREWSBURY HOUSING AUTHORITY

Shrewsbury Housing Authority is a politic, corporate and duly organized public housing agency. State and Federal lawmakers promulgate rules and regulations by which the housing authority must abide. The authority's funding is received directly from state and federal agencies.

A five-member Board of Commissioners oversees the authority by providing leadership and advice, advocating for current and future housing. As public officials, they hold meetings according to M.G.L. chapter 39 sections 2B of open meeting law. Meetings are on the second Tuesday of the month and open to the public. We post all meetings with the Town Clerk at the Town Hall with a copy of our agenda at the Police Department.

The Executive Director is responsible for the day-to-day administration of Federal and State programs. Together the Executive Director and Board of Commissioners form a powerful force in serving those in need within this community. The current Board of Commissioners and the Executive Director are listed below:

Commissioners:

**Richard Ricker, Gayle Vigeant, Kathleen McSweeney, Paul Campaniello,
and Bruce Pardee**

Executive Director:

Kelly Bergeron

The Shrewsbury Housing Authority has been a vital link to the community since it held its first meeting on January 4, 1963. The housing authority's success can be attribute to the hard work of individuals with the vision to bring affordable housing to the town. Over the past forty years the authority has grown and evolved.

The need for affordable housing is evident in the long waiting list for underserved town residents, tough economic times heightens our awareness of the need to preserve and create affordable housing in the town of Shrewsbury.

State Funded Sites Federally Funded Sites

Elderly

100 Units – Francis Gardens

36 Units – Elizabeth Gardens

Elderly

100 Units – Shrewsbury Towers

173 Section 8 Vouchers

Family

13 three-bedroom units on scattered locations

4 two-bedroom units – South Street

2 two-bedroom units – Ridgeland Rd

689-2

3 five-bedroom houses – Lake Street

689-3

3 two-bedroom units

2 one-bedroom units – Ridgeland Rd

Section 8 Housing Choice Voucher program, funded by the Department of Housing and Urban Development (HUD), allows eligible applicants to be subsidized in an

apartment that meets the requirements of the program. Presently all 173 Section 8 Housing Choice Vouchers are no longer fully funded, our program will be reduced in size.

The Shrewsbury Housing Authority is dedicated to helping residents grow in spirit, live with a sense of fulfillment, experience dignity and meet the challenges of their changing lives. In the spirit of this mission, the housing authority staff strives to meet the needs of all our residents.

The Shrewsbury Housing Authority makes a payment in lieu of taxes (PILOT) to the Town of Shrewsbury annually. State and Federal agencies have set the formulas for payment. The payments for the past few years are listed below:

<i>Fiscal Year</i>	<i>Federal Pilot</i>	<i>State Pilot</i>	<i>Total Amount</i>
2001 – 2002	\$22,402.00	\$5,205.00	\$27,607.00
2002 – 2003	\$25,741.88	\$5,233.00	\$30,974.88
2003 – 2004	\$22,248.56	\$5,160.00	\$27,408.56
2004 – 2005	\$22,891.08	\$4,166.00	\$27,057.08
2005 – 2006	\$22,667.00	\$4,929.00	\$27,596.00
2006 – 2007	\$23,567.70	\$4,903.51	\$28,471.21
2007 – 2008	\$26,072.63	\$4,914.79	\$30,987.42
2008 – 2009	\$26,924.00	\$6,501.00	\$33,425.00
2009 – 2010	\$27,508.41	\$6,500.08	\$34,008.49
2010 – 2011	\$27,500.00	\$6,501.00	\$34,001.00
2011 – 2012	\$35,218.18	\$6,530.77	\$28,687.41
2012 – 2013	\$35,487.00	\$6,544.75	\$25,942.25
2013 – 2014	\$31,442.67	\$6,562.08	\$24,880.59
2014 – 2015	\$34,010.78	\$7,213.78	\$26,797.00
2015 – 2016	\$34,609.41	\$7,213.78	\$27,395.63
2016 – 2017	\$30,127.15	\$7242.00	\$37,369.15
2017 – 2018	\$30,838.43	\$7342.64	\$38,181.07
2018 – 2019	\$41,482.53	\$7,336.77	\$34,145.76
2019 – 2020	\$35,326.88	\$6,900.00	\$42,226.88

SHREWSBURY PUBLIC LIBRARY

Covering the period July 2018 through June 2019

Board of Library Trustees

Clare M.O'Connor, Chair

Joan T. Barry, Vice Chair

Lisa Thomas Powers, Secretary

Jeffrey Billingham

AnneMarie Bird (elected May 2019)

Nancy P. Gilbert

Dean C. Gillam

Deborah M. Lebeaux

Kevin A. McKenna

Frances Whitney (retired May 2019)

Management Staff

Ellen M. Dolan, Library Director

Priya Rathnam, Assistant Director

Melissa Wentworth, Head of Circulation Services

Sonja Drotar, Head of Children's Services

Pat Haglund, Head of Technical Services

A QUICK SNAPSHOT OF LIBRARY USE

- 330,122 people visited the library.
- Library patrons borrowed 482,454 books, videos, eBooks, magazines and audio items.
- Library patrons also borrowed 43,626 items from other libraries through our inter-library loan service.
- Library staff answered 40,417 reference questions.
- 19,297 children, teens, and adults attended 1,060 programs.
- Public Internet and online research computers were used 19,708 times, and patrons made use of their own laptops and devices for over 1 million free Wi-Fi sessions.
- 87,764 online titles were downloaded, viewed, or streamed by library patrons.
- 30 proctored exams were conducted for students.
- The Outreach Librarian made 589 visits, delivering 8,379 items.
- There were 22,422 active library cardholders, with 2,335 new library cards added during the fiscal year.
- 678 volunteers provided 5,185 service hours to support library programs and services.
- Library museum passes provided 2,537 visits to area museums for families and individuals.
- There were 168 print newspapers and magazines, and 138 electronic serial subscriptions, patrons enjoyed.

BOARD OF LIBRARY TRUSTEES

The Library Board of Trustees meets the fourth Tuesday of every month (excluding July and August) at 7:00 p.m. at the Shrewsbury Public Library.

Frances Whitney retired from the Board of Library Trustees in May 2019 after 24 years of service to the library and the people of Shrewsbury. Through her years of service, she consistently focused on what patrons needed and wanted when they visited the library. She also cared deeply that the library building and property were kept in good condition. We thank Fran for her dedication, commitment, and hard work over the years. In May 2019 the Board was joined by our newest member AnneMarie Bird, who was elected for a three-year term.

The library's programs and services are governed by a Strategic Plan, which typically covers a three-to-five year period. Library staff then implement the Strategic Plan by developing an Annual Action Plan, which identifies which goals from the plan will receive attention in the coming fiscal year.

Fiscal year 2019 was governed by an Action Plan that was based on an older planning process, but was meant to sustain a positive direction in services while waiting for the completion of a new strategic planning process. This new process, based on the Public Library Association's planning model entitled "Strategic Planning for Results", embraces the idea that excellence must be defined locally and focused on local needs. It also recognizes that excellence can be achieved through strong commitment to services focused on user needs and through a desire for continued improvement.

The new planning work began in fall 2017 and was completed in September 2018. The resulting new Strategic Plan of Service will provide direction for the library from fiscal years 2020 through 2024.

We wish to acknowledge the important contributions of our Community Advisory Council to this new plan, including the following members:

- Arathi Cowlagi, member of India Society of Worcester and member of the Friends of the Library Board of Directors;
- Gregg Dass, Family Services Counselor;
- Marc Serra, Executive Director of Shrewsbury Media Connection;
- Cassidy DeMalia, Shrewsbury Public Library Advisory Team (SPLAT) member, teen volunteer, and part-time library employee;
- Nancy Gilbert, Library Trustee, Chair of the Shrewsbury Public Library Foundation;
- Kathy Johnson, English Conversation Circle teacher at Shrewsbury Public Library;
- Deborah DelDotto, member of Shrewsbury Commission on Disability;
- Bob Boulay, Manager of Operations Engineering, Metso;
- Caitlin McKeon Staples, Reference Librarian, Shrewsbury Public Library;
- Waldo Zamor, Physician, UMass Medical School, active in public health community;
- Charlotte Budge, Technical Services Assistant, Shrewsbury Public Library;
- Dr. B. Dale Magee, member of Shrewsbury School Committee;
- Tony Marin, ESL Teacher in Framingham Public School, English Conversation

- Circle teacher at Shrewsbury Public Library;
- Maribeth Lynch, Town Planning Committee member, Library’s Capital Campaign Leadership team member, and local realtor;
- Jenny Wang, volunteer math instructor at Shrewsbury Public Library, longtime library volunteer;
- Lynne Ticho, St. Anne’s Human Services volunteer;
- April Jones Prince, active library user, nationally known children’s author, parent of young children;
- Amy Clouter, Assistant Superintendent for Curriculum and Instruction, Administration, Shrewsbury Public Schools.

The Shrewsbury Public Library greatly appreciates the guidance, contributions, and generous time given by CAC members. Their thoughtful contributions have enlarged our understanding of community needs and helped us set suitable priorities for future activities.

The full details of the Strategic Plan and Annual Action Plan can be found on the library website.

COLLECTIONS

The holdings of the Shrewsbury Public Library are as follows:

• Books	101,924
• Art prints, eReaders, laptops, kits, etc.	2,231
• Videos and DVDs	10,696
• Audio books and music	7,342
• eBooks	64,222
• Downloadable items	22,239
• Electronic formats (CD-ROMs, CD games, etc.)	1,716
• Newspaper, magazine, and electronic subscriptions	351

Museum Passes

- Belkin Family Lookout Farm
- Boston Children’s Museum
- Davis Farmland
- Discovery Museums
- EcoTarium
- Garden in the Woods
- Harvard Art Museums
- Harvard Museum of Natural History
- Isabella Stewart Gardner Museum
- Massachusetts Parks Pass
- Massachusetts State Police Museum and Learning Center
- Museum of Fine Arts, Boston
- Museum of Science, Boston
- Mystic Aquarium
- New England Aquarium
- Norman Rockwell Museum
- Old Sturbridge Village
- Roger Williams Park Zoo
- Salem Witch Museum
- Southwick’s Zoo
- Tower Hill Botanic Garden
- U.S.S. Constitution Museum
- Worcester Art Museum

Online Resources

Reference Databases and Web Tools

- AtoZdatabases
- America's Obituaries and Death Notices
- America's News Magazines and Newspapers
- Ancestry Library Edition
- BookFlix
- Boston Globe
- Boston Herald
- Brainfuse HelpNow
- Career Transitions (Gale)
- Central Register and Goods and Services Bulletin
- Consumer Reports
- Contemporary Literary Criticism
- Cypress Resume
- Driving-Tests.org
- Encyclopedia Britannica Online
- Freading eBooks
- Freegal Music
- Gale Databases
- HeritageQuest Online
- Hoopla
- LearningExpress Library
- Literature Resource Center
- Mango Languages
- Medline Plus
- Miss Humblebee's Academy
- Newsbank
- Niche Academy
- Novelist
- NUWAV Legal Documents
- OneClick Digital
- Opposing Viewpoints (Gale)
- Overdrive
- RBdigital
- Research Companion (Proquest)
- Science Database (Proquest)
- Universal Class
- Value Line Investment Survey
- Worcester Telegram and Gazette

ONLINE SERVICES

The library offers a range of online options to expand access to library services and provide efficiencies for both staff and the public.

- The SPL app provides an easy means to search and place holds on books, movies, and more, download or stream free media from the library, learn about library events and programs, and much more! Available at <http://shrewsbury.boopsie.com/>.
- Niche Academy features video tutorials on a range of learning topics, including most of the library's e-resources.
- Learning Express provides online access to a comprehensive selection of academic and career-related resources for skill building, test preparation, and workplace growth.
- Our Online museum pass booking service allows patrons to view and book available museum passes from their home computers.
- We also offer online registration program for library events and activities.
- Brainfuse HelpNow, a live chat based tutorial service is available to Shrewsbury K-12 students at no charge.

- We also offer online language instruction, online computer instruction, and online genealogy tools.
- The downloading and streaming of music, videos, eBooks, and eAudio books for all ages
- The online catalog allows patrons to
 - View the holdings of the Shrewsbury Public Library and more than 150 other libraries in Central and Western Massachusetts,
 - Reserve titles online and send them to their desired library for pick-up,
 - Renew library materials online and receive email reminders of books and other materials about to come due, and
 - View their own transactions, such as items checked out, outstanding reserves, fines due, etc.

FINANCIAL AND LEGISLATIVE

The fiscal year 2019 budget included a considerable increase of \$17,000 to the Library Materials Account. This change ensured continued compliance with the state’s certification requirement on library materials spending and provided resources to better meet the increased demand for print and online books, movies, magazines, eBooks, and downloadable and streaming content.

The development of the fiscal year 2020 library budget culminated in May 2019 with the approval by Town Meeting of a 4.8% increase for the coming year. An important improvement was increased funding for a full-time Youth Services Assistant position, which was added during fiscal year 2019. The Town approved \$36,000 for this position in fiscal year 2020, with the remainder, or just over \$12,000, to come from Library State Aid Funds. This position, filled by the capable Rashmi Singh, has been key to improving services to both children and teens. Rashmi assists with children’s programming during morning hours and serves in partnership with Young Adult Librarian Annie Lee King in the teen room during the afternoons.

GRANTS AND GIFTS

In fiscal year 2019 the library secured many generous grants and donations to improve library programs and services.

With a \$2,500 grant from the Greater Worcester Community Foundation (GWCF), we continued offering the Memory Café program to people living with dementia and their care partners. This program was launched in 2016 with a two-year Library Services and Technology Act Grant, that could not be renewed, so we were extremely grateful to GWCF for sustaining this important program.

In May 2019, officials from the Massachusetts Board of Library Commissioners and the Federal Institute of Museum and Library Services visited the library to learn more about our Memory Café program. They met with Library Director Ellen Dolan, Assistant Director Priya Rathnam, and Program Coordinator Christina Zarobe, as well as two café participants. A mother who lives with dementia and her caregiver daughter relayed the importance of the café in their lives, noting that being out in the community, seeing people of all ages, and using the library again greatly improved their lives.

The library also received a \$5,000 grant from the Greater Worcester Community Foundation to continue the English Conversation Circle program. This is the seventh year the GWCF supported this vital program for English language learners.

In order to protect Library Trust Fund assets for future needs, the Board of Library Trustees voted in 2018 to limit trust fund expenditures to the net investment income of the prior fiscal year. Therefore, they approved just over \$9,000 of funds from the Olive I. and Anthony A. Borgatti Library Trust Fund to be used for library materials in audio format during fiscal year 2019.

During fiscal year 2019 we received a \$10,000 Library Services and Technology Act grant to fund improvements to the interior and exterior play spaces in the children's room. The funding allowed us to transform our indoor and outdoor courtyard play spaces in ways that encourage more free play and provide more opportunities for parents and caregivers to interact with their children in creative play. It also funded programs that help parents and other adults learn about ways to encourage creative play at home or school, and why play is essential to child development. Our project was informed by the Mind in the Making initiative and other early learning research. We also received additional donations from Fontaine Brothers Construction, gifts in memory of Mary Jordalen, and a gift from Jack Slosky in memory of Ursula Kocemba-Slosky to support this important project.

The Shrewsbury Federal Credit Union again made a generous donation in October 2018, providing \$750 to fund the library's annual Wake Up With Wimpy event; an early morning breakfast party for 90 children and their families, all to celebrate the release of a new book in the Diary of a Wimpy Kid series.

The Shrewsbury Parks and Recreation Department donated two Massachusetts State Parks passes for use by library patrons.

SELCO continues to provide free coffee sleeves for the hot drinks served via the vending machine in our café area.

Shrewsbury Resident Donnie Green organized the "Shrewsbury Super Soak" fundraiser with the Friends of the Library being one of the gift recipients.

The Sunday Sponsorship program continued for a thirteenth year, with generous donors providing all funds necessary the 2019 season. Thanks to the contributions of individuals, businesses, and civic groups, library users were able to enjoy a full season of Sunday hours from October 2018 through May 2019. Twenty-three donors provided over \$16,000 for sponsorships, ensuring library service from 1:00 to 5:00 p.m. each Sunday afternoon. During those 31 afternoons of service, we hosted over 22,000 visits and patrons borrowed close to 26,000 items.

The following sponsors provided funding for the 2019 season: Southgate at Shrewsbury (five Sundays), Dr. B. Dale & Mrs. Melanie Magee (three Sundays), Daniels Insurance Agency (two Sundays), Dean Park Grill and Pizza (two Sundays), and the Olive I. and Anthony A. Borgatti Jr. Donor Advised Fund of the Greater Worcester Community Foundation (two Sundays). Individual Sunday sponsorships came from Jeannine and Ron Boulanger in memory of Nicole Boulanger; Maureen Fujimori in honor of fabulous librarians Bonnie O'Brien and Polly Hess; an anonymous donor in Memory of John J. Morrissey; an anonymous donor in memory of Harry Der Harootunian; Carmella Heedles in memory of

James A. Heedles; Jay Somers in loving memory of Buckie Somers; Zak and Susan Cramer in honor of Natalie and Allen Cramer; The Shrewsbury Garden Club in honor of Earth Day; The Shrewsbury Education Association; The Rotary Club of Shrewsbury; Central One Federal Credit Union; The Bachini Family; Olivia, Peg and Don Harbert; Selectman John Lebeaux; David and Kathleen Rocheleau; Pat Silvestri in memory of Elizabeth Woodring; and Joan Barry.

The Board of Library Trustees approved disbursements from Library State Aid and Library Trust Funds totaling close to \$30,000 to provide the following:

- Audio books and other online audio content;
- Support of special projects such as staff development, Veteran's Day receptions, and other public events;
- Support of personnel costs;
- Support of Summer Reading Program activities;
- Museum passes, supplies, and more;
- Additional part-time staffing hours for program coverage, substitute coverage, and more.

POLICIES, PROGRAMS AND SERVICES

A wide range of children's programs were offered this year:

- We offered weekly Storytimes for all ages, which included Babies, Books and Bubbles for newborns through pre-walkers; Wiggle Words for new walkers through age 2 ½; Book Beats for pre-school through kindergarten, and Preschool Storytime for ages 4-5.
- Partaking in the nationwide theme "Libraries Rock!" the library encouraged summer reading as readers kept track of their reading minutes and were awarded prizes. Additional programming on this theme was offered throughout the summer, including a Superhero Training Camp, Learn Ukulele, Earth Rocks, Musical Instrument-Making for Kids, Rock Around the World, Move and Groove Storytime, National Dance Day, Singing with Judy Pancoast, Rockin' Reads Storytime, Interactive Movie for Kids, and String Art. Many of these programs were sponsored by the Friends of the Shrewsbury Public Library.
- Pajama Yoga allowed children in grades 1-3 to practice yoga with a focus on relaxation and bedtime readiness.
- After-School Lego Club, a monthly non-competitive building opportunity for grades K-4, including snacks provided by the Friends of the Shrewsbury Public Library.
- R.E.C.E.S.S., offered in collaboration with the school department provided students with an opportunity to explore required summer reading books.
- Therapy Dogs for Reluctant Readers "Read to a Dog" Program, was sponsored by "Paws for People", a volunteer group located at the Tufts Center for Animals, Tufts Cummings School of Veterinary Medicine.
- Regularly scheduled Library Tours were conducted for many area school children in both private and public schools.
- Pajama Storytime, a fun time for kids and caregivers to celebrate bedtime, took

place quarterly.

- Young Scientist, a hands-on enrichment program with STEM (science, technology, engineering, and math) provided activities for children ages 3-5 with parents or caregivers. This program was presented by the YMCA Family and Community Partnership.
- Dash & Dot, provided an opportunity for kids to learn coding with robots!
- Pre-school French classes offered a casual approach to learning French for preschoolers and their caregivers.
- Regularly scheduled Shrewsbury Junior Garden Club, taught kids to make seasonal botanical creations.
- Move and Learn, presented in collaboration with Little Gym of West Boylston, taught kids early literacy skills through movement.
- Children in grades 2-5 discovered and created new solutions to problematic stories in the STEM program Engineer a Story.
- Kids played tag and other recess games in the library during Cabin Fever Games, the only time running in the library is allowed.
- Crafternoon, a drop-in program where kids learned through crafting, had a special theme each week.
- Baby Massage with Parent, a four-week class that encouraged bonding and relaxation was made possible by THOM of Worcester.
- Back to School with ADHD, presented by local expert Brendan Mahan helped parents and students prepare for school.
- Kids read stories and made dotty crafts at International Dot Day Storytime.
- The Talk Like a Pirate family celebrated participants' pirate side.
- At the Animal Adventures Live Animal Show, part of the Spirit of Shrewsbury festival, kids of all ages met animals from around the world.
- World Space Week Wall-E and Craft was a drop-in program for all ages.
- Master Builder Dan the Lego Man taught kids how to improve LEGO building skills.
- At Teaching Creatures, kids learned all about exotic creatures, in partnership with Shrewsbury Garden Club Junior Members.
- ImagArena was an exciting hands-on program where participants ages 5+ explored the power of imagination through open-ended building exercises.
- During Wake Up with Wimpy, kids in grades 3-7 ate breakfast, played games, and brought home their own copy of Diary of Wimpy Kid. This program was fully funded by Shrewsbury Federal Credit Union.
- Yoga for Kids was offered for ages 4-6 and their caregivers.
- Retro Games Fun was a drop-in program where families played life-sized Pac Man and retro video games.
- Paw Patrol Fun, a five-week program, included a scavenger hunt, coloring, activity sheets, and word games.
- During Read a Ton of Books patrons weighed the books they checked out during Family Literacy Month.

- Half-Day of School Movie was a drop-in program for kids and their families to relax with a movie during early school release days.
- Kids Can Code! introduced kids ages 3+ to coding concepts.
- Baby Shark-a-Thon was a fun program where families played, danced, sang, and crafted to their favorite song.
- At Paper Flowers families created a bouquet or picture of flowers that contained a secret message told through the flowers.
- Pokémon Trading Card Day allowed kids to gather at the library to meet fellow Pokémon fans and trade for new material.
- At Lego Showcase kids brought in Lego creations from home to show off and build with LEGOS.
- Felt Stuffed Animals and Pom Pom Animals taught kids in grades K-5 to make stuffed animals out of felt and pom poms during the library's hibernation-themed February school vacation.
- Stuffed Animal Sleepover allowed kids to drop off their stuffed animals for a night of fun at the library. In the morning families picked up their stuffies and watched a slideshow of their antics.
- At Mini Open House: Celebrate Play! families came to the library to see our newly refurbished indoor play place in the children's room thanks to our LSTA grant. They also made crafts and enjoyed refreshments.
- Code Wiz was a coding class for kids ages 7-9.
- At our Pi Day Celebration, all ages celebrated the holiday with a pie-eating contest and crafts.
- African Animals STEAM Storytime focused on Science, Technology, Engineering, Arts, and Math, and was run by the local author of Azizi's Journey.
- For our What Exactly Is Play and Why Is It Such a Powerful Vehicle for Learning event Research Professor Peter Gray from the Department of Psychology at Boston College spoke to parents, guardians, and educators about the importance of childhood play and its direct correlation to a child's healthy development.
- The Babysitters' Job Fair provided a chance for certified babysitters and local parents to connect with one another.
- Building with Recyclables enabled families to build together using recycled materials.
- International Table Top Day provided families a chance to play a variety of games at the library.
- At the four-session Positive Discipline Parent Workshop parents and caregivers discussed and learned positive discipline techniques.
- Elmo visited the library during Elmo Storytime, which was brought to us by UFund.
- Families learned about the fastest two minutes in sports through games and crafting at our Kentucky Derby Party.
- Kids traded, crafted, and had fun with their favorite Pokémon at our Pokémon Party.

- We offered 3D Printing for kids in grades 2-4, where they learned how to design creations using Tinkercad.
- Mom’s Night Out, offered in collaboration with Clay Time, gave moms a relaxing night of pottery painting while kids played and made Mother’s Day cards.
- Patrons gathered in celebration of the new “Construction Zone” play space in the children’s courtyard at our Courtyard Grand Opening
- A variety of holiday and seasonal programs and activities were held, including:
 - Halloween Slime-Making, a fun STEM activity for kids ages 5-8.
 - Halloween Collages, a drop-in program for kids of all ages to make Halloween-themed crafts.
 - Diwali Celebration, a storytime and craft session celebrating Diwali.
 - Hanukkah Storytime, where we partnered with community members and children sang songs, read stories, and did a craft celebrating Hanukkah.
 - New Year’s Eve Make and Take, where children of all ages created several different crafts in celebration of the New Year.
 - Gingerbread House Decorating, where a local gingerbread house builder donated 20 houses to the library for families to decorate with candy and frosting.
 - Gift Crafting for Kids where all ages were given the option of making several varieties of presents to gift to someone they love over the holiday season.
 - Passover Storytime, where children learned about Passover through stories, songs, and a craft.
 - Chinese New Year Celebration, where families celebrated by making themed crafts.
 - Valentine’s Day Card Making, where kids made Valentine’s Day cards for people they love.
 - Purim Storytime, where children learned about the Jewish holiday Purim through stories, songs, and a craft.
 - Holi Celebration, where children learned about Holi through crafting.
 - Mother’s Day Partner Yoga for mothers and their children.
 - Shavuot Storytime, where patrons learned about Shavuot through stories, songs, and a craft.
- Our Summer Reading Kickoff Carnival, where patrons of all ages gathered to celebrate summer. The library had a performance by a yo-yo master and kids played games, ate food, and made crafts all in the spirit of summer reading.

The library offered its adult users a wealth of opportunities for growth and enrichment this year.

- The Library received a \$5,000 grant from the Greater Worcester Community Foundation for the seventh consecutive year to continue the popular English Conversation Circle program that serves adult non-native English speakers. Five weekly sessions were offered, including one at St. Anne’s Catholic Church in Shrewsbury. Hundreds of new Americans who have immigrated from

China, Japan, Korea, India, Pakistan, Iran, Syria, Russia, Albania, Haiti, Egypt, Turkmenistan, Venezuela, and Colombia have attended the Conversation Circle groups, made new friends, and gained confidence to pursue higher learning or secure employment.

- The Good Day Memory Café continued to welcome visitors to its bi-monthly meetings. A memory café is a welcoming place for people at various stages of Alzheimer's and other forms of dementia and their care partners to socialize and spend an enjoyable afternoon. Activities at the memory café included music performances, art activities, and visits by therapy dogs with their handlers. The library received a \$2,500 grant from the Greater Worcester Community Foundation in January 2019 that helped sustain the Memory Café program.
- The cookbook book group that was started in January 2018 continued to meet on the fourth Thursday of every month. This group was facilitated by the Assistant Director and a local resident, Cynthia Carlson. A cookbook was selected every month and participants each made a recipe from that cookbook and brought it to the library to share with others in the group. Two other book groups met monthly; the Eclectic Browsers met on the third Wednesday of the month and the Shrewsbury Readers met on the first Thursday of the month.
- A book group for millennials (people in their 20s and 30s) meets at a local restaurant once a month. This group was facilitated by the Young Adult Librarian and the Technology Specialist.
- Literary programs included visits by authors who did book signings.
 - Beth Castrodale launched her book *In "In This Ground"*, published by Garland Press.
 - Gayle Suzanne's *"Stepping Out in Love"* was a collection of vignettes to help guide people to happiness after divorce.
 - Shrewsbury resident Lou Pepi described the heroic battle fought by the Alpha Company in North Vietnam for three days in 1969 in his book *"My Brothers Have My Back."*
 - Michael McGowan enthralled his audience with anecdotes from his book *"Ghost: My Thirty Years as an FBI Undercover Agent."*
- A four-part series of writing workshops was conducted by Lisa Shea.
- Health and wellness workshops included sessions on mindfulness, meditation workshops by Dr. Allen Hughes, and yoga and breathing exercises taught by Shrewsbury resident Bindu Gupta. Quarterly health fairs were organized in January and April 2019. About 10 health care professionals participated in each of these fairs, and library patrons gathered tips on various topics related to health and fitness. A genes and DNA special interest club was facilitated by Clare O'Connor, who led a series of talks on genetics.
- A coloring club, a knitting club, and various art workshops were offered throughout the year. Local artist and Worcester Art Museum docent Marion Buricatu offered some art workshops.
- Musical performers specializing in various genres of music entertained patrons. Musicians included contemporary duo Lori Diamond and Fred Abatalli; Solstice Sackbuts; MetroWest Quintet, who played French classical music; Maitreyee Chakraborty, who performed East Indian classical music; and Women of Note,

an acappella group. Students of a local Indian classical music teacher, Uma Sankar, performed during the summer. There were also scholarly talks on Mozart and Beethoven delivered by Robert Oakan.

- Other educational, recreational, cultural and informational programs included Genealogy Club meetings facilitated by former Assistant Director George Brown, Spanish classes lead by Janine Hess, and instructional computer classes.
- Some unique programs included the celebration of the 50th anniversary of the moon landing with a program by M.J. Johnson, local resident Don Pottle's reenactment of an 18th century physician, a meditative walk in Prospect Park called Shinrin-yoku or forest bathing, and film-viewing series portraying Middle Eastern culture followed by a discussion led by Cynthia Monsour.
- The Shrewsbury Cultural Council awarded partial grants to Greg Maichack, who conducted an art workshop at the library, Roger Tincknell, who gave a performance on St. Patrick's day, and Adam Mejaour and the Quintessential Brass Band ,who performed during the summer.
- The library continued to collaborate and partner with the Council on Aging through the Community Outreach Partnership, with the Shrewsbury Garden Club, and the Alzheimers' Association.
- The second annual Couch to 5K program was organized in spring 2019. Starting in May, a group of people gathered every week at the library to train and, on June 22nd, 11 people successfully completed a 5K run in Worcester with the Central Mass Striders. The library partnered with Shrewsbury-based Marathon Sports, and Get in Shape for Women.

Teen Programs, Services and News

It was a busy year in the Young Adult Department as new librarian Annie Lee King settled in. We were thrilled to see so many middle and high school patrons taking advantage of the space to study, do homework, and collaborate on group projects after school most days. Fridays remained our most hectic day, with a regular influx of visitors from Sherwood and Oak ready to kick off the weekend! We were very grateful for our two high school assistants, who helped us manage the Friday crowds. SPLAT (Shrewsbury Public Library Advisory Team) restarted and met each month during the school year to vote on new materials, discuss possible new events and programs, and give teens a chance to meet and socialize.

- Summer 2018 was quiet time in terms of events due to the transition between librarians, but our calendar of programs picked back up in the fall and has continued non-stop ever since!
- In July 2018, due to the vacancy of the Young Adult Librarian position, the Electronic Resources Librarian ran the Library's Annual Comic-Con. Programs included presentations by a local artist and several local comic historians, a showing of the movie Black Panther, and a cosplay contest.
- In September 2018 our Girls Who Code club started under the invaluable leadership of facilitators Cheryl Bortnick and Kathy LeBoeuf. This club gives girls in grades 7-8 a chance to learn the essentials of coding in a fun and supportive environment.
- In October 2018 we hosted a popular Costume Design Workshop led by Mink the Satyr, who coached a group of teens through the creative design process

- and talked about her own experiences as a cosplayer. Teens also enjoyed a drop in Dia de los Muertos lantern-making activity, where they were able to learn more about the holiday and create beautiful glowing lanterns.
- In November 2018 we were very lucky to have a visit from author Jennifer Yu, who came to talk about her new book "Imagine Us Happy" and to speak about her career as an author.
 - December 2018 brought the first Super Smash Bros. tournament date of the school year. The tournament was open to any interested person in grades 5-12 and was run on Tuesday half-days throughout the school year. During the December vacation we also ran six sessions of our new escape room, The Ice Fortress of Doctor Coppernose, which provided an immersive puzzle-solving experience for groups of teens and was very well attended.
 - On Thursday nights in January 2019 we hosted Improv Skills for Teens with Meredith Charles, where 25 teens improved their problem solving skills and their acting chops while having a lot of fun. Even more exciting was our drop-in Minute to Win It event, where teens completed zany tasks at high speeds. We held a screening of "The Hate U Give" to celebrate the release of the film adaptation of this popular book.
 - In February 2019, to promote engagement with our new social media presence, we held an Instagram-based contest to choose the new cardboard cutout for the YA room. From a shortlist of Captain America, Teen Groot, Bob Ross, and a Weeping Angel, Bob Ross won by a mile! And the YA Instagram account gained many new followers. Our February vacation was jam-packed with a bustling Jewelry Makerspace, a rambunctious Mario Kart tournament, a Studio Ghibli film festival, and a Scavenger Hunt that ran the entire week and took participants through almost every room in the Library.
 - Our March 2019 Kahoot drop-in afternoon drew a large crowd of eager participants (until we unfortunately overwhelmed the Wi-Fi signal!). Thanks to a generous donation from Table Talk Pies, we held a Post-Pi Day Pigout eating contest. The winning eater polished off her pie in 34 seconds without using her hands! We also hosted a workshop on 3D Modeling that was in high demand. All participants were taught how to use 3D modeling software to create their own figure which was then printed for them. Thanks to our generous volunteers Meha and Yatish Chhaya, we began offering drop-in math/science extra help sessions on Saturdays for grades 7-12.
 - April 2019 brought another drop-in Minute to Win It with even more fast-paced games for our teens. We also offered a Learn Ukulele workshop in which Julie Stepanek taught a group of aspiring musicians the basics of reading music and playing the ukulele. By the end of the hour all of the participants were able to play a hit song!
 - In advance of Mother's Day we offered a drop-in pop-up card making program in May 2019. We also had our first SHS Study Break, where we provided snacks, relaxing activities, and a visit from a certified therapy dog to our hardworking high school patrons. We also held several info sessions for prospective teen summer volunteers where they learned about how to become a volunteer, and focused on how to help patrons participate in their school "summer theme experience" and the library's summer reading program.

- In June 2019 we had our second SHS Study Break with another visit from a much-appreciated therapy dog. Our revamped summer reading program began and was helped along by nearly 100 teen summer volunteers! These teens cheerfully helped local families figure out the new requirements for the "summer theme experience" and capably assisted them in finding materials. Several teen volunteers also helped out at our Summer Reading Kick-Off, which included a delightfully chaotic Minute to Win It program.

The following is a sampling of other Library service initiatives in fiscal year 2019.

- Following the Town's Veteran's Day Ceremony, the Friends of the Library sponsored a reception for area veterans and residents.
- The library participated in the Spirit of Shrewsbury Expo, offering an exciting prize wheel to draw visitors to the library booth and allowing each visitor to win a small prize.
- We continued to offer exam proctoring for students taking online courses. During this fiscal year we proctored 30 such exams, most of which were for adult learners.
- Library Director Ellen Dolan continued working with the fledgling Shrewsbury Town Center Association, whose mission is "to improve, enhance, and foster economic and cultural development in the Town Center district of Shrewsbury."

TECHNICAL SERVICES

The Technical Services Department, which is responsible for acquiring, cataloging, and processing all print and online resources, had a busy year.

We continue to develop collections that match the goals of our Strategic Plan and best serve our patrons and community. Some of the new collections this year included our digital media players, known as Playaways. These have been well received by patrons as a new digital content that is small and easy to use. We also added a new vendor to expand our CD audiobook collection. To our Library of Things collection we added "Baby Gear", an assortment of items needed short-term by parents or visiting friends and families. For the traveler, we have created several "Travel Kits" that include maps, electrical converters, and small informational books on unique areas of a country.

Technical Services staff have also been involved with re-cataloging, re-labeling and re-locating many items in our collection to make it easier for patrons to locate them. This is an ongoing process as we strive to make the best use of our space and function in the library.

OUTREACH

Outreach Librarian Deb Mayo continued her excellent service to homebound patrons, nursing homes, pre-schools and daycares. She visits pre-schools every fall to present a program on the care and handling of library materials and meets with teachers to help with the school's curriculum and requests for the new year. Deb presents many storytimes throughout the year, including her January hibernation party. Deb's visits to her homebound patrons are always changing as she adds new patrons to her delivery service. Outreach clients are very

appreciative, and many report that they eagerly await her visits and are grateful to have this wonderful opportunity to continue their love of reading. The Outreach program continues to grow every year.

TECHNOLOGY

Fiscal year 2019 was predominantly a year of planning and performing maintenance on library technology. As per technology best practices, the library started laying the groundwork to begin replacing all staff and public PCs on a three-year cycle, with technology staff investigating equipment to best meet user needs. In a similar vein, the Electronic Resources Librarian began looking into the possibility of creating a new website for the library, one that would better meet the digital needs of patrons. After looking into several different website development companies, a staff committee was formed to assess each company and the value they could provide to the library.

Among the various initiatives begun in fiscal year 2019, the library began offering technology classes to town employees. These classes were taught by the Electronic Resources Librarian and Technology Specialist. The original intent of these classes was to help ease the transition to using the Google Suite of products that was taking place at Town Hall, and thus the early focus was on the similarities and differences of the various Microsoft products and their Google equivalents. Public classes also continued, covering topics such as various Microsoft Office programs, eBay, the various library eBook platforms, Facebook, etc. The Electronic Resources Librarian and Technology Specialist also taught a children's class on creating 3D models.

The Library introduced room booking software to allow patrons to book their own group study rooms either at the library or online, thus simplifying the workflow at the reference desk and allowing reference staff to focus on more direct patron needs. The Technology Specialist also created a custom PC kiosk specifically designed to allow patrons to easily book group study rooms at the library.

Due to the rousing success of the library's original 3D printer over the last several years, the decision was made to purchase a second, upgraded model to further improve the Library's 3D printing service. The previous printer, an Ultimaker 2, will remain in service and has been relocated to the Children's Room, while the new printer, an Ultimaker 3, has been placed on the main floor.

The Library also secured a contract with Security7 Networks to remotely manage the library's network security hardware. This ensures that our network is constantly monitored for irregularities and that staff will be notified immediately if a problem is detected.

In January 2019, we completed a bidding and procurement process for the automated handling system service and maintenance contract. We were pleased to have the contract awarded to Lyngsoe Corporation, the original manufacturer of the unit. With skilled manufacturer's technicians now working on the unit, problems with the exterior return door have been greatly reduced.

During the late spring and early summer, the library ran a trial technology drop-in program to determine if there was adequate community interest in the service.

The session was held once a week for two hours and staffed by a teen volunteer who had a background in technology work. While attendance was somewhat muted, it was determined that the library would attempt to offer a similar program in the future after making some structural adjustments.

Day-to-day the Technology Specialist and Electronic Resources Librarian continued performing routine maintenance on and repairing occasional problems with all library equipment including over 100 staff and public PCs, printers, photocopiers, self-checks, digital display screens, projectors, and various other sundry pieces of technology necessary to run the library.

PERSONNEL

- There were a number of staff changes in fiscal year 2019:
 - New Head of Children's Services Sonja Drotar joined our staff on June 5, 2018, just before the start of fiscal year 2019. Sonja has made tremendous improvements to children's services and programs and is doing a superb job of moving the department forward.
 - In July 2018 we hired a new Youth Services Assistant, which was a new full-time position approved by the town with shared funding the first two years, and the full town funding beginning in fiscal year 2021. Rashmi Singh, a former part-time employee, was hired to fill this position. In this new position Rashmi split her hours between the children's room and the teen services area. These additional hours allowed the children's room to expand program offerings and provided more effective teen room management.
 - Young Adult Librarian and Volunteer Coordinator Annie Lee King was hired in July 2018, bringing new focus and exciting ideas to teen services. She and Youth Services Assistant Rashmi Singh have successfully engaged area tweens and teens, making the teen room a vibrant and active spot for young visitors.
 - Reference Librarian Caitlin McKeon Staples left in fall 2018 to assume a position in another public library. Suzanne Gorum was hired as the new Reference Librarian and started her work on January 22 2019, quickly becoming the face of friendly and efficient service at the reference desk.
 - Upon the departure of Peter Arsenault, Evan Hale was appointed Sunday Supervisor in October 2018.
 - Two new seasonal aides were hired in June 2019. Keridan Doyle and Alyssa Papia joined us at the start of summer; our busiest of service periods.
- Library staff hosted two SPL program information tables at Massachusetts Library Legislative Day in April 2019, which highlighted the Memory Café program, teen gaming, and other teen engagement activities.
- Electronic Resources Librarian Mike Zeller continued to serve on the C/W MARS Evergreen Development Committee, which advises on the best way to allocate development funding to maximize the efficiency of Evergreen updates and bug fixes. This year the Committee voted to direct most of its funding towards search and catalog improvements. The Electronic Resources Librarian

also continued to serve on the Executive Board for the New England Library Association as one of its Membership Committee Co-chairs.

- Library staff participated in a town-wide study updating employee job descriptions for all non-union employees. They were also part of the town's Classification and Compensation Study, where all full time library employees completed surveys that analyzed the skills and activities of their work .
- As part of a new town personnel initiative, the library conducted "Stay Interviews" with recently hired employees to help the library and town identify factors that retain good employees.
- Library staff celebrated with Library Page Joe Jamros, a Special Olympics athlete who travelled to the 2019 Special Olympics World Games in Abu Dhabi with Team Special Olympics USA. Joe returned with a silver medal!

FACILITY & EQUIPMENT

The facility, in its third year of service, has proved to be well-designed and durable. While the number of visitors increases each year, the design of the building has accommodated this growth in usage without feeling crowded or overwhelmed. The uniquely designed spaces effectively meet the varied needs of library users. Thanks to the excellent care provided by custodian Kristi Baldino and the staff of the Public Facilities Department, the building is holding up very well to heavy usage and showing few signs of wear.

General facility news for fiscal year 2019:

- In March 2019 we arranged for professional seasonal care of two large planters at the main library entrance in honor of retiring trustee Fran Whitney.
- High traffic carpet areas and all windows were cleaned in September 2018
- We presented plans regarding proposed developments in the children's courtyard, including a sunshade, landscaping changes beneath the glass mosaic, and play space developments to the Historic District Commission and gained their approval. The new children's courtyard "Construction Site" play space was opened to the public with a grand opening celebration on June 10, 2019.
- The Trustees considered a Historic District Commission request to have the bronze building dedication plaque on the 1903 Jubal Howe building and the George Washington Memorial Highway marker plaque cleaned and polished. After numerous discussions and consideration of work that was done on other plaques around town, the Trustees declined to have the work done, believing the copper patina appropriately reflected the historic nature of both.
- Engineering and Highway staff helped assess concerns noted by the Trustees regarding the speed at which some drivers pass through the parking lot. As a result, highway division staff installed a series of pedestrian traffic signs.

FRIENDS OF THE LIBRARY



We thank the Friends of the Shrewsbury Public Library for their continued and increased support of our library. Membership continues to grow, providing funds for many activities. In 2019, the Friends provided over \$34,000 to support library programs and services.

Below is a sampling of their activities and accomplishments during fiscal year 2019.

- January 2019 saw the installment of new Friends President Vanessa Hale. Vanessa replaced Carrie Hendricks, who had ably served the Friends Board for the previous 10 years.
- The Friends held their annual meeting in October 2018 with program speaker Barry Deitz who did a presentation on Specter Brides and Headless Horsemen
- The 10th Annual Friends Foreign Film Festival provided international films and refreshments on each Sunday in February. Thank you to Melissa Misiewicz for organizing this well received event!
- The Friends Annual Book Sale was held from April 4 through April 7, 2019 and raised over \$6,000 to help fund library programs and services. We offer special thanks to Sale Co-chairs Claire Nagle and Patricia Segerson, who together contributed hundreds of volunteer hours to manage preparations for the annual sale.
- The Friends hosted the annual Holiday Open House on the first Saturday in December, which attracted hundreds of children and families. The Santa visit, crafts, games, refreshments, and other holiday activities were enjoyed by more than 1,000 people. Thank you to Friends of the Library Program Chairs Melissa Misiewicz and Anne Ottoson for the months of preparation and planning, which made this free community event such a success.
- A \$1,500 scholarship was awarded to Prisha Singh, a Shrewsbury resident and a 2019 graduate of Shrewsbury High School. Prisha will be attending the University of Massachusetts, Amherst to study biomedical engineering.
- Two summer concerts were held in partnership with the Shrewsbury Parks and Recreation Department. The July concert was with Beatles for Sale, and the August concert was with the Blackstone Valley Bluegrass Band.
- The Friends also funded a number of programs and services run by library staff, including:
 - Quarterly multi-cultural programs, beginner's Spanish classes, writing workshops, and more;
 - Refreshments and basic supplies for the Memory Café program;
 - Children's and teen programming; including the popular Music 'n Motion series, yoga for children, snacks and supplies for the LEGO Club, and SPLAT programs, including trivia contests and more;
 - A contract for the healthy vending machine in the Community Commons area; and
 - Museum passes.

The Friends Board typically meets on the first Wednesday of each month at 7:00 p.m. from September through June. All are welcome to attend, but meeting attendance is not required for membership in this vital library organization.

SHREWSBURY PUBLIC LIBRARY FOUNDATION



In its eleventh year of business, the non-profit Shrewsbury Public Library Foundation fully met its commitment to funding a portion of building project costs and began work on moving into a new phase- that of building an endowment fund for future library support.

- Trustee Jason Port retired from the Foundation Board in spring 2019. We thank Jason for his service to the town and the library.
- In October 2018, the Board voted to increase the board size from five members to a minimum of five members. In spring of 2019, the Board of Library Trustees sought letters of interest from prospective board candidates and appointed Dr. B. Dale Magee, Don Harbert, and Michael Hale to the Foundation Board.
- The Foundation Board then reorganized and voted Nancy Gilbert as Chair, Mike Hale as Treasurer, Don Harbert as Assistant Treasurer, and Claire Nagle as Secretary.

Fiscal year 2019 Foundation activities included:

- In January 2019 the Foundation was close to closing out the capital campaign drive with more than 99% of pledged funds collected.
- In spring 2019 the Foundation launched a new website for its next work phase which will be more conducive to building a sustaining endowment for the library. The website can be found at <https://foundationspl.org/>.
- Members of the Foundation Board, the Library Trustee Board, and the Friends of the Library Board met with retiring Greater Worcester Community Foundation Director Ann Lisi, who provided advice on library endowment fund development.

THANK YOU TO STAFF AND VOLUNTEERS

As I complete this final year of service to the library and the community, writing this acknowledgment section gives poignant focus on how blessed I have been during my 15-year tenure here at Shrewsbury Public Library. We truly have the most dedicated and compassionate employees. They work hard to ensure our library meets patron needs, and do so in a welcoming and kind way. We have a volunteer team that contributes countless hours and truly makes this building hum with excitement and success. Our Trustee Board is committed to the single and unified mission of ensuring that our library provides excellent service to all. Our Friends of the Library group members are tireless in their efforts to raise funds to host hundreds of programs for children, teens, and adults each and every year. Our Foundation Board is dedicated to building the framework to ensure a bright future for our library. And town officials and the people of Shrewsbury have been

remarkably supportive of the library and its mission. All of these people and forces working together have made SPL an outstanding library. Understandably, I leave with mixed emotions. It is hard to leave so many people whom I have come to respect and love.

I am grateful for and extremely proud of our dedicated and capable library managers and staff. Their hard work and dedication in responding to the growing numbers of users while offering new services and programs is just remarkable! I have been very proud to work with this team!

Thank you to the Public Buildings Department for doing such a fine job of managing our very busy public facility, especially our custodian Kristi Baldino.

Thank you to our generous volunteers who perform many necessary library duties. Close to 700 volunteers provided over 5,000 service hours. They assisted with library programs, shelved books, conducted data entry, and assisted with program planning. They have managed promotional activities, helped prepare for craft and activity programs, helped with grant projects, and essentially stepped in whenever we asked for support. Our volunteers contribute greatly to the library services our community enjoys.

The annual volunteer recognition reception was held in February 2019 and was the one first planned and managed by our new Young Adult Librarian and Volunteer Coordinator Annie Lee King. At the reception, library officials announced the winners of our Annual Volunteer Awards. The Teen Award was given to Nidhi Pednekar. The In-Service Award was given to Bindu Gupta. The Committee Service Award was given to the entire Friends of Library Board for their more than 40-year commitment to the library, and for their dedicated and tireless efforts to raise funds to support library events and activities. Thank you to these outstanding volunteers, and to all our volunteers.

We must also acknowledge the work of the various volunteer boards and committees that support the library and its services. The service of these individuals makes a great difference in the scope and range of library activities offered. Thank you to the dedicated people who serve on these committees.

- As noted above, the Friends of the Library Board was very active in 2018. I wish to acknowledge the great work of President Vanessa Hale, Vice President Judy Pugliese, Treasurer Jeff Billingham, Secretary Deborah Lebeaux, and Board members Anne Ottoson, Melissa Misiewicz, Judy Pugliese, Carrie Hendricks, Patricia Segerson, Melanie Petrucci, Mary Ellen Killelea, Mark Adler, AnneMarie Bird, Marilyn Sarnie, Arathi Cowlagi, Lucy Pelland, Cynthia Carlson, Dean Gillam, Claire Nagle, and Melissa Wentworth for their work to provide the financial resources and volunteer support needed to maintain such robust services and programs for library users.
- Thank you also to the Shrewsbury Public Library Foundation Board of Trustees, whose 2019 members were President Nancy Gilbert, Treasurer Chris Mehne, Secretary Claire Nagle, and members Donald Harbert, B. Dale Magee, and Michael Pagano.
- I offer my sincere thanks to the members of the Board of Library Trustees. I am grateful for their generous support and guidance, and for their commitment to

serving the people of Shrewsbury and providing the best library possible. Their open-minded approach, progressive attitudes, and collaborative spirit have made my work as Library Director a joy.

Finally, I thank the people of Shrewsbury, who have and continue to support the library with their tax dollars and donations. I also thank them for the many personal kindnesses they have shown me over the years.

I hope that our services, collections, and programs have helped you and added value and enjoyment to your life. Your continued support is vital.

Respectfully submitted,
Ellen M. Dolan
Library Director

MASTER PLAN IMPLEMENTATION COMMITTEE 2019

James Brown, Parks & Cemetery Commission
John Cygielnik, Finance Committee
Moe DePalo, Board of Selectmen
Dino Eliadi, Citizen
Kathleen Keohane, Planning Board
Bryan Moss, Citizen
Jason Port, Conservation Commission
Dale Schaezke, Zoning Board of Appeals (until March 2018)
Jesse Shaw, Citizen
Joseph Thomas, Planning Board
Jon Wensky, School Committee

At the Board of Selectmen's August 23, 2016 regular session meeting, the Board approved the creation of a Master Plan Implementation Committee (MPIC). It was agreed that the MPIC would include representatives from the Planning Board, the Finance Committee, the Board of Selectmen, the School Committee and other Boards and Committees as well as representatives from the general public. It was also decided that the MPIC would be staffed by the Shrewsbury Town Planner.

The Master Plan Implementation Committee did not meet in 2019, but in 2018 the Committee agreed to transfer responsibility for monitoring and tracking the progress that has been made toward fulfilling the tasks of the Master Plan to the Planning and Economic Development Department. Planning staff worked diligently throughout 2019 to collect updates from each of the responsible parties for their assigned tasks. Once this information had been gathered, the Master Plan Task List was updated by Planning staff to reflect the current status of each line item. Staff recommendations were added where changes to the substance or timing of a task were deemed necessary. The revised Master Plan Task List was subsequently sent to the Planning Board for their review and approval of the Planning staff's amendments and modifications. The Planning and Economic Development Department anticipates submitting the updated Master Plan to the Board of Selectmen in 2020.

TRAILS COMMITTEE REPORT

The Shrewsbury Trails Committee was formed in 2011 and held its first open meeting on April 26, 2012. Meetings are held bi-monthly in the Town Hall. In 2019, the Committee held open meetings on January 9, March 13, May 8, July 10, September 11, and November 13.

Committee members are unpaid volunteers and are neither appointed nor elected, and are supported by the Town's Planning Department and the Public Works Department.

The Committee's mission is to help preserve, promote, protect, connect, and expand Shrewsbury's trail system for the purpose of recreational enjoyment, outdoor exercise, and an appreciation of our natural environment.

The Committee's trail work in 2019 included keeping the established trails open and passable, scouting for new trails and overseeing trail blazing by a local Girl Scout troop.

The Trails Committee uses email, local print media and social media to keep residents informed about the local trails and the events sponsored by the group.

EVENTS 2019

First Day Hike Jan 1, 2019, 50-60 people, trail questions and answers, Lake Street Park yellow trail, 11 am-1 pm. Beautiful warm and sunny day, but windy.

Meeting Jan 9, 2019, Susan Colwell chosen to represent trails committee on Shrewsbury Public Lands Committee.

Groundhog's Day walk Feb 2, 2019 with Bob Moore, 12 attended.

Town Clean-up Day, April 6, 2019, crew of 8 worked on corner of Main Street and east end of Main Circle.

Full Moon walk April 17, 2019, in Prospect Park with information about bats and view of new bat house, about 20 people.

Camp Wunnegan walk, April 27, 2019, family of 4 led by Martha Maletta.

Lake Street Park walk, Saturday, May 18, 2019, rainy day, guide Jill Tirabassi and one walker.

Lake Street Park Wildlife walk, Saturday, May 25, 2019, Bob Moore leading, 10 people.

Carlstrom Forest walk, Saturday, June 8, 2019, Melanie Magee, 12 people.

Table at Shrewsbury Farmers Market June 26, 2019 as outreach to community.

Tree planting with Worcester Tree Initiative, Wednesday, June 26, 2019, Susan Colwell arranges for 13 trees to be donated by WTI and planted at private homes in Shrewsbury May 6, 2019.

Meeting July 10, 2019, Susan Colwell volunteers to represent the Trails Committee on the Open Space and Recreation Plan (OSRP) committee.

Camp Wunnegan walk, Saturday July 13, 2019, led by Martha Maletta, 10 people.

Lake Street Park, Sunday, July 14, 2019, Bob Moore on wildlife walk, 5 people.
Stroller Parade along Jordan Pond, Saturday, July 27, 2019, Melanie Magee and Susan Colwell, 3 adults and 3 children.
Carlstrom Forest walk, Saturday, August 3, 2019, Melanie Magee, 5 people.
Lake Street Park Wildlife walk, Sunday, August 11, 2019, Bob Moore, 5 people.
Booth at Spirit of Shrewsbury, September 28, 2019.
Public showing of the video introduction to Camp Wunnegan put together by Trails Committee and Liz Poplawski of Shrewsbury Media Connection.
Fall Foliage walk, Sunday October 13, 2019 with Martha Maletta and Melanie Magee, 6 people.
Full Moon Walk, Friday, October 11, 2019 canceled due to EEE threat.
Full Moon Walk, Monday November 11, 2019, canceled due to cloud cover.
To stay in touch with the Trails Committee find us on the town website at <https://shrewsburyma.gov/711/Shrewsbury-Trails-Committee>
On Facebook: <https://www.facebook.com/shrewsburytrails/>

LAKE QUINSIGAMOND COMMISSION

Shrewsbury~Grafton~Worcester

The Lake Quinsigamond Commission is granted statutory authority under Chapter 294 of the Special Acts of 1916 and as later amended to oversee environmental and public safety issues concerning Lake Quinsigamond. The Commission is comprised of representatives from Shrewsbury, Grafton and Worcester.

2019 COMMISSION MEMBERS

Peter Collins, At Large, Chairperson

Michael Paika, Shrewsbury, Vice Chairperson

Kyle Amato, Shrewsbury Police Department*

**Ken Polito, Shrewsbury, Conservation Commission Representative,
Treasurer**

Roger Steele, Worcester Police Department

Vacant, Worcester

Amanda Conroy, Worcester, Conservation Commission Representative

William Nelson, Grafton

Vacant, Grafton, Conservation Commission Representative

***Shawn Valliere served as Shrewsbury Police Department representative
for ½ of the year.**

COMMISSION RESPONSIBILITIES AND ACCOMPLISHMENTS FOR 2019

Approve and permit all docks on Lake Quinsigamond.

Approve and permit all events. This year's events included multiple rowing regattas, the Worcester T&G Dragon Boat Race, the Lake Quinsigamond Watershed (LQWA) Association and Baystate Classic Boats' Antique Boat Show, Boat Parade, and Lake Quinsigamond Day celebration.

Worked with the City of Worcester, and the Towns of Grafton and Shrewsbury to include funding in their respective budgets relative to funding for the LQC's lake management efforts.

Received \$20,000 from the Town of Shrewsbury for funding relative to the LQC's Lake Management efforts.

Awarded contract to Solitude Lake Management for the treatment of invasive species in Lake Quinsigamond in accordance with the Lake Quinsigamond Five Year Plan. Treatments were applied in early and mid August.

Performed annual re-impoundment and drawdown of Lake Quinsigamond in accordance with the Lake Quinsigamond Five Year Plan.

Awarded contract to E.S.S. for the independent study and report of the results of the treatments pursuant to the Order of Conditions in our permits. Eagles were nesting on Drake Island again this year this year. A commission member was honored to attend the banding of the eaglets.

Worked with Newton Pond Association to identify and determine scope of invasive species in Newton Pond.

Closing

Thanks to the Town of Shrewsbury for all of their administrative assistance especially from the Public Facilities Division and Police Department.

Submitted by,
Peter Collins

PERSONNEL BOARD

The Personnel Board carried out its duties pursuant to Chapter 559 of the Acts of 1953 and Section 10 of the Personnel By-Law and met thirteen (13) times throughout the year to provide oversight and assistance on a number of personnel and bylaw related matters.

The Personnel Board consulted and advised the Town Manager throughout the year in the many aspects of personnel administration in which he was involved, including compensation matters. In addition, the Personnel Board worked with the Town Manager to bring about significant changes to the personnel administration framework of the Town. Working with Town Meeting to amend the Personnel Bylaw as detailed below the responsibility of amending the classification and compensation plans was transferred to the Personnel Board. This enables more timely changes that will assist management in recruiting and retaining the most highly qualified personnel to the benefit of the residents and taxpayers of the Town of Shrewsbury. Town Meeting retained it's appropriation authority which ultimately provides a check on both aspects of the personnel administration system.

At the May 2019 Annual Town Meeting, the Personnel Board made the following recommendations (the recommendations were detailed in a report dated May 7, 2019):

1. A continuation of step increases associated with new hires pursuant to the Personnel By-Law.
2. A 2% increase for the (A), (PT), (DH), (M), and (R) salary/wage schedules effective July 1, 2019.
3. Changes to the Personnel By-Law involving Section 1, Definitions , Section 2, Classification Plans, Section 3, New or Changed Positions, Section 5, Reclassification of Positions, Section 6, Class Descriptions and Interpretation, Section 7, Compensation Plans, Section 8, Amendment of the Plans, Section 9, Personnel Board, Section 10, Duties of the Personnel Board, Section 11, Personnel Director, Section 12, Classification and Compensation Plans, Section 13, Initial Adjustment of Salaries and Wages, Section 14, New Personnel, Section 15, Adjustment Policy, Section 16, Transfers and Promotions, and Section 17, Department Budgets in order to shift the responsibility of amending the classification and compensation plans to the Personnel Board to enable more timely changes that will assist management in recruiting and retaining the most highly qualified personnel to the benefit of the residents and taxpayers of the Town of Shrewsbury.

The Personnel Board very much appreciates the support of the Town Meeting in adopting these recommendations.

As of this writing, the Personnel Board is heavily engaged overseeing the implementation of a new classification and compensation plan and developing of its recommendations for the May 2020 Annual Town Meeting and will have a full report in this regard.

Meetings of the Personnel Board are generally at 8:30 AM during the work week and arrangements can be made to meet with the Board through the Office of the Town Manager.

Respectfully submitted,

Theresa Flynn, Chair
Anthony Froio, Esq.
Robert Cashman

PLANNING BOARD 2019

Steven C. Boulay, Chairman
Stephan M. Rodolakis, Vice Chairman
Kathleen M. Keohane, Clerk (until June 30, 2019)
Joseph A. Thomas, Jr., Clerk (since July 1, 2019)
Timothy M. Jarry (since July 1, 2019)
Melvin P. Gordon
Purna Rao, Associate Member

The Planning Board meets regularly on the first Thursday of each month at 7:00 PM, in the Richard D. Carney Municipal Office Building. The Board held twelve regular meetings in 2019.

The Planning Board would like to thank Kathleen M. Keohane for her countless years of service to the Town of Shrewsbury as clerk and as a regular member of the Planning Board from July 2004 until June 2019. During her tenure on the Planning Board, Kathleen M. Keohane also served for many years as one of the Board's delegates to the Central Massachusetts Regional Planning Commission. At the July 2019 regular meeting, Steven C. Boulay was elected Chairman, Stephan M. Rodolakis was elected Vice Chairman, and Joseph A. Thomas, Jr. was elected Clerk by Planning Board Members.

The Planning Board receives technical and administrative support from the Department of Public Works Engineering Division and the Planning Department staff including, Andrew Truman, Town Engineer; Emily Larson, Board Secretary; Bernard Cahill, Town Planner, and Chris McGoldrick, Assistant Town Planner. The Board retained the services of Graves Engineering to perform peer reviews on Subdivision, Site Plan Review and Special Permit projects. The Board also retained the services of McMahon Associates to perform peer review traffic studies on applicable projects. MDM Transportation Consultants remained as the Board's alternate traffic peer reviewer. Project Review fees are collected in a special account in accordance with M.G.L. c. 44, s. 53G. At each Planning Board meeting, staff provides guidance to the Board, answers questions, offers recommendations, and takes meeting minutes. Between meetings, staff members serve as the Board's liaisons to residents, developers, and other Town departments.

The Town of Shrewsbury is a member of the Central Massachusetts Regional Planning Commission (CMRPC) and is represented by Stephan M. Rodolakis and Purnachander Rao. These members attended CMRPC's quarterly meetings and the Community Development Committee meetings. Members of the Planning Board and the Planning Department attended American Planning Association (APA) webinars hosted at CMRPC, and also attended Planners Forums at CMRPC.

Joseph A. Thomas and Steven C. Boulay continue to sit on the Targeted Zoning Committee (TZC) with two members of the Board of Selectmen. Mel Gordon sits on the TZC as an alternate member. It is anticipated that the TZC will continue to meet to develop potential rezoning proposals for properties that may come available for evaluation.

The May 2019 Annual Town Meeting approved the following amendments to the Zoning Bylaw as reviewed and recommended to Town Meeting Members by the Shrewsbury Planning Board during the public hearing process:

To amend Section VIIB - Area, Frontages, Yard and Lot Coverage Requirements, to require a minimum lot shape factor for all new residential lots as follows: No lot in a residential zoning district shall be created to be so irregularly shaped or extended that it has a "Lot Shape Factor" less than ".40".

To amend Section VII.B Area, Frontages, Yard and Lot Coverage Requirements, to require a maximum Floor Area Ratio of .30 for two-family dwelling units. The Floor Area Ratio is defined as the gross floor area of all buildings on a lot divided by the lot's size.

The October 2019 Special Town Meeting approved the following amendments to the Zoning Bylaw as reviewed and recommended to Town Meeting Members by the Shrewsbury Planning Board during the public hearing process:

To amend Section IX – Board of Appeals and Special Permit Granting Authority by removing the language referencing the appointment of the Chairman of the Planning Board to the Board of Appeals.

To amend Section II – Definitions, by deleting the existing definition of Gross Floor Area replacing it with the following language: The sum of the floor area of all principal and accessory buildings equal to or greater than 200 square feet in size whether or not habitable. Floor area measurements shall be taken within the perimeter of the outside walls of each building without deduction for attached or detached garage space, enclosed porches, hallways, stairs, closets, thickness of interior walls, columns, atria and other vertical open spaces, but not including any space where the floor to ceiling height is less than six feet (6').

To amend Section II – Definitions, by adding the following new definition and description: Contractor's Yards and Storage Yards - Storage yards operated by, or on behalf of, a contractor for storage of equipment, vehicles, or other materials commonly used in the individual contractor's type of business; storage of scrap materials used for repair and maintenance of contractor's own equipment; and buildings or structures for uses such as offices and repair facilities. All operations shall be such as to confine to the premises dust, noise, odors, and other objectionable effects. All materials and equipment shall be screened from public view and abutting properties.

Public Hearings held by the Planning Board in 2019 were as follows:

Hearing Date	Subdivision Control Law	Location
January 3, 2019	Centech Park North - Sub-District A Preliminary Subdivision (Hearing closed January 3, 2019) (Approved January 3, 2019)	384-386 South Street
February 7, 2019	Spring Brook Farm Preliminary Subdivision (Hearing closed May 2, 2019) (Withdrawal accepted May 2, 2019)	129, 133, 39A, 141, 183, 185 Spring Street
May 2, 2019	Centech Park North Definitive Subdivision (Hearing closed July 11, 2019) (Approved July 11, 2019)	384-386 South Street
June 6, 2019	Lake Street Realignment Definitive Subdivision (Hearing closed June 6, 2019) (Approved June 6, 2019)	214 Lake Street

Hearing Date	Site Plan Approval and Special Permits	Location
January 3, 2019 (continued from November 1, 2018)	Site Development Plan for 21 Svenson Road Site Plan Approval and Special Permit - Duplex (Hearing closed January 3, 2019) (Approved January 3, 2019)	21 Svenson Road
January 3, 2019	Polito Development Proposed Site Plan for a Building Addition Site Plan Approval (Hearing closed April 4, 2019) (Approved April 4, 2019)	547 Hartford Turnpike
January 3, 2019	Prime Wellness Centers Retail Marijuana Establishment Site Plan & Special Permit (Hearing closed February 7, 2019) (Approved February 7, 2019)	235 Hartford Turnpike
February 7, 2019	Proposed Masonic Lodge Site Plan Approval (Hearing closed June 6, 2019) (Approved June 6, 2019)	321 Maple Avenue
March 7, 2019	The Crossing by Jordon Pond Site Plan & Special Permit - Common Drive (Hearing closed March 7, 2019) (Approved March 7, 2019)	15 Roberts Street Lots 1B and 2B
March 7, 2019	Beal Elementary School Site Plan Approval (Hearing closed April 4, 2019) (Approved April 4, 2019)	214 Lake Street
March 7, 2019	Site Plan of Land at Fortune Boulevard Site Plan Approval (Hearing closed April 4, 2019) (Approved April 4, 2019)	14 Fortune Boulevard

April 4, 2019	280 South Quinsigamond Avenue Duplex Site Plan Approval & Special Permit (Hearing closed October 3, 2019) (Approved October 3, 2019)	280 S. Quinsigamond Avenue
April 4, 2019	Site Expansion Plan for 152 Main Street Site Plan Approval & Special Permit (Hearing closed April 4, 2019) (Approved April 4, 2019)	152 Main Street
May 2, 2019	57 North Street Rear Lots Special Permit (Hearing closed May 2, 2019) (Approved May 2, 2019)	57 North Street
May 2, 2019	579-585 Lake Street Senior Housing Special Permit & Site Plan Modification (Hearing closed May 2, 2019) (Approved May 2, 2019)	579-585 Lake Street
May 2, 2019	McGovern Auto Group Showroom & Service Center Expansion Site Plan Modification (Hearing closed May 2, 2019) (Approved May 2, 2019)	770 Boston Turnpike
May 2, 2019	United Rentals New Storage Garage Site Plan Approval (Hearing closed May 2, 2019) (Approved May 2, 2019)	167-169 Memorial Drive
June 6, 2019	Milton Properties Office and Storage Building Site Plan Modification (Hearing closed June 6, 2019) (Approved June 6, 2019)	14 Fortune Boulevard
June 6, 2019	579 & 585 Lake Street Unit Modifications Site Plan Modification (Hearing closed June 6, 2019) (Approved June 6, 2019)	579 & 585 Lake Street
June 6, 2019	360 Hartford Tpke Revisions to Building Footprint & Pavement Area Site Plan Approval (Hearing closed November 7, 2019) (Approved November 7, 2019)	360 Hartford Turnpike
July 11, 2019	Nelson Point Duplex Site Plan & Special Permit (Hearing closed July 11, 2019) (Approved July 11, 2019)	3 Point Road (Lot 5)
July 11, 2019	Edgemere Crossing at Flint Pond Site Plan & Special Permit (Hearing closed January 9, 2020) (Approved January 9, 2020)	180, 200, 228 Hartford Turnpike
September 5, 2019	SSB Realty New Fuel Cell and Chiller Plant Site Plan Modification (Hearing closed September 5, 2019) (Approved September 5, 2019)	8 Centennial Drive

September 5, 2019	SFV Services New Parking Lot Site Plan Approval (Hearing closed September 5, 2019) (Approved September 5, 2019)	600-614 Boston Turnpike
September 5, 2019	Capital Group New Retail & Office Buildings Site Plan Approval (Hearing closed September 5, 2019) (Approved September 5, 2019)	274 Walnut Street
October 3, 2019	Pharmacannis Retail Marijuana Establishment Site Plan and Special Permit (Hearing closed October 3, 2019) (Approved October 3, 2019)	939 Boston Turnpike
October 3, 2019	New Duplex at 326 Boston Turnpike Site Plan Approval (Hearing closed October 3, 2019) (Approved October 3, 2019)	326 Boston Turnpike
November 7, 2019	New Building Entrance at St. John's School Site Plan Modification (Hearing closed December 5, 2019) (Approved December 5, 2019)	378 Main Street
December 5, 2019	MarketPlace New Parking and Pedestrian Infrastructure Site Plan Modification (Hearing closed January 9, 2020) (Approved January 9, 2020)	378 Maple Avenue
December 5, 2019	Common Driveway and Multi-Family Development at 257 Main Street Site Plan and Special Permit (Continued to February 6, 2020)	257 Main Street

January 3, 2019	Housing Production Plan - Shrewsbury Planning Dept.
February 7, 2019	Discuss Potential Warrant Articles. Zoning Amendments for Annual Town Meeting Discussion and Vote on Completion of Floral Street Common Driveway Request for Model Lot - Summit Ridge Estates Discuss and Vote to Endorse Housing Production Plan
March 7, 2019	Review Zoning Articles for May 2019 Annual Town Meeting Warrant
April 4, 2019	Saint John's High School, Request for Diminimis Change, 315-347 Main Street Proposed Zoning Bylaw Changes, Annual Town Meeting, May 20, 2019 (Floor Area Ratio & Lot Shape Factor) 13-17 Avon Avenue - Request to Sign Covenant and Endorse Definitive Plan Proposed Zoning Bylaw Amendment - Continuing Care Environmental Notification Form (ENF) for Route 20 Corridor Sewer Upgrades
May 2, 2019	Gulf View Estates - Request to Sign Covenant & Endorse Definitive Plans

<p>June 6, 2019</p>	<p>Discussion with applicant regarding violation of Site Plan Approval conditions for equipment and vehicle operating hours at 935 Main Street – Wyman Farms Discuss and vote on issuance of bond for 315-347 Main Street – St. John’s Pioneer Field Discuss and vote on issuance of bond for 235 Hartford Turnpike – The Botanist Town Center Visioning Study Update</p>
<p>July 11, 2019</p>	<p>Shrewsbury Nursing and Rehabilitation Center - Request for Diminimis Change Release of technical review fees (720 Boston Tpke – Wagner Kia, 20-50 Boston Turnpike – White City, 800 Boston Turnpike – Parking Lot Expansion, 136 Prospect Street – Daania Circle Subdivision, 192 Oak Street – Common Driveway, 315-335 Boston Turnpike – Masonic Lodge Soil Testing, 315-335 Boston Turnpike – Masonic Lodge Vote on Open Space and Recreation Committee representative Endorse WDRD Planning Board Member Appointment Confirmation Sheet Discuss Edgemere Crossing at Flint Pond Environmental Notification Form</p>
<p>August 1, 2019</p>	<p>Administrative Site Plan Review for 384 Hartford Turnpike Bond Reduction for Oak Meadow Farms Subdivision Endorsement of Definitive Plans: Centech Park North Discuss and vote on issuance of bond for 14 Fortune Boulevard Discuss and vote on Planning Board delegates to CMRPC</p>
<p>September 5, 2019</p>	<p>New Public Meeting: Wyman Farms Request for Diminimis Change at 935 Main Street Discuss and vote on Planning Board delegates to CMRPC Discuss and vote on issuance of Bond for 40 Julio Drive Site Plan Approval Endorsement of Definitive Plans: Centech Park North Discuss and vote on Bond Release for 697 Hartford Turnpike Discuss October 21, 2019 Special Town Meeting Zoning Articles Discuss and vote on Covenant Release for Lot 62, Colonial Farms, II</p>
<p>October 3, 2019</p>	<p>Proposed Zoning Bylaw Changes, Special Town Meeting, October 21, 2019 (Article 7 – Board of Appeals and Special Permit Granting Authority, Article 8 – Definition Gross Floor Area, Article 9 – Definition Contractor’s Yard/Storage Yard) Discuss and vote on Bond Issuance for 152 Main Street Discuss and vote on Bond Issuance for 167-169 Memorial Drive Discuss and vote on Bond Release for Lakeway Commons Duplexes/ Triplexes Town Center Zoning District Update</p>
<p>November 7, 2019</p>	<p>Shrewsbury Nursing and Rehabilitation Center - Request for Diminimis Change at 40 Julio Drive Discuss and vote to release bond for 67-73 Harrington Avenue Discuss and vote to release bond for 15 Fortune Boulevard Discuss and vote to approve 2020 Planning Board calendar Town Center Rezoning Presentation Re-endorse Centech North Definitive Subdivision plans</p>

December 5, 2019	Release of technical review fees: 69-73 Harrington Avenue/Wood Street Definitive Subdivision, 69-73 Harrington Avenue Soil Testing Open Space and Recreation Plan Survey Environmental Notification Form – 620 Hartford Turnpike Vote on Amended 2020 Calendar Town Center Rezoning Update Master Plan Update
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APPROVED SUBDIVISIONS WITH HOUSE LOTS REMAINING

Subdivision Name (Developer)	Total Lots	Lots Built Upon*	Lots Remaining
Avon Avenue (Daniel Berthiaume)	1	0	1
Center Heights (Edmund Paquette)	4	0	4
Colonial Farms III (Polito Development)	16	15	1
Gulf View Estates (Afra Realty Trust)	4	0	4
Hickory Hill Estates (Brendon Homes)	32	31	1
Oak Meadow Farm (St. Frances Realty Trust)	4	3	1
Palm Meadow Estates (Anthony Russell)	8	0	8
Rawson Hill Estates III (Brendon Homes)	42	41	1
Saxon Woods 76-8 (Green Leaf Dev. - transferred Oct 2011)	21	15	6
Summit Ridge Estates (Summit Ridge Estates, Inc.)	54	28	26
Tuscan Place (Shrewsbury Homes)	4	1	3
Wetherburn Heights (Abu Construction)	23	0	23
TOTAL:	213	131	82

* Occupancy Permits

FEES COLLECTED IN 2019

Form A's (Approval-Not-Required plans)	\$9,000.00
Form B's (Preliminary Subdivisions)	\$1,540.00
Form C's (Definitive Subdivisions)	\$0.00

Site Plan Review, Special Permits, Modifications	\$59,871.85
Applications for Inclusionary Housing	\$3,500.00
Inspection & Administration	\$66,827.95
Total	\$140,739.80
Technical Review Fees*	\$95,989.00*
Grand Total Collected	\$236,728.80

*Fees paid to peer review engineer and if not used, released back to applicant.
No net value.

PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT

2019 was an active year for the Planning and Economic Development Department. The Planning and Economic Development Department staffs the Planning Board, Zoning Board of Appeals, Targeted Zoning Committee, Complete Streets Committee, Master Plan Implementation Committee, Open Space and Recreation Plan Committee, Shrewsbury Development Corporation meetings and attends the Lakeway Business District Association and Shrewsbury Town Center Association meetings. The Assistant Town Manager continues to oversee the Planning Department and guides economic development in the Town.

The Town Planner and Assistant Planner work together to staff various Town Boards, review and comment on project submittals, draft decisions and provide professional guidance to the Planning Board and Zoning Board of Appeals. Additionally, the planners continue to work on other long term projects for the Planning and Economic Development Department and other Town Departments.

The Planning Department maintains a list of available commercial and industrial property for development as well as an inventory of on-going residential developments. Planning staff frequently meet with land owners, business owners and developers on various projects and opportunities.

The Planning staff also works on several projects on behalf of the Town Manager's office including applying for various infrastructure grants and funding, marketing the Centech Park North property off of South Street, providing general oversight and input for the development of the new Beal School at the Glavin Center and the reuse of the existing Beal School at 1 Maple Avenue, managing electronic permitting and more.

Support was also provided to the Lakeway Business District Association to continue efforts in expanding membership in the organization and providing support for ongoing maintenance in the district. The Assistant Town Manager and Director of Public Works attend monthly meetings of the Lakeway Business District Association to discuss ongoing landscaping along the corridor, fundraising efforts and growth of membership.

In addition, support was also provided to the Shrewsbury Town Center Association to continue providing assistance for the Association's efforts to improve, enhance and foster economic and cultural development in the town center district and to 200 create a vibrant and viable downtown for the enjoyment of residents, businesses and visitors. The Town Planner and Town Engineer attend monthly meetings of the Shrewsbury Town Center Association to discuss ongoing public projects and zoning changes that may impact the town center, to answer member's questions, and to offer guidance and recommendations for pursuing the Association's goals.

The Planning Department also received a Massachusetts Downtown Initiative (MDI) grant from the Department of Housing and Community Development (DHCD). The MDI grant financed consultant services to help Shrewsbury craft a branding and wayfinding plan for the Town Center. The wayfinding project is scheduled to be completed in winter 2020.

In accordance with the goals of the Shrewsbury Master Plan, the Planning Department began the process of creating a new Town Center Zoning District that will focus on ways to strengthen and increase the vibrancy of the Town Center while promoting a traditional New England village center aesthetic and character. . Planning staff held two public forums in November and December 2019 to solicit feedback from residents regarding the changes to zoning that could be included as part of a new Town Center District. Planning staff anticipates that the process of crafting a new Town Center District will continue into 2020 with the intent to bring zoning articles to the May 2020 Annual Town Meeting for acceptance.

The Planning staff were also involved in reviewing several large scale projects in town. Using funds from a Mass Development Site Readiness Grant for Centech Park North that Shrewsbury had received in 2018, the Town selected Bohler Engineering to design the subdivision roadway, drainage and associated infrastructure within Centech Park North. Bohler Engineering submitted a preliminary subdivision application for Centech Park North to the Planning Board in late 2018 that was approved by the Board in January 2019. Bohler Engineering subsequently submitted a definitive subdivision plan for Centech Park North in April 2019 that was approved by the Planning Board in July of 2019. Both the preliminary and definitive subdivision plans were reviewed by the Planning Department for zoning deficiencies and were subject to recommendations by the Town Planner for improvements to the presented plans.

The Town of Shrewsbury selected the former Glavin Center site at 214 Lake Street to be the location of the new Beal Elementary School and chose Nitsch Engineering and Lamouroux Pagano Associates | Architects to design the site and the school. An application for site plan approval for the new elementary school was submitted to the Board in February 2019 and was granted conditional approval by the Board at their regularly scheduled meeting on April 4, 2019. Throughout the site plan approval process, the Town Planner provided recommendations to Board members, responded to abutters' and residents' concerns, facilitated communications between the design engineer and the Board's peer review engineer, and addressed issues pertaining to the zoning bylaw as they arose.

The redevelopment of the former Edgemere Drive-Ine on Hartford Turnpike/Route 20, known as Edgemere Crossing at Flint Pond, was also reviewed as part of that project's request for Site Plan Approval and various Special Permits with the Planning Board. Submittal review included attending site visits, submitting comments to MEPA, the Planning Board, and the developers, answering questions from residents, and working with the developers, town departments, and other state agencies on any issues that arose. Final documents for the project were received in December 2019 and the Planning Board anticipated conditionally approving the project in early 2020.

Additionally, the Town Planner, in concert with the Planning Board, proposed Zoning Bylaw changes that included requiring a minimum Floor Area Ratio for two-family dwellings, requiring a minimum lot shape factor for all new residential lots, re-defining the definition of "gross floor area", and introducing a new definition for "Contractor's Yards and Storage Yards." The Town Planner acted as the liaison for these zoning changes to other town boards and committees and guided the final

Warrant Articles through the Planning Board's public hearing process and at the Annual and Special Town Meetings.

The Planning Department, in coordination with the Massachusetts Department of Transportation and Central Massachusetts Regional Planning Commission, completed the application process to acquire Tier II Complete Streets reimbursements for the Town of Shrewsbury. The Planning Department has continued coordinating the application process to acquire Tier III reimbursements. These funding opportunities will allow for implementation of the Shrewsbury Complete Streets Prioritization Plan, thereby furthering investments in the Town's pedestrian, bicycling and ADA-compliant infrastructure. Additionally, the Planning Department has coordinated efforts with the Central Massachusetts Regional Public Health Alliance (CMRPHA) and other municipal departments on the feasibility of launching a "Complete Streets Pilot Project" which would create temporary, mock improvements of the Prioritization Plan's proposed improvements prior to formal implementation. This project would allow the Town to better assess the impact of the proposed improvements in advance of implementation and generate additional public engagement. The current Pilot Project draft proposal targets a "pop-up pocket park" and traffic cone bike lanes along a portion of North Quinsigamond Avenue. The Town is eligible for limited funding resources through CMRPHA. In 2020, the Planning Department will continue coordinating the efforts of the Shrewsbury Complete Streets Committee to maintain and advance the Town of Shrewsbury's "Complete Streets Policy."

The Planning Department, in coordination with Central Massachusetts Regional Planning Commission (CMRPC) completed an update to the 2012 Shrewsbury Housing Production Plan, which had expired on January 22, 2017. The Shrewsbury Housing Production Plan has an effective date of March 8, 2019 and remains in effect until March 7, 2024. Despite the five year effective term, the Planning Department has recommended an early update in 2021, upon the release of the 2020 census data, to better align report updates with the release of relevant census data.

The Planning Department, in coordination with Central Massachusetts Regional Planning Commission (CMRPC) and the Open Space and Recreation Plan Committee, continues to oversee the process of updating the Shrewsbury Open Space and Recreation Plan (OSRP) with a targeted completion in July 2020. The OSRP public survey was distributed broadly over the course of two (2) months, utilizing QR codes, social media and direct engagement at public recreation events and received relatively high response rates, with a total of eight hundred and forty seven (847) participants. A public forum for additional public engagement is anticipated in March 2020.

Planning staff also attended various Massachusetts Association of Planning Directors educational luncheons. The Planners attended the Southern New England APA Conference held in Hartford, CT in October 2019. The Town is a member of the Corridor Nine Chamber of Commerce and Kristen Las, Assistant Town Manager and Economic Development Coordinator is the public sector co-chair of the 495/Metrowest Partnership's Energy and Sustainability Committee and attends their meetings. She reported to the Planning Board on the sessions

she attended.

The Planning Department helps to prepare two types of population projects for the Board of Selectmen and Finance Committee. The first projection is a tally of the actual number of school children in certain housing developments. This data is used to project what the estimated number of school children may be in a new housing development. The report is updated annually generally in November or December.

In addition to all of the projects listed above, the Planning Department assists other departments as necessary on various projects throughout the year.

SHREWSBURY POLICE DEPARTMENT

James J. Hester Jr.
Chief of Police

The authorized strength of the police department is currently forty-nine sworn officers. This includes one chief, three lieutenants, eight sergeants, and thirty-seven patrol officers. Additionally, the police department has a staff of nine civilian dispatchers and five clerks. The police department also oversees the animal control officer.

We strive to maintain specialized positions within the department so that we can provide the most effective and efficient delivery of police service to the community.

Traffic related issues continue to be a major concern for our residents and a priority within the department. In addition to traffic enforcement, the traffic unit is responsible for responding to citizen complaints involving traffic and parking issues, as well as responding to and investigating/reconstructing traffic collisions that result in fatality, serious injury or unusual circumstances. Additionally, the unit prepares reports and documents for other town departments and outside agencies who frequently request traffic data, studies, accident history, etc., for specific locations in town.

The police department continues to work in cooperation with our public schools to provide a safe and secure environment for students and staff through our school resource officer program. The police department is committed to working and strengthening this valuable partnership. Officers' Mark Hester and Scott Mentzer are assigned to the high school and middle schools respectively. Officer Mentzer also works as the liaison to the elementary schools.

The police department works in partnership with the council on aging and the fire department to address public safety needs and concerns of our senior residents. This program has been extremely helpful in improving communication between agencies to effectively address issues involving seniors.

The detective bureau is staffed by one detective lieutenant, one detective sergeant, four detective patrolman and two school resource officers. The detective bureau investigates all Shrewsbury death scenes in cooperation with the Massachusetts State Police. The detective bureau is responsible for investigating all felonies, thefts, frauds, burglaries, narcotic violations and sexual assault complaints that occur in our town. The detective bureau works closely with the Shrewsbury Police operations division (uniformed personnel). The detective bureau maintains records on all sex offenders who are required by the Commonwealth of Massachusetts to register in the Town of Shrewsbury. This information is available to the public at no cost. Members of the detective bureau are on-call 24 hours a day and respond when required to investigate crimes.

The Shrewsbury Police Department remains committed to providing the best possible training for personnel. Our instructors work to continually improve the training our officers receive in areas including firearms, defensive tactics and first responder training. The training emphasizes judgement and decision making

under stressful situations. High quality training ensures that officers can adapt to the variety of situations they may encounter on the street.

The Shrewsbury Police Department applied for and received \$112,804.65 in grant funding through the State E911 Department in 2019. The funding is used to pay a portion of dispatcher’s salaries and provide training for dispatch communications personnel.

During the year, the Shrewsbury Police Department applied for and received \$12,000.00 in grant funding through the Executive Office of Public Safety and Security’s Highway Safety Division. The funding is used to purchase equipment and conduct traffic enforcement to reduce accidents related to distracted and drunk driving and to educate the public of the danger of these offenses.

We will continue to aggressively seek out and apply for grants that are of benefit to the police operations and delivery of service.

It is our intention to continue to deliver the highest quality police service to the community we serve. We dedicate ourselves to a proactive problem solving approach when addressing crime, disorder, fear of crime and issues in the community that affect public peace and security. On behalf of the entire staff at the Shrewsbury Police Department, I would like to thank the citizens of Shrewsbury for their support. We look forward to continued success in the years ahead.

James J. Hester Jr.
Chief of Police

Authorized Strength							
	1980	1990	2000	2016	2017	2018	2019
Total	38	40	46	58	61	63	64
Sworn	32	32	35	45	47	48	49
Chief	1	1	1	1	1	1	1
Lieutenants	0	2	3	3	3	3	3
Sergeants	5	6	5	7	7	8	8
Patrolman	26	23	26	34	36	36	37
Dispatch	2	4	6	8	9	9	9
Clerical	4	4	4	5	5	5	5
Animal Control	1	1	1	1	1	1	1

Police Officers Hired

Curtis Ames June 10, 2019
Andrew Van Wagoner December 5, 2019

Animal Control Officer Hired

Keith Elms March 22, 2019

Retirements

Animal Control Officer Leona Pease January 31, 2019

Officer Vincent Scanlon March 11, 2019

Separated From Service

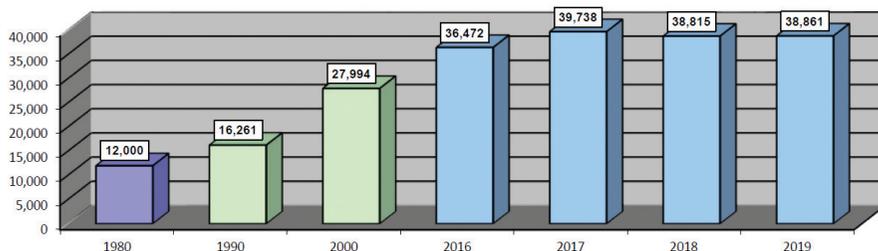
Lt. Joseph McCarthy September 12, 2019

Officer Nicolas Gerardi October 10, 2019

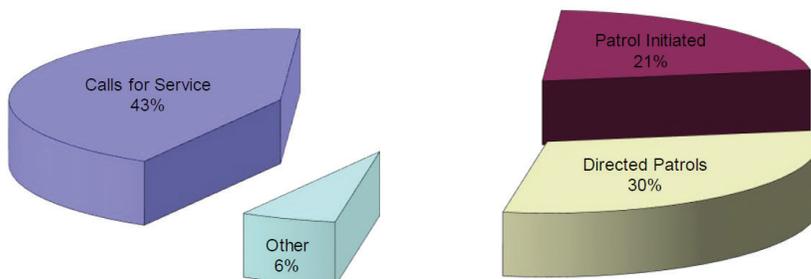
Officer Paul McNiff August 18, 2019

Officer Joseph Wilhelmy July 26, 2019

TOTAL INCIDENTS



2019 INCIDENTS



Incidents are a measure of the police department's activity. Incidents represent the total of calls for service, patrol initiated activity, directed assignments, and administrative activity. 38,861 total incidents were logged in 2019.

Reported Criminal Incidents				
	2019	2018	2017	2016
Arrests	384	376	383	378
Arson	0	2	0	0
Assaults	60	74	90	88
B&E Residential	23	20	43	30
B&E Commercial	16	9	19	29
B&E Motor Vehicle	72	39	89	96
Child in Need of Services	39	21	13	13
Disturbances	448	319	307	433
Domestics	244	209	185	273
Hate Crimes	0	0	0	0
Harassment	122	109	120	124
Hit and Run	167	204	190	156
Identity Theft	135	135	91	115
Illegal Dumping	47	49	37	43
Larceny	130	192	208	213
Liquor Violation	0	1	1	2
Manslaughter	0	0	0	0
Murder	0	0	0	0
Narcotic	29	28	38	46
Rape	3	1	2	2
Restraining Order Violation	17	29	23	22
Road Rage	43	22	38	31
Robbery	4	2	8	3
Sex Offenses	20	7	12	14
Shoplifting	95	67	74	61
Stolen Vehicles	28	24	24	25
Vandalism	102	83	197	155

2019 SUMMARY OF CRIMINAL ACTIVITY

2019 SUMMARY OF SERVICE INCIDENTS

Service Incidents				
	2019	2018	2017	2016
Accidents (Investigated)	1139	1126	1158	1009
Accidents (Not Investigated)	24	12	16	11
Accidents Fatal	2	1	1	1
Alarms	1209	1214	1196	1354
Animal Complaints	935	580	661	698
E9-1-1 Calls	7220	6351	6446	6703
E-9-1-1 Hang Ups	992	539	523	520
Firearms Permits Processed	493	425	358	458
Medicals	2936	2697	2597	2493
Mental Health	238	185	158	147
Missing Persons (Reported)	52	51	37	37
Parking Tickets	217	162	233	328
Handicapped Parking Violations	37	21	14	27
Opioid Overdose	53	61	41	43
Protective Custody	36	37	30	52
Preserve the Peace	58	50	45	73
Remove Youths	0	0	2	16
Restraining Orders	157	144	105	110
Suicide (Attempted)	13	8	31	15
Suicide	1	4	2	0
Summons Served	137	234	168	162
Suspicious Persons/Vehicle	2106	2,116	2,524	2,198
Traffic Complaint	735	668	495	598
Unattended Deaths	34	21	28	21
Unsecured Private Buildings	63	64	88	86
Well Being Check	533	455	426	489

2019 SUMMARY OF MOTOR VEHICLE INCIDENTS

Motor Vehicle Violations				
	2019	2018	2017	2016
Attaching Plates	11	6	9	12
Breakdown Lane	39	60	32	4
Defective Equipment	39	84	99	69
Fail to Stop for School Bus	3	3	2	1
Inspection Sticker Violation	110	128	195	125
Junior Operator Passengers	1	5	4	4
Leaving the Scene of an Accident	26	30	17	28
Marked Lanes	74	127	138	154
Motor Vehicle Homicide	0	0	0	0
Operating Under Influence Alcohol	41	66	44	69
Operating Under Influence Drugs	9	6	9	9
Operating Without a License	74	66	97	68
Operating to Endanger	34	17	34	55
Red Light	106	150	174	242
Refusal to Stop for Police	14	12	7	8
Child Restraint	7	15	7	11
Failure To Wear Seat Belt	18	34	59	57
Texting While Driving	7	8	-	-
Speeding	785	557	890	830
Stop Sign	69	69	84	87
Suspended/Revoked Operator	59	102	102	107
Unregistered Motor Vehicle	80	73	116	105
Uninsured Motor Vehicle	24	42	46	48
Using Without Authority	2	5	6	6
Other Miscellaneous Violations	108	529	717	656
Total Offenses	2,213	2,123	2,829	2,698
Total Citations	1,740	1,688	2,347	2,112

2019 ANIMAL CONTROL INCIDENTS

Animal Control Incidents				
	2019	2018	2017	2016
Dogs Licensed	2565	2587	2555	2530
Dog Violations Cited	15	0	3	7
Dog Bites	15	15	21	38
Cat Bites	6	0	2	12

SHREWSBURY CONTRIBUTORY RETIREMENT SYSTEM

The Shrewsbury Contributory Retirement System is one of 104 state and municipal retirement systems in Massachusetts. The system is administered by a five-member board consisting of one ex officio member, two elected members, one member appointed by the Board of Selectmen and one member appointed by the four previously mentioned board members. The current board members and term ending dates are:

Mary E. Thompson – Ex officio member
Alice Ferro – Appointed member, April 2022
Thomas Kennedy – Selectmen’s appointee, June 2021
Ralph Iaccarino – Elected member, December 2021
David Hodgerney – Elected member, December 2022

The Board, while operating independently, is bound by Massachusetts General Law Chapter 32. MGL Chapter 32 establishes benefits, contribution requirements and an accounting and fund structure for all municipal retirement systems in Massachusetts. Gregory R. Gatsogiannis is the Executive Director of the retirement system.

**SHREWSBURY CONTRIBUTORY RETIREMENT SYSTEM
2019 MEMBERSHIP REPORT**

	Group 1*	Group 2**	Group 4 ***	Total
Active Membership	357	1	100	458
Retired Membership	201	0	90	291
Inactive Membership	90	0	3	93
Total Membership	648	1	193	842

* Group 1 consists of members other than Police Officers, Fire Fighters and Linemen

** Group 2 consists of Electricians

*** Group 4 consists of Police Officers, Fire Fighters and Linemen

SHREWSBURY CONTRIBUTORY RETIREMENT SYSTEM

Annual Statement for the Year Ending December 31, 2019

ASSETS AND LIABILITIES	
Cash & Cash Equivalents	1,030,294.32
Small/Mid Cap Equities	25,210,173.29
PRIT Cash Fund	50,687.81
PRIT Domestic Equities	11,520,484.79
PRIT Int'l Equities	2,657,864.33
PRIT Domestic Fixed Income Fund	5,439,162.05
PRIT Value Added Fixed Income	9,017,304.62
PRIT Emerging Markets	3,713,798.57
PRIT Core Real Estate	14,026,613.94
PRIT Core Fund	70,555,617.35
Interest Due & Accrued	1,087.85
Accounts Payable	(124,430.02)
Accounts Receivable	25,197.51
TOTAL ASSETS & LIABILITIES	143,123,856.41
FUNDS	
Annuity Savings Fund	27,899,053.54
Annuity Reserve Fund	6,676,683.39
Spec Fund for Military Service	49,686.18
Pension Fund	4,410,478.25
Pension Reserve Fund	104,087,955.05
TOTAL FUNDS	143,123,856.41
RECEIPTS	
Annuity Savings Fund:	
Members Deductions	2,469,887.05
Transfers from Other Systems	180,560.88
Make-up Payments & Redeposits	51,320.78
Investment Income Credited	33,885.49
<i>Subtotal</i>	<i>2,735,654.20</i>
Annuity Reserve Fund:	
Investment Income Credited	195,171.26
<i>Subtotal</i>	<i>195,171.26</i>
Pension Fund:	
Reimbursements from other systems	196,674.47

Workers' Compensation Settlements	3,750.00
Received from Comm of MA - COLA	74,005.13
Recovery of Section 91A Over-earnings	57,540.35
Pension Fund Appropriation	5,445,268.00
<i>Subtotal</i>	5,777,237.95
Spec Fund for Military Service:	
Contributions received from municipality	13,356.32
Investment Income Credited ^{36.26}	
<i>Subtotal</i>	13,392.58
Expense Fund:	
Investment Income Credited	678,863.89
<i>Subtotal</i>	678,863.89
Pension Reserve Fund:	
Pension Reserve Fund Appropriation	0.00
Miscellaneous Income	215.32
Interest Not Refunded	0.00
Excess Investment Income	21,609,153.02
Federal Grant Reimbursement	0.00
<i>Subtotal</i>	21,609,368.34
TOTAL RECEIPTS	31,009,688.22
DISBURSEMENTS	
Annuity Savings Fund:	
Refunds to members	109,916.03
Transfers to other systems	283,315.62
Subtotal	393,231.65
Annuity Reserve Fund:	
Annuities Paid	1,518,127.06
Option B Refunds	0.00
<i>Subtotal</i>	1,518,127.06
Pension Fund:	
Regular Payments	5,502,430.54
Survivorship Payments	300,436.64
Ordinary Disability Payments	32,337.12
Accidental Disability Payments	883,939.55
Accidental Death Payments	219,716.64
Section 101 Benefits	44,203.08
Reimbursements to other systems	228,749.08
<i>Subtotal</i>	7,211,812.65

Expense Fund:	
Board Member Stipend	3,000.00
Salaries	66,458.38
Travel	2,946.64
Fiduciary Insurance	5,635.00
Service Contracts	21,983.00
Medical Expenses	0.00
Actuarial Expenses	9,000.00
Accounting/Auditing	0.00
Legal Expenses	5,899.00
Professional Services	0.00
Education & Training	2,400.00
Administrative Expenses	4,152.69
Furniture & Equipment	0.00
Management Fees	532,315.63
Custodial Fees	4,073.55
Consultant Fees	21,000.00
	<i>Subtotal</i> 678,863.89
TOTAL DISBURSEMENTS	9,802,035.25
INVESTMENT INCOME	
Investment Income Received From:	
Cash	1,914.61
Small/Mid Cap Equities	76,901.44
PRIT Pooled Funds	3,656,767.98
	<i>Subtotal</i> 3,735,584.03
<i>Plus:</i>	
Realized Gains	7,531,903.34
Interest Due & Accrued - Current Year	20,332,482.26
Unrealized Gains	1,087.85
	<i>Subtotal</i> 27,865,473.45
<i>Less:</i>	
Realized Losses	240,688.00
Unrealized Losses	8,843,245.37
Interest Due & Accrued - Prior Year	14.19
	<i>Subtotal</i> 9,083,947.56
NET INVESTMENT INCOME	22,517,109.92

Income Required:	
Annuity Savings Fund	33,885.49
Annuity Reserve Fund	195,171.26
Expense Fund	678,863.89
Military Service Fund	36.26
TOTAL INCOME REQUIRED	907,956.90
Net Investment Income	22,517,109.92
Less: Income Required	907,956.90
EXCESS INCOME TO PENSION RESERVE FUND	21,609,153.02

SOLDIERS MEMORIAL COMMISSION

Ronald W. Pelletier, 2019
James J. Dunlevy, 2021
William J. Rand, 2020
Donald R Gray, 2021
Melissa Byrn, 2020

The Soldiers Memorial Commission consists of the Selectmen, Town Treasurer, Ex-officio and five additional members, who are Veterans, appointed by the Town Manager.

There were no requests made of the Soldiers Memorial Commission in 2018-2019. The commission met once on July 24, 2019 to review a missing World War II KIA Veteran Square and a plaque for a WW I Veteran at the new Beal School.

Balance Dec. 31, 2018	\$ 27,485.86*
Receipts (Interest)	\$592.28*
Disbursements	none
Balance Dec. 31, 2019	\$28,078.16*

* provided by Shrewsbury Treasurer's office



Soldiers Memorial at 100 Maple Ave, Town Hall

s/
Donald R. Gray
For the Commission

Town Report
Dec. 31, 2019

TOWN OF SHREWSBURY SCHOLARSHIP FUND

Jennifer Basgaard (2020)
Deborah DelDotto (2020)
Lee Diamantopoulos (2020)
Kaitlin Gentile (2020)
Robert Holland (2020)
James Pignataro (2022)

The Scholarship Fund was instituted by Town Meeting vote in May 1995. These scholarships are awarded to deserving high school seniors who are residents of Shrewsbury. Awards are based on financial need, character, community service and academic achievement.

Twenty-two Town of Shrewsbury \$500 scholarships were awarded in May 2019 to high school seniors who are residents of Shrewsbury.

Listed alphabetically, they are: **Amber Ali, Caroline Birney, Loren Cardani, Jayden Curtis, Shirley Dang, Siddhant Dosi, Julia Duda, Hannah Dugan, Mackenzie Farrell, Erica Hanlon, Zachary Hastings, Madison Kane, Caitlin Mooney, Thomas O'Neill, Arashleen Pannu, Bradley Quitadamo, Allie Sanborn, Prisha Singh, Shashvat Srivastava, Akiyoshi Tan, Emilie Ung, and Megan Whitcomb.**

Since the inception of the Scholarship Fund, many Shrewsbury residents and businesses have generously supported this worthwhile effort. Contributions can be made along with excise and property tax payments. Direct donations are also accepted at the Treasurer's Office at any time of year, in person or by mail. On-line donations are made available on the town website.

The fund was able to increase the number of awards given in 2018 (19 awards) by three awards.

As of December 31, 2019, the fund balance is \$16,710.52. Out of that balance \$11,000.00 will be deducted for payments to the twenty-two 2019 scholarship recipients. The remaining balance, as well as any further donations, will be available for future awards in 2020.

The Scholarship Committee thanks the many fine people and businesses who have donated to the fund.

For information regarding the Town of Shrewsbury Scholarship Fund, you may write to the Scholarship Committee, c/o Board of Selectmen, 100 Maple Avenue, Shrewsbury, MA 01545 or go on-line to the Town's website at www.shrewsburyma.gov.

SHREWSBURY PUBLIC SCHOOLS

School Committee

Ms. Sandra Fryc, Chairperson (2020)

Mr. Jon Wensky, Vice Chairperson (2021)

Dr. B. Dale Magee, Secretary (2022)

Mr. Jason Palitsch (2020)

Ms. Lynsey Heffernan (2022)

Superintendent of Schools

Dr. Joseph M. Sawyer

(began tenure July 1, 2009)

The Shrewsbury School Committee and Superintendent, in accordance with the provisions of Chapter 72, Section 4 of the General Laws of Massachusetts submit this 2019 Annual Report to the citizens of Shrewsbury and to the Commissioner of Education.

For a variety of information and data regarding the Shrewsbury Public Schools, please visit the ClearGov web page dedicated to our school district, which can be found at <https://www.cleargov.com/massachusetts/school/shrewsbury>.

The School Department administration produces multiple, detailed reports for the School Committee each year. To see reports from current and earlier years, go to the Shrewsbury Public Schools website at schools.shrewsburyma.gov, select the “School Committee” link, and see the pages with the title “School Committee Meeting Documents” for the corresponding year. Reports, meeting minutes, and links to the videos of each regular meeting of the School Committee may be found there.

Throughout this report, some web pages are referenced by name, while others are embedded as hyperlinks which can be utilized when viewing the online version of the Shrewsbury Annual Town Report. This School Department section of the report will also be available on the Shrewsbury Public Schools website.

SUPERINTENDENT’S REPORT

This section includes excerpts from the 2019 [State of the District report](#) that the Superintendent of Schools, Dr. Joseph M. Sawyer, provides to the School Committee after the close of each calendar year.

Our schools provide an excellent education to our students and great value to our community.

By traditional measures, such as [state MCAS testing results](#), [high school AP & SAT results](#), or [access to higher education](#), the Shrewsbury Public Schools excel. Our [results remain very strong](#) and are comparable to similarly strong peer districts within Massachusetts, which as a state has consistently been at or near the best in the nation on the [National Assessment of Educational Progress](#) and [on](#)

[other measures of quality of public education.](#)

Our students also excel in a variety of co-curricular endeavors, with the Shrewsbury High School Speech & Debate team winning another state championship for the second time in four years; the SHS musical earning the region's "best overall production" for the third time in four years; multiple musical ensembles and individual musicians earning festival medals and district and state recognition; several individual students honored in local and regional visual arts competitions; state championships in both science fair and Science Olympiad competitions; the SHS math team winning the league title; two state championships in the inaugural seasons of "E-sports"; 90% of SHS athletic teams earning playoffs with multiple league and district championships and a state championship in rowing; and outstanding performances and experiences in a variety of other activities, from robotics, to model United Nations, to myriad clubs. This past year saw an expansion of opportunities for athletics at the middle school level, with the addition of interscholastic field hockey, softball, baseball, and track at Oak Middle School, and a continued expansion of after school and school vacation activities at the elementary and middle levels.

In addition to all these, the honor of which I am most proud during this past year is [Special Olympics' designation of SHS as a "National Banner Unified Champion School,"](#) a recognition that only 179 high schools have received nationally for creating opportunities for inclusion of all students, especially those with intellectual disabilities, in sports, leadership, and whole-school engagement. This achievement signals that we are making wonderful progress toward our aspiration of providing all students with opportunities to thrive, regardless of their differences.

The success of our schools creates many benefits beyond improving the lives of our students and their families. Our community is a better place as a result, not only because our students continue to provide well over 10,000 hours of community service annually, but because strong schools that engage our youth make for a much better quality of life in our community and make our community a desirable place to live, do business, and raise a family. The return on investment for taxpayers is phenomenal, as our school district's expenditures on public education (including funds spent by the School Department and other town departments on cleaning, maintenance, health insurance, etc.) [continue to place our community in the bottom 11% of all Massachusetts school districts](#) with regard to per pupil expenditures. When [broken down by individual category](#), our expenditures are significantly lower than the state average as well. However, as discussed later in this memorandum, this level of investment poses significant challenges to our continued success. There is no question that the quality of our schools results in the [continued strength of home values](#) within our Shrewsbury community.

The past year has demonstrated the confidence our community has in our school district through investments that community partners have been willing to make in our improvement. This past year, the improvements to the Shrewsbury High School athletic facilities were completed, thanks to raising \$1.8 million in sponsorships and gifts from local businesses and donors, including \$750,000

from Central One Federal Credit Union and \$250,000 from the family of the late David J. Adams. Additionally, Shrewsbury Federal Credit Union committed to investing \$400,000 over five years to fund strategic innovations in real-world learning through a new program dubbed *Colonial Connections*. This includes funding of our new Assistant Superintendent for Community Partnerships & Well-Being, a role that has already begun further developing our district's ties with the local business community and Shrewsbury alumni, while also piloting a new, grant-funded mindfulness program to the district and facilitating a partnership with a local cancer prevention charity, the 15-40 Connection. This approach is significantly strengthening our district's commitment to the phrase in its mission: "in partnership with the community..."

The successes of our school district would not be possible without the ongoing strong leadership and stewardship of the School Committee; the constant support from students' families; the skill and dedication of our educators and support staff; the effective leadership of our administrative team; and collaborative support from Shrewsbury's municipal boards, administration, and town departments. Most importantly, our students continually work to rise to the high expectations held for them and demonstrate respect and responsibility as they strive for success. For all of this, I am grateful.

Our district continues to focus on the [strategic priorities](#) for 2018-2022 that the School Committee has set forth to advance its [vision](#) of a *Portrait of a Shrewsbury Graduate*. While much progress has been made, we face many challenges, particularly with regard to space and resources. The good news is that our district is benefiting from our community's investment in space through the [construction of the new Beal School](#), which is on schedule and trending under budget. When the new building opens in August of 2021, it will provide much-needed space to relieve overcrowding in our elementary schools and provide equity of instructional spaces across what will then be five kindergarten through grade four schools.

However, our middle schools and high school remain above design capacity regarding student enrollment. Sherwood Middle School is designed for 900 students and has almost 1,000 students attending, and Oak Middle School is also designed for 900 students and has about 990 students. The high school is particularly affected by overcrowding, with approximately 1,900 students in a building with a design capacity of 1,475 and a core facilities capacity of 1,700. The enrollment at SHS has increased by over 200 students in the past five years, and given the overcrowding virtually every room is utilized every period of the day (99% room utilization), creating issues where teachers often need to change rooms for different instructional periods and limiting any potential additions to the instructional program. As one would imagine, hallways are extremely crowded during passing periods and there are overflow crowds at lunches. While enrollment is projected to remain fairly stable in the 1,800 range over the coming five years, the school facility study that is planned for the year ahead will be important to determine how these crowding issues might be best mitigated.

With regard to resources, this category is where our district's greatest challenges will be in the year ahead. The structural realities of the public education funding model we are subject to, combined with the facts that we are still increasing our

enrollment slightly each year while mandated costs, particularly those associated with special education, are increasing, will require a significant investment to maintain our current levels of programming and staffing. While we have made modest strides in increasing our capacity in some key areas (such as counseling services), we still need to address areas where our capacity is lagging behind what is necessary for a district our size, both for our educational program and for our operations. It is important to note that our district will not benefit very much from the large infusion of state spending into the state's updated school finance formula, as our community is perceived by the formula to not have significant need of new state funding based on our relative property and income wealth. As we look ahead, we must not only look at our needs to maintain the important resources we already have in place, but we also know it will take significant additional resources to scale up our elementary program when the new Beal School opens in 2021. The school administration has been working with the Town Manager on looking ahead at our budget needs, and I am confident that we will collaborate productively as we tackle the specifics of how to maintain the greatest level of funding possible for the School Department in the short term while looking ahead at our longer term needs. We will also continue to seek alternative funding sources, such as grants, partnerships, and philanthropic gifts, in order to provide other means of supporting our educational programming.

I fear that without creating additional capacity, the ability of the district to deliver on the expectations the community holds for us will be significantly compromised. The best of goals and aspirations will not come to fruition without the means required to achieve them.

The state of our district is very strong in many, many ways, mainly because of the people who populate it, work within it, and support it – thanks to them, there are wonderful things that happen for children in our schools every day. The Shrewsbury Public Schools have a well-deserved positive reputation for being innovative and successful in providing a meaningful education for our students. The culture is respectful, positive, and hard-working, and we are making progress toward fulfilling the vision and strategic priorities set for the district by the School Committee, which reflect the aspirations of our community and best practices in education. However, in an increasingly complex environment, there are challenges ahead, especially if resources are not able to keep up with the demands placed upon us.

As always, it is my honor and privilege to serve as the superintendent of this outstanding school district in a wonderful community. I look forward to working with the School Committee, my colleagues, municipal leaders, families, and students to help maintain and improve upon the excellence of our schools.

SCHOOLS

Shrewsbury has nine school buildings that were erected in the following years:

- Parker Road Preschool - 1954 with an addition & renovation in 2003
- Beal Early Childhood Center - 1922
- Calvin Coolidge School - 1927 with additions in 1940 and 1969 and four modular classrooms added in 1995
- Walter J. Paton School - 1949 with addition of three modular classrooms in 2000
- Spring Street School - 1968 with two modular classrooms added in 1995 and four modular classrooms added in 2000
- Floral Street School - 1997
- Sherwood Middle School - 2013
- Oak Middle School - 1957 with an addition in 1981 and renovation in 2004
- Shrewsbury High School - 2002

The Public Buildings Division is responsible for the maintenance, repair and custodial services in schools, and there are Facility Condition Assessments online for some schools at this link:

<https://www.shrewsburyma.gov/724/Facility-Condition-Assessments>

Each building's capacity and student enrollment (as of October 1, 2019) are shown here:

School	Building Design Capacity	Student Enrollment (10/1/19)
Preschool (includes three sites: Parker Road Preschool, Little Colonials at Shrewsbury High School, and rental space at Wesleyan Terrace)	240 (based on mostly half-day programs)	220 (mostly half-day students)
Beal Early Childhood Center (Grades K & 1; Grade 1 classes are overflow classes from the Floral Street School district)	247	311* (includes 110 half-day students)
Calvin Coolidge School (Grades K-4)	414 (includes 4 modular classrooms)	405
Walter J. Paton School (Grades K-4)	368 (includes 3 modular classrooms)	362
Spring Street School (Grades K-4)	368 (includes 6 modular classrooms)	351
Floral Street School (Grades 1-4)	660	723

Sherwood Middle School (Grades 5-6)	900	995
Oak Middle School (Grades 7-8)	900	992
Shrewsbury High School (Grades 9-12)	1475	1892

Major maintenance projects in recent years include Floral Street School having its hallway carpeting replaced in 2019 for the first time since its opening; removal of underground oil tanks at Floral Street School, Oak Middle School, and Shrewsbury High School in 2019; Paton and Spring Street schools receiving new heating, ventilation, and air conditioning systems in 2017; and ongoing replacement of lighting in various schools with LED lights to save energy.

In the coming year, a new space needs study for the entire district will be conducted with funding allocated as part of the Beal building project’s schematic design phase. This study will outline future building needs for the school district over the next decade-plus, both in terms of quantity and quality. Given the age of some schools and the need to complete deferred maintenance, investment will be necessary (e.g., the main part of Coolidge is now 92 years old, and “new” schools such as Floral Street and SHS are 22 and 17 years old, respectively). Other significant building needs for the near future include:

- replacing/repairing the roof and HVAC units at the Parker Road Special Education Office & Preschool;
- renovating space at Shrewsbury High School that is currently leased to the Assabet Valley Collaborative special education program to create more classroom spaces due to overcrowding at SHS;
- replacing or repairing Oak Middle School windows; and
- repairing or replacing of the press box at the Shrewsbury High School athletic facility.

A very important long-term priority for physical improvements to our schools is to ensure equity regarding climate control. It is apparent that some impacts of climate change are already upon us. This fact, in combination with a growing requirement and demand for year-round public education services and health considerations of students and staff, requires us to adapt our facilities to accommodate extremely high temperatures. We are grateful that Sherwood, Paton, Spring Street, Parker Road, and the new Beal have/will have climate control capabilities. We now need to turn attention to Shrewsbury High School, Oak Middle, Floral Street, and Coolidge Schools to provide cooling/air-conditioning capacity. This is both a climate control and equity issue for all of our students and staff. While we understand it may not be feasible from a financial or project management standpoint to resolve this issue quickly, the School Department wishes to be participants in a plan to see this to fruition in the not-too-distant future.

STUDENT POPULATION

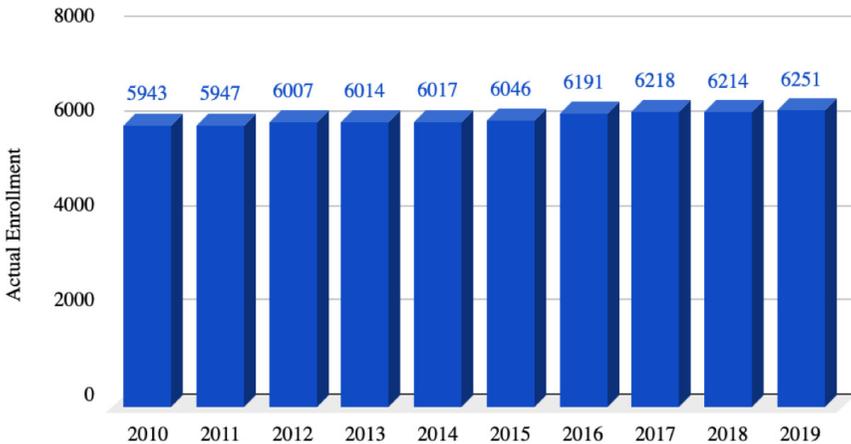
For detailed information and graphics about the student population of our school district, please go to the following web page:

<https://www.cleargov.com/massachusetts/school/shrewsbury/2019/students>

The total district enrollment in preschool through high school as of October 1, 2019 (the annual official reporting date) was 6,251. This represented a 37 student increase over the prior year, or 0.6%.

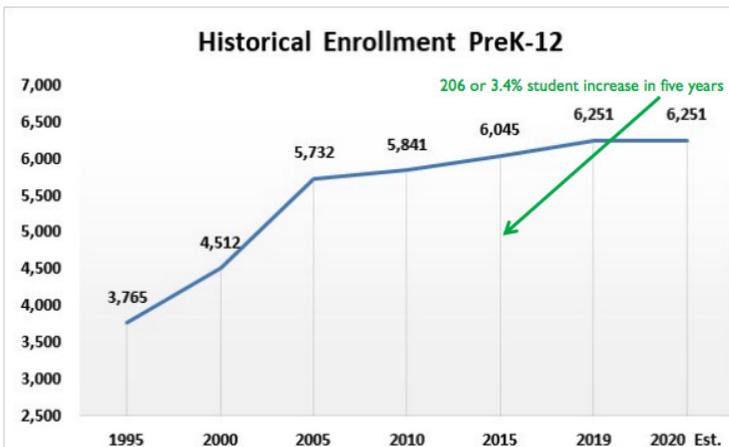
The chart below illustrates the district's enrollment for the past 10 school years, which reflects growth from 5943 to 6251, an increase of 308 students over the past decade, or 5.18%.

Preschool - Grade 12 Actual Enrollment 2010-2019
(as of October 1 of each year)

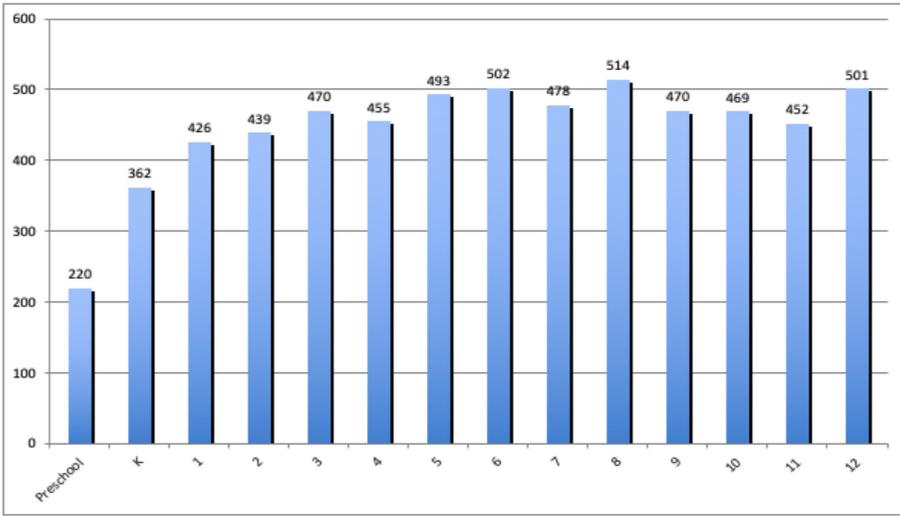


This next chart shows the growth of the district since 1995, including the growth of 206 students, or 3.4%, over the past five years:

Student Enrollment Growth Since 1995



Enrollment by grade as of October 1, 2019



Enrollment in each school as of October 1, 2019

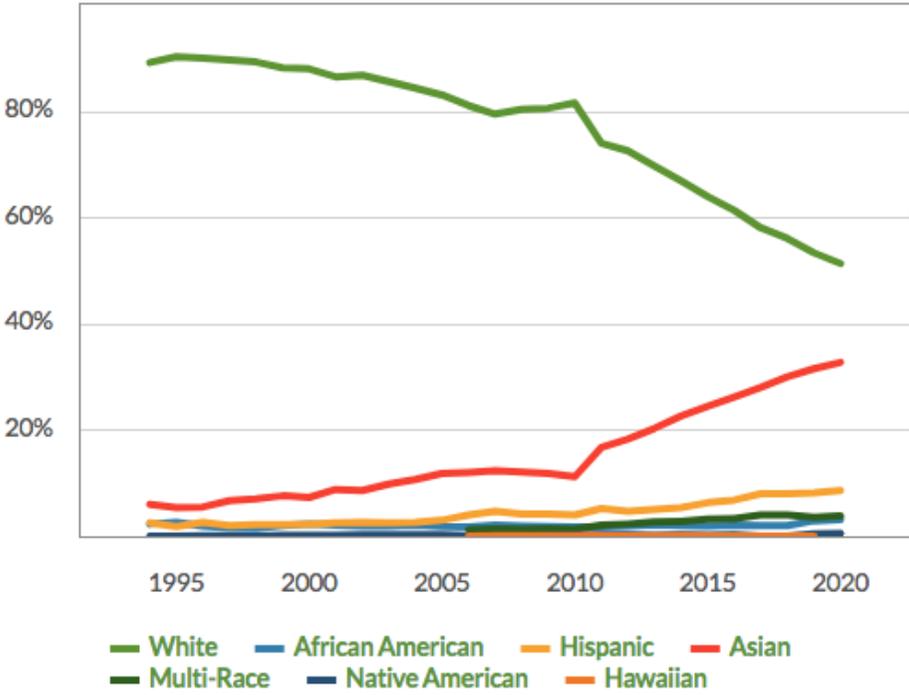
Shrewsbury High School (Grades 9-12)	1,892	Floral Street School (Grades 1-4)	723	Spring Street School (Grades K-4)	351
Oak Middle School (Grades 7-8)	992	Calvin Coolidge School (Grades K-4)	405	Beal Early Childhood Center (Grades K-1)	311
Sherwood Middle School (Grades 5-6)	995	Walter J. Paton School (Grades K-4)	362	Preschool	220

Student demographics (district compared with state)

Enrollment by Race/Ethnicity (2019-20)		
Race	% of District	% of State
African American	3.1	9.2
Asian	32.7	7.1
Hispanic	8.6	21.6
Native American	0.5	0.2
White	51.3	57.9
Native Hawaiian, Pacific Islander	0.0	0.1
Multi-Race, Non-Hispanic	3.8	3.9

The chart below from ClearGov shows the diversity of our community changing over time:

STUDENT DIVERSITY OVER TIME



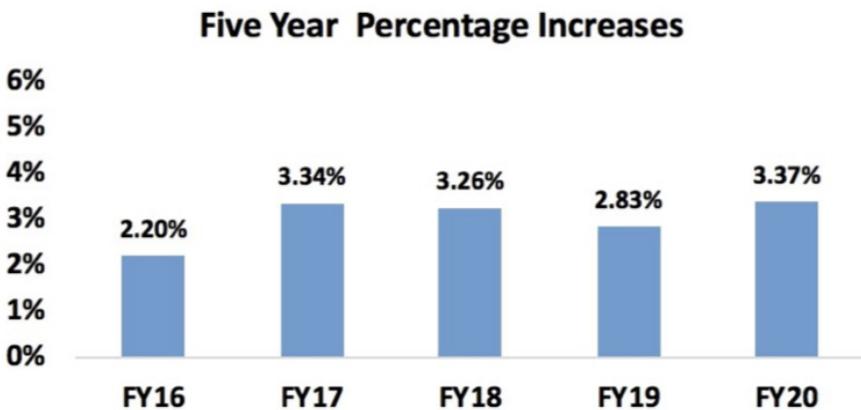
BUDGET

For detailed information and graphics about our school district's expenditures, please go to the following web page:

<https://www.cleargov.com/massachusetts/school/shrewsbury/2019/native/expenditures>

As is the case for all of our town's government, the School Department's fiscal year runs from July 1 to June 30, covering half each of two calendar years. For a detailed description of the Fiscal Year 2020 School Department budget (beginning July 1, 2019) that was provided to the 2019 Annual Town Meeting, click [here](#).

The School Committee unanimously recommended and Town Meeting members approved a Fiscal Year 2020 School Department town appropriation of \$66,302,041, which represents a \$2,164,434 increase over Fiscal Year 2019, or 3.37%. The trend of percentage increases in the School Department's town appropriation is shown below.

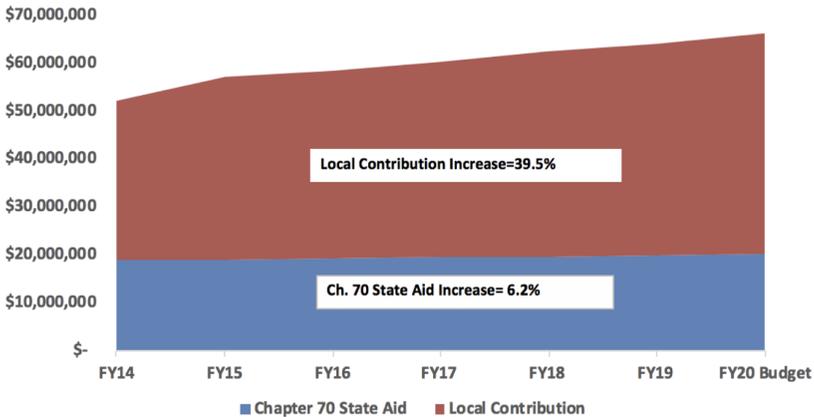


In Fiscal Year 2019, the last complete fiscal year that ended on June 30, 2019, the total amount of expenditures in support of the School Department from all sources was over \$92 million. The sources for the total expenditures include not only the School Department's own appropriated funds, but also state and federal grant funds, state reimbursement for special education costs (known as "Circuit Breaker" funds), revenue from fees and tuitions charged to families, funding from business partnerships and philanthropic gifts, and expenditures by other Shrewsbury town departments to maintain and clean schools, provide health benefits to School Department employees, etc. The following chart illustrates these various budget sources.

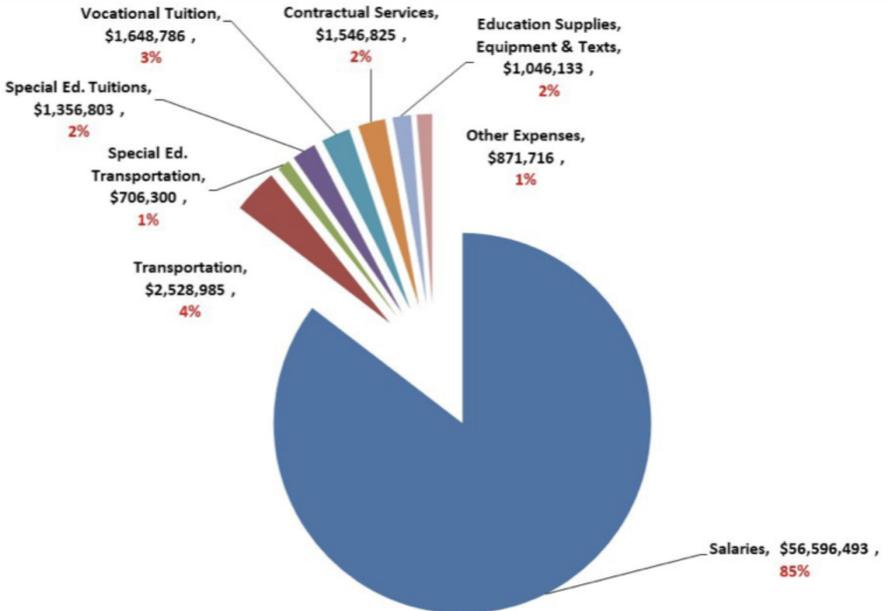
As you can see, more pressure is being placed upon the Town Meeting appropriation to the School Department (largest portion) over time due to factors such as declining entitlement grant revenues and the limited scope of other sources. As a result, the School Department allocation from the town budget continues to bear relatively more of the burden for the cost of educating our students.

It is also interesting to note that Chapter 70 state aid funding for education, which is a portion of the funds that make up the Town Meeting appropriation for the School Department (largest section of the chart above), has been stagnant over the past several years, resulting in a larger proportion of local revenues comprising the School Department appropriation over the past several years. The following chart illustrates how the School Department Town Meeting budget appropriation is split between contributions from local sources of funding (property taxes, excise taxes, etc.) and state aid for public education, resulting in a much larger increase in local funding over this time period:

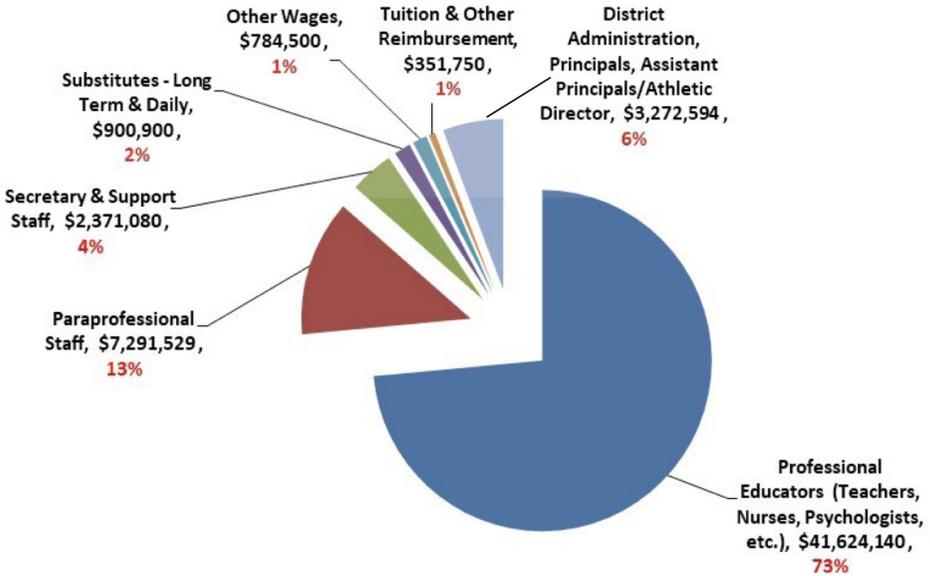
School Department Town Meeting Appropriation: Local Funds vs. State Funds



The School Department budget, as is the case for all school districts, is primarily made up of personnel costs, as one can see from this chart:



The personnel expenses are broken down as follows:



For more detailed information regarding the School Department budget, go to schools.shrewsburyma.gov/sc/budget-information.

EDUCATIONAL PROGRAMMING & RESULTS

Our school district offers a robust curriculum from preschool through high school. The learning expectations for students are guided in large part by the [Massachusetts State Curriculum Frameworks](#), which are considered among the strongest in the nation.

The vision for our school district's educational program is found in the *Portrait of a Shrewsbury Graduate* that was developed by a joint committee of educators and parents from a variety of work backgrounds, who studied what the community, higher education, and employers are seeking from our graduates. You can find information about the *Portrait of a Shrewsbury Graduate* on our website at <https://schools.shrewsburyma.gov/district/portrait-of-a-graduate>. The six dimensions of our aspirations for our students can be found in this graphic that was created by Alexandra Lekas, a graduate of the Shrewsbury High School Class of 2018:

SHREWSBURY PUBLIC SCHOOLS PORTRAIT OF A GRADUATE



At the preschool and elementary level, students are provided with rich opportunities to develop foundation skills in literacy and numeracy, while learning key concepts about their community, state, nation, and world. Students receive instruction in core subjects of English language arts (reading, writing, speaking, listening), mathematics, science, and social studies, while also learning special subjects such as physical education, visual arts, music and chorus, and use of the library/media center. More information can be found in the [elementary handbook](#).

At the middle school level, students in 5th and 6th grade who attend Sherwood Middle School are part of two-teacher teams for their core subjects, with one teacher providing instruction in English language arts and social studies and the other in mathematics and science. Students continue learning special subjects through the “allied arts” program, which in addition to general music, visual arts, physical education, and library/media includes “curriculum connection” classes where various subjects are presented in more depth; health education; band, orchestra, and chorus opportunities in the performing arts; and the start of foreign language instruction in 6th grade in either Spanish, French, or Mandarin. The use of personal technology for learning begins in 5th grade, with every student receiving an iPad that they use at school and at home to access a variety of interactive learning experiences, receive and submit assignments, and create projects. More information regarding the Sherwood educational program can be found in the [Sherwood Middle School handbook](#).

Students in 7th and 8th grade who attend Oak Middle School are assigned to four-teacher teams, where each teacher teaches one of the core subjects of English language arts, mathematics, science, or social studies. In addition to the special subjects that continue on from Sherwood, Oak students also experience classes in drama, electronic music, innovation engineering lab, and Latin as a

foreign language option. Additional information can be found in the [Oak Middle School handbook](#).

Students in 9th through 12th grade at Shrewsbury High School have the choice of many core academic and elective courses that prepare them for success in the world beyond high school, whether that be higher education, work, or the military. Courses in English, mathematics, science & engineering, social sciences, and foreign language are provided at multiple levels, including college preparatory, honors, and advanced placement courses (i.e., “AP”) that reflect the 21st Century Learning Expectations found in the [Shrewsbury High School Handbook](#). In addition, courses are offered across many other academic departments, including performing arts; visual arts; health, physical education, and family consumer science; instructional technology and media services (including television production, computer programming, web design, etc.); all of which are supported by a school counseling department (i.e., guidance counseling). Details regarding the course options for students can be found in the [Shrewsbury High School Program of Studies](#).

Many students from preschool to high school are provided with specialized services that they may require to access and succeed in their learning. This includes services offered through the [Special Education and Pupil Personnel Services Department](#) for students who have learning disabilities or developmental disabilities, and the [English Language Education Department](#) for students whose first language is not English and who need specialized supports to learn functional and then academic English. The [Nursing & Health Services Department](#) provides critically important school nursing services to ensure healthy school environments and support for students with medical needs.

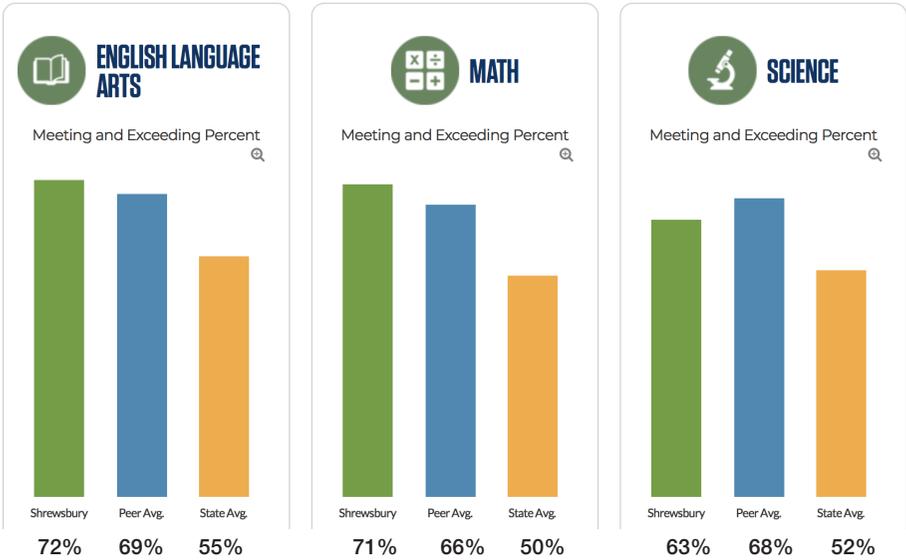
Thanks to a strong curriculum and excellent instruction by highly qualified and dedicated educators, Shrewsbury students have continued to excel by many measures. Given that public schools in Massachusetts continue to be ranked as the best in the U.S., and Shrewsbury’s results are very strong compared with other districts across our Commonwealth, it can be said that our schools are among the best in the nation. Some of these results are illustrated below. You can find more specific information on district results on various measures in the following reports:

[2019 State Testing \(MCAS\) Report](#)

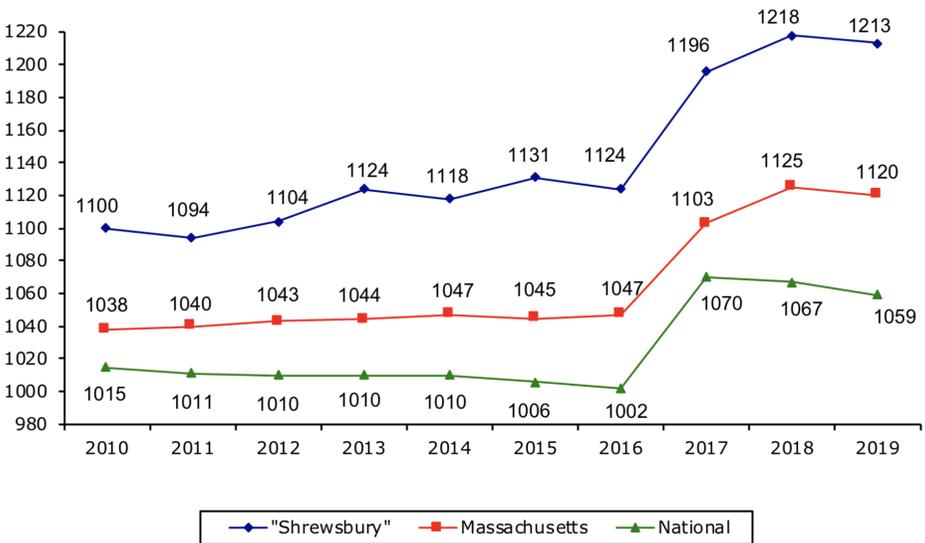
[2019 Shrewsbury High School Testing \(SAT, ACT, AP\) Report](#)

[Cleargov Student Test Results 2019](#)

“Next Generation” 2019 MCAS Analysis (Cleargov)

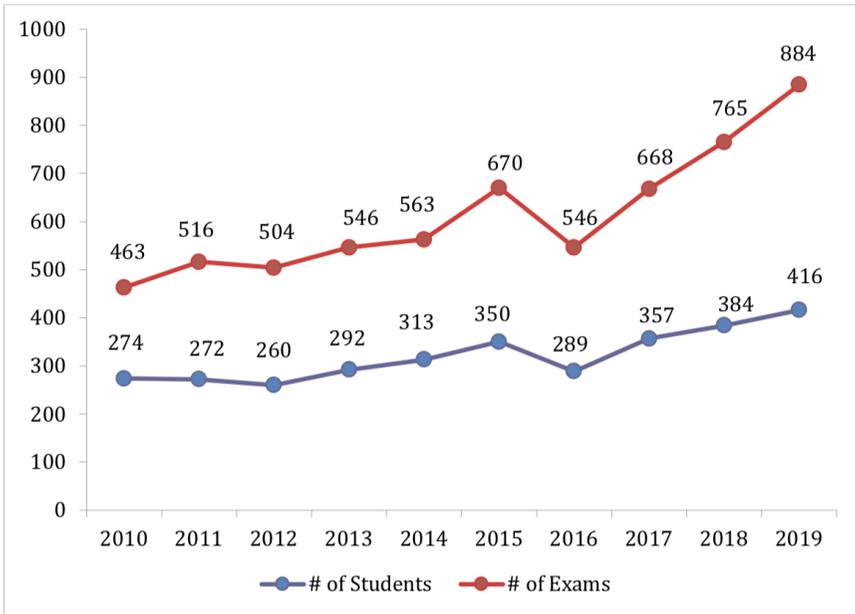


SAT I: 1600 Scale Evidenced-Based Reading and Writing & Math Combined

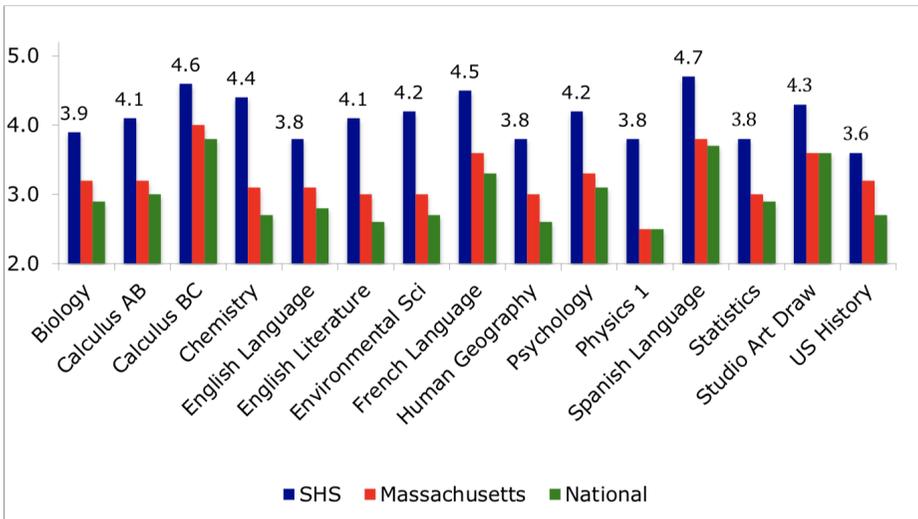


Note: SAT scoring was “recalibrated” in 2017

Advanced Placement Participation Rates Shrewsbury High School



Shrewsbury High School Advanced Placement (AP) Results 2019



PERSONNEL

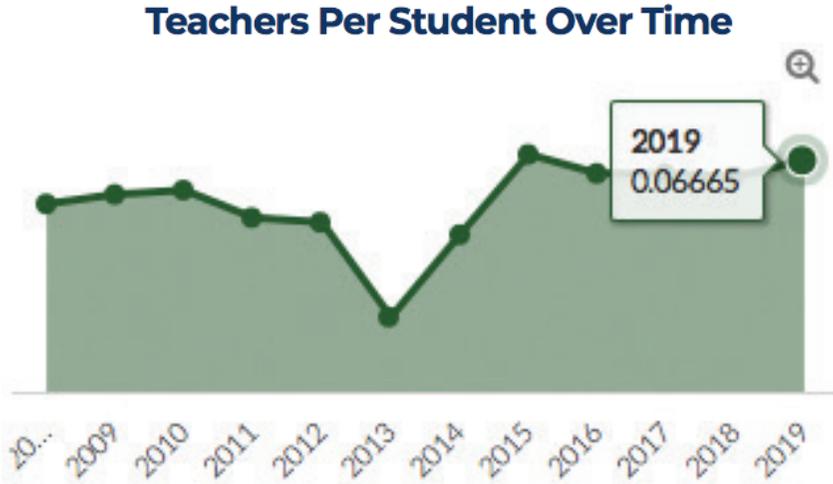
We recognize that the selection of the personnel who teach and support our students is critically important for the success of our school district. The hiring process used by the Shrewsbury Public Schools is rigorous, especially for professional educators and school leaders. For teachers and other professional educators, this includes a review of résumés; an initial phone screening; interviews with semi-finalists by a panel of administrators, educators, parents, and, at the high school, students; demonstration lessons taught to our students by finalists; reference checking; and a final appointment meeting with the Superintendent of Schools and Executive Director of Human Resources. Only approximately 2% of candidates who apply for professional educator positions in Shrewsbury are hired each year.

The quality of the professional environment in our district is strong, as evidenced by a turnover rate of only approximately 3% for professional educators, and that is mainly due to either an educator leaving the area or because the district has decided not to renew a newer educator's contract. It is rare that an educator resigns to make a lateral move to another school district. Educator satisfaction is high due to a variety of factors, including a strong collaborative culture, many opportunities for professional development, a supportive environment for educators, and generally high quality educational facilities.

The following table illustrates the number of staff in the school district by category:

Group	FY20
Administrators	8
Clerical Support	32.5
Principals	9
Asst. Principals/Athletic Director	10
Teachers, Nurses, Counselors	509.8
Paraprofessionals	278.8
Technology Support	10
Unclassified Staff/Coordinators	13.3
Totals	871.4

The following chart illustrates the number of teachers per student over time:



For other information regarding Shrewsbury Public Schools staffing, please see the following links:

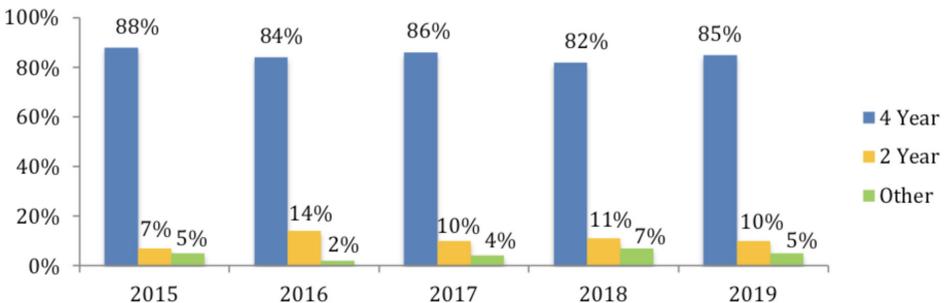
[Shrewsbury Public Schools Annual Personnel Report 2019](#)

<https://www.cleargov.com/massachusetts/school/shrewsbury/2019/staffing>

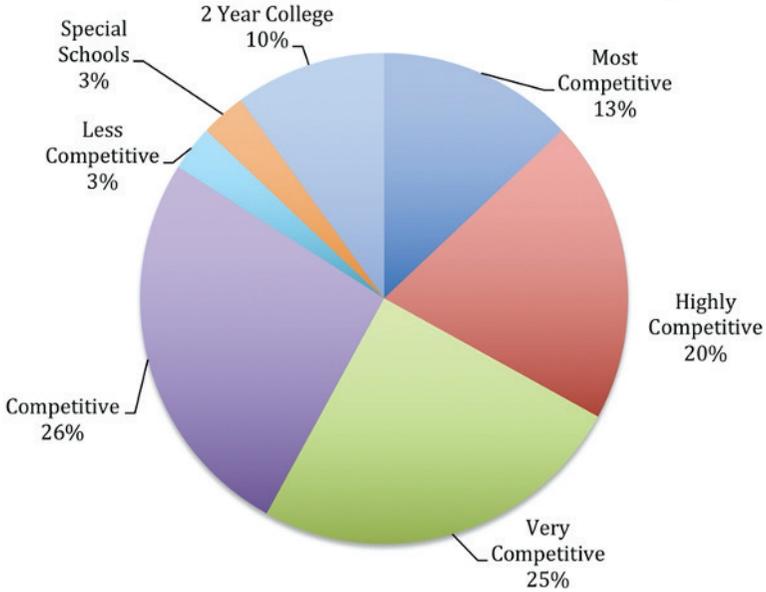
GRADUATE RESULTS

This past year, a significant majority (85%) of Shrewsbury High School graduates went on to four-year colleges, with 10% opting for two-year colleges and 5% entering directly into employment, the military, or taking a “gap year.” For a detailed report regarding the Class of 2019 graduates’ future plans, including a list of colleges where students matriculated, please click on [this link](#). The charts below illustrate various statistics related to trends regarding the future plans of recent graduates.

Future Plans: 5 Year Trend



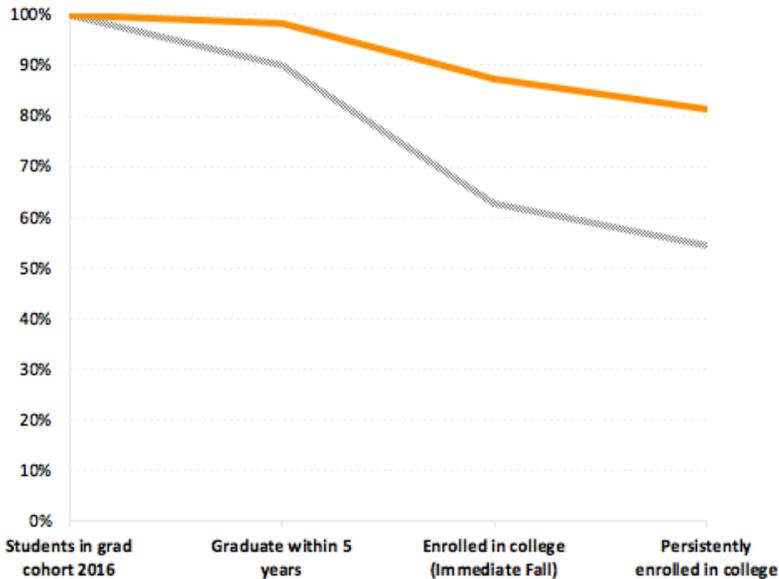
2019 Matriculations - Selectivity



Based on Barron's "selectivity categories"

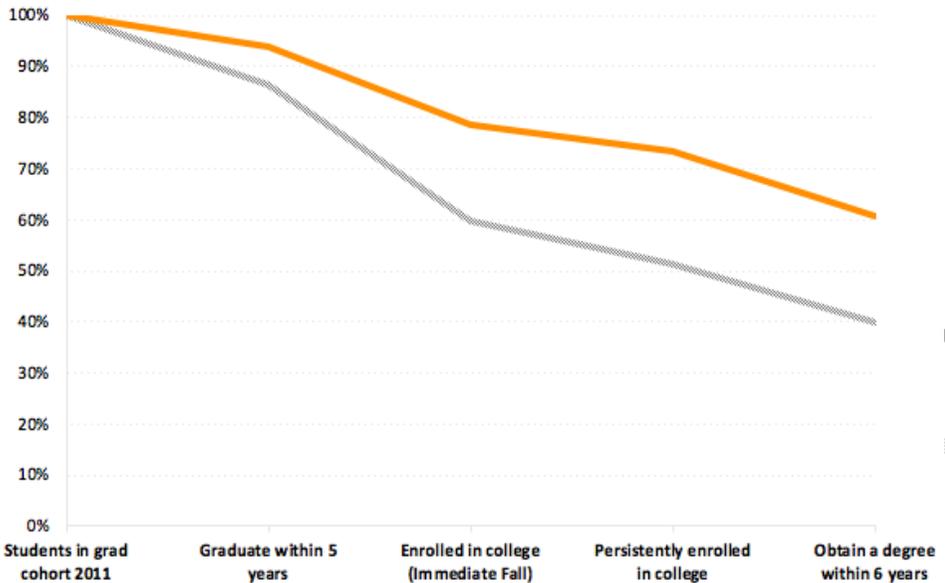
Students' progression from high school through second year of postsecondary education

First time ninth graders in 2012-13 and/or students in graduation cohort 2016
 Top line = Shrewsbury High School, bottom line = Massachusetts overall



Students' progression from high school through postsecondary degree completion

First time ninth graders in 2007-08 and/or students in graduation cohort 2011
Top line = Shrewsbury High School, bottom line = Massachusetts overall



GENERAL INFORMATION

Entrance Age: Only children who are 5 years-of-age on or before August 31 may enter Kindergarten at the beginning of that school year. Only children who are 6 years-of-age on or before August 31 may enter Grade 1 at the beginning of that school year. A birth certificate with a raised seal, and a passport - if applicable - must be presented at the time of enrollment.

Immunization Requirements: Immunizations against the following diseases are mandated by state public health laws for entrance to school during the 2019-20 school year, and the following immunization requirements will be in effect: a series of 4 – 5 DTP or DTaP (diphtheria, tetanus, pertussis or diphtheria, tetanus, acellular pertussis) immunizations for preschool through grade 12, plus a Tdap booster for all students entering grades 7 through 12 if it has been more than 5 years since their last dose of DTaP/DTP; a series of 3 - 4 doses of polio vaccine for preschool through grade 12, the final dose in the polio series must be given on or after 4 years of age and at least 6 months after the previous dose; 1 dose MMR (measles, mumps and rubella) for entry into preschool and a second dose for grades K-12; 1 – 4 doses Hib (haemophilus influenza type B) immunizations are required for preschool entry; 1 dose varicella vaccine (chicken pox) required for preschool, and a second dose for grades K-12 (these doses of varicella are required for those without a physician certified reliable history of chicken pox); 3 doses Hep B (Hepatitis B) for all children in preschool through grade 12.

New upcoming requirements: Starting with the 2020-2021 school year, the school immunization record for all students will need to demonstrate the following additional *required* vaccines: Grade 7 entry: 1 dose of MenACWY for all students, Grade 11 entry: 1 booster dose of MenACWY received on or after 16 years of age. (One or more doses of MenACWY vaccine are acceptable as long as one dose was received on or after 16 years of age.)

The responsibility for immunizations rests upon the parent or legal guardian who must provide the required documentation to the school nurse. The School Department strongly recommends that the children who have not received proper immunization against these diseases do so through their family physician. Failure to comply with the immunization requirements will result in exclusion from school.

School Physician: Dr. Timothy Gibson

Contacting the School Department

Town residents who have questions about any of the information in this report of the School Department are welcome to make inquiries by sending an email to info@shrewsbury.k12.ma.us or calling 508-841-8400 between 8:00 and 4:30pm on business days. The School Department website at <http://schools.shrewsburyma.gov> also contains a wealth of information about the school district.

Respectfully submitted,
Joseph M. Sawyer, Ed.D.
Superintendent of Schools

RECAPITULATION OF BOARD OF SELECTMEN FEES

January 1, 2019 – December 31, 2019

	License Fees	Total
23	Restaurant – All Alcoholic Beverage Pouring License	\$57,500.00
5	General Club – All Alcoholic Beverage Pouring License	\$6,000.00
3	Restaurant – Wine & Malt Beverage Pouring License	\$3,600.00
9	Package Store – All Alcoholic Beverage	\$22,500.00
1	Package Store – Wine & Malt Beverage	\$1,200.00
1	Farmer Winery Pouring License	\$1,200.00
23	One Day – Alcoholic Beverage Pouring License	\$1,350.00
0	Seasonal – Farmer Winery/Farmer's Market License	\$0.00
73	Common Victualer	\$5,110.00
7	Weekly Entertainment	\$245.00
2	Sunday Entertainment	\$175.00
32	Automatic Coin Operated Amusements	\$1,920.00
40	Bowling Alley	\$1,000.00
13	Billiard Table	\$390.00
1	Lord's Day	\$2.50
58	Commercial Garage	\$2,030.00
37	Motor Vehicle Class I, II, III	\$5,550.00
5	Junk Dealer	\$500.00
4	Livery / Limousine	\$140.00
2	Auction/Auctioneer	\$50.00
	Sub-Total	\$110,462.50
	Miscellaneous Fees	
	Application Fees	\$2,850.00
	Copies for Correspondence, etc.	\$0.00
	Sub-Total	\$2,850.00
	TOTAL:	\$113,312.50

**ALCOHOLIC BEVERAGE LICENSES
ISSUANCE, AVAILABILITY & FEE SCHEDULE FOR 2019**

Issued	Available	License Type	Fee
23	15	Restaurant – All Alcoholic Beverage Pouring License	\$2,500.00
5		General Club – All Alcoholic Beverage Pouring License	1,200.00
3	5	Restaurant – Wine & Malt Beverage Pouring License	1,200.00
9	0	Package Store – All Alcoholic Beverage	2,500.00
1	7	Package Store – Wine & Malt Beverage	1,200.00

SEWER & WATER DIVISION DEPARTMENT OF PUBLIC WORKS

Daniel Rowley, Superintendent

Sewer Commissioners:

Peter Reilly, Chairman

Joseph Zecco

Andrew Nelson

The 114th year of Municipal Water Operation

GENERAL

The Shrewsbury Sewer and Water Division formally joined the Department of Public Works during the past year. The staffing consists of one Public Works Director, one Superintendent, one General Foreman, two Working Foremen, one Water Treatment Plant Operator, seven Maintenance Craftsmen, and is supported by the Business Management Division of the DPW.

Having started in the position of Water and Sewer Superintendent this past September, it is an honor to present my first annual report in this role. After serving in a public works organization in another community for nearly five years, I am pleased to have returned to working for the Town of Shrewsbury, where I have enjoyed spending a large part of my career.

After 30 years of employment with the Town of Shrewsbury in the Water and Sewer Division, former Superintendent Mr. Robert Tozeski officially retired in June 2019. The Town is appreciative of Mr. Tozeski's hard work and dedication throughout his long tenure with the Water and Sewer Department and wish him well in his retirement.

Water quality remained a top priority for the Water and Sewer Division throughout the year. The new Home Farm Water Treatment Plant, which went online in October 2018, had its first full year of operation during 2019 and performed as designed, removing manganese to near non-detect levels. Over the summer, the Town of Shrewsbury participated in a voluntary program through the MassDEP to test for an emerging contaminant known as PFAS (Per- and Polyfluoroalkyl Substances). PFAS was detected at low levels, well below the established thresholds, which enabled the Town to be proactive in taking the necessary actions to best manage this new challenge. In the fall, a contract was awarded to Hydra Tech, Inc. of Sterling, MA for unidirectional flushing of a portion of the Town. They were able to begin in the late fall before winter weather set in. Also, monitoring of hexavalent chromium continued throughout the year with levels remaining consistently low. Plans to continue pilot testing for the removal of hexavalent chromium as well as initial pilot testing for the removal of PFAS were finalized with the Town's Water



Dan Rowley, Water & Sewer Superintendent

Consultant, Tata and Howard, Inc., before the end of the year with the projects expected to be completed in 2020.

Two contracts were awarded during the year for water main replacement. The first to Haluch Water Contracting, Inc. of Ludlow, MA for water main replacement on a section of Ireta Road, a section of Lake Street near the new Beal School, Main Street from Route 140 to School Street, and a section of Walnut Street. They were able to complete the work on Ireta Road, Lake Street, and the majority of Main Street before the winter weather became too challenging to allow the work to continue. A second contract was awarded to Borges Construction, Inc. of Ludlow, MA for water main replacement on Shepard Lane, which was completed prior to winter.

Efforts to ensure an ample and reliable water supply for years to come continued which included work on two replacement well projects, the first at the Sewell Street location and the second at Home Farm. By the end of the year, approval had been granted to conduct pump testing for the replacement well site at Home Farm.

Throughout the year, the operations and administration staff worked tirelessly to ensure water quality, system reliability, and the highest level of customer service. I would like to take a moment to recognize and thank everyone who contributed to the success of the Water and Sewer Division.

WATER DEPARTMENT STATISTICAL REPORT

	2018	2019
Total Gallons Pumped	1,210,352,000	1,143,650,000
New Water Services Installed	41	32
Total Services in Use	11,551	11,583
Feet of Water Main Replaced by Contractors for the Town	10,087	7,978t
Maximum Gallons Used in One Day	4,471,000	3,785,000
Average Gallons Use Per Day	3,316,033	3,133,288

The water distribution system consists of 207.93 miles of water mains, three booster stations, six water storage tanks, and three pressure zones.

SEWER DEPARTMENT REPORT

The Board of Sewer Commissioners meets monthly generally on the second Tuesday of the month at 7:00 P.M. in the Richard D. Carney Municipal Office Building. The Board acts upon abatements, petitions for sewerage, and other related system matters.

Under the direction of the Town’s Sewer Consultant, Weston and Sampson, Inc., infiltration and inflow (I & I) work continued throughout the year. Flow isolation was performed on approximately 76,172 linear feet of sanitary sewer pipes. Also, approximately 73,497 linear feet of piping were cleaned and television inspected along with inspections of approximately 364 sewer manholes. This work is

ongoing to reduce unintended flow from entering the sewer system including groundwater and rainfall.

During the past year, work continued to expand sewer along Route 20 and to direct flow to the Upper Blackstone Water Treatment Facility. A contract was awarded to Pride Environmental and Construction Inc. of Berkley, MA for the construction of the Bardon Trimount sewer pump station. Preparation for the project began but construction had not started by the end of the year. Bid documents were also finalized to replace sewer main and expand the sewer on Route 20.

SEWER DEPARTMENT STATISTICAL REPORT

	2018	2019
New Sewer Connections	50	30
Total Sewer Connections	9,899	9,929
Gallons Entering the Westborough Wastewater Plant From Shrewsbury	1,425,339,000	1,271,280,000
Shrewsbury’s Percentage of Total Flow Entering the Plant	59.840%	59.135%

The sewer collection system consists of 169.97 miles of mains and 37 sewer pump stations.

TOWN COUNSEL

Stephen F. Madaus, Town Counsel

It is an honor to serve the Town of Shrewsbury as Town Counsel. My office represents the Board of Selectmen, the Town Manager and the various boards, committees and departments in all legal matters pertaining to the functions and operations of Town government. We represent the Town in all trials in the courts and before administrative agencies in the Commonwealth.

The following is the status of cases in litigation as of December 31, 2019 and a report on general matters:

PENDING

Superior Court

New England Power Company d/b/a National Grid v. Thomas P. Garganigo, Edward M. DeFeudis, Trustee of Coles Pond Nominee Trust, Town of Shrewsbury and its Zoning Board of Appeals, Civil Action No. 16-85CV0296

We represent the Town and the members of the Zoning Board of Appeals (“ZBA”) in an appeal by New England Power Company d/b/a National Grid to the Worcester Superior Court (Case No. 1685CV01296) of three special permits for an automotive business at 155-173 Hartford Turnpike, granted by the Board to Thomas Garganigo and the Coles Pond Nominee Trust. National Grid alleges that the Board erred in granting the special permits that allegedly infringe on National Grid’s rights to a utility easement at the property. In late 2019 the parties arrived at a settlement of the dispute and the parties will be filing an Agreement for Judgment with the Superior Court. Once the Agreement for Judgment is approved by the court, this matter will be closed.

GENERAL MATTERS

Town Counsel attends meetings, renders advice to municipal officers and reviews and/or prepares various contracts, agreements, and correspondence on behalf of the Town. In 2019, attorneys at my firm and I participated in the following representative matters:

- Reviewed a request received by the Town from a property owner, seeking to reduce the size of a municipal drainage easement located over his property;
- Reviewed, revised and finalized for execution a proposed PEG (Public, Educational, and Government) Access Agreement entered into by the Town and Shrewsbury Media Connection, Inc., a non-profit corporation, for providing community access television services for the Town;
- Reviewed and provided advice relative to requests for public records received by various Town departments;
- Represented the Town in dealings with the Commonwealth (DCAMM) and in completing the closing for the Town’s acquisition from the Commonwealth of three parcels of real property located along Lake Street and formerly known as

the Glavin Center, as authorized by votes of Town Meeting and Special Acts of the legislature;

- Reviewed and revised the First Amendment to the Construction Manager at Risk Contract to commence the construction of the new Beal School on Lake Street;
- Researched and provided advice and counsel to the Board of Selectmen and Town Manager relative to permitting residential uses in the Route 20 Overlay District, as set forth in the Zoning Bylaw;
- Reviewed the warrant and motions in preparation for and attended the Annual Town Meeting on May 20, 2019;
- Researched and provided advice relative to a proposal to transfer a Host Community Agreement for a licensed retail marijuana establishment to a successor business;
- Reviewed and revised a contract for the installation of solar arrays at the Town's water treatment plant;
- Represented the Town in a collection matter involving revenue generated from retail sales of Town-issued trash bags;
- Represented the Police Chief in a License to Carry hearing and a subsequent appeal in the District Court in Westborough;
- Researched and provided advice to the Board of Health concerning proposed regulations to prohibit the sale of certain flavored tobacco products;
- Provided advice and counsel to the Building Inspector's office regarding enforcement actions against non-permitted dwelling units, including obtaining orders of the Housing Court;
- Provided advice and counsel to members of the Board of Selectmen and to the Town Manager relative to the requirements of the Massachusetts Conflict of Interest Law;
- Reviewed and revised documents concerning a proposed mixed use development to be constructed along Route 20 known as Edgemere Crossing;
- Researched and provided advice relative to the requirements to make available for sale the current Beale School building/property;
- Prepared an agreement for Owner Project Management services for the Town Manager's office, for projects to be designated on an "as assigned" basis;
- Reviewed documents and correspondence relative to complaints of alleged zoning violations at a residential development under construction;
- Researched and provided a memorandum to the Public Library regarding the potential of encountering citizens conducting "First Amendment Audits" by secretly recording public officials in public spaces within Town buildings;
- Prepared and reviewed warrant articles and motions in preparation for and attended the Special Town Meeting held on October 21, 2019;
- Represented the Town in responding to a subpoena received from the U.S. Attorney's Office for all documents concerning marijuana retailers (subpoenas having been issued by the U.S. Attorney's Office to all Massachusetts municipalities where retail sales of marijuana is permitted);

- Provided advice and counsel to the Town's Planning Board, Zoning Board of Appeals, and professional staff regarding various matters involving the subdivision control law and zoning/land use law.

I look forward to working with all Town departments, boards, commissions and employees in 2020 and continuing to provide the Town of Shrewsbury with effective and efficient legal services.

Respectfully submitted,
Stephen F. Madaus
Town Counsel

VETERANS' SERVICES ANNUAL REPORT

MISSION

The mission of the Central Massachusetts Veterans' District is to act as the chief advocate for Veterans residing in Grafton, Northborough, Shrewsbury, and Westborough. We do this by:

- Helping Veterans navigate available federal, state, and local programs and benefits;
- Serve as a center of information for Veterans and their families;
- Coordinate Veterans' services across state agencies and local governments;
- Develop innovative, flexible programming and outreach to address Veterans' needs;
- Provide individualized support where necessary.



*Justin Sousa,
Veterans' Services
Director*

BENEFITS

There are a variety of benefits available to Veterans and their families residing in Shrewsbury. The most common benefits applied for through the Central Massachusetts Veterans' District are described below.

FEDERAL BENEFITS¹

Disability Compensation is a tax free monetary benefit paid to Veterans with disabilities that are the result of a disease or injury incurred or aggravated during active military service. Compensation may also be paid for post-service disabilities that are considered related or secondary to disabilities occurring in service and for disabilities presumed to be related to circumstances of military service, even though they may arise after service. Generally, the degrees of disability specified are also designed to compensate for considerable loss of working time from exacerbations or illnesses.

Dependency and Indemnity Compensation (DIC) is a tax free monetary benefit generally payable to a surviving spouse, child, or parent of service members who died while on active duty, active duty for training, or inactive duty training or survivors of Veterans who died from their service-connected disabilities. DIC for parents is an income based benefit.

Veterans Pension* is a tax-free monetary benefit payable to low-income wartime Veterans.

Survivors Pension* is a tax-free monetary benefit payable to a low-income, un-remarried surviving spouse and/or unmarried children of a deceased Veteran with

*Veterans and survivors who are eligible for Pension benefits and are housebound or require the aid and attendance of another person may be eligible to receive additional monetary amounts

¹Additional information on these and other benefits can be found on www.centralmassvets.org.

wartime service.

*Veterans and survivors who are eligible for Pension benefits and are housebound or require the aid and attendance of another person may be eligible to receive additional monetary amounts.

STATE BENEFITS¹

Massachusetts General Law, Chapter 115 provides a uniform program of financial and medical assistance for low-income veterans and their dependents. Qualifying veterans and their dependents receive necessary financial assistance for food, shelter, clothing, and medical care.

Veterans' Bonuses are offered through the Massachusetts' Department of the State Treasurer for those who served during World War II, Korea, Vietnam, Iraq, and Afghanistan.

An annuity in the amount of \$2,000 (payable biannually on August 1st and February 1st in two installments of \$1,000 each) is given in recognition of the service of our distinguished 100% service-connected disabled veterans and to the parents of distinguished veterans (Gold Star Parents) and the non-remarried spouses (Gold Star Wives or Husbands) of distinguished Veterans who gave their lives in the service of their country during wartime.

BENEFIT ADMINISTRATION

In 2019, the Central Massachusetts Veterans' District administered Massachusetts General Law, Chapter 115 benefits in the following amounts for Shrewsbury residents. Benefits are generally reimbursed by the Commonwealth at 75% and at 100% for transitional residents, such as those living in local facilities for homeless Veterans.

2019 OVERVIEW

The District is served by a full-time Veterans' Services Director and two part-time Veterans' Services Officers. The staff offers regular office hours in each of the four towns. Veterans residing in the district are free to meet with any of the District's Officers in any location. Current walk-in hours and contact information is available at www.centralmassvets.org or by calling (774) 551-5782. Veterans and their family members seeking information regarding benefits are strongly encouraged to speak with a Veterans' Services Officer.

The District's website, www.centralmassvets.org, may be used as a self-help resource for Veterans seeking information regarding benefits. Traffic to the website has increased to over 7,200 views between January and December 2019, compared to 7,000 for the same period in 2018.

Payments to public assistance recipients in Shrewsbury under Massachusetts General Law, Chapter 115 fell from \$ 149,533.90 in 2018 to \$133,031.13 in 2019. This 11 percent decrease was primarily due to the passing of several customers, as well as a drop in the number of transitional residents housed at Veterans Inc.'s Independence Hall facility.

¹Additional information on these and other benefits can be found on www.centralmassvets.org.

Most local Veterans and family members seen in our office are seeking information and assistance accessing benefits offered through the Department of Veterans Affairs, to include disability compensation and pensions. Shrewsbury residents are collectively receiving approximately \$5 million in annual compensation through the VA's disability and pension programs, up from \$4.25 million in 2018. At the time of this writing there are 45 open claims currently on file through the district. The demand for assistance applying for this federal benefit increased 50% over last year.

The district coordinated, hosted, and participated in various events throughout 2019, including various memorial services, benefit education programs, and Memorial and Veterans Day activities. Pictures and information on these events can be found on the Central Massachusetts Veterans' District Facebook page.

Respectfully submitted,

Justin Sousa

Director

Central Massachusetts Veterans' Services District

DEPARTMENT OF WEIGHTS AND MEASURES

John F. Knipe, Jr., Sealer

Weighing and measuring devices in all places of business were tested and 560 articles were sealed.

Trial weighing's were made on pre-packaged meats to assure proper weight and price.

Unit price regulations were enforced.

Sealing fees amounting to \$15,915.00 were levied during the 2019 calendar year.

TREASURER-COLLECTOR'S OFFICE

Laurie A. Gaudet, Treasurer-Collector
Wendy Ricciardi, Assistant Treasurer-Collector

Moody's affirmed the Town's Aa2 rating on \$61.1 million of outstanding General Obligation debt. The Aa2 rating reflects the Town's sizeable tax base with above average wealth levels, satisfactory financial position and manageable debt and pension burdens. At Town Meeting, on October 22, 2018, it was approved that the Town would seek to borrow \$92,835,000.00 in July of 2019 for the new Beal School.

Collections remain steady with each commitment of taxes and receivables due the Town. Properties in Tax Title have been pursued to collect all taxes that are due. Additional attention will be given to Tax Title collections in 2020. Comparatively the number of Tax Titles is very low in the Town.

Total investment income for FY2019 was \$961,110.76 compared to \$615,506.37 for FY2017. Considering the yield on a comparable municipal benchmark - the Massachusetts Municipal Depository Trust (MMDT) – it did move materially throughout the year, from 1.59% (30-day yield) on June 30, 2018 to 2.50% on June 30, 2018. I am satisfied with our overall investment income for Fiscal Year 2018. Given the impressive and stable returns in an historic time period for interest rates, I am confident in the stewardship and acumen demonstrated by our investment advisors.

I wish to thank the staff in the Treasurer's Office for their continued professional service to me and the residents of town. I am supported by Wendy Ricciardi, Katie Putnam; Erica Armenti; Donna Bouchard, Benefits Administrator; and the Town's Deputy Collectors, Kelley & Ryan Associates, Inc.

TREASURER'S STATEMENT OF FUNDED DEPT FY19

	DUE		PRINCIPAL	INTEREST	GRAND TOTALS
MUNICIPAL PURPOSE LOAN OF 1999:		OBJECT			
Issue Refunded 09/03/2009					
LAND ACQUISITION-HIGH SCHOOL	12/1/18	590100	-	1,787.50	1,787.50
	6/1/19		110,000.00	1,787.50	111,787.50
LAND ACQUISITION-CONSERVATION	12/1/18	590090	-	650.00	650.00
	6/1/19		40,000.00	650.00	40,650.00
TITLE V-SEPTIC SYSTEM BETTERMENT 10-25-00:	8/1/18	590120	4,830.00	-	4,830.00
TITLE V-SEPTIC SYSTEM BETTERMENT 07-2004:	8/1/18	590120	5,541.00	-	5,541.00
TITLE V-SEPTIC SYSTEM BETTERMENT 11-16-05:	8/1/18	590120	4,729.00	-	4,729.00
ASSABET RIVER CONSORTIUM CW-00-24/ Refunded:	8/1/18	590130	-	518.41	518.41
	2/1/19		13,601.66	-	13,601.66
ASSABET RIVER CONSORTIUM CW-00- 24-A:	7/15/18	590130	10,807.53	-	10,807.53
MWPAT CW-10-40: SEWER INTERCEPTOR	7/15/18	590270	40,538.00	7,099.00	47,637.00
	1/15/19			7,099.00	7,099.00
MUNICIPAL PURPOSE LOAN OF 2001:					
Issue Advance Refunded 04/15/2010					
LAND ACQUISITION-OPEN SPACE	8/15/18	590160	105,000.00	5,250.00	110,250.00
	2/15/19		-	2,625.00	2,625.00
HIGH SCHOOL CONSTRUCTION	8/15/18	590140	2,925,000.00	291,000.00	3,216,000.00
	2/15/19		-	217,875.00	217,875.00
MUNICIPAL PURPOSE LOAN OF 2004:					
Issue Refunded 04/12/2013					
OAK ST SCHOOL RENOVATION PROJECT	11/15/18	590190	400,000.00	19,290.00	419,290.00
	5/15/19		-	17,290.00	17,290.00
PARKER ROAD PRESCHOOL ADDITION	11/15/18	590200	80,000.00	900.00	80,900.00
	5/15/19		-	500.00	500.00
MUNICIPAL PURPOSE LOAN OF 2008:					
FIRE FACILITIES PROJECT	8/15/18	590220	380,000.00	54,541.25	434,541.25
	2/15/19			54,541.25	54,541.25
MUNICIPAL PURPOSE LOAN OF 2011:					
SHERWOOD MS	7/1/18	590240	1,000,000.00	297,500.00	1,297,500.00
	1/1/19		-	282,500.00	282,500.00
LAND ACQUISITION: CREDIT UNION	7/1/18	590250	65,000.00	5,850.00	70,850.00
	1/1/19		-	4,875.00	4,875.00
MUNICIPAL PURPOSE LOAN OF 2012:					
ALLEN FARM LAND ACQUISITION BONDS- Series A	11/15/18	590260	305,000.00	63,287.50	368,287.50
	5/15/19		-	60,237.50	60,237.50

WATER SYSTEM IMPROVEMENTS-Series B	11/15/18	590030	70,000.00	3,300.00	73,300.00
	5/15/19		-	2,600.00	2,600.00
SPRING STREET SCHOOL (1/23/2014)	7/15/18	590280	65,000.00	4,350.00	69,350.00
	1/15/19			4,350.00	4,350.00
LIGHT PLANT UPGRADE-CENTECH 1/23/2014)	7/15/18	590290	300,000.00	72,300.00	372,300.00
	1/15/19			72,300.00	72,300.00
MUNICIPAL PURPOSE LOAN OF 2016:					
G.O. LIBRARY BONDS (dated 7/28/2016)	7/15/18	590310	490,000.00	158,121.88	648,121.88
	1/15/19		-	148,321.88	148,321.88
MUNICIPAL PURPOSE LOAN OF 2017:	7/15/18	590310	44,000.00	8,135.00	52,135.00
G.O. LIBRARY BONDS (dated 7/19/2017)	1/15/19			7,475.00	7,475.00
MUNICIPAL PURPOSE LOAN OF 2017:	7/15/18	590330	19,000.00	3,285.00	22,285.00
G.O. SCHOOL HEATING SYSTEM (dated 7/19/2017)	1/15/19			3,000.00	3,000.00
MUNICIPAL PURPOSE LOAN OF 2017:	7/15/18	590330	202,000.00	42,505.00	244,505.00
G.O. SCHOOL HEATING SYSTEM (dated 7/19/2017)	1/15/19			39,475.00	39,475.00
MCWT DW-16-15 SERIES 21 WATER TREATMENT PLANT	1/15/19	590320	164,308.00	33,359.50	197,667.50
				33,359.50	33,359.50
TOTAL-ALL DEBT:			6,844,355.19	2,033,891.67	8,878,246.86

REPORT OF RECONCILIATION OF TREASURER'S CASH

Month Ending June 30, 2019

A. Cash and Checks in Office					\$59,038.63
B. Demand Deposit Accounts					
Coll.	Comp.	Financial	Purpose of		
(Y/N)	(Y/N)	Institutions	Account	Balance	
N	N	Bank of America	Treasurer	\$86,427.29	
N	N	Bank of America	Deputy	\$8,336.71	
N	N	Bank of America	Payroll	\$4,224,414.64	
N	N	Bank of America	Payables	\$2,792,927.92	
N	N	Bank of America	Student Activity	\$192,439.46	
N	N	Bank of America	Depository	\$(6,028,387.76)	
N	N	Bank of America	School Lunch	\$291,091.92	\$1,567,250.18
C. Interest Bearing Accounts					
Coll.	Comp.	Financial	Purpose of		
(Y/N)	(Y/N)	Institutions	Account		
N	N	Unibank	Online Collections	\$272,605.19	
Y	N	Century Bank	Multiple Accounts	\$56,436,453.37	
D. Liquid Investments					
Coll.	Comp.	Financial	# of		
(Y/N)	(Y/N)	Institutions	Accounts	Balance	
N	N	Unibank	1	\$1,722,852.17	
N	N	M.M.D.T.	1	\$1,978,087.98	
N	N	Bank of America	1	\$12,752.00	
Y	N	TD Bank	1	\$274,139.91	
N	N	Eastern Bank	1	\$5,410,149.36	
N	N	Radius Bank	1	\$-	
N	N	Belmont Savings Bank	1	\$-	
N	N	Webster Five	1	\$309,654.27	
E. Term Investments					
Coll.	Comp.				
(Y/N)	(Y/N)	VARIOUS ACCOUNTS		Balance	
		Certificate Of Deposits		\$-	
		Securities-General		\$39,825,188.19	
		Securities-Sherwood MS		\$-	
		Securities-Library Project		\$427,274.98	
		Performance Bonds(Cash)		\$1,421,040.20	
		Performance Bonds		\$-	
		Payments in advance of Warrants		\$-	

F. Trust Funds					
Coll.	Comp.	Financial	Type		
(Y/N)	(Y/N)	Institutions		Balance	
N	N	Commonwealth Equity	Trust	\$5,339,109.25	
N	N	Commonwealth Equity	OPEB	\$4,007,480.40	\$9,346,589.65
Total of all Cash and Investments					\$119,063,076.08

TREASURER'S SCHEDULE OF OUTSTANDING RECEIVABLES

	Detail per Treasurer/ Collector	Balance per General Ledger	Variance
Personal Property Taxes			
Levy of 2019	8,139.56	8,139.56	0.00
Levy of 2018	13,337.23	13,337.23	0.00
Levy of 2017	9,894.07	9,894.07	0.00
Levy of 2016	4,097.53	4,097.53	0.00
Levy of Prior Years	4,519.17	4,519.17	0.00
Total	39,987.56	39,987.56	0.00
Real Estate Taxes			
Levy of 2019	985,781.46	984,531.46	1,250.00
Levy of 2018	306,819.82	306,794.82	25.00
Levy of 2017	151,547.24	151,547.24	0.00
Levy of 2016	62,910.53	62,910.53	0.00
Levy of Prior Years	531.26	531.26	0.00
Total	1,507,590.31	1,506,315.31	1,275.00
Deferred Property Taxes			
Deferred Property Taxes	0.00	0.00	0.00
Taxes in Litigation			
Taxes in Litigation	0.00	0.00	0.00
Motor Vehicle Excise			
Levy of 2019	310,169.07	315,630.22	-5,461.15
Levy of 2018	85,360.77	82,554.90	2,805.87
Levy of 2017	32,640.13	32,166.62	473.51
Levy of 2016	22,912.06	22,852.06	60.00
Levy for Prior Years	495,401.09	493,893.88	1,507.21
Total	946,483.12	947,097.68	-614.56
Tax Liens/Tax Title			
Tax Liens/Tax Title	290,095.42	290,095.42	0.00
Tax Foreclosures/Tax Possessions			
Tax Foreclosures/Tax Possessions	261,848.51	261,848.51	0.00
Other Excise Taxes			
Boat Excise	0.00	0.00	0.00
Farm animal excise	0.00	0.00	0.00
Other:	0.00	0.00	0.00
Other:	0.00	0.00	0.00
User Charges Receivables			
Water	731,820.65	731,955.85	-135.20
Sewer	1,005,716.08	1,005,581.15	134.93
Other: Water Liens	58,755.40	58,730.40	25.00
Other: Sewer Liens	72,687.47	72,687.47	0.00
Other: Veterans	56,862.82	56,862.82	0.00

Other: ODWD Admin/Chap 90	1,208,838.08	1,208,838.08	0.00
Utility Liens Added to Taxes			
Utility Liens Added to Taxes	3,193.10	3,193.10	0.00
Departmental and Other Receivables			
Ambulance	0.00	0.00	0.00
Other: PAYT	134,550.00	134,550.00	0.00
Other: Light	2,398,836.50	2,398,836.50	0.00
Other: Cable	1,548,439.70	1,548,439.70	0.00
Other: ODWD	103,894.19	103,391.79	502.40
Special Assessments Receivable			
Unapportioned assessments	0.00	0.00	0.00
Apportioned assessments added to taxes	5,181.25	5,181.25	0.00
Committed interest added to taxes	1,036.77	1,036.77	0.00
Apportioned assessments not yet due	649,031.93	649,031.93	0.00
Suspended assessments	1,983.20	1,983.20	0.00
Special assessments tax liens	0.00	0.00	0.00

TREASURER'S TRUST FUNDS SUMMARY

AFFORDABLE HOUSING TRUST FUNDS															
816801	WILLOW WOODS	\$498,405.41	\$446,721.92	\$30,602.56	\$2,553.30	\$150.47	\$2,703.77	\$0.00	\$0.00	\$446,721.92	\$33,306.33	\$40,028.25	\$4,973.83	\$26,054.76	\$506,083.01
	SUBTOTALS	\$498,405.41	\$446,721.92	\$30,602.56	\$2,553.30	\$150.47	\$2,703.77	\$0.00	\$0.00	\$446,721.92	\$33,306.33	\$40,028.25	\$4,973.83	\$26,054.76	\$906,083.01
CHARITABLE TRUST FUNDS															
810801	ALDRICH, ELLEN	\$19,223.09	\$1,000.00	\$17,410.02	\$98.48	\$5.80	\$104.28	\$0.00	\$0.00	\$1,000.00	\$17,514.30	\$18,514.30	\$191.84	\$1,004.91	\$19,519.21
810901	WRIGHT-HARLOW	\$4,854.82	\$2,500.00	\$2,149.48	\$24.88	\$1.47	\$26.35	\$0.00	\$0.00	\$2,500.00	\$2,175.83	\$4,675.83	\$48.45	\$253.79	\$4,929.62
811001	KEEGAN-MAYNARD	\$69,202.86	\$4,217.34	\$62,058.46	\$354.52	\$20.89	\$375.41	\$0.00	\$0.00	\$4,217.34	\$62,433.87	\$66,651.21	\$690.60	\$3,617.66	\$70,268.87
	SUBTOTALS	\$93,280.77	\$7,717.34	\$81,617.96	\$477.88	\$28.16	\$506.04	\$0.00	\$0.00	\$7,717.34	\$82,124.00	\$89,841.34	\$930.89	\$4,876.36	\$94,717.70
LIBRARY TRUST FUNDS															
812701	BORGATTI	\$365,922.73	\$300,273.78	\$50,169.60	\$1,874.72	\$110.39	\$1,985.11	\$203.42	(\$472.65)	\$300,479.20	\$51,682.06	\$32,161.26	\$3,657.10	\$19,114.45	\$371,273.71
814401	BROWN, SARA FLINT	\$4,149.37	\$1,000.00	\$2,973.79	\$21.26	\$1.25	\$22.51	\$0.00	(\$2.31)	\$1,000.00	\$2,993.99	\$3,993.99	\$41.33	\$218.91	\$4,210.90
812801	EATON, ASHNEH	\$1,771.71	\$1,000.00	\$998.74	\$9.08	\$0.53	\$9.61	\$0.00	(\$0.99)	\$1,000.00	\$705.36	\$1,705.36	\$17.65	\$92.62	\$1,797.98
812901	FLETCHER, RAY	\$5,895.77	\$414.58	\$5,231.71	\$30.19	\$1.78	\$31.97	\$0.00	(\$3.28)	\$414.58	\$5,260.40	\$5,674.98	\$58.72	\$308.20	\$5,983.18
813001	HARLOW, MARGARET	\$11,294.39	\$7,429.46	\$3,387.00	\$57.86	\$3.41	\$61.27	\$0.00	(\$6.28)	\$7,429.46	\$3,441.99	\$10,871.45	\$112.49	\$590.42	\$11,461.87
813101	HOWE, JUBAL	\$35,972.62	\$32,194.90	\$2,255.52	\$184.27	\$10.86	\$195.13	\$0.00	(\$20.00)	\$32,194.90	\$2,430.65	\$34,625.55	\$358.28	\$1,880.48	\$36,506.03
813201	KEEGAN-MAYNARD	\$7,442.58	\$4,840.35	\$2,287.29	\$38.13	\$2.25	\$40.38	\$0.00	(\$4.14)	\$4,840.35	\$2,323.53	\$7,163.88	\$74.12	\$389.06	\$7,552.94
813401	RIDEOUT, HUNTER	\$3,075.48	\$1,940.08	\$1,005.26	\$15.75	\$0.93	\$16.68	\$0.00	(\$1.71)	\$1,940.08	\$1,020.23	\$2,960.31	\$30.63	\$160.77	\$3,121.08
813301	PIERCE, WILLIAM	\$7,536.95	\$4,165.55	\$3,052.47	\$38.61	\$2.28	\$40.89	\$0.00	(\$4.19)	\$4,165.55	\$3,089.17	\$7,254.72	\$75.07	\$394.00	\$7,648.72
813501	WARD, FLORENCE	\$2,444.11	\$900.00	\$1,440.69	\$12.52	\$0.74	\$13.26	\$0.00	(\$1.36)	\$900.00	\$1,452.59	\$2,352.59	\$24.35	\$127.77	\$2,480.36
813601	WILLIAM, KENNEDON	\$4,699.72	\$1,000.00	\$3,692.39	\$25.10	\$1.48	\$26.58	\$0.00	(\$2.72)	\$1,000.00	\$3,716.25	\$4,716.25	\$48.80	\$256.13	\$4,972.38
813701	LEADER, CHRISTINE	\$47.36	\$0.00	\$45.36	\$0.25	\$0.01	\$0.26	\$0.00	(\$0.03)	\$0.00	\$45.59	\$45.59	\$0.48	\$2.48	\$48.07
813801	PIERCE, VIRGINIA	\$271.67	\$0.00	\$260.17	\$1.39	\$0.08	\$1.47	\$0.00	(\$0.15)	\$0.00	\$261.49	\$261.49	\$2.70	\$14.20	\$275.69
813901	HARRY S. & ELEANOR E. CUTTING	\$60,626.56	\$50,000.00	\$6,061.11	\$310.57	\$18.30	\$328.87	\$0.00	(\$3.70)	\$50,000.00	\$6,358.28	\$56,358.28	\$603.82	\$3,169.27	\$61,528.55
815201	FLANAGAN TRUST	\$1,070.74	\$700.00	\$325.43	\$5.48	\$0.32	\$5.80	\$0.00	(\$0.60)	\$700.00	\$330.63	\$1,030.63	\$10.66	\$55.97	\$1,086.60
814001	ALDEN STONE MEM TRUST FUND	\$28,720.94	\$22,720.20	\$4,785.94	\$147.13	\$8.67	\$155.80	\$15.97	(\$15.97)	\$22,796.17	\$4,923.77	\$27,661.94	\$288.62	\$1,501.42	\$29,163.36
814101	JOHAY MASTRO MEM TRUST FID	\$2,462.19	\$1,953.48	\$404.57	\$12.61	\$0.74	\$13.35	\$1.37	(\$1.37)	\$1,954.85	\$416.55	\$2,371.40	\$24.57	\$128.71	\$2,500.11
816201	ELINDOR & JOSEPH DONOHUE TR	\$17,004.15	\$12,946.65	\$3,338.28	\$87.11	\$5.13	\$92.24	\$0.00	\$0.00	\$12,946.65	\$3,430.52	\$16,377.17	\$169.69	\$888.91	\$17,266.08

	SUBTOTALS	\$560,609.04	\$443,481.03	\$83,413.32	\$2,872.03	\$169.15	\$3,041.18	\$220.76	(\$571.45)	\$443,701.79	\$85,883.05	\$539,564.84	\$5,577.08	\$29,291.77	\$588,876.61
SCHOOL TRUST FUNDS															
815801	MYRTLE YOUNG TRUST	\$29,030.10	\$25,342.75	\$2,459.47	\$148.72	\$8.76	\$157.48	\$0.00	\$0.00	\$25,342.75	\$2,616.95	\$27,959.70	\$289.70	\$1,517.58	\$29,477.28
817201	HIGH SCHOOL ACTIVITY	\$34,931.76	\$30,000.00	\$3,454.26	\$178.96	\$10.55	\$189.51	\$0.00	\$0.00	\$30,000.00	\$3,643.77	\$33,643.77	\$348.60	\$1,826.10	\$35,469.87
815701	FRANK DeFALCO MEM TRUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
815601	BART PALVEY TRUST	\$7,761.63	\$7,050.72	\$401.77	\$39.86	\$2.35	\$42.21	\$0.00	\$0.00	\$7,050.72	\$443.98	\$7,494.70	\$77.65	\$406.79	\$7,901.49
815501	CHARLES MORISON ALUMNI TST	\$6,288.35	\$4,588.72	\$3,349.06	\$42.47	\$2.50	\$44.97	\$0.00	\$0.00	\$4,588.72	\$3,394.03	\$7,982.75	\$82.71	\$433.28	\$8,416.03
814501	FLETCHER, LORA CHILD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
814601	AMASA HOWE H. S.	\$1,078.55	\$810.62	\$222.31	\$5.52	\$0.33	\$5.85	\$0.00	\$0.00	\$810.62	\$228.16	\$1,038.78	\$107.76	\$56.38	\$1,095.16
814701	MORRISON BRAD	\$4,224.46	\$3,637.98	\$407.80	\$21.64	\$1.28	\$22.92	\$9.17	(\$9.17)	\$3,647.15	\$421.55	\$4,068.70	\$42.16	\$220.84	\$4,289.54
814801	WOOD, FREDERICK ATHLETICS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
814801	WYMAN AGNES EDUCATION	\$36,609.99	\$14,706.16	\$20,355.35	\$188.23	\$10.58	\$198.81	\$0.00	(\$1,500.00)	\$14,706.16	\$19,054.16	\$33,760.32	\$283.95	\$1,832.43	\$35,592.75
815101	GERARD GUERRIN MEM TRUST	\$4,635.34	\$3,964.29	\$474.99	\$23.75	\$1.40	\$25.15	\$0.00	\$0.00	\$3,964.29	\$500.14	\$4,464.43	\$46.26	\$242.32	\$4,706.75
815301	COOSWELL GLEASON	\$16,828.51	\$15,845.50	\$271.22	\$86.67	\$4.77	\$91.44	(\$637.34)	(\$362.66)	\$15,208.16	\$0.00	\$15,208.16	\$113.67	\$825.46	\$16,033.62
815401	DOROTHY ERWIN MEMORIAL	\$11,083.31	\$9,533.53	\$1,080.99	\$57.01	\$3.19	\$60.20	\$0.00	(\$500.00)	\$9,533.53	\$841.19	\$10,374.72	\$83.47	\$552.26	\$10,926.98
815901	JOSEPH DEMARIA SCHOLARSHIP	\$67,525.13	\$72,241.01	(\$7,571.97)	\$347.29	\$19.45	\$386.74	(\$3,000.00)	\$0.00	\$69,241.01	(\$7,205.23)	\$82,035.78	\$511.06	\$3,367.15	\$85,402.93
816001	LEE MEMORIAL	\$13,598.62	\$9,801.38	\$3,222.06	\$69.90	\$3.95	\$73.85	\$0.00	(\$500.00)	\$9,801.38	\$2,795.91	\$12,597.29	\$108.57	\$683.75	\$13,281.04
816302	CLASS OF 1985 MEM SCHLRSP	\$148.84	\$2,265.17	(\$2,122.63)	\$0.78	\$0.04	\$0.82	\$0.00	\$0.00	\$2,265.17	(\$2,121.81)	\$143.36	\$1.48	\$7.78	\$151.14
816401	ARTHUR & FRANCES CELUCCI	\$27,139.16	\$25,000.00	\$991.26	\$139.49	\$7.88	\$147.37	\$0.00	(\$1,000.00)	\$25,000.00	\$138.63	\$25,138.63	\$216.56	\$1,364.46	\$26,503.09
	SUBTOTALS	\$262,903.75	\$224,787.83	\$26,995.94	\$1,350.29	\$77.03	\$1,427.32	(\$3,628.17)	(\$3,871.89)	\$221,159.86	\$24,551.43	\$245,711.09	\$2,216.80	\$13,336.58	\$259,047.67
OTHER TRUST FUNDS															
111202	CULTURAL COUNCIL	\$14,359.19	\$29,656.32	(\$15,904.48)	\$73.69	\$4.24	\$77.93	(\$300.00)	\$0.00	\$29,356.32	(\$15,826.55)	\$13,529.77	\$127.01	\$734.36	\$14,264.13
810101	FIRE RELIEF	\$6,146.58	\$0.00	\$5,886.60	\$31.49	\$1.86	\$33.35	\$0.00	\$0.00	\$0.00	\$5,919.95	\$5,919.95	\$61.34	\$21.32	\$6,241.27
810201	POLICE RELIEF	\$377.74	\$0.00	\$361.76	\$1.95	\$0.11	\$2.06	\$0.00	\$0.00	\$0.00	\$363.82	\$363.82	\$3.77	\$19.75	\$383.57

810301	SOLDIERS WAR MEMORIAL	\$28,800.89	\$12,911.84	\$14,670.87	\$147.55	\$8.69	\$155.24	\$0.00	\$0.00	\$0.00	\$12,911.84	\$14,827.11	\$27,738.95	\$287.42	\$1,505.60	\$29,244.55
815001	STABILIZATION	\$1,466,745.38	\$1,180,849.19	\$243,011.68	\$7,616.52	\$448.84	\$8,065.36	\$0.00	\$0.00	\$0.00	\$1,180,849.19	\$251,077.04	\$1,431,928.23	\$14,838.94	\$77,721.45	\$1,509,649.68
810401	WOOD, FREDERICK FIRE & POLICE	\$47,174.99	\$0.00	\$45,179.64	\$241.67	\$14.24	\$255.91	\$0.00	\$0.00	\$0.00	\$0.00	\$45,435.55	\$45,435.55	\$470.78	\$2,468.13	\$47,904.68
810501	WOOD, FREDERICK SPECIAL	\$8,195.39	\$0.00	\$7,848.75	\$41.99	\$2.47	\$44.46	\$0.00	\$0.00	\$0.00	\$0.00	\$7,893.21	\$7,893.21	\$81.78	\$428.42	\$8,321.63
810601	WYMAN, AGNES FOUNDATION	\$16,79.96	\$0.00	\$16,08.90	\$8.61	\$0.51	\$9.12	\$0.00	\$0.00	\$0.00	\$0.00	\$16,18.02	\$16,18.02	\$16.76	\$87.82	\$1,705.84
814201	SHREWSBURY LIBRARY MEM TST	\$29,692.12	\$16,462.14	\$11,976.86	\$152.14	\$6.96	\$161.10	\$81.46	\$0.00	\$0.00	\$16,543.60	\$12,137.96	\$28,681.56	\$298.22	\$1,552.34	\$30,233.90
	CONSERVATION TRUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
814301	DONAHUE ROWING CTR TRUST	\$69,4710.29	\$618,036.34	\$47,289.96	\$3,541.04	\$222.14	\$3,763.18	\$39,607.35	\$0.00	\$0.00	\$657,643.69	\$51,053.14	\$708,696.83	\$9,082.34	\$38,466.33	\$747,163.16
810701	T/O SHREWSBURY SCHLARSHP	\$10,475.37	\$28,491.00	(\$18,458.70)	\$51.82	\$4.43	\$56.25	\$4,058.00	\$0.00	\$0.00	\$32,549.00	(\$18,402.45)	\$14,146.55	\$324.77	\$767.84	\$14,914.39
182001	GOALASH RESERVE FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	ARCH WIRELESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	AMF CHAPTER 11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	SUBTOTALS	\$2,228,357.90	\$1,886,406.83	\$343,471.84	\$11,908.47	\$716.49	\$12,624.96	\$43,446.61	\$0.00	\$1,929,853.64	\$356,095.80	\$2,285,950.44	\$25,592.13	\$124,071.36	\$2,410,021.80	
CEMETERY TRUST FUNDS																
811101	CHASE	\$6,807.30	\$0.00	\$6,434.78	\$45.14	\$2.64	\$47.78	\$0.00	(\$45.00)	\$0.00	\$6,437.56	\$6,437.56	\$6,437.56	\$85.45	\$457.97	\$6,895.53
811201	CLAPP	\$1,869.98	\$0.00	\$1,798.89	\$9.60	\$0.55	\$10.15	\$0.00	(\$45.00)	\$0.00	\$1,756.04	\$1,756.04	\$1,756.04	\$16.22	\$98.31	\$1,851.35
811301	CUMMINGS	\$2,564.09	\$0.00	\$2,455.64	\$13.13	\$0.77	\$13.90	\$0.00	\$0.00	\$0.00	\$2,469.54	\$2,469.54	\$2,469.54	\$25.59	\$134.04	\$2,603.58
811401	DEAN, COPA	\$78,470.13	\$0.00	\$75,151.10	\$402.04	\$23.66	\$425.70	\$0.00	(\$90.00)	\$0.00	\$75,486.80	\$75,486.80	\$75,486.80	\$78.21	\$4,097.24	\$79,584.04
811501	DEAN (GATES)	\$10,839.01	\$0.00	\$10,380.56	\$55.52	\$3.27	\$58.79	\$0.00	\$0.00	\$0.00	\$10,439.35	\$10,439.35	\$10,439.35	\$108.17	\$566.62	\$11,005.97
811601	FULLER, J EDWARD	\$20,853.23	\$0.00	\$19,971.21	\$106.86	\$6.28	\$113.14	\$0.00	(\$45.00)	\$0.00	\$20,039.35	\$20,039.35	\$20,039.35	\$205.67	\$1,087.69	\$21,127.04
811701	HEYWOOD, CHARLES	\$59,634.55	\$0.00	\$57,112.20	\$305.50	\$18.00	\$325.50	\$0.00	\$0.00	\$0.00	\$57,435.70	\$57,435.70	\$57,435.70	\$595.12	\$3,117.47	\$60,553.17
811801	LORING, HRWA	\$6,253.61	\$0.00	\$5,989.10	\$32.05	\$1.87	\$33.92	\$0.00	(\$45.00)	\$0.00	\$5,978.02	\$5,978.02	\$5,978.02	\$59.96	\$324.47	\$6,302.49
811901	MAYNARD, HERBERT MINUMINT	\$13,184.44	\$0.00	\$12,626.78	\$67.55	\$3.98	\$71.53	\$0.00	\$0.00	\$0.00	\$12,698.31	\$12,698.31	\$12,698.31	\$131.57	\$689.23	\$13,387.54
812001	MAYNARD FLOWER	\$12,897.55	\$0.00	\$12,352.03	\$66.11	\$3.88	\$69.99	\$0.00	(\$45.00)	\$0.00	\$12,377.02	\$12,377.02	\$12,377.02	\$126.27	\$671.79	\$13,048.81
812101	PECKHAM FLOWER	\$8.71	\$0.00	\$8.34	\$0.05	\$0.00	\$0.05	\$0.00	\$0.00	\$0.00	\$8.39	\$8.39	\$8.39	\$0.09	\$0.46	\$8.85

812201	PEEL, EMMA	\$2,742.56	\$0.00	\$2,626.56	\$14.07	\$0.81	\$14.88	\$0.00	(\$45.00)	\$0.00	\$2,596.44	\$2,596.44	\$24.93	\$140.93	\$2,737.37
812301	PIERCE, WILLIAM	\$15,214.27	\$0.00	\$14,570.76	\$77.97	\$4.58	\$92.55	\$0.00	(\$45.00)	\$0.00	\$14,608.31	\$14,608.31	\$149.39	\$792.90	\$15,401.21
812401	WARD, ARTEMIS	\$25,938.03	\$0.00	\$24,840.94	\$132.89	\$7.83	\$140.72	\$0.00	\$0.00	\$0.00	\$24,981.66	\$24,981.66	\$258.85	\$1,355.94	\$26,337.60
812501	WHITNEY, MELISSA	\$4,049.72	\$0.00	\$3,878.43	\$20.75	\$1.21	\$21.96	\$0.00	(\$45.00)	\$0.00	\$3,855.39	\$3,855.39	\$37.97	\$209.26	\$4,064.65
812601	PERPETUAL CARE	\$1,372,701.29	\$1,107,656.20	\$206,984.27	\$7,025.85	\$418.87	\$7,444.72	\$14,200.98	\$0.00	\$1,121,857.18	\$214,428.99	\$1,336,286.17	\$14,469.52	\$72,530.34	\$1,408,816.51
816501	CEMETERY STABILIZATION FD	\$110,691.95	\$92,751.50	\$13,258.49	\$566.18	\$34.07	\$600.25	\$1,929.00	\$0.00	\$94,680.50	\$13,858.74	\$108,539.24	\$11,209.32	\$5,891.28	\$114,430.52
	SUBTOTALS	\$1,746,720.42	\$1,200,407.70	\$472,432.08	\$6,941.26	\$532.27	\$9,473.53	\$16,129.98	(\$450.00)	\$1,216,537.68	\$481,455.61	\$1,697,993.29	\$18,262.30	\$92,162.94	\$1,790,156.23
	GRAND TOTALS	\$5,490,277.29	\$4,209,522.65	\$1,046,533.70	\$28,103.23	\$1,673.57	\$29,776.80	\$56,169.38	(\$4,893.28)	\$4,265,692.03	\$1,073,417.22	\$5,339,109.25	\$57,572.83	\$289,793.77	\$5,628,903.02
Securities and advisory services offered through Commonwealth Financial Network, Member FINRA/SIPC, a Registered Investment Adviser. Past performance is no guarantee of future results.															
ACCOUNTING METHOD: CASH VALUE															
CURRENT ACCRUAL:															
TRANSFER IN TRANSIT:															
UNREALIZED GAIN/LOSS:															
QUARTER ENDING STATEMENT VALUE:															
\$5,628,903.02															

TOWN ACCOUNTANT

Mary E. Thompson

The following financial reports are for fiscal year July 1, 2018 through June 30, 2019. They include statements of revenues, expenses, deferred revenue accounts, debt accounts, reserve fund transfers, appropriations and a balance sheet.

The annual audit was performed by Scanlon & Associates, CPA in accordance with generally accepted auditing standards. As part of this audit, the financial transactions of the various departments receiving money for the Town were examined and verified. A copy of the audit report is available and on file in the office of the Town Clerk.

I would like to thank my office staff, Amy Li and Bonnie Goodney for their dedicated service. I would also like to thank the boards, commissions and department heads for their cooperation during the year.

**TRANSFERS FROM RESERVE FUND
JULY 1, 2018 - JUNE 30, 2019**

GENERAL GOVERNMENT			
Operating Support			
01015909	510340	Medicare Match	4,819.99
01015909	572030	MIS Support	60,000.00
Fire Department			
01022003	510160	Extra Duty	56,397.50
01022004	520130	Professional Services	7,480.00
01022008	580120	Equip - Not Classified	18,000.00
01024404	570030	Travel	1,100.00
Emergency Mgmt		1,152.53	
01029108	580060	Radio Equipment	9,258.00

PUBLIC WORKS			
Street Lighting			
01042404	520010	Utility - Electric	1,152.53

CULTURE AND RECREATION			
Parks & Recreation			
01065003	510010	S & W - Full Time	10,000.00
		Total:	168,208.02

DEFERRED REVENUE ACCOUNTS JUNE 30, 2019

Apportioned Assessments Not Due		
Sewer	451,376.16	
Street	112,658.33	
Water	2,847.78	
		566,882.27
Suspended Assessments		
Sewer	1,983.20	1,983.20
Deferred Assessments		
Water	52,330.88	52,330.88
Title V Assessments	29,818.78	29,818.78
Total		651,015.13

Apportioned Sewer Assessment Reserves		
Due in years 2018-2037 Inclusive	451,376.16	
Apportioned Street Assessment Reserves		
Due in years 2018-2037 Inclusive	112,658.33	
Apportioned Water Assessment Reserves		
Due in years 2018-2024 Inclusive	2,847.78	
Reserve for Suspended Sewer Assessment	1,983.20	
Reserve for Suspended Water Assessment	52,330.88	
Title V Assessments	29,818.78	
Total		651,015.13

DEBT ACCOUNTS

30-Jun-19

NET FUNDED OR FIXED DEBT		52,469,921.41
Inside Debt Limit		
Land Acq - Credit Union	195,000.00	
		195,000.00
Outside Debt Limit		
High School Construction	8,715,000.00	
Oak Street Middle School	2,190,000.00	
Parker Road Pre School	80,000.00	
Sherwood Middle School	13,000,000.00	
Spring Street Windows	310,000.00	
Sewer Interceptor Phase 2 & 3	3,171,607.14	
Spring/Paton Heating System	2,975,000.00	
Allen Farm	4,270,000.00	
Water Harrington Project	260,000.00	
WPAT - Septic - Title V Program	22,422.00	

MWPAT - Assabet	63,453.93	
Title V Loan #3	33,096.00	
Fire Facilities Renovations	2,620,000.00	
Water Pollution Abatement Bond	669,342.34	
Electric Light Plant Upgrade	105,000.00	
Centech Substation Light	4,500,000.00	
Library Project	9,290,000.00	
		52,274,921.41
Total Debt		52,469,921.41

**COMBINED BALANCE SHEET – ALL FUND TYPES ABD ACCOUNT GROUPS
AS OF JUNE 30, 2019**

	Governmental Fund Types				Proprietary Fund Types Enterprise	Fund Types Trust and Agency	Groups Long-term Debt	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Internal Services				
ASSETS								
Cash and cash equivalents	17,322,882.63	37,132,374.01	5,901,273.10		38,732,278.37	13,927,924.96		113,016,733.07
Investments								0.00
Receivables:								
Personal property taxes	39,987.56							39,987.56
Real estate taxes	1,506,315.31							1,506,315.31
Deferred taxes								0.00
Allowance for abatements and exemptions	(846,376.31)							(846,376.31)
Special assessments (Betterments)		6,218.02						6,218.02
Tax liens	290,095.42							290,095.42
Tax foreclosures	261,848.51							261,848.51
Motor vehicle excise	947,097.68							947,097.68
Other excises								0.00
User fees		1,005,581.15			4,679,232.05			5,684,813.20
Utility liens added to taxes		72,687.47			61,923.50			134,610.97
Departmental	60,769.67				134,550.00	103,391.79		298,711.46
Other receivables (Not Due)	112,658.33	483,178.14			55,178.66			651,015.13
Due from other governments (Chap 90)			1,204,931.23				12,899.24	1,217,830.47
Due to/from other funds								0.00
Working deposit								0.00
Prepaids	(79,759.01)							(79,759.01)
Inventory								0.00

Other receivables (Not Due)	112,658.33	483,178.14		55,178.66					651,015.13
Due from other governments			1,204,931.23					12,899.24	1,217,830.47
Due to other governments									0.00
Due to/from other funds									0.00
Bonds payable								52,469,921.41	52,469,921.41
Notes payable			8,349,983.00						8,349,983.00
Vacation and sick leave liability								1,537,203.07	1,537,203.07
Total Liabilities	2,292,646.14	1,567,664.78	9,554,914.23	4,930,884.21	0.00	103,391.79	54,020,023.72		72,469,524.87
Fund Equity:									
Reserved for encumbrances	2,510,820.18			2,899,326.95					5,410,147.13
Reserved for expenditures	4,211,016.00								4,211,016.00
Reserved for continuing appropriations		37,132,374.01	5,901,273.10	181,957.45			13,927,924.96		57,143,529.52
Reserved for petty cash				500.00					500.00
Reserved for appropriation deficit									0.00
Reserved for snow and ice deficit									0.00
Reserved for debt service	553,411.06								553,411.06
Reserved for premiums	8,621.93								8,621.93
Reserved for fallings	460,835.90								460,835.90
Reserved for working deposit									0.00
Undesignated fund balance	9,578,168.58								9,578,168.58
Unreserved retained earnings				35,650,493.97					35,650,493.97
Investment in capital assets									0.00
Total Fund Equity	17,322,873.65	37,132,374.01	5,901,273.10	38,732,278.37	0.00	13,927,924.96	0.00		113,016,724.09
Total Liabilities and Fund Equity									
Total Liabilities and Fund Equity	19,615,519.79	38,700,038.79	15,456,187.33	43,663,162.58	0.00	14,031,316.75	54,020,023.72		185,486,248.96

REVENUE FISCAL 2019

Local Receipts		
1. Motor Vehicle Excise	6,666,281.60	
2. Other Excise (Hotel)	124,873.90	
2. Other Excise (Meals Tax)	562,928.84	
3. Penalties & Interest	292,621.69	
4. PILOT	42,226.88	
5. Charges for Services- Water	5,438,554.05	
8. Other Charges - Trash	2,009,241.14	
9. Other Charges for Services		
9. Cannabis Impact	5,000.00	
10. Fees	148,952.84	
11. Rentals	44,481.80	
12. Depart Rev - Schools	(1,240.14)	
13. Depart Rev - Library		
14. Depart Rev - Cemeteries	39,858.80	
15. Depart Rev - Recreation		
16. Other Depart Revenue	255,177.87	
17. Licenses and Permits	820,920.50	
18. Special Assessments	18,144.91	
19. Fines and Forfeits	136,414.24	
20. Investment Income	961,110.76	
21. Miscellaneous Recurring	248,549.08	
21. Miscellaneous Homeless Transportation	17,093.00	
22. Miscellaneous Nonrecurring	183,998.04	
23. Miscellaneous Recurring Medicaid	462,214.52	
Total Local Receipts		18,477,404.32

State Revenue		
Reimbursement for Loss of Taxes:		
Abatement to Vets/Blind/Surviving Spouses	103,705.00	
Abatement to Elderly		
Veterans Benefits	132,194.00	
Educational Reimbursement- School Aid:		
Chapter 70 -School Aid	19,887,358.00	
Construction of School Project	2,764,695.00	
School Choice Receiving Tuition		
Charter School	25,957.00	
General Grant Reimbursement:		
State Owned Land	121,438.00	
Highway Reconstruction & Maint		
Additional Assistance	2,880,275.00	

Local Aid - Lottery		
State Revenue-Other (Fed-FEMA)	3,629.00	
Total State Receipts		25,919,251.00

Taxation		
Personal Property Tax	1,018,197.76	
Real Estate Tax	74,471,650.23	
Deferred Taxes Chapter 41		
Tax Liens Redeemed	46,469.98	

Total Taxation Receipts		75,536,317.97
Grand Total General Fund Receipts		119,932,973.29

NON GENERAL FUND ACCOUNT BALANCED FISCAL 2019

	Account Title	7/1/18	REVENUE	EXP/TRANS	6/30/19
Federal Grants-Town					
101004	Asset Forfeiture - Federal	12,023.74			12,023.74
101018	Fire Dept Equip FEMA		37,637.00	36,900.00	737.00
	Total	12,023.74	37,637.00	36,900.00	12,760.74
State Grants - Town					
111103	DARE Tobacco Grant	1,444.60			1,444.60
111106	Regional Drug Task Force	3,140.94			3,140.94
111110	Elder Affairs Grant	-	79,056.00	53,963.44	25,092.56
111111	Library Equalization Grant	298,123.46	51,276.71	28,238.72	321,161.45
111112	Cultural Council Grant	6,260.18	10,019.59	2,750.00	13,529.77
111113	Juvenile Delinquency Prevent	921.02		247.50	673.52
111115	Bulletproof Vests	-	4,234.27	4,234.27	-
111117	Violence Against Women Act	920.27			920.27
111119	Govenor Highway Safety	(2,052.47)	10,014.85	9,282.38	(1,320.00)
111122	Haz Mat Training/Incidents	(1,003.06)	26,936.61	27,271.17	(1,337.62)
111138	State Safety Grant - Fire	3,111.89	2,800.00		5,911.89
111155	LEPC- HMEP	(1,472.53)	4,108.46	4,006.85	(1,370.92)
111161	Chapter 43D Grant	8,795.00			8,795.00
111162	Jordan Pond #2	5,121.20			5,121.20
111165	Safe Grant	-	5,454.00		5,454.00
111170	911 Training Grant	(6,972.25)	3,566.86	3,035.55	(6,440.94)
111172	911 Support	-	93,971.89	93,971.89	-
111174	MEMA Grant	2,390.00		2,390.00	-
111178	Emergency Management	-	3,437.45	3,437.45	-
111180	Emer Mgmt Performance		8,057.17	8,057.17	-
111181	Planting Public Shade Trees	49,715.08			49,715.08
111182	Library Building Project	12,310.17	54.76	12,364.93	-
111184	Dean Park Enviro Imp	51,834.63		691.14	51,143.49
111185	Recycling Grant	28,753.73	18,000.00	900.00	45,853.73
111189	CCC Info Tech Program		142,089.00	142,089.00	-
111190	LSTA Memory Café Grant	891.75		891.75	-
111191	Lake Quinsigamond Commission	25,000.00		25,000.00	-
111192	MSBA REIMB BEAL		312,529.00	312,529.00	-
111193	Energy Resources - Water	12,500.00			12,500.00
111194	MVP Grant	(4,686.87)	12,000.00	5,809.03	1,504.10
111195	DPU Surcharge/Uber/Lyft	6,416.60	9,601.40		16,018.00
111196	DEP Grant II Grant			17,125.00	(17,125.00)
111197	Public Safety Radio Study		50,000.00		50,000.00

111198	LSTA Mind in the Making		10,000.00	7,348.51	2,651.49
111199	Green Communities		45,852.75		45,852.75
	Total	501,463.34	903,060.77	765,634.75	638,889.36
Gift Accounts - Town					
121204	Town Asset Forfeiture	5,961.58	145.50	1,000.00	5,107.08
121205	DARE Gifts	3,208.06			3,208.06
121210	Lake Quinsig Commission	90,687.29	25,325.00	1,273.56	114,738.73
121211	Council on Aging	45,847.35	5,184.03	2,539.82	48,491.56
121212	Library Memorial	49,107.92	18,695.94	9,308.70	58,495.16
121226	Jackson Construction Gift	50,000.00			50,000.00
121230	Safe Gift	1,701.79	3,880.00		5,581.79
121232	Mats G. Nilsson Mem Fd	304.13			304.13
121236	Police Community Gift	3,658.92	1,070.00	315.54	4,413.38
121240	Friends of Dean Park	2,508.75			2,508.75
121246	Infiltration & Inflow	1,706,872.10	102,920.00	1,000,000.00	809,792.10
121247	Water Conservation Fund	169,845.00	41,584.00	50,000.00	161,429.00
121250	Lake Street Recreation Area	16,113.00			16,113.00
121254	Sunday Hours for Library	-	19,053.52	19,053.52	-
121265	K9 Unit	1,825.00		1,460.00	365.00
121266	Emer Mgmt Education	1,979.92			1,979.92
121267	TM Donation		942.00	595.00	347.00
121268	Fire Equipment Gift	2,356.86	90.00	719.64	1,727.22
121269	SMC Student Filmmaker Schol	23.00			23.00
121276	Land Use Planning	55,253.07			55,253.07
121278	Waste Management Gift	2,642.86			2,642.86
121279	Trails Gift	993.16			993.16
121281	Wellness	521.80	1,736.00	1,110.00	1,147.80
121282	Training for Spec Police Off	24,629.45		455.00	24,174.45
121283	Library Newspaper Grant	-	10,087.20	10,087.19	0.01
121286	Glavin Recreation	4,555.00	1,500.00	1,199.00	4,856.00
121287	Dean Park Field 5 Lights	1,188.24	1,646.50	1,370.71	1,464.03
121288	Lamp Recycling		1,403.12	1,403.12	-
121290	Library Capital Campaign	427,192.18	7,260.59	(11,970.98)	446,423.75
121291	Nelson Point Gift	50,000.00			50,000.00
121293	Old Mill-Harrington Inter Im	40,000.00			40,000.00
121296	Roadway Widen 151 Main		24,000.00		24,000.00
121297	DPW Gift		8,000.00	1,938.56	6,061.44
121298	SMC Reserve		721,240.77		721,240.77
	Total	2,758,976.43	995,764.17	1,091,858.38	2,662,882.22
Revolving Accounts - Town					
131301	Insurance Reimbursement	15,056.57	33,135.60	12,878.21	35,313.96
131302	Insurance Reimbursement	-	14,313.66	4,926.85	9,386.81
131305	Parks and Recreation	276,355.33	323,599.25	326,646.61	273,307.97

131306	Donahue Rowing Center	-	80,795.00	80,795.00	-
131308	Bid Deposit	-	41,000.00	18,000.00	23,000.00
131310	High School Recovery	225,719.02		194,622.00	31,097.02
131311	COA Van	74,517.86	5,464.00	35,150.72	44,831.14
131312	Special Needs Recreation	17,843.29	12,773.00	4,082.32	26,533.97
131313	Police Task Force Reimb	3,124.29			3,124.29
131314	PB Outside Consultants	110,244.91	104,810.40	39,864.44	175,190.87
131315	ConComm Peer Review	6,646.37			6,646.37
131318	Police Investigations	1,825.60			1,825.60
131319	Technical Peer Review Servic	1,032.70	4,000.00	1,032.70	4,000.00
131320	Technical Peer Review - Bldg	1,807.50	20,225.00	20,422.50	1,610.00
	Total	734,173.44	640,115.91	738,421.35	635,868.00
Board Special Revenue					
141401	Conservation AG Filing Fees	84.00	9,179.00	3,483.23	5,779.77
141402	Planning AG Filing Fees	242,116.91	109,904.50	79,976.93	272,044.48
141403	Appeals AG Filing Fees	1,000.00	14,400.00	13,400.00	2,000.00
	Total	243,200.91	133,483.50	96,860.16	279,824.25
Filing Fees					
151507	Ternberry	51,536.04			51,536.04
151508	Federal Estates Subdivision	28,392.50			28,392.50
	Total	79,928.54	-	-	79,928.54
School Lunch					
163400	School Lunch	445,660.45	2,202,919.25	2,042,071.19	606,508.51
	Total	445,660.45	2,202,919.25	2,042,071.19	606,508.51
Sale of Property					
1801	Sale of Property	46,025.40			46,025.40
	Total	46,025.40	-	-	46,025.40
Cemetery					
181801	Cemetery Sale of Lots	83,433.57	24,696.40	18,000.00	90,129.97
	Total	83,433.57	24,696.40	18,000.00	90,129.97
PEG Access					
181802	PEG Access		166,210.11	166,210.11	-
	Total	-	166,210.11	166,210.11	-
Board of Health					
1830	Disposal Services - Taxes/ Trans	129,965.84	1,779,818.00	1,833,978.53	75,805.31
	Total	129,965.84	1,779,818.00	1,833,978.53	75,805.31
Storm Water Enterprise					
1850	Stormwater Revenue		5,400.00		5,400.00
	Total	-	5,400.00	-	5,400.00
Board of Health					
1910	Title V	137,683.82	6,790.21	15,099.10	129,374.93
	Total	137,683.82	6,790.21	15,099.10	129,374.93

Federal Grants - School					
1140	Teacher Quality	(39,509.38)	134,062.00	94,552.41	0.21
1180	Title III -Eng Lang Acq-LEP	(2,046.97)	33,037.00	30,989.88	0.15
1240	IDEA SPED Entitlement	(228,948.07)	1,747,102.00	1,518,446.66	(292.73)
1262	SPED Early Childhood Alloc	(8,142.38)	38,142.54	30,000.27	(0.11)
1305	Title I	(59,720.15)	293,015.00	233,294.64	0.21
1309	Title IV-A Student Support	248.79	16,227.00	16,675.76	(199.97)
	Total	(338,118.16)	2,261,585.54	1,923,959.62	(492.24)
State Grants - School					
212179	Circuit Breaker	2,706,662.43	3,132,038.00	2,749,131.01	3,089,569.42
212199	Big Yellow School Bus	400.00	500.00	650.00	250.00
9336	Imp Stud Behave & Mental Health		1,725.00	2,212.50	(487.50)
1999	Credit for Life	223.72	2,500.00	2,623.33	100.39
9998	Puerto Rico/USVI	2,357.00	2,421.00	4,778.00	-
	Total	2,709,643.15	3,139,184.00	2,759,394.84	3,089,432.31
Gift Accounts - School					
222201	Reese Scholarship/Memorial	4,693.91		500.00	4,193.91
222206	Destination Imagination	7,821.49	9,572.00	14,381.55	3,011.94
222208	Educational TV Studio	648.51			648.51
222218	Robotics	70,555.02	147,415.83	111,542.71	106,428.14
222228	SEF Grants FY17	2,537.71	13,998.62	15,447.40	1,088.93
222263	China Gift Account	2,991.37			2,991.37
222273	Central One Gift	-	1,500.00	1,500.00	-
222276	Grange Scholarship	1,000.00		1,000.00	-
222285	Volunteer Activity Coord	-	10,000.00	10,000.00	-
222286	Brian M Moquin Mem Scholarsh	500.00	6,500.00	3,000.00	4,000.00
222500	SHS Gift	6,099.43	7,882.33	4,518.25	9,463.51
222501	Oak Gift	4,880.78	1,777.33	5,061.96	1,596.15
222502	Sherwood Gift	2,090.37	1,269.35	181.52	3,178.20
222503	Floral Gift	6,419.98	9,874.84	15,403.30	891.52
222504	Paton Gift	497.14	8,595.38	8,625.05	467.47
222505	Coolidge Gift	10,621.50	3,149.24	7,576.00	6,194.74
222506	Spring St Gift	0.30	2,862.22	2,362.22	500.30
222507	Beal Gift	10,397.93	9,121.47	8,623.03	10,896.37
222508	Parker Gift	840.90	455.09	359.75	936.24
222509	Athletic Gift	32,955.70	3,881.00	26,646.88	10,189.82
222512	Special Education Gift	59.48	35.00		94.48
222514	Road Scholars Race Acct	3,078.55			3,078.55
222516	Lorden Memorial Scholarship	9,000.00		1,000.00	8,000.00
222517	Life Skills Gift	129.70	265.63	84.79	310.54
222518	Colonial Fund	65,140.16	25,982.86	22,015.23	69,107.79
222519	Corridor Nine Grants	-	797.45	987.53	(190.08)

222520	Calder & Horton Scholarship	500.00		500.00	-
222521	SHS Athletic Field Improve	1,710,600.79	105,147.91	1,661,688.65	154,060.05
222522	Emergency & Training Gift	2,903.54		234.00	2,669.54
	Total	1,956,964.26	370,083.55	1,923,239.82	403,807.99
Revolving Accounts - School					
232302	Internal Prof Develop	62,542.84	74,315.00	53,779.75	83,078.09
232303	Summer School Tuition	3,675.00	7,430.00	1,538.85	9,566.15
232304	Facilities Rental	203,022.35	162,559.25	183,114.75	182,466.85
232305	Lost Text Books	8,617.92	2,874.26	7,135.50	4,356.68
232307	Little Colonials	199.39			199.39
232308	Preschool	295,973.19	493,969.95	474,687.22	315,255.92
232309	Full Day	630,808.76	587,183.51	461,664.99	756,327.28
232310	Extended Day	181,705.47	1,710,482.92	1,687,722.80	204,465.59
232311	Health/SAT	26,345.23	26,620.00	32,175.32	20,789.91
232312	Oak Middle School After Scho	367.30	2,815.00	1,435.57	1,746.73
232314	Athletics	1,067.93	31,376.32	32,435.00	9.25
232317	School Journal	561.60	8,525.00	7,146.93	1,939.67
232318	Music Department Revolving	3,874.32	19,005.00	12,455.50	10,423.82
232321	Elem Summer Enrich Prog	337,981.86	247,818.90	192,254.64	393,546.12
232327	Kindergarten Transition Prog	8,689.51	8,000.00	5,920.79	10,768.72
232330	Sherwood After School	1,567.15	11,640.80	7,433.28	5,774.67
232332	Bus Transportation	822,912.12	153,092.00	822,072.11	153,932.01
232335	SHS Athletic Fees	17,301.35	368,638.84	380,553.81	5,386.38
232336	After School Music Lessons	16,383.08	348,761.68	362,711.53	2,433.23
232337	Oak Student Activity	1,615.66	40,275.00	36,801.84	5,088.82
232338	Sherwood Student Activity	2,456.85	14,155.00	13,258.92	3,352.93
232339	SHS Student Activity	3,927.25	63,020.00	49,176.62	17,770.63
232343	After School Enrichment	3,539.04	1,280.00	1,217.69	3,601.35
232344	School Choice	141,454.67	141,547.00	37,205.06	245,796.61
232345	Music Gift Account	647.00	500.00	464.00	683.00
232346	Bus Fee FY18	43,033.36	609,175.83	53,895.51	598,313.68
232347	Middle School Summer Enric	86,302.68	121,663.00	95,272.92	112,692.76
232348	PSAT Exam Account	813.15	13,251.84	13,737.00	327.99
232349	First Aid/CPR	2,028.63	6,002.00	5,576.00	2,454.63
232350	FY16 Ipad Fees	4,516.95			4,516.95
232351	Personal Ipad Program	53,178.92	90,048.29	83,772.34	59,454.87
232353	Bootcamp for High School	17,545.26	9,180.00	6,663.00	20,062.26
232354	HS Special Olympic Track & Fld	0.59	1,500.00		1,500.59
232355	Elementary ASAP Program	2,772.89	19,520.00	21,954.81	338.08
232356	Floral St Clubs	548.80			548.80
232370	AP Exam Account	84,977.96	92,389.88	151,572.54	25,795.30
232371	BCLS Scholarship Trust	4,000.00		500.00	3,500.00

232372	Guidance Lit - HS	-	10,457.66	6,549.11	3,908.55
232373	ART Revolving - HS	-	4,956.11	3,504.18	1,451.93
232375	Food Svc Bad Debt Collection	-	861.95		861.95
	Total	3,076,956.03	5,504,891.99	5,307,359.88	3,274,488.14
Capital Projects					
303004	Water Main Extension	2,034,195.14	222,673.00	1,360,661.52	896,206.62
303011	Allen Farm Property	29,087.60		69.00	29,018.60
303014	Walk of Light Contract	12,515.51			12,515.51
303016	Lakeway State #2 Project	18,897.95			18,897.95
303020	ATM Art 34 Old Mill/Harr/ Rt 9	87,336.14			87,336.14
303024	Centech North	63,628.20		2,197.45	61,430.75
303028	Spring/Paton Heating	1,484.76		1,484.76	-
303029	STM Art 18 Water Treat Plant		3,026,723.49	3,031,723.64	(5,000.15)
303030	Chapter 90		1,977,886.17	1,977,886.17	-
303031	Beal School Project		8,031,138.00	3,637,823.78	4,393,314.22
303032	Beal Feasibility Study		1,137,363.46	729,810.00	407,553.46
303033	Water Treatment Plant Design				-
	Total	2,247,145.30	14,395,784.12	10,741,656.32	5,901,273.10
Electric & Cable					
600460	Electric Dept	12,638,424.56	37,634,340.29	38,586,210.03	11,686,554.82
610499	Cable Dept	19,737,564.65	21,568,154.87	17,376,985.68	23,928,733.84
	Total	32,375,989.21	59,202,495.16	55,963,195.71	35,615,288.66
Trust Funds					
818001	Fire Relief	5,787.54	132.41		5,919.95
818002	Police Relief	355.68	8.14		363.82
818003	Soldiers War Memorial	27,118.52	620.43		27,738.95
818004	Wood Fire Relief	44,419.36	1,016.19		45,435.55
818005	Wood Special	7,716.67	176.54		7,893.21
818006	Wyman Foundation	1,581.82	36.20		1,618.02
818007	Scholarship Trust	16,862.82	6,408.73	9,000.00	14,271.55
818008	Aldrich Charitable	18,100.20	414.10		18,514.30
818009	Wright-Harlow Charitable	4,571.24	104.59		4,675.83
818010	Keegan-Maynard Charitable	65,160.50	1,490.71		66,651.21
818011	Chase	8,292.82	189.74	45.00	8,437.56
818012	Clapp	1,760.74	40.30	45.00	1,756.04
818013	Cummings	2,982.73	61.81	575.00	2,469.54
818014	Dean	73,886.44	1,690.36	90.00	75,486.80
818015	Dean (Gates)	10,205.86	233.49		10,439.35
818016	Fuller	19,635.15	449.20	45.00	20,039.35
818017	Heywood	56,151.11	1,284.59		57,435.70
818018	Loring	5,888.32	134.70	45.00	5,978.02

818019	Maynard Monument	12,414.28	284.03		12,698.31
818020	Maynard Flower	12,144.17	277.85	45.00	12,377.02
818021	Peckham	8.19	0.20		8.39
818022	Peel	2,582.35	59.09	45.00	2,596.44
818023	Pierce	14,325.55	327.76	45.00	14,608.31
818024	Ward	24,422.89	558.77		24,981.66
818025	Whitney	3,813.17	87.24	45.00	3,855.41
818026	Perpetual Care	1,277,226.27	70,226.81	36,458.12	1,310,994.96
818027	Borgatti	353,845.17	8,002.20	9,521.00	352,326.37
818028	Eaton	1,670.89	34.47		1,705.36
818029	Fletcher Library	5,560.23	114.75		5,674.98
818030	Harlow	10,651.62	219.83		10,871.45
818031	Howe	34,507.51	706.30	1,179.04	34,034.77
818032	Keegan-Maynard	6,803.89	144.87		6,948.76
818033	William Pierce	6,950.87	146.71		7,097.58
818034	Rideout	3,057.94	59.87		3,117.81
818035	Ward	2,305.03	47.56		2,352.59
818036	Williams	4,620.87	95.38		4,716.25
818037	Leader	44.68	0.91		45.59
818038	Virginia Pierce	256.18	5.31		261.49
818039	Cutting	57,176.30	1,179.98		58,356.28
818040	Stone	27,043.25	618.69		27,661.94
818041	Mastro	2,318.35	53.05		2,371.40
818042	Library Memorial	27,726.79	944.79		28,671.58
818043	Rowing Center Trust	654,130.31	54,566.82		708,697.13
818044	Flint Brown	3,913.25	80.74		3,993.99
818046	Amasa Howe	1,015.56	23.22		1,038.78
818047	Brad Morrison	3,977.69	91.01		4,068.70
818048	Agnes Wyman Ed	34,471.47	788.85	1,500.00	33,760.32
818050	Stabilization Fund	846,178.17	585,748.06		1,431,926.23
818051	Gerard Guertin Memorial Trust	4,364.56	99.87		4,464.43
818052	Flanagan Trust	1,009.79	20.84		1,030.63
818053	Cogswell Gleason Scholarship	15,845.49	362.67	1,000.00	15,208.16
818054	Dorothy Erwin Mem Trust	10,435.90	238.82	500.00	10,174.72
818055	Charles Morison Alumni Trust	7,804.18	178.57		7,982.75
818056	Bart Falvey	7,327.07	167.63		7,494.70
818058	Myrtle Young Trust Sch	27,334.35	625.35		27,959.70
818059	Joseph M. DeMaria Scholarship	63,580.79	1,454.99	3,000.00	62,035.78
818060	Lee Memorial Trust	12,804.27	293.02	500.00	12,597.29
818062	Elinor & Joeph Donohue Trust	16,010.87	366.30		16,377.17
818063	Class of 65 Mem Sch Tr	140.13	3.23		143.36

818064	Cellucci	25,553.87	584.76	1,000.00	25,138.63
818065	Cemetery Stabilization Fund	88,911.07	19,628.17		108,539.24
818065	Afford Housing Tr Willow Woods	469,291.94	208,685.31		677,977.25
818181	OPEB - Selco	1,349,223.00	72,736.10		1,421,959.10
818182	OPEB - Cable	989,858.87	110,012.43		1,099,871.30
818183	OPEB - Town	974,178.52	45,663.62		1,019,842.14
818184	OPEB - Water	294,716.37	85,998.81		380,715.18
818185	OPEB - Sewer	62,609.03	22,483.65		85,092.68
	Total	8,226,640.48	1,309,591.49	64,683.16	9,471,548.81
Workers Compensation Trust Fund					
82012304	Workers Compensation Trust	42,047.55			42,047.55
	Total	42,047.55	-	-	42,047.55
Agency Accounts					
878701/2/3	Special Detail Active	28,790.42	647,134.10	674,394.19	1,530.33
878734	Deputy Collector Fees	23,097.43	70,228.00	74,769.03	18,556.40
878735	Police Holding Account	48,974.88	(145.50)	145.50	48,683.88
878755	Firearms Record Keeping	6,875.00	31,137.50	29,612.50	8,400.00
878764	Student Activity	147,563.02	263,283.81	320,000.00	90,846.83
878772	Student Activity HS	149,406.39	395,935.01	400,000.00	145,341.40
878778	Bond Accounts		3,302.00		3,302.00
878710	Surety Bonds	1,421,040.20			1,421,040.20
	Total	1,825,747.34	1,410,874.92	1,498,921.22	1,737,701.04

YEAR-TO-DATE BUDGET REPORT -- 07/01/2018-06/30/2019

ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/ ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUM- BRANCES	AVAILABLE BUDGET	% USED
01011904 Personnel Board OpEx										
01011904	510900		Professional Improvement	16,000	0	16,000	11,800.00	0.00	4,200	73.80
01011904	540140		Books Periodicals Subs	100	0	100	0.00	0.00	100	0.00
Total 01011904 Personnel Board OpEx				16,100	0	16,100	11,800.00	0.00	4,300	73.30
01011909 Personnel Board SepA										
01011909	510400		New Salary Schedules	405,665	-240,271	165,394	15,800.00	25,700.00	123,894	25.10
01011909	520260		Class & Compensation Study PAT	5,000	0	5,000	1,645.00	0.00	3,355	32.90
01011909	570000		Other Charges & Expend	47,000	-64,082	-17,082	97.00	0.00	-17,179	-0.60
Total 01011909 Personnel Board SepA				457,665	-304,353	153,312	17,542.00	25,700.00	110,070	28.20
Total 0119 Personnel Board				473,765	-304,353	169,412	29,342.00	25,700.00	114,370	32.50
01012201 Selectmen PEA										
01012201	510010		S & W - Full Time	8,750	0	8,750	8,458.14	0.00	292	96.70
Total 01012201 Selectmen PEA				8,750	0	8,750	8,458.14	0.00	292	96.70
01012202 Selectmen S&C										
01012202	510010		S & W - Full Time	1,400	0	1,400	1,195.26	0.00	205	85.40
Total 01012202 Selectmen S&C				1,400	0	1,400	1,195.26	0.00	205	85.40
01012204 Selectmen OpEx										
01012204	520040		Utility - Telephone	100	0	100	683.55	0.00	-584	683.60
01012204	520100		Advertising & Binding	1,250	36	1,286	582.22	0.00	704	45.30
01012204	540150		Print Postage Stationary	300	0	300	110.84	0.00	189	36.90
01012204	540220		Office Supplies	500	0	500	247.45	0.00	253	49.50
01012204	570010		Car Allowance/Mileage	1,750	0	1,750	1,624.00	0.00	126	92.80
01012204	570020		Dues & Memberships	5,550	0	5,550	6,252.00	0.00	-702	112.60

01012204	570030	Travel	1,400	0	1,400	1,277.94	0.00	122	91.30
01012204	570180	Other - Not Classified	0	0	0	94.45	0.00	-94	100.00
Total 01012204 Selectmen OpEx			10,850	36	10,886	10,872.45	0.00	14	99.90
Total 0122 Selectmen			21,000	36	21,036	20,525.85	0.00	510	97.60
01012301 Manager PEA									
01012301	510010	S & W - Full Time	180,000	2,921	182,921	182,921.04	0.00	0	100.00
01012301	510080	Sick Leave Plan II	0	3,433	3,433	3,432.69	0.00	0	100.00
01012301	510085	Sick Leave Plan III	0	1,716	1,716	1,716.35	0.00	0	100.00
Total 01012301 Manager PEA			180,000	8,070	188,070	188,070.08	0.00	0	100.00
01012302 Manager S&C									
01012302	510010	S & W - Full Time	91,798	0	91,798	50,961.33	0.00	40,837	55.50
01012302	510085	Sick Leave Plan III	0	0	0	295.60	0.00	-296	100.00
01012302	510090	Overtime	0	0	0	2,906.85	0.00	-2,907	100.00
Total 01012302 Manager S&C			91,798	0	91,798	54,163.78	0.00	37,634	59.00
01012303 Manager Other									
01012303	510010	S & W - Full Time	165,311	19,480	184,791	220,835.50	0.00	-36,044	119.50
01012303	510080	Sick Leave Plan II	0	0	0	1,070.56	0.00	-1,071	100.00
01012303	510090	Overtime	0	0	0	180.60	0.00	-181	100.00
01012303	510100	Longevity	125	0	125	125.00	0.00	0	100.00
Total 01012303 Manager Other			165,436	19,480	184,916	222,211.66	0.00	-37,296	120.20
01012304 Manager OpEx									
01012304	520040	Utility - Telephone	2,900	0	2,900	3,294.13	0.00	-394	113.60
01012304	520100	Advertising & Binding	800	275	1,075	1,126.36	0.00	-51	104.80
01012304	540150	Print Postage Stationary	150	0	150	107.99	0.00	42	72.00
01012304	540220	Office Supplies	500	267	767	1,035.47	0.00	-269	135.00
01012304	570010	Car Allowance/Mileage	4,500	0	4,500	3,600.00	0.00	900	80.00
01012304	570020	Dues & Memberships	2,850	0	2,850	3,283.14	0.00	-433	115.20

01012304	570030	Travel	4,505	0	4,505	1,120.50	0.00	3,385	24.90
01012304	570035	Training/Conferences	0	0	0	1,500.00	0.00	-1,500	100.00
01012304	570180	Other - Not Classified	3,607	1,078	4,685	6,008.00	0.00	-1,323	128.20
Total 01012304 Manager OpEx			19,812	1,620	21,432	21,075.59	0.00	356	98.30
01012310	Town Manager WarArt								
01012310	570650	Stab/OPEB Fund	224,238	403,342	627,580	627,580.00	0.00	0	100.00
01012310	585895	ATM Art 22 Shrews Dev Corp	0	30,000	30,000	0.00	30,000.00	0	100.00
Total 01012310 Town Manager WarArt			224,238	433,342	657,580	627,580.00	30,000.00	0	100.00
Total 0123	Town Manager								
01013102	Finance Committee S&								
01013102	510020	S & W - Part Time	500	0	500	0.00	0.00	500	0.00
Total 01013102 Finance Committee S&			500	0	500	0.00	0.00	500	0.00
01013104	Finance Committee Op								
01013104	570020	Dues & Memberships	335	0	335	345.00	0.00	-10	103.00
01013104	570030	Travel	125	0	125	0.00	0.00	125	0.00
01013104	570180	Other - Not Classified	500	0	500	556.16	0.00	-56	111.20
Total 01013104 Finance Committee Op			960	0	960	901.16	0.00	59	93.90
01013109	Finance Committee Se								
01013109	570200	Reserve Fund	233,000	-168,208	64,792	0.00	0.00	64,792	0.00
Total 01013109 Finance Committee Se			233,000	-168,208	64,792	0.00	0.00	64,792	0.00
Total 0131 Finance Committee			234,460	-168,208	66,252	901.16	0.00	65,351	1.40
01013501	Accountant PEA								
01013501	510010	S & W - Full Time	94,228	1,884	96,112	96,111.08	0.00	0	100.00
01013501	510080	Sick Leave Plan II	0	2,772	2,772	2,772.43	0.00	0	100.00
01013501	510100	Longevity	400	0	400	400.00	0.00	0	100.00
Total 01013501 Accountant PEA			94,628	4,656	99,284	99,283.51	0.00	0	100.00
01013502	Accountant S&C								

01013502	510010	S & W - Full Time	104,774	2,090	106,864	106,863.16	0.00	0	100.00
01013502	510080	Sick Leave Plan II	0	3,083	3,083	3,082.59	0.00	0	100.00
01013502	510100	Longevity	550	0	550	550.00	0.00	0	100.00
Total 01013502 Accountant S&C			105,324	5,173	110,496	110,495.75	0.00	0	100.00
01013504 Accountant OpEx									
01013504	520040	Utility - Telephone	552	272	824	714.57	0.00	109	86.80
01013504	520100	Advertising & Binding	100	0	100	0.00	0.00	100	0.00
01013504	540150	Print Postage Stationary	0	0	0	7.90	0.00	-8	100.00
01013504	540220	Office Supplies	625	0	625	287.59	0.00	337	46.00
01013504	570010	Car Allowance/Mileage	400	0	400	367.99	0.00	32	92.00
01013504	570020	Dues & Memberships	185	0	185	185.00	0.00	0	100.00
01013504	570030	Travel	2,245	0	2,245	1,095.41	0.00	1,150	48.80
01013504	570035	Training/Conferences	0	0	0	809.00	0.00	-809	100.00
Total 01013504 Accountant OpEx			4,107	272	4,379	3,467.46	0.00	911	79.20
01013509 Accountant SepAp									
01013509	520230	Town Audit	31,000	0	31,000	31,000.00	0.00	0	100.00
Total 01013509 Accountant SepAp			31,000	0	31,000	31,000.00	0.00	0	100.00
Total 0135 Accountant			235,058	10,101	245,159	244,246.72	0.00	912	99.60
01014101 Assessor PEA									
01014101	510010	S & W - Full Time	94,227	1,884	96,111	96,111.05	0.00	0	100.00
01014101	510020	S & W - Part Time	3,000	0	3,000	2,875.00	0.00	125	95.80
01014101	510100	Longevity	200	0	200	200.00	0.00	0	100.00
Total 01014101 Assessor PEA			97,427	1,884	99,311	99,186.05	0.00	125	99.90
01014102 Assessor S&C									
01014102	510010	S & W - Full Time	141,179	1,163	142,342	145,821.50	0.00	-3,480	102.40
01014102	510080	Sick Leave Plan II	0	660	660	1,191.77	0.00	-532	180.60
01014102	510090	Overtime	0	0	0	440.77	0.00	-441	100.00

01014102	510100	Longevity	250	0	250	250.00	0.00	0	100.00
Total 01014102 Assessor S&C			141,429	1,823	143,251	147,704.04	0.00	-4,453	103.10
01014103 Assessor Other									
01014103	510020	S & W - Part Time	34,784	0	34,784	23,526.69	0.00	11,257	67.60
Total 01014103 Assessor Other			34,784	0	34,784	23,526.69	0.00	11,257	67.60
01014104 Assessor OpEx									
01014104	520040	Utility - Telephone	1,100	0	1,100	956.32	0.00	144	86.90
01014104	520080	R & M - Equipment	250	0	250	0.00	0.00	250	0.00
01014104	520100	Advertising & Binding	250	0	250	0.00	0.00	250	0.00
01014104	520120	Data Processing	225	0	225	0.00	0.00	225	0.00
01014104	520130	Professional Services	40,000	7,500	47,500	1,924.00	7,500.00	38,076	19.80
01014104	540140	Books Periodicals Subs	400	0	400	125.00	275.00	0	100.00
01014104	540150	Print Postage Stationary	1,000	0	1,000	188.00	0.00	812	18.80
01014104	540220	Office Supplies	1,000	0	1,000	547.58	0.00	452	54.80
01014104	570010	Car Allowance/Mileage	7,200	0	7,200	6,525.00	0.00	675	90.60
01014104	570020	Dues & Memberships	1,000	0	1,000	812.00	0.00	188	81.20
01014104	570030	Travel	3,900	0	3,900	0.00	0.00	3,900	0.00
01014104	570035	Training/Conferences	0	0	0	2,650.55	80.00	-2,731	100.00
Total 01014104 Assessor OpEx			56,325	7,500	63,825	13,728.45	7,855.00	42,242	33.80
01014108 Assessor Equip									
01014108	580010	Office Equipment	100	0	100	0.00	0.00	100	0.00
Total 01014108 Assessor Equip			100	0	100	0.00	0.00	100	0.00
01014109 Assessor SepAp									
01014109	520240	RE/Pers Prop Discovery	10,500	10,500	21,000	10,000.00	10,500.00	500	97.60
Total 01014109 Assessor SepAp			10,500	10,500	21,000	10,000.00	10,500.00	500	97.60
Total 0141 Assessor			340,565	21,707	362,272	294,145.23	18,355.00	49,772	86.30
01014501 Treasurer PEA									

01014501	510010	S & W - Full Time	91,168	0	91,168	92,991.20	0.00	-1,823	102.00
01014501	510080	Sick Leave Plan II	0	1,769	1,769	1,768.70	0.00	0	100.00
01014501	510085	Sick Leave Plan III	0	0	0	924.14	0.00	-924	100.00
01014501	510140	Stipends	500	0	500	500.00	1,000.00	-1,000	300.00
Total 01014501 Treasurer PEA			91,668	1,769	93,437	96,184.04	1,000.00	-3,748	104.00
01014502 Treasurer S&C									
01014502	510010	S & W - Full Time	227,164	-16,000	211,164	192,140.26	195.30	18,829	91.10
01014502	510080	Sick Leave Plan II	0	825	825	1,237.07	0.00	-412	150.00
01014502	510090	Overtime	0	0	0	4,979.73	0.00	-4,980	100.00
01014502	510100	Longevity	125	0	125	0.00	0.00	125	0.00
Total 01014502 Treasurer S&C			227,289	-15,175	212,114	198,357.06	195.30	13,562	93.60
01014504 Treasurer OpEx									
01014504	520040	Utility - Telephone	1,400	0	1,400	1,017.24	0.00	383	72.70
01014504	520130	Professional Services	37,000	26,258	63,258	43,352.66	513.83	19,392	69.30
01014504	520140	Rental of Equipment	0	0	0	1,126.29	0.00	-1,126	100.00
01014504	540140	Books Periodicals Subs	300	0	300	0.00	0.00	300	0.00
01014504	540150	Print Postage Stationary	5,900	0	5,900	5,980.84	0.00	-81	101.40
01014504	540220	Office Supplies	2,500	0	2,500	1,441.17	0.00	1,059	57.60
01014504	570010	Car Allowance/Mileage	1,440	0	1,440	1,440.00	0.00	0	100.00
01014504	570020	Dues & Memberships	577	0	577	180.00	0.00	397	31.20
01014504	570030	Travel	3,500	0	3,500	50.00	0.00	3,450	1.40
Total 01014504 Treasurer OpEx			52,617	26,258	78,875	54,588.20	513.83	23,773	69.90
01014509 Treasurer SepAp									
01014509	570700	Clearing & Sale Tax Title	30,000	0	30,000	4,506.25	5,800.00	19,694	34.40
Total 01014509 Treasurer SepAp			30,000	0	30,000	4,506.25	5,800.00	19,694	34.40
Total 0145 Treasurer			401,574	12,852	414,426	353,635.55	7,509.13	53,281	87.10
01015104 Town Counsel OpEx									

01015104	520130		Professional Services	150,000	0	150,000	152,378.52	0.00	-2,379	101.60
01015104	520220		Services-Not Classified	900	0	900	0.00	0.00	900	0.00
01015104	570020		Dues & Memberships	300	0	300	0.00	0.00	300	0.00
01015104	570180		Other - Not Classified	3,000	0	3,000	0.00	0.00	3,000	0.00
Total 01015104 Town Counsel OpEx				154,200	0	154,200	152,378.52	0.00	1,821	98.80
Total 0151 Town Counsel				154,200	0	154,200	152,378.52	0.00	1,821	98.80
01015909 Operating Support Se										
01015909	510310		Employee Assist Program	4,000	0	4,000	995.00	0.00	3,005	24.90
01015909	510330		Grp Health & Life Ins	11,080,000	0	11,080,000	10,835,033.63	0.00	244,966	97.80
01015909	510340		Medicare Employer Match	1,005,000	4,820	1,009,820	1,009,819.99	0.00	0	100.00
01015909	510380		Unemployment Compensation	98,000	3,206	101,206	49,563.98	0.00	51,642	49.00
01015909	520080		R & M - Equipment	10,421	0	10,421	10,420.80	0.00	0	100.00
01015909	540020		Oil & Fuel	345,000	0	345,000	321,660.88	0.00	23,339	93.20
01015909	540150		Print Postage Stationary	107,000	0	107,000	90,120.28	6,500.00	10,380	90.30
01015909	570220		Memorial Day	5,500	0	5,500	4,139.82	0.00	1,360	75.30
01015909	570230		General Insurance	842,294	0	842,294	814,653.76	0.00	27,640	96.70
01015909	572030		MIS Support	808,465	63,730	872,195	821,844.03	50,351.25	0	100.00
01015909	580370		Telecom & Network Equipment	44,000	13,005	57,005	57,005.23	0.00	0	100.00
Total 01015909 Operating Support Se				14,349,680	84,762	14,434,442	14,015,257.40	56,851.25	362,333	97.50
Total 0159 Operating Support				14,349,680	84,762	14,434,442	14,015,257.40	56,851.25	362,333	97.50
01016101 Town Clerk PEA										
01016101	510010		S & W - Full Time	85,288	1,706	86,994	86,993.91	0.00	0	100.00
01016101	510080		Sick Leave Plan II	0	1,673	1,673	1,672.96	0.00	0	100.00
01016101	510100		Longevity	400	0	400	400.00	0.00	0	100.00
Total 01016101 Town Clerk PEA				85,688	3,379	89,067	89,066.87	0.00	0	100.00
01016102 Town Clerk S&C										
01016102	510010		S & W - Full Time	69,167	1,365	70,532	70,531.76	0.00	0	100.00

01016102	510080	Sick Leave Plan II	0	2,074	2,074	2,115.01	0.00	-41	102.00
01016102	510090	Overtime	1,000	0	1,000	896.70	0.00	103	89.70
01016102	510100	Longevity	263	0	263	325.00	0.00	-63	123.80
Total 01016102 Town Clerk S&C			70,429	3,439	73,868	73,868.47	0.00	0	100.00
01016104 Town Clerk OpEx									
01016104	520040	Utility - Telephone	800	0	800	218.56	0.00	581	27.30
01016104	520080	R & M - Equipment	150	0	150	250.00	0.00	-100	166.70
01016104	520100	Advertising & Binding	1,000	600	1,600	255.00	1,145.00	200	87.50
01016104	540150	Print Postage Stationary	1,000	0	1,000	525.61	0.00	474	52.60
01016104	540220	Office Supplies	1,600	0	1,600	1,172.96	0.00	427	73.30
01016104	570010	Car Allowance/Mileage	500	0	500	500.04	0.00	0	100.00
01016104	570020	Dues & Memberships	780	0	780	560.00	0.00	220	71.80
01016104	570030	Travel	1,750	0	1,750	637.26	0.00	1,113	36.40
01016104	570035	Training/Conferences	0	0	0	850.00	0.00	-850	100.00
01016104	570040	Insurance & Bonds	100	0	100	100.00	0.00	0	100.00
Total 01016104 Town Clerk OpEx			7,680	600	8,280	5,069.43	1,145.00	2,066	75.10
Total 0161 Town Clerk			163,797	7,418	171,215	168,004.77	1,145.00	2,066	98.80
01016201 Election PEA									
01016201	510020	S & W - Part Time	2,500	0	2,500	2,604.01	0.00	-104	104.20
Total 01016201 Election PEA			2,500	0	2,500	2,604.01	0.00	-104	104.20
01016202 Election S&C									
01016202	510010	S & W - Full Time	21,021	356	21,377	21,442.71	0.00	-66	100.30
01016202	510020	S & W - Part Time	19,514	0	19,514	18,825.19	0.00	689	96.50
01016202	510030	S & W - Temporary	41,116	0	41,116	47,700.65	0.00	-6,584	116.00
Total 01016202 Election S&C			81,651	356	82,007	87,968.55	0.00	-5,961	107.30
01016203 Election Other									
01016203	510030	S & W - Temporary	20,700	17,000	37,700	29,771.50	0.00	7,929	79.00

Total 01016203 Election Other									
01016204	520080	R & M - Equipment	20,700	17,000	37,700	29,771.50	0.00	7,929	79.00
01016204	520100	Advertising & Binding	100	0	100	0.00	0.00	640	80.60
01016204	520130	Professional Services	17,950	0	17,950	22,691.86	0.00	100	0.00
01016204	540150	Print Postage Stationary	24,350	5,310	29,660	17,090.45	4,200.00	8,370	126.40
01016204	540220	Office Supplies	1,200	0	1,200	1,034.75	0.00	165	71.80
01016204		Total 01016204 Election OpEx	46,900	5,310	52,210	43,477.06	4,200.00	4,533	86.20
01016210 ElectReg WarArt									
01016210	571210	ATM 09 Art 11 Rep Voting Mach	0	535	535	0.00	535.34	0	100.00
Total 01016210 ElectReg WarArt									
			0	535	535	0.00	535.34	0	100.00
Total 0162 ElectReg									
			151,751	23,201	174,952	163,821.12	4,735.34	6,396	96.30
01017104 Conservation OpEx									
01017104	540140	Books Periodicals Subs	350	0	350	0.00	0.00	350	0.00
01017104	540220	Office Supplies	250	0	250	14.61	0.00	235	5.80
01017104	570010	Car Allowance/Mileage	300	0	300	101.91	0.00	198	34.00
01017104	570020	Dues & Memberships	800	0	800	759.00	0.00	41	94.90
01017104	570030	Travel	200	0	200	0.00	0.00	200	0.00
01017104	570930	Repair & Maint Cons Property	0	27,935	27,935	0.00	27,935.22	0	100.00
Total 01017104 Conservation OpEx									
			1,900	27,935	29,835	875.52	27,935.22	1,024	96.60
01017110 Conservation WarArt									
01017110	570000	Other Charges & Expend - Land	0	114,508	114,508	0.00	114,508.09	0	100.00
01017110	585850	ATM CP Repairs to Dam	0	19,230	19,230	2,300.00	16,929.72	0	100.00
Total 01017110 Conservation WarArt									
			0	133,738	133,738	2,300.00	131,437.81	0	100.00
Total 0171 Conservation									
			1,900	161,673	163,573	3,175.52	159,373.03	1,024	99.40
01017401 Plan/EcoDev PEA									
01017401	510010	S & W - Full Time	67,000	80	67,080	67,080.00	0.00	0	100.00
Total 01017401 Plan/EcoDev PEA									
			67,000	80	67,080	67,080.00	0.00	0	100.00

01017404 Plan/EcoDev OpEx									
01017404	520040	Utility - Telephone	240	0	240	93.06	0.00	147	38.80
01017404	520100	Advertising & Binding	300	0	300	0.00	0.00	300	0.00
01017404	540140	Books Periodicals Subs	100	0	100	0.00	0.00	100	0.00
01017404	540150	Print Postage Stationary	100	0	100	179.25	0.00	-79	179.30
01017404	540220	Office Supplies	300	0	300	250.84	0.00	49	83.60
01017404	570010	Car Allowance/Mileage	300	0	300	112.25	0.00	188	37.40
01017404	570020	Dues & Memberships	690	0	690	372.00	0.00	318	53.90
01017404	570030	Travel	650	0	650	28.00	0.00	622	4.30
01017404	570035	Training/Conferences	0	0	0	450.00	0.00	-450	100.00
Total 01017404 Plan/EcoDev OpEx			2,680	0	2,680	1,485.40	0.00	1,195	55.40
Total 0174 Plan/EcoDev			69,680	80	69,760	68,565.40	0.00	1,195	98.30
01017501 Planning Board PEA									
01017501	510020	S & W - Part Time	1,000	0	1,000	800.00	0.00	200	80.00
Total 01017501 Planning Board PEA			1,000	0	1,000	800.00	0.00	200	80.00
01017504 Planning Board OpEx									
01017504	520100	Advertising & Binding	300	0	300	168.00	0.00	132	56.00
01017504	540140	Books Periodicals Subs	100	0	100	0.00	0.00	100	0.00
01017504	540150	Print Postage Stationary	100	0	100	0.00	0.00	100	0.00
01017504	540220	Office Supplies	100	0	100	24.05	0.00	76	24.10
01017504	570010	Car Allowance/Mileage	50	0	50	0.00	0.00	50	0.00
01017504	570020	Dues & Memberships	50	0	50	0.00	0.00	50	0.00
01017504	570030	Travel	300	0	300	0.00	0.00	300	0.00
01017504	570035	Training/Conferences	0	0	0	35.00	0.00	-35	100.00
Total 01017504 Planning Board OpEx			1,000	0	1,000	227.05	0.00	773	22.70
Total 0175 Planning Board			2,000	0	2,000	1,027.05	0.00	973	51.40
01017602 Appeals Board S&C									

01017602	510020	S & W - Part Time	1,750	0	1,750	662.91	0.00	1,087	37.90
01017602	510090	Overtime	0	0	0	527.61	0.00	-528	100.00
Total 01017602 Appeals Board S&C			1,750	0	1,750	1,190.52	0.00	559	68.00
01017604 Appeals Board OpEx									
01017604	540150	Print Postage Stationary	650	0	650	0.00	0.00	650	0.00
01017604	540220	Office Supplies	250	0	250	67.85	0.00	182	27.10
01017604	570020	Dues & Memberships	250	0	250	0.00	0.00	250	0.00
01017604	570030	Travel	500	0	500	0.00	0.00	500	0.00
Total 01017604 Appeals Board OpEx			1,650	0	1,650	67.85	0.00	1,582	4.10
Total 0176 Appeals Board			3,400	0	3,400	1,258.37	0.00	2,142	37.00
01019201 Public Facilities PE									
01019201	510010	S & W - Full Time	104,049	1,675	105,724	69,194.84	0.00	36,529	65.40
01019201	510080	Sick Leave Plan II	0	2,033	2,033	2,033.15	0.00	0	100.00
01019201	510100	Longevity	400	0	400	400.00	0.00	0	100.00
Total 01019201 Public Facilities PE			104,449	3,708	108,157	71,627.99	0.00	36,529	66.20
01019202 Public Facilities S&									
01019202	510010	S & W - Full Time	46,800	0	46,800	28,709.40	0.00	18,091	61.30
01019202	510020	S & W - Part Time	0	0	0	1,603.34	0.00	-1,603	100.00
01019202	510100	Longevity	300	0	300	100.00	0.00	200	33.30
Total 01019202 Public Facilities S&			47,100	0	47,100	30,412.74	0.00	16,687	64.60
01019203 Public Facilities Ot									
01019203	510010	S & W - Full Time	1,002,294	57,000	1,059,294	52,140.98	0.00	1,007,153	4.90
01019203	510010	Town Hall	0	0	0	49,598.16	0.00	-49,598	100.00
01019203	510010	S & W - Full Time	0	0	0	48,526.40	0.00	-48,526	100.00
01019203	510010	Oak Middle School	0	0	0	99,637.72	0.00	-99,638	100.00
01019203	510010	High School	0	0	0	153,336.53	0.00	-153,337	100.00
01019203	510010	Sherwood Middle School	0	0	0	52,763.20	0.00	-52,763	100.00

01019203	510010	00303	Coolidge School		0	0	0	0	48,766.16	0.00	-48,766	100.00
01019203	510010	00304	Paton School		0	0	0	0	48,375.84	0.00	-48,376	100.00
01019203	510010	00305	Spring Street School		0	0	0	0	49,494.32	0.00	-49,494	100.00
01019203	510010	00306	Beal School		0	0	0	0	49,538.24	0.00	-49,538	100.00
01019203	510010	00307	Floral Street School		0	0	0	0	51,787.76	0.00	-51,788	100.00
01019203	510010	00950	Maintenance Staff		0	0	0	0	423,042.43	0.00	-423,042	100.00
01019203	510020		S & W - Part Time		20,719	0	0	20,719	0.00	0.00	20,719	0.00
01019203	510020	00100	S & W - Part Time		0	0	0	0	2,357.10	0.00	-2,357	100.00
01019203	510020	00300	Oak Middle School		0	0	0	0	89.66	0.00	-90	100.00
01019203	510020	00302	Sherwood Middle School		0	0	0	0	10,717.26	0.00	-10,717	100.00
01019203	510020	00305	Spring Street School		0	0	0	0	3.64	0.00	-4	100.00
01019203	510020	00306	Beal School		0	0	0	0	3.90	0.00	-4	100.00
01019203	510020	00307	Floral Street School		0	0	0	0	11,295.53	0.00	-11,296	100.00
01019203	510020	00310	Parker Road Pre-School		0	0	0	0	152.00	0.00	-152	100.00
01019203	510030		S & W - Temporary		0	36,207	36,207	0.00	0.00	0.00	36,207	0.00
01019203	510080		Sick Leave Plan II		0	7,758	7,758	10,400.69	10,400.69	0.00	-2,642	134.10
01019203	510090		Overtime		45,000	10,000	55,000	1,979.79	1,979.79	0.00	53,020	3.60
01019203	510090	00100	Town Hall		0	0	0	0	5,033.55	0.00	-5,034	100.00
01019203	510090	00110	Senior Center		0	0	0	0	468.23	0.00	-468	100.00
01019203	510090	00120	Public Library		0	0	0	0	2,434.26	0.00	-2,434	100.00
01019203	510090	00210	Police		0	0	0	0	546.07	0.00	-546	100.00
01019203	510090	00220	Overtime		0	0	0	0	754.39	0.00	-754	100.00
01019203	510090	00221	Overtime		0	0	0	0	266.88	0.00	-267	100.00
01019203	510090	00222	Overtime		0	0	0	0	1,241.43	0.00	-1,241	100.00
01019203	510090	00300	Oak Middle School		0	0	0	0	8,163.76	0.00	-8,164	100.00
01019203	510090	00301	High School		0	0	0	0	9,300.64	0.00	-9,301	100.00
01019203	510090	00302	Sherwood Middle School		0	0	0	0	4,451.57	0.00	-4,452	100.00

01019203	510090	00303	Coolidge School	0	0	0	0	0	3,155.29	0.00	-3,155	100.00
01019203	510090	00304	Paton School	0	0	0	0	0	2,544.68	0.00	-2,545	100.00
01019203	510090	00305	Spring Street School	0	0	0	0	0	2,417.52	0.00	-2,418	100.00
01019203	510090	00306	Beal School	0	0	0	0	0	2,523.07	0.00	-2,523	100.00
01019203	510090	00307	Floral St School	0	0	0	0	0	3,103.90	0.00	-3,104	100.00
01019203	510090	00310	Parker Road Pre-School	0	0	0	0	0	3,306.62	0.00	-3,307	100.00
01019203	510090	00900	All Buildings	0	0	0	0	0	21,629.60	0.00	-21,630	100.00
01019203	510090	00950	Overtime	0	0	0	0	0	187.00	0.00	-187	100.00
01019203	510100		Longevity	2,950	0	0	0	2,950	2,950.00	0.00	0	100.00
01019203	510240		Standby Pay	15,000	0	0	0	15,000	11,658.24	0.00	3,342	77.70
Total 01019203 Public Facilities Ot				1,085,962	110,966	1,196,928	1,250,144.01	0.00	-53,216	104.40		
01019204 Public Facilities Op												
01019204	520010		Utility - Electricity	715,000	0	0	0	715,000	1,815.75	0.00	713,184	0.30
01019204	520010	00100	Town Hall	0	0	0	0	0	49,681.96	0.00	-49,682	100.00
01019204	520010	00110	Senior Center	0	0	0	0	0	9,284.72	0.00	-9,285	100.00
01019204	520010	00120	Public Library	0	0	0	0	0	45,546.06	0.00	-45,546	100.00
01019204	520010	00210	Police Station	0	0	0	0	0	23,649.94	0.00	-23,650	100.00
01019204	520010	00220	Fire	0	0	0	0	0	12,812.80	0.00	-12,813	100.00
01019204	520010	00221	Lake Fire	0	0	0	0	0	4,571.86	0.00	-4,572	100.00
01019204	520010	00222	Centech Fire Station	0	0	0	0	0	4,626.74	0.00	-4,627	100.00
01019204	520010	00300	Oak Middle School	0	0	0	0	0	126,638.08	0.00	-126,638	100.00
01019204	520010	00301	High School	0	0	0	0	0	163,769.37	0.00	-163,769	100.00
01019204	520010	00302	Sherwood Middle School	0	0	0	0	0	77,559.49	0.00	-77,559	100.00
01019204	520010	00303	Coolidge School	0	0	0	0	0	51,641.19	0.00	-51,641	100.00
01019204	520010	00304	Paton School	0	0	0	0	0	20,900.61	0.00	-20,901	100.00
01019204	520010	00305	Spring Street School	0	0	0	0	0	31,337.65	0.00	-31,338	100.00
01019204	520010	00306	Beal School	0	0	0	0	0	14,548.30	0.00	-14,548	100.00

01019204	520010	00307	Floral St School	0	0	0	0	0	64,280.96	0.00	-64,281	100.00
01019204	520010	00310	Parker Road Pre-School	0	0	0	0	0	14,131.05	0.00	-14,131	100.00
01019204	520010	00350	Paton School Blinkers	0	0	0	0	0	65.59	0.00	-66	100.00
01019204	520010	00380	Allen Farm	0	0	0	0	0	350.69	0.00	-351	100.00
01019204	520010	00650	Boat House	0	0	0	0	0	55.06	0.00	-55	100.00
01019204	520020		Utility - Natural Gas	219,000	0	219,000	0	0	0.00	0.00	219,000	0.00
01019204	520020	00100	Town Hall	0	0	0	0	0	3,423.81	0.00	-3,424	100.00
01019204	520020	00110	Senior Center	0	0	0	0	0	3,327.37	0.00	-3,327	100.00
01019204	520020	00120	Public Library	0	0	0	0	0	2,110.94	0.00	-2,111	100.00
01019204	520020	00210	Police Station	0	0	0	0	0	9,206.65	0.00	-9,207	100.00
01019204	520020	00220	Fire Headquarters	0	0	0	0	0	6,148.04	0.00	-6,148	100.00
01019204	520020	00221	Lake Fire	0	0	0	0	0	2,226.68	0.00	-2,227	100.00
01019204	520020	00222	Centech Fire Station	0	0	0	0	0	1,898.56	0.00	-1,899	100.00
01019204	520020	00300	Oak Middle School	0	0	0	0	0	68,515.67	0.00	-68,516	100.00
01019204	520020	00301	High School	0	0	0	0	0	62,988.85	0.00	-62,989	100.00
01019204	520020	00302	Sherwood Middle School	0	0	0	0	0	16,938.33	0.00	-16,938	100.00
01019204	520020	00303	Coolidge School	0	0	0	0	0	7,465.61	0.00	-7,466	100.00
01019204	520020	00304	Paton School	0	0	0	0	0	7,547.23	0.00	-7,547	100.00
01019204	520020	00305	Utility - Natural Gas	0	0	0	0	0	9,197.63	0.00	-9,198	100.00
01019204	520020	00306	Beal School	0	0	0	0	0	14,347.57	0.00	-14,348	100.00
01019204	520020	00307	Floral St School	0	0	0	0	0	15,839.33	0.00	-15,839	100.00
01019204	520020	00310	Parker Road Pre-School	0	0	0	0	0	3,640.19	0.00	-3,640	100.00
01019204	520020	00651	Legion Hall	0	0	0	0	0	2,372.45	0.00	-2,372	100.00
01019204	520030	00301	High School	0	0	0	0	0	68.08	0.00	-68	100.00
01019204	520040		Utility - Telephone	2,000	0	2,000	0	0	3,913.42	0.00	-1,913	195.70
01019204	520060		Utility - Water	51,500	0	51,500	0	0	163.25	0.00	51,337	0.30
01019204	520060	00100	Town Hall	0	0	0	0	0	1,030.17	0.00	-1,030	100.00

01019204	520060	00110	Senior Center	0	0	0	0	0	855.69	0.00	-856	100.00
01019204	520060	00120	Public Library	0	0	0	0	0	1,056.11	0.00	-1,056	100.00
01019204	520060	00210	Police	0	0	0	0	0	943.54	0.00	-944	100.00
01019204	520060	00220	Fire Headquarters	0	0	0	0	0	422.30	0.00	-422	100.00
01019204	520060	00221	Lake Fire	0	0	0	0	0	430.85	0.00	-431	100.00
01019204	520060	00222	Centech Fire Station	0	0	0	0	0	585.25	0.00	-585	100.00
01019204	520060	00300	Oak Middle School	0	0	0	0	0	6,645.28	0.00	-6,645	100.00
01019204	520060	00301	High School	0	0	0	0	0	16,442.94	0.00	-16,443	100.00
01019204	520060	00302	Sherwood Middle School	0	0	0	0	0	6,794.45	0.00	-6,794	100.00
01019204	520060	00303	Coolidge School	0	0	0	0	0	2,271.10	0.00	-2,271	100.00
01019204	520060	00304	Paton School	0	0	0	0	0	3,389.57	0.00	-3,390	100.00
01019204	520060	00305	Spring Street School	0	0	0	0	0	1,372.62	0.00	-1,373	100.00
01019204	520060	00306	Beal School	0	0	0	0	0	2,573.15	0.00	-2,573	100.00
01019204	520060	00307	Floral St School	0	0	0	0	0	6,862.42	0.00	-6,862	100.00
01019204	520060	00310	Parker Road Pre-School	0	0	0	0	0	2,695.60	0.00	-2,696	100.00
01019204	520060	00650	Boat House	0	0	0	0	0	51.71	0.00	-52	100.00
01019204	520070		Utility - Sewer	16,000	0	16,000	0	0	73.75	0.00	15,926	0.50
01019204	520070	00100	Town Hall	0	0	0	0	0	342.25	0.00	-342	100.00
01019204	520070	00110	Senior Center	0	0	0	0	0	189.20	0.00	-189	100.00
01019204	520070	00120	Public Library	0	0	0	0	0	365.00	0.00	-365	100.00
01019204	520070	00210	Police Station	0	0	0	0	0	266.25	0.00	-266	100.00
01019204	520070	00220	Fire Headquarters	0	0	0	0	0	195.00	0.00	-195	100.00
01019204	520070	00221	Fire Lake	0	0	0	0	0	202.50	0.00	-203	100.00
01019204	520070	00222	Centech Fire Station	0	0	0	0	0	162.50	0.00	-163	100.00
01019204	520070	00300	Oak Middle School	0	0	0	0	0	1,869.10	0.00	-1,869	100.00
01019204	520070	00301	High School	0	0	0	0	0	14,188.82	0.00	-14,189	100.00
01019204	520070	00302	Sherwood Middle School	0	0	0	0	0	1,912.50	0.00	-1,913	100.00

01019204	520070	00303	Coolidge School	0	0	0	0	0	866.00	0.00	-866	100.00
01019204	520070	00304	Paton School	0	0	0	0	0	722.50	0.00	-723	100.00
01019204	520070	00305	Spring Street School	0	0	0	0	0	571.50	0.00	-572	100.00
01019204	520070	00306	Beal School	0	0	0	0	0	1,017.50	0.00	-1,018	100.00
01019204	520070	00307	Floral St School	0	0	0	0	0	1,350.75	0.00	-1,351	100.00
01019204	520070	00310	Parker Road Pre-School	0	0	0	0	0	540.00	0.00	-540	100.00
01019204	520080		R & M - Equipment	7,500	0	0	0	7,500	0.00	0.00	7,500	0.00
01019204	520080	00110	Senior Center	0	0	0	0	0	237.80	0.00	-238	100.00
01019204	520080	00300	Oak Middle School	0	0	0	0	0	138.09	0.00	-138	100.00
01019204	520090		R & M - Building	220,000	0	0	0	220,000	-78,092.90	15,525.71	282,567	-28.40
01019204	520090	00100	Town Hall	0	0	0	0	0	6,932.58	0.00	-6,933	100.00
01019204	520090	00110	Senior Center	0	0	0	0	0	2,706.45	0.00	-2,706	100.00
01019204	520090	00120	Public Library	0	0	0	0	0	9,065.10	0.00	-9,065	100.00
01019204	520090	00210	Police Station	0	0	0	0	0	2,585.21	0.00	-2,585	100.00
01019204	520090	00220	Fire Headquarters	0	0	0	0	0	4,979.87	0.00	-4,980	100.00
01019204	520090	00221	Fire Lake	0	0	0	0	0	4,714.34	0.00	-4,714	100.00
01019204	520090	00222	Centech Fire Station	0	0	0	0	0	3,655.79	0.00	-3,656	100.00
01019204	520090	00300	Oak Middle School	0	0	0	0	0	32,470.21	-402.50	-32,068	100.00
01019204	520090	00301	High School	0	0	0	0	0	63,363.41	0.00	-63,363	100.00
01019204	520090	00302	Sherwood Middle School	0	0	0	0	0	23,037.00	0.00	-23,037	100.00
01019204	520090	00303	Coolidge School	0	0	0	0	0	726.40	0.00	-726	100.00
01019204	520090	00304	Paton School	0	1,000	0	0	1,000	12,856.12	757.00	-12,613	1,361.30
01019204	520090	00305	Spring Street School	0	1,000	0	0	1,000	13,066.77	0.00	-12,067	1,306.70
01019204	520090	00306	Beal School	0	0	0	0	0	609.75	353.83	-964	100.00
01019204	520090	00307	Floral St School	0	0	0	0	0	6,374.07	1,201.67	-7,576	100.00
01019204	520090	00310	Parker Road Pre-School	0	0	0	0	0	5,435.67	0.00	-5,436	100.00
01019204	520090	00651	Legion Hall	0	0	0	0	0	21.00	0.00	-21	100.00

01019204	520090	00900	R & M - Building	0	0	0	0	8,294.68	0.00	-8,295	100.00
01019204	520100		Advertising & Binding	1,000	0	0	1,000	772.44	0.00	228	77.20
01019204	520110		Hospital & Medical	250	0	0	250	60.00	0.00	190	24.00
01019204	520130		Professional Services	875,000	0	0	875,000	-3,981.00	500.00	878,481	-0.40
01019204	520130	00100	Town Hall	0	0	0	0	22,147.42	0.00	-22,147	100.00
01019204	520130	00110	Senior Center	0	0	0	0	10,614.92	0.00	-10,615	100.00
01019204	520130	00120	Public Library	0	0	0	0	47,565.00	0.00	-47,565	100.00
01019204	520130	00210	Police	0	0	0	0	22,521.96	0.00	-22,522	100.00
01019204	520130	00220	Fire Headquarters	0	0	0	0	2,295.00	0.00	-2,295	100.00
01019204	520130	00221	Fire Lake	0	0	0	0	660.00	0.00	-660	100.00
01019204	520130	00222	Centech Fire Station	0	0	0	0	1,235.00	0.00	-1,235	100.00
01019204	520130	00300	Oak Middle School	0	0	0	0	193,354.34	0.00	-193,354	100.00
01019204	520130	00301	High School	0	0	0	0	271,110.50	0.00	-271,111	100.00
01019204	520130	00302	Sherwood Middle School	0	0	0	0	79,213.24	0.00	-79,213	100.00
01019204	520130	00303	Coolidge School	0	0	0	0	35,373.34	0.00	-35,373	100.00
01019204	520130	00304	Paton School	0	0	0	0	31,278.78	0.00	-31,279	100.00
01019204	520130	00305	Spring Street School	0	0	0	0	32,668.26	0.00	-32,668	100.00
01019204	520130	00306	Beal School	0	0	0	0	24,613.34	0.00	-24,613	100.00
01019204	520130	00307	Floral St School	0	0	0	0	71,278.30	0.00	-71,278	100.00
01019204	520130	00310	Parker Road Pre-School	0	0	0	0	28,188.34	0.00	-28,188	100.00
01019204	520130	00900	Professional Services	0	0	0	0	12,800.91	0.00	-12,801	100.00
01019204	520140		Rental of Equipment	1,500	0	0	1,500	301.04	0.00	1,199	20.10
01019204	520220		Services-Not Classified	5,000	0	0	5,000	4,150.00	160.00	690	86.20
01019204	520530		Parker Rd-Beal West Rental	32,760	0	0	32,760	32,760.00	0.00	0	100.00
01019204	540010		Automotive	8,500	0	0	8,500	13,199.76	0.00	-4,700	155.30
01019204	540030		Building	105,000	0	0	105,000	-7,005.77	8,140.94	103,865	1.10
01019204	540030	00100	Town Hall	0	0	0	0	13,243.73	735.00	-13,979	100.00

01019204	540030	00110	Senior Center	0	486	486	5,435.27	0.00	-4,949	1,118.00
01019204	540030	00120	Public Library	0	0	0	2,008.57	0.00	-2,009	100.00
01019204	540030	00210	Police	0	0	0	5,357.91	1,500.00	-6,858	100.00
01019204	540030	00220	Fire Headquarters	0	0	0	1,564.03	0.00	-1,564	100.00
01019204	540030	00221	Fire Lake	0	0	0	2,244.02	0.00	-2,244	100.00
01019204	540030	00222	Centech Fire Station	0	0	0	3,690.67	0.00	-3,691	100.00
01019204	540030	00300	Oak Middle School	0	0	0	11,181.97	1,333.44	-12,515	100.00
01019204	540030	00301	High School	0	0	0	32,442.80	1,383.32	-33,826	100.00
01019204	540030	00302	Sherwood Middle School	0	0	0	9,268.67	1,467.52	-10,736	100.00
01019204	540030	00303	Coolidge School	0	0	0	3,408.34	0.00	-3,408	100.00
01019204	540030	00304	Paton School	0	0	0	6,906.64	0.00	-6,907	100.00
01019204	540030	00305	Spring Street School	0	0	0	3,475.63	0.00	-3,476	100.00
01019204	540030	00306	Beal School	0	0	0	2,528.52	0.00	-2,529	100.00
01019204	540030	00307	Floral Street	0	0	0	7,508.73	0.00	-7,509	100.00
01019204	540030	00310	Parker Road Pre-School	0	0	0	4,910.16	0.00	-4,910	100.00
01019204	540030	00651	Legion Hall	0	0	0	25.68	0.00	-26	100.00
01019204	540030	00900	All Buildings	0	3,379	3,379	16,704.86	1,096.00	-14,422	526.80
01019204	540070		Asphalt & Bit Materials	0	0	0	202.27	0.00	-202	100.00
01019204	540100		Seed, Loam & Fertilizer	1,500	0	1,500	1,158.94	274.37	67	95.60
01019204	540120		Clothing & Uniforms	9,750	0	9,750	9,286.57	0.00	463	95.20
01019204	540150		Print Postage Stationary	400	0	400	249.85	0.00	150	62.50
01019204	540190		Custodial Supplies	8,000	0	8,000	9,427.76	1,588.16	-3,016	137.70
01019204	540220		Office Supplies	300	0	300	332.61	0.00	-33	110.90
01019204	540230		Supplies - Not Classified	200	0	200	0.00	0.00	200	0.00
01019204	540240		Small Tools & Misc Equip	4,000	629	4,629	4,527.71	0.00	101	97.80
01019204	570020		Dues & Memberships	275	0	275	412.50	0.00	-138	150.00
01019204	570030		Travel	1,000	0	1,000	255.90	0.00	744	25.60

01019209	585120	00305	Spring Street School	8,000	0	8,000	28,336.50	2,639.00	-22,976	387.20
01019209	585120	00307	Floral Street School	25,000	0	25,000	0.00	0.00	25,000	0.00
01019209	585120	00310	Parker Road Pre-School	27,000	0	27,000	13,600.00	0.00	13,400	50.40
01019209	585120	00900	All Buildings	66,000	0	66,000	0.00	9,932.00	56,068	15.00
Total 01019209 Public Facilities Se				290,100	285,156	575,256	379,256.46	195,999.26	0	100.00
01019210 Public Facilities Wa										
01019210	572040		STM Art 2 Beal Bldg Comm	0	23,869	23,869	0.00	23,868.90	0	100.00
01019210	572041	AFFS	STM 12/16 Art 5 Beal Feasibili	0	0	0	-236,516.48	0.00	236,516	100.00
01019210	572041	ESFS	STM 12/16 Art 5 Beal Feasibili	0	0	0	56,560.00	0.00	-56,560	100.00
01019210	572041	OPM	STM 12/16 Art 5 Beal Feasibili	0	0	0	179,956.48	0.00	-179,956	100.00
01019210	581540		ATM CB HS Brick Window Silis	0	55,000	55,000	0.00	55,000.00	0	100.00
01019210	581550		ATM CB Utility Van	0	23,000	23,000	23,000.00	0.00	0	100.00
01019210	581650		ATM CB Inc ParkingHS Imp Drain	172,000	0	172,000	172,000.00	0.00	0	100.00
01019210	581660		ATM CB Replace Boiler Sen Ctr	48,000	0	48,000	0.00	48,000.00	0	100.00
01019210	585870		ATM CB Resurface Roof TH	55,000	0	55,000	0.00	55,000.00	0	100.00
Total 01019210 Public Facilities Wa				275,000	101,869	376,869	195,000.00	181,868.90	0	100.00
Total 0192 Public Facilities				4,098,871	509,468	4,608,339	4,182,811.20	413,482.62	12,045	99.70
01021001 Police PEA										
01021001	510010		S & W - Full Time	114,067	2,698	116,765	116,765.10	0.00	0	100.00
01021001	510040		Holiday	2,632	0	2,632	2,237.45	0.00	395	85.00
01021001	510100		Longevity	400	0	400	400.00	0.00	0	100.00
Total 01021001 Police PEA				117,099	2,698	119,797	119,402.55	0.00	394	99.70
01021002 Police S&C										
01021002	510010		S & W - Full Time	262,965	2,903	265,868	258,419.66	0.00	7,449	97.20
01021002	510080		Sick Leave Plan II	0	853	853	1,265.81	0.00	-412	148.30
01021002	510090		Overtime	0	0	0	116.21	0.00	-116	100.00
01021002	510100		Longevity	1,000	0	1,000	1,000.00	0.00	0	100.00

Total 01021002 Police S&C										
01021003 Police Other										
01021003	510010									
		S & W - Full Time	3,428,669	44,444	3,473,114	260,801.68	0.00	6,920	97.40	
01021003	510040	Holiday	188,180	1,960	190,141	143,774.48	0.00	46,366	75.60	
01021003	510050	Vacation	80,000	0	80,000	75,591.32	0.00	4,409	94.50	
01021003	510060	Sick Leave	65,000	0	65,000	50,069.72	0.00	14,930	77.00	
01021003	510080	Sick Leave Plan II	0	849	849	848.63	0.00	0	100.00	
01021003	510090	Overtime	0	0	0	0.00	10,000.00	-10,000	100.00	
01021003	510100	Longevity	8,575	0	8,575	8,575.00	0.00	0	100.00	
01021003	510110	Work Incentive Program	0	0	0	1,800.00	0.00	-1,800	100.00	
01021003	510160	Court Time	40,000	0	40,000	52,165.92	0.00	-12,166	130.40	
01021003	510160	Time Owed	30,000	0	30,000	19,593.71	0.00	10,406	65.30	
01021003	510160	Investigations	45,000	0	45,000	42,631.74	0.00	2,368	94.70	
01021003	510160	Miscellaneous	80,000	50	80,050	123,030.51	0.00	-42,981	153.70	
01021003	510160	Training	45,000	0	45,000	68,744.67	0.00	-23,745	152.80	
01021003	510180	Master Patrolmen Incentive	3,400	0	3,400	3,400.00	0.00	0	100.00	
01021003	510190	Education Incentive	412,328	8,507	420,835	445,815.53	0.00	-24,980	105.90	
01021003	510200	Night Shift Differential	51,000	8,565	59,565	51,792.00	0.00	7,773	87.00	
01021003	510600	Other Salaries	0	3,405	3,405	3,405.39	0.00	0	100.00	
Total 01021003 Police Other										
			4,477,153	67,781	4,544,933	4,383,667.79	10,000.00	151,266	96.70	
01021004 Police OpEx										
01021004	520040	Utility - Telephone	26,000	0	26,000	39,222.04	0.00	-13,222	150.90	
01021004	520080	R & M - Equipment	46,000	0	46,000	33,245.47	0.00	12,755	72.30	
01021004	520100	Advertising & Binding	500	0	500	0.00	0.00	500	0.00	
01021004	520110	Hospital & Medical	1,500	0	1,500	0.00	0.00	1,500	0.00	
01021004	520120	Data Processing	1,500	0	1,500	445.11	0.00	1,055	29.70	
01021004	520130	Professional Services	5,000	0	5,000	1,550.00	0.00	3,450	31.00	

01021008	581030	New Officer Equipment	14,000	3,500	17,500	12,591.13	4,705.00	204	98.80
Total 01021008 Police Equip			41,000	4,788	45,788	28,423.56	8,929.25	8,435	81.60
01021010 Police WarArt									
01021010	571040	ATM Art 7 Replace Cruisers	170,500	0	170,500	168,782.27	0.00	1,718	99.00
Total 01021010 Police WarArt			170,500	0	170,500	168,782.27	0.00	1,718	99.00
Total 0210 Police			5,365,767	84,711	5,450,478	5,236,228.36	32,150.46	182,100	96.70
01022001 Fire PEA									
01022001	510010	S & W - Full Time	208,294	4,166	212,460	211,824.03	0.00	636	99.70
01022001	510040	Holiday	3,205	0	3,205	0.00	0.00	3,205	0.00
01022001	510080	Sick Leave Plan II	0	5,204	5,204	5,204.49	0.00	0	100.00
01022001	510100	Longevity	750	0	750	800.00	0.00	-50	106.70
Total 01022001 Fire PEA			212,248	9,370	221,619	217,828.52	0.00	3,790	98.30
01022002 Fire S&C									
01022002	510010	S & W - Full Time	46,976	0	46,976	44,620.18	0.00	2,356	95.00
01022002	510100	Longevity	125	0	125	0.00	0.00	125	0.00
Total 01022002 Fire S&C			47,101	0	47,101	44,620.18	0.00	2,481	94.70
01022003 Fire Other									
01022003	510010	S & W - Full Time	2,294,007	6,398	2,300,404	2,291,498.98	0.00	8,905	99.60
01022003	510040	Holiday	128,186	0	128,186	116,841.84	0.00	11,344	91.20
01022003	510050	Vacation	178,632	0	178,632	171,687.52	0.00	6,945	96.10
01022003	510060	Sick Leave	75,019	0	75,019	114,316.97	0.00	-39,298	152.40
01022003	510100	Longevity	6,975	0	6,975	7,050.00	0.00	-75	101.10
01022003	510110	Work Incentive Program	9,590	0	9,590	1,198.72	0.00	8,391	12.50
01022003	510160	Extra Duty	141,746	50,000	191,746	201,734.35	0.00	-9,989	105.20
01022003	510170	Call Men	16,620	0	16,620	8,246.00	0.00	8,374	49.60
01022003	510190	Education Incentive	87,999	0	87,999	109,194.00	0.00	-21,195	124.10
01022003	510210	Medical Training	16,120	0	16,120	7,288.10	0.00	8,832	45.20

01022003	510220		Compensatory Time	17,622	0	17,622	8,702.05	0.00	8,920	49.40
01022003	510600		Other Salaries	14,400	0	14,400	14,400.00	0.00	0	100.00
01022003	510940		Training Stipend	32,243	0	32,243	29,667.76	0.00	2,575	92.00
Total 01022003 Fire Other				3,019,158	56,398	3,075,555	3,081,826.29	0.00	-6,271	100.20
01022004 Fire OpEx										
01022004	520040		Utility - Telephone	11,499	0	11,499	11,207.54	0.00	292	97.50
01022004	520080		R & M - Equipment	47,000	201	47,201	42,945.88	2,444.08	1,811	96.20
01022004	520100		Advertising & Binding	100	0	100	0.00	0.00	100	0.00
01022004	520110		Hospital & Medical	1,000	0	1,000	3,778.00	0.00	-2,778	377.80
01022004	520120		Data Processing	7,000	1,161	8,161	4,304.06	0.00	3,857	52.70
01022004	520125		Insurance Deductable	250	0	250	0.00	0.00	250	0.00
01022004	520130		Professional Services	10,000	7,480	17,480	31,424.00	0.00	-13,944	179.80
01022004	520220		Services-Not Classified	4,000	158	4,158	3,503.29	0.00	654	84.30
01022004	540010		Automotive	52,500	386	52,886	47,480.30	308.03	5,098	90.40
01022004	540030		Building	1,500	0	1,500	1,831.06	0.00	-331	122.10
01022004	540060		Salt & Chemicals	500	0	500	0.00	0.00	500	0.00
01022004	540110		Public Safety	9,500	0	9,500	8,768.63	0.00	731	92.30
01022004	540120		Clothing & Uniforms	35,100	263	35,363	40,039.74	0.00	-4,677	113.20
01022004	540140		Books Periodicals Subs	3,000	0	3,000	0.00	0.00	3,000	0.00
01022004	540150		Print Postage Stationary	1,811	111	1,923	247.70	0.00	1,675	12.90
01022004	540170		Medical & Dental	2,000	0	2,000	0.00	0.00	2,000	0.00
01022004	540180		Textbooks	1,500	0	1,500	1,070.07	0.00	430	71.30
01022004	540190		Custodial Supplies	6,000	0	6,000	4,999.08	0.00	1,001	83.30
01022004	540220		Office Supplies	3,000	118	3,118	1,022.02	0.00	2,096	32.80
01022004	540230		Supplies - Not Classified	838	338	1,177	459.04	0.00	718	39.00
01022004	540240		Small Tools & Misc Equip	7,978	1,078	9,056	5,104.46	1,851.43	2,100	76.80
01022004	570010		Car Allowance/Mileage	4,000	0	4,000	3,360.00	0.00	640	84.00

01022004	570020		Dues & Memberships	6,500	0	6,500	5,113.00	0.00	1,387	78.70
01022004	570030		Travel	1,500	0	1,500	353.63	0.00	1,146	23.60
01022004	570035		Training/Conferences	0	0	0	5,297.47	0.00	-5,297	100.00
01022004	570180		Other - Not Classified	700	0	700	644.44	0.00	56	92.10
Total 01022004 Fire OpEx				218,777	11,295	230,072	222,953.41	4,603.54	2,515	98.90
01022008 Fire Equip										
01022008	580060		Radio Equipment	17,000	0	17,000	13,983.52	3,000.00	16	99.90
01022008	580120		Equip - Not Classified	40,000	58,000	98,000	97,449.69	0.00	550	99.40
Total 01022008 Fire Equip				57,000	58,000	115,000	111,433.21	3,000.00	567	99.50
01022009 Fire SepAp										
01022009	570000		Other Charges & Expend	0	8,551	8,551	0.00	8,551.00	0	100.00
Total 01022009 Fire SepAp				0	8,551	8,551	0.00	8,551.00	0	100.00
01022010 Fire WarArt										
01022010	570210		Indemnification	4,109	0	4,109	4,108.12	0.00	1	100.00
01022010	570830		ATM CB Breathing Apparatus	400,000	0	400,000	399,538.62	461.38	0	100.00
01022010	571240		ATM CB Pain/Body Work E-1	56,000	0	56,000	6,166.76	49,833.24	0	100.00
01022010	585228		Defibrillator	0	1,564	1,564	258.53	1,305.47	0	100.00
Total 01022010 Fire WarArt				460,109	1,564	461,673	410,072.03	51,600.09	1	100.00
Total 0220 Fire				4,014,393	145,178	4,159,571	4,088,733.64	67,754.63	3,082	99.90
01024101 Building Inspector P										
01024101	510010		S & W - Full Time	94,228	1,883	96,111	96,111.08	0.00	0	100.00
01024101	510080		Sick Leave Plan II	0	1,848	1,848	2,402.78	0.00	-554	130.00
01024101	510100		Longevity	300	0	300	300.00	0.00	0	100.00
Total 01024101 Building Inspector P				94,528	3,731	98,259	98,813.86	0.00	-555	100.60
01024102 Building Inspector S										
01024102	510010		S & W - Full Time	46,800	0	46,800	48,570.70	0.00	-1,771	103.80
01024102	510090		Overtime	0	0	0	15.39	0.00	-15	100.00

01024102	510100	Longevity	63	0	63	0.00	0.00	63	0.00
Total 01024102 Building Inspector S			46,863	0	46,863	48,586.09	0.00	-1,724	103.70
01024103 Building Inspector O									
01024103	510010	S & W - Full Time	169,799	0	169,799	145,526.38	0.00	24,272	85.70
01024103	510020	S & W - Part Time	0	0	0	11,832.96	0.00	-11,833	100.00
01024103	510080	Sick Leave Plan II	0	1,628	1,628	1,988.20	0.00	-360	122.10
01024103	510090	Overtime	0	0	0	1,146.84	0.00	-1,147	100.00
Total 01024103 Building Inspector O			169,799	1,628	171,427	160,494.38	0.00	10,933	93.60
01024104 Building Inspector O									
01024104	520040	Utility - Telephone	3,456	0	3,456	2,689.74	0.00	766	77.80
01024104	520100	Advertising & Binding	0	0	0	485.00	0.00	-485	100.00
01024104	520130	Professional Services	1,000	0	1,000	16,792.41	0.00	-15,792	1,679.20
01024104	540140	Books Periodicals Subs	2,000	0	2,000	2,302.71	123.06	-426	121.30
01024104	540150	Print Postage Stationary	650	0	650	284.50	0.00	366	43.80
01024104	540220	Office Supplies	500	0	500	229.27	0.00	271	45.90
01024104	570010	Car Allowance/Mileage	14,400	0	14,400	12,600.00	0.00	1,800	87.50
01024104	570020	Dues & Memberships	500	0	500	385.00	0.00	115	77.00
01024104	570030	Travel	1,000	0	1,000	423.75	0.00	576	42.40
01024104	570035	Training/Conferences	0	0	0	595.00	0.00	-595	100.00
01024104	570080	Inspection Fees	20,000	19,000	39,000	22,877.90	0.00	16,122	58.70
Total 01024104 Building Inspector O			43,506	19,000	62,506	59,665.28	123.06	2,718	95.70
Total 0241 Building Inspector			354,695	24,360	379,055	367,559.61	123.06	11,372	97.00
01024401 Sealer PEA									
01024401	510140	Stipends	6,600	0	6,600	6,600.00	0.00	0	100.00
Total 01024401 Sealer PEA			6,600	0	6,600	6,600.00	0.00	0	100.00
01024404 Sealer OpEx									
01024404	570010	Car Allowance/Mileage	0	0	0	1,100.00	0.00	-1,100	100.00

01024404	570030		Travel		300	1,100	1,400	175.00	0.00	1,225	12.50
01024404	570180		Other - Not Classified		500	0	500	75.00	0.00	425	15.00
Total 01024404 Sealer OpEx					800	1,100	1,900	1,350.00	0.00	550	71.10
Total 0244 Sealer					7,400	1,100	8,500	7,950.00	0.00	550	93.50
01029101 Emergency Mgmt Agenc											
01029101	510020		S & W - Part Time		1,700	0	1,700	1,699.92	0.00	0	100.00
Total 01029101 Emergency Mgmt Agenc					1,700	0	1,700	1,699.92	0.00	0	100.00
01029104 Emergency Mgmt Agenc											
01029104	520040		Utility - Telephone		550	0	550	989.89	0.00	-440	180.00
01029104	570180		Other - Not Classified		480	0	480	0.00	0.00	480	0.00
Total 01029104 Emergency Mgmt Agenc					1,030	0	1,030	989.89	0.00	40	96.10
01029108 Emergency Mgmt Agenc											
01029108	580060		Radio Equipment		9,460	9,258	18,718	8,357.17	0.00	10,361	44.60
Total 01029108 Emergency Mgmt Agenc					9,460	9,258	18,718	8,357.17	0.00	10,361	44.60
Total 0291 Emergency Mgmt Agenc					12,190	9,258	21,448	11,046.98	0.00	10,401	51.50
01029403 Forestry Other											
01029403	510140		Stipends		500	0	500	500.00	0.00	0	100.00
Total 01029403 Forestry Other					500	0	500	500.00	0.00	0	100.00
01029404 Forestry OpEx											
01029404	520080		R & M - Equipment		500	0	500	0.00	0.00	500	0.00
01029404	520100		Advertising & Binding		100	0	100	0.00	0.00	100	0.00
01029404	520160		Removal Tree Trim, Rubbish		75,000	0	75,000	58,360.50	10,132.50	6,507	91.30
01029404	540010		Automotive		300	0	300	0.00	0.00	300	0.00
01029404	540100		Seed, Loam & Fertilizer		500	0	500	0.00	300.00	200	60.00
01029404	540140		Books Periodicals Subs		50	0	50	0.00	0.00	50	0.00
01029404	540240		Small Tools & Misc Equip		750	0	750	571.98	0.00	178	76.30
01029404	570020		Dues & Memberships		125	0	125	85.00	0.00	40	68.00

01029404	570030		Travel	250	0	250	0.00	0.00	250	0.00
01029404	570180		Other - Not Classified	200	0	200	0.00	0.00	200	0.00
Total 01029404 Forestry OpEx				77,775	0	77,775	59,017.48	10,432.50	8,325	89.30
Total 0294 Forestry				78,275	0	78,275	59,517.48	10,432.50	8,325	89.40
01031109 Retirement SepAp										
01031109	510350		Pensions & Annuities - Contrib	5,674,609	0	5,674,609	5,674,609.00	0.00	0	100.00
Total 01031109 Retirement SepAp				5,674,609	0	5,674,609	5,674,609.00	0.00	0	100.00
Total 0311 Retirement				5,674,609	0	5,674,609	5,674,609.00	0.00	0	100.00
01041101 Engineer PEA										
01041101	510010		S & W - Full Time	114,067	2,521	116,588	116,588.35	0.00	0	100.00
01041101	510080		Sick Leave Plan II	0	1,342	1,342	2,461.21	0.00	-1,119	183.30
01041101	510100		Longevity	125	0	125	125.00	0.00	0	100.00
01041101	510140		Stipends	0	10,000	10,000	13,200.00	0.00	-3,200	132.00
Total 01041101 Engineer PEA				114,192	13,863	128,056	132,374.56	0.00	-4,319	103.40
01041102 Engineer S&C										
01041102	510010		S & W - Full Time	28,080	559	28,639	28,638.96	0.00	0	100.00
01041102	510100		Longevity	300	0	300	300.00	0.00	0	100.00
Total 01041102 Engineer S&C				28,380	559	28,939	28,938.96	0.00	0	100.00
01041103 Engineer Other										
01041103	510010		S & W - Full Time	468,217	84,003	552,220	537,249.44	0.00	14,970	97.30
01041103	510080		Sick Leave Plan II	0	6,437	6,437	9,710.50	0.00	-3,273	150.90
01041103	510085		Sick Leave Plan III	0	0	0	176.44	0.00	-176	100.00
01041103	510100		Longevity	1,450	0	1,450	1,575.00	0.00	-125	108.60
Total 01041103 Engineer Other				469,667	90,440	560,107	548,711.38	0.00	11,395	98.00
01041104 Engineer OpEx										
01041104	520040		Utility - Telephone	1,440	0	1,440	1,932.48	0.00	-492	134.20
01041104	520080		R & M - Equipment	4,500	8,283	12,783	1,561.65	11,221.78	0	100.00

01041110	585222	ATM Art 37 Main St Easements	0	23,016	23,016	0.00	23,016.45	0	100.00
01041110	585893	ATM Art 19 Lake St WWTP	0	100,000	100,000	0.00	100,000.00	0	100.00
01041110	585894	ATM Art 21 Stormwater Mgmt	0	11,703	11,703	11,703.15	0.00	0	100.00
Total 01041110 Engineer WarArt			320,000	873,530	1,193,530	205,815.19	987,714.84	0	100.00
Total 0411 Engineer			973,967	1,012,845	1,986,812	931,886.88	1,039,903.45	15,021	99.20
01042101 Highway PEA									
01042101	510010	S & W - Full Time	94,227	0	94,227	27,078.28	0.00	67,149	28.70
01042101	510100	Longevity	450	0	450	0.00	0.00	450	0.00
Total 01042101 Highway PEA			94,677	0	94,677	27,078.28	0.00	67,599	28.60
01042102 Highway S&C									
01042102	510010	S & W - Full Time	46,800	0	46,800	31,151.46	0.00	15,649	66.60
01042102	510020	S & W - Part Time	0	300	300	1,603.38	0.00	-1,303	534.50
01042102	510030	S & W - Temporary	0	0	0	232.54	0.00	-233	100.00
01042102	510080	Sick Leave Plan II	0	918	918	1,376.88	0.00	-459	150.00
01042102	510100	Longevity	300	0	300	100.00	0.00	200	33.30
Total 01042102 Highway S&C			47,100	1,218	48,318	34,464.26	0.00	13,854	71.30
01042103 Highway Other									
01042103	510010	S & W - Full Time	548,703	0	548,703	588,793.22	0.00	-40,091	107.30
01042103	510030	S & W - Temporary	30,000	0	30,000	7,498.55	0.00	22,501	25.00
01042103	510080	Sick Leave Plan II	0	1,480	1,480	2,971.24	0.00	-1,492	200.80
01042103	510090	Overtime	163,200	0	163,200	186,650.48	0.00	-23,450	114.40
01042103	510100	Longevity	1,425	0	1,425	1,075.00	0.00	350	75.40
Total 01042103 Highway Other			743,328	1,480	744,807	786,988.49	0.00	-42,181	105.70
01042104 Highway OpEx									
01042104	520010	Utility - Electricity	21,000	0	21,000	14,201.55	0.00	6,798	67.60
01042104	520020	Utility - Natural Gas	15,000	0	15,000	14,013.35	0.00	987	93.40
01042104	520040	Utility - Telephone	7,000	0	7,000	4,052.63	0.00	2,947	57.90

01042104	520080		Utility - Water	400	0	400	1,429.45	0.00	-1,029	357.40
01042104	520070		Utility - Sewer	250	0	250	131.08	0.00	119	52.40
01042104	520080		R & M - Equipment	50,000	0	50,000	2,029.45	0.00	47,971	4.10
01042104	520080	42101	# 1 2005 CHEVROLET PICKUP	0	0	0	1,373.15	0.00	-1,373	100.00
01042104	520080	42104	# 4 2001 INTL SAND/DUMP TRUCK	0	0	0	551.90	0.00	-552	100.00
01042104	520080	42105	# 5 1993 Mack Sand Truck	0	0	0	1,803.74	0.00	-1,804	100.00
01042104	520080	42107	# 7 1999 INTL SAND TRUCK 2554	0	0	0	2,403.97	0.00	-2,404	100.00
01042104	520080	42108	# 8 1973 CATERPILLAR LOADER	0	0	0	593.65	0.00	-594	100.00
01042104	520080	42109	# 9 1976 Caterpillar Grader	0	0	0	65.95	0.00	-66	100.00
01042104	520080	42112	#12 2002 INTL SAND TRUCK	0	0	0	5,924.97	0.00	-5,925	100.00
01042104	520080	42113	#13 1989 Mack Dump Truck	0	0	0	3,100.00	0.00	-3,100	100.00
01042104	520080	42114	#14 1991 JCB Backhoe	0	0	0	46.58	0.00	-47	100.00
01042104	520080	42115	#15 2004 CHEVROLET PICK UP	0	0	0	95.00	0.00	-95	100.00
01042104	520080	42116	#16 1997 CATERPILLAR LOADER	0	0	0	2,421.56	0.00	-2,422	100.00
01042104	520080	42117	#17 2007 INTL SAND TRUCK	0	0	0	3,813.59	0.00	-3,814	100.00
01042104	520080	42118	#18 1985 John Deere Loader	0	0	0	1,432.92	0.00	-1,433	100.00
01042104	520080	42119	#19 1991 INTL BUCKET TRUCK	0	0	0	1,089.50	0.00	-1,090	100.00
01042104	520080	42122	#22 2004 INTL SAND/SUMP TRUCK	0	0	0	4,247.69	0.00	-4,248	100.00
01042104	520080	42126	#26 1995 CHEVROLET PICKUP	0	0	0	95.00	0.00	-95	100.00
01042104	520080	42127	#27 1997 FORD PICKUP F250	0	0	0	308.00	0.00	-308	100.00
01042104	520080	42129	#29 1997 Chevrolet Dump Truck	0	0	0	210.60	0.00	-211	100.00
01042104	520080	42130	#30 1971 Wayne Brush Clipper	0	0	0	1,753.87	0.00	-1,754	100.00
01042104	520080	42131	#31 2011 Trackless Sidewalk Pl	0	0	0	30.00	0.00	-30	100.00
01042104	520080	42133	#33 2003 BOMBARDIER SIDEWALK PL	0	0	0	1,620.00	0.00	-1,620	100.00
01042104	520080	42199	Miscellaneous Equipment	0	1,238	1,238	1,380.08	0.00	-143	111.50
01042104	520090		R & M - Building	20,000	0	20,000	19,953.46	0.00	47	99.80
01042104	520100		Advertising & Binding	1,000	0	1,000	1,076.76	0.00	-77	107.70

01042104	540010	42121	#21 1999 INTL DUMP TRUCK	0	0	0	0	0	6,269.80	0.00	-6,270	100.00
01042104	540010	42122	#22 2004 INTL SAND/DUMP TRUCK	0	579	0	0	579	4,556.90	0.00	-3,980	787.80
01042104	540010	42123	#23 1999 INTL DUMP TRUCK	0	0	0	0	0	824.85	0.00	-825	100.00
01042104	540010	42124	#24 1997 CHEVROLET PICKUP TRUC	0	0	0	0	0	739.26	0.00	-739	100.00
01042104	540010	42126	#26 1995 CHEVROLET PICKUP	0	0	0	0	0	1,821.46	0.00	-1,821	100.00
01042104	540010	42127	#27 1997 FORD PICKUP F250	0	0	0	0	0	1,360.73	0.00	-1,361	100.00
01042104	540010	42128	#28 1996 MT Trackless	0	0	0	0	0	1,856.98	0.00	-1,857	100.00
01042104	540010	42129	#29 1997 Chevrolet Dump Truck	0	0	0	0	0	3,009.23	0.00	-3,009	100.00
01042104	540010	42130	#30 1993 FORD PICKUP	0	0	0	0	0	2,478.54	0.00	-2,479	100.00
01042104	540010	42131	#31 2011 Trackless Sidewalk Pl	0	0	0	0	0	5,282.91	0.00	-5,283	100.00
01042104	540010	42133	#33 2003 BOMBARDIER SIDEWALK PL	0	0	0	0	0	224.37	0.00	-224	100.00
01042104	540010	42134	#34 2008 Elgin Street Sweeper	0	0	0	0	0	3,770.37	0.00	-3,770	100.00
01042104	540010	42135	#35 1938 BUFFALO SPRINGFIELD R	0	0	0	0	0	478.53	0.00	-479	100.00
01042104	540010	42136	#36 2003 Elgin Street Sweeper	0	0	0	0	0	136.96	0.00	-137	100.00
01042104	540010	42190	Broom Refills	0	0	0	0	0	8,791.00	0.00	-8,791	100.00
01042104	540010	42192	Plows	0	0	0	0	0	8,869.64	0.00	-8,870	100.00
01042104	540010	42193	All Other Equipment	0	0	0	0	0	29,522.33	0.00	-29,522	100.00
01042104	540010	42194	Miscellaneous Parts & Stock	0	0	0	0	0	49.26	0.00	-49	100.00
01042104	540010	42195	Welding Supplies	0	0	0	0	0	5,096.89	0.00	-5,097	100.00
01042104	540030		Building	12,000	0	0	0	12,000	11,424.33	0.00	576	95.20
01042104	540050		Sand, Stone & Gravel	40,000	0	0	0	40,000	2,020.00	0.00	37,980	5.10
01042104	540060		Salt & Chemicals	375,000	0	0	0	375,000	365,311.85	0.00	9,688	97.40
01042104	540070		Asphalt & Bit Materials	30,000	0	0	0	30,000	25,354.92	0.00	4,645	84.50
01042104	540080		Pipe Fittings	10,000	0	0	0	10,000	7,828.06	0.00	2,172	78.30
01042104	540100		Seed, Loam & Fertilizer	500	0	0	0	500	0.00	0.00	500	0.00
01042104	540110		Public Safety	17,000	0	0	0	17,000	13,985.10	0.00	3,015	82.30
01042104	540120		Clothing & Uniforms	13,618	2	0	0	13,621	8,794.33	0.00	4,826	64.60

01042104	540140		Books Periodicals Subs	200	0	200	0.00	0.00	200	0.00
01042104	540150		Print Postage Stationary	200	0	200	98.00	0.00	102	49.00
01042104	540170		Medical & Dental	1,500	0	1,500	1,315.00	0.00	185	87.70
01042104	540190		Custodial Supplies	1,500	0	1,500	1,493.33	0.00	7	99.60
01042104	540220		Office Supplies	500	0	500	170.77	0.00	329	34.20
01042104	540230		Supplies - Not Classified	100	0	100	92.03	0.00	8	92.00
01042104	540240		Small Tools & Misc Equip	10,000	0	10,000	7,882.08	0.00	2,118	78.80
01042104	570020		Dues & Memberships	850	0	850	274.00	0.00	576	32.20
01042104	570030		Travel	1,200	0	1,200	1,126.20	0.00	74	93.90
01042104	570080		Inspection Fees	3,200	0	3,200	2,425.00	0.00	775	75.80
01042104	570090		Damage Claims Reimbs	2,500	950	3,450	1,868.55	0.00	1,581	54.20
01042104	570180		Other - Not Classified	3,000	0	3,000	2,856.34	0.00	144	95.20
Total 01042104 Highway OpEx				1,317,018	31,207	1,348,225	1,033,929.04	0.00	314,296	76.70
01042108 Highway Equip										
01042108	580070		Electrical & Mechanical	20,000	2,365	22,365	21,926.51	370.99	68	99.70
Total 01042108 Highway Equip				20,000	2,365	22,365	21,926.51	370.99	68	99.70
01042109 Highway SepAp										
01042109	571400		STM Art 6 Highway Rep & Imp	0	48,760	48,760	0.00	48,759.90	0	100.00
Total 01042109 Highway SepAp				0	48,760	48,760	0.00	48,759.90	0	100.00
01042110 Highway WarArt										
01042110	571070		ATM CB Sidewalk Tractor	167,500	0	167,500	161,014.00	6,486.00	0	100.00
01042110	581480		ATM CB Dump Truck/Sander	0	7,286	7,286	0.00	7,286.17	0	100.00
01042110	585160		Storm Drain	225,000	146,512	371,512	342,759.02	28,752.91	0	100.00
01042110	585180		Sidewalks	0	3,349	3,349	0.00	3,348.64	0	100.00
01042110	585340		ATM CB Street Sweeper	225,000	0	225,000	221,515.00	3,485.00	0	100.00
01042110	585962		ATM Art 8 Salt Shed	0	70,242	70,242	46,929.18	23,312.89	0	100.00
Total 01042110 Highway WarArt				617,500	227,389	844,889	772,217.20	72,671.61	0	100.00

Total 0421 Highway			2,839,623	312,418	3,152,041	2,676,603.78	121,802.50	353,635	88.80
01042404 Street Lighting OpEx									
01042404	520010	Utility - Electricity	147,000	1,153	148,153	148,152.23	0.00	0	100.00
Total 01042404 Street Lighting OpEx			147,000	1,153	148,153	148,152.23	0.00	0	100.00
Total 0424 Street Lighting			147,000	1,153	148,153	148,152.23	0.00	0	100.00
01045001 Water PEA									
01045001	510010	S & W - Full Time	51,821	15,681	67,502	72,657.65	0.00	-5,155	107.60
01045001	510080	Sick Leave Plan II	0	2,033	2,033	2,033.15	0.00	0	100.00
01045001	510100	Longevity	175	0	175	175.00	0.00	0	100.00
Total 01045001 Water PEA			51,996	17,714	69,710	74,865.80	0.00	-5,155	107.40
01045002 Water S&C									
01045002	510010	S & W - Full Time	66,290	1,078	67,368	68,287.68	0.00	-920	101.40
01045002	510080	Sick Leave Plan II	0	1,987	1,987	2,445.85	0.00	-459	123.10
01045002	510090	Overtime	0	0	0	947.16	0.00	-947	100.00
01045002	510100	Longevity	325	0	325	325.00	0.00	0	100.00
Total 01045002 Water S&C			66,615	3,065	69,680	72,005.69	0.00	-2,326	103.30
01045003 Water Other									
01045003	510010	S & W - Full Time	331,211	0	331,211	265,349.53	0.00	65,862	80.10
01045003	510020	S & W - Part Time	0	0	0	9,858.15	0.00	-9,858	100.00
01045003	510030	S & W - Temporary	5,318	0	5,318	4,525.65	0.00	793	85.10
01045003	510080	Sick Leave Plan II	0	1,674	1,674	2,320.80	0.00	-647	138.60
01045003	510090	Overtime	93,500	0	93,500	108,446.68	0.00	-14,947	116.00
01045003	510100	Longevity	2,350	0	2,350	2,075.00	0.00	275	88.30
01045003	510110	Work Incentive Program	0	0	0	50.00	0.00	-50	100.00
Total 01045003 Water Other			432,380	1,674	434,054	392,625.81	0.00	41,428	90.50
01045004 Water OpEx									
01045004	520010	Utility - Electricity	175,000	0	175,000	139,880.82	0.00	35,119	79.90

01045004	520020		Utility - Natural Gas	15,000	0	15,000	15,721.09	0.00	-721	104.80
01045004	520040		Utility - Telephone	10,000	0	10,000	10,202.97	0.00	-203	102.00
01045004	520080		R & M - Equipment	105,000	7,935	112,935	200,545.83	5,935.25	-93,546	182.80
01045004	520090		R & M - Building	15,000	0	15,000	0.00	0.00	15,000	0.00
01045004	520100		Advertising & Binding	4,000	0	4,000	846.00	0.00	3,154	21.20
01045004	520130		Professional Services	135,000	39,970	174,970	74,791.38	2,784.25	97,394	44.30
01045004	520140		Rental of Equipment	3,000	0	3,000	1,196.53	0.00	1,803	39.90
01045004	520150		R & M - Public Property	30,000	30,000	60,000	12,000.00	0.00	48,000	20.00
01045004	520220		Services-Not Classified	5,000	0	5,000	482.80	0.00	4,517	9.70
01045004	540010		Automotive	47,000	0	47,000	15,271.56	0.00	31,728	32.50
01045004	540020		Oil & Fuel	1,000	0	1,000	318.54	0.00	681	31.90
01045004	540030		Building	10,000	0	10,000	0.00	0.00	10,000	0.00
01045004	540050		Sand, Stone & Gravel	34,000	0	34,000	18,771.77	0.00	15,228	55.20
01045004	540070		Asphalt & Bit Materials	50,000	0	50,000	15,092.62	0.00	34,907	30.20
01045004	540080		Pipe Fittings	100,000	32,476	132,476	78,121.95	0.00	54,354	59.00
01045004	540090		Water Meter Parts	9,000	0	9,000	0.00	0.00	9,000	0.00
01045004	540100		Seed, Loam & Fertilizer	2,500	0	2,500	1,396.50	0.00	1,104	55.90
01045004	540110		Public Safety	2,000	0	2,000	95.00	0.00	1,905	4.80
01045004	540120		Clothing & Uniforms	4,500	0	4,500	9,425.39	0.00	-4,925	209.50
01045004	540140		Books Periodicals Subs	1,000	0	1,000	0.00	0.00	1,000	0.00
01045004	540150		Print Postage Stationary	12,000	0	12,000	285.40	0.00	11,715	2.40
01045004	540170		Medical & Dental	1,000	0	1,000	475.00	0.00	525	47.50
01045004	540190		Custodial Supplies	5,000	0	5,000	0.00	0.00	5,000	0.00
01045004	540220		Office Supplies	4,500	0	4,500	1,600.39	0.00	2,900	35.60
01045004	540240		Small Tools & Misc Equip	28,000	0	28,000	30,628.59	0.00	-2,629	109.40
01045004	540330		Pump Parts & Maintenance	6,500	0	6,500	0.00	0.00	6,500	0.00
01045004	570020		Dues & Memberships	2,500	0	2,500	340.00	0.00	2,160	13.60

01045004	570030		Travel	8,000	0	8,000	306.53	0.00	7,693	3.80
01045004	570035		Training/Conferences	0	0	0	2,763.75	0.00	-2,764	100.00
01045004	570080		Inspection Fees	500	0	500	0.00	0.00	500	0.00
01045004	570090		Damage Claims Reimbs	1,000	0	1,000	0.00	0.00	1,000	0.00
01045004	570180		Other - Not Classified	8,500	0	8,500	9,118.43	0.00	-618	107.30
01045004	570560		DEP Water Assessment	12,000	0	12,000	11,253.24	0.00	747	93.80
Total 01045004 Water OpEx				847,500	110,361	957,861	650,932.08	8,719.50	296,229	68.90
01045009 Water SepAp										
01045009	510010		S & W - Full Time	125,660	1,347	127,007	127,678.16	0.00	-671	100.50
01045009	510080		Sick Leave Plan II	0	2,430	2,430	2,430.40	0.00	0	100.00
01045009	510090		Overtime	29,000	0	29,000	26,733.61	0.00	2,266	92.20
01045009	520020		Utility - Natural Gas	7,000	0	7,000	0.00	0.00	7,000	0.00
01045009	520040		Utility - Telephone	0	0	0	53.73	0.00	-54	100.00
01045009	540060	45001	Caliciquest	25,000	0	25,000	12,105.60	0.00	12,894	48.40
01045009	540060	45002	Fluoride	36,000	0	36,000	7,890.30	0.00	28,110	21.90
01045009	540060	45003	Chlorine	28,000	0	28,000	5,407.22	0.00	22,593	19.30
01045009	540060	45004	KOH	245,000	0	245,000	133,662.42	0.00	111,338	54.60
01045009	540060	45005	Plant Supplies	5,000	0	5,000	1,649.50	0.00	3,351	33.00
01045009	540060	45006	Lab Supplies	10,000	0	10,000	8,555.78	0.00	1,444	85.60
01045009	540060	45007	Contracted Services	50,000	0	50,000	5,538.26	0.00	44,462	11.10
01045009	540060	45008	Power	335,000	0	335,000	270,680.40	0.00	64,320	80.80
Total 01045009 Water SepAp				895,660	3,777	899,437	602,385.38	0.00	297,052	67.00
01045010 Water WarArt										
01045010	571320		ATM Art 27 Mains Maple/Westvie	0	123,934	123,934	84,778.00	0.00	39,156	68.40
01045010	571370		ATM CB Rubber Track Excavator	0	421	421	0.00	0.00	421	0.00
01045010	571490		Rep/Rep Home Farm Well App	0	31,610	31,610	20,982.82	0.00	10,627	66.40
01045010	571530		WMA/WMP	50,000	148,613	198,613	0.00	0.00	198,613	0.00

01045010	571541	Oakland Ave Easements		0	49,376	49,376	0.00	0.00	49,376	0.00	0.00
01045010	571550	Poor Farm Brook		5,000	12,508	17,508	0.00	0.00	17,508	0.00	0.00
01045010	580090	ATM New Water Meters		0	887,696	887,696	163,000.00	0.00	724,696	18.40	18.40
01045010	580540	STM Art 7 Home Farm Well 6-1		0	350,000	350,000	46,234.14	0.00	303,766	13.20	13.20
01045010	581410	ATM Art 36 Wat Mains Graf/R9		0	32,669	32,669	0.00	0.00	32,669	0.00	0.00
01045010	581420	ATM Art 37 Water Rehab		0	420,361	420,361	54,192.90	0.00	366,168	12.90	12.90
01045010	581600	ATM Art 34 Wtr Mns Edge/Franc		1,885,000	0	1,885,000	1,521,936.99	55,170.46	307,893	83.70	83.70
01045010	581610	ATM Art 35 Sewell St Well		700,000	0	700,000	86,949.75	0.00	613,050	12.40	12.40
01045010	581670	ATM CB Replace Backhoe		135,000	0	135,000	107,000.00	0.00	28,000	79.30	79.30
01045010	582010	ATM CP Rt 9 Water-Bridge Proj		0	10,000	10,000	0.00	0.00	10,000	0.00	0.00
01045010	582040	Water Supply Permitting		0	163,538	163,538	0.00	0.00	163,538	0.00	0.00
01045010	582080	ATM Art 18 Main St/Circle/Gage		0	71,776	71,776	0.00	0.00	71,776	0.00	0.00
01045010	582150	STM Art 4 Security Fence		0	4,863	4,863	0.00	0.00	4,863	0.00	0.00
01045010	582170	STM Art 5 Elaine Roger Janet		0	1,017	1,017	0.00	0.00	1,017	0.00	0.00
01045010	585560	ATM 10 Art 9 Replace Pickup		57,000	0	57,000	53,875.60	0.00	3,124	94.50	94.50
01045010	585820	STM 10/05 Water Conservation		0	1,320	1,320	0.00	0.00	1,320	0.00	0.00
01045010	585897	ATM Art 24 Bedrock Well Explor		0	39,429	39,429	6,897.25	0.00	32,532	17.50	17.50
Total 01045010 Water WarArt				2,832,000	2,349,132	5,181,132	2,145,847.45	55,170.46	2,980,114	42.50	42.50
Total 0450 Water				5,126,151	2,485,743	7,611,894	3,938,662.21	63,889.96	3,609,342	52.60	52.60
01049101 Cemetery PEA											
01049101	510010	S & W - Full Time		18,845	378	19,223	19,414.72	0.00	-192	101.00	101.00
Total 01049101 Cemetery PEA				18,845	378	19,223	19,414.72	0.00	-192	101.00	101.00
01049102 Cemetery S&C											
01049102	510010	S & W - Full Time		9,000	0	9,000	8,995.61	0.00	4	100.00	100.00
Total 01049102 Cemetery S&C				9,000	0	9,000	8,995.61	0.00	4	100.00	100.00
01049103 Cemetery Other											
01049103	497681	Transfer from Expendable Trust		0	0	0	-1,981.36	0.00	1,981	100.00	100.00

01049103	510010	S & W - Full Time	32,614	0	32,614	36,522.26	0.00	-3,908	112.00
01049103	510090	Overtime	2,500	3,000	5,500	2,907.43	0.00	2,593	52.90
Total 01049103 Cemetery Other			35,114	3,000	38,114	37,448.33	0.00	666	98.30
01049104 Cemetery OpEx									
01049104	497681	Transfer from Expendable Trust	0	0	0	-24,476.76	0.00	24,477	100.00
01049104	520010	Utility - Electricity	0	0	0	260.79	0.00	-261	100.00
01049104	520020	Utility - Natural Gas	0	0	0	2,447.32	0.00	-2,447	100.00
01049104	520040	Utility - Telephone	0	0	0	87.38	0.00	-87	100.00
01049104	520060	Utility - Water	0	0	0	470.58	0.00	-471	100.00
01049104	520070	Utility - Sewer	0	0	0	1.29	0.00	-1	100.00
01049104	520080	R & M - Equipment	0	0	0	1,356.38	0.00	-1,356	100.00
01049104	520090	R & M - Building	0	0	0	3,133.91	0.00	-3,134	100.00
01049104	520100	Advertising & Binding	0	0	0	513.16	0.00	-513	100.00
01049104	520150	R & M - Public Property	0	0	0	1,885.59	0.00	-1,886	100.00
01049104	520160	Removal Tree Trim, Rubbish	0	0	0	11,645.00	0.00	-11,645	100.00
01049104	520810	Grounds Maintenance	39,000	0	39,000	37,187.56	0.00	1,812	95.40
01049104	540050	Sand, Stone & Gravel	0	0	0	1,541.00	0.00	-1,541	100.00
01049104	540100	Seed, Loam & Fertilizer	0	0	0	323.00	0.00	-323	100.00
01049104	540150	Print Postage Stationary	0	0	0	240.00	0.00	-240	100.00
01049104	540220	Office Supplies	0	0	0	190.68	0.00	-191	100.00
01049104	540230	Supplies - Not Classified	0	0	0	1,554.12	0.00	-1,554	100.00
01049104	570180	Other - Not Classified	0	0	0	639.00	0.00	-639	100.00
Total 01049104 Cemetery OpEx			39,000	0	39,000	39,000.00	0.00	0	100.00
01049110 Cemetery WarArt									
01049110	571390	ATM CB Replace Dump Truck	60,000	0	60,000	58,295.45	1,704.55	0	100.00
01049110	581450	ATM CB Cemetery Road Pav	0	25,000	25,000	23,693.00	1,307.00	0	100.00
Total 01049110 Cemetery WarArt			60,000	25,000	85,000	81,988.45	3,011.55	0	100.00

Total 0491 Cemetery		161,959	28,378	190,337	186,847.11	3,011.55	478	99.70
01051001 Health PEA								
01051001	S & W - Full Time	1	0	1	0.00	0.00	1	0.00
01051001	S & W - Part Time	900	0	900	600.00	0.00	300	66.70
Total 01051001 Health PEA		901	0	901	600.00	0.00	301	66.60
01051002 Health S&C								
01051002	S & W - Full Time	46,800	0	46,800	44,886.28	0.00	1,914	95.90
01051002	Sick Leave Plan II	0	551	551	550.75	0.00	0	100.00
01051002	Overtime	1,750	0	1,750	18.36	0.00	1,732	1.00
01051002	Longevity	63	0	63	125.00	0.00	-63	200.00
Total 01051002 Health S&C		48,613	551	49,163	45,580.39	0.00	3,583	92.70
01051004 Health OpEx								
01051004	Utility - Telephone	600	0	600	152.95	0.00	447	25.50
01051004	R & M - Equipment	100	0	100	100.00	0.00	0	100.00
01051004	Advertising & Binding	300	0	300	258.00	0.00	42	86.00
01051004	Professional Services	162,294	0	162,294	158,219.00	0.00	4,075	97.50
01051004	Print Postage Stationary	1,000	0	1,000	324.70	0.00	675	32.50
01051004	Medical Waste & Flu Clinics	2,000	0	2,000	2,435.84	0.00	-436	121.80
01051004	Office Supplies	400	0	400	400.00	0.00	0	100.00
01051004	Small Tools & Misc Equip	500	0	500	500.00	0.00	0	100.00
01051004	Dues & Memberships	200	0	200	200.00	0.00	0	100.00
01051004	Travel	200	0	200	200.00	0.00	0	100.00
Total 01051004 Health OpEx		167,594	0	167,594	162,790.49	0.00	4,804	97.10
Total 0510 Health		217,107	551	217,658	208,970.88	0.00	8,687	96.00
01054101 Council on Aging PEA								
01054101	S & W - Full Time	85,288	1,706	86,994	86,993.91	0.00	0	100.00
01054101	Sick Leave Plan II	0	1,338	1,338	2,174.85	0.00	-836	162.50

01054101	510100	Longevity	300	0	300	300.00	0.00	0	100.00
Total 01054101 Council on Aging PEA			85,588	3,044	88,632	89,468.76	0.00	-837	100.90
01054102 Council on Aging S&C									
01054102	510010	S & W - Full Time	46,796	-3,314	43,481	53,195.27	0.00	-9,714	122.30
01054102	510020	S & W - Part Time	37,482	0	37,482	20,232.84	0.00	17,249	54.00
01054102	510080	Sick Leave Plan II	0	551	551	1,009.71	0.00	-459	183.30
01054102	510100	Longevity	300	0	300	300.00	0.00	0	100.00
Total 01054102 Council on Aging S&C			84,578	-2,764	81,814	74,737.82	0.00	7,076	91.40
01054103 Council on Aging Oth									
01054103	510020	S & W - Part Time	74,266	1,485	75,752	67,655.75	0.00	8,096	89.30
Total 01054103 Council on Aging Oth			74,266	1,485	75,752	67,655.75	0.00	8,096	89.30
01054104 Council on Aging OpE									
01054104	520040	Utility - Telephone	2,100	1,007	3,108	2,307.49	0.00	800	74.30
01054104	520080	R & M - Equipment	738	17	755	0.00	0.00	755	0.00
01054104	520100	Advertising & Binding	400	0	400	0.00	0.00	400	0.00
01054104	520110	Hospital & Medical	675	0	675	1,425.00	0.00	-750	211.10
01054104	540140	Books Periodicals Subs	4,794	0	4,794	3,902.20	948.00	-56	101.20
01054104	540150	Print Postage Stationary	16,320	0	16,320	14,685.00	0.00	1,635	90.00
01054104	540220	Office Supplies	3,960	301	4,261	4,549.02	1,640.71	-1,929	145.30
01054104	570010	Car Allowance/Mileage	7,124	0	7,124	5,671.19	121.22	1,332	81.30
01054104	570020	Dues & Memberships	1,613	0	1,613	1,517.60	0.00	95	94.10
01054104	570030	Travel	3,000	0	3,000	2,415.82	0.00	584	80.50
01054104	570035	Training/Conferences	0	0	0	865.99	0.00	-866	100.00
Total 01054104 Council on Aging OpE			40,724	1,325	42,049	37,339.31	2,709.93	2,000	95.20
Total 0541 Council on Aging			285,156	3,091	288,247	269,201.64	2,709.93	16,335	94.30
01054304 Veterans Benefits Op									
01054304	520040	Utility - Telephone	200	0	200	43.71	0.00	156	21.90

01054304	520570	Regional Veterans Assessment	46,125	0	46,125	40,223.19	0.00	5,902	87.20
01054304	540220	Office Supplies	200	0	200	0.00	0.00	200	0.00
01054304	570130	Veterans Benefits	156,000	0	156,000	137,773.40	0.00	18,227	88.30
Total 01054304 Veterans Benefits Op			202,525	0	202,525	178,040.30	0.00	24,485	87.90
Total 0543 Veterans Benefits			202,525	0	202,525	178,040.30	0.00	24,485	87.90
01054904	Disability OpEx								
01054904	520000	Purchase of Services	500	366	866	643.52	0.00	222	74.30
Total 01054904 Disability OpEx			500	366	866	643.52	0.00	222	74.30
01054910	Comm on Disabilities								
01054910	571080	ATM Art 7 Building Improvement	0	8,067	8,067	0.00	8,067.42	0	100.00
Total 01054910 Comm on Disabilities			0	8,067	8,067	0.00	8,067.42	0	100.00
Total 0549 Comm on Disabilities			500	8,433	8,933	643.52	8,067.42	222	97.50
01061001	Library PEA								
01061001	510010	S & W - Full Time	103,651	2,073	105,724	105,723.74	0.00	0	100.00
01061001	510080	Sick Leave Plan II	0	1,220	1,220	1,219.89	0.00	0	100.00
01061001	510100	Longevity	300	0	300	300.00	0.00	0	100.00
Total 01061001 Library PEA			103,951	3,293	107,244	107,243.63	0.00	0	100.00
01061002	Library S&C								
01061002	510010	S & W - Full Time	655,946	17,594	673,540	634,365.13	0.00	39,175	94.20
01061002	510020	S & W - Part Time	223,778	0	223,778	243,999.66	0.00	-20,221	109.00
01061002	510030	S & W - Temporary	7,724	0	7,724	12,492.27	0.00	-4,768	161.70
01061002	510080	Sick Leave Plan II	0	4,978	4,978	6,516.21	0.00	-1,538	130.90
01061002	510085	Sick Leave Plan III	0	0	0	1,024.39	0.00	-1,024	100.00
01061002	510100	Longevity	1,863	0	1,863	1,462.50	0.00	400	78.50
Total 01061002 Library S&C			889,311	22,572	911,883	899,860.16	0.00	12,023	98.70
01061003	Library Other								
01061003	510030	S & W - Temporary	30,014	0	30,014	32,573.79	0.00	-2,559	108.50

Total 01061003 Library Other		30,014	0	30,014	32,573.79	0.00	-2,559	108.50
01061004 Library OpEx								
01061004	520040	3,500	0	3,500	2,099.36	0.00	1,401	60.00
01061004	520080	49,825	0	49,825	47,717.34	3,326.24	-1,219	102.40
01061004	520100	500	0	500	0.00	0.00	500	0.00
01061004	520130	52,149	0	52,149	51,773.32	0.00	376	99.30
01061004	520140	500	0	500	242.55	0.00	257	48.50
01061004	540010	500	0	500	212.52	0.00	287	42.50
01061004	540140	155,000	11,080	166,080	138,809.55	27,417.71	-147	100.10
01061004	540150	30,500	0	30,500	27,425.12	0.00	3,075	89.90
01061004	540190	9,000	0	9,000	8,143.23	121.19	736	91.80
01061004	540200	1,300	0	1,300	1,145.44	0.00	155	88.10
01061004	540220	7,500	0	7,500	5,083.85	2,500.00	-84	101.10
01061004	540270	13,200	2,605	15,805	14,614.31	2,604.81	-1,414	108.90
01061004	570010	2,000	0	2,000	1,005.83	195.72	798	60.10
01061004	570020	1,900	0	1,900	560.00	0.00	1,340	29.50
01061004	570035	0	0	0	200.00	0.00	-200	100.00
01061004	570180	2,500	0	2,500	1,525.80	0.00	974	61.00
Total 01061004 Library OpEx		329,874	13,685	343,559	300,556.22	36,165.67	6,835	98.00
Total 0610 Library		1,353,150	39,550	1,392,700	1,340,235.80	36,165.67	16,298	98.80
01065001 Parks & Recreation P								
01065001	510010	75,381	1,008	76,389	75,592.50	0.00	796	99.00
01065001	510020	600	0	600	400.00	0.00	200	66.70
01065001	510080	0	1,627	1,627	2,236.46	0.00	-610	137.50
01065001	510100	250	0	250	250.00	0.00	0	100.00
Total 01065001 Parks & Recreation P		76,231	2,635	78,865	78,478.96	0.00	386	99.50
01065002 Parks & Recreation S								

01065002	510010	S & W - Full Time	9,000	0	9,000	8,995.61	0.00	4	100.00
01065002	510080	Sick Leave Plan II	0	734	734	1,009.72	0.00	-275	137.50
01065002	510100	Longevity	350	0	350	350.00	0.00	0	100.00
Total 01065002 Parks & Recreation S			9,350	734	10,084	10,355.33	0.00	-271	102.70
01065003 Parks & Recreation O									
01065003	510010	S & W - Full Time	136,130	37,000	173,130	171,554.50	0.00	1,576	99.10
01065003	510030	S & W - Temporary	46,421	0	46,421	46,849.06	0.00	-428	100.90
01065003	510080	Sick Leave Plan II	0	2,553	2,553	3,325.77	0.00	-773	130.30
01065003	510090	Overtime	5,500	3,000	8,500	8,656.43	0.00	-156	101.80
01065003	510100	Longevity	375	0	375	375.00	0.00	0	100.00
Total 01065003 Parks & Recreation O			188,426	42,553	230,979	230,760.76	0.00	218	99.90
01065004 Parks & Recreation O									
01065004	520010	Utility - Electricity	4,000	0	4,000	2,855.01	0.00	1,145	71.40
01065004	520040	Utility - Telephone	2,700	0	2,700	1,943.94	0.00	756	72.00
01065004	520060	Utility - Water	600	0	600	528.10	0.00	72	88.00
01065004	520070	Utility - Sewer	125	0	125	65.00	0.00	60	52.00
01065004	520080	R & M - Equipment	8,000	0	8,000	7,085.30	0.00	915	88.60
01065004	520090	R & M - Building	3,700	0	3,700	2,938.65	0.00	761	79.40
01065004	520100	Advertising & Binding	1,000	0	1,000	66.00	0.00	934	6.60
01065004	520130	Professional Services	38,880	0	38,880	19,206.49	0.00	19,674	49.40
01065004	520140	Rental of Equipment	625	0	625	0.00	0.00	625	0.00
01065004	520150	R & M - Public Property	7,000	0	7,000	5,355.79	0.00	1,644	76.50
01065004	520160	Removal Tree Trim, Rubbish	17,000	0	17,000	14,055.00	0.00	2,945	82.70
01065004	520220	Services-Not Classified	500	0	500	0.00	0.00	500	0.00
01065004	540010	Automotive	5,000	0	5,000	4,541.55	380.00	78	98.40
01065004	540050	Sand, Stone & Gravel	1,000	0	1,000	373.15	0.00	627	37.30
01065004	540120	Clothing & Uniforms	2,000	0	2,000	1,976.81	0.00	23	98.80

01065004	540170	Medical & Dental	500	0	500	190.00	0.00	310	38.00
01065004	540190	Custodial Supplies	3,000	0	3,000	4,545.68	0.00	-1,546	151.50
01065004	540220	Office Supplies	800	0	800	1,304.72	0.00	-505	163.10
01065004	540230	Supplies - Not Classified	4,000	0	4,000	4,254.24	0.00	-254	106.40
01065004	540240	Small Tools & Misc Equip	1,485	0	1,485	1,365.63	0.00	119	92.00
01065004	570010	Car Allowance/Mileage	3,600	0	3,600	3,300.00	0.00	300	91.70
01065004	570020	Dues & Memberships	570	0	570	750.00	0.00	-180	131.60
01065004	570030	Travel	1,000	0	1,000	0.00	0.00	1,000	0.00
01065004	570035	Training/Conferences	0	0	0	1,015.00	0.00	-1,015	100.00
01065004	570080	Inspection Fees	550	0	550	750.00	0.00	-200	136.40
01065004	570180	Other - Not Classified	700	0	700	474.55	0.00	225	67.80
Total 01065004 Parks & Recreation 0			108,335	0	108,335	78,940.61	380.00	29,014	73.20
01065008 Parks & Recreation E									
01065008	580070	Electrical & Mechanical	1,000	0	1,000	1,358.00	0.00	-358	135.80
01065008	580120	Equip - Not Classified	0	0	0	223.00	0.00	-223	100.00
01065008	580140	Playground Equipment	12,000	0	12,000	645.00	4,485.48	6,870	42.80
01065008	580140	Playground Equipment	0	0	0	6,288.52	0.00	-6,289	100.00
Total 01065008 Parks & Recreation E			13,000	0	13,000	8,514.52	4,485.48	0	100.00
01065009 Parks & Recreation S									
01065009	510090	Overtime - SHS Athl Clean Up	3,300	0	3,300	2,868.28	0.00	432	86.90
01065009	520130	Professional Services	11,000	0	11,000	4,275.00	0.00	6,725	38.90
01065009	520450	Custodial Cafe and Police Serv	500	0	500	414.00	0.00	86	82.80
01065009	571170	High School Fields	28,000	0	28,000	19,417.33	8,582.67	0	100.00
01065009	571180	Other School Playfields	14,000	4,090	18,090	5,821.94	12,268.06	0	100.00
01065009	580220	Fencing	10,000	0	10,000	3,293.00	5,230.00	1,477	85.20
01065009	580220	Fencing	0	0	0	1,477.00	0.00	-1,477	100.00
Total 01065009 Parks & Recreation S			66,800	4,090	70,890	37,566.55	26,080.73	7,243	89.80

01065010 Parks & Recreation W										
01065010	520460	Counsel and Education Service	100,000	0	100,000	100,000.00	0.00	0	100.00	
01065010	571520	Rep/Res HS Fields/Courts	0	100,886	100,886	100,866.00	0.00	20	100.00	
01065010	581380	Lake Quinsig Commission	20,000	15,153	35,153	16,019.80	19,132.71	0	100.00	
01065010	581390	ATM Art 30 Military Ser Mem	0	10,500	10,500	0.00	10,500.00	0	100.00	
01065010	581490	ATM CB Pickup Truck 3/4 Ton	0	258	258	0.00	0.00	258	0.00	
01065010	581500	ATM CB Resurf Dean PK Tennis C	0	30,000	30,000	26,514.00	3,486.00	0	100.00	
01065010	581510	ATM CB Facilities Master Plan	0	4,300	4,300	2,555.00	1,745.00	0	100.00	
01065010	581640	ATM CB Ball Field Renovation	20,000	0	20,000	6,100.00	13,900.00	0	100.00	
01065010	582100	ATM Art 8 Parks Replace Mower	92,413	0	92,413	92,362.85	0.00	50	99.90	
Total 01065010 Parks & Recreation W			232,413	161,097	393,510	344,417.65	48,763.71	328	99.90	
Total 0650 Parks & Recreation			694,555	211,108	905,663	789,034.38	79,709.92	36,919	95.90	
01071009 Long Term Debt Princ										
01071009	590030	Water	70,000	0	70,000	70,000.00	0.00	0	100.00	
01071009	590090	Open Space Land Acq	40,000	0	40,000	40,000.00	0.00	0	100.00	
01071009	590100	High School Land Acq	110,000	0	110,000	110,000.00	0.00	0	100.00	
01071009	590120	Title V Loan	15,100	0	15,100	15,099.11	0.00	1	100.00	
01071009	590130	Assabet River Consortium	24,410	0	24,410	24,409.30	0.00	1	100.00	
01071009	590140	New High School Construction	2,925,000	0	2,925,000	2,925,000.00	0.00	0	100.00	
01071009	590160	Open Space Land Acq (2)	105,000	0	105,000	105,000.00	0.00	0	100.00	
01071009	590190	Oak Street Middle Renovation	400,000	0	400,000	400,000.00	0.00	0	100.00	
01071009	590200	Parker Road Pre School	80,000	0	80,000	80,000.00	0.00	0	100.00	
01071009	590220	Fire Facilities Project	380,000	0	380,000	380,000.00	0.00	0	100.00	
01071009	590240	Shenwood Middle School	1,000,000	0	1,000,000	1,000,000.00	0.00	0	100.00	
01071009	590250	Land Acq - Credit Union	65,000	0	65,000	65,000.00	0.00	0	100.00	
01071009	590260	Land Acq - South St (Allen)	305,000	0	305,000	305,000.00	0.00	0	100.00	
01071009	590270	Sewer Interceptor	40,538	0	40,538	40,538.00	0.00	0	100.00	

01071009	590280		Spring St School	65,000	0	65,000	65,000.00	0.00	0	100.00
01071009	590290		Centech Substation	300,000	0	300,000	300,000.00	0.00	0	100.00
01071009	590300		Sewer Intercept Ph 2&3	164,308	0	164,308	164,308.00	0.00	0	100.00
01071009	590310		Library Building Project	534,000	0	534,000	534,000.00	0.00	0	100.00
01071009	590330		Patom/Spring HVAC	221,000	0	221,000	221,000.00	0.00	0	100.00
Total 01071009 Long Term Debt Princ				6,844,356	0	6,844,356	6,844,354.41	0.00	2	100.00
Total 0710 Long Term Debt Princ				6,844,356	0	6,844,356	6,844,354.41	0.00	2	100.00
01075109 Long Term Debt Inter										
01075109	590030		Water	5,900	0	5,900	5,900.00	0.00	0	100.00
01075109	590090		Open Space Land Acq	1,300	0	1,300	1,300.00	0.00	0	100.00
01075109	590100		High School Land Acq	3,575	0	3,575	3,575.00	0.00	0	100.00
01075109	590130		Assabet River Consortium	518	0	518	518.00	0.00	0	100.00
01075109	590140		New High School Construction	508,875	0	508,875	508,875.00	0.00	0	100.00
01075109	590160		Open Space Land Acq (2)	7,875	0	7,875	7,875.00	0.00	0	100.00
01075109	590190		Oak Street Middle Renovation	36,580	0	36,580	36,580.00	0.00	0	100.00
01075109	590200		Parker Road Pre School	1,400	0	1,400	1,400.00	0.00	0	100.00
01075109	590220		Fire Facilities Project	109,083	0	109,083	109,082.50	0.00	1	100.00
01075109	590240		Sherwood Middle School	580,000	0	580,000	580,000.00	0.00	0	100.00
01075109	590250		Land Acq - Credit Union	10,725	0	10,725	10,725.00	0.00	0	100.00
01075109	590260		Land Acq - South St (Allen)	123,525	0	123,525	123,525.00	0.00	0	100.00
01075109	590270		Sewer Interceptor	14,198	0	14,198	14,197.66	0.00	0	100.00
01075109	590280		Spring St School	8,700	0	8,700	8,700.00	0.00	0	100.00
01075109	590290		Centech Substation	144,600	0	144,600	144,600.00	0.00	0	100.00
01075109	590300		Sewer Intercept Ph 2&3	66,719	0	66,719	66,718.71	0.00	0	100.00
01075109	590310		Library Building Project	322,054	0	322,054	322,053.76	0.00	0	100.00
01075109	590320		Water Treatment Plant	0	149,064	149,064	82,505.89	0.00	66,558	55.30
01075109	590330		Patom/Spring HVAC	88,265	0	88,265	88,265.00	0.00	0	100.00

Total 01075109 Long Term Debt Inter										2,033,892	149,064	2,182,956	2,116,396.52	0.00	66,559	97.00
Total 0751 Long Term Debt Interest										2,033,892	149,064	2,182,956	2,116,396.52	0.00	66,559	97.00
01075209 Short Term Debt Inte																
01075209 590080 Anticipation Interest										26,250	0	26,250	26,250.00	0.00	0	100.00
Total 01075209 Short Term Debt Inte										26,250	0	26,250	26,250.00	0.00	0	100.00
Total 0752 Short Term Debt Interest										26,250	0	26,250	26,250.00	0.00	0	100.00
01080009 Cherry Sheet SepAp																
01080009 563900 Mosquito Control Project										0	79,922	79,922	79,922.00	0.00	0	100.00
01080009 564000 Air Pollution Control Dist										0	11,974	11,974	11,974.00	0.00	0	100.00
01080009 564100 Regional Planning										0	9,949	9,949	9,948.52	0.00	0	100.00
01080009 564600 RMV Surcharges										0	22,020	22,020	18,350.00	0.00	3,670	83.30
01080009 566300 Regional Transit										0	75,752	75,752	89,701.00	0.00	-13,949	118.40
01080009 566400 Mass Bay Trans Authority										0	170,066	170,066	170,066.00	0.00	0	100.00
01080009 569800 Special Education										0	3,353	3,353	0.00	0.00	3,353	0.00
01080009 569900 School Choice Assessment										0	256,161	256,161	243,040.00	0.00	13,121	94.90
01080009 569940 Charter School Assessment										0	389,534	389,534	421,564.00	0.00	-32,030	108.20
Total 01080009 Cherry Sheet SepAp										0	1,018,731	1,018,731	1,044,565.52	0.00	-25,835	102.50
Total 0800 Cherry Sheet										0	1,018,731	1,018,731	1,044,565.52	0.00	-25,835	102.50
Total 0100 General Fund										57,796,505	6,356,918	64,153,423	56,957,687.22	2,182,872.42	5,012,864	92.20
01090010 SysWide School																
01090010 585240 School Budget										64,137,607	325,476	64,463,083	64,135,934.93	327,147.76	0.00	100.00
TOTAL SysWide School										64,137,607	325,476	64,463,083	64,135,934.93	327,147.76	0.00	100.00
19044001 Sewer PEA																
19044001 510010 S & W - Full Time										51,821	1,041	52,862	51,942.97	0.00	919	98.30
19044001 510100 Longevity										175	0	175	175.00	0.00	0	100.00
Total 19044001 Sewer PEA										51,996	1,041	53,037	52,117.97	0.00	919	98.30
19044002 Sewer S&C																

19044002	510010	S & W - Full Time	66,290	1,078	67,368	68,176.95	0.00	-809	101.20
19044002	510100	Longevity	325	0	325	325.00	0.00	0	100.00
Total 19044002 Sewer S&C			66,615	1,078	67,693	68,501.95	0.00	-809	101.20
19044003 Sewer Other									
19044003	510010	S & W - Full Time	280,585	0	280,585	263,874.97	0.00	16,710	94.00
19044003	510030	S & W - Temporary	5,318	0	5,318	1,536.80	0.00	3,782	28.90
19044003	510080	Sick Leave Plan II	0	647	647	646.80	0.00	0	100.00
19044003	510090	Overtime	70,000	0	70,000	63,051.85	0.00	6,948	90.10
19044003	510100	Longevity	1,275	0	1,275	725.00	0.00	550	56.90
Total 19044003 Sewer Other			357,179	647	357,825	329,835.42	0.00	27,990	92.20
19044004 Sewer OpEx									
19044004	520010	Utility - Electricity	170,000	0	170,000	172,378.25	0.00	-2,378	101.40
19044004	520020	Utility - Natural Gas	5,000	0	5,000	3,100.58	0.00	1,899	62.00
19044004	520040	Utility - Telephone	8,000	0	8,000	2,485.96	0.00	5,514	31.10
19044004	520080	R & M - Equipment	170,000	833	170,833	176,676.71	1,128.60	-6,972	104.10
19044004	520140	Rental of Equipment	3,000	0	3,000	0.00	0.00	3,000	0.00
19044004	520150	R & M - Public Property	5,000	0	5,000	0.00	0.00	5,000	0.00
19044004	520220	Services-Not Classified	0	0	0	89.25	0.00	-89	100.00
19044004	540010	Automotive	15,000	0	15,000	8,174.40	1,216.13	5,609	62.60
19044004	540020	Oil & Fuel	2,500	0	2,500	1,606.50	0.00	894	64.30
19044004	540060	Salt & Chemicals	87,500	0	87,500	15,112.18	0.00	72,388	17.30
19044004	540080	Pipe Fittings	20,500	0	20,500	13,017.32	0.00	7,483	63.50
19044004	540120	Clothing & Uniforms	3,500	0	3,500	2,799.92	0.00	700	80.00
19044004	540140	Books Periodicals Subs	500	0	500	0.00	0.00	500	0.00
19044004	540170	Medical & Dental	0	0	0	95.00	0.00	-95	100.00
19044004	540190	Custodial Supplies	7,000	0	7,000	11,540.07	0.00	-4,540	164.90
19044004	540220	Office Supplies	0	0	0	14.08	0.00	-14	100.00

19044004	540240				8,500	3	8,503	12,319.30	0.00	-3,816	144.90
19044004	540330				22,000	0	22,000	4,027.10	0.00	17,973	18.30
19044004	570020				1,000	0	1,000	0.00	0.00	1,000	0.00
19044004	570030				2,000	0	2,000	65.00	0.00	1,935	3.30
19044004	570035				0	0	0	99.90	0.00	-100	100.00
19044004	570090				35,000	0	35,000	0.00	0.00	35,000	0.00
19044004	570180				0	0	0	439.30	0.00	-439	100.00
Total 19044004 Sewer OpEx					566,000	837	566,837	424,040.82	2,344.73	140,451	75.20
19044009 Sewer SepAp											
19044009	569910				85,000	11,593	96,593	78,635.32	23,693.03	-5,736	105.90
19044009	569920				4,441,321	0	4,441,321	4,191,476.05	0.00	249,845	94.40
19044009	569950				20,000	0	20,000	0.00	0.00	20,000	0.00
Total 19044009 Sewer SepAp					4,546,321	11,593	4,557,914	4,270,111.37	23,693.03	264,109	94.20
19044010 Sewer WarArt											
19044010	570650				18,751	0	18,751	18,751.00	0.00	0	100.00
19044010	571330				300,000	155,154	455,154	0.00	455,154.07	0	100.00
19044010	571410				0	147,219	147,219	128,922.77	18,295.97	0	100.00
19044010	571470				0	3,018	3,018	0.00	3,018.32	0	100.00
19044010	571510				0	75,000	75,000	0.00	75,000.00	0	100.00
19044010	571560				0	354,139	354,139	26,286.91	327,852.23	0	100.00
19044010	580330				0	5,781	5,781	0.00	0.00	5,781	0.00
19044010	581430				1,000,000	97,676	1,097,676	847,221.61	250,454.31	0	100.00
19044010	581440				0	172,765	172,765	122,451.64	50,312.89	0	100.00
19044010	581570				0	87,327	87,327	0.00	87,327.40	0	100.00
19044010	581580				0	1,364,743	1,364,743	589,508.83	775,234.53	0	100.00
19044010	581620				1,400,000	0	1,400,000	0.00	1,400,000.00	0	100.00
19044010	581630				5,900,000	0	5,900,000	271,836.35	5,628,163.65	0	100.00

19044010	582000		ATM CP Rt 9 Sewer Bridge Proj	0	20,000	20,000	0.00	0.00	20,000	0.00	0.00
19044010	582020		ATM Art 30 Interceptor Ph 2&3	0	48,565	48,565	0.00	0.00	48,565	0.00	0.00
19044010	582060		ATM Art 20 Improve Jordan Pd	0	41,169	41,169	0.00	41,168.68	0	0.00	100.00
19044010	582090		ATM Art 21 Colton Lane	0	135,900	135,900	0.00	0.00	135,900	0.00	0.00
19044010	582140		ATM Art 8 New Telemetry	0	114,787	114,787	8,178.28	106,609.07	0	0.00	100.00
19044010	585010		General Sewer Construction	0	971,841	971,841	0.00	971,840.93	0	0.00	100.00
19044010	585030		Inflow and Infiltration	0	406,332	406,332	7,939.50	398,392.23	0	0.00	100.00
19044010	585229		ATM Art 30 Sewer System Repair	0	450,000	450,000	0.00	450,000.00	0	0.00	100.00
19044010	585964		ATM Art 32 Sewer Pump Station	0	3,432	3,432	0.00	3,431.62	0	0.00	100.00
Total 19044010 Sewer WarArt				8,618,751	4,654,848	13,273,599	2,021,096.89	11,042,255.90	210,246	98.40	98.40
Total 0440 Sewer				14,206,862	4,670,043	18,876,905	7,165,704.42	11,068,293.66	642,907	96.60	96.60
Total 1900 Sewer Fund				14,206,862	4,670,043	18,876,905	7,165,704.42	11,068,293.66	642,907	96.60	96.60
Grand Total				136,140,974	11,352,437	147,493,411	128,259,327	13,578,314	5,655,770	93.20	93.20